



City of Salisbury

North Carolina

COUNCIL MEETING AGENDA

March 15, 2022
6:00 p.m.

The meeting will be streamed live at salisburync.gov/webcast and on the City's Twitter account. The meeting will be held in a hybrid format and the public is invited to participate virtually. *Anyone who wishes to speak via Zoom during public comment must sign-up by 5:00 p.m. on March 15, 2022 by contacting Kelly Baker at kbake@salisburync.gov.* Citizens who wish to speak in person can sign up in Council Chambers.

1. Call to order.
2. Moment of Silence.
3. Pledge of Allegiance.
4. Adoption of Agenda.
5. Mayor to proclaim the following observances:

ARBOR DAY	March 18, 2022
TRANSGENDER DAY OF VISIBILITY	March 31, 2022
WEEK OF THE YOUNG CHILD	April 2-8, 2022
CIVITAN AWARENESS MONTH	April 2022

6. Council to consider the CONSENT AGENDA:
 - (a) Adopt Minutes of the special meeting of January 27-28, 2022 and the regular meeting of March 1, 2022.
 - (b) Receive the Certificate of Sufficiency and adopt a **RESOLUTION** setting the date of the public hearing for April 19, 2022 for the voluntary annexation of Oxford Station consisting of 79.21 acres located on Map 321 Parcel 079 located on Old Mocksville Road.
 - (c) Approve a contract extension for Brian Hiatt to serve as Interim City Manager and advisor to the new City Manager through April 30, 2022.
 - (d) Set a public hearing for April 5, 2022 to receive comments on a proposed economic incentive for a Trammell Crow Company project located on Henderson Grove Church Road.
7. Council to receive public comment. *Public comment will begin following adoption of the Consent Agenda. Speakers who wish to speak via Zoom must sign-up before 5:00 p.m. by contacting Kelly Baker at kbake@salisburync.gov. Citizens who are unable to speak during the meeting may submit written comments to the email above and they will be shared with Council.*

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8. Council to consider adopting an **ORDINANCE** establishing the Downtown Salisbury Social District: *(Presenter – Downtown Development Director Sada Stewart Troutman)*
 - (a) Receive a presentation from staff
 - (b) Hold a public hearing
 - (c) Adopt an Ordinance establishing the Downtown Salisbury Social District.

9. Council to consider the voluntary annexation of 44.672 acres located on Map 407 Parcels 014 and 015 on Henderson Grove Church Road, effective March 15, 2022, and adopting an **ORDINANCE** amending the Land Development District Map to rezone the parcels from Rowan County Zoning – I-85 Economic Development District to Salisbury Zoning – Light Industrial District. *(Presenters – City Engineer Wendy Brindle and Planning Director Hannah Jacobson):*
 - (a) Receive a presentation from staff regarding the proposed voluntary annexation and proposed rezoning of the property
 - (b) Hold a public hearing regarding the proposed voluntary annexation
 - (c) Close the public hearing
 - (d) Hold a public hearing regarding the proposed rezoning
 - (e) Close the public hearing
 - (f) Consider adopting an Ordinance annexing Map 407 Parcels 014 and 015.
 - (g) Issue a Statement of Consistency and Statement of Reasonableness, and consider adopting an Ordinance rezoning the property.

10. Council to consider the voluntary annexation of Cloninger Investments, Inc., consisting of 3.234 acres located on Map 400 Parcel 053 at 645 Julian Road, effective June 30, 2022. *(Presenter – City Engineer Wendy Brindle):*
 - (a) Receive a presentation from staff
 - (b) Hold a public hearing
 - (c) Adopt an **ORDINANCE** annexing Map 400 Parcel 053.

11. Council to consider adopting an **ORDINANCE** amending the Land Development District Map to rezone one parcel (Map 450 Parcel 001) consisting of approximately 128.17 acres, located on Harrison Road, from General Residential and Heavy Industrial to General Residential. *(Presenter – Planning Director Hannah Jacobson)*
 - (a) Receive a presentation from staff
 - (b) Hold a public hearing
 - (c) Issue a Statement of Consistency and Statement of Reasonableness, and consider adopting an Ordinance rezoning the property.

12. Council to receive a presentation from the Gate City Foundation regarding the Cure Violence initiative. *(Presenters – Gate City Foundation Program Manager Ingram Bell and Councilmember Anthony Smith)*

13. Council to receive an update from staff regarding the upset bid process for Map 005 Parcel 143 and 144 located in the 1200 block of West Fisher Street and consider rejecting all bids. *(Presenter – City Engineer Wendy Brindle)*

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14. Council to consider approving a four-year agreement with Martin Starnes and Associates, CPAs to provide audit services for fiscal years ending June 30, 2022 through 2025. *(Presenter – Finance Director Wade Furches)*
15. Council to consider appointments to various boards and commissions.
16. City Attorney’s Report.
17. City Manager’s Report.
18. Council’s Comments.
19. Mayor Pro Tem’s Comments.
20. Mayor’s Announcements and Comments.
 - (a) The Salisbury Customer Service Center will phase out its utility payment drop boxes in Rowan County communities located outside the City limits on Friday, April 1, 2022. The drop box located at the City Office Building at 132 North Main Street will remain open. Residents who use the drop boxes outside of the City limits will receive individual correspondence in advance of the removal. Residents are encouraged to visit salisburync.gov/billpay to set up free electronic bill pay or contact the Customer Service Center at 704-638-5233 for additional bill pay options.
 - (b) Ring in Spring will be held Saturday, March 26, 2022 from 11:00 a.m. until 2:00 p.m. at the Gateway Park located on the corner of East Innes Street and Depot Street. Photos with the Easter Bunny, spring crafts, snacks and family friend fun will be available. For more information please visit www.downtownsalisburync.com or call 704-637-7814.
21. Adjourn.



Office of the
Mayor

City of Salisbury

North Carolina

PROCLAMATION

WHEREAS, Partners in Learning, Rowan County Directors Coalition, North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC) celebrate the Week of the Young Child April 2 through 8, 2022; and

WHEREAS, Partners in Learning and Rowan County Directors Coalition work locally to promote and inspire high-quality early childhood experiences for North Carolina's youngest citizens to provide a foundation for successful learning; and

WHEREAS, the public policies in place support early learning for all young children and are crucial to a young child's future and the prosperity of our society; and

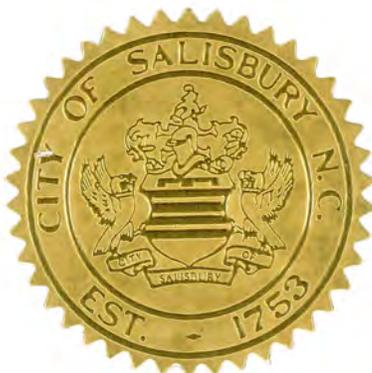
WHEREAS, teachers and volunteers who work with young children from birth to age eight, and those who make a difference in the lives of young children in North Carolina deserve thanks and recognition.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina DO HEREBY PROCLAIM the week of April 2 through 8, 2022 as

WEEK OF THE YOUNG CHILD

in Salisbury, and encourage citizens to support and invest in early childhood education.

This the 15th day of March 2022.



Karen K. Alexander, Mayor



City of Salisbury

North Carolina

PROCLAMATION

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, Salisbury has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina DO HEREBY PROCLAIM Friday, March 18, 2022 as

ARBOR DAY

in Salisbury, and urge all citizens to support efforts to protect our trees and woodlands and to support our City's urban forestry program; and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

This the 15th day of March 2022.



Karen K. Alexander, Mayor



City of Salisbury
North Carolina

PROCLAMATION

WHEREAS, Civitan is an association of community service clubs founded in 1917 by a group of businessmen determined to make a difference in their community; and

WHEREAS, Civitan International has become one of the most active volunteer civic organizations in the United States, and has more than 40,000 total members across North America, Europe, Africa and Asia, including youth and college programs; and

WHEREAS, Salisbury is home to the Civitan Club of Salisbury, one of the 100 oldest continuously existing Civitan Clubs in the world, which has been in continuous existence since August 15, 1922 with a current membership of over 100 local citizens; and

WHEREAS, the mission of Civitan worldwide is to build good citizenship by providing a volunteer organization of clubs dedicated to serving individual and community needs, with an emphasis on helping people with developmental disabilities; and

WHEREAS, Civitan serves the community by fulfilling human needs not met by other organizations or individual efforts and continually seeks experiences that provide life direction, character building, leadership development, and the satisfaction of helping those in need; and

WHEREAS, the City of Salisbury recognizes and celebrates the contributions and dedication of Civitan International and the members of the Civitan Club of Salisbury whose efforts promote helping those in need in our community and around the world.

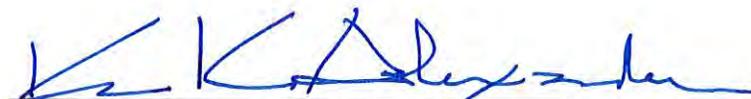
NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the month of April 2022 as

CIVITAN AWARENESS MONTH

in Salisbury, and commend its observance to all citizens.

This the 15th day of March 2022.




Karen K. Alexander, Mayor



City of Salisbury

North Carolina

PROCLAMATION

WHEREAS, this year will mark the 13th annual International Transgender Day of Visibility which celebrates transgender representation, activism, and equality; and

WHEREAS, International Transgender Day of Visibility was founded by activist Rachel Crandall in 2009 in ensure a day was dedicated to honoring the achievements and contributions of transgender individuals; and

WHEREAS, we come together as a community to promote visibility and fairness to all transgender individuals; and

WHEREAS, we acknowledge the resilience of transgender individuals and how they have contributed to the betterment of society and made our American tapestry even more vibrant; and

WHEREAS, Salisbury honors the bravery of transgender individuals who live or work in our City in their authentic gender; and

WHEREAS, Salisbury embraces all people and upholds the shared values of dignity, equality, and fair treatment for everyone by standing against acts of violence and lack of acceptance towards transgendered individuals.

NOW, THEREFORE, I, Karen Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM Thursday, March 31, 2022 as

TRANSGENDER DAY OF VISIBILITY

in Salisbury, to honor and celebrate the contributions and resilience of Salisbury's Transgender Community.

This the 15th day of March 2022.



Karen K. Alexander, Mayor

Salisbury, North Carolina
January 27 – 28, 2022

SPECIAL MEETING – GOAL SETTING RETREAT

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Tamara Sheffield, Council Members Harry McLaughlin, David Post (via Zoom) and Anthony Smith; Interim City Manager Brian Hiatt, City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

ABSENT: None.

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met in a hybrid format for its annual goal setting retreat. The meeting was called to order by Mayor Alexander at 3:00 p.m.

CALL TO ORDER AND OPENING REMARKS

Mayor Karen Alexander convened the Annual Goal Setting Retreat for City Council. She thanked Interim City Manager Brian Hiatt, staff, and Council for all they do for the City. She thanked Fountainworks President Warren Miller for facilitating the retreat and turned the meeting over to him.

Mr. Miller led Council through an icebreaker and asked each member to describe a moment or a person that led them into public service. Each member of Council shared their paths to public service and serving on City Council.

GOALS UPDATE/ YEAR IN REVIEW

Interim City Manager Brian Hiatt reviewed Council's 2021 priorities developed at its 2021 Retreat, and he provided an update on the accomplishments.

Public Safety – A City that exceeds service standards to create a safe and secure community:

1. Support efforts to provide competitive salaries for Public Safety personnel to assist in recruitment and retention efforts
 - Implemented pay increase in July 2021 with another scheduled for January 2022
2. Create a Police Foundation to assist with private donations and recognition efforts for public safety initiatives
 - The Salisbury Police Foundation is fully functional. A refitting of the Salisbury Police Department facility gym was completed with donations and two officers were recognized by the Foundation Board for their contributions to the community
3. Seek funding options to begin construction of Fire Station 3 to improve the ISO rating and fire safety for the community
 - Achieved a Class 1 ISO rating from the North Carolina Department of Insurance

Infrastructure and Human Capital – A City that maintains infrastructure to reduce waste and promote efficiency and that cares for its employees in order to be an organization of choice:

1. Support efforts to increase salaries to recognize and value skilled employees in order to remain competitive with other municipalities and the private market. Research efforts that promote sustainable recruitment and retention for all City departments
 - Approved salary adjustments for essential employees in Fire, Police, and Public Works. These areas account for 68% of all General Fund employees
 - Began a pay study by the MAPS Group
 - Implemented a sign-on bonus and referral bonus
 - Provided a one-time bonus using ARP funds to recognize work throughout the pandemic
 - Implemented a flexible work schedule
2. Improve infrastructure to promote pedestrian and bicycle transportation
 - Adopted the Main Street Plan and completed the resurfacing project. Added bicycle lanes and set the stage for future pedestrian improvements in downtown

Economic Prosperity – A City that leverages assets for economic development to support a vibrant downtown, livable neighborhoods and a healthy, active community:

1. Seek funding options to improve aging housing stock and support efforts to provide diverse housing stock options
 - Continued the Neighborhood Revitalization Program in Pak Avenue. Completed seven substantial rehabilitations
 - Continued the Housing Stabilization Program by building and selling a home on South Jackson Street
 - Restructured the Housing Advocacy Commission to have four main focus areas: Housing Conditions, CDBG/HOME Advisory, Public Awareness and Outreach, and BlockWork

- Received a \$100,000 Lowes 100 Hometowns Grant for BlockWork on South Ellis Street
2. Join and promote Kiva to encourage minority led entrepreneurial efforts
 - Committed \$60,000 of CARES funds to the small business loan program
 3. Support efforts for the redevelopment and sale of the Empire Hotel
 - Empire Task Force completed an extensive vetting process to select developer Brett Krueger
 4. Leverage broadband infrastructure and proximity to amenities to market Salisbury as the prime location to live and work remotely
 5. Appoint more people of color to boards and commissions to ensure they are part of the conversations regarding economic decisions
 - In an effort to reach additional audiences, information regarding boards and commissions has been shared at community events and through social media platforms
 - Staff has made concerted efforts to create diverse panels to review allocation of CDBG-CV and ARP funds
 6. Support transit for neighboring communities and explore alternative transportation types
 - Met with representatives from East Spencer and Spencer regarding partnerships for continued service. Staff met on several occasions to discuss financial partnership
 - Projected cost of continued service determined
 - Microtransit providers (Via and Routematch by Uber) have presented to Transportation Advisory Board and staff
 - Met with the City of Wilson to discuss transition to a microtransit system
 7. Support continued maintenance of Parks and Recreation venues for local initiatives and maximize economic development benefits of expanded tournament use of fields and facilities.
 - Public Works and Parks and Recreation successfully navigated COVID-19 protocols to provide safe facilities for tournament use from March through November 2021
 - Partnered and provided space for Zamba soccer at Community Park

Community Partnerships – A City that builds partnerships and valued fiscal responsibility and created solutions:

1. Continue commitment to racial equity and inclusion training and initiatives
 - A climate assessment related to race and equity in the Police Department was completed by WPR Consulting in May 2021, and a report was provided to City Council in July 2021. The Police Department held racial equity and “tough talk” conversation training with WPR in December 2021. Train the trainer sessions will be held for select employees in early 2022
 - Created a Diversity, Equity and Inclusion department and designated a Director
 - Conducted Diversity, Equity, Inclusion and Justice training for Directors and Department Leaders
2. Explore a Non-Discrimination Ordinance to ensure a safe space for all community members
 - Council adopted a Non-Discrimination Ordinance June 15, 2021

3. Explore a Fair Housing Ordinance that complements state and federal law to promote fair and equitable housing
 - Held a Housing Retreat for members of the Human Relations Council, Housing Advocacy Commission and Fair Housing Committee to examine housing issues and trends in the community
 - Updated and enhanced the housing resources website to include information on housing discrimination, disability rights, how to file a complaint and other resources
4. Seek options to provide eviction protection for homeowners at risk
 - Funded over \$100,000 of CARES Act funding for rent and utility assistance
 - Funded a position to offer counseling and foreclosure prevention using CARES Act funding
 - Created the Share2Care program to assist with utility bills
5. Continue to leverage existing partnerships to engage youth
 - Partnered with Police and Planning Departments for the Byrne Criminal Justice Innovation Program grant for the West End Salisbury Transformed Empowered Neighborhood Development Project to expand services to youth in the West End neighborhood
 - Continued partnerships with community groups including Bridge 4 Kids, Sister Circle, and the YMCA

Administrative Services Director Kelly Baker provided a year in review update for 2021 noting the highlights from the year:

Grant Awards:

- Received \$369,171 in CDBG-CV funds through CARES Act
- Received a \$270,000 Department of Justice grant to fund a Homeless Advocate – hired January 2021
- Received \$3.6 million in the first tranche of American Rescue Plan Act funds
- Received \$100,000 Lowes 100 Hometown grant for BlockWork
- Received \$100,000 grant from the Stanback Fund for Parks and Recreation facilities
- Received \$110,909.09 Assistance for Firefighters Grant (FEMA)
- Received an \$800,000 Byrne Criminal Justice Innovation Program grant for the West End Salisbury Transformed Empowered Neighborhood Development Project
- Received \$976,000 US Department of Transportation Surface Transportation funds for Brenner Avenue roundabout and safety improvements
- Received \$676,000 US Department of Transportation Congestion, Mitigation and Air Quality (CMAQ) funds for sidewalk and pedestrian improvements on Jake Alexander Boulevard

Public Safety

- Opened the Justin Monroe and Vic Isler Fire Station 6 and implemented new Fire Company Engine 6
- Received a Class 1 ISO rating for the Salisbury Fire Department

- Salisbury Police Department was conferred with its 10th accreditation award by the Commission for Accreditation of Law Enforcement Agencies

Infrastructure

- Approved agreement with North Carolina Department Of Transportation for the Salisbury Station Second Platform project
- Adopted the Main Street Striping Plan and Main Street Master Plan
- Renewed the City’s National Pollutant Discharge Elimination System (NPDES) Stormwater permit
- Salisbury’s Water Treatment Plant received the NC Area Wide Optimization Award from the NC Division of Water Resources for surpassing federal and state drinking water standards for 2020
- Completed the Crane Creek Lift Station upgrade
- Completed 75% of the \$26,838,600 Grants Creek Wastewater Treatment Improvement project
- Began development of Capital Improvement Plan (CIP) for Stormwater utility
- Completed bridge access to the Greenway at Catawba College

Sustainability

- Renewed permit for the City’s Type 1 Yard Waste Compost facility through the North Carolina Department of Environmental Quality
- Hired a Sustainability Coordinator to lead sustainability program efforts
- Began installation of GeoTab telematics software to monitor vehicles to aid in reducing the City’s carbon footprint

Quality of Life

- Grand Opening of Bell Tower Green Park – held first Bell Tower Green Christmas tree lighting event
- Established the Share2Care Fund to assist with utility payments
- Endorsed partnership with Operation Hope for the 1MBB initiative
- Successfully offered COVID-19 summer recreation programming and safely reopened recreation centers

Diversity, Equity and Inclusion

- Completed a Diversity, Equity, and Inclusion Assessment of Salisbury Police Department
- Transitioned the Human Relations Manager position to the Diversity, Equity and Inclusion Director to lead DEI efforts
- Adopted an Ordinance establishing a non-discrimination policy

Transportation

- Brought ADA Paratransit in-house to reduce expenses
- Obtained free TripMaker software to assist with scheduling ADA Paratransit trips, reservations and reports

Economic Development

- Updated City Code to require voluntary annexation for connection to the City water/sewer system
- Revised the Downtown Revitalization Incentive Grant Program

Other Highlights

- Revised the Historic Landmarks Program after a six month moratorium
- Went live with Munis Financials, Accounts Payable and Purchase Orders and transitioned to the Executime time-entry system in most departments
- Awarded grants under the Salisbury Paul Bruhn Grant program

Mr. Hiatt noted the Retreat will guide staff through the budget process.

COUNCIL MEETING SCHEDULE AND PROCEDURES

Council discussed its meeting schedule and Rules of Procedures. Councilmember Post asked if there was an interest in changing the starting time for Council meetings. He also asked if there was an interest in changing one of the two monthly meetings to a work session.

Mayor Pro Tem Sheffield indicated she did not support changing the time of Council meetings. She commented the 6:00 p.m. meeting time allows business owners to participate in Council meetings. She added she believes there are efficiencies Council can work toward to reduce the length of its meetings.

Mayor Alexander stated the community is growing, and she questioned how a work session would affect developers and business owners who need to get an item with a deadline before Council. She commented a 6:00 p.m. meeting time is more accommodating for business owners. Councilmember McLaughlin agreed, and he pointed out more people have an opportunity to participate if the Council meetings begin at 6:00 p.m. Councilmember Smith noted a 6:00 p.m. meeting time is better for families and those who work.

Interim City Manager Brian Hiatt stated staff can survey cities that use a work session and provide an update to Council.

FINANCIAL REVIEW

Finance Director Wade Furches provided a financial review for Council. He referred to the Fund Balance and explained how it is calculated. He noted the Fund Balance has increased from \$19.5 million in 2017 to \$22.09 million in 2021. He added the available Fund Balance as a percent of expenditures and transfers dropped from 40.48% in 2017 to 36.31% in 2021. Mr. Furches indicated this is well above the 8% required by the Local Government Commission and above the City's policy of 25%. He stated the current Fund Balance percentage of 36.31% equates to approximately \$4,714,870 million available for allocation and use.

Mr. Furches reviewed the Water and Sewer Enterprise Fund and noted the total Fund Balance is \$124.74 million with \$93.39 million net investments in capital assets leaving an unrestricted Fund Balance of \$31.35 million.

Mr. Furches indicated the Stormwater Fund has a total Fund Balance of \$2.77 million with approximately \$820,000 in capital assets leaving an unrestricted Fund Balance of \$1.95 million.

Mr. Furches noted the Transit Fund has a total Fund Balance of \$393.33 million with \$204.97 million in capital assets leaving an unrestricted Fund Balance of \$188.36 million.

Mr. Furches discussed a summary of City expenses and noted many department's operating budgets have remained flat while inflation has increased:

City-Wide Summary of Expenses

	2021	2020	2019	2018	2017
Personnel	\$ 32,073,561.68	\$ 32,847,741.03	\$ 31,151,503.32	\$ 29,423,486.67	\$ 27,356,868.52
Operations	18,007,287.12	17,954,762.23	18,567,198.53	17,698,423.75	15,785,175.68
Special Projects - GF	4,355,503.00	3,343,980.39	3,217,659.46	2,020,526.71	1,913,337.96
Capital	3,632,428.82	3,982,639.22	3,012,675.58	5,103,320.55	3,356,590.01
Debt Service	6,372,454.13	5,587,233.50	5,662,877.30	4,927,168.83	7,028,048.32
Charges to GF	3,913,450.04	3,532,026.96	3,652,026.96	3,615,090.00	3,622,590.00
GF Transfer to Other Funds	3,211,611.00	2,927,970.00	3,763,828.04	3,806,035.00	2,780,780.00
	<u>\$ 71,566,295.79</u>	<u>\$ 70,176,353.33</u>	<u>\$ 69,027,769.19</u>	<u>\$ 66,594,051.51</u>	<u>\$ 61,843,390.49</u>
% Personnel	44.82%	46.81%	45.13%	44.18%	44.24%
% Personnel by Funds					
General Fund	53.26%	55.71%	53.68%	51.29%	51.93%
Water and Sewer Fund	28.42%	28.09%	27.34%	28.97%	28.58%
Mass Transit Fund	74.06%	52.18%	50.52%	59.65%	56.48%
Stormwater Fund	24.46%	37.92%	35.23%	38.03%	41.78%

Mr. Furches reviewed employee totals by funds and noted there are 438 positions across all funds. He referred to the Local Government Retirement System and the mandatory increases that have been made. He pointed out the contribution rate for law enforcement employees is 12.04% and all other employees are at 11.41%. He noted the estimated contribution rate for Fiscal Year 2023 is \$3 million.

Mr. Furches indicated revenues from sales tax continues to be strong and the projection is Fiscal Year 2022 will be \$1.8 million over budget. He noted the City has received 80.66% of the property tax levy through December compared to 80.90% for last year. He added revenues for the Water and Sewer Fund are on track through December with expenses lower than budgeted.

Mr. Furches reviewed the American Rescue Plan (ARP) funds and noted the City will receive a total of \$7,227,329 with \$3,613,665 received this year and an additional \$3,613,664 to be allocated in Fiscal Year 2023. He noted a portion of the first tranche was spent to provide

premium pay for employees and COVID-19 vaccine incentives. He then reviewed the budget calendar and noted a balanced budget must be adopted by June 30, 2022. He indicated critical needs and project priorities determined by Council will be used to construct the budget and determine if a Fund Balance allocation will be needed.

Councilmember Post asked if the General Fund transfers were related to broadband. Mr. Furches explained the transfers were related to broadband and Transit. Mr. Post pointed out an 8% Fund Balance is equivalent to one month's operating expenses and the City currently has approximately four month's operating expenses in Fund Balance. He indicated the retirement contribution to the Local Government Retirement System does not include the City's Social Security contribution. Mr. Furches agreed, and he noted the City also contributes 4% to employees 401K account with the exception of the Police Department who receive a 5% contribution.

Mayor Pro Tem Sheffield asked about a timeline for Council to meet regarding ARP funds and budget preparation. Mr. Hiatt noted ARP funds and the possible use of Fund Balance will require a follow-up session. He added a budget presentation should take place in May, and he pointed out a public hearing and work session for the budget will be needed. He added an additional meeting may be required regarding the use of ARP funds and additional funds that are unique to this year.

HUMAN RESOURCES REVIEW

Human Resources Director Ruth Kennerly shared an update on staffing challenges in the organization. She noted the "Great Resignation" and explained it is creating a shift in the economy as a record number of people leave the workforce and the demand for labor increases. She stated the challenges employers face include issues with salaries, development, appreciation, healthy workforce, work-life balance, remote work, benefits, culture of the organization and a diverse workforce. She added Salisbury faces challenges filling vacancies, covering the work of vacant positions and compression in the pay grades. She reviewed the number of positions allocated by department and current vacancies.

Ms. Kennerly indicated there is an opportunity to analyze the trends to plan for the City to become an employer of choice.

Ms. Kennerly reviewed the timeline for the pay study being undertaken by the MAPs Group, and she noted a presentation of the recommendations should be brought to Council in mid to late April. She recommended Council implement the pay study in Fiscal Year 2022-2023, implement efforts regarding recruitment and retention, and plan for the next pay study to remain competitive.

Interim City Manager Brian Hiatt noted the fire fighters are determining their course regarding Social Security which will have a financial impact on the City. He stated pay study recommendations will be ready before the budget is finalized, and he indicated lump sums from each fund may need to be allocated to implement the pay study.

Ms. Kennerly noted the City may see another challenge regarding the number of people who retire and those who leave their job after being hired.

Councilmember Smith noted it is important to consider shifts in work culture to make them work for the City. Ms. Kennerly agreed.

Mayor Alexander asked if the City's processes can be reworked to make remote work an option. Ms. Kennerly stated during the pandemic it was noted that work can be completed remotely. Mayor Alexander asked if work hour options and remote work is being considered as a creative way to meet employee needs. Ms. Kennerly explained before the pandemic Management Team worked on a flexible work schedule policy. Mr. Hiatt pointed out there are some positions in local government where remote work is not an option.

DIVERSITY, EQUITY & INCLUSION REVIEW

Diversity, Equity and Inclusion (DEI) Director Anne Little provided an update on the DEI initiative to Council. She stated the goal is to demonstrate the City's commitment to every member of the community and embrace all races, cultures, sexual orientations, genders, religions, and physical abilities. She reviewed the timeline to date:

- November 1, 2022 – announcement regarding creation of DEI Department
- Soft climate assessments through one-on-one conversations with Management Team
- Diversity, Equity, Inclusion and Justice training for Directors and formal department leaders – 42 participants
- Departmental assistance and partnerships
- Formed alliances with Government Alliance for Racial Equity (GARE), International Association of Official Human Rights Agencies, National Association of Human Rights Workers, and North Carolina State Human Relations Commissions

Ms. Little reviewed the mission of DEI, and she noted it is important to cultivate an organizational culture that models and promotes the City's core values and reflect the principles of DEI. She noted a review of City policy is being conducted to ensure equitable access to opportunities and to ensure affected groups have a voice in the community programming processes. She indicated the goal is to integrate DEI into every activity and decision made by the City. She reviewed the priorities of the DEI department:

- Budget and staffing
- Implementation of internal priorities
- Strategic plan development
- Partnerships and Collaboration
- Communicate and celebrate

Councilmember Smith asked about the staffing needs. Ms. Little stated she is the only person in DEI, and she would like to hire a Human Relations Coordinator.

Councilmember McLaughlin asked about the budget for DEI. Ms. Little stated she has met with Finance Director Wade Furches and Administrative Director Kelly Baker to see what has been done in the past regarding Human Relations and community initiatives that will be included in DEI's budget process.

Councilmember Smith asked about DEI trainings that councilmembers could attend together. Ms. Little noted staff thought it would be beneficial for Council to go through the training that was attended by the Management Team and informal leaders but a date has not been determined. She pointed out the training process will be continuous, and she suggested the Human Relations Council (HRC) also attend the training.

COMMUNITY SAFETY REVIEW

Police Chief Jerry Stokes and Parks and Recreation Director Nick Aceves presented information regarding partnerships to improve community safety.

Chief Stokes reviewed the "Stratified" and "Hot Spot" policing initiatives and explained how Stratified Policing incorporates multiple evidence-based and practice-based strategies. He noted the Stratified and Hot Spot Policing models work with current efforts but there is a need for enhanced gang intelligence gathering capabilities to identify those involved in violence. He stated foot patrols and police visibility are well received and have positive effects but because of staffing limitations, the Police Department is often unable to provide the service.

Chief Stokes discussed mental health crisis and substance abuse reduction strategies included in Rowan Project SAFE Neighborhoods (PSN). He explained the program brings together community partners to identify the most pressing violent crime problems in a community. He noted Salisbury PSN operated from 2004 to 2011 and was reinstated in 2017 as Rowan PSN, although the County funding ended in 2020.

Chief Stokes also discussed the Salisbury Cease Fire Program and the use of street mediation strategies. He reviewed the top streets for gun crime charges with Standish Street being the site of the most crime. He referred to juvenile crime and delinquency reduction efforts that include a Teen Court, the Youth Services Bureau and Parks and Recreation Programming and Mentoring.

Chief Stokes stated when mental health or substance abuse crises arise there are few, if any, mental health responders. He noted the Police Department partners with the Health Department to address these types of crises but more assistance is needed.

Chief Stokes recommended changing the PSN model to enhance its framework and better meet the needs of Salisbury. He indicated paid staff may need to be considered for Salisbury Cease Fire. He stated the model works, but there is a need for volunteer de-escalators. Chief Stokes also noted there is a lack of effective and sufficient juvenile support and mentoring efforts. He referred to the limited programming offered by the Parks and Recreation Department and the need for additional funding and programs to reduce juvenile crime trends. He indicated there is a need to

explore the County-wide problem of co-responder availability and substance abuse detoxification treatment efforts to address crisis and substance abuse responses.

Chief Stokes suggested increased prevention programs be implemented through the Parks and Recreation Department. He noted after-school and summer camp programs provide proven benefits to youth.

Mr. Aceves reviewed Parks and Recreation programming and the affordable programs that are held in tandem with the West End Grant Programs. He noted summer camps ended in 2013-2014 and there is a need to expand current specialty camps to offer all-day care for children in grades K-5. He added the after-school programs were also stopped in 2013-2014 and were a source of social and emotional learning, academic support, school participation, safety, nutrition and physical activity.

Mr. Aceves referred to needed facility upgrades and improvements and noted the facilities can foster a sense of pride and appreciation. He added updates will expand the programmatic and community use as well as maximize facility lifespan. He also referred to special events held at Bell Tower Green and maximizing the park for the City.

Mr. Aceves reviewed programming budgets for surrounding communities and noted Salisbury is the lowest funded program:

<u>Location</u>	<u>Programming</u>	<u>Special Events</u>	<u>Total</u>
Iredell County P&R*	\$141,900	N/A	\$141,900
Davie County P&R	\$68,600	\$148,300	\$216,900
Cabarrus County P&R	\$325,000	N/A	\$325,000
Kannapolis P&R	\$353,000	\$501,000	\$854,000
Salisbury P&R**	\$12,900	\$50,700	\$63,600

Mayor Pro Tem Sheffield referenced prolific offenders, and she questioned why they continue to be a threat to the community. Chief Stokes explained prolific offenders are identified through records management system and services that can potentially intervene to break the cycle of crime are missing.

Mayor Pro Tem Sheffield noted there are no co-responders for mental health calls in the City. Chief Stokes stated Burlington and Alamance County have mental health service providers that respond to a mental health crisis. He pointed out the City has service providers, but they do not respond with police officers. He added the hope is that a person experiencing a mental health crisis will not end up in jail, and the potential for use of police force could be reduced by a mental health professional. He pointed out police officers receive training to deal with a mental health crisis, but they are not social workers and if the person becomes violent public safety must be considered.

Mayor Alexander asked how mental health service provider positions in other counties are funded. Chief Stokes indicated the positions are funded through a cooperative agreement between the mental health services provider and the county, and he questioned if a local service provider

could be found. Mayor Alexander stated in conversations with other communities she has heard service providers are uncomfortable with the physical risk of the situation. Interim City Manager Brian Hiatt stated the challenge is state-wide and many times law enforcement officers are the only ones to respond.

Councilmember Post asked if Mr. Aceves has a list of programming needs and how much the initiatives would cost. Mr. Aceves noted there is a need for a full-day summer camp that would require temporary positions. He explained to provide transportation for 26 kids and hire 4 staff members to work summer camp the cost is approximately \$34,000.

Mr. Aceves noted an after school camp is also important and it can be difficult to find part-time staff. He added if the programs are created the hope is summer camp counselors could become after school counselors which could provide steady employment for college students or retirees. He stated the goal is to make the program generational. He explained if a child is in the after school or summer camp program the goal is for them to transition to the Miller Teen Center through their senior year of high school. He pointed out trade school classes could be offered once a student reaches the age of 18.

Councilmember Smith asked if PSN is active. Chief Stokes agreed, and he pointed out the pandemic has impacted the program. Chief Stokes explained to be in the PSN program a person must be on probation and it would be better to reach the person before they are placed on probation.

Councilmember Smith asked how many active de-escalators are associated with Cease Fire. Chief Stokes stated Mr. Gamale Black is the only de-escalator. Mr. Smith asked how long has the program been in existence. Chief Stokes stated the program began as Summer Cease Fire in 2020 and was reinstated last summer as Salisbury Cease Fire.

Councilmember McLaughlin noted he has spoken to people who indicated having a safe zone where kids can go for mental help, information, opportunities to talk to someone and for after school activities could mitigate crime. Councilmember Post pointed out the issues are not going away and combined thinking between the Police and Parks and Recreation Departments is the way to go.

Council thanked Chief Stokes and Mr. Aceves for their joint presentation.

Facilitator Warren Miller noted Council is starting to build its priorities through the discussions that have taken place. He noted Friday morning sessions will focus on growth-related issues and staff recommendations. He added Council will complete an exercise to provide staff with capital project priorities and set the agenda for the coming year.

RECESS

Thereupon, Mayor Pro Tem Sheffield made a **motion** to recess until Friday, January 28, 2022 at 9:00 a.m. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0) The meeting recessed at 7:27 p.m.

RECONVENE – FRIDAY, JANUARY 28, 2022

Mayor Alexander called the meeting to order at 9:00 a.m. on Friday, January, 28, 2022.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to return to open session. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember McLaughlin voted AYE, Councilmember Post voted AYE, and Councilmember Smith voted AYE. (5-0)

REVIEW AND CHECK-IN

Facilitator Warren Miller asked Council to reflect on the takeaways from topics discussed the previous day. He noted Council is constructing its priorities for 2022 and today's session will focus on the different aspects of community growth and how it will affect Council's priorities.

Mayor Pro Tem Sheffield stated she enjoyed the year in review and goals update which reminded her of the projects that had taken place. She added the City will face challenges and it is important to acknowledge them. She pointed out staff is doing all it can to address the issues which gives her confidence as the budget season approaches.

Mayor Alexander noted the information presented will help Council determine its priorities. She added capital improvements are important, but it is also important to invest in staff and resources.

Councilmember McLaughlin pointed out he enjoyed the staff presentations, and he appreciates staff's insight. He questioned what can be done to keep current employees and fill vacant positions. He added he likes seeing the departments work together.

Councilmember Smith indicated he sensed openness among the departments, even in the middle of a pandemic. He added he saw creativity around the issues the City is facing, and he added it is an opportunity to adapt and be creative.

Councilmember Post commented he is impressed with how well staff works together and the quality of people that work for the City.

IMPACT OF GROWTH

Planning Director Hannah Jacobson addressed Council regarding Forward 2040: Salisbury's Framework for Growth. She reviewed single-family home construction, and she noted over 1,600 units are at varying stages in the development review process and over 800 additional units have been discussed in pre-application meetings. She added it is a departure from the slow and steady growth of the last 20 years.

Ms. Jacobson noted the City must plan for future growth and a comprehensive plan can help. She reviewed potential projects through 2040, and she explained a comprehensive plan creates an opportunity to anticipate how the growth will affect housing, employment, transportation, and quality of life. She stated the City must consider how it can provide public services sustainably, efficiently, and equitably in the future.

Ms. Jacobson explained a comprehensive plan helps determine a community's long term goals, and she reviewed the Forward 2040 Comprehensive Plan building blocks:

- 2020 Data Book
 - Documents historical data and existing conditions
- Forces, Trends, and Impact Report
 - Looks at global forces that could shape and influence local trends
- 10 Vision Statements
 - Resilient, Diverse Economy
 - Thriving, Livable Neighborhoods
 - Equitable and Inclusive Community
 - Sustainable, Clean Natural Environment
 - Unique Dynamic Downtown
 - Context-Based Urban Design
 - Local and Regional Partnerships
 - Vibrant Community Atmosphere
 - Healthy and Active Community
 - Responsibly Managed Growth
- Policy Framework
- Growth Strategies Map
- Future Land Use Map

Ms. Jacobson explained comprehensive plans are composed of two parts: policy framework and a mapping component. She noted the first step in the mapping component is to create a Growth Strategies Map that will provide a vision for where and how to promote growth. She commented the Growth Strategies Map would consider future growth areas, priority corridors and nodes for redevelopment, development tiers, and future transportation investments.

Ms. Jacobson reviewed a map of future growth areas, and she pointed out Council approved amendments to Chapter 25 of the City Code which requires voluntary annexation for water and sewer connections. She added the next step is to determine where the code applies. She indicated annexation agreements are needed with neighboring jurisdictions including Spencer, East Spencer, Granite Quarry, and China Grove to determine boundaries.

City Engineer Wendy Brindle and Public Works Director Craig Powers provided a Uniform Construction Standards update. Ms. Brindle explained the Uniform Construction Standards are the standards for construction of infrastructure including water, sanitary sewer, storm drainage, roads, Fat Oils and Grease (FOG) program, back flow and tree planting. She added the Engineering Department is responsible for the Uniform Construction Plan for developments and it must rely on the standards to be consistent and to make sure the City has

quality infrastructure. She pointed out the City is seeing an increase in subdivision construction and an update is needed.

Mr. Powers noted Council recently addressed Roadway and Erosion Control Standards. He added other cities have Water Quality and Development Standards that require the impact on infrastructure be considered for new development.

Ms. Brindle noted individual standards have been updated, but a complete update is needed. She added staff reached out to the consultant who completed the City of Kannapolis' Uniform Construction Standards in 2019, and the estimated cost is \$100,000 which could be allocated between the General Fund, Salisbury-Rowan Utilities (SRU), and the Stormwater Fund.

Councilmember Smith asked if \$100,000 would be for consultation fees. Ms. Brindle explained the consultant would provide an updated Uniform Construction Standards. Mr. Powers pointed out the need has existed, but funding has never been available. He explained increased development and outdated standards creates problems for staff and delays for developers.

Councilmember McLaughlin asked how long the process will take. Ms. Brindle indicated the process would take approximately one year.

Mayor Alexander asked if American Rescue Plan (ARP) funds or grants could be used for the update. Mr. Behmer noted staff could look into grant requirements. Councilmember Smith asked if there is an opportunity to receive funding from the County. Ms. Brindle stated the Uniform Construction Standards are for inside the City limits and she does not know if there will be funding opportunities from the County. Interim City Manager Brian Hiatt pointed out if urban growth takes place outside of the City limits it could create a need for services the County does not offer.

Mayor Pro Tem Sheffield asked about a timeline for the update. Ms. Brindle stated the process should take six months to one year. She noted once the proposal is funded staff will submit a request for information and select a consultant.

Mr. Powers noted the City will have the opportunity to compare its standards with surrounding municipalities to make sure it has the best product in place. Mr. Behmer agreed.

Mayor Alexander asked if the public is protected during the process. Ms. Brindle agreed, and she explained public safety is the reason staff came before Council with the Residential Street Cross Section. Mr. Behmer noted the City is self-permitted for water and sewer projects that do not involve pump or lift stations and to receive the designation the City must meet or exceed minimum state standards.

Mr. Behmer addressed Council regarding the impact of growth on SRU system capacity, and he noted SRU currently serves over 52,000 customers. He added approximately 4,000 residential properties are proposed in the SRU service area and there is interest in warehouse and distribution facilities near I-85. He indicated new development should pay for the infrastructure costs of their water and waste water system demands.

Mr. Behmer pointed out SRU water treatment is currently at 35% capacity on an average day and at 47% capacity on a peak day. He added SRU waste water treatment facilities are near 75% capacity. He noted the state has an 80% rule that additional treatment plant capacity should be designed, permitted, and constructed when capacity reaches 80% and expansion should begin if 90% capacity is reached.

Mr. Behmer stated on July 1, 2018, the General Assembly passed G.S. 162A Article 8 authorizing local governments to charge system development fees for water and wastewater service under specific conditions using an approved method. He added SRU partnered with Freese and Nichols to evaluate system development fees.

Freese and Nichols Account Director Charles Archer explained system development fees help a utility pay for capital improvements that are directly related to growth and development, making sure new development pays for its impact to the system. He noted projected growth of the utility system must be considered. He pointed out the waste water system is nearing capacity and expansions will be needed to accommodate projected future growth. He stated if Council adopts system development fees, state legislation requires the fees be updated every five years. Mr. Behmer commented neighboring cities including Lexington and Concord have adopted system development fees. Councilmember Post noted system development fees would reduce pressure on taxpayers and customers. Mr. Behmer agreed, and he pointed out it will help moderate rates.

Mayor Alexander thanked Mr. Archer, Ms. Brindle, Mr. Powers, and Mr. Behmer for their presentation.

STORMWATER CAPITAL IMPROVEMENT PLAN

Public Works Director Craig Powers and Assistant Director Chris Tester addressed Council regarding the Stormwater Capital Improvement Plan (CIP). Mr. Powers introduced HDR Inc. Water Resources Management Team Lead Patrick Blanford and Financial Analysis Grady Reed. Mr. Blanford noted a Stormwater Utility Financial Plan was developed as part of the master planning process. He noted the utility has a healthy Fund Balance with approximately 12 months of revenue available. He indicated there is no debt associated with the Stormwater Utility, and it will have the capacity to issue debt if needed to fund future capital programs.

Mr. Blanford noted financial plan development was based on Stormwater accounts and the FY2021-2022 budget was used as the starting point for modeling and annual expenses. He added the total expenses were \$2,050,455, with operation and maintenance expenses of \$1,346,476, minor capital \$159,778, cash funded projects \$150,000 and operational transfer of \$394,223. He noted the plan includes a 2% annual total expense rate increase and it assumes projects identified in the master plan will be constructed in 10 years. He explained:

- Capital costs are inflated at 3% per year
- Planning and design costs are generally assumed to be cash funded
- Construction costs are generally assumed to be debt funded

- Financial planning tool created can:
 - Vary growth rates by customer class
 - Vary inflation factors for future operational and maintenance expenses
 - Create different scenarios for capital improvements
 - Create different rate options based on financial performance metrics
- Most changes can be made in real time

Mr. Reed reviewed the Stormwater CIP budget and the rate structure. He also compared the City's Stormwater rate to surrounding communities, and he pointed out the City's residential Stormwater fee of \$4.16 is lower than the median fee in the watershed and the region.

Mr. Reed pointed out funding the CIP over a 10-year period will require rate increases to cover the added expense. He indicated if the CIP is constructed over a longer timeframe the rate increase would be less, but the overall project cost would increase. He reviewed future rate increases with a 15-year and 20-year CIP. He noted cost saving considerations and areas for staff and equipment acquisition:

- \$380,000 to \$450,000 in drainage study costs (years 1 thru 7 escalated)
 - Least complex and more straightforward CIP projects
 - Internal staffing by professional engineer
 - May need a City Project Manager for managing CIP list
- \$340,000 to \$405,000 in closed-caption television inspection costs (years 1 thru 7 escalated)
 - Internal staffing by technician(s)
 - Acquisition and ownership of closed-caption television inspection truck
- Not be as aggressive in the CIP and extend these projects over a 15 to 20 year timespan

Council thanked Mr. Blanford, Mr. Reed, Mr. Powers, and Mr. Tester for their presentation.

AFFORDABLE/FAIR HOUSING

Planning Director Hannah Jacobson noted the housing goals for the City are to have housing that is affordable, in good condition, and free from discrimination. She noted housing is considered affordable if it consumes less than 30% of a household income.

Ms. Jacobson reviewed the long-term housing inventory, and she pointed out the City currently has approximately 1,700 units, 150 units under construction, and 310 prospective units. She noted maintaining quality housing in the City has been a struggle. She stated in 2016 a survey was conducted that found 45% of properties were in good condition, 40% were deemed average, and 16% had moderate to significant signs of stress. She pointed out a portion of Community Development Block (CDBG) Grant and HOME Program funds are used for owner-occupied housing rehabilitation programs, and in 2018 Council created the Neighborhood Revitalization Program that focused on particular neighborhoods.

Ms. Jacobson explained the Code Enforcement Division enforces minimum housing and nuisance codes in the City. She noted the City completed an Analysis of Impediments to Fair Housing Choice in 2019, and it has an obligation to promote fair housing. She indicated staff is planning to apply for a Housing and Urban Development (HUD) Fair Housing Education and Outreach Initiative Grant that offers \$100,000 to \$500,000 to develop, implement, carry out, and coordinate education and outreach programs. She noted staff will also begin development of the 2024 Analysis of Impediments to Fair Housing in July 2023.

Ms. Jacobson noted housing challenges will increase and new issues will emerge as the City grows. She stated staff recommends a consultant-led and staff-supported Comprehensive Housing Strategy that evaluates current programs and recommends initiatives and funding sources to address affordability, condition, and equal access to housing.

Mayor Pro Tem Sheffield asked about the impact of poverty on fair housing. Ms. Jacobson explained if the price of the home and the family income do not align people are housing cost burdened. She pointed out there is an overlay between people who suffer from poverty and people who suffer from housing discrimination.

Councilmember Smith asked if there is a strategy to balance growth and affordable housing. Ms. Jacobson stated she is not aware of a strategy. Mayor Alexander suggested focusing on bigger coalitions around the school systems, a workforce development commission that includes educational opportunities and certification opportunities through local colleges and the Rowan-Salisbury School System (RSSS). She pointed out construction costs continue to increase and workforce development opportunities are needed. Mr. Smith stated a balance between economic growth and affordable housing is needed. Interim City Manager Brian Hiatt stated opportunities come with growth. He suggested having discussions with private developers to encourage including affordable units within proposed developments by using federal or local incentive funds or tax credits. Ms. Jacobson pointed out a consultant would know more about what has been done in other communities and can advise staff on its options.

Mayor Alexander asked about an Ordinance that would allow staff to establish a process to gain control of a property when the property owner refuses to meet the City's minimum housing standards. Ms. Jacobson explained the Ordinance is known as the receivership ordinance and was allowed by the General Assembly in 2018. She stated Council would have to adopt an Ordinance and staff would set up the process for implementation. She noted Greensboro is the first municipality to set up a program and staff is learning from them.

Mayor Alexander thanked Ms. Jacobson for her presentation.

TRANSPORTATION PROJECTS AND TRANSIT ALTERNATIVES

Transit Director Rodney Harrison explained microtransit is an on-demand ride share service that provides flexible and customizable service to riders anywhere within the service limits. He introduced City of Wilson Chief Planning and Development Officer Roger Lentz who provided

an update on Wilson's on-demand microtransit service RIDE which has been operational for 17 months.

Mr. Lentz noted the City of Wilson replaced all of its fixed routes with microtransit, and he explained how software is used to connect the rider and vehicles. He stated fixed routes have limited coverage and offer less flexibility. He pointed out microtransit routes can complement fixed-routes, are tech-enabled, convenient, cost effective, and flexible. He added there are two partnership modes: software-as-a-service and transportation-as-a-service. He commented the City of Wilson uses transportation-as-a-service which provides vehicles and drivers.

Mr. Lentz stated RIDE was launched in September 2020 and the system considers the entire population. He noted the service does not take cash, but offers vouchers which are similar to a bus pass. He stated the goal is to offer a 15-minute pickup time.

Mr. Lentz pointed out in the first year RIDE completed over 100,000 trips with 2,600 unique riders and ridership increased by 25% over the first half of 2021. He stated the cost per ride is approximately \$11 and the state averages nearly \$23 a trip. He added expanded service hours has supported ridership growth. He indicated 35% of passengers take five or more rides a month and 80% of riders book their trip using the app. He added the service is fully compliant with Federal Transportation Administration (FTA) rules, offers handicap accessible vehicles and uses public transit dollars.

Councilmember Smith asked about consumer cost. Mr. Lentz explained the City of Wilson offers a flat fare and the distance of the trip does not matter. He pointed out there is flexibility regarding the fare structure. Mr. Harrison explained if a trip costs \$20 the rider may pay \$2 and grant or local funding would cover the rest. Mr. Lentz agreed.

Councilmember McLaughlin asked about the average riders per vehicle. Mr. Lentz noted the vehicles are six-passenger minivans, but the capacity is limited to four due to COVID-19 restrictions. He stated every ride can be a shared-ride, but the majority are not.

Councilmember Post asked how many buses the City of Wilson was running prior to its transition. Mr. Lentz noted five buses ran during the week and three fixed routes ran on the weekend with one hour loops. He added the transition to microtransit created an increase in ridership and microtransit helps address transportation issues for the unemployed. He noted the City of Wilson has 5,000 registered riders. He added 4,000 riders have taken at least one trip, and in a typical month 1,600 riders use the service for five to six trips.

Council thanked Mr. Lentz for his presentation.

Mr. Harrison reviewed microtransit partnership models:

- Software-as-a-service (SaaS)
 - Uses third-party software to offer on-demand service
 - The City would operate the service with its operators and vehicles
- Transportation-as-a-Service (TaaS)

- A third-party turnkey solution that includes technology, operators, vehicles, and operation management

Mr. Harrison suggested Council consider a pilot project that would replace Route 1, which has the lowest ridership, with microtransit. He recommended the pilot project be conducted in-house which would allow staff to capture data, monitor expenses, and make changes.

Mr. Harrison pointed out funding the pilot project and its impact on grant funding must be considered. He stated the City receives 5307 grant funding which is eligible for the project. He indicated system characteristics such as fare structure, service zones, service hours and trip time must also be considered. He added microtransit could enhance night and weekend service, and offer transportation to employment destinations. He stated the availability of drivers could be a concern, and the City would have to market and brand the campaign.

Councilmember Post stated he liked the City of Wilson's approach and he does not think a hybrid system would be well received in the City.

Mayor Alexander asked why Route 1 was chosen for the pilot project. Mr. Harrison noted Route 1 has the lowest ridership and it serves Rowan-Cabarrus Community College (RCCC), the Kohl's shopping center, Livingstone Culinary School, the Salisbury Customer Service Center among other areas.

Mayor Pro Tem Sheffield asked about a timeline for the pilot project. Mr. Harrison noted he spoke with a vendor who recommend a minimum of one-year for the pilot project. He indicated if the pilot project is conducted in-house the City will have the resources if the project is unsuccessful. He pointed out if the project is successful phase 2 could be implemented in-house or with a third party. Mayor Pro Tem Sheffield stated she is excited about the proposal.

Mayor Alexander asked about funding for the proposed pilot program. Mr. Harrison stated mileage is the main variable for grant funding, and it is difficult to determine how many miles will be generated by a microtransit system.

Councilmember McLaughlin stated it would be great to extend the pilot project to RCCC and employment destinations with different shift hours. He added people are looking for employment and lack of transportation is a hindrance.

Mayor Alexander thanked Mr. Harrison for his presentation.

Ms. Brindle addressed Council regarding the Transportation Improvement Programs (TIP), and she noted the City is a member of the Cabarrus-Rowan Metropolitan Planning Organization (MPO) which helps the City acquire the majority of its transportation funding. She explained TIP projects are divided into tiers that go through a scoring process every two years. She noted projects are submitted through the MPO and are scored by the MPO and the state. She stated TIP is a 10-year document and the first six years are delivery mode and the last four year are development mode. She explained TIP has been halted and is not expected to resume until the summer of 2024

when new projects would be submitted for scoring and consideration, and she added the new projects would not receive funding until 2026.

Ms. Brindle reviewed current projects, their estimated cost, and the City match. She then reviewed North Carolina Department of Transportation (NCDOT) projects. She explained the projects range from sidewalks to greenway to traffic signal improvements.

Ms. Brindle then reviewed City projects whose only source of funding is Community Development Block Grant (CDBG). She added the projects are designed in-house and staff is preparing to start the bidding process for stamped crosswalks along Innes Street and near the Fred Evans Pool on Long Street. She added in March staff will address signal timing along the City's major corridors with a focus on Innes and Main Streets and Jake Alexander Boulevard. She noted the Ryan Street Sidewalk from Celebration Drive to Old Concord Road is ready to bid. She added there are sidewalk pay-in-lieu funds to help with the Ryan Street project and sidewalks on Lash Drive.

Ms. Brindle noted potential projects: Salisbury Depot Multi-Model Center, Bendix Drive Extension to Old Concord Road, Greenway/sidewalks, and various safety projects. She stated the City has an opportunity to apply for a Congestion Mitigation and Air Quality (CMAQ) grant at the state level for the second platform at the Depot. She added the project will come before Council in March for a Resolution of Support. She added staff is always looking for grants for the Greenway sidewalk and it works with NCDOT on various safety projects. She stated staff has developed a draft traffic calming policy that will come before Council for its consideration.

Mayor Alexander thanked Ms. Brindle for her presentation.

DOWNTOWN DEVELOPMENT

Downtown Development Director Sada Troutman noted managed growth is important to the City's future, and she pointed out increased development can lead to downtown parking concerns. She referenced the 2019 parking study which concluded there could be a parking shortage in the next decade if additional downtown parking is not found. She added the study also found a perceived parking shortage that could be mediated with improved awareness of parking availability. She explained since the study took place the Main Street restriping was completed which increased downtown parking spaces. She stated the conceptual Main Street plan will bring awareness to parking lots that may not be visible from Main Street.

Ms. Troutman noted parking enforcement was reinstated and parking fines increased, as recommend in the parking study. She reviewed existing downtown parking:

- Total parking spaces – 3,509
- Private/paid parking spaces – 1,993, 57%
- Public parking spaces – 1,516, 43%
- Parking lots – 783 public parking spaces 28% of off-street parking supply
 - 2,776 total off street parking spaces

- Street parking – 733 public parking space 21% of total parking supply

Ms. Troutman reviewed a downtown development map, and she pointed out development clusters and their proximity to parking. She stated staff is aware of 31 downtown development projects and 22 of those are in the planning process. She added approximately 93 residential units will be added to downtown in the next four years along with an increase in retail units, restaurant/bar units, office units, and short-term rental units.

Ms. Troutman referenced a parking deck and added consideration should be given as to whether the City needs a parking deck, where would it go, and what would it look like in a historic downtown.

Ms. Troutman noted it is important to be proactive because the City will eventually run out of downtown parking spaces. She added there are several funding options to explore, and she stated staff recommends:

- Considering a parking deck as an opportunity for economic development and managed growth
- Engaging cities and consultants who have studied and implemented parking decks with various funding models
- Begin exploring the feasibility of those models in the downtown

Mayor Pro Tem Sheffield pointed out North Main Street near the court house is a parking hot spot.

Councilmember Smith noted if the social district is approved it will make downtown more pedestrian and bicycle friendly.

Councilmember Post pointed out most of the retail and growth is going to be south of Innes Street near the Empire Hotel, and Main Street north of Innes Street is becoming office space that serves the courthouse. He commented the cost of a parking deck comes from blending it in with the community. He suggested considering South of Innes Street for a parking deck.

CAPITAL PROJECT PRIORITIZATION

Facilitator Warren Miller asked each Councilmember to develop a list from their capital projects priority list of projects that are important to them and can be achieved with approximately \$6 million. Mr. Miller reviewed the projects voted on by Council.

Mayor Pro Tem Sheffield pointed out Council sees the importance of Parks and Recreation and its value to the community. She added Council also recognizes the value in downtown and neighborhood stabilization. Mayor Alexander pointed out the fire station is very important.

Councilmember Smith noted growth and the anticipation of growth means the City will need to offer services at a great capacity. He indicated housing stabilization is very important, particularly around the Kesler Mill which has development potential.

Councilmember McLaughlin stated when citizens call the Police Department or the Fire Department they expect a reasonable response time from properly trained police and fire personnel. He added when citizens turn on their faucet they expect the water to flow. He noted there is an opportunity to meet the needs of kids through after school programs. He pointed out when residents go to City parks they need a place to use the bathroom.

Mayor Alexander stated public safety is one of Council's top responsibilities and she put \$3 million worth of her voting dots on Fire Station 3. She added after school programs such as the Miller Teen Center, City Park, and Hall Gym serve at-risk youth and help to reduce violence. She stated she also used her vote for the Empire Hotel incentives and neighborhood and housing stabilization.

Mayor Pro Tem Sheffield indicated all the projects are important. She stated the Skate Park was her first choice and then the refueling center. She commented the fueling center would have long-term benefits that would keep employees working and the City moving during weather events. She commented purchasing the Kesler Mill was very important and the City is cleaning it up so it can be developed. She indicated she picked the street scape design which is already begun, and she suggested going to the next phase while the funds are available. She stated she supported the Empire Hotel redevelopment, bathrooms at the park facilities, afterschool programs, the teen center the electric vehicle charging station and Fire Station 3.

Mayor Alexander questioned if the fueling center would be the best use of resources if the City transitions to biofuel and other resources. Mayor Pro Tem Sheffield stated if the fueling center is built it can evolve.

Councilmember Post noted 21 dots are on Parks and Recreation and except for the Fred Evans Pool the requests are for approximately \$1 million and the majority are one-time expenses. He added the City has to find a way to approach capital projects because Salisbury-Rowan Utilities (SRU), Stormwater, and the Fire Department have to be protected.

Interim City Manager Brian Hiatt stated \$6 million was an arbitrary figure and the one-time capital funds create a unique opportunity. He noted Council has given staff a general direction, and he explained if funds are allocated for Fire Station 3 additional funding will be needed.

Mayor Alexander asked if American Rescue Plan (ARP) funds could be considered. City Attorney Graham Corriher explained the final ruling relaxed the requirements and funding below \$10 million could be considered lost revenue. He stated the City received less than \$10 million so the entire allocation could constitute lost revenue and be used for any governmental service. He noted the money cannot be used for debt services, but it could be used to supplant money that would be spent on police, fire, and general governmental services, and then the supplanted money can be used for debt service.

Mayor Alexander pointed out there could be \$1.8 million in extra sales tax and last year the extra in sales tax was used to close the budget gap. Mr. Hiatt explained extra sales tax funds would flow into the Fund Balance and could be reallocated. He suggested using any extra funds for capital projects because it is one-time funding. Mayor Alexander noted there will be a 13% match for the retirement system. Mr. Hiatt agreed, and he pointed out there could be an increase in social security expense for the fire fighters and an increase from the pay study. He added funds should be set aside to cover ongoing operational expenses. He stated the discussions will help as staff moves forward with the budget.

SESSION WRAP UP

Facilitator Warren Miller reviewed the priorities Council discussed during its Retreat. He noted the topics included:

- Community safety
- Operational ideas
- Diversity Equity and Inclusion
- Human Resources
- Planning for growth
- Stormwater
- Affordable/fair housing
- Transportation/Transit
- Downtown Development.

Mr. Miller asked Council for its reflections regarding the Retreat.

Councilmember Post commented it was great to see various departments collaborating during staff presentations. He thanked everyone who worked to make the Retreat a success.

Councilmember Smith noted the City has adapted during the pandemic and worked to handle the challenges it face.

Mayor Pro Tem Sheffield stated she appreciates the resiliency of those who serve the City and there are great partnerships across City departments. She indicated the gap between Council and the public has decreased due to community partnerships. She explained preparing a budget will always be difficult, but she is optimistic.

Mayor Alexander noted the City has great leadership from Council, Interim City Manager Brian Hiatt, and staff and is on a good path forward. She thanked staff for all it did for all it did to make the Retreat a success. She also thanked Facilitator Warren Miller for his collaborative work during the Retreat with Council and staff.

Thereupon, Councilmember Post made a **motion** to adjourn. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember McLaughlin voted AYE, Councilmember Post voted AYE, and Councilmember Smith voted AYE. (5-0)

The meeting was adjourned at 4:30 p.m.

Karen Alexander, Mayor

Kelly Baker, City Clerk

Salisbury, North Carolina
March 1, 2022

REGULAR MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Tamara Sheffield, Council Members Harry McLaughlin, David Post, and Anthony Smith; Interim City Manager Brian Hiatt, City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

ABSENT: None.

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

CHANGES TO THE AGENDA

Mayor Alexander noted the following changes to the Agenda:

Postpone – Item 9 Council to consider Land Development District Map Amendment CD-07-2021 to rezone one parcel located at the corner of Old Mocksville Road and 7th Street Extension from Neighborhood Mixed Use to Corridor Mixed Use creating a Conditional District Overlay to request an exception to the Land Development Ordinance.

Add – Council to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(6) and regarding an economic development matter as allowed by NCGS 143-

318.11(a)(4).

ADOPTION OF THE AGENDA

Thereupon, Councilmember McLaughlin made a **motion** to adopt the Agenda with the presented changes. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

PROCLAMATIONS

Mayor to proclaim the following observances:

WOMEN IN CONSTRUCTION
WOMEN'S HISTORY

March 6-12, 2022
March 2022

RECOGNITION – AL HEGGINS

Mayor Alexander read the Resolution Council adopted at its December 7, 2021 meeting and presented a framed copy to Ms. Heggins. She also presented Ms. Heggins with an original painting of City Hall and a Key to the City.

Ms. Heggins thanked everyone who supported her during her time on Council and for all of the work they completed together. She stated it has been an honor to serve the public. She extended appreciation to her husband for his endless support as they continue their work in the community.

Mayor Alexander thanked Ms. Heggins for her service and devotion to the City.

CONSENT AGENDA

(a) Minutes

Adopt Minutes of the regular meeting of February 15, 2022.

(b) Voluntary Annexation – Cloninger Investments

Adopt a Resolution setting the date of the public hearing for March 15, 2022 for the voluntary annexation of Cloninger Investments located at 645 Julian Road.

RESOLUTION SETTING THE DATE OF THE PUBLIC HEARING ON THE QUESTION OF THE ANNEXATION OF CLONINGER INVESTMENTS, INC., PURSUANT TO GENERAL STATUTE 160A-31.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 9, and is known as Resolution 2022-07.)

(c) Voluntary Annexation – Oxford Station

Receive a request for voluntary annexation of Oxford Station, Tax Map 321 Parcel 079, located on Old Mocksville Road and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIAGE A PETITION RECEIVED UNDER GENERAL STATUTE 160A-31, FOR THE VOLUNTARY ANNEXATION OF OXFORD STATION, 79.521 ACRES LOCATED ON OLD MOCKSVILLE ROAD AND IDENTIFIED ON TAX MAP 321 AS PARCEL 079.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 10, and is known as Resolution 2022-08.)

(d) Voluntary Annexation – Henderson Grove Church Road

Receive a Certificate of Sufficiency and adopt a Resolution setting the date of the public hearing for March 15, 2022 for the voluntary annexation of Tax Map 407 Parcels 014 and 015 located on Henderson Grove Church Road.

RESOLUTION SETTING THE DATE OF THE PUBLIC HEARING ON THE QUESTION OF THE ANNEXATION OF HENDERSON GROVE CHURCH ROAD, PARCELS 407-014 AND 407-015, PURSUANT TO GENERAL STATUTE 160A-58.1.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 11-13, and is known as Resolution 2022-09.)

(e) Staff Holiday Calendar

Approve the addition of Juneteenth to the City staff holiday calendar for FY2021-2022 and going forward. The holiday will be observed Monday, June 20, 2022. This observance will replace President’s Day on future staff holiday calendars.

(f) Parking – Annadale Avenue

Adopt an Ordinance amending Section 13-338 of the City Code to restrict parking at all times on Annandale Avenue beginning at West Henderson Street to a point 318 feet north of West Henderson Street.

ORDINANCE AMENDING CHAPTER 13, ARTICLE X, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO PARKING.

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No. 66, and is known as Ordinance 2022-16.)

(g) Right-of-Way Use Permit

Approve a Right-of-Way Use Permit for the use of two parking spaces adjacent to 133 South Main Street through April 1, 2022 for building renovations.

(h) Resolution of Support

Adopt a Resolution of support for a Congestion Mitigation Air Quality (CMAQ) grant application for the purchase and renovation of the Salisbury Depot.
RESOLUTION SUPPORTING A CMAQ APPLICATION FOR THE PURCHASE AND RENOVATION OF THE HISTORIC SALISBURY DEPOT.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 14, and is known as Resolution 2022-010.)

Thereupon, Councilmember Post made a **motion** to adopt the Consent Agenda as presented. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

PUBLIC COMMENT

Mayor Alexander opened the floor to receive public comment.

Ms. Lauren Alexander-Persse, Project Director of YSUP Rowan, requested Council reflect on the impact the proposed Social District could have on the youth. She suggested limiting social district consumption hours at Bell Tower Green until after 5 p.m. when children are least likely to be present and not allowing the use of clear cups.

Ms. Whitney Peckman addressed Council regarding the proposed Salisbury Social District and requested Council approve the Social District for a trial period of six to nine months.

There being no one else to address Council, Mayor Alexander closed the public comment session.

LAND DEVELOPMENT DISTRICT MAP AMENDMENT CD-07-2021

This item was postponed.

DOWNTOWN SALISBURY SOCIAL DISTRICT

Downtown Development Director Sada Stewart Troutman and DSI Board Member Samantha Haspel addressed Council regarding the proposed Downtown Salisbury Social District. Ms. Troutman pointed out Ms. Haspel helped lead the task force that explored the feasibility of a social district in downtown.

Ms. Haspel stated a social district is a specific area where alcoholic beverages are allowed in open containers on the street. She explained the law was written during the pandemic to increase economic vitality by bringing people downtown and creating a revenue source for local businesses. She noted a geographic zone must be established and a map of the zone must be filed with the Alcoholic Beverage Control (ABC) Commission. She pointed out special cups that state where the alcohol was sold are required and the cups must be no larger than 16 ounces and marked "Must be 21-please drink responsibly". She added the district must be marked with visible signs and sanitation, safety, and public health must be adequately addressed.

Ms. Troutman indicated the proposed social district would encourage growth in the Municipal Service District (MSD). She explained the Downtown Salisbury Social District would be jointly managed by Downtown Development, the Police Department, and Public Works.

Ms. Haspel stated any permanent ABC establishment is allowed to serve drinks to go provided they abide by the rules and regulations of the ABC and the social district. She pointed out establishments are not required to participate and non-ABC permitted establishments do not have to allow the social district cups in their businesses. She noted participating businesses would be required to sign-up with Downtown Salisbury, Inc. (DSI) to make sure each business understands the law, their responsibility, and to coordinate promotional and operational materials and information. She added all other permits and regulations still apply to serving and selling alcohol and placing tables and chairs on the sidewalk.

Ms. Troutman reviewed the proposed social district boundaries which encompasses most of the MSD. She explained the proposed district does not cross the railroad tracks on its eastern boundary and it does not include the Rowan Public Library. She noted Bonaparte's, a new restaurant, tavern, and wedding venue, has requested to be included in the proposed social district. She pointed out Bonaparte's is located at 619 South Main Street, two blocks outside of the MSD.

Ms. Troutman explained the proposed Downtown Salisbury Social District would operate from 12:00 p.m. until 12:00 a.m. Sunday through Thursday and from 12:00 p.m. until 2:00 a.m. on Friday and Saturday. She pointed out the Bell Tower Green Park would operate as part of the social district from 5:00 p.m. until closing Sunday through Saturday and would be excluded from the district during special events.

Ms. Haspel stated state law requires the drinking containers prominently display the social district logo that is unique to the district and the trademark or logo of where the alcohol was purchased. She commented the cup would also state the name of the person purchasing the drink, as shown on their identification, and the date and time of the purchase which would address underage drinking concerns. She noted the cup is see-through and meets recycling standards. She

added:

- Containers will be purchased by ABC permitted establishments
 - Bars and Restaurants have agreed to pay for the cups
- Social district containers may not be carried into non-participating businesses
- Any ABC-permitted establishment shall not allow a person to enter or reenter its premises with an alcoholic beverage not sold by the permittee
- A person shall dispose of any alcoholic beverage prior to entering another business that sells alcohol and prior to exiting the social district
- A person shall engage in the social district during the hours and within the boundaries set by the City

Ms. Haspel added it has been suggested that patrons make a donation for the cups and the money then be donated to YSUP Rowan to maintain its youth anti-drinking campaign. Ms. Troutman noted there will be no budget request regarding the social districts. She stated the merchants think the proposed social district will benefit their businesses and are willing to take on the costs. She reviewed the departments that would be impacted by social districts:

- Downtown Development would help manage the social district
- Public Works would provide staff support with recycling and trash
- Police Department would enforce the social district
- Parks and Recreation is supporting through management of Bell Tower Green Park
- Communications would provide promotional support and create the logo
- Engineering would work with NCDOT
- Finance would help with budget information

Ms. Troutman noted during the public engagement sessions questions were received regarding security and enforcement. She stated staff has spoken to Chief Stokes and other communities who implemented social districts and it does not believe there will be an increase in crime related to the social district. She explained there will not be a designated downtown police officer, but enforcement of laws and regulations will be handled by the Police Department.

Ms. Troutman indicated Public Works provides sanitation services within the social district boundaries. She pointed out receptacles are located within the social district boundaries and ABC permitted establishments within the district are required to provide receptacles at their door. She added marketing and promotion will be provided by DSI and the City in collaboration with participating businesses.

Ms. Hapsel reviewed cities in North Carolina that are considering social districts. Ms. Troutman reviewed the social district rules adopted by Kannapolis and Norwood. Ms. Hapsel added she has spoken to people from cities that implemented social districts and the consensus has been they have not seen an increase in crime, and the social districts have increased revenue streams without creating an extra burden on the cities.

Ms. Troutman stated she met with YSUP Rowan, Rowan Helping Ministries, Rowan Public Library, the Bell Tower Green Board, the Parks and Recreation Advisory Board, the

Community Appearance Commission, and the DSI Board who offered constructive feedback that was implemented into the plan. She pointed out the most frequently asked questions were about enforcement and if a person could bring their own alcohol.

Ms. Troutman requested Council consider the boundaries of the social district and the hours of operation as proposed. She added the businesses see the proposal as a privilege and understand they must follow the rules and regulations. She then requested Council consider setting a public hearing for its March 15, 2022 meeting regarding the adoption of a Downtown Salisbury Social District.

Councilmember Post asked if there will be a trial period for the social district. Ms. Hapsel stated she is not suggesting a trial period. She clarified she is suggesting the task force and Council meet a few months after the district is implemented to review its progress.

Councilmember Post asked for clarification regarding the cups. Ms. Hapsel explained the cups will be purchased in bulk by the merchants. She added each merchant will purchase stickers with their personal business logo. She stated each cup will have two stickers: the social district sticker and the sticker indicating where the alcohol was sold.

Councilmember Post asked about the recycling containers. Ms. Troutman explained the bars and restaurants must have a receptacle that they will purchase at the door of their business. She noted if a patron has a cup from one establishment they cannot take it into another establishment that serves alcohol.

Councilmember Post asked how much the social district will cost the City. Ms. Troutman noted staff has spoken to each department and to other cities who indicated the proposal will not place an extra burden on staff.

Councilmember McLaughlin stated social districts are a creative way of generating revenue for small businesses. He pointed out the proposed boundaries for the social district are near neighborhoods and churches and children will observe adults buying alcohol at the park. He noted he likes the idea, but he does not know if the entire proposed district is needed in the beginning. He commented the previous Council indicated it would like to start small, and he thinks that is a good idea. He stated he would like to see the district reduced to a limited area and from there determine the cost to the City.

Councilmember Smith asked if other municipalities used a trial period when implementing their social district. Ms. Troutman noted Greensboro, Norwood, and Kannapolis did not have a trial period, but Greensboro had a delay between approval and implementation.

Ms. Hapsel noted a smaller map was originally proposed and staff thought it was confusing. Ms. Troutman stated Council will have final approval of the map and hours of operation.

Mayor Pro Tem Sheffield commented a great deal of work has gone into the proposal. She stated she attended some of the sessions, and she pointed out Council's decision regarding the proposal could be reversed. She suggested revisiting the maps. She indicated the task force

listened to concerns and came back with solutions, suggestions, and partnerships that do not encourage underage drinking, but encourage patrons to spend more time downtown and support the local businesses.

Mayor Alexander stated she likes the idea of reviewing the boundaries and including the Napoleon Bonaparte house as it is redeveloped into a restaurant and wedding venue.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to set a public hearing for March 15, 2022 to receive public comment on the proposed Downtown Salisbury Social District. Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

CONTRACT – ATLANTIC COAST CONTRACTORS, INC.

Salisbury-Rowan Utilities (SRU) Director Jim Behmer pointed out the Sanitary Sewer Rehabilitation Project is part of ongoing efforts to reduce inflow infiltration in the SRU wastewater system. He noted Atlantic Coast Contractors, Inc. is specialized in the type of construction needed for the project and has completed City projects in the past with quality work. He commented the \$650,000 project cost is included in SRU's current budget.

Thereupon, Councilmember Smith made a **motion** to authorize the City Manager to execute a contract with Atlantic Coast Contractors, Inc. in the amount of \$650,000 for construction related to the Sanitary Sewer Rehabilitation Project – Contract 2. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

UPDATE – KIVA

Councilmember Post presented information regarding Kiva and a new trustee based model. He noted the City will not be involved since the model changed to a trustee based model. He reviewed the Kiva trustee model and its benefits and responsibilities along with information on certified trustees.

Councilmember Post pointed out Salisbury Kiva would be a non-profit platform with a trustee board of 10 to 12 members. He noted local responsibilities would include promoting Kiva, endorsing the borrower, and referring borrowers to a part time Kiva Coach. He added the Kiva Coach would work 10 to 15 hours per month and be paid \$3,000 to \$5,000 per year. He pointed out the cost could be taken care of by the City, by donors, a foundation grant, or a non-profit organization. He explained the Kiva Coach would guide trustee-referred borrowers through the application process, encourage team development and raise additional matching funds if needed.

Councilmember Post stated Salisbury Kiva will be driven by the private sector, and there will be no annual funding fee. He noted the proposal is to invest current budgeted matching funds of \$60,000 for one year at a 10% cost of \$6,000. He added the already budgeted \$25,000 Kiva fee

Human Relations Council

Upon a motion by Councilmember Smith. Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voting AYE, the following reappointments were made to the Human Relations Council:

Mr. Gemale Black	Term Expires 3/31/2025
Mr. Bill Clements	Term Expires 3/31/2025

Parks and Recreation Advisory Board

Upon a motion by Councilmember McLaughlin. Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voting AYE, the following appointments were made to the Parks and Recreation Advisory Board:

Mr. Ben King	Term Expires 3/31/2025
Ms. DaNya Richardson	Term Expires 3/31/2025

Tree Board

Upon a motion by Councilmember McLaughlin. Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voting AYE, the following appointment was made to the Tree Board:

Mr. Matt Kelley	Term Expires 3/31/2025
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Hurley Park Advisory Board

Upon a motion by Councilmember McLaughlin. Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voting AYE, the following appointment was made to the Hurley Park Advisory Board:

Mr. Rena Taylor	Term Expires 3/31/2025
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CITY ATTORNEY’S REPORT

City Attorney Graham Corriher had nothing to report to Council.

CITY MANAGER’S REPORT

Interim City Manager Brian Hiatt requested Council’s feedback for its second meeting in March regarding the newly released COVID mask regulations for high risk counties. He pointed out Public Health Director Alyssa Harris advised Rowan County will move out of the high risk category this week. By consensus, Council agreed for its March 15, 2022 meeting to take place

as a hybrid meeting allowing the public to attend in person and online. Council has also requested social distancing take place and will decide about mask requirements prior to the meeting.

COUNCIL COMMENTS

Councilmember Post expressed his appreciation to Council for its responsiveness on Kiva.

Councilmember McLaughlin thanked the presenters for their time and dedication.

Councilmember Smith commented he looks forward to the Cure Violence Model presentation with Ingram Bell at Council's March 15, 2022 meeting.

MAYOR PRO TEM COMMENTS

Mayor Pro Tem Sheffield pointed out several events are taking place for Ash Wednesday.

Mayor Pro Tem Sheffield recognized Delta Sigma Theta and Omega Psi Phi for their work collaborating with the Salisbury Police Department Victim Advocacy Group and hosting The Red Sand event to raise awareness on human trafficking.

Mayor Pro Tem Sheffield commented the program called "The Talk" by Dr. Sonny Kelly demonstrated a conversation between Mr. Kelly and his son on race in today's environment. She thanked Actions in Faith and Justice for its work on the presentation.

Mayor Pro Tem Sheffield expressed the importance of proceeding with compassion and awareness with the state of the world today.

MAYOR'S ANNOUNCEMENTS AND COMMENTS

(a) Utility Payment Drop Boxes

Mayor Alexander announced the Salisbury Customer Service Center will phase out its utility payment drop boxes in Rowan County communities on Friday, April 1, 2022. Residents who use the drop boxes will receive individual correspondence in advance of the removal. Residents are encouraged to visit salisburync.gov/billpay to set up free electronic bill pay or contact the Customer Service Center at (704) 638-5300 for additional bill pay options.

Mayor Alexander pointed out the payment drop box will remain at the City Office Building at the corner of North Main Street and West Council Street.

Mayor Alexander recognized the Red Sand Project for raising awareness to youth on human trafficking. She expressed her appreciation for all community groups who partnered together and participated in the program.

Mayor Alexander commented Dr. Sonny Kelly's performance brought attention to race in today's environment.

Mayor Alexander expressed her gratitude to citizens and churches for coming together to host the peace vigil for the ongoing conflict in Ukraine.

Mayor Alexander reflected on her work the past year with the 1MBB program which encourages the creation of one million new black-owned businesses. She stated on Friday March 4, 2022, she will be on a zoom call with Operation HOPE and John Hope Bryant who started the campaign.

Mayor Alexander recognized Livingstone College for its entrepreneurial course focused on coaching and providing students with the financial tools needed to succeed.

CLOSED SESSION

Thereupon, Councilmember Post made a **motion** to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(6) and regarding an economic development matter as allowed by NCGS 143-318.11(a)(4). Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post and Smith voted AYE. (5-0)

RETURN TO OPEN SESSION

Mayor Alexander reconvened the meeting in open session.

Mayor Alexander stated no action was taken during closed session.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 8:25 p.m.

Karen Alexander, Mayor

Kelly Baker, City Clerk

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: City of Salisbury, Engineering Department

Name of Presenter(s): N/A

Requested Agenda Item: Sufficiency of Annexation Petition – Oxford Station

Description of Requested Agenda Item:

The Engineering Department, on behalf of the City Clerk, has investigated the sufficiency of the petition received for the voluntary annexation of Oxford Station. The petition includes a description of the proposed annexation area, as well as the signature of the property owners. It is, therefore, sufficient in accordance with NCGS 160A-31.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Fiscal impact is unknown at this time. This will be included in the next step of the process.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to receive the Certificate of Sufficiency and adopt a Resolution setting the date of the public hearing for April 19, 2022 for the voluntary annexation of Oxford Station, Tax Map 321 Parcel 079

Contact Information for Group or Individual:

Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Declined

Reason:



**CERTIFICATE OF SUFFICIENCY
FOR
OXFORD STATION**

To the City Council of the City of Salisbury, North Carolina:

I, Kelly Baker, City Clerk, do hereby certify that I have investigated the petition for Oxford Station, attached hereto, and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G. S. 160A-31.

In witness thereof, I have hereto set my hand and affixed the Seal of the City of Salisbury, this 8th day of March, 2022.



Kelly Baker

Kelly Baker, MMC
Administrative Services Director/City Clerk

“RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF OXFORD STATION, PURSUANT TO G.S. 160A-31.

WHEREAS, a petition requesting the annexation of Oxford Station., as described herein has been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of said petitions has been made;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, North Carolina:

Section 1. The regularly scheduled April 19, 2022 City Council meeting will be held in a hybrid format. The public is invited to attend virtually. Anyone who wishes to speak during the hearing regarding the proposed annexation must sign-up by 5:00 p.m. on Tuesday, April 19, 2022 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233.

Section 2. The areas proposed for annexation are described as follows:

SITUATE IN FRANBKLIN TOWNSHIP, ROWAN COUNTY, NORTH CAROLINA, AND BEING A TRACT OF LAND CONVEYED TO BELLE REALTY DEVELOPMENT CO. AS RECORDED IN DEED BOOK 1076, PAGE 934 AND DEED BOOK 1392, PAGE 571 AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FOR REFERENCE AT NGS MONUMENT "SAFETY". SAID MONUMENT HAVING NC GRID COORDINATES (NAO 83/2011) OF NORTH: 714,864.62 US FEET AND EAST: 1,565,731.16 US FEET; THENCE NORTH 30'41'54" WEST, 1,621.39 FEET (GRID DISTANCE-COMBINED GRID FACTOR OF 0.99990385) TO A POINT ON THE CENTERLINE OF OLD MOCKSVILLE ROAD (A 60' PUBLIC R/W) AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT OF LAND. SAID POINT HAVING NC GRID COORDINATES OF NORTH: 716,258.82 US FEET AND EAST: 1,564,903.44 US FEET; THENCE DEPARTING SAID CENTERLINE NORTH 89'04'17" WEST. 30.69 FEET TO A #5 REBAR (FOUND) AT THE NORTHEAST CORNER OF LOT 168 OF COUNTRY CLUB HILLS SECTION FIVE AS RECORDED IN PLAT BOOK 9995 PAGE 2151; THENCE WITH THE NORTH LINE OF SAID COUNTRY CLUB HILLS SECTION FIVE NORTH 89'04'17" WEST, 1,631.05 FEET TO A POINT ON THE CENTERLINE OF A STREAM. SAID POINT BEING THE NORTHEAST CORNER OF TRACT 1 COS OF COUNTRY CLUB HILLS SECTION SEVEN PH I; THENCE ALONG THE NORTH LINE OF SAID COUNTRY CLUB HILLS SECTION SEVEN PH I AND ITS WESTWARD EXTENSION. SAID EXTENSION BEING THE NORTH LINE OF COUNTRY CLUB HILLS SECTION SEVEN PH II NORTH 59-05-09" WEST. 1,708.64 FEET TO A STONE (FOUND) AT THE NORTHWEST CORNER OF SAID COUNTRY CLUB HILLS SECTION SEVEN PH II AND IN THE EAST LINE OF A TRACT OF LAND CONVEYED TO JOHN E. SHOAF AS RECORDED BY WILL (DEED NOT FOUND); THENCE WITH THE EAST LINE OF SAID SHOAF TRACT THE FOLLOWING THREE (3) DESCRIBED COURSES AND DISTANCES: (1) NORTH 03'45"56"EAST, 607.87 FEET TO A #5 REBAR (FOUND); (2) NORTH 03'41'02"EAST, 438.26 FEET TO A 1/2" IRON PIN (FOUND); (3) NORTH 02-47'02" EAST. 75.02 FEET TO A #5 REBAR (FOUND) AT THE SOUTHWEST CORNER OF A TRACT OF LAND CONVEYED TO JEFFERY D. BILLINGS, ET UX AS RECORDED IN DEED BOOK 742 PAGE 970 & DEED BOOK 1392 PAGE 572; THENCE WITH THE SOUTHERLY LINE OF BILLINGS, ET UX TRACT THE FOLLOWING THREE (3) DESCRIBED COURSES AND DISTANCES: (1) SOUTH 88'54'53" EAST. 1.473.19 FEET TO A #5 REBAR (FOUND); (2) SOUTH 36'32'41" EAST, PASSING A #5 REBAR (FOUND) AT 94.70 FEET. FOR A TOTAL

DISTANCE OF 189.41 FEET TO A #5 REBAR (FOUND); (3) SOUTH 88°53'0.3" EAST. PASSING A #5 REBAR (FOUND) AT 1,700.60 FEET, FOR A TOTAL DISTANCE OF 1,730.71 FEET TO A POINT ON THE CENTERLINE OF SAID OLD MOCKSVILLE ROAD; THENCE WITH THE CENTERLINE OF SAID ROAD. THE FOLLOWING TEN (10) DESCRIBED COURSES AND DISTANCES: (1) SOUTH 00°45'14" WEST, 115.20 FEET TO A POINT; (2) SOUTH 00°35'45" WEST. 106.85 FEET TO A POINT; SOUTH 00°04'35" EAST, 129.70 FEET TO A POINT; (4) SOUTH 00°04'48" EAST. 90.53 FEET (3) TO A POINT; (5) SOUTH 00°36'04" EAST, 103.34 FEET TO A POINT; (6) SOUTH 00°10'55" WEST, 171.64 FEET TO A POINT; (7) SOUTH 01°13'07" WEST, 98.67 FEET TO A POINT; (8) SOUTH 04°31'25" WEST. 92.93 FEET TO A POINT; (9) SOUTH 07°35'47" WEST. 37.29 FEET TO A POINT; (10) SOUTH 06°35'23" WEST, 13.37 FEET TO THE POINT OF BEGINNING, CONTAINING 79.521 ACRES. MORE OR LESS. SUBJECT HOWEVER TO ALL COVENANTS. CONDITIONS. RESTRICTIONS. RESERVATIONS, AND EASEMENTS CONTAINED IN ANY INSTRUMENT OF RECORD PERTAINING TO THE ABOVE DESCRIBED TRACT OF LAND. THIS DESCRIPTION WAS PREPARED FROM A FIELD SURVEY PERFORMED BY ESP ASSOCIATES, INC. IN NOVEMBER OF 2021. BEARINGS ARE BASED ON NC SPCS NAD83/2011 "GRID BEARINGS".

Section 3. Notice of said public hearing shall be published in the SALISBURY POST at least (10) days prior to the date of said public hearing.”

Karen K. Alexander, Mayor

ATTEST:

Kelly Baker, City Clerk

Date 2/15/22



PETITION REQUESTING VOLUNTARY ANNEXATION "Oxford Station"

FOR Map 321, Parcel 079

Belle Realty Development Co, Inc.

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>321</u> PCL <u>079</u>	<u>R. Victor Wallace, V.P.</u>	<u>R. Victor Wallace</u>	<u>301 N. Main / Salisbury</u>
TM ___ PCL ___	<u>Belle Realty Dev</u>	_____	_____
TM ___ PCL ___	<u>Company, Inc</u>	_____	_____
TM ___ PCL ___	_____	_____	_____
TM ___ PCL ___	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person R. Victor Wallace Telephone Number 704 202 7508

For Office Use Only:

Total number of parcels _____ Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 _____ (check one)

CITY OF SALISBURY

P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: City Attorney Graham Corriher

Name of Presenter(s): City Attorney Graham Corriher and Interim City Manager Brian Hiatt

Requested Agenda Item: Council to consider approving a contract extension for Brian Hiatt to serve as Interim City Manager and advisor to the new City Manager through April 30, 2022.

Description of Requested Agenda Item: The existing contract for the Interim City Manager ends March 31, 2022. An extension through April 30, 2022 is proposed for Council's consideration.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Council to consider approving a contract extension for Brian Hiatt to serve as Interim City Manager and advisor to the new City Manager through April 30, 2022.

. Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: City Attorney Graham Corriher

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined

**ROWAN COUNTY
NORTH CAROLINA**

**AMENDMENT TO
AGREEMENT FOR EMPLOYMENT AS INTERIM CITY MANAGER**

THIS AMENDMENT, dated March 15, 2022 (the “Amendment”), amends the **AGREEMENT FOR EMPLOYMENT AS INTERIM CITY MANAGER** (the “Employment Agreement”) entered into the 23rd day of November, 2021, by and between the **City of Salisbury**, North Carolina (hereinafter “City”), by and through the City Council of Salisbury (hereinafter “Council”), and **W. Brian Hiatt** (hereinafter “Interim City Manager”) (the City and the Manager are collectively the “Parties”), to establish and set forth the terms and conditions of the continued employment as the Interim City Manager of the City.

WITNESSETH:

WHEREAS, the City and Interim City Manager are parties to the Employment Agreement; and

WHEREAS, the City is satisfied with the performance of the Interim City Manager and the Interim City Manager is willing to continue employment as interim city manager as set forth in this Amendment;

WHEREAS, the Parties desire to amend and extend the Employment Agreement as set forth in this Amendment.

NOW, THEREFORE, in consideration of the Interim City Manager’s continued employment with the City, and other good and valuable consideration, including the mutual covenants contained in the Employment Agreement and this Amendment, the receipt and legal sufficiency of which are hereby acknowledged, the City and the Interim City Manager hereby contract, covenant, and agree as follows:

1. **Amendment of various sections of the Employment Agreement.** The following sections of the Employment Agreement are amended, respectively, as follows:

Section 2. Term.

Subject to earlier termination as provided for in Section 8, Subsection D of the Employment Agreement, the term of the Employment Agreement is extended to and including April 30, 2022. If Council wishes the Manager to continue employment beyond April 30, 2022, it will be based upon renegotiated terms agreed to by the Parties in writing.

Section 7. Hours of Work.

The Interim City Manager shall serve as full-time interim city manager according to the terms set forth in the Employment Agreement through the earlier of the date a full-time city manager begins employment with the City and April 30, 2022.

On the date a full-time city manager begins employment with the City, the Interim City Manager shall serve in an advisory capacity as set forth in this Amendment until April 30, 2022.

In order to facilitate an orderly transition in leadership, the Interim City Manager shall be available at mutually agreeable times at the request of the City's incoming city manager beginning on the first date the full-time city manager begins employment and the end of the Term of this Amendment, which is April 30, 2022.

Section 8. General Provisions.

- B. Entire Agreement. This Amendment, and the Employment Agreement referenced herein, incorporates all the agreements, covenants and understandings between the City and the Manager concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Amendment. No other prior agreements or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Amendment.
- C. Amendment. This Amendment shall not be modified or further amended except by a vote of the Council and, upon approval of the Council, a written instrument executed by the Manager and the duly authorized representative of the Council.

2. Except as amended by this Amendment, all other terms of the Employment Agreement remain in full force and effect.

(Signatures on following page)

IN WITNESS WHEREOF, the City and the Interim City Manager have executed this Agreement effective as of the date first written above.

PRE-AUDIT CERTIFICATE

This Agreement has been pre-audited pursuant to North Carolina General Statute § 159-28 in the manner required by the Local Governmental Budget and Fiscal Control Act.

THE CITY OF SALISBURY

Chief Financial Officer

CITY OF SALISBURY, NORTH CAROLINA

Karen K. Alexander, Mayor

ATTEST:

City Clerk

(City Seal)

AGREED AND ACCEPTED this the _____ day of _____, 2022

W. Brian Hiatt, Interim City Manager

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public **Council** Manager Staff

Requested Council Meeting Date: *March 15, 2022*

Name of Group(s) or Individual(s) Making Request: *Rowan EDC*

Name of Presenter(s): *Scott Shelton*

Requested Agenda Item: *Schedule public hearing to consider incentive for Trammell Crow*

Description of Requested Agenda Item: *The Rowan EDC requests that the City Council schedule a public hearing for its April 5th meeting to consider a proposed incentive request for Trammell Crow*

Attachments: **Yes** No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: *Vote to schedule public hearing*

Contact Information for Group or Individual: *Scott Shelton (704.637.5526 / scott@rowanedic.com)*

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

Be an original.

Date: March 4, 2022
To: Karen Alexander, Mayor
Cc: Brian Hiatt, Interim City Manager
Kelly Baker, City Clerk
From: Scott Shelton, Vice President
Re: *Request for public hearing to consider incentive for Trammel Crow spec project*

Dear Mayor Alexander,

I respectfully request that the City Council schedule a public hearing for April 5th to consider an incentive request from Trammell Crow Company (TCC). The company is planning a new 756,000-square foot speculative building on Henderson Grove Church Road (Parcels 407-114 and 407-115). TCC plans to court both manufacturing and distribution companies as potential tenants for the new facility.

While these numbers are preliminary, the company estimates that it will invest approximately \$40 to \$45 million in new construction for the project. The proposed site currently lacks public water and sewer, and extensions will be necessary to make the project viable. TCC will pay for these extensions and is asking that the City Council consider a tax incentive grant to help them offset their costs. As you are aware, typical City tax incentive grants are for five-year terms and equal to between 75% and 85% of new taxes paid on both real and personal property. TCC is proposing a three-year grant equal to 90% of the new taxes paid on real property.

I look forward to providing you detailed information regarding this request and this project in the coming days. Please do not hesitate to contact me with any questions you may have and thank you for considering this matter.

Yours truly,



Scott Shelton
Vice President

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: Sada Stewart Troutman, Downtown Development/Downtown Salisbury, Inc

Name of Presenter(s): Sada Stewart Troutman, Samantha Haspel

Requested Agenda Item: Public Hearing for the Downtown Salisbury Social District

Description of Requested Agenda Item: This is the public hearing and follow-up for the Social District Ordinance (amending Chapter 22 with the addition of Article VII "Social Districts").

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Hold a public hearing regarding adoption of a Downtown Salisbury Social District, and consider adoption of the ordinance allowing for the Social District.

Contact Information for Group or Individual: sada.troutman@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

DOWNTOWN SALISBURY SOCIAL DISTRICT

Sada Stewart Troutman, Downtown Salisbury, Inc./Downtown Development

Samantha Haspel, Downtown Salisbury, Inc.

March 15, 2022

OVERVIEW

- Follow up from previous Council Meeting
 - Management and Maintenance Plan Questions?
- Recommendations and Requests

BACKGROUND

- The way the law was written, the following must be addressed to create a social district:
 - A geographic zone must be established and a map of that zone must be filed with the ABC.
 - Special cups must be used that says “Must be 21 -please drink responsibly”.The cup must state in which business it was sold.
 - The District must be clearly marked and delineated with visible markings and/or signs.
 - Sanitation, safety and public health must be considered and adequately addressed.

MANAGEMENT

- The Downtown Salisbury Social District will be jointly managed by the City of Salisbury Downtown Development Department, the Police Department (for enforcement) and the Public Works Department (for trash/recycling services and signage).

POTENTIAL PARTICIPATING BUSINESSES

- ABC Permitted Establishments
 - Can serve to-go drinks, as long as they abide by the rules and regulations.
 - Do not have to serve to-go drinks.
- Non-ABC Permitted Establishments
 - Can choose to ALLOW or NOT ALLOW Social District cups in their business.
- Participating businesses will be able to sign up with Downtown Development/DSI to coordinate promotional and operational materials and information.
- All other permits and regulations still apply to serving and selling alcohol and placing tables and chairs on the sidewalk.

OPERATIONS

- The Downtown Salisbury Social District will operate from 12pm-12am on Sunday through Saturday.
- The Bell Tower Green Park property will only operate as part of the Downtown Salisbury Social District from 5pm-closing Sunday through Saturday.
- The Bell Tower Green Park will also be excluded from the District during special events, as managed/overseen/determined by the Parks and Recreation Department.

BEVERAGE CONTAINERS AND RULES OF USE

- The container prominently displays the Social District participant's trade name or logo that is unique to the District participating business under the District business's ABC license.
- The container clearly states the name of the person purchasing the drink, as shown on their identification. The container also states the date and time of purchase for the drink.
- The container prominently displays a logo on a sticker affixed to the cup that is unique to the Downtown Salisbury Social District as authorized by the City.
- The container displays, in no less than 12 point font, the statement, "Drink Responsibly – Be 21."
- The container is not comprised of glass material, and shall be a material that can be disposed of based on City of Salisbury's sanitation guidelines.
- The container has a liquid capacity that does not exceed 16 ounces.

BEVERAGE CONTAINERS AND RULES OF USE

- Containers will be purchased by the ABC permitted establishments after approval of the District by the City.
- Social District containers may not be carried into any non-participating businesses within the Social District.
- Any ABC-permitted establishment shall not allow a person to enter or reenter its licensed premises with an alcoholic beverage not sold by the permittee.
- A person shall dispose of any alcoholic beverage in the person's possession prior to exiting the social district unless the person is reentering the licensed premises where the alcoholic beverage was purchased.
- A person shall only purchase and engage in the Social District during the hours set by the City, within the boundaries set by the City.

DEPARTMENT IMPACTS

Downtown Development

Public Works-Staff support

Police-Staff support

Parks and Recreation-Bell Tower Green Support

Communications-Promotion support

Engineering-NCDOT communication

Finance-Budget information

Fire

Community Planning

Diversity, Equity and Inclusion

Utilities

Transportation

Human Resources

Administrative Services

SECURITY AND ENFORCEMENT

- Enforcement of laws and regulations in the Social District will be provided by the City of Salisbury Police Department, as it falls within their existing jurisdiction.

SANITATION AND MAINTENANCE

- The City's Public Works Department already provides sanitation services within the Social District boundaries, including trash removal and litter pick up.
- This will continue with the operation of the Social District.
- Trash/recycling receptacles are located within the boundaries of the Social District to encourage patrons to properly dispose of their used cups and unconsumed alcohol.
- ABC permitted establishments within the boundary are required to provide trash/recycling receptacles available to patrons at the door.

MARKETING AND PROMOTION

- Marketing and promotion of the Social District will be provided by Downtown Salisbury, Inc. and the City of Salisbury in collaboration with participating businesses included in the Social District.

OTHER REQUIREMENTS

- Website access with the Management and Maintenance Plan and Rules and Regulations of the Downtown Salisbury Social District
- Signage at all boundaries of the District
 - With map and rules and regulations (or access to rules and regulations via QR code)
- Signage in the window/door of participating businesses
 - With map and rules and regulations (or access to rules and regulations via QR code)

RECOMMENDATIONS AND REQUESTS

- Recommendations
 - Boundaries of the Social District as proposed for maximum impact on businesses within the Municipal Service District.
 - Hours and days of operation as proposed for maximum impact on businesses within the Municipal Service District.
 - Communicate with City Staff for questions.
- Requests
 - Adopt the Downtown Salisbury Social District Ordinance, with an effective start date of May 1, 2022 to allow time for merchant and community education.

QUESTIONS?

Sada Stewart Troutman, DSI/Downtown Development
704-638-5239

Sada.Troutman@salisburync.gov

Samantha Haspel, DSI/Social District Task Force Chair

samanthaahaspel@gmail.com

City of Salisbury
Downtown Salisbury Social District
Management and Maintenance Plan
March 15, 2022

Insert Downtown Salisbury Social District Logo here

DRAFT

Downtown Salisbury Social District Management and Maintenance Plan

Table of Contents

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Appendix A:

Article VII, Chapter 22 of the Code of Ordinances for the City of Salisbury: Downtown Salisbury Social District...7

Appendix B:

Map of Downtown Salisbury Social District...11

Introduction

North Carolina Session Law 2021-150 allows local governments to establish “Social Districts” within their jurisdictions. Social Districts are designated areas within a local government’s jurisdiction where businesses holding a valid permit issued by the North Carolina Alcoholic Beverage Control Commission (ABC) (*e.g.*, bars, breweries, restaurants) may sell alcoholic beverages in designated containers to be consumed within the Social District.

The City of Salisbury enacted Article VII of Chapter 22 of the Code of Ordinances for the City of Salisbury (the “Social District Ordinance”) to create the “Downtown Salisbury Social District.” The Social District Ordinance is attached to this Plan and incorporated as Appendix A. This Management and Maintenance Plan (the “Plan”) is adopted pursuant to the Social District Ordinance and outlines how the Downtown Salisbury Social District will be managed and maintained. For purposes of this Plan, “Social District” means the Downtown Salisbury Social District. This Plan will be submitted to the North Carolina ABC Commission and placed on the Downtown Salisbury, Inc. website.

Management

The Downtown Salisbury Social District will be jointly managed by the City of Salisbury Downtown Development Department, the Police Department, and the Public Works Department.

Participating Businesses

Businesses desiring to sell alcoholic beverages for consumption within Social District must possess a valid ABC permit and register with the City. There is no fee for registration. Registration allows the City to ensure that those businesses selling alcoholic beverages within the Social District are aware of an in compliance with the requirements of this Plan and the Social District Ordinance. The registration process shall include the business’s written acknowledgment to abide by the rules, regulations and requirements of this Plan and the Social District Ordinance. The registration process will also require that businesses sign a written acknowledgement to abide by all of the rules, regulations and requirements of their ABC permits.

Businesses without an ABC permit may participate in the Social District by allowing alcoholic beverages purchased and possessed in accordance with this Plan and the Social District Ordinance to be consumed in their businesses. Participating businesses that are not selling alcoholic beverages are not required to register with the City.

Nothing in this Plan or the Social District Ordinance shall be construed as requiring any business, regardless of whether or not it holds a valid ABC permit, to participate in the Social District.

The City and Downtown Salisbury, Inc. will provide information and materials to participating and nonparticipating businesses to ensure that the businesses understand their obligations under this Plan and the Social District Ordinance and communicate their participation or nonparticipation to the public.

<https://abc.nc.gov/>

For permit and enforcement questions, contact: Jerry Dean, ALE Agent

919-779-0700

510 N Lee Street, Salisbury, NC 28144

704-633-1641

rowanabcto@charlotte.twcbc.com

District Boundaries

The Downtown Salisbury Social District boundaries are shown on the map and written description attached and incorporated as Appendix B. Boundaries of the Social District will be clearly marked with signs at numerous points in the District.

Days and Hours of Operation

Alcoholic beverages may be sold and consumed within the Social District during the following days and times:

- Sunday through Saturday between the hours of 12:00 p.m. and 12:00 a.m.
- Within the Bell Tower Green Park, Monday through Sunday between the hours of 5:00 p.m. and the time the Park closes as set forth in Section 16-61.

Exceptions:

- *Public Street Festivals.* Alcoholic beverages may not be sold or consumed during and within the geographic boundary of a public street festival when such event is permitted and held in accordance with the requirements of Article VI of Chapter 22 of the Code of Ordinances for the City of Salisbury.
- *City Events at Bell Tower Green Park.* Alcoholic beverages may not be sold or consumed under the authority granted by the Social District Ordinance during an event sponsored by the City of Salisbury and within the geographic boundary of the Bell Tower Green Park. This does not prohibit the sale and consumption of alcoholic beverages within the Bell Tower Green Park pursuant to a properly licensed and permitted event.

District Designation, Logo

The Downtown Salisbury Social District logo is shown below. OPTIONS 1 or 2



Rules

Sale of alcoholic beverages. Businesses selling alcoholic beverages for consumption within the Social District shall comply with the following rules:

1. The business shall only sell alcoholic beverages on its licensed premises.
2. The business shall only sell alcoholic beverages for consumption within the social district it is located in or contiguous to.
3. The business shall only sell alcoholic beverages for consumption in a social district a container that meets the requirements set forth below.
4. The business shall not allow a person to enter or reenter their licensed premises with an alcoholic beverage not sold by the permittee.
5. The business shall only sell alcoholic for consumption within the Social District during the days and hours set forth in this Plan and the Social District Ordinance.

Alcoholic beverage containers. Alcoholic beverages sold for consumption in public areas within the Social District may only be sold in and consumed from containers that meet the following requirements:

1. The container clearly identifies the permitted business from which the alcoholic beverage was purchased.
2. The container clearly states the name of the person purchasing the drink, as shown on their identification. The container also states the date and time of purchase for the drink.
3. The container clearly displays a logo on a sticker affixed to the cup that is unique to the Downtown Salisbury Social District as authorized by the City.
4. The container displays, in no less than 12 point font, the statement, “Drink Responsibly – Be 21.”
5. The container is not comprised of glass material, and shall be a material in accordance with the City of Salisbury sanitation standards.
6. The container has a liquid capacity that does not exceed 16 fluid ounces.

Possession and consumption of alcoholic beverages. Persons consuming alcoholic beverages within the Social District shall abide by the following rules:

1. Only alcohol purchased from a permitted business within the Social District and that is in a Social District container may be consumed within the Social District.
2. Alcoholic beverages may not be carried into any non-participating businesses within the Social District.
3. Alcoholic beverages must be disposed of before a person in possession of the alcoholic beverage exists the social district unless the person is reentering the licenses premises where the alcoholic beverage was purchased.
4. A person shall dispose of any alcoholic beverage in the person’s possession prior to exiting the Social District unless the person is reentering the licensed premises where the alcoholic beverage was purchased.
5. A person shall not consume alcohol in any public area within the Social District except during the hours set by the City.

Law Enforcement

Law enforcement within the Social District shall be provided by the City of Salisbury Police Department.

Insurance

The City of Salisbury is insured for its management and operation of the Social District.

Sanitation and Maintenance

The City's Public Works Department provides sanitation services within the Social District boundaries, including trash removal and litter pick up. This will continue with the operation of the Social District. Trash/recycling receptacles are located within the boundaries of the Social District to encourage patrons to properly dispose of their used cups and unconsumed alcohol. ABC permitted establishments and other merchants within the boundary will have trash/recycling receptacles available to patrons at the door.

Marketing and Promotion

Marketing and promotion of the Social District will be provided by the Downtown Salisbury, Inc. and the City of Salisbury in collaboration with participating businesses included in the Social District.

DRAFT

Appendix A:

AN ORDINANCE AMENDING CHAPTER 22 OF THE CODE OF ORDINANCES OF THE CITY OF SALISBURY TO DESIGNATE SOCIAL DISTRICTS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

SECTION 1. That Chapter 22 of the Code of Ordinances for the City of Salisbury is hereby amended by the addition of Article VII “SOCIAL DISTRICTS” as follows:

ARTICLE VII – SOCIAL DISTRICTS

Sec. 22-160 Purpose and Intent

The purpose of this article is to establish one or more social districts within the City of Salisbury to support local business by increasing retail and other commercial activity, to enhance tourism and economic development, and to enhance the quality of life for the City’s citizens and visitors.

The Salisbury City Council finds that the creation of one or more social districts within the City of Salisbury is in the best interests of the citizens and businesses of the City of Salisbury.

This article is adopted pursuant to authority granted by G.S. § 160A-205.4 and G.S. § 18B-904.1.

Sec. 22-161 Definitions

Social district means and refers to a defined outdoor area established by this article in which a person may consume alcoholic beverages sold by a permittee. This term does not include a permittee’s licensed premises or an extended area allowed under G.S. § 18B-904(h).

Permittee means a person or entity located within or contiguous to a social district designated by this article and holding any of the following permits issued by the North Carolina Alcoholic Beverage Control Commission: (1) an on-premises malt beverage permit issued pursuant to G.S. § 18B-1001(1); (2) an on-premises unfortified wine permit issued pursuant to G.S. § 18B-1001(3); (3) an on-premises fortified wine permit issued pursuant to G.S. § 18B-1001(5); (4) a mixed beverages permit issued pursuant to G.S. § 18B-1001(10); or (5) a distillery permit issued pursuant to G.S. § 18B-1100(5).

Sec. 22-161 Management

Any social district created by this article shall be managed in accordance with this article and with any management and maintenance plan enacted by the City pursuant to this article. The city manager is hereby authorized to create and amend one or more management and maintenance plans for social districts in the City consistent with the requirements of this article and other applicable law. Management and maintenance plans shall be readily available for public inspection at all times.

Sec. 22-162 Creation of Social Districts

The City hereby creates and designates the following social district(s):

Downtown Salisbury Social District, which is identified by a map and written description in Appendix A of this article.

Sec. 22-163 Registration required for permittee to participate in Social District

Any permittee contiguous to or within a social district that desires to sell alcohol to be consumed within the social district shall register with the City. There shall be no fee to register. The registration shall be in a form and manner required by the City but shall, at a minimum, require that the permittee acknowledge that it will abide by the requirements of its ABC permit and any applicable rules and regulations established by this ordinance, including any rules established by a maintenance and management plan adopted under section 22-161.

Sec 22-164 Rules and Regulations

(b) Hours of Operation

1. *Downtown Salisbury Social District*. The provisions and terms of this article shall be in effect during the following days and times:
 - i. Sunday through Thursday between the hours of 12:00 p.m. and 12:00 a.m.
 - ii. Friday and Saturday between the hours of 12:00 p.m. and 2:00 a.m.
 - iii. Within the Bell Tower Green Park, Monday through Sunday between the hours of 5:00 p.m. and the time the park closes as set forth in section 16-61.

(c) Sale of alcoholic beverages

1. A permittee shall only sell alcoholic beverages on its licensed premises.
2. A permittee shall only sell alcoholic beverages for consumption within the social district it is located in or contiguous to.
3. A permittee shall only sell alcoholic beverages for consumption in a social district a container that meets the requirements of section 22-164(c)b.
4. A permittee shall not allow a person to enter or reenter their licensed premises with an alcoholic beverage not sold by the permittee.

(d) Possession and consumption of alcoholic beverages

1. Only alcoholic beverages purchased from a permittee located in or contiguous to a social district may be possessed and consumed.
2. Alcoholic beverages may only be consumed within a designated social district.
3. Alcoholic beverages must be disposed of before a person in possession of the alcoholic beverage exits the social district unless the person is reentering the licenses premises where the alcoholic beverage was purchased.
4. Alcoholic beverages shall be in containers that meet the following requirements:

- i. The container clearly identifies the permittee from which the alcoholic beverage was purchased.
 - ii. The container clearly displays a logo or some other mark that is unique to the social district.
 - iii. The container is comprised of recyclable plastic that meets the requirements of the City of Salisbury Public Works department, which requirements are available on the City of Salisbury’s website and are incorporated by reference in this article.
 - iv. The container displays, in no less than 12-point font, the statement, “Drink Responsibly–Be 21.”
 - v. The container shall not hold more than 16 fluid ounces.
5. Alcoholic beverages shall only be possessed and consumed during the Hours of Operation set forth in Sec. 22-164(a).

Sec. 22-165 Participating and nonparticipating businesses

Business that are in or contiguous to a social district and that are not permittees may choose to participate in the social district by allowing patrons to possess and consume alcoholic beverages purchased and possessed in accordance with the requirements of this article. Nothing in this article shall be construed as requiring any business within or contiguous to a social district to participate in the social district by allowing alcoholic beverages to be possessed or consumed in the business. Businesses may place signs on their storefronts informing patrons of their participation or nonparticipation so long as the signs are otherwise in conformity with City regulations.

Sec. 22-166 Compliance with other law

Nothing in this article shall be construed as authorizing permittees or other businesses to possess or sell alcoholic beverages in any manner contrary to or in excess of the authority granted by the North Carolina Alcoholic Beverage Commission. Nothing in this article shall be construed as authorizing the sale and delivery of alcoholic beverages in excess of the limitation set forth in G.S. § 18B-1010.

Sec. 22-167 Exceptions

- (a) Public Street Festivals. The provisions of this article shall not be in effect during and within the geographic boundary of a public street festival when such event is permitted and held in accordance with the requirements of Article VI of Chapter 22.
- (b) City Events at Bell Tower Green Park. The provisions of this article as they relate to the Bell Tower Green Park shall not be in effect during an event sponsored by the City of Salisbury and within the geographic boundary of the Bell Tower Green Park.

Sec. 22-168 Severability

The provisions of this article are severable. If any portion of this article is determined to be invalid, such invalidity shall not affect the other provisions or application of this article.

Sec 22-169 Penalties

A violation of this article is punishable as an infraction.

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 3. That this ordinance shall be effective upon adoption by the City Council from and after its passage.

DRAFT

Appendix B:

Map of Downtown Salisbury Social District

DRAFT

AN ORDINANCE AMENDING CHAPTER 22 OF THE CODE OF ORDINANCES OF THE
CITY OF SALISBURY TO DESIGNATE SOCIAL DISTRICTS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

SECTION 1. That Chapter 22 of the Code of Ordinances for the City of Salisbury is hereby amended by the addition of Article VII “SOCIAL DISTRICTS” as follows:

ARTICLE VII – SOCIAL DISTRICTS

Sec. 22-160 Purpose and Intent

The purpose of this article is to establish one or more social districts within the City of Salisbury to support local business by increasing retail and other commercial activity, to enhance tourism and economic development, and to enhance the quality of life for the City’s citizens and visitors.

The Salisbury City Council finds that the creation of one or more social districts within the City of Salisbury is in the best interests of the citizens and businesses of the City of Salisbury.

This article is adopted pursuant to authority granted by G.S. § 160A-205.4 and G.S. § 18B-904.1.

Sec. 22-161 Definitions

Social district means and refers to a defined outdoor area established by this article in which a person may consume alcoholic beverages sold by a permittee. This term does not include a permittee’s licensed premises or an extended area allowed under G.S. § 18B-904(h).

Permittee means a person or entity located within or contiguous to a social district designated by this article and holding any of the following permits issued by the North Carolina Alcoholic Beverage Control Commission: (1) an on-premises malt beverage permit issued pursuant to G.S. § 18B-1001(1); (2) an on-premises unfortified wine permit issued pursuant to G.S. § 18B-1001(3); (3) an on-premises fortified wine permit issued pursuant to G.S. § 18B-1001(5); (4) a mixed beverages permit issued pursuant to G.S. § 18B-1001(10); or (5) a distillery permit issued pursuant to G.S. § 18B-1100(5).

Sec. 22-161 Management

Any social district created by this article shall be managed in accordance with this article and with any management and maintenance plan enacted by the City pursuant to this article. The city manager is hereby authorized to create and amend one or more management and maintenance plans for social districts in the City consistent with the requirements of this article and other applicable law. Management and maintenance plans shall be readily available for public inspection at all times.

Sec. 22-162 Creation of Social Districts

The City hereby creates and designates the following social district(s):

Downtown Salisbury Social District, which is identified by a map and written description in Appendix A of this article.

Sec. 22-163 Registration required for permittee to participate in Social District

Any permittee contiguous to or within a social district that desires to sell alcohol to be consumed within the social district shall register with the City. There shall be no fee to register. The registration shall be in a form and manner required by the City but shall, at a minimum, require that the permittee acknowledge that it will abide by the requirements of its ABC permit and any applicable rules and regulations established by this ordinance, including any rules established by a maintenance and management plan adopted under section 22-161.

Sec 22-164 Rules and Regulations

(a) Hours of Operation

- a. *Downtown Salisbury Social District*. The provisions and terms of this article shall be in effect during the following days and times:
 - i. Sunday through Saturday between the hours of 12:00 p.m. and 12:00 a.m.
 - ii. Within the Bell Tower Green Park, Monday through Sunday between the hours of 5:00 p.m. and the time the park closes as set forth in section 16-61.

(b) Sale of alcoholic beverages

- a. A permittee shall only sell alcoholic beverages on its licensed premises.
- b. A permittee shall only sell alcoholic beverages for consumption within the social district it is located in or contiguous to.
- c. A permittee shall only sell alcoholic beverages for consumption a container that meets the requirements of section 22-164(c)b.
- d. A permittee shall not allow a person to enter or reenter their licensed premises with an alcoholic beverage not sold by the permittee.

(c) Possession and consumption of alcoholic beverages

- a. Only alcoholic beverages purchased from a permittee located in or contiguous to a social district may be possessed and consumed.
- b. Alcoholic beverages may only be consumed within a designated social district.
- c. Alcoholic beverages must be disposed of before a person in possession of the alcoholic beverage exits the social district, unless the person is reentering a licensed premise contiguous to the social district where the alcoholic beverage was purchased.
- d. Alcoholic beverages must be disposed of before entering the licensed premise of a permittee unless the person is reentering the licensed premise where the alcoholic beverage was purchased.

- e. Alcoholic beverages shall be in containers that meet the following requirements:
 - i. The container clearly identifies the permittee from which the alcoholic beverage was purchased.
 - ii. The container clearly states the name of the person purchasing the alcoholic beverage, as shown on the person's identification. The container also states the date and time of purchase for the alcoholic beverage.
 - iii. The container clearly displays a logo or some other mark that is unique to the social district.
 - iv. The container is comprised of material that meets the requirements of the City of Salisbury Public Works department, which requirements are available on the City of Salisbury's website and are incorporated by reference in this article.
 - v. The container displays, in no less than 12-point font, the statement, "Drink Responsibly—Be 21."
 - vi. The container shall not hold more than 16 fluid ounces.
- f. Alcoholic beverages shall only be possessed and consumed during the Hours of Operation set forth in Sec. 22-164(a).

Sec. 22-165 Participating and nonparticipating businesses

Business that are in or contiguous to a social district and that are not permittees may choose to participate in the social district by allowing patrons to possess and consume alcoholic beverages purchased and possessed in accordance with the requirements of this article. Nothing in this article shall be construed as requiring any business within or contiguous to a social district to participate in the social district by allowing alcoholic beverages to be possessed or consumed in the business. Businesses may place signs on their storefronts informing patrons of their participation or nonparticipation so long as the signs are otherwise in conformity with City regulations.

Sec. 22-166 Compliance with other law

Nothing in this article shall be construed as authorizing permittees or other businesses to possess or sell alcoholic beverages in any manner contrary to or in excess of the authority granted by the North Carolina Alcoholic Beverage Commission. Nothing in this article shall be construed as authorizing the sale and delivery of alcoholic beverages in excess of the limitation set forth in G.S. § 18B-1010.

Sec. 22-167 Exceptions

- (a) Public Street Festivals. The provisions of this article shall not be in effect during and within the geographic boundary of a public street festival when such event is permitted and held in accordance with the requirements of Article VI of Chapter 22.

(b) City Events at Bell Tower Green Park. The provisions of this article as they relate to the Bell Tower Green Park shall not be in effect during an event sponsored by the City of Salisbury and within the geographic boundary of the Bell Tower Green Park.

Sec. 22-168 Severability

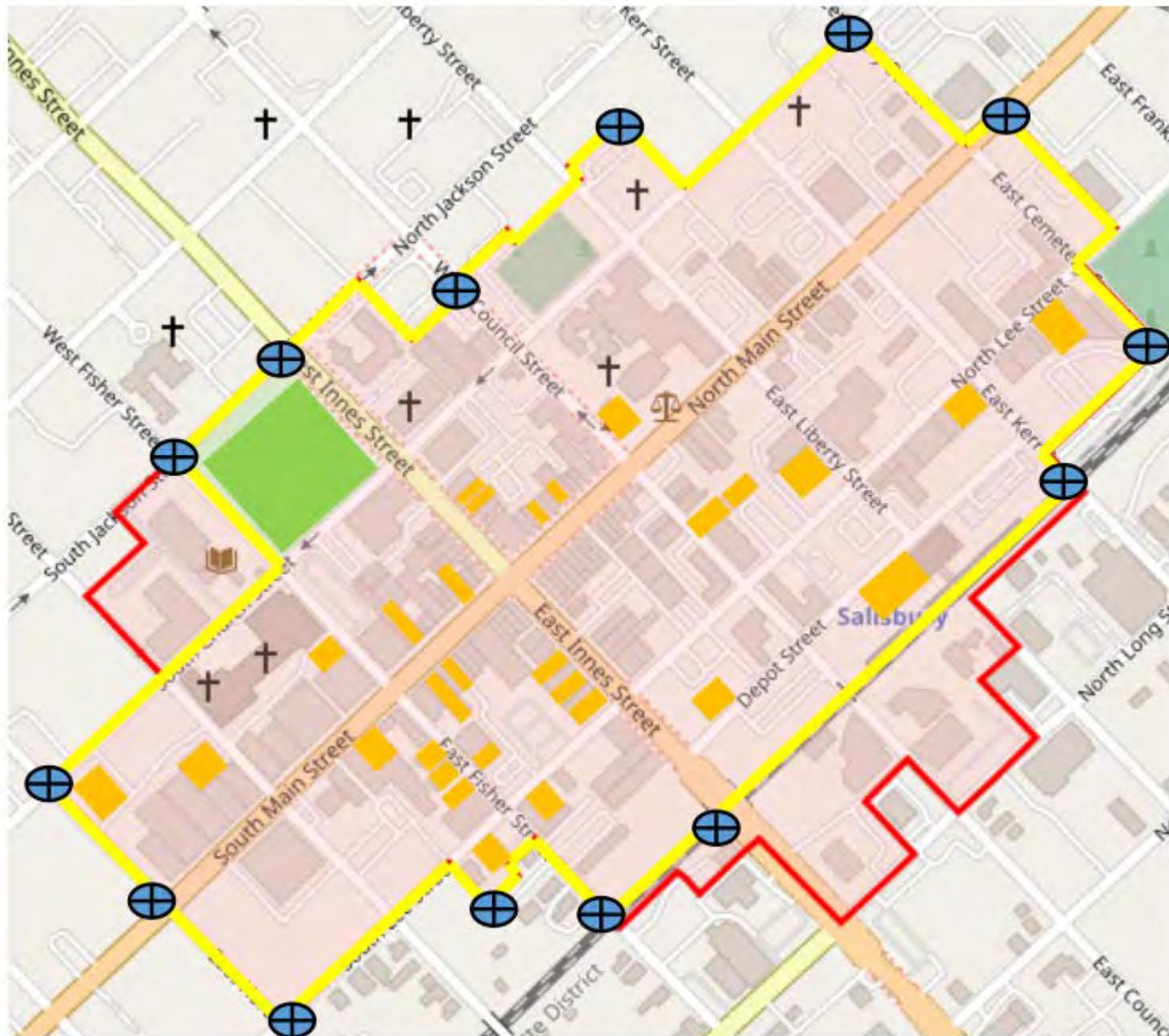
The provisions of this article are severable. If any portion of this article is determined to be invalid, such invalidity shall not affect the other provisions or application of this article.

Sec 22-169 Penalties

A violation of this article is punishable as an infraction.

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 3. That this ordinance shall be effective upon adoption by the City Council from and after its passage.



- Current MSD Boundary
- Proposed SD Boundary
- Proposed SD Sign
- Proposed District excludes:
 - RHM Housing
 - Rowan Public Library
- Bell Tower Green Park:
- Proposed Limited Social District Hours
- Existing Bars/Restaurants/Event Venues

AN ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF THE
CITY OF SALISBURY

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

SECTION 1. That Chapter 15 of the Code of Ordinances for the City of Salisbury is hereby amended as underlined and stricken:

Sec. 15-14. - Consumption of beer or wine on public or city-owned property ~~owned by city~~.

(a) It shall be unlawful for any person to consume any ~~beer, lager beer, malt liquor, ale, porter or other brewed or fermented beverage containing at least one-half of one (0.5) percent of alcohol by volume but not more than six (6) percent of alcohol by volume or any wine that has an alcoholic content produced only by natural fermentation or by the addition of pure cane, beet or dextrose sugar, and having an alcoholic content of not less than six (6) percent and not more than seventeen (17) percent of alcohol by volume,~~ alcoholic beverage, defined as any beverage containing at least one-half of one percent (0.5%) alcohol by volume, including malt beverages, unfortified wine, fortified wine, spirituous liquor, and mixed beverages, on ~~in~~ or upon any public property ~~owned or occupied by the~~ property owned by the city, including, ~~but not by way of~~ without limitation, any public or city-owned building, street, sidewalk, alley, park or parking lot ~~owned, occupied, leased or maintained by the city, except as allowed by this section.~~

(b) Notwithstanding the provisions of this section, alcoholic beverages ~~, as defined in G.S. 18B-101,~~ may be consumed:

1) in the city civic recreational center in conformity with section 16-~~6~~74.

2) within the Downtown Salisbury Social District in conformity with the rules and regulations of Article VII of Chapter 22.

3) during a public street festival in accordance with section 22-152.

(c) A violation of this section is punishable as an infraction.

(Code 1977, § 17-13, revised _____)

Cross reference— Consumption of intoxicating liquor in parks, § 16-73.

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 3. That this ordinance shall be effective upon adoption by the City Council from and after its passage.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: City of Salisbury, Engineering Department

Name of Presenter(s): Wendy Brindle, City Engineer

Requested Agenda Item: Voluntary Annexation – Henderson Grove Church Road

Description of Requested Agenda Item:

A public hearing concerning the voluntary annexation of Henderson Grove Church Road, parcels 407-014 and 015, was scheduled for March 15, 2022. The hearing has been properly advertised, and staff finds the request to meet the standards of NCGS 160A-58.1. The petitioner has requested the effective date to be on the date of adoption to allow City zoning to be established. Therefore, after the public hearing, City Council will consider adopting an Ordinance for the annexation of 44.672 acres on Henderson Grove Church Road, identified as parcels 407-014 and 407-015, effective March 15, 2022.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

The current tax value of the property is \$292,178. The plan is to construct a 547,000 sq foot spec industrial building, with an estimated value of \$35 million. This will generate approximately \$251,860 in property tax revenues for FY 24-25. The City will incur additional costs for police and fire protection, which is indeterminable.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to hold a public hearing and consider adoption of an Ordinance to annex parcels 407-014 and 407-015, 44.672 acres, per NCGS 160A-58.1, effective upon adoption

Contact Information for Group or Individual:

Wendy Brindle, City Engineer 704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Funches

Finance Director Signature

Wendy Brindle
Department Head Signature

Edward Ballard

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Declined

Reason:

“AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF SALISBURY, NORTH CAROLINA, TO INCLUDE 44.672 ACRES, TAX MAP 407 PARCELS 014 and 015, HENDERSON GROVE CHURCH ROAD

WHEREAS, the City Council of Salisbury has been petitioned under G.S. 160A-58.1 to annex the area described herein, and the City Clerk has certified the sufficiency of said petition; and

WHEREAS, a public hearing on the question of this annexation was held virtually by City Council on March 15, 2022 at 6:00 p.m. after due notice by publication on March 3, 2022 in the Salisbury Post; and

WHEREAS, the City Council of Salisbury does find as a fact that said petition meets the requirements of G.S. 160A-58.1; and

WHEREAS, the City Council of Salisbury further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the City Council of Salisbury further finds that the petition is otherwise valid, and that the public health, safety and welfare of the City of Salisbury and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

Section 1. By virtue of the authority granted by G.S. 160A-58.1, the following described territory, is hereby annexed and made part of the City of Salisbury as of the 15th day of March 2022. The survey plat that describes the annexed territory is that certain survey plat entitled Annexation plat Parcels 407-014 and 407-015 Henderson Grove Church Road, dated 02/02/2022, and recorded in Book of Maps __
_____ Page _____, Rowan County Register of Deeds:

PARCEL 407 015

COMMENCING AT NCGS MONUMENT “NCRR RO M338 2”, HAVING POSTED COORDINATES OF NORTHING: 686,797.50 FEET, EASTING: 1,547,266.44 FEET, (NAD 83/2011 DATUM); THENCE S 74°38’20” E 4032.32 FEET (GROUND, COMBINED GRID FACTOR 0.999861327) TO A FOUND 2” IRON PIPE, SAID PIPE HAVING COORDINATES OF NORTHING: 685,729.49 FEET, EASTING: 1,551,154.17 FEET (NAD 83/2011 DATUM), BEING A COMMON CORNER OF PARCEL 407 014 AND PARCEL 407 115 (NOW OR FORMERLY THOMAS O. ELLER ET AL, DEED BOOK 784 PAGE 831, ROWAN COUNTY PUBLIC REGISTRY) AND BEING THE POINT AND PLACE OF BEGINNING; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 014 THE

FOLLOWING FOUR (4) BEARINGS AND DISTANCES: 1) S 58°06'07" E 321.82 FEET TO A SET #5 REBAR; 2) S 58°08'23" E 748.69 FEET TO A FOUND 1" IRON PIPE; 3) S 58°09'50" E 240.54 FEET TO A FOUND 2" IRON PIPE; 4) S 04°37'42" W 65.99 FEET TO A FOUND 1.25" IRON PIPE SAID PIPE ALSO BEING A COMMON CORNER OF PARCEL 407 02101 (NOW OR FORMERLY WILLIAM P. & ELIZABETH G. KESLER, DEED BOOK 1295 PAGE 580, ROWAN COUNTY PUBLIC REGISTRY); THENCE N 88°08'54" W (PASSING A FOUND 3/4" PINCH PIPE AT 182.85 FEET, A FOUND 3/4" PINCH PIPE AT 1,154.96 FEET, A FOUND 3/4" PINCH PIPE AT 1,327.96 FEET, A FOUND 1" PINCH PIPE AT 1,566.84 FEET) A TOTAL OF 1,683.29 FEET TO A SET #5 REBAR AT A NEW LINE; THENCE WITH THE THREE (3) NEW LINES OF A PORTION OF PARCEL 407 015 TO BE RETAINED BY CURRENT OWNER (NANCY BOSTIAN SHUE, DEED BOOK 802 PAGE 669, ROWAN COUNTY PUBLIC REGISTRY): 1) N 03°00'46" E 144.62 FEET TO A SET #5 REBAR; 2) N 81°23'52" W 195.75' TO A SET #5 REBAR; 3) N 84°12'10" W 136.33 FEET TO A SET #5 REBAR, SAID REBAR BEING ON THE COMMON LINE OF PARCEL 407 012 (NOW OR FORMERLY EDDIE D. & DEBRA B. ELLER, DEED BOOK 758 PAGE 175, ROWAN COUNTY PUBLIC REGISTRY); THENCE WITH THE COMMON LINE OF SAID PARCEL 407 012 N 02°29'13" E 47.44 FEET TO A FOUND 2.5" IRON PIPE, SAID PIPE BEING A COMMON CORNER OF SAID PARCEL 407 012 AND PARCEL 407 111 (NOW OR FORMERLY EDDIE D. & DEBRA B. ELLER, DEED BOOK 758 PAGE 175, ROWAN COUNTY PUBLIC REGISTRY); THENCE CONTINUING N 02°29'13" E 501.81 FEET TO A FOUND #4 REBAR, SAID REBAR BEING A COMMON CORNER OF SAID PARCEL 407 115; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 115 S 87°51'12" E 872.63 FEET TO THE POINT AND PLACE OF BEGINNING, CONTAINING 23.593 ACRES, MORE OR LESS.

PARCEL 407 014

COMMENCING AT NCGS MONUMENT "NCRRO M338 2", HAVING POSTED COORDINATES OF NORTHING: 686,797.50 FEET, EASTING: 1,547,266.44 FEET, (NAD 83/2011 DATUM); THENCE S 74°38'20" E 4032.32 FEET (GROUND, COMBINED GRID FACTOR 0.999861327) TO A FOUND 2" IRON PIPE, SAID PIPE HAVING COORDINATES OF NORTHING: 685,729.49 FEET, EASTING: 1,551,154.17 FEET (NAD 83/2011 DATUM), BEING A COMMON CORNER OF PARCEL 407 014 AND PARCEL 407 115 (NOW OR FORMERLY THOMAS O. ELLER ET AL, DEED BOOK 784 PAGE 831, ROWAN COUNTY PUBLIC REGISTRY) AND BEING THE POINT AND PLACE OF BEGINNING; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 115 N 89°54'38" E 1,632.65 FEET TO A COMPUTED POINT; THENCE CONTINUING N 89°54'38" E 25.86 FEET TO A COMPUTED POINT WITHIN THE RIGHT-OF-WAY OF HENDERSON GROVE CHURCH ROAD; THENCE CONTINUING WITHIN SAID RIGHT-OF-WAY THE FOLLOWING THREE (3) BEARING AND DISTANCES: 1) S 01°14'58" E 138.47 FEET TO A COMPUTED POINT; 2) S 01°14'38" E 84.78 FEET TO A COMPUTED POINT; 3) S 00°41'08" E 204.16 FEET TO A COMPUTED POINT; THENCE S 89°43'57" W 30 FEET TO A FOUND (DISTURBED) R/W MONUMENT, SAID MONUMENT BEING ON THE NORTHWESTERN RIGHT-OF-WAY OF HENDERSON GROVE CHURCH ROAD; THENCE WITH SAID RIGHT-OF-WAY THE FOLLOWING THREE BEARINGS AND DISTANCES: 1) WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 1144.00 FEET, AN ARC LENGTH OF 194.48 FEET, A BEARING OF S 02°55'30" W AND A CHORD LENGTH OF 194.24 FEET TO A FOUND R/W MONUMENT; 2) WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 542.96 FEET, AN ARC LENGTH OF 311.69 FEET, A BEARING OF S 25°56'27" W AND A CHORD LENGTH OF 307.42 FEET TO A FOUND R/W MONUMENT; 3) WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 1879.86 FEET, AN ARC LENGTH OF 504.90 FEET, A BEARING OF S 50°07'41" W AND A CHORD LENGTH OF 503.38 FEET TO A FOUND #4 REBAR, SAID REBAR BEING A COMMON CORNER OF PARCEL 407 02101 (NOW OR FORMERLY WILLIAM P. & ELIZABETH G. KESLER, DEED BOOK 1295 PAGE 580, ROWAN COUNTY PUBLIC REGISTRY); THENCE WITH THE COMMON LINE OF SAID PARCEL 407 02101 N 00°22' 52" E 460.15 FEET TO A FOUND 1.25" IRON PIPE,

SAID PIPE BEING A COMMON CORNER OF SAID PARCEL 407 02101 AND 407 015; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 015 THE FOLLOWING FOUR (4) BEARINGS AND DISTANCES: 1) N 04°37' 42" E 65.99 FEET TO A FOUND 2" IRON PIPE; 2) N 58°09'50" W 240.54 FEET TO A FOUND 1" IRON PIPE; 3) N 58°08'23" W 748.69 FEET TO A SET #5 REBAR; 4) N 58°06'07" W 321.82 FEET TO THE POINT AND PLACE OF BEGINNING, CONTAINING 21.079 ACRES, MORE OR LESS.

Section 2. Upon and after the 15th day of March 2022, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other parts of the City of Salisbury. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of Salisbury shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections as required by G.S. 163-288.1."

Adopted this 15th day of March 2022.

Karen K. Alexander, Mayor

ATTEST: _____
Kelly Baker, City Clerk

Date: 01/24/2022



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR Tax Parcel 407015

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original maps of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

The annexation will include the rights-of-way of roads adjacent to the property to be annexed.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>407</u> PCL <u>015</u>	<u>NANCY SHUE</u>	<i>Nancy Shue</i>	<u>710 PEACH ORCHARD ROAD</u> <u>SALISBURY NC 28147</u>
TM ___ PCL ___	_____	_____	_____
TM ___ PCL ___	_____	_____	_____
TM ___ PCL ___	_____	_____	_____
TM ___ PCL ___	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 9-2014

Contact Person Chris Kouri Telephone Number 704.338.5333

For Office Use Only:

Total number of parcels _____ Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58.1 _____ (check one)

CITY OF SALISBURY
P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Date: 01/24/2022

PETITION REQUESTING VOLUNTARY ANNEXATION
FOR Tax Parcel 407014

We, the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

- The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
- The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original maps of the final annexation boundary survey shall be completed after consultation with the City.
- If the area is not contiguous to the primary City limits, the petition shall include documentation that: a) The nearest point of the described area is not more than three miles from the primary City limits. b) No point on the described boundary is closer to another municipality than to the City of Salisbury. c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
- Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

The annexation will include the rights-of-way of roads adjacent to the property to be annexed.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>407</u> PCL <u>014</u>	Barbara SAFRIT	<i>Barbara Safrit</i>	140 W. Willow Ln Salisbury, NC 28383
TM <u>407</u> PCL <u>014</u>	Steve A. Safrit, Inc.	<i>Steve A. Safrit</i>	140 W. Willow Ln Salisbury, NC 28383
TM <u>407</u> PCL <u>014</u>	EVERLYN B. Fowler	<i>EVERLYN B. Fowler</i>	140 W. Willow Ln Salisbury, NC 28383
TM _____ PCL _____			

(Attach additional petition forms if needed)

Form Revised 9-2014

Contact Person Chris Kouri

Telephone Number 704.338.5333

For Office Use Only:

Total number of parcels, Number Signed _____ % Signed _____ Date Returned _____

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 03/15/2022

Name of Group(s) or Individual(s) Making Request: Community Planning Services

Name of Presenter(s): Hannah Jacobson, Planning Director

Requested Agenda Item: Z-02-2022 – 0 Henderson Grove Church Rd / Parcel ID 407 014, 015

Description of Requested Agenda Item: Z-02-2022 Request to establish zoning for two (2) parcels at 0 Henderson Grove Church Rd, (PID 407 014, 015) being approximately 44.672 acres from Rowan County zoning I-85 Economic Development District (85-ED-3) to City of Salisbury zoning Light Industrial (LI) upon voluntary annexation.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*
Council to consider adopting an ordinance to zone the subject parcel as requested.

Contact Information for Group or Individual: Hannah Jacobson, hannah.jacobson@salisburync.gov, 704-638-5230

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Michael W Magaha
Associate

January 28, 2022

VIA FEDERAL EXPRESS

Teresa Barringer
City of Salisbury Development and Code Services Division
132 North Main Street
Salisbury, NC 28144

Re: Henderson Grove Church Road Commerce Center

Dear Ms. Barringer:

Enclosed please find a check for eight hundred dollars (\$800) for the filing fee as required as part of the Rezoning Petition. Also enclosed is a copy of the submitted Rezoning Petition on behalf of the Petitioners for the Henderson Grove Church Road Commerce Center.

Austin

Charleston

Charlotte

Columbia

Greensboro

Greenville

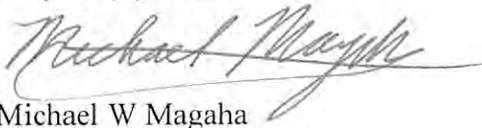
Bluffton / Hilton Head

Myrtle Beach

Raleigh

Thank you very much for your help in this matter.

Very truly yours,


Michael W Magaha

MWM/LAC

Enclosure (check and copy of Petition)



City of Salisbury
Development Services
132 North Main Street
Salisbury, NC 28144
E: 1stop@salisburync.gov
Ph. 704.638.5208

REZONING PETITION

SHADED AREAS FOR STAFF USE ONLY

FILING DATE

CASE #

PLAN REVIEW CASE # (IF APPLICABLE):

ZONING MAP AMENDMENT:

GENERAL REZONING \$600
* FEES PER CITY OF SALISBURY BUDGET ORDINANCE

PETITION TYPE

- General Rezoning (IDO Sec. 15.21)
- Petition involves entire parcel(s) as shown on the Rowan County tax map
- Petition involves a portion of a parcel(s) as shown on the Rowan County tax map
- Petitioner is the property owner of record
- Petitioner is an entity requesting a 3rd-party rezoning
- City-initiated rezoning

EXISTING DISTRICT(S): 85-ED-3 (County)

PROPOSED DISTRICT(S): Light Industrial

GENERAL PROPERTY DESCRIPTION (ESPECIALLY IF UNADDRESSED)

Approximately 71 Acres Fronting Henderson Grove Church Rd
Salisbury NC -- See Exhibit A

PROPERTY & CONTACT INFORMATION

Rowan County Parcel ID(s): Tax Map 407, parcels 115, 014

Address or Site Location: Henderson Grove Church Road, Salisbury, NC

Subdivision: _____ Lot(s): _____

Petitioner: Same as owner

Address: _____

Email: _____ Best Phone: _____

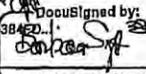
Owner (if different than petitioner): Thomas D. Eller, Steve A. Sarrit, Barbara Sarrit, Evelyn B. Fowler

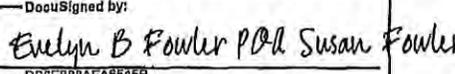
Address: P.O. Box 1765, Salisbury, NC 28145-1765

Email: YOGA@TRIANGLE@YAHOO.COM Daytime Phone: 704-647-8448

SIGNATURE

By signing this petition you understand that this petition will be forwarded to the Planning Board (a City Council-appointed board) who may hear statements from staff, the petitioner, and general public, and will then vote to make a Statement of Consistency and recommendation to City Council. The petition will then be forwarded to City Council who will conduct the official public hearing before casting a deciding vote.

Petitioner (or representative): 
A69BD77A31384FD...

DocuSigned by:

Evelyn B Fowler P.O. Susan Fowler
DB6F88BAFA6545B...

DEPARTMENT USE ONLY

INITIAL PLANNING BOARD DATE: ____/____/20__

• IF SENT TO LEGISLATIVE COMMITTEE

- ASSIGNED LEGISLATIVE COMMITTEE: _____
- LEGISLATIVE COMMITTEE MEMBERS: _____

- DATE OF INITIAL COMMITTEE MEETING: ____/____/20__
- DATE OF ADDITIONAL MEETINGS: ____/____/20__
- COMMITTEE RECOMMENDATION? _____

• PLANNING BOARD STATEMENT OF CONSISTENCY & RECOMMENDATION:

- DATE OF RECOMMENDATION: ____/____/20__
- VOTE: (____)
- ADDITIONAL INFORMATION FOR FILE: _____

INITIAL CITY COUNCIL DATE: ____/____/20__

• IF SENT TO COUNCIL COMMITTEE

- COUNCIL COMMITTEE MEMBERS: _____

- DATE OF INITIAL COMMITTEE MEETING: ____/____/20__
- DATE OF ADDITIONAL MEETINGS: ____/____/20__
- COMMITTEE RECOMMENDATION? _____

• CITY COUNCIL STATEMENT OF CONSISTENCY & REASONABLENESS:

• DECISION:

- DATE OF DECISION: ____/____/20__
- VOTE: (____)
- ADDITIONAL INFORMATION FOR FILE: _____



City of Salisbury
 Development Services
 132 North Main Street
 Salisbury, NC 28144
 E: 1stop@salisburync.gov
 Ph. 704.638.5208

REZONING PETITION

SHADED AREAS FOR STAFF USE ONLY

FILING DATE: _____

CASE # _____

PLAN REVIEW CASE # (IF APPLICABLE): _____

ZONING MAP AMENDMENT:

GENERAL REZONING \$ 600
* FEES PER CITY OF SALISBURY BUDGET ORDINANCE

PETITION TYPE

- General Rezoning (LDO Sec. 15.21)
- Petition involves entire parcel(s) as shown on the Rowan County tax map
- Petition involves a portion of a parcel(s) as shown on the Rowan County tax map
- Petitioner is the property owner of record
- Petitioner is an entity requesting a 3rd-party rezoning
- City-Initiated rezoning

EXISTING DISTRICT(S): 85-ED-3 (County)

PROPOSED DISTRICT(S): Light Industrial

GENERAL PROPERTY DESCRIPTION (ESPECIALLY IF UNADDRESSED)

See Exhibit A

PROPERTY & CONTACT INFORMATION

Rowan County Parcel ID(s): 407 015

Address or Site Location: _____

Subdivision: _____ Lot(s): _____

Petitioner: NANCY SHUE

Address: 710 PEACH ORCHARD ROAD SALISBURY NC 28147

Email: Nancy1964@Carolina,rr.com Best Phone: 704-633-6222

Owner (if different than petitioner): _____

Address: _____

Email: _____ Daytime Phone: _____

SIGNATURE

By signing this petition you understand that this petition will be forwarded to the Planning Board (a City Council-appointed board) who may hear statements from staff, the petitioner, and general public, and will then vote to make a Statement of Consistency and recommendation to City Council. The petition will then be forwarded to City Council who will conduct the official public hearing before casting a deciding vote.

Petitioner (or representative): Nancy B. Shue

DEPARTMENT USE ONLY

INITIAL PLANNING BOARD DATE: ____ / ____ / 20 ____

• **IF SENT TO LEGISLATIVE COMMITTEE**

- **ASSIGNED LEGISLATIVE COMMITTEE:** _____
- **LEGISLATIVE COMMITTEE MEMBERS:** _____

- **DATE OF INITIAL COMMITTEE MEETING:** ____ / ____ / 20 ____
- **DATE OF ADDITIONAL MEETINGS:** ____ / ____ / 20 ____
- **COMMITTEE RECOMMENDATION?** _____

• **PLANNING BOARD STATEMENT OF CONSISTENCY & RECOMMENDATION:**

- **DATE OF RECOMMENDATION:** ____ / ____ / 20 ____
- **VOTE:** (_____)
- **ADDITIONAL INFORMATION FOR FILE:** _____

INITIAL CITY COUNCIL DATE: ____ / ____ / 20 ____

• **IF SENT TO COUNCIL COMMITTEE**

- **COUNCIL COMMITTEE MEMBERS:** _____

- **DATE OF INITIAL COMMITTEE MEETING:** ____ / ____ / 20 ____
- **DATE OF ADDITIONAL MEETINGS:** ____ / ____ / 20 ____
- **COMMITTEE RECOMMENDATION?** _____

• **CITY COUNCIL STATEMENT OF CONSISTENCY & REASONABLENESS:**

• **DECISION:** _____

- **DATE OF DECISION:** ____ / ____ / 20 ____
- **VOTE:** (_____)
- **ADDITIONAL INFORMATION FOR FILE:** _____

Exhibit A
Survey and Property Description



CES GROUP ENGINEERS, LLP
 100 PARKWAY INDUSTRIAL TOPS, ALTA, NORTH CAROLINA 27004
 TEL: 704.279.7944 FAX: 704.279.7945
 WWW.CES-GRP.COM

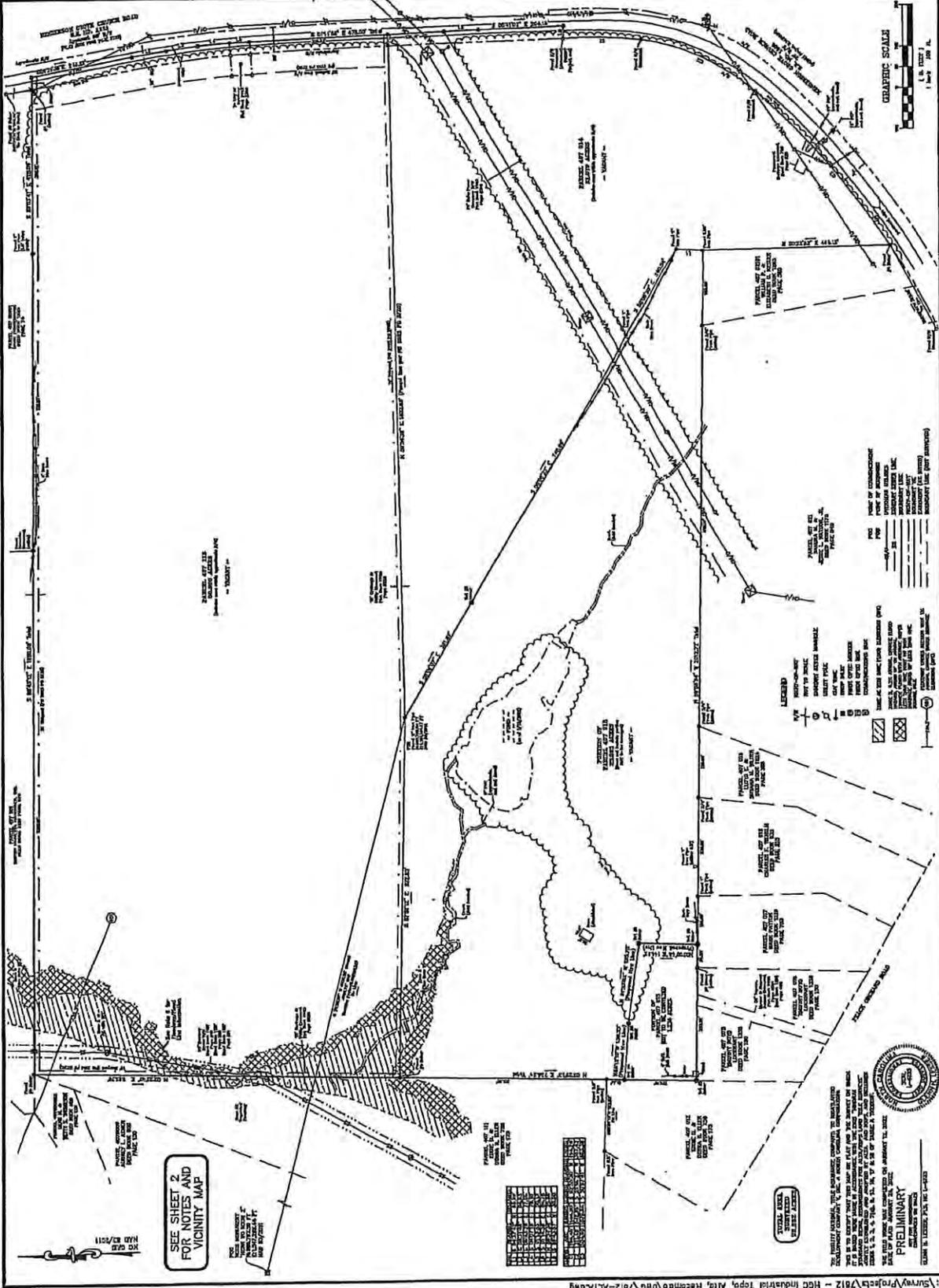


CONTRACT NO. 7812
PROJECT TITLE: ALTA/NSPS LAND TITLE SURVEY
PREPARED FOR: ALTA/NSPS LAND TITLE SURVEY
407 015 & 407 115
HENDERSON GROVE CHURCH ROAD
SALSBURY, ROWAN COUNTY, NC

DATE OF SURVEY: 08/11/11
DATE OF PREPARATION: 08/11/11
SCALE: AS SHOWN

PROJECT NUMBER	7812
DATE OF SURVEY	08/11/11
DATE OF PREPARATION	08/11/11
PROJECT TITLE	ALTA/NSPS LAND TITLE SURVEY
CLIENT	ALTA/NSPS LAND TITLE SURVEY
LOCATION	HENDERSON GROVE CHURCH ROAD, SALSBURY, ROWAN COUNTY, NC
SCALE	AS SHOWN
PROJECT NUMBER	7812
DATE OF SURVEY	08/11/11
DATE OF PREPARATION	08/11/11
PROJECT TITLE	ALTA/NSPS LAND TITLE SURVEY
CLIENT	ALTA/NSPS LAND TITLE SURVEY
LOCATION	HENDERSON GROVE CHURCH ROAD, SALSBURY, ROWAN COUNTY, NC
SCALE	AS SHOWN

SHEET NUMBER: 1 of 2



PARCEL 407 015

COMMENCING AT NCGS MONUMENT "NCRR RO M338 2", HAVING POSTED COORDINATES OF NORTHING: 686,797.50 FEET, EASTING: 1,547,266.44 FEET, (NAD 83/2011 DATUM); THENCE S 74°38'20" E 4032.32 FEET (GROUND, COMBINED GRID FACTOR 0.999861327) TO A FOUND 2" IRON PIPE, SAID PIPE HAVING COORDINATES OF NORTHING: 685,729.49 FEET, EASTING: 1,551,154.17 FEET (NAD 83/2011 DATUM), BEING A COMMON CORNER OF PARCEL 407 014 AND PARCEL 407 115 (NOW OR FORMERLY THOMAS O. ELLER ET AL, DEED BOOK 784 PAGE 831, ROWAN COUNTY PUBLIC REGISTRY) AND BEING THE POINT AND PLACE OF BEGINNING; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 014 THE FOLLOWING FOUR (4) BEARINGS AND DISTANCES: 1) S 58°06'07" E 321.82 FEET TO A SET #5 REBAR; 2) S 58°08'23" E 748.69 FEET TO A FOUND 1" IRON PIPE; 3) S 58°09'50" E 240.54 FEET TO A FOUND 2" IRON PIPE; 4) S 04°37'42" W 65.99 FEET TO A FOUND 1.25" IRON PIPE, SAID PIPE ALSO BEING A COMMON CORNER OF PARCEL 407 02101 (NOW OR FORMERLY WILLIAM P. & ELIZABETH G. KESLER, DEED BOOK 1295 PAGE 580, ROWAN COUNTY PUBLIC REGISTRY); THENCE N 88°08'54" W (PASSING A FOUND 3/4" PINCH PIPE AT 182.85 FEET, A FOUND 3/4" PINCH PIPE AT 1,154.96 FEET, A FOUND 3/4" PINCH PIPE AT 1,327.96 FEET, A FOUND 1" PINCH PIPE AT 1,566.84 FEET) A TOTAL OF 1,683.29 FEET TO A SET #5 REBAR AT A NEW LINE; THENCE WITH THE THREE (3) NEW LINES OF A PORTION OF PARCEL 407 015 TO BE RETAINED BY CURRENT OWNER (NANCY BOSTIAN SHUE, DEED BOOK 802 PAGE 669, ROWAN COUNTY PUBLIC REGISTRY): 1) N 03°00'46" E 144.62 FEET TO A SET #5 REBAR; 2) N 81°23'52" W 195.75' TO A SET #5 REBAR; 3) N 84°12'10" W 136.33 FEET TO A SET #5 REBAR, SAID REBAR BEING ON THE COMMON LINE OF PARCEL 407 012 (NOW OR FORMERLY EDDIE D. & DEBRA B. ELLER, DEED BOOK 758 PAGE 175, ROWAN COUNTY PUBLIC REGISTRY); THENCE WITH THE COMMON LINE OF SAID PARCEL 407 012 N 02°29'13" E 47.44 FEET TO A FOUND 2.5" IRON PIPE, SAID PIPE BEING A COMMON CORNER OF SAID PARCEL 407 012 AND PARCEL 407 111 (NOW OR FORMERLY EDDIE D. & DEBRA B. ELLER, DEED BOOK 758 PAGE 175, ROWAN COUNTY PUBLIC REGISTRY); THENCE CONTINUING N 02°29'13" E 501.81 FEET TO A FOUND #4 REBAR, SAID REBAR BEING A COMMON CORNER OF SAID PARCEL 407 115; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 115 S 87°51'12" E 872.63 FEET TO THE POINT AND PLACE OF BEGINNING, CONTAINING 23.593 ACRES, MORE OR LESS.

PARCEL 407 014

COMMENCING AT NCGS MONUMENT "NCRR RO M338 2", HAVING POSTED COORDINATES OF NORTHING: 686,797.50 FEET, EASTING: 1,547,266.44 FEET, (NAD 83/2011 DATUM); THENCE S 74°38'20" E 4032.32 FEET (GROUND, COMBINED GRID FACTOR 0.999861327) TO A FOUND 2" IRON PIPE, SAID PIPE HAVING COORDINATES OF NORTHING: 685,729.49 FEET, EASTING: 1,551,154.17 FEET (NAD 83/2011 DATUM), BEING A COMMON CORNER OF PARCEL 407 014 AND PARCEL 407 115 (NOW OR FORMERLY THOMAS O. ELLER ET AL, DEED BOOK 784 PAGE 831, ROWAN COUNTY PUBLIC REGISTRY) AND BEING THE POINT AND PLACE OF BEGINNING; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 115 N 89°54'38" E 1,632.65 FEET TO A COMPUTED POINT; THENCE CONTINUING N 89°54'38" E 25.86 FEET TO A COMPUTED POINT WITHIN THE RIGHT-OF-WAY OF HENDERSON GROVE CHURCH ROAD; THENCE CONTINUING WITHIN SAID RIGHT-OF-WAY THE FOLLOWING THREE (3) BEARING AND DISTANCES: 1) S 01°14'58" E 138.47 FEET TO A COMPUTED POINT; 2) S 01°14'38" E 84.78 FEET TO A COMPUTED POINT; 3) S 00°41'08" E 204.16 FEET TO A COMPUTED POINT; THENCE S 89°43'57" W 30 FEET TO A FOUND (DISTURBED) R/W MONUMENT, SAID MONUMENT BEING ON THE NORTHWESTERN RIGHT-OF-WAY OF

HENDERSON GROVE CHURCH ROAD; THENCE WITH SAID RIGHT-OF-WAY THE FOLLOWING THREE BEARINGS AND DISTANCES: 1) WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 1144.00 FEET, AN ARC LENGTH OF 194.48 FEET, A BEARING OF S 02°55'30" W AND A CHORD LENGTH OF 194.24 FEET TO A FOUND R/W MONUMENT; 2) WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 542.96 FEET, AN ARC LENGTH OF 311.69 FEET, A BEARING OF S 25°56'27" W AND A CHORD LENGTH OF 307.42 FEET TO A FOUND R/W MONUMENT; 3) WITH A CURVE TO THE RIGHT HAVING A RADIUS OF 1879.86 FEET, AN ARC LENGTH OF 504.90 FEET, A BEARING OF S 50°07'41" W AND A CHORD LENGTH OF 503.38 FEET TO A FOUND #4 REBAR, SAID REBAR BEING A COMMON CORNER OF PARCEL 407 02101 (NOW OR FORMERLY WILLIAM P. & ELIZABETH G. KESLER, DEED BOOK 1295 PAGE 580, ROWAN COUNTY PUBLIC REGISTRY); THENCE WITH THE COMMON LINE OF SAID PARCEL 407 02101 N 00°22' 52" E 460.15 FEET TO A FOUND 1.25" IRON PIPE, SAID PIPE BEING A COMMON CORNER OF SAID PARCEL 407 02101 AND 407 015; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 015 THE FOLLOWING FOUR (4) BEARINGS AND DISTANCES: 1) N 04°37' 42" E 65.99 FEET TO A FOUND 2" IRON PIPE; 2) N 58°09'50" W 240.54 FEET TO A FOUND 1" IRON PIPE; 3) N 58°08'23" W 748.69 FEET TO A SET #5 REBAR; 4) N 58°06'07" W 321.82 FEET TO THE POINT AND PLACE OF BEGINNING, CONTAINING 21.079 ACRES, MORE OR LESS.

PARCEL 407 115

COMMENCING AT NCGS MONUMENT "NCRR RO M338 2", HAVING POSTED COORDINATES OF NORTHING: 686,797.50 FEET, EASTING: 1,547,266.44 FEET, (NAD 83/2011 DATUM); THENCE S 74°38'20" E 4032.32 FEET (GROUND, COMBINED GRID FACTOR 0.999861327) TO A FOUND 2" IRON PIPE, SAID PIPE HAVING COORDINATES OF NORTHING: 685,729.49 FEET, EASTING: 1,551,154.17 FEET (NAD 83/2011 DATUM), BEING A COMMON CORNER OF PARCEL 407 014 AND PARCEL 407 115 (NOW OR FORMERLY THOMAS O. ELLER ET AL, DEED BOOK 784 PAGE 831, ROWAN COUNTY PUBLIC REGISTRY) AND BEING THE POINT AND PLACE OF BEGINNING; THENCE WITH THE COMMON LINE OF SAID PARCEL 407 015 N 87°51'12" W 872.63 FEET TO A FOUND #4 REBAR, SAID REBAR BEING A COMMON CORNER WITH PARCEL 407 111 (NOW OR FORMERLY EDDIE D. & DEBRA B. ELLER, DEED BOOK 758 PAGE 175, ROWAN COUNTY PUBLIC REGISTRY); THENCE WITH THE COMMON LINE OF SAID PARCEL 407 111 N 02°25'40" E 892.76 FEET TO A FOUND #4 REBAR, SAID REBAR BEING A COMMON CORNER OF PARCEL 407B00902 (NOW OR FORMERLY DEAN M. & BETTY S. THOMASON, DEED BOOK 600 PAGE 129, ROWAN COUNTY PUBLIC REGISTRY) AND PARCEL 407 001 (NOW OR FORMERLY MARTIN MARIETTA MATERIALS, INC., DEED BOOK 1216 PAGE 876, ROWAN COUNTY PUBLIC REGISTRY); THENCE WITH THE COMMON LINE OF SAID PARCEL 407 001 S 88°45'12" E (PASSING A FOUND CONCRETE MONUMENT AT 1268.01 FEET, BEING A COMMON CORNER OF PARCEL 407 00801, NOW OR FORMERLY MARK FUNDERBURK, DEED BOOK 1225 PAGE 74, ROWAN COUNTY PUBLIC REGISTRY) A TOTAL DISTANCE OF 1989.08 FEET TO A FOUND 1" IRON PIPE; THENCE CONTINUING WITH THE COMMON LINE OF SAID PARCEL 407 00801 S 89°03'41" E (PASSING A FOUND #4 REBAR AT 398.41 FEET) A TOTAL DISTANCE OF 428.08 FEET TO A COMPUTED POINT WITHIN THE RIGHT-OF-WAY OF HENDERSON GROVE CHURCH ROAD; THENCE CONTINUING WITHIN SAID RIGHT-OF-WAY THE FOLLOWING SIX (6) BEARINGS AND DISTANCES: 1) S 09°24'38" E 246.22' TO A COMPUTED POINT; 2) S 08°31'48" E 84.93 FEET TO A COMPUTED POINT; 3) S 06°43'28" E 77.96 FEET TO A COMPUTED POINT; 4) S 04°07'18" E 78.10 FEET TO A COMPUTED POINT; 5) S 01°13'53" E 50.13 FEET TO A COMPUTED POINT; 6) S 01°14'58" E 339.53 FEET TO A COMPUTED POINT; THENCE S 89°54'38" W 25.86 FEET TO A COMPUTED POINT; THENCE CONTINUING S 89°54'38" W 1632.65 FEET TO THE POINT AND PLACE OF BEGINNING, CONTAINING 50.956 ACRES, MORE OR LESS.



Planning & Zoning Analysis

CASE NO.	Z-02-2022
Petitioner(s)	Thomas Eller, Steve Safrit, Barbara Safrit, Evelyn Fowler; Nancy Shue
Owner(s)	Same as above
Representative(s)	Christopher Kouri, Woody Coley, Greg Welsh
Address	0 Henderson Grove Church Rd
Tax Map & Parcel(s)	407 014, 015 (partial)
Size / Scope	Approximately 44.672 acres
Location	Located in the 1500 block of Henderson Grove Church Rd near the intersection of Peach Orchard Rd.

PETITIONER REQUEST

Request:	Petition proposes to amend the Land Development Ordinance district map by establishing City of Salisbury zoning for one (1) parcel and a portion of another parcel, being approximately 44.672 acres in total, from Rowan County zoning I-85 Economic Development District-Corporate Park (85-ED-3) to City of Salisbury zoning Light Industrial (LI).
Staff Comments:	The petitioner(s) will be required to voluntarily annex into the City of Salisbury prior to development.
Uses:	This proposal is for general zoning purposes only. This request is not a conditional district zoning request; therefore, all uses of the requested LI zoning will be permitted per the existing Use Matrix.

CHARACTER OF AREA



Planning & Zoning Analysis

Overview:

The parcels identified in this petition are currently undeveloped.

Existing uses in the vicinity include residential, industrial, and commercial properties. This rezoning will have little effect on adjacent parcels, as the parcels currently fall under Rowan County’s zoning district focused on economic development along the I-85 corridor.

Surrounding Land Use(s) & Zoning:

<i>Location</i>	<i>Existing Land Uses</i>	<i>Existing Zoning</i>
North of area	Undeveloped	LI
East of area	Single family homes, commercial	RR, HB
South of area	Residential, undeveloped	Rowan County zoning
West of area	Residential, undeveloped	Rowan County zoning

INFRASTRUCTURE & CIVIC/COMMUNITY FACILITIES

Public Schools:

Elementary: Elizabeth Koontz Elementary
Middle: Southeast Middle
High: Salisbury High

Fire District:

The parcel is currently not within a Salisbury Fire district. Upon voluntary annexation, the parcel will be within Fire Station 6 service area.

Utilities

Water & Sewer:

Water and sewer are currently not available to the subject parcels. A water extension will be required. The proposed future development will include the



Planning & Zoning Analysis

adjacent parcel of TM 407 P 115 which is currently served with public sewer.

Transportation

Transit:

This site is not currently served by Salisbury Public Transit.

Property Access(s):

The parcel has access on Henderson Grove Church Road. This access point will not be affected by rezoning the site.

Public Improvements:

Henderson Grove Church Road is a NCDOT maintained road.

ENVIRONMENT

Topography / Hydrology:

The parcel is fairly flat and even. The area is heavily wooded.

Flood Hazard / Streams / Wetlands:

This site is largely affected by a USGS blue line stream.

COMPREHENSIVE & AREA PLANS

Applicable Plans:

Vision 2020 Comprehensive Plan

Policy I-8:

The Interstate 85 corridor, including roadways feeding into the interstate, shall be a focus of coordinated land use policy and capital investments for the development of quality industry.

Staff recommends approval of Z-02-2022, determining the request is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan.

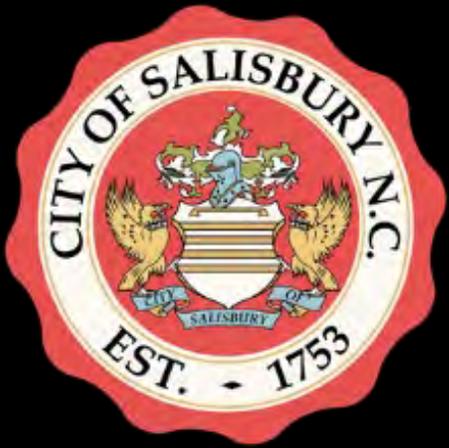
PLAN REVIEW



Planning & Zoning Analysis

Planning Board Recommendation:

This proposal was presented to Planning Board at their courtesy hearing on February 22, 2022. After deliberation, the Planning Board unanimously recommended approval, stating proposal is consistent with the Vision 2020 Comprehensive Plan as submitted.



PETITION TO ESTABLISH INITIAL ZONING

Z-02-2022

CURRENT

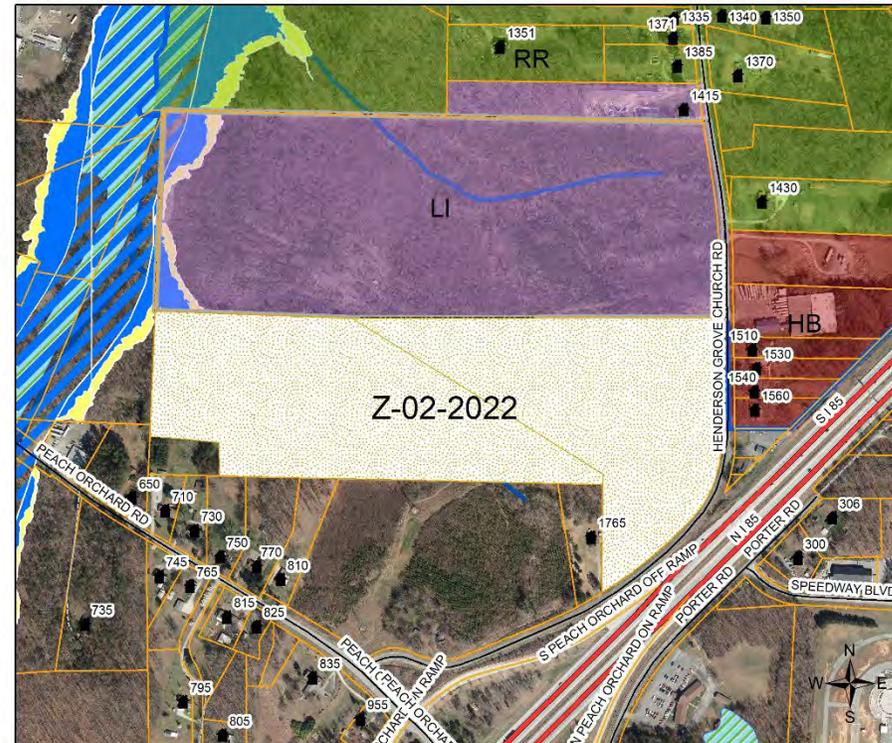
ZONING: I-85 Economic Development District (85-ED-3)

PROPOSED

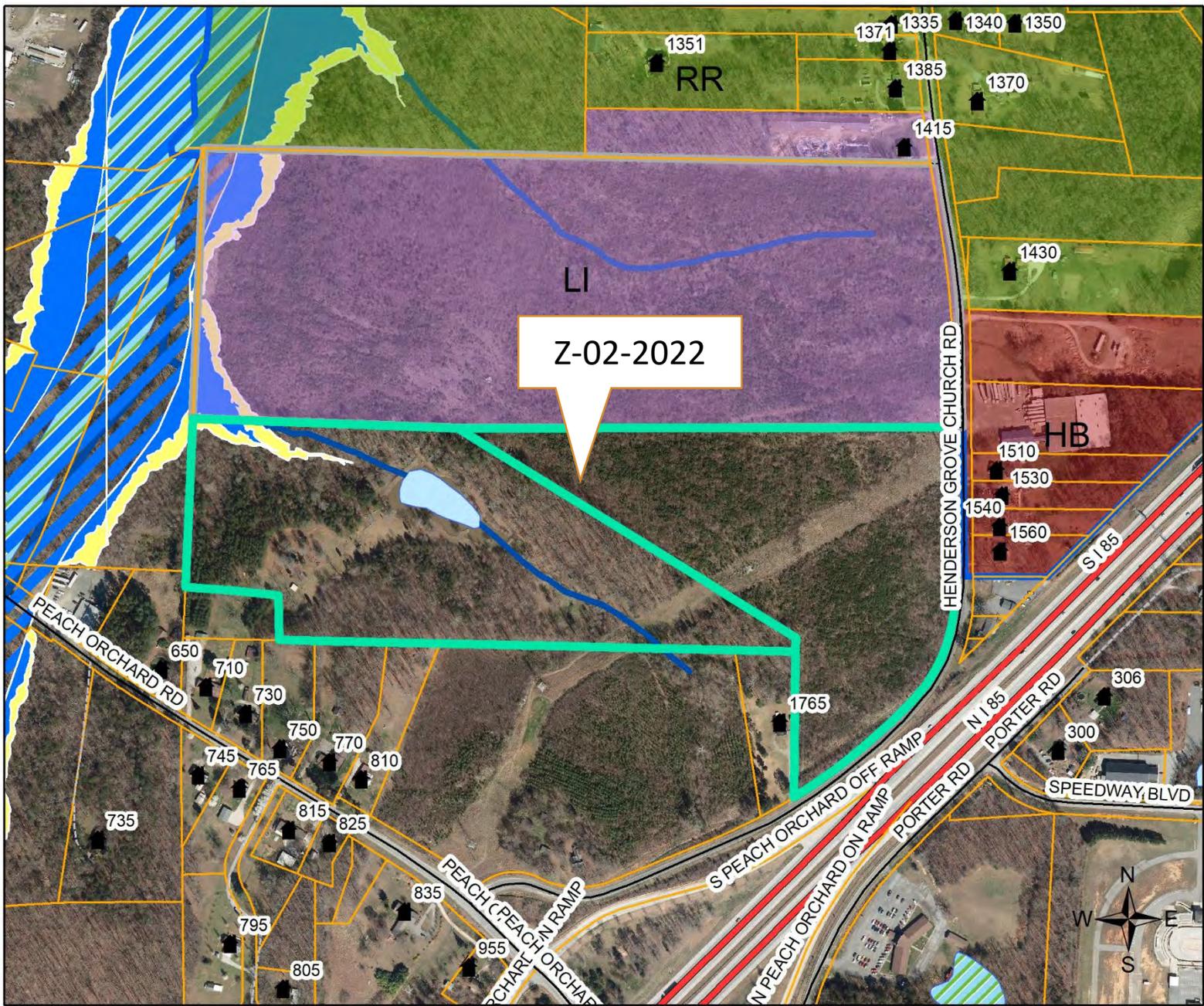
ZONING: Light Industrial (LI)

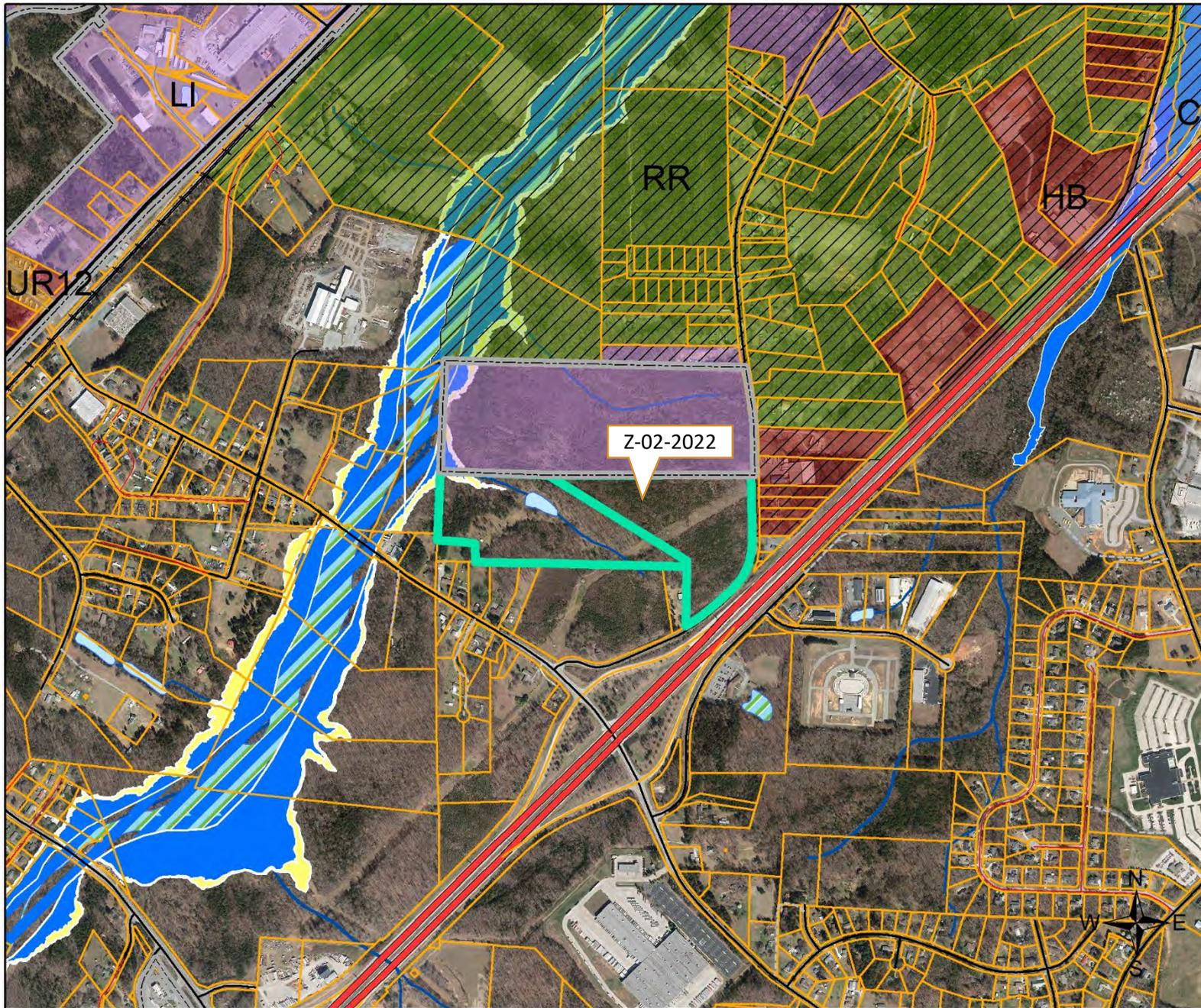
Z-02-2022

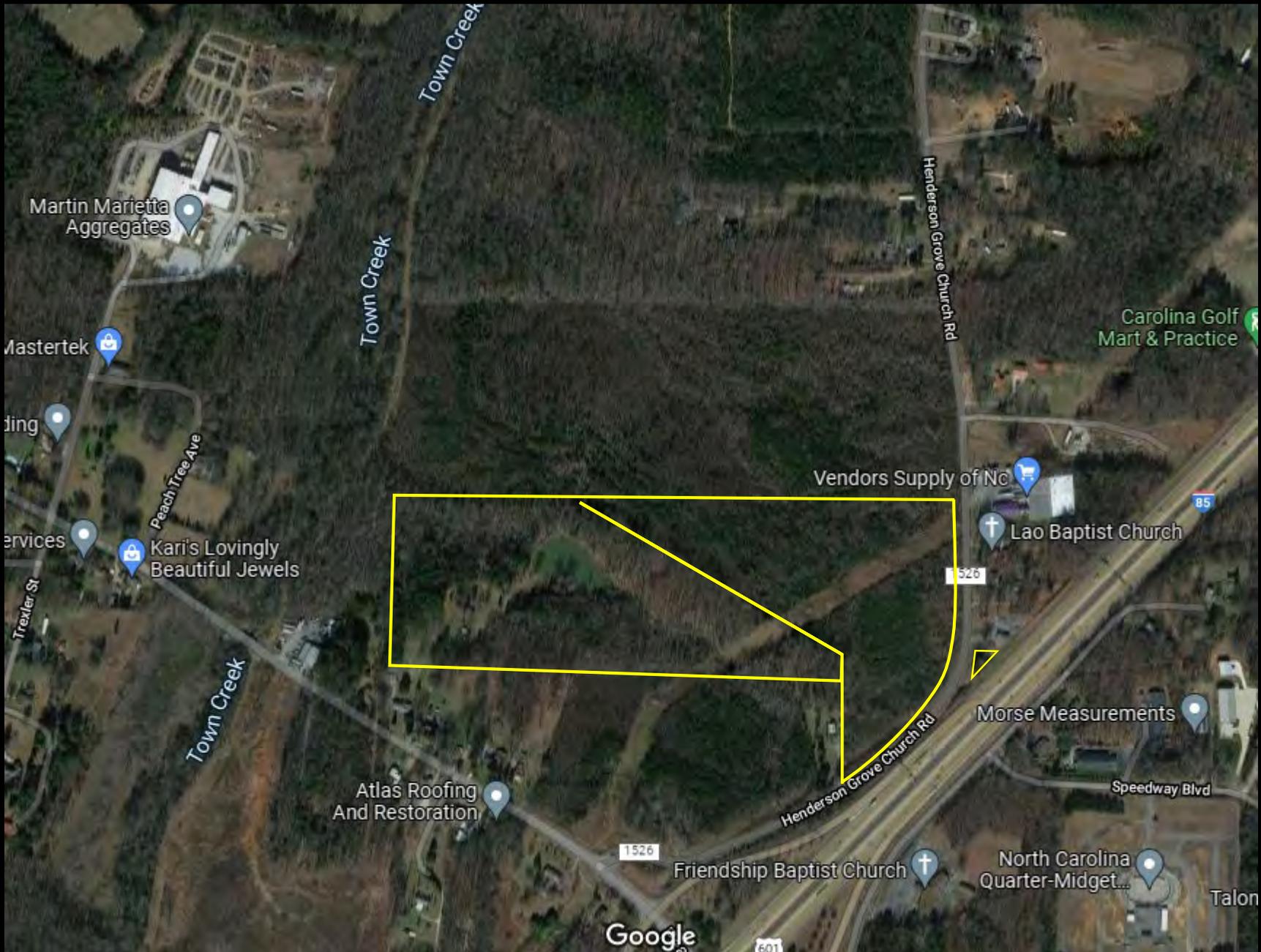
0 Henderson Grove Church Road



0 Henderson Grove Church Road
PID: 407 014; 407 015 (partial)
Current Zoning: 85-ED-3
Proposed Zoning: LI







C. Use Matrix

P	Permitted	SUP	Special Use Permit required and subject to Additional Standards in Chapter 3
PS	Permitted subject to Additional Standards in Chapter 3	—	Not Permitted
PND	Permitted as new development only	CD	SUP is not required when proposed and adopted as part of a Conditional District

BASE DISTRICT	T1	T2	T3	T4		T5		T6		Assigned Districts			Planned Development			
	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Residential																
Dwelling-Single Family	P	P	P	P	P	P	P	P	P	—	—	—	—	P	P	P
Dwelling-Multifamily 4 units/bldg. or less	—	—	PND	P	PS	P	P	P	P	P	—	—	P	—	P	P
Dwelling-Multifamily more than 4 units/bldg.	—	—	—	—	—	P	P	P	P	P	—	—	P	—	—	P
Dwelling-Secondary	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	P	P	P	—	—	—	P	—	—	P
Family Care Home (6 or less residents)	—	P	P	P	P	P	P	P	P	P	—	—	P	P	—	P
Home Occupation	PS	PS	PS	PS	PS	PS	—	—	—	—	—	—	PS	PS	PS	PS
Housing Service for the Elderly	—	—	PS	PS	—	P	P	P	P	P	—	—	P	P	—	P
Live-Work Unit	—	—	—	—	—	PS	PS	PS	PS	—	—	—	PS	—	—	PS
Manufactured Housing	—	PS	—	—	—	—	—	—	—	—	—	—	—	—	PS	—
Lodging																
Bed and Breakfast	—	P	P	P	P	P	P	P	P	P	—	—	P	—	—	P
Hotel/Motel/Inn	—	—	—	—	—	—	—	P	P	P	—	—	P	—	—	P
Rooming or Boarding House	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	P
Office / Service																
Animal Services	—	PS	—	PS	—	—	P	P	P	P	P	P	P	—	—	P
Banks, Credit Unions, Financial Services	—	—	—	—	—	P	P	P	P	P	—	—	P	—	—	P
Business Support Services	—	—	—	—	—	P	P	P	P	P	P	P	P	—	—	P
Child Care Home	PS	—	—	PS	PS	PS	PS									
Child Care Center in Residence	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	PS	PS	PS	PS	PS	—	—	PS	PS	PS	PS
Commercial Child Care Center	—	—	—	—	—	SUP/CD	PS	PS	PS	PS	—	—	PS	PS	—	PS
Community Service Organization	—	—	—	—	—	P	P	P	P	P	—	—	P	P	—	P
Drive Thru Service	—	—	—	—	—	PS	PS	P	SUP/CD	P	—	—	—	—	—	SUP/CD
Equipment Rental	—	—	—	—	—	—	—	P	PS	P	P	P	—	—	—	—
Funeral Home	—	—	—	—	—	—	P	P	P	P	—	—	P	—	—	P
Group Care Facility (More than 6 residents)	—	—	—	SUP/CD	—	PS	PS	PS	PS	PS	—	—	PS	PS	—	PS
Government Services	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD									
Laundry Services	—	—	—	—	—	P	P	P	P	P	—	—	—	—	—	P
Medical Clinic	—	—	—	—	—	P	P	P	P	P	—	—	P	SUP/CD	—	P

	T1	T2	T3	T4	T5			T6			Assigned Districts			Planned Development		
BASE DISTRICT	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Office / Service (cont.)																
Outdoor Kennels	—	P	—	—	—	—	—	P	—	P	—	—	—	—	—	—
Post Office	—	—	—	—	—	P	P	P	P	P	P	—	P	P	—	P
Professional Services	—	—	—	PND	—	P	P	P	P	P	P	P	P	—	—	P
Residential Treatment Facility	—	SUP/CD	—	—	—	SUP/CD	SUP/CD	P	—	P	—	—	—	—	—	SUP/CD
Studio: Art, dance, martial arts, music	—	—	—	—	—	P	P	P	P	P	—	—	P	SUP/CD	—	P
Vehicle Services: Minor Maintenance/Repair	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—	—
Vehicle Services: Major Repair/Body Work	—	—	—	—	—	—	—	SUP/CD	PS	PS	P	P	—	—	—	—
Retail / Restaurant																
Alcoholic Beverage Sales Store	—	—	—	—	—	—	SUP/CD	P	P	P	—	—	SUP/CD	—	—	P
Auto Parts Sales	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—
Bar/Tavern/Night Club	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	—	P
Drive-Thru Retail/Restaurant	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	P
Gas Station	—	—	—	—	—	—	PS	PS	PS	P	P	—	—	—	—	PS
General Retail: 3,500 sf or less	—	—	—	—	—	SUP/CD	PS	P	P	P	—	—	P	—	—	P
General Retail: 3,501 sf - 10,000 sf	—	—	—	—	—	SUP/CD	SUP/CD	P	P	P	—	—	P	—	—	P
General Retail: 10,001 sf - 50,000 sf	—	—	—	—	—	—	—	P	P	P	—	—	SUP/CD	—	—	P
General Retail: Greater than 50,000 sf	—	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	—	SUP/CD
Restaurant	—	—	—	—	—	SUP/CD	P	P	P	P	—	—	P	—	—	P
Vehicle or Heavy Equipment Sales	—	—	—	—	—	—	—	P	PS	P	P	P	—	—	—	PS
Entertainment / Recreation																
Adult Establishment	—	—	—	—	—	—	—	—	—	PS	—	—	—	—	—	—
Amusements, Indoor	—	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—
Amusements, Outdoor	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Cultural or Community Facility	—	P	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Internet/Electronic Gaming	—	—	—	—	—	—	—	—	—	PS	—	—	—	—	—	—
Meeting Facility	—	P	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Recreation Facilities, Indoor	—	P	—	—	—	P	P	P	P	P	P	P	P	P	—	—
Recreation Facilities, Outdoor	P	P	P	P	P	P	P	P	P	P	P	P	P	SUP/CD	P	P
Theater, Movie	—	—	—	—	—	—	—	P	P	P	—	—	—	P	—	—
Theater, Live Performance	—	—	—	—	—	—	P	P	P	P	—	—	P	P	—	P

	T1	T2	T3	T4	T5	T6	Assigned Districts				Planned Development					
BASE DISTRICT	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Manufacturing / Wholesale / Storage																
Agriculture	P	P	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Laundry, dry cleaning plant	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—
Manufacturing, Light	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Manufacturing, Neighborhood	—	—	—	—	—	PS	P	P	P	P	P	P	—	—	—	P
Manufacturing, Heavy	—	—	—	—	—	—	—	—	—	—	—	P	—	—	—	—
Media production	—	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—
Metal products fabrication, machine or welding shop	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Mini-Warehouse	—	—	—	—	—	—	—	P	—	P	P	P	—	—	—	—
Research and development	—	—	—	—	—	—	—	SUP/CD	SUP/CD	P	P	P	P	—	—	P
Storage: Outdoor Storage Yard as a primary use	—	—	—	—	—	—	—	—	—	—	P	P	—	—	—	—
Storage: Warehouse/Indoor Storage	—	—	—	—	—	—	—	PS	PS	P	P	P	—	—	—	—
Wholesaling and distribution	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—
Civic / Institutional																
Campground	PS	PS	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Cemetery	P	PS	—	—	—	PS	PS	P	P	P	P	P	P	—	P	P
College/University	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	P	—	—
Hospital	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	P	P	—	—
Public Safety Station	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	PS	PS	P	P	P	P	P	P	SUP/CD	P	P
Religious Institution	—	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
School: Elem. & Secondary	—	P	P	P	P	P	P	P	P	—	—	—	—	P	—	P
School: Vocational/Technical	—	—	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Transportation / Infrastructure																
Air Transportation	—	SUP/CD	—	—	—	—	—	—	—	—	P	P	—	—	—	—
Parking Lot (primary use)	—	—	—	—	—	P	P	P	P	P	P	P	P	—	—	—
Parking Structure (primary use)	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	SUP/CD
Road/Rail Transit - Passenger	—	—	—	—	—	P	P	P	P	P	P	P	P	—	P	P
Road/Rail Freight/Courier/Trucking	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—
Utilities-Class 1	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Utilities-Class 2	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	P	P	P	P	P	P	P	P	P	SUP/CD
Utilities-Class 3	—	SUP/CD	—	—	—	—	—	SUP/CD	—	SUP/CD	P	P	—	—	—	—
Wireless Telecomm Facility: Stealth	—	—	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS
Wireless Telecomm Facility: Tower	—	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	PS	PS	SUP/CD	SUP/CD	—	—

Vision 2020 Policies

- **Policy I-8:** The Interstate 85 corridor, including the roadways feeding into the interstate, shall be a focus of coordinated land use policy and capital investments for the development of quality industry.



Planning Board Courtesy Hearing was held February 22, 2022.

Planning Board voted unanimously to recommend approval as submitted with a motion stating the master plan is “consistent with the Vision 2020 Comprehensive Plan.”

CASE NO. Z-02-2022 HENDERSON GROVE CHURCH RD

Petitioner(s): Woody Coley; Trammel Crow Company

Property Owner: Thomas Eller, Steve Safrit, Barbara Safrit, Evelyn Fowler (owners); Nancy Shue (owner)

Parcel(s): 407 014, 015

Current Zone: Rowan County zoning I-85 Economic Development District-Corporate Park District (85-ED-3)

Rezoning Request

Request to rezone (2) parcels from Rowan County zoning I-85 Economic Development District-Corporate Park District (85-ED-3) to City of Salisbury zoning Light Industrial (LI)

Applicable Policy

Vision 2020

Policy I-8: The Interstate 85 corridor, including the roadways feeding into the interstate, shall be a focus of coordinated land use policy and capital investments for the development of quality industry.

DISCUSSION

Mrs. Burke conducted a staff presentation to provide the details and purpose of the case. Mr. Post and Ms. Burke further discussed the intent of the proposal for clarification. Mr. Schaffer inquired about notices and Ms. Burke confirmed that the typical 250 ft adjoining notices were mailed out and a community meeting was also held by the petitioner. The board and staff discussed the conversations that took place during the community meeting and the outcome/ effectiveness. Mrs. Burke and Ms. Land discussed the county and city's definitions of Light Industrial

Mr. Ricks made a motion to continue the meeting for the remainder of the items. Mr. Struzick Second. All voted Aye. The meeting proceeded with community input.

Mr. Coley introduced his team and the intended buyer, Trammel Crow Company. Mr. Kouri provided further insight on the intent of the rezoning and Mr. Welsh presented the proposed project, if the rezoning were to get approved. He explains the project's compatibility with the surrounding area and site specific details related to future development. Mr. Coley presented renderings illustrating the potential site layout and discussed the benefits of Trammel Crow Company for the community.

Mr. Schaffer inquired about possible mitigations for environmental impacts. Mr. Coley expressed that for the nature of a light industrial development, the Trammel Crow site would be considered low impact. Mr. Coley further explained that due to the restrictions associated with wetlands, a lot of the site will consist of vegetation to serve as buffers.

Mr. Rogers inquired for clarification that the intended use would be sales and distribution. Mr. Coley confirmed that the intended tenant would be in the sales and distribution business, but that there are no recognized potential tenants at this time.

MOTION

Mr. Rogers made a motion to approve the Z-02-2022 Henderson Grove Church Rd case as submitted, meeting the intent of Vision 2020. Second by Ms. Ricks. All voted AYE.

CASE NO. CD-02-2022 210 LUMBER ST

Petitioner(s)/ Property Owner: Franco Goodman, Goodman Millwork, Inc.

Parcel(s): 018 005

Current Zone: Light Industrial (LI)

Rezoning Request

Request to rezone (1) parcel from Light Industrial (LI) to Light Industrial (LI) with a Conditional District Overlay (CD) for an addition to existing building.

DISCUSSION

Mr. Burgin recused himself from case CD-02-2022 210 Lumber St as he is assisting with the proposal.

Mrs. Barringer conducted a staff presentation to provide the details and purpose of the case. She explained the intent of the conditional district is to allow a 2.82 ft setback in a district that allows either 0 or 4 ft. The alternate design condition is being requested so that the new proposed paint booth addition can be aligned with the existing paint booth that was constructed prior to the LDO code.

Mr. Burgin provided insight on the project and background of the request for clarification on why the case is being presented to the board.

Ms. Land stated the request appears to be reasonable due to existing conditions.

MOTION

Ms. Land made a motion to approve the CD-02-2022 Henderson Grove Church Rd case as submitted, meeting the intent of Vision 2020. Second by Ms. Ricks. All voted AYE.

OTHER BUSINESS

ADJOURN 7:35



NOTICE OF PUBLIC HEARING

Salisbury City Council will hold a public hearing Tuesday, March 15, during its 6:00 p.m. meeting to consider the following general rezoning petition. To remain consistent with limiting physical interactions and the potential spread of COVID-19, the regularly scheduled March 15, 2022 City Council meeting will be held in a hybrid format. Seating in Council Chambers will be limited. Anyone who wishes to speak virtually during the hearing regarding the request must sign-up by 5:00 p.m. on Tuesday, March 15, 2022 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233. Information on accessing the meeting will be available on the City's website at www.salisburync.gov. The meeting can also be viewed on the City's livestream at www.salisburync.gov/webcast or the City's Twitter account at <https://twitter.com/CitySalisburyNC>.

DISTRICT MAP AMENDMENT: Z-02-2022

Project Title: Henderson Grove Church Rd
Petitioner(s): Thomas Eller, Steve Safrit, Barbara Safrit, Evelyn Fowler;
Nancy Shue
Owner(s): Same as above
Representative(s) or Developer(s) Christopher Kouri, Woody Coley, Greg Welsh
Address: 0 Henderson Grove Church Rd
Tax Map - Parcel(s): TM: 407, Parcel(s): 014, 015
Size / Scope: Approximately 45.3 acres
Location: Located in the 1500 block of Henderson Grove Church Rd near the intersection of Peach Orchard Rd.

REQUEST:

Request to amend the Land Development Ordinance & Land Development District Map by rezoning approximately 45.3 acres located on Henderson Grove Church Rd from Rowan County zoning I-85 ECONOMIC DEVELOPMENT DISTRICT (85-ED-3) to City of Salisbury zoning LIGHT INDUSTRIAL (LI) upon voluntary annexation.

A copy of the above petition is available for public review at Development Services (132 N. Main Street). Persons wishing a copy, or additional information, should call 704-638-5208. If persons would like to respond in writing, they may do so by mailing a letter to Development Services Division, P.O. Box 479, Salisbury, NC 28145 or by e-mail to tbarr@salisburync.gov. Written correspondence received before the meeting will be forwarded to the Planning Board.

Citizens interested in the proposal are invited to attend and participate in the courtesy hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

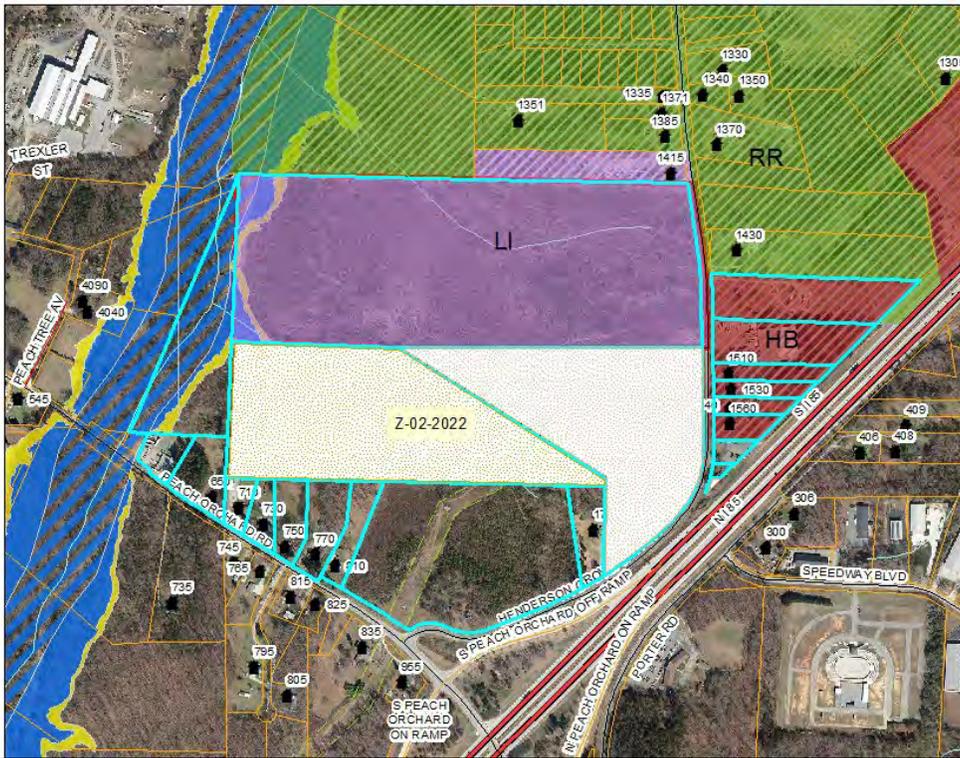
This the day of March 3, 2022.

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Kelly Baker
Administrative Services Director/City Clerk

ZONING PERMIT SITE PLAN

Z-02-2022 0 HENDERSON GROVE CHURCH RD



0 HENDERSON GROVE
 CHURC 1035 MOORESVILLE RD
 PID: 407 C
 CURREN: PID: 061-1 178
 PROPOS: CURRENT ZONING: NMX
 PROPOSED: CMX

PARCEL_ID	OWNNAME	TAXADD1	CITY	STATE	ZIPCODE
407 021	WATSON JESSE LEE JR & WF	835 PEACH ORCHARD RD	SALISBURY	NC	28147
407 02101	KESLER WILLIAM PAUL & WF	1765 HENDERSON GROVE CHURCH RD	SALISBURY	NC	28147-0000
407 075	SHUE NANCY BOSTIAN	710 PEACH ORCHARD RD	SALISBURY	NC	28147
407 012	ELLER EDDIE DEAN & WF	107 E BARRINGTON CT	SALISBURY	NC	28146-9616
407 019	WILDER SUSANA M	810 PEACH ORCHARD RD	SALISBURY	NC	28147-8329
407A011	BEAVER KERRY DEWAIN	6911 UNTZ RD	CONCORD	NC	28027-7514
407 016	LOCKHART TIMOTHY B	730 PEACH ORCHARD RD	SALISBURY	NC	28147
407 018	WILHELM CHARLES F	770 PEACH ORCHARD RD	SALISBURY	NC	28147
401 012	MCKINNEY FAMILY PROPERTIES LLC	PO BOX 474	GRANITE QUARRY	NC	28072-0474
401 015	CAUBLE DELMER ADAM SR	305 ORE DR	SALISBURY	NC	28147
401 016	LIVENGOOD ROBERT T & WF	169 GREENVIEW LN	LINWOOD	NC	27299-9086
401 044	LAO BAPTIST CHURCH INC	1530 HENDERSON GROVE CH RD	SALISBURY	NC	28147
401 052	N C DEPT OF TRANSPORTATION	2125 CLOVERDALE AVE	WINSTON SALEM	NC	27103
407 014	ELLER THOMAS O ETAL	PO BOX 1765	SALISBURY	NC	28145
407 015	SHUE NANCY BOSTIAN	710 PEACH ORCHARD RD	SALISBURY	NC	28147
407 017	PATTON MARK	825 BROOKFIELD CIR	SALISBURY	NC	28146
407 111	ELLER EDDIE DEAN & WF	107 E BARRINGTON CT	SALISBURY	NC	28146-9616
401 013	VENDORS SUPPLY INC	PO BOX 366	COLUMBIA	SC	29202-0366
401 014	LAO BAPTIST CHURCH INC	1530 HENDERSON GROVE CH RD	SALISBURY	NC	28147



Salisbury City Council will hold a public hearing Tuesday, March 15, during its 6:00 p.m. meeting to consider the following general rezoning petition. To remain consistent with limiting physical interactions and the potential spread of COVID-19, the regularly scheduled March 15, 2022 City Council meeting will be held in a hybrid format. Seating in Council Chambers will be limited. Anyone who wishes to speak virtually during the hearing regarding the request must sign-up by 5:00 p.m. on Tuesday, March 15, 2022 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233. Information on accessing the meeting will be available on the City's website at www.salisburync.gov. The meeting can also be viewed on the City's livestream at www.salisburync.gov/webcast or the City's Twitter account at <https://twitter.com/CitySalisburyNC>.

DISTRICT MAP AMENDMENT: Z-02-2022

Project Title: Henderson Grove Church Rd
Petitioner(s): Thomas Eller, Steve Safrit, Barbara Safrit, Evelyn Fowler; Nancy Shue
Owner(s): Same as above
Representative(s) or Developer(s) Christopher Kouri, Woody Coley, Greg Welsh
Address: 0 Henderson Grove Church Rd
Tax Map - Parcel(s): TM: 407, Parcel(s): 014, 015
Size / Scope: Approximately 45.3 acres
Location: Located in the 1500 block of Henderson Grove Church Rd near the intersection of Peach Orchard Rd.

REQUEST:

Request to amend the Land Development Ordinance & Land Development District Map by rezoning approximately 45.3 acres located on Henderson Grove Church Rd from Rowan County zoning I-85 ECONOMIC DEVELOPMENT DISTRICT (85-ED-3) to City of Salisbury zoning LIGHT INDUSTRIAL (LI) upon voluntary annexation.

A copy of the above petition is available for public review at Development Services (132 N. Main Street). Persons wishing a copy, or additional information, should call 704-638-5208. If persons would like to respond in writing, they may do so by mailing a letter to Development Services Division, P.O. Box 479, Salisbury, NC 28145 or by e-mail to tbarr@salisburync.gov. Written correspondence received before the meeting will be forwarded to the Planning Board.

Citizens interested in the proposal are invited to attend and participate in the courtesy hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

This the day of February 23, 2022.

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Kelly Baker
Administrative Services Director/City Clerk

AN ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, REZONING TAX MAP 407 PARCELS 014, 015 (PARTIAL) FROM ROWAN COUNTY ZONING I-85 ECONOMIC DEVELOPMENT DISTRICT TO CITY OF SALISBURY LIGHT INDUSTRIAL (LI) APPROXIMATELY 44.672 ACRES UPON ANNEXATION. (PETITION NO. Z-02-2022)

WHEREAS, a petition to rezone the property described herein was properly filed by the City of Salisbury; and

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the rezoning petition on February 22, 2022, unanimously voted to recommend approval as submitted, and stated that the request is consistent with the Vision 2020 Comprehensive Plan; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting on March 15, 2022; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, as requested, is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan due to the proposed petition, site characteristics, surrounding development pattern, and observations provided by city planning staff, identifying the policies that support the petition.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That properties identified in the City of Salisbury and Rowan County as Tax Map 407 Parcel 014, 015 (partial) including those abutting rights-of-way and reaching to the respective centerlines, as designated on the official property identification maps of Rowan County, is hereby rezoned to 'LI' district upon annexation.

SECTION 2. That all Ordinances, or parts of Ordinances, in conflict with this Ordinance are hereby repealed to the extent of such conflict;

SECTION 3. That this Ordinance shall be effective from and after its passage.



**Salisbury City Council
Statement of Consistency & Zoning Recommendation**

DISTRICT MAP AMENDMENT: **Z-02-2022**
Project Title: **Z-02-2022 Henderson Grove Church Rd**
Petitioner(s): Thomas Eller, Steve Safrit, Barbara Safrit, Evelyn Fowler; Nancy Shue
Owner(s): Same as above
Representative(s) or Developer(s) Christopher Kouri, Woody Coley, Greg Welsh
Tax Map - Parcel(s): 407 014, 015 (partial)
Size / Scope: Approximately 44.672 acres encompassing one parcel and another partial parcel.
Location: Parcel is located in the 1500 block of Henderson Grove Church Rd near the intersection of Peach Orchard Rd.

REQUEST:

**Request to amend the Land Development District Map
by one full parcel and another partial parcel at 0 Henderson Grove Church Rd (PID 407 014, 407 015 - partial) from Rowan County zoning I-85 ECONOMIC DEVELOPMENT DISTRICT (85-ED-3) to City of Salisbury zoning LIGHT INDUSTRIAL (LI) upon voluntary annexation into the City.**

STATEMENT OF CONSISTENCY & RECOMMENDATION:

The Salisbury City Council held a public hearing and reviewed the petition on February 22, 2022. The Council finds that the rezoning petition of the aforementioned parcel is CONSISTENT with the Salisbury Vision 2020 Comprehensive Plan, is reasonable, and in the public interest due to consistency with:

Policy I-8: The Interstate 85 corridor, including roadways feeding into the interstate, shall be a focus of coordinated land use policy and capital investments for the development of quality industry.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: City of Salisbury, Engineering Department

Name of Presenter(s): Wendy Brindle, City Engineer

Requested Agenda Item: Voluntary Annexation – Cloninger Investments, Inc.

Description of Requested Agenda Item:

A public hearing concerning the voluntary annexation for Cloninger Investments, Inc at 645 Julian Road was scheduled for March 15, 2022. The hearing has been properly advertised, and staff finds the request to meet the standards of NCGS 160A-31. Statutes require the effective date of the annexation to be on the date of adoption or June 30th. The petitioner has requested an effective date of June 30, 2022. Therefore, after the public hearing, City Council will consider adopting an Ordinance for the the annexation of Cloninger Investments, Inc, effective June 30, 2022.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

The current tax value of the property is \$230,490. The plan is to construct a 20,000 sq ft body shop, with an estimated value of \$2.5 million. This will generate approximately \$17,990 in property tax revenues for FY22-23. The City will incur additional costs for police and fire protection, which is indeterminable.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*
City Council to hold a public hearing and consider adoption of an Ordinance to annex Cloninger Investments, Inc at 645 Julian Road, 3.234 acres, parcel 400-503, per NCGS 160A-31 effective June 30, 2022

Contact Information for Group or Individual:

Wendy Brindle, City Engineer 704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Funches
Finance Manager Signature

Wendy Brindle
Department Head Signature

Edward Ballard
Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Declined

Reason:

“AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF SALISBURY, NORTH CAROLINA, TO INCLUDE 3.234 ACRES, TAX MAP 400 PARCEL 053, CLONINGER INVESTMENTS, INC. LOCATED AT 645 JULIAN ROAD

WHEREAS, the City Council of Salisbury has been petitioned under G.S. 160A-31 to annex the area described herein, and the City Clerk has certified the sufficiency of said petition; and

WHEREAS, a public hearing on the question of this annexation was held virtually by City Council on March 15, 2022 at 6:00 p.m. after due notice by publication on March 3, 2022 in the Salisbury Post; and

WHEREAS, the City Council of Salisbury does find as a fact that said petition meets the requirements of G.S. 160A-31; and

WHEREAS, the City Council of Salisbury further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the City Council of Salisbury further finds that the petition is otherwise valid, and that the public health, safety and welfare of the City of Salisbury and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory, is hereby annexed and made part of the City of Salisbury as of the 15th day of March 2022. The survey plat that describes the annexed territory is that certain survey plat entitled Contiguous Annexation Map for Cloninger Investments, Inc., dated 12/8/2021, and recorded in Book of Maps _____ Page ____
_____, Rowan County Register of Deeds:

Beginning at a new #5 rebar in the western right of way line of Julian Road SR 2528, said iron being in the northern line of WNCVS, LLC (deed book 1191 page 904, Rowan County Parcel ID# 400 009) thence with WNCVS's line S 73° 53' 49" W, 663.43' to a new #5 rebar in the line of Belle Realty Development Co., Inc. (deed book 768 page 726, deed book 1216 page 213, deed book 1317 page 143, Rowan County Parcel ID# 400 008) thence three lines with Belle Realty, 1 - N 16° 06' 03" W, 186.95' to a new #5 rebar, 2- N 73° 02' 51" E, 696.16' to a new #5 rebar, in the western right of way line of Julian Road, 3- N 73° 02' 51" E, 51.44' to a point in the existing City Limit line of the City of Salisbury as recorded in Book of Maps 9995 Page 2320, thence two lines with the existing City Limit line within the right of way of Julian Road, 1 - S 07°

36' 15" E, 79.26' to a point, 2 - with a curve to the right having a radius of 3170.00', an arc length of 121.37', achord bearing of S 06° 30' 26" E and a chord distance of 121.36' to a point within the right of way of Julian Road, thence a new line S 73° 53' 49" W, 52.15' to the point and place of Beginning and Being 3.234 Acres as shown on Survey and Map by Shulenburger Surveying Company, P.A. dated 12/08/2021. Note: this total area is 3.000 Acres of Cloninger's and 0.234 Acres within NCDOT's right of way.

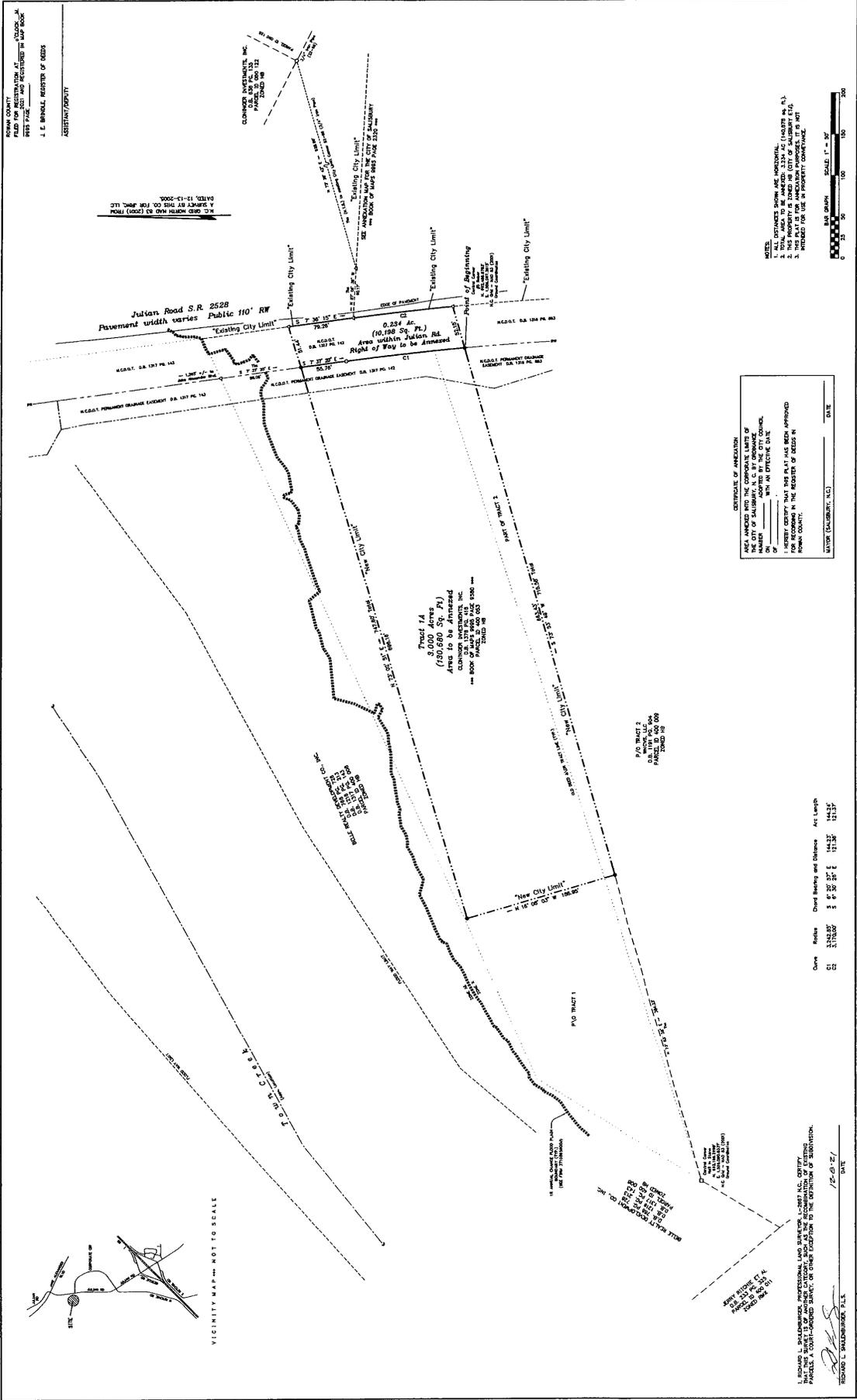
Section 2. Upon and after the 15th day of March 2022, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other parts of the City of Salisbury. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of Salisbury shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections as required by G.S. 163-288.1.”

Adopted this 15th day of March 2022.

Karen K. Alexander, Mayor

ATTEST: _____
Kelly Baker, City Clerk



SONMA COUNTY
 FILED FOR REGISTRATION AT
 11:00 AM, FEBRUARY 12, 2021
 J. E. BENDALL, REGISTER OF DEEDS
 ASSISTANT/CITY/CLERK

DATE: 12-13-2020
 A SAFETY BY-LINE ON THIS PLAN FROM
 POINT (C) TO POINT (D) IS 100.00 FEET

0.234 AC.
 (10,198 SQ. FT.)
 Area within Station Rd.
 Right of Way to be Annexed

Tract 1A
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 2
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 3
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 4
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 5
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 6
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 7
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 8
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 9
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 10
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 11
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 12
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 13
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 14
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

Tract 15
 0.234 AC.
 (10,198 SQ. FT.)
 Area to be Annexed
 Cloninger Investments, Inc.
 150,000 SQ. FT.
 BOOK OF MAPS PAGE 1000
 PLAT 1000

VICINITY MAP NOT TO SCALE

DATE: 12-13-2020

SCALE 1" = 20'

BOOK OF MAPS PAGE 1000

PLAT 1000

Date: 8/16/2021



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR Salisbury Blvd. Group, Parcel #400 053
Cloninger Investments, INC

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original maps of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

The annexation will include the rights-of-way of roads adjacent to the property to be annexed.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM 400 PCL 053	Cloninger Investments INC	<i>Lucy J Cloninger, Jr</i>	PO BOX 1788 Salisbury, NC 28145

(Attach additional petition forms if needed)

Form Revised 9-2014

Contact Person Martin Andreasson

Telephone Number (704)487-8578 ext. 1011

For Office Use Only:

Total number of parcels 1 Number Signed 1 % Signed 100 Date Returned 11/12/2021
Contiguous per GS 160A-31 or Non-contiguous "satellite" per GS 160A-58.1 (check one)

CITY OF SALISBURY

P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 03/15/2022

Name of Group(s) or Individual(s) Making Request: Community Planning

Services Name of Presenter(s): Hannah Jacobson, Planning Director

Requested Agenda Item: Z-01-2022 – 0 Harrison Rd / Parcel ID 450 001

Description of Requested Agenda Item: Z-01-2022 Request to rezone one (1) parcel at 0 Harrison Rd, (PID 450 001) being approximately 128.17 acres from General Residential (GR-6) / Heavy Industrial (HI) to General Residential (GR-6).

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
Council to consider adopting an ordinance to rezone the subject parcel as requested.

Contact Information for Group or Individual: Hannah Jacobson, hannah.jacobson@salisburync.gov, 704-638-5230

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Hannah Jacobson

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Salisbury City Council Agenda Item Request Form



Approved

Delayed

Declined

Reason:



City of Salisbury
 Development Services
 132 North Main Street
 Salisbury, NC 28144
 E: 1stop@salisburync.gov
 Ph. 704.638.5208

REZONING PETITION

SHADED AREAS FOR STAFF USE ONLY

FILING DATE

CASE #

PLAN REVIEW CASE # (IF APPLICABLE):

ZONING MAP AMENDMENT:

**GENERAL REZONING, LOCAL HISTORIC
 LANDMARK, HISTORIC OVERLAY ADOPTION \$800**

* FEES PER CITY OF SALISBURY BUDGET ORDINANCE

PETITION TYPE

- General Rezoning (LDO Sec. 15.21)
- Petition involves entire parcel(s) as shown on the Rowan County tax map
- Petition involves a portion of a parcel(s) as shown on the Rowan County tax map
- Petitioner is the property owner of record
- Petitioner is an entity requesting a 3rd-party rezoning
- City-initiated rezoning

EXISTING DISTRICT(S): GR-6, HI-2

PROPOSED DISTRICT(S): GR-6

GENERAL PROPERTY DESCRIPTION (ESPECIALLY IF UNADDRESSED)

Heavily wooded lot along Harrison Road zoned GR-6 and HI-2

PROPERTY & CONTACT INFORMATION

Rowan County Parcel ID(s): 450 001

Address or Site Location: 128.17 acres off Harrison Road

Subdivision: No Lot(s): 1

Petitioner: Adam Fiorenza

Address: 118 E. Kingston Ave. Suite 16 Charlotte, NC 28203

Email: adam@byfiorenza.com Best Phone: (704) 905-9908

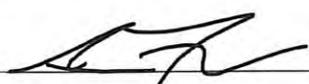
Owner (if different than petitioner): Edwards Timber Co. Inc.

Address: PO Box 219 Marshville, NC 28103

Email: jeffedwards@ewpi.com Daytime Phone: 704-624-5098

SIGNATURE

By signing this petition you understand that this petition will be forwarded to the Planning Board (a City Council-appointed board) who may hear statements from staff, the petitioner, and general public, and will then vote to make a Statement of Consistency and recommendation to City Council. The petition will then be forwarded to City Council who will conduct the official public hearing before casting a deciding vote.

Petitioner (or representative): 

DEPARTMENT USE ONLY

INITIAL PLANNING BOARD DATE: ____ / ____ / 20__

• IF SENT TO LEGISLATIVE COMMITTEE

- ASSIGNED LEGISLATIVE COMMITTEE: _____
- LEGISLATIVE COMMITTEE MEMBERS: _____

- DATE OF INITIAL COMMITTEE MEETING: ____ / ____ / 20__
- DATE OF ADDITIONAL MEETINGS: ____ / ____ / 20__
____ / ____ / 20__
- COMMITTEE RECOMMENDATION? _____

• PLANNING BOARD STATEMENT OF CONSISTENCY & RECOMMENDATION:

- DATE OF RECOMMENDATION: ____ / ____ / 20__
- VOTE: (_____)
- ADDITIONAL INFORMATION FOR FILE:

INITIAL CITY COUNCIL DATE: ____ / ____ / 20__

• IF SENT TO COUNCIL COMMITTEE

- COUNCIL COMMITTEE MEMBERS: _____

- DATE OF INITIAL COMMITTEE MEETING: ____ / ____ / 20__
- DATE OF ADDITIONAL MEETINGS: ____ / ____ / 20__
____ / ____ / 20__
- COMMITTEE RECOMMENDATION? _____

• CITY COUNCIL STATEMENT OF CONSISTENCY & REASONABLENESS:

- DECISION: _____
 - DATE OF DECISION: ____ / ____ / 20__
 - VOTE: (_____)
 - ADDITIONAL INFORMATION FOR FILE:



Planning & Zoning Analysis

CASE NO.	Z-01-2022
Petitioner(s)	Adam Fiorenza
Owner(s)	Edwards Timber Co. Inc.
Representative(s)	Adam Fiorenza, Petitioner
Address	0 Harrison Rd
Tax Map & Parcel(s)	450 001
Size / Scope	Approximately 128.17 acres
Location	Located near the intersection of Harrison Road and Wendover Drive.

PETITIONER REQUEST

Request: Petition proposes to amend the Land Development Ordinance district map by rezoning one (1) parcel, being approximately 128.17 acres, from General Residential (GR-6) / Heavy Industrial (HI) to General Residential (GR-6).

Staff Comments: The proposed petition for the rezoning of Tax Map 450 Parcel 001 from GR-6 / HI to GR-6 results from Mr. Fiorenza's desire to designate one residential zoning district for a potential development. The parcel is currently split-zoned and will need to be rezoned for any future use. This petition requests to remove the HI zoned portion of the parcel and extend the current GR-6 zoning to cover the entire parcel.

Uses: This proposal is for general zoning purposes only. A site plan of the proposed development has been provided to show intent behind the rezoning. This request is not a conditional district zoning request; therefore, all uses of the requested GR-6 zoning will be permitted per the existing Use Matrix.



Planning & Zoning Analysis

CHARACTER OF AREA

Overview:

The parcel identified in this petition is currently undeveloped.

Existing uses in the vicinity include residential, industrial, and undeveloped land. This rezoning will have little effect on adjacent parcels, as a portion of the parcel is currently zoned GR-6.

Based upon the current zoning of the parcel, development cannot take place on a split-zoned parcel. Therefore, it is Staff's recommendation to approve this rezoning request, which will allow for residential development and provide a usable zoning pattern for this parcel that is similar to many of the parcels in the vicinity.

Surrounding Land Use(s) & Zoning:

<i>Location</i>	<i>Existing Land Uses</i>	<i>Existing Zoning</i>
North of area	Residential, undeveloped	GR6, CMX
East of area	Commercial business	HI
South of area	Single family homes, undeveloped	GR3, CMX
West of area	Single family homes	GR3

INFRASTRUCTURE & CIVIC/COMMUNITY FACILITIES

Public Schools:

Elementary: Hurley Elementary
Middle: Knox Middle
High: Salisbury High

Fire District:

The parcel is currently in the ETJ and is not within a Salisbury Fire district. However; the petitioner is working with the City Engineer to request voluntary



Planning & Zoning Analysis

Utilities

Water & Sewer:

annexation which will be required prior to development.

Public water and sewer are available to the site. There are no proposed changes to utility services.

Transportation

Transit:

This site is not currently served by Salisbury Public Transit, but is within Salisbury Transit’s ADA Service Area.

Property Access(s):

The parcel has access on Harrison Road. This access points will not be affected by rezoning the site.

Public Improvements:

Harrison Road is a NCDOT maintained road.

ENVIRONMENT

Topography / Hydrology:

The parcel is fairly flat and even. The area is heavily wooded.

Flood Hazard / Streams / Wetlands:

This site is largely affected by a USGS blue line stream and floodplain.

COMPREHENSIVE & AREA PLANS

Applicable Plans:

Vision 2020 Comprehensive Plan

“Housing” Vision Statement:

We see a multitude of housing choices ranging from single-family homes, to townhouses, to garage apartments, to apartments over downtown shops or the neighborhood corner store. We see neighborhoods with several different well-designed housing types for all incomes where the elderly, young families, singles and others share experiences and help one another.

Policy N-8:

As new neighborhoods are developed, a mixture of housing types/sizes/prices shall be encouraged within the bounds of each neighborhood planning area.

Staff recommends approval of Z-01-2022, determining the request is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan.

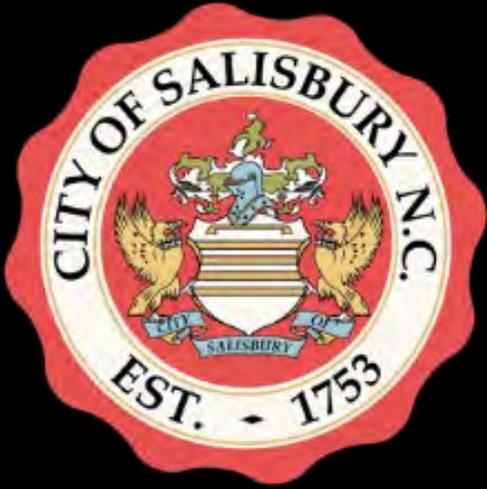


Planning & Zoning Analysis

PLAN REVIEW

Planning Board Recommendation:

This proposal was presented to Planning Board at their courtesy hearing on February 22, 2022. After deliberation, the Planning Board unanimously recommended approval, stating proposal is consistent with the Vision 2020 Comprehensive Plan as submitted.



PETITION TO REZONE

Z-01-2022

CURRENT

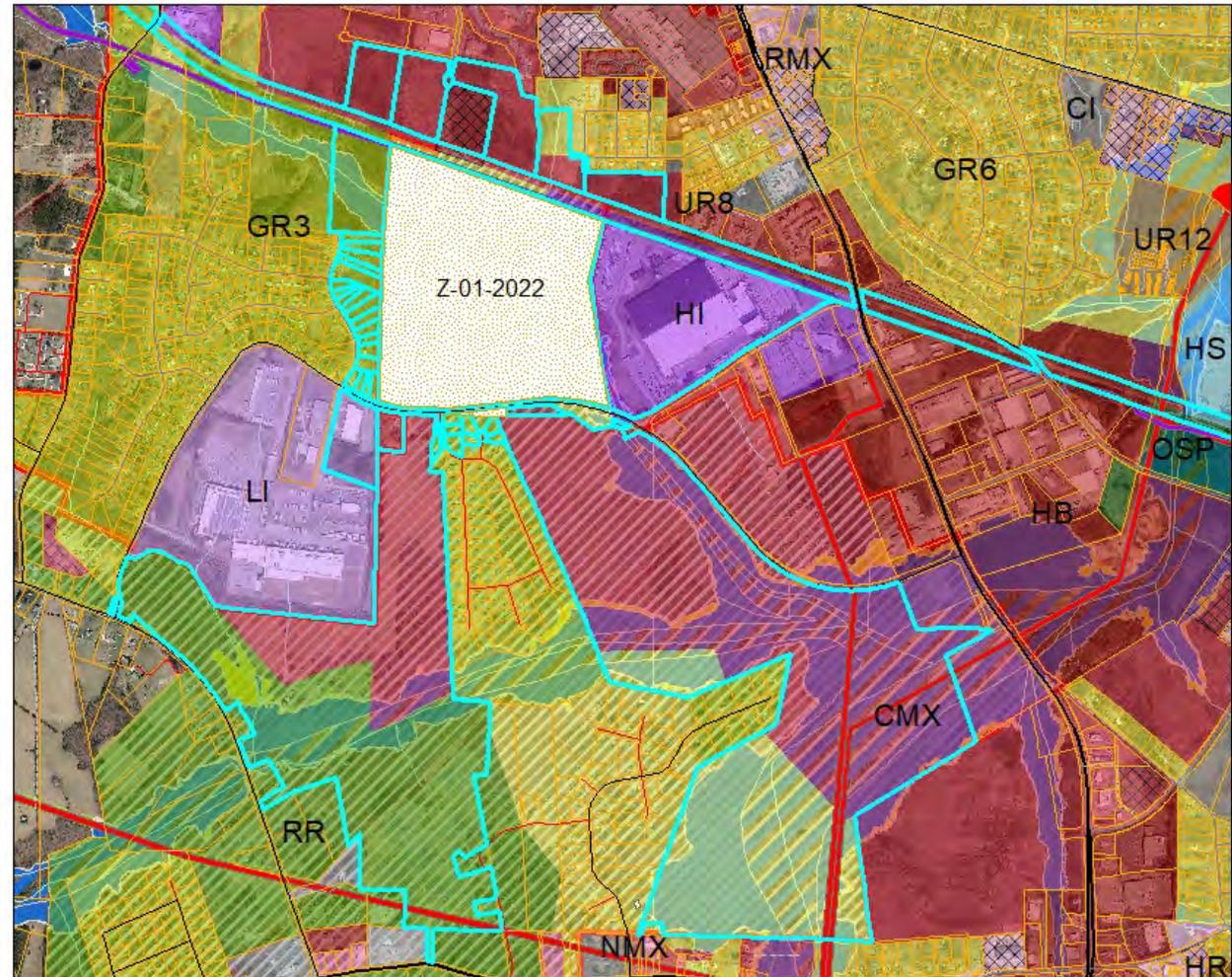
ZONING: General Residential (GR-6) / Heavy Industrial (HI)

PROPOSED

ZONING: General Residential (GR-6)

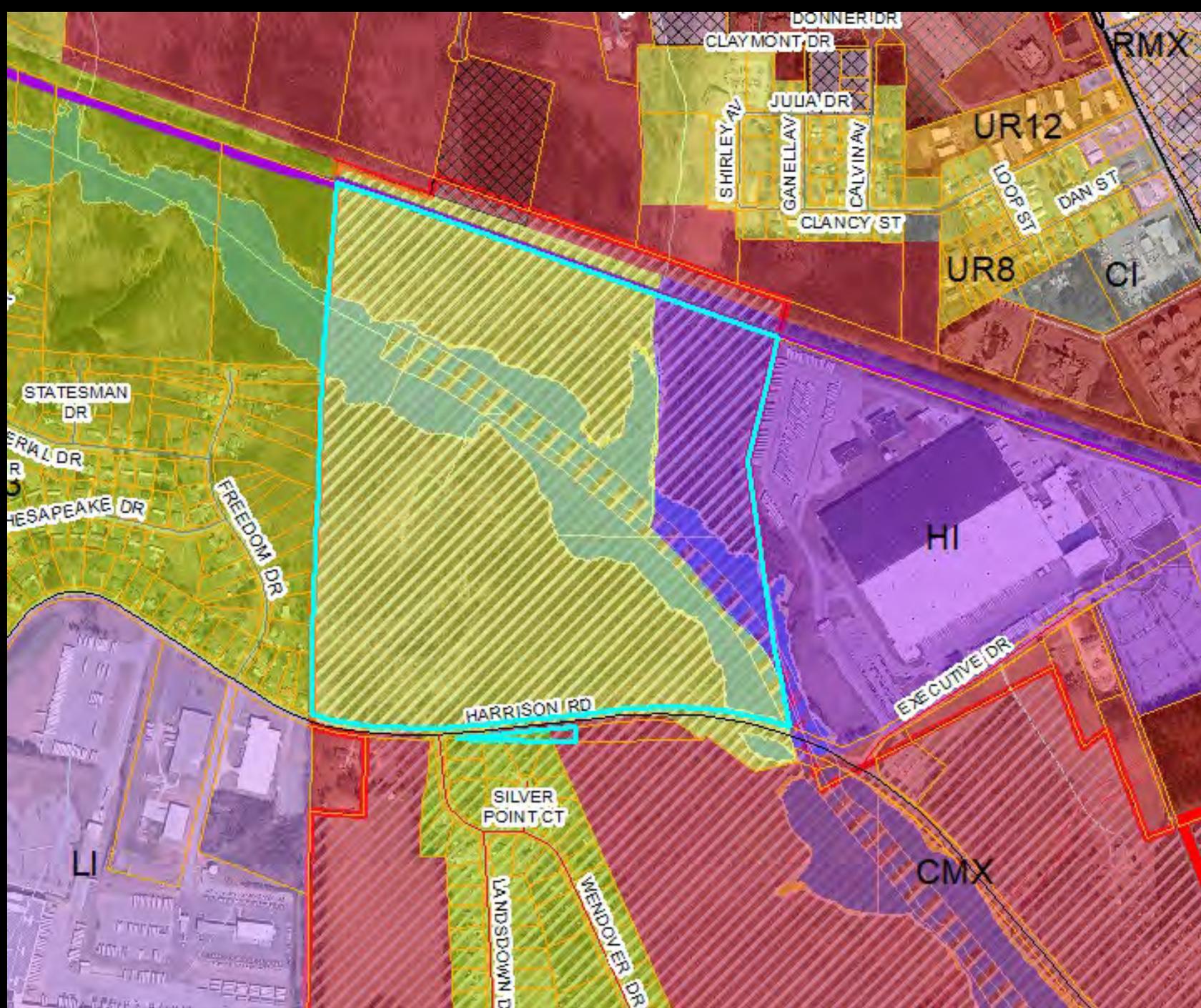
ZONING PERMIT SITE PLAN

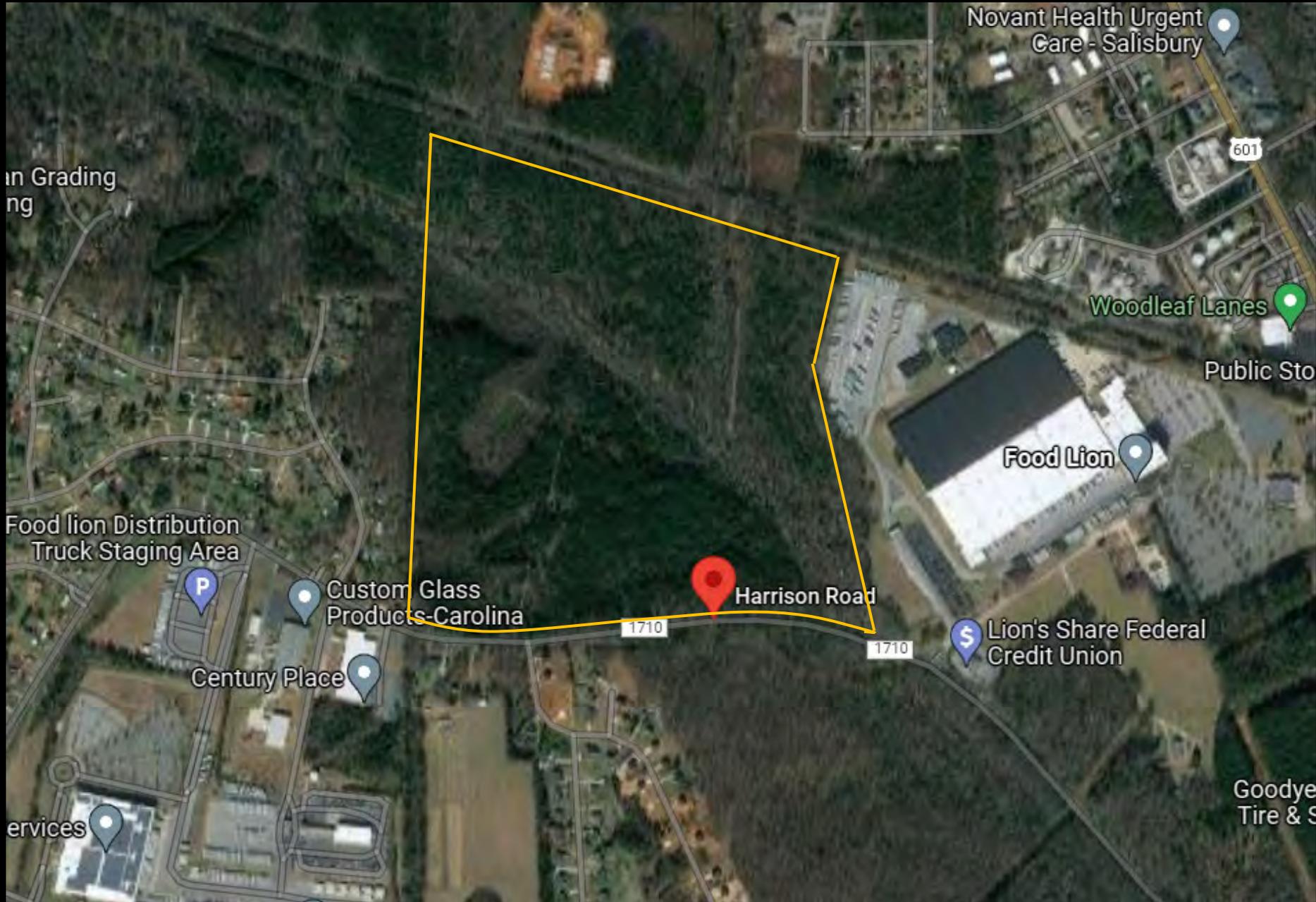
Z-01-2022 ADJOIN MAP



0 HARRISON RD
PID: 450 001
CURRENT ZONING:
GR-6 / HI
PROPOSED: GR-6







C. Use Matrix

P Permitted
PS Permitted subject to Additional Standards in Chapter 3
PND Permitted as new development only

SUP Special Use Permit required and subject to Additional Standards in Chapter 3
— Not Permitted
CD SUP is not required when proposed and adopted as part of a Conditional District

BASE DISTRICT	T1	T2	T3	T4			T5			T6			Assigned Districts			Planned Development		
	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND		
Residential																		
Dwelling-Single Family	P	P	P	P	P	P	P	P	P	—	—	—	—	P	P	P		
Dwelling-Multifamily 4 units/bldg. or less	—	—	PND	P	PS	P	P	P	P	P	—	—	P	—	P	P		
Dwelling-Multifamily more than 4 units/bldg.	—	—	—	—	—	P	P	P	P	P	—	—	P	—	—	P		
Dwelling-Secondary	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	P	P	P	—	—	—	P	—	—	P		
Family Care Home (6 or less residents)	—	P	P	P	P	P	P	P	P	P	—	—	P	P	—	P		
Home Occupation	PS	PS	PS	PS	PS	PS	—	—	—	—	—	—	PS	PS	PS	PS		
Housing Service for the Elderly	—	—	PS	PS	—	P	P	P	P	P	—	—	P	P	—	P		
Live-Work Unit	—	—	—	—	—	PS	PS	PS	PS	—	—	—	PS	—	—	PS		
Manufactured Housing	—	PS	—	—	—	—	—	—	—	—	—	—	—	—	PS	—		
Lodging																		
Bed and Breakfast	—	P	P	P	P	P	P	P	P	P	—	—	P	—	—	P		
Hotel/Motel/Inn	—	—	—	—	—	—	—	P	P	P	—	—	P	—	—	P		
Rooming or Boarding House	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	P		
Office / Service																		
Animal Services	—	PS	—	PS	—	—	P	P	P	P	P	P	P	—	—	P		
Banks, Credit Unions, Financial Services	—	—	—	—	—	P	P	P	P	P	—	—	P	—	—	P		
Business Support Services	—	—	—	—	—	P	P	P	P	P	P	P	P	—	—	P		
Child Care Home	PS	—	—	PS	PS	PS	PS											
Child Care Center in Residence	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	PS	PS	PS	PS	PS	—	—	PS	PS	PS	PS		
Commercial Child Care Center	—	—	—	—	—	SUP/CD	PS	PS	PS	PS	—	—	PS	PS	—	PS		
Community Service Organization	—	—	—	—	—	P	P	P	P	P	—	—	P	P	—	P		
Drive Thru Service	—	—	—	—	—	PS	PS	P	SUP/CD	P	—	—	—	—	—	SUP/CD		
Equipment Rental	—	—	—	—	—	—	—	P	PS	P	P	P	—	—	—	—		
Funeral Home	—	—	—	—	—	—	P	P	P	P	—	—	P	—	—	P		
Group Care Facility (More than 6 residents)	—	—	—	SUP/CD	—	PS	PS	PS	PS	PS	—	—	PS	PS	—	PS		
Government Services	SUP/CD	SUP/CD	SUP/CD	SUP/CD														
Laundry Services	—	—	—	—	—	P	P	P	P	P	—	—	—	—	—	P		
Medical Clinic	—	—	—	—	—	P	P	P	P	P	—	—	P	SUP/CD	—	P		

	T1	T2	T3	T4	T5	T6	Assigned Districts						Planned Development			
BASE DISTRICT	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Office / Service (cont.)																
Outdoor Kennels	—	P	—	—	—	—	—	P	—	P	—	—	—	—	—	—
Post Office	—	—	—	—	—	P	P	P	P	P	P	—	P	P	—	P
Professional Services	—	—	—	PND	—	P	P	P	P	P	P	P	P	—	—	P
Residential Treatment Facility	—	SUP/CD	—	—	—	SUP/CD	SUP/CD	P	—	P	—	—	—	—	—	SUP/CD
Studio: Art, dance, martial arts, music	—	—	—	—	—	P	P	P	P	P	—	—	P	SUP/CD	—	P
Vehicle Services: Minor Maintenance/Repair	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—	—
Vehicle Services: Major Repair/Body Work	—	—	—	—	—	—	—	SUP/CD	PS	PS	P	P	—	—	—	—
Retail / Restaurant																
Alcoholic Beverage Sales Store	—	—	—	—	—	—	SUP/CD	P	P	P	—	—	SUP/CD	—	—	P
Auto Parts Sales	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—
Bar/Tavern/Night Club	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	—	P
Drive-Thru Retail/Restaurant	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	P
Gas Station	—	—	—	—	—	—	PS	PS	PS	P	P	—	—	—	—	PS
General Retail: 3,500 sf or less	—	—	—	—	—	SUP/CD	PS	P	P	P	—	—	P	—	—	P
General Retail: 3,501 sf - 10,000 sf	—	—	—	—	—	SUP/CD	SUP/CD	P	P	P	—	—	P	—	—	P
General Retail: 10,001 sf - 50,000 sf	—	—	—	—	—	—	—	P	P	P	—	—	SUP/CD	—	—	P
General Retail: Greater than 50,000 sf	—	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	—	SUP/CD
Restaurant	—	—	—	—	—	SUP/CD	P	P	P	P	—	—	P	—	—	P
Vehicle or Heavy Equipment Sales	—	—	—	—	—	—	—	P	PS	P	P	P	—	—	—	PS
Entertainment / Recreation																
Adult Establishment	—	—	—	—	—	—	—	—	—	PS	—	—	—	—	—	—
Amusements, Indoor	—	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—
Amusements, Outdoor	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Cultural or Community Facility	—	P	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Internet/Electronic Gaming	—	—	—	—	—	—	—	—	—	PS	—	—	—	—	—	—
Meeting Facility	—	P	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Recreation Facilities, Indoor	—	P	—	—	—	P	P	P	P	P	P	P	P	P	—	—
Recreation Facilities, Outdoor	P	P	P	P	P	P	P	P	P	P	P	P	P	SUP/CD	P	P
Theater, Movie	—	—	—	—	—	—	—	P	P	P	—	—	—	P	—	—
Theater, Live Performance	—	—	—	—	—	—	P	P	P	P	—	—	P	P	—	P

	T1	T2	T3	T4	T5	T6	Assigned Districts						Planned Development			
BASE DISTRICT	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Manufacturing / Wholesale / Storage																
Agriculture	P	P	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Laundry, dry cleaning plant	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—
Manufacturing, Light	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Manufacturing, Neighborhood	—	—	—	—	—	PS	P	P	P	P	P	P	—	—	—	P
Manufacturing, Heavy	—	—	—	—	—	—	—	—	—	—	—	P	—	—	—	—
Media production	—	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—
Metal products fabrication, machine or welding shop	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Mini-Warehouse	—	—	—	—	—	—	—	P	—	P	P	P	—	—	—	—
Research and development	—	—	—	—	—	—	—	—	SUP/CD	SUP/CD	P	P	P	P	—	P
Storage: Outdoor Storage Yard as a primary use	—	—	—	—	—	—	—	—	—	—	P	P	—	—	—	—
Storage: Warehouse/Indoor Storage	—	—	—	—	—	—	—	PS	PS	P	P	P	—	—	—	—
Wholesaling and distribution	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—
Civic / Institutional																
Campground	PS	PS	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Cemetery	P	PS	—	—	—	PS	PS	P	P	P	P	P	P	—	P	P
College/University	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	P	—	—
Hospital	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	P	P	—	—
Public Safety Station	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	PS	PS	P	P	P	P	P	P	SUP/CD	P	P
Religious Institution	—	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
School: Elem. & Secondary	—	P	P	P	P	P	P	P	P	—	—	—	—	P	—	P
School: Vocational/Technical	—	—	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Transportation / Infrastructure																
Air Transportation	—	SUP/CD	—	—	—	—	—	—	—	—	P	P	—	—	—	—
Parking Lot (primary use)	—	—	—	—	—	P	P	P	P	P	P	P	P	—	—	—
Parking Structure (primary use)	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	SUP/CD
Road/Rail Transit - Passenger	—	—	—	—	—	P	P	P	P	P	P	P	P	—	P	P
Road/Rail Freight/Courier/Trucking	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—
Utilities-Class 1	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Utilities-Class 2	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	P	P	P	P	P	P	P	P	P	SUP/CD
Utilities-Class 3	—	SUP/CD	—	—	—	—	—	SUP/CD	—	SUP/CD	P	P	—	—	—	—
Wireless Telecomm Facility: Stealth	—	—	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS
Wireless Telecomm Facility: Tower	—	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	PS	PS	SUP/CD	SUP/CD	—	—

Vision 2020 Policies

- **“Housing” Vision Statement:** We see a multitude of housing choices, ranging from single-family homes, to townhouses, to garage apartments, to apartments over downtown shops or the neighborhood corner store. We see neighborhoods with several different well-designed housing types for all incomes where the elderly, young families, singles and others share experiences and help one another.
- **Policy N-18:** As new neighborhoods are developed, a mixture of housing types/sizes/prices shall be encouraged within the bounds of each neighborhood planning area.



Planning Board Courtesy Hearing was held February 22, 2022.

Planning Board voted unanimously to recommend approval as submitted with a motion stating the master plan is “consistent with the Vision 2020 Comprehensive Plan.”



SITE DATA	
TAX MAP NO:	450-001
MUNICIPALITY:	CITY OF SALISBURY (ETJ)
EXISTING SITE AREA:	±128.17 ACRES
ZONING:	GR-6
PROPOSED USE:	SINGLE FAMILY RESIDENTIAL
PROPOSED UNITS:	200 LOTS (PHASE I) 28 LOTS (POTENTIAL PHASE II)
DENSITY:	1.56 DUA (1.77 DUA WITH POTENTIAL PHASE II)
ACTIVE OPEN SPACE REQUIRED:	6% MINIMUM (OF TOTAL SITE AREA) = 7.69 ACRES
ACTIVE OPEN SPACE PROVIDED:	>7.69 ACRES
MINIMUM LOT WIDTH:	55'
FRONT SETBACK:	10' (25' WITH GARAGE)
SIDE YARD:	10'
REAR YARD:	25'

SCALE: 1" = 200'

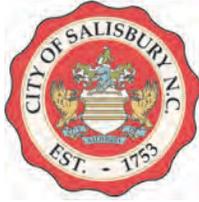
DATE: DECEMBER 7, 2021



SALISBURY SINGLE FAMILY

SALISBURY, NORTH CAROLINA





**Salisbury City Council
Statement of Consistency & Zoning Recommendation**

DISTRICT MAP AMENDMENT: **Z-01-2022**
Project Title: **Z-01-2022 Harrison Road**
Petitioner(s): Adam Fiorenza
Owner(s): Edwards Timber Co. Inc.
Representative(s) or Developer(s) Adam Fiorenza
Tax Map - Parcel(s): 450 001
Size / Scope: Approximately 128.17 acres encompassing one (1) parcel.
Location: Parcel is near the intersection of Harrison Rd and Wendover Dr.

REQUEST:

**Request to amend the Land Development District Map
by rezoning one (1) parcel at 0 Harrison Rd (PID 450 001) from GENERAL RESIDENTIAL (GR-6) /
HEAVY INDUSTRIAL (HI) to GENERAL RESIDENTIAL (GR-6) for the construction of a residential
development.**

STATEMENT OF CONSISTENCY & RECOMMENDATION:

The Salisbury City Council held a public hearing and reviewed the petition on February 22, 2022. The Council finds that the rezoning petition of the aforementioned parcel is CONSISTENT with the Salisbury Vision 2020 Comprehensive Plan, is reasonable, and in the public interest due to consistency with:

“Housing” Vision Statement: We see a multitude of housing choices ranging from single-family homes, to townhouses, to garage apartments, to apartments over downtown shops or the neighborhood corner store. We see neighborhoods with several different well-designed housing types for all incomes where the elderly, young families, singles and others share experiences and help one another.

Policy N-8: As new neighborhoods are developed, a mixture of housing types/sizes/prices shall be encouraged within the bounds of each neighborhood planning area.

AN ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, REZONING TAX MAP 450 PARCEL 001 FROM GENERAL RESIDENTIAL (GR-6) / HEAVY INDUSTRIAL (HI) TO GENERAL RESIDENTIAL (GR-6) APPROXIMATELY 128.17 ACRES. (PETITION NO. Z-01-2022)

WHEREAS, a petition to rezone the property described herein was properly filed by the City of Salisbury; and

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the rezoning petition on February 22, 2022, unanimously voted to recommend approval as submitted, and stated that the request is consistent with the Vision 2020 Comprehensive Plan; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting on March 15, 2022; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, as requested, is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan due to the proposed petition, site characteristics, surrounding development pattern, and observations provided by city planning staff, identifying the policies that support the petition.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That properties identified in the City of Salisbury and Rowan County as Tax Map 450 Parcel 001 including those abutting rights-of-way and reaching to the respective centerlines, as designated on the official property identification maps of Rowan County, is hereby rezoned to 'GR-6' district.

SECTION 2. That all Ordinances, or parts of Ordinances, in conflict with this Ordinance are hereby repealed to the extent of such conflict;

SECTION 3. That this Ordinance shall be effective from and after its passage.

NOTICE TO INTERESTED PARTIES OF COMMUNITY MEETING

**** Virtual online meeting****

Subject:	Community Meeting — Rezoning Petition filed by Fiorenza Properties LLC to rezone +/- 128 acres located 0 Harrison Road Salisbury, NC from GR-6, HI-2 to GR-6 (General Residential – 6 units per acre).
Date & Time of Meeting:	January 31 st , 2022 at 6pm
Place of Meeting:	Virtual Zoom Webinar - See the attachment for ways to participate.
Petitioner:	Fiorenza Properties LLC
Petition No.:	

Fiorenza Properties (the "Petitioner"), in connection with a Rezoning Petition filed with the City of Salisbury Planning Department, is seeking to rezone approximately 35 acres, located 0 Harrison Road, from GR-6, HI-2 to GR-6 (General Residential – 6 units per acre).

See the map attached for the site information.

In accordance with the requirement of the City of Salisbury, the Petitioner will hold a Community Meeting, prior to the Public Hearing on this Rezoning Petition, for the purpose of discussing this rezoning proposal with nearby property owners and community organizations. The City of Salisbury records indicate that you are either a representative of a registered neighborhood organization or an owner of property that adjoins, is located across the street from, or is near the site.

We hereby notify you, on behalf of the Petitioners, that representatives of the Petitioners will hold a Community Meeting regarding this Rezoning Petition at 6:00 PM **via a Zoom Conference webinar**. You may also contact us in advance and ask your questions prior to the meeting if you are unable to attend the meeting online. Contact information for the Petitioner is below.

The Petitioner's representatives look forward to sharing this rezoning proposal with you and to answering any questions that you may have with respect to the Petition.

Any questions, please contact Adam Fiorenza— Adam@byfiorenza.com, 704-905-9908

Date Mailed: 01/20/2022

Attached: Conceptual Master Site Plan
 Virtual Meeting Instructions

PARCEL_ID	OWNNAME	TAXADD1	TAXADD2	CITY	STATE	ZIPCODE
450 004	601 INDUSTRIAL DEVELOPMENT CO	PO BOX 1040		SALISBURY	NC	28145-1040
450B006	CAMPBELL PAULINE A	1025 SILVER POINT CT		SALISBURY	NC	28147
450 008	DELHAIZE AMERICA DISTRIBUTION	%RE OPS	PO BOX 6500	CARLISLE	PA	17013-0902
450 001	EDWARDS TIMBER CO INC	PO BOX 219		MARSHVILLE	NC	28103
451A188	ERVIN MARTHA	225 FREEDOM DR		SALISBURY	NC	28147-9011
451 109	GRUBBS RICKY ANDREW & WF	285 MAJESTIC DR		SALISBURY	NC	28146-8237
450 0070000001	HEDRICK PARTNERS	PO BOX 1040		SALISBURY	NC	28145
450B008	HESS DAVID JON	8321 HAMBRIGHT RD		HUNTERSVILLE	NC	28078-7312
331B125	HOTEL GROUP OF SALISBURY INC	301 S MAIN ST STE 162		SALISBURY	NC	28144-4900
451A199	MENDIOLA EVERARDO HERNANDEZ & WF	PO BOX 2763		SALISBURY	NC	28145-2763
451A187	MENENDEZ JOSE ANTONIO	1231 EDGEDALE DR		SALISBURY	NC	28144-0000
450B001	MIZRACHI TAL & SPOUSE	55 FERN PINE		IRVINE	CA	92618-3975
451A185	MORALES-MARTINEZ FRANCISCO	2944 LANE ST		KANNAPOLIS	NC	28083
331B220	MT ZION MISSIONARY BAPTIST CH	C/O TRUSTEES	PO BOX 2767	SALISBURY	NC	28145
451A197	MUDDIMAN CHERYL LYNN	435 FREEDOM DR		SALISBURY	NC	28147
451A200	MURPHY PATRICK MICHAEL & WF	465 FREEDOM DR		SALISBURY	NC	28147
451A190	MUSKELLY JEANNETTE SCOTT	245 FREEDOM DR		SALISBURY	NC	28147-9011
451A191000001	MUSKELLY TIMOTHY	245 FREEDOM DR		SALISBURY	NC	28147
451 107	OVERCASH GARETH LADON SR & WF	1450 HARRISON RD		SALISBURY	NC	28147
330 134	OVERCASH PROPERTIES LIMITED	108 MILLS PLANTANTION CIR		TROUTMAN	NC	28166
451A192	POLK GLOVER	PO BOX 352		GRANITE QUARRY	NC	28072-0352
330 148	POTEAT DONALD R	4500 TANTILLA CIR		CHARLOTTE	NC	28215
460A001	REAMER RICHARD R & WF	2060 SHERRILLS FORDS RD		SALISBURY	NC	28147
450B007	ROBINSON RACHEL F & HUS	334 AUTUMNLIGHT DR		SALISBURY	NC	28147
450B025	ROWLAND PROPERTIES INC	1348 PANTHER POINT RD		RICHFIELD	NC	28137
451A194	SALISBURY CITY OF	ECONOMIC DEV DEPT	PO BOX 479	SALISBURY	NC	28145
450 049	SALISBURY CITY OF	PO BOX 479		SALISBURY	NC	28145-0479
450B002	SHEETS RANDY LYNN	125 WENDOVER DR		SALISBURY	NC	28147
451 069	SPORTSFIELD REAL ESTATE LLC	PO BOX 231		DELHI	NY	13753-0000
451A184	SPRATT FRANCES PEOPLES	145 FREEDOM DR		SALISBURY	NC	28147-9010
451A195	THOMAS ELLEN TREXLER &	425 FREEDOM DR		SALISBURY	NC	28147
451 108	VILLEGAS GUILLERMO MOLINA & WF	1470 HARRISON RD		SALISBURY	NC	28147
451A189	WALKER JAMES JR & WF	235 FREEDOM DR		SALISBURY	NC	28147

331 245	WESTBROOK TRACE LP	125 OLD CHAPIN RD	LEXINGTON	SC	29072
451 106	WILLIAMS MARY BARROW	1430 HARRISON RD	SALISBURY	NC	28147
451A198	WINFIELD DOROTHY JEAN &HUS	445 FREEDOM DR	SALISBURY	NC	28147
450B036	YANG PAO	175 WENDOVER DR	SALISBURY	NC	28147-8076



NOTICE OF PUBLIC HEARING

Salisbury City Council will hold a public hearing Tuesday, March 15, during its 6:00 p.m. meeting to consider the following general rezoning petition. To remain consistent with limiting physical interactions and the potential spread of COVID-19, the regularly scheduled March 15, 2022 City Council meeting will be held in a hybrid format. Seating in Council Chambers will be limited. Anyone who wishes to speak virtually during the hearing regarding the request must sign-up by 5:00 p.m. on Tuesday, March 15, 2022 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233. Information on accessing the meeting will be available on the City's website at www.salisburync.gov. The meeting can also be viewed on the City's livestream at www.salisburync.gov/webcast or the City's Twitter account at <https://twitter.com/CitySalisburyNC>.

<u>DISTRICT MAP AMENDMENT:</u>	<u>Z-01-2022</u>
Project Title:	Harrison Rd
Petitioner(s):	Adam Fiorenza
Owner(s):	Edwards Timber Co. Inc.
Representative(s) or Developer(s)	Adam Fiorenza
Address:	0 Harrison Rd
Tax Map - Parcel(s):	TM: 450, Parcel(s): 001
Size / Scope:	Approximately 128.17 acres
Location:	Located near the intersection of Harrison Rd and Wendover Dr.

REQUEST:

Request to amend the Land Development Ordinance & Land Development District Map by rezoning approximately 128.17 acres located on Harrison Road from GENERAL RESIDENTIAL (GR-6) / HEAVY INDUSTRIAL (HI) to GENERAL RESIDENTIAL (GR-6) for a residential development.

A copy of the above petition is available for public review at Development Services (132 N. Main Street). Persons wishing a copy, or additional information, should call 704-638-5208. If persons would like to respond in writing, they may do so by mailing a letter to Development Services Division, P.O. Box 479, Salisbury, NC 28145 or by e-mail to tbarr@salisburync.gov. Written correspondence received before the meeting will be forwarded to the Planning Board.

Citizens interested in the proposal are invited to attend and participate in the courtesy hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

This the day of March 3, 2022.

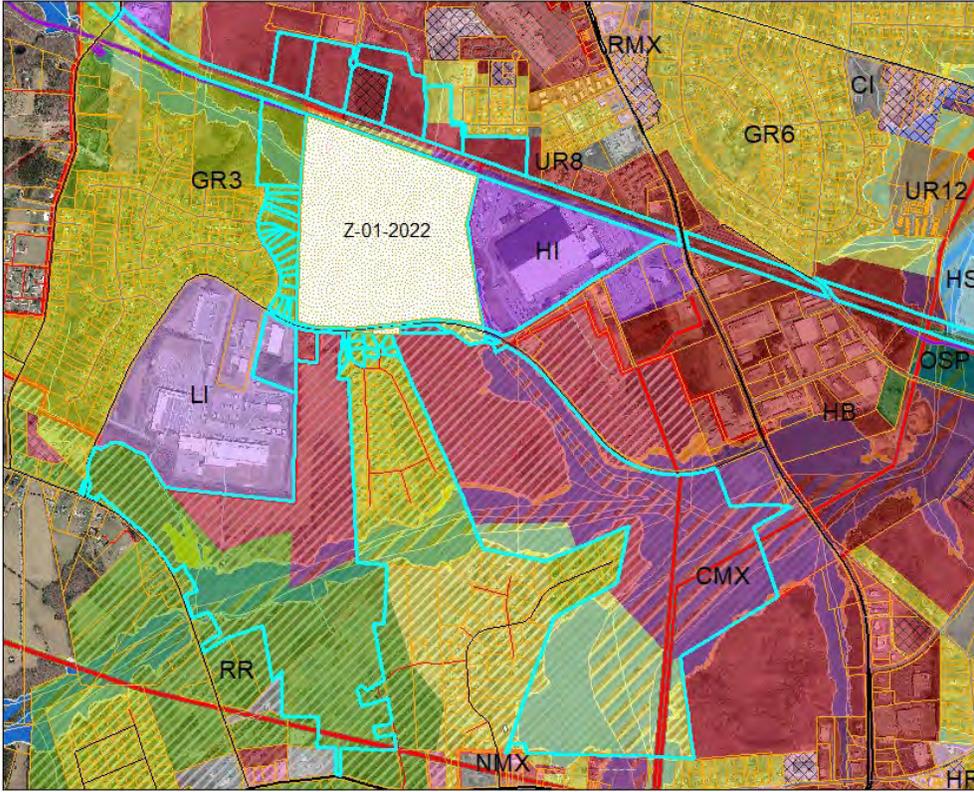
CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Kelly Baker
Administrative Services Director/City Clerk

ZONING PERMIT SITE PLAN
Z-01-2022 ADJOIN MAP



0 HARRISON RD
PID: 450 001
CURRENT ZONING:
GR-6 / HI
PROPOSED: GR-6



PARCEL_ID	OWNNAME	TAXADD1	TAXADD2	CITY	STATE	ZIPCODE
330 134	OVERCASH PROPERTIES LIMITED	108 MILLS PLANTANTION CIR		TROUTMAN	NC	28166
450B025	ROWLAND PROPERTIES INC	1348 PANTHER POINT RD		RICHFIELD	NC	28137
451 106	WILLIAMS MARY BARROW	1430 HARRISON RD		SALISBURY	NC	28147
451A187	MENENDEZ JOSE ANTONIO	1231 EDGEDALE DR		SALISBURY	NC	28144-0000
451A188	ERVIN MARTHA	225 FREEDOM DR		SALISBURY	NC	28147-9011
451A189	WALKER JAMES JR & WF	235 FREEDOM DR		SALISBURY	NC	28147
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450B008	HESS DAVID JON	8321 HAMBRIGHT RD		HUNTERSVILLE	NC	28078-7312
450B010	HESS DAVID JON	8321 HAMBRIGHT RD		HUNTERSVILLE	NC	28078-7312
451 107	OVERCASH GARETH LADON SR & WF	1450 HARRISON RD		SALISBURY	NC	28147
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450 004	601 INDUSTRIAL DEVELOPMENT CO	PO BOX 1040		SALISBURY	NC	28145-1040
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450B036	YANG PAO	175 WENDOVER DR		SALISBURY	NC	28147-8076
450 0070000001	HEDRICK PARTNERS	PO BOX 1040		SALISBURY	NC	28145
450B009	HESS DAVID JON	8321 HAMBRIGHT RD		HUNTERSVILLE	NC	28078-7312
331 245	WESTBROOK TRACE LP	125 OLD CHAPIN RD		LEXINGTON	SC	29072
331B125	HOTEL GROUP OF SALISBURY INC	301 S MAIN ST STE 162		SALISBURY	NC	28144-4900
330 148	POTEAT DONALD R	4500 TANTILLA CIR		CHARLOTTE	NC	28215
331 244	WESTBROOK TRACE LP	125 OLD CHAPIN RD		LEXINGTON	SC	29072
331B220	MT ZION MISSIONARY BAPTIST CH	C/O TRUSTEES	PO BOX 2767	SALISBURY	NC	28145
460A001	REAMER RICHARD R & WF	2060 SHERRILLS FORDS RD		SALISBURY	NC	28147
451 109	GRUBBS RICKY ANDREW & WF	285 MAJESTIC DR		SALISBURY	NC	28146-8237
451A184	SPRATT FRANCES PEOPLES	145 FREEDOM DR		SALISBURY	NC	28147-9010
451A190	MUSKELLY JEANNETTE SCOTT	245 FREEDOM DR		SALISBURY	NC	28147-9011
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451 007	POTEAT DONALD R	4500 TANTILLA CIR	CHARLOTTE	NC	28215
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450 008	DELHAIZE AMERICA DISTRIBUTION	%RE OPS	CARLISLE	PA	17013-0902
450 049	SALISBURY CITY OF	PO BOX 479	SALISBURY	NC	28145-0479
450B001	MIZRACHI TAL & SPOUSE	55 FERN PINE	IRVINE	CA	92618-3975
450B006	CAMPBELL PAULINE A	1025 SILVER POINT CT	SALISBURY	NC	28147



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Address: **0 Harrison Rd**
Tax Map - Parcel(s): **TM: 450, Parcel(s): 001**
Size / Scope: **Approximately 128.17 acres**
Location: **Located near the intersection of Harrison Rd and Wendover Dr.**

REQUEST:
Request to amend the Land Development Ordinance & Land Development District Map by rezoning approximately 128.17 acres located on Harrison Road from GENERAL RESIDENTIAL (GR-6) / HEAVY INDUSTRIAL (HI) to GENERAL RESIDENTIAL (GR-6) for a residential development.

A copy of the above petition is available for public review at Development Services (132 N. Main Street). Persons wishing a copy, or additional information, should call 704-638-5208. If persons would like to respond in writing, they may do so by mailing a letter to Development Services Division, P.O. Box 479, Salisbury, NC 28145 or by e-mail to tbarr@salisburync.gov. Written correspondence received before the meeting will be forwarded to the Planning Board.

Citizens interested in the proposal are invited to attend and participate in the courtesy hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

This the day of February 23, 2022.

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Kelly Baker
 Administrative Services Director/City Clerk

CASE NO. Z-01-2022 HARRISON RD

Petitioner(s): Adam Fiorenza (petitioner)

Property Owner: Edwards Timber Co Inc.

Parcel(s): 450 001

Current Zone: General Residential (GR-6)/ Heavy Industrial (HI)

Rezoning Request

Request to rezone (1) parcel from General Residential (GR-6) / Heavy Industrial (HI) to General Residential (GR-6)

Applicable Policy

Vision 2020

“Housing” Vision Statement: We see a multitude of housing choices, ranging from single-family homes, to townhouses, to garage apartments, to apartments over downtown shops or the neighborhood corner store. We see neighborhoods with several different well-designed housing types for all incomes where the elderly, young families, singles and others share experiences and help one another.

Policy N-18: As new neighborhoods are developed, a mixture of housing types/sizes/prices shall be encouraged within the bounds of each neighborhood planning area.

DISCUSSION

Ms. Burke conducted a staff presentation to provide the details and purpose of the case. The board and Ms. Burke discussed the existing zoning and surrounding areas. Ms. Burke wanted to highlight that the lot already exists as majority residential zoning and the request is to clean up the split zoning. She also mentioned that although there is no transition zone between the residential and heavy industrial zoning, landscaping provisions will apply for buffer purposes. Mr. Burgin inquired about existing infrastructure and if it was installed with the intent for heavier development such as heavy industrial. Mrs. Barringer stated that this area does not have the larger mains that are normally associated with heavier development. Mrs. Barringer also mentioned that the existing heavy industrial site currently meets the setback provisions of the LDO if the request was approved. Staff also mentioned the developers will be voluntarily annexing in. The board and staff further discussed the city limits and ETJ limits.

Mr. Fiorenza further explained the projects intent and discussed the lots existing conditions such as wet lands and other site specific restraints.

MOTION

Mr. Burgin made a motion to approve the Z-01-2022 Harrison Rd case as submitted, meeting the intent of Vision 2020. Second by Ms. Ricks. All voted AYE.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 1, 2022

Name of Group(s) or Individual(s) Making Request: Councilmember Anthony Smith

Name of Presenter(s): Gate City Foundation Program Manager Ingram Bell and Councilmember Anthony Smith

Requested Agenda Item: Presentation from the Gate City Foundation regarding the Cure Violence initiative.

Description of Requested Agenda Item: Gate City Foundation will present information to Council about their innovative efforts to reduce gun violence using a public health framework called Cure Violence.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Receive a presentation

. Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Councilmember Anthony Smith

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined



GATE CITY COALITION
LOVE (LOVE OVER VIOLENCE EVERYDAY)

WHAT IS CURE VIOLENCE

Cure Violence stops the spread of violence by using community-based public **safety** methods associated with disease control.

Cure Violence stops the spread of violence by using the methods and strategies associated with disease control:

1. Detecting and interrupting conflicts,
2. Identifying and treating the highest risk individuals
3. Changing social norms

HOW WE SPREAD L.O.V.E

Trained violence interrupters and outreach workers prevent shootings by identifying and mediating potentially lethal conflicts in the community, and following up to ensure that the conflict does not reignite.

Prevent Retaliations – Whenever a shooting happens, trained workers immediately work in the community and at the hospital to cool down emotions and prevent retaliations – working with the victims, friends and family of the victim, and anyone else who is connected with the event.



HOW WE SPREAD L.O.V.E

Mediate Ongoing Conflicts – Workers identify ongoing conflicts by talking to key people in the community about ongoing disputes, recent arrests, recent prison releases, and other situations and use mediation techniques to resolve them peacefully.

Keep Conflicts ‘Cool’ – Workers follow up with conflicts for as long as needed, sometimes for months, to ensure that the conflict does not become violent.



PROGRAMING WITH GCC

MEDIATIONS

Community Conflict !!



JOB PLACEMENT

Jobs for Felons !!



PROGRAMMING WITH GCC

Community Events



Summer Lunch Program

PROGRAMMING FOR GCC

Legal Assistance



PARTICIPANT EVENTS



OTHER SERVICES PROVIDED

Housing Assistance

Life Skills

Job Readiness

Food Pantry

Resume Building

Violence support Groups

Access to Community resources

Youth Programing IE... Career Shadowing, Anger management classes, Teen court support, Community sports programs and a host of other

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: Engineering Department

Name of Presenter(s): Wendy Brindle

Requested Agenda Item: Council to receive an update regarding the upset bid process for Parcels 005-143 and 005-144, and consider rejecting all bids received

Description of Requested Agenda Item:

On January 18, 2022, City Council authorized the upset bid process for the sale of vacant parcels 005-143 and 005-144, located in the 1200 block of West Fisher Street. Parcel 005-143 is 0.34 acres in size and has an assessed tax value of \$18,382. Parcel 005-144 is 0.26 acres in size and has an assessed tax value of \$15,680, for a combined value of \$34,062 for both parcels. The initial bid on the properties started at \$1,500, and the current bid is \$3,000.

Because bidders are only required to raise the current offer by a minimum of 10% of the first \$1,000 and 5% of the remainder, the incremental increase in bids is small. Staff has noted that there are no restrictions present that prohibit use of the property to its fullest extent, and feel the tax valuation is a fair representation of the property value. Based on this information, staff recommends that City Council reject all bids received.

Once bids are rejected, all deposits will be returned to the bidders. Any new offers for the property can be evaluated by City Council at a future meeting to determine if a new upset bid process should begin based on the offered amount.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to consider rejecting all bids received for Parcels 005-143 and 005-144, ending the current upset bid process

Contact Information for Group or Individual:

Wendy Brindle, City Engineer 704-638-5201 or wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

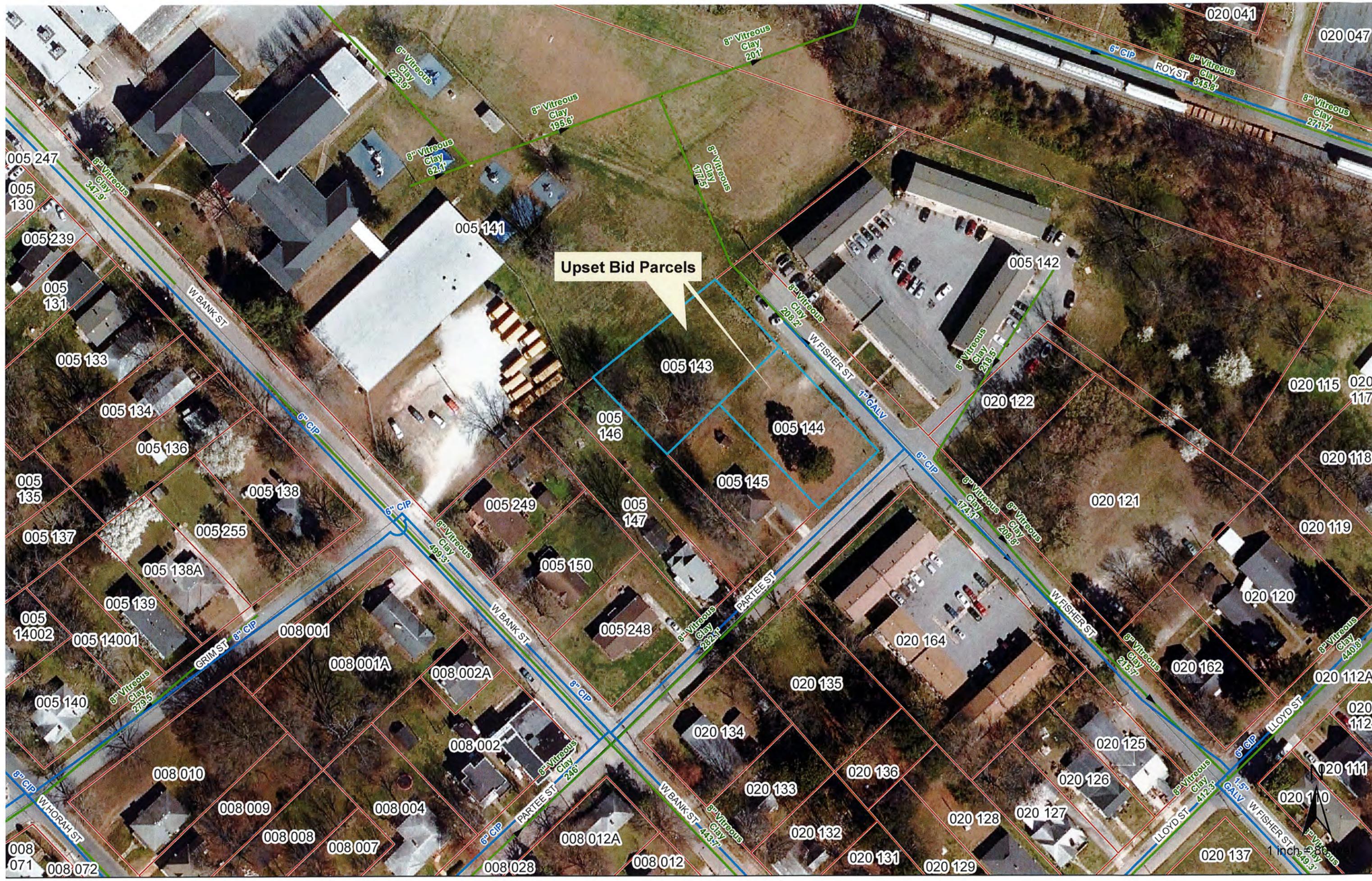
******All agenda items must be submitted at least 7 days before the requested Council meeting date******

For Use in Clerk's Office Only

Approved

Declined

Reason:



Upset Bid Parcels

1 inch = 40 feet

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: Financial Services Department

Name of Presenter(s): Wade Furches, Finance Director

Requested Agenda Item: Council to consider approving a four-year agreement with Martin Starnes and Associates, CPAs to provide audit services.

Description of Requested Agenda Item: The City had an agreement with Elliott Davis, PLLC to provide audit services for the fiscal year ending June 30, 2022, but Elliott Davis has decided to discontinue doing governmental audits. The City sent our Requests for Proposals provide audit services to 11 CPA firms on January 10, 2022. The City also put our proposal on the NC Finance Connect web site, a site for governmental finance departments and auditors. The City received four proposals. We reviewed the technical qualifications for all four proposing firms, and carried three of the firms forward to the second phase of the review. Based on our review below, Martin Starnes was the highest rated proposing firm. Joyce and Company, a smaller firm from Winston Salem, submitted the lowest cost proposal.

	<u>Possible Points</u>	<u>Joyce & Company</u>	<u>Mauldin Jenkins</u>	<u>Martin Starnes</u>
Final analysis totals	100	81	87	88
Costs 2022		\$ 35,000	\$ 43,500	\$ 37,000

The Finance staff is recommending that Council enter an agreement with Martin Starnes and Associates CPAs to provide audit services for the fiscal years ending June 30, 2022 - 2025. We feel that the extra cost incurred is justified for the following reasons: 1) Martin Starnes is an industry leader in governmental audits in North Carolina. 2) They are a larger firm and can better adjust in the event of change in personnel, as we experienced in FY21. 3) They have an extra layer of report review. 4) Their Technology Manager is available to review an assessment of our Information Systems controls and make recommendations for improvement, if needed. 5) They work with at least 29 clients who have the same financial system that we use. They have the ability/knowledge to review documents in our system and reduce the amount of copies that our staff has to provide - saving us valuable time. 6) They expect to spend 100 hours more on our audit than does Joyce and Company, resulting in a more thorough review.

The \$37,000 cost will be the exact same as the FY21 audit.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Council to approve a four-year agreement with Martin Starnes and Associates, CPAs to provide audit services.

Contact Information for Group or Individual: Wade Furches, Finance Director, wfurc@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:



Accounting Manager Signature



Department Head Signature



Budget Manager Signature

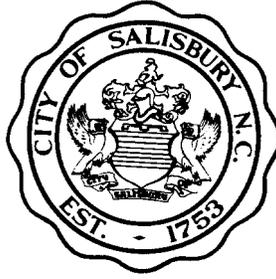
*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Mayor's Office Only

Approved

Declined

Reason:



January 10, 2022

Re: City of Salisbury's Request for Audit Services Proposal

Dear Partner:

I have enclosed the City of Salisbury's Request for Proposal for audit services to cover the four year period beginning with our current fiscal year end, June 30, 2022. The City is soliciting proposals from qualified independent auditors having sufficient governmental accounting and auditing experience in performing an audit in accordance with the specifications outlined within the RFP.

Please note the following dates:

Deadline for RFP Questions – January 25, 2022
Receipt of Proposals – February 8, 2022 by 3:00 pm
Proposed Award by City Council – March 15, 2022

The City's Annual Comprehensive Financial Report for the Fiscal Year June 30, 2022 is available on the City's web site at <https://salisburync.gov/Government/Finance/Accounting>. If you have any questions, please let me know.

Sincerely,

S. Wade Furches

S. Wade Furches
Financial Director

Enclosure (1)



CITY OF SALISBURY REQUEST FOR PROPOSALS FOR AUDIT SERVICES

INTRODUCTION

The City of Salisbury, N.C. (hereinafter called the “City”) invites qualified independent auditors (hereinafter called auditor) having sufficient governmental accounting and auditing experience in performing an audit in accordance with the specifications outlined in this Request for Proposal (RFP) to submit a proposal to perform the City’s audits for the fiscal years ending June 30, 2022 through June 30, 2025.

There is no expressed or implied obligation for the City to reimburse firms for any expenses incurred in preparing proposals in response to this request.

The specific details shown herein shall be considered minimum unless otherwise shown. The specifications, terms and conditions included with this RFP shall govern in any resulting contract(s) unless approved otherwise in writing by the City. The bidder consents to personal jurisdiction and venue in a state court of competent jurisdiction in Rowan County, North Carolina.

TYPE OF AUDIT

1. The audit will encompass a financial and compliance examination of the unit’s Annual Comprehensive Financial Report (ACFR) in accordance with the laws and/or regulations of the State of North Carolina, which include requirements for the minimum scope of the audit. The financial and compliance audit will cover federal, state, and local funding sources in accordance with generally accepted auditing standards; Government Auditing Standards, July 2018 revisions; the provisions of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), the State Single Audit Implementation Act; and all other applicable laws and regulations.
2. The scope of the audit and all fee quotes presented should include all approved and known pronouncements through the date of proposal submission. This includes, but is not limited to, the Governmental Accounting Standards Board (GASB) statements and Government Auditing Standards. Although some pronouncements will not be in effect until after the first year of the audit, estimates for future years should include pronouncements that will become effective during that contract period. The audit firm will be expected to advise appropriate City staff on the applicability of accounting and reporting standards as they become effective.
3. The financial audit opinion will cover the financial statements for the governmental activities, the business-type activities, each major fund, discretely presented component units (as applicable) and the remaining fund information, which collectively constitutes the basic financial statements. The combining and individual financial statements, schedules, and related information are not necessary for fair presentation, but will be presented as additional analytical data. This supplemental information, as required by GASB 34, will be subjected to the tests and other auditing procedures applied in the audit of

the basic financial statements, and an opinion will be given as to whether the supplemental information is fairly stated in all material respects in relation to the basic financial statements taken as a whole. The auditor shall express an opinion on the budgetary comparison information for the General Fund, annually budgeted major and special revenue funds. An opinion will not be given on the Management Discussion and Analysis.

The working papers shall be retained and made available upon request for no less than three years from the date of the Audit report.

4. The audit will also include the following:
 - a. Pre-planning conference with Finance staff where both the auditor and Finance staff discuss their expectations of the audit.
 - b. Interim audit work prior to June 30th and/or prior to final close.
 - c. Attendance at the City Council meeting in December or January for presentation of the financial statements by Manager or Partner of the Audit Staff with comments and potential questions from the Board as requested.
5. The audit should encompass all funds and entity-wide activities as reported in the City's Annual Comprehensive Financial Report (ACFR) at June 30, and any additional funds or entity-wide activities that may be added subsequent to that date.
6. If required, the audit firm will issue a management letter to the City Council after completion of the audit and assist management in implementing recommendations, as is practical. City staff also request that an informal letter be addressed to the Finance Director with any efficiency, internal control or accounting improvements that could be made based on the audit staff's observation during their fieldwork. All content must be discussed with the Finance Department prior to issuance.
7. The City staff may require the auditor's guidance or input on the completion of certain schedules/documents as to proper format and content, so that they can be used in the audit process as well as inclusion in the City's financial statements. Guidance may be required for new note disclosures, all outstanding and effective authoritative standards and other reporting requirements at June 30 year-end. Cost for providing these services should be included in the auditor's base fee quote and will not be considered extra for additional billings. In cases, however, where services requested would require a more in-depth scope and require work significantly above the original fee quote, such additional fees must be negotiated prior to commencement of work.

AUDIT CONTRACT: PERIOD AND PAYMENT OF AUDIT FEES

The City intends to continue the relationship with the auditors for no less than four years starting with fiscal year ending June 30, 2022. Continuation after the first-year contract will be based on an annual review of the Auditor, recommendation of the department staff, satisfactory negotiation of terms (including price), and availability of an appropriation. Each year after negotiation has taken place an annual contract documenting the terms of the audit will be signed. Since one governing board may not obligate future governing boards, the remaining years of the agreement are subject to annual City Council approval. After the initial four-year period, an annual extension may be granted by the City based on the above-mentioned criteria and City Council concurrence for up to two additional years or until a determination is made to request new proposals. The years identified under this RFP are:

- July 1, 2021 to June 30, 2022
- July 1, 2022 to June 30, 2023
- July 1, 2023 to June 30, 2024
- July 1, 2024 to June 30, 2025

The required current revision of the form “Contract to Audit Accounts” (form LGC-205) is required to be executed as the contract document; however, the auditor and the City may also execute an engagement letter and/or a City contract to include additional terms not addressed in the LGC-205. The entire audit contract package must be approved by the staff of the Local Government Commission. Invoices are subject to approval by the LGC prior to payment by the City. Interim or progress billings for services rendered marked approved by the LGC will be paid up to 75% of the total fee prior to submission of the final audited financial statements to the staff of the Local Government Commission. The final 25% of the Audit fees (final invoice) will be paid when the financial statements, single audit (if applicable), management letter and amended contract (if applicable) have been reviewed or approved by the LGC.

The LGC only approves invoices for audit related work. Requests for payment related to any additional agreed upon procedures or AFIR work do not require LGC approval. Final invoices for these services will be paid after the final report results and findings have been reviewed and deemed satisfactory by City staff.

Auditor Requirements

The audit firm is considered to be an independent contractor and will be wholly responsible for the services and the supervision of its own employees and permitted sub-contractors. The City must be notified of any changes in key audit personnel prior to the annual renewal of the contract and during the audit process.

A planning meeting will be held each year to determine schedules that the City will be responsible for preparing. Estimated timeframes will be established and interim audit work will be planned. Adequate notification will be given prior to any changes in estimated times.

The City of Salisbury audit engagement must be conducted in accordance with Generally Accepted Auditing Standards (GAAS); Government Auditing Standards, 2018 revisions, issued by the Comptroller General of the United States; and if applicable, the U. S. Office of Management and Budget’s (OMB) Uniform Guidance and, if applicable, the State Single Audit Implementation Act, and any other applicable procedures for the audit of a local government’s financial statements prepared in accordance with Generally Accepted Accounting Principles (GAAP). By accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in Government Auditing Standards. **The Auditor must provide a copy of their most recent peer review report with their proposal.**

The City Finance Director will prepare an electronic draft Annual Comprehensive Financial Report (ACFR) by mid-October. The auditor will communicate all recommendations, revisions and suggestions for improvement to the Finance Director. The Finance Director will complete the review of the comments as expeditiously as possible. Once all issues for discussion are resolved and the auditor provides opinions and compliance reports, the Finance Director will deliver the final electronic draft of the ACFR to the auditor. The auditor will complete and submit the necessary Single Audit information to the Federal Audit Clearinghouse on behalf of the City.

Meeting LGC deadlines is a high priority for the City. Therefore, the City prefers interim fieldwork be completed in late May or early June, at the latest. Year-end fieldwork should begin by or before early September and be completed by the end of September. While many documents can be shared electronically, the City expects that the audit firm staff will be onsite for fieldwork, including manager and partner level staff for at least a portion of the onsite work. If health situations make on-site fieldwork unreasonable, auditing remotely is acceptable. The Finance Director will expect a listing of requested information needed for the audit at the preplanning conference, periodic conferences during the conduct of the audit, as well as an exit conference prior to the completion of fieldwork.

The timing of the draft and review should insure final completion of the Financial Statements by the annual October 31st deadline or no later than the annual grace period of December 1.

The auditor is responsible for completing the required data input sheet and electronically submitting the final Audit report/ ACFR as a text-based PDF file to the State & Local Government Financial Division when (or prior to) submitting the final invoice for audit services rendered to the Commission.

In the event that circumstances arise during the audit that require work to be performed in excess of the original estimates, any additional costs will be negotiated prior to commencement of the work and an amended contract will be approved by the governing board and forwarded to the staff of the LGC for approval.

Either the manager or partner of the audit staff is required to present and attend the City Council meeting in which the Audit report is presented. Required communications to the Council can be delivered at this point, as well as general comments regarding the audit process and the results of the audit. Finance staff will coordinate this presentation and determine the date and time of the meeting, typically held in December or January following the audit completion.

DESCRIPTION OF THE SELECTION PROCESS

Submission of Questions Concerning RFP

After the proposal issue date, all communications between the City and prospective Auditors regarding this RFP shall be in writing. Any inquires, requests for interpretation, technical questions, clarification, or additional information shall be directed to Wade Furches by emailing wfurc@salisburync.gov. Questions and responses affecting the scope of the services will be provided to Auditors by issuance of an Addendum which will be posted to the City's website. This information will also be emailed to all audit firms who have submitted their intent to bid and contact information. All questions shall be received no later than 5:00 P.M., Tuesday, January 25, 2022.

Bidders may not have communications, verbal or otherwise, concerning this RFP with any City personnel or officials, other than the persons listed in this section.

Potential respondents should email wfurc@salisburync.gov to acknowledge receipt of the RFP and to inform the City of its intent to respond. Provide the name, title, address, telephone and email address of the individual who can address inquiries related to this RFP and the respondent's proposal.

Proposals must be submitted in two sections and must be physically signed by an authorized representative of the Audit firm. The first section will be comprised of the audit firm's prior experience and qualifications of its personnel in performing governmental audits. The second section will consist of completed cost estimate sheets. The Finance Office staff will evaluate the auditor/firm on educational and technical qualifications. The firm best meeting the City's expectations for experience, audit approach, and cost requirements will be selected.

Please keep in mind that cost, while an important factor will not be a sole determining factor. Unusually low bids that are obviously out of line with other bidders or are significantly lower than our current fees will raise concern. The lowest bid will not automatically be awarded preferential consideration.

The City reserves the right to reject any or all bids, waive technicalities, and to be the sole judge of suitability of the services for its intended use and further specifically reserve the right to make the award in the best interest of the City.

Failure to respond to any requirements outlined in the RFP, or failure to enclose copies of the required documents, may disqualify the bid. Firms must be registered with the North Carolina State Board of CPA Examiners.

SECTION 1 – PROFILE OF THE FIRM

The first section should address the requested information below. The corresponding responses should begin with the number below for the requested information.

1. Indicate the Audit firm's North Carolina office location(s) that will handle the audit.
2. Indicate the number of people (by level) located within the Audit firms local office that will handle the audit.
3. Provide a list of the audit firms' local office's current and prior government audit clients, indicating the type(s) of services performed and the number of years served for each.
4. Indicate the experience of the local office in providing additional services to government clients by listing the name of each government, the type(s) of service performed, and the year(s) of engagement.
5. Describe your audit organization's participation in AICPA sponsored or comparable quality control programs (peer review). Provide a copy of the firm's current peer review.
6. Describe the professional experience in governmental audits of each senior and higher level person assigned to the audit, the years on each job, and his/her position while on each audit. Indicate the percentages of time each senior and higher-level personnel will be on site.
7. Describe the relevant experience and education with the new GASBs reporting requirements, seminars and courses attended within the past three years. Courses in governmental accounting and auditing should be clearly communicated.
8. Describe the professional experience of assigned individuals in auditing relevant government organizations, programs, activities, or functions (e.g., Water/Sewer service functions).
9. Describe any specialized skills, training, or background in public finance of assigned individuals. This may include participation in State or national professional organizations, speaker or instructor roles in conferences or seminars, or authorship of articles and books.
10. Provide names, addresses, and telephone numbers of personnel of current and prior governmental audit clients who may be contracted for a reference.
11. Describe the firm's Statement of Policy and Procedures regarding Independence under Government Auditing Standards (Yellow Book), July 2018 Revision. Provide a copy of the firm's Statement of Policy and Procedures.
12. Is the firm adequately insured to cover claims? Describe liability insurance coverage arrangements.
13. Describe any regulatory action taken by any oversight body against the proposing audit organization or local office.
14. Comment on your knowledge of and relationship with the NC Local Government Commission and the University of North Carolina School Of Government in Chapel Hill.

SECTION 2 – AUDIT APPROACH

Proposals should include completed cost estimate sheets and any other necessary cost information in a separate, sealed envelope marked – “Cost Estimate.” The City will evaluate the qualifications of all firms submitting proposals before considering the Cost Estimate.

1. Type of audit program used (tailor-made, standard government, or standard commercial).
2. Use of statistical sampling.
3. Use of automated processes and internal control testing methods
4. Use of computer audit specialists.
5. Organization of the audit team and the approximate percentage of time spent on the audit by each member.
6. Information that will be contained in the management letter.
7. Assistance expected from the government’s staff, if other than outlined in the RFP.
8. Tentative schedule for completing the audit within the specified deadlines of the RFP.
9. Specify costs using the format below for the audit year July 1, 2021 to June 30, 2022. For the three audit years, which follow, list the estimated costs. The cost for the audit year ending June 30, 2022 is binding, while the second through fourth years are estimated costs. Cost estimates must indicate the basis for the charges and whether the amount is a “not-to-exceed” amount.
 - A. Audit firm personnel costs – Itemize the following for each category of personnel (partner, manager, senior, staff accountants, clerical, etc.) with the different rates per hour.
 - 1) Estimated hours: please categorize estimated hours into the following: on-site interim work, year-end on-site work, and work performed in the auditor’s office.
 - 2) Rate per hour.
 - 3) Total cost for each category of personnel and for all personnel costs in total.
 - B. Travel – itemize transportation and other travel costs separately.
 - C. Cost of supplies and materials – itemize.
 - D. Other costs – completely identify and itemize.
 - 1) If applicable, note your method of determining increases in audit costs on a year to year basis.
10. Please list any other information the firm may wish to provide.
11. Please include the Summary of Audit Costs Sheet with your proposal.

TIME SCHEDULE FOR AWARDING THE CONTRACT

RFP Release Date	January 10, 2022
Deadline for RFP Questions *	January 25, 2022 by 5:00 pm
Questions to be Answered No Later Than	January 27, 2022x by 5pm
Deadline for Receipt of Proposals **	February 8, 2022 by 3:00 pm City of Salisbury, Finance Department Attn: Wade Furches, Finance Director 132 N. Main Street Salisbury, NC 28144
Notice of Recommended Firm	March 10, 2022
Council Approval	March 15, 2022

*Any questions should be directed to Wade Furches, Finance Director, at wfurc@salisburync.gov.

** Proposals can either be submitted electronically (email) to wfurc@salisburync.gov or on paper by February 8, 2022 by 3:00 pm. Envelopes containing proposals on paper should be clearly identified on the front with the words "RESPONSE TO RFP FOR AUDIT SERVICES".

- Please note your email should include two separate pdf attachments for sections 1 and 2
- Envelopes should include Three copies of the bound proposal (clearly separating section 1 and 2).

The City of Salisbury reserves the right to request additional information deemed necessary to aide in the selection process.

The evaluation and selection criteria and process contained in this RFP will be used by the Review Committee, consisting of the Finance Director, Accounting Manager, and Accountant, to evaluate the Proposals. The Finance Director plans to report the evaluation outcome to the City Council and seek concurrence and authorization to consider entering into an agreement with the selected Prospective Auditing Firm at the March 15, 2022 Council meeting. The City will enter into a contract with the Prospective Auditing Firm that is selected by the City Council.

DESCRIPTION OF THE GOVERNMENTAL ENTITY AND ITS ACCOUNTING SYSTEM

Reference should be made to the most recent ACFR/Audit report for a general overview of the City. A PDF copy of the most recent ACFR (audit report is located on the City's website at <https://salisburync.gov/Government/Finance/Accounting> or by emailing wfurc@salisburync.gov.

The following organization will be discretely presented component units in the ACFR:
Downtown Salisbury, Inc. – A separate report is issued by Downtown Salisbury, Inc. and the related audit engagement is by separate contract.

FUNDS

City of Salisbury maintains the following funds:

Governmental Funds

- General Fund
- Special Revenue Fund
- Capital Projects Fund (as needed)

Enterprise Funds

- Water and Sewer Fund
- Water and Sewer Capital Projects Fund
- Broadband Services Fund
- Stormwater Fund
- Mass Transit Fund

Fiduciary – currently 7 Custodial Funds

Internal Service Funds

- Workers' Compensation Fund
- Employee Health Care Fund

GRANTS, ENTITLEMENTS, AND SHARED REVENUES

A copy of the Schedule of Federal and State Expenditures and a Summary of Auditor's Results showing the major programs for the year ended June 30, 2021 can be found in the ACFR located on the City's website.

BUDGETS

The City's annual budget is adopted for the General Fund, Special Revenue Funds and the 4 enterprise funds. Multi Year project ordinances are prepared for Capital Project funds. Financial Plans are prepared for the Internal Service funds. All budgets are prepared using the modified accrual basis of accounting. All appropriations for annually budgeted funds are made at the departmental level and at the project level for the multi-year funds. The City also maintains an encumbrance system. Both the budgetary and encumbrance systems are integrated with the accounting system to provide comparison with actual expenditures.

ACCOUNTING RECORDS

The City maintains all its accounting records at the finance office located at 132 N. Main Street, Salisbury, NC 28144. Accounting journals and subsidiary ledgers are maintained on Munis software. The City currently uses Microsoft Dynamics GP for utility billings and collections, with a plan to migrate to Munis in the future. The Customer Service Department is located at 1415 S. MLK Jr. Avenue.

ASSISTANCE TO THE AUDITOR

The City will designate individuals that understand the services to be provided in accordance to GAGAS §3.73 (GAGAS 2018 Revision). If the audit work is performed at our office, the City will provide a work area in the finance department with phone, copier, and internet access.

The City will make available to the auditor sufficient help to pull and re-file records, and prepare necessary confirmations. An electronic version of the trial balance with budgeted amounts will be made available in late August. The following accounting procedures will be completed and documents prepared by the City's staff no later than September 1.

The books of account will be fully balanced.

All subsidiary ledgers will be reconciled to control accounts.

All bank account reconciliation's for each month will be completed.

The City's personnel will prepare the following items and any other work papers and schedules, as jointly decided upon prior to the audit (Prepared by Client list):

General

1. General Ledger transaction detail report for each account.
2. A copy of the original budget, all amendments, and the final budget as of June 30, 2022.
3. A copy of all project ordinances and all amendments for active projects during the audit period.
4. A copy of board policies, including travel and investment policies, debt policies, fund balance policies and purchasing policies including how the pre-audit process is performed.
5. City Council meeting minutes (online on our web site).
6. Copies of all correspondence with the staff of the Local Government Commission, including semiannual Cash and Investment Reports (LGC-203), unit letters, letters regarding the audited financial statements and compliance reports for the previous year.
7. Required supplementary information, e.g. actuarial information for the Law Enforcement Officers' Separation Allowance and Other Postemployment Benefits (OPEB).
8. The City will prepare all journal entries, schedules, footnotes, transmittal letter, Management's Discussion and Analysis, and supplemental schedules required to complete the City's ACFR. In summary, city staff prepares the entire ACFR.

Cash and investments

1. All bank reconciliations for each month, signed and dated by both a preparer and a knowledgeable reviewer.
2. List of outstanding checks by account, showing check number, date, and amount.
3. Schedule of all investments for all funds at the audit date, showing book value and estimated market value at fiscal year-end.

Receivables

1. Tax collectors reports received from Rowan County with amount outstanding at the end of the month.
2. Listing of outstanding receivables by account as of the fiscal year end.
3. Listing of outstanding receivables in detail as of the fiscal year end.
4. Schedule of miscellaneous receivables and Due from Other Governments booked as of the fiscal year end.

Capital Assets

1. Listing of fixed assets by function and activity with supporting schedule of changes in fixed assets and supporting detail of additions, retirements and transfers.
2. Printout of all capital asset acquisitions made during the audit year and CIP placed in service.

3. Printout of all capital asset dispositions made during the audit year.
4. Printout of depreciation expense posted for the audit year.

Current Liabilities

1. Schedule of accounts payable and accrued accounts payable.
2. Schedule of accrued payroll and related liabilities.
3. Schedule of calculation of health insurance and workman's compensation liabilities.
4. Schedule of retainage payable.

Long-term Debt

1. Computation of vested vacation payable as of the audit date.
2. Debt Schedule for each debt issue and related payments.

Grants

The following will be compiled for each grant:

1. Grant agreement.
2. Grant Budget.
3. Schedule of Expenditures of Federal and State Awards.
4. Correspondence with the grantor agency, including monitoring reports.
5. CFDA # and/or pass-through grant #.
6. Summary Schedule of Prior Audit findings (if applicable).
7. Corrective action plan for each audit finding that will be presented on the Schedule of Findings and Question Costs on City letterhead (if necessary).

Conversion

1. Entries to convert from fund to government-wide statements
2. Allocation of depreciation among functional areas
3. Computation of additions and retirements of compensated absences
4. Reconciliation of fund and government-wide statements
5. GASB 34 conversion worksheet

SIZE AND COMPLEXITY OF CITY

Personnel/Payroll

Number of Employees – Currently have about 450 approved positions, and 430 current employees, full- and part-time. We pay our employees bi-weekly with required Direct Deposit. We also have a monthly payroll that includes LEO Separation Allowances, Council members pay, cell phone stipend, car allowances, and K-9 allowances.

Property Taxes

See most recent ACFR online for recent levy and collections.

Bank Accounts

Bank Accounts – the City uses one primary bank account for processing expenditure transactions and most revenue transactions. The City has other bank accounts for revenue collections and Police Department seizures.

The City has one investment safekeeping account.

The City has one main account with the NC Capital Management Trust.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 1, 2022

Name of Group(s) or Individual(s) Making Request: Kelly Baker

Name of Presenter(s): City Council

Requested Agenda Item: Council to consider appointments to various boards and commissions.

Description of Requested Agenda Item: The majority of Council appointed boards and commissions have seats expiring March 31, 2021. Attached is a worksheet showing the terms that are ending and whether the person is eligible for reappointment as well as a copy of each person's application.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: Council to consider making appointments to various boards and commissions. *(Please note if item includes an ordinance, resolution or petition)*

Contact Information for Group or Individual: Kelly Baker 704-638-5233

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Salisbury City Council Agenda Item Request Form



Approved

Delayed

Declined

Reason:

Boards and Commissions Worksheet – 2022

Alternate Methods of Design Commission

<u>Current Member</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Member</u>
Alex Bost	3/31/22	No	
Chris Bradshaw	3/31/22	No	

Applicants:

Chad Morgan (2nd choice)
 Lillian Goodnow (1st choice)
 Daniel King (2nd choice)

Notes: Members shall have demonstrated experience, education, or licensure in the design, construction, and /or development field.

Community Appearance Commission

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Jessica Cloward	3/31/22	No	
Kim Hardiman	3/31/22	Yes	Kim Hardiman

Applicants:

Shalonda Williams (2nd choice)
 Gail Lenkiewicz (2nd choice)
 Joe McKinney (3rd choice)
 Daniel King (3rd choice)
 James Paul (1st choice)

Notes: Efforts are made to maintain a majority of members who have had special training or experience in a design field, such as architecture, landscape design, horticulture, city planning or a closely related field.

Greenway, Bicycle and Pedestrian Committee

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 3 Member</u>
Carole Massey	3/31/22	No	
Sashi Sabaratnam	3/31/22	Yes	
John Wear	3/31/22	Yes	

Applicants:

Ben King (1st choice)
 Rena Taylor (1st choice)
 Korey Deese
 Eric Phillips (1st choice)
 Jack Kribbs (1st choice)
 Kerry Kribbs (2nd choice)

Notes:

Historic Preservation Commission

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Eugene Goetz	3/31/22	No	
William James	3/31/22	Yes	William James
Sue McHugh	3/31/22	No	

Applicants:

Chad Morgan (3rd choice)
 Lillian Goodnow (2nd choice)
 Shalonda Williams (1st choice)

Notes: All members must have a demonstrated interest, competence, or knowledge in historic preservation. The Certified Local Government must document in writing its good faith effort to appoint professionals from the disciplines of architecture, history, architectural history, planning, archaeology, or other related disciplines, to the extent such professionals are available in the community and willing to serve. The CLG program recognizes that a mix of professional and lay members makes the strongest commission.

Housing Advocacy Commission

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Jamella Martin (at-large)	3/31/22	Yes	
Judith Whitehead	3/31/22	Yes	
Kyna Grubb	3/31/22	Yes	Kyna Grubb
Crystal Jackson	3/21/22	Yes	Crystal Jackson
Vacant	3/31/24	n/a	Jessica Cloward

Applicants:

Chad Morgan (1st choice)
Meghan Ketterman (2nd choice)
Jessica Cloward
Jack Kribbs (3rd choice)

Notes: Seats have been designated for representatives from Neighborhoods, Landlords and At-large.

Human Relations Council

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Gemale Black	3/31/22	Yes	
Bill Clements	3/31/22	Yes	

Applicants:

Michael Palmer (2nd choice)
Meghan Ketterman (1st choice)
James Paul (2nd choice)
Russell Michalec (2nd choice)
Kerry Kribbs (2nd choice)

Notes: Eight members of the HRC are appointed by City Council and eight members are appointed by the HRC.

Hurley Park Advisory Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 1 Member</u>
Gerry Hurley	3/31/22	Yes	Gerry Hurley
Julia Apone	3/31/22	No	

Applicants:

Rena Taylor (3rd choice)
Matt Kelley (2nd choice)

Notes:

Parks and Recreation Advisory Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>
Beth Foreman	3/31/22	No
Paul Woodson	3/31/22	No

Applicants:

Ben King (3rd choice)
Rena Taylor (2nd choice)
Dana Grubb
Eric Phillips (3rd choice)
Joe McKinney (2nd choice)
Carol Bachl
DaNya Richardson

Notes:

Planning Board/Board of Adjustment

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Patricia Ricks	3/31/22	Yes	Patricia Ricks
John Schaffer	3/31/22	No	
Vacant	3/31/22	No	

Applicants:

Lillian Goodnow (3rd choice)
Matt Kelley (3rd choice)
Michael Palmer (1st choice)
Gail Lenkiewicz (1st choice)
Yvonne Dixon
Daniel King (1st choice)
Larry Cartner
Russell Michalec (1st choice)

Notes:

Transportation Advisory Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 1 Member</u>
Nan Buehrer	3/31/22	Yes	

Applicants:

Eric Phillips (2nd choice)

Notes: Membership shall be representative of the population of the service area and include representatives from human service agencies, transportation providers, business sector, government sector, and the public within the service area.

Tree Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Tiffany Page	3/31/22	No	
Katherine Boyd	3/31/22	Yes	

Applicants:

Ben King (2nd choice)
Matt Kelley (1st choice)
Joe McKinney (1st choice)
Jack Kribbs (2nd choice)

Notes:

Carol

Bachl

Submission Date Feb 3, 2022 8:49 PM

First Name Carol

Last Name Bachl

E-mail carol.bachl@gmail.com

Home Phone 7047982333

Address 101 Canteberry Dr.

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Female

Place of Employment Retired

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? Lover of our parks and recreational facilities. Want to see continual growth and expand horizons in this endeavor.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you UNC graduate; MA in counseling, ASU; Tennis advocate for adults and youth; Advocate for recreation for all adults, youth, children.

in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Dr. Larry

Cartner

Submission Date	Feb 1, 2022 5:24 PM
First Name	Dr. Larry
Last Name	Cartner
E-mail	cartnerl@yahoo.com
Home Phone	3364078325
Address	906 Hidden Creek Cir
City	Salisbury
State	NC
ZIP Code	28147
Ethnicity	Caucasian/Non-Hispanic
Gender	Male
Place of Employment	Catawba College, SAS Institute of Cary, NC
Occupation	Retired School Superintendent
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Planning Board
Have you served on a board or commission of the City of Salisbury?	No
Why are you interested in serving on the Board or	I have experience in planning boards from my work as a superintendent of schools. I possess a working knowledge of analytics. As a retired

Commission for which you are applying?

public servant, I have the time and expertise to serve my city and community.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have prior experience with planning boards, and have a working knowledge of analytics.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Jessica

Cloward

Submission Date	Feb 1, 2022 1:58 PM
First Name	Jessica
Last Name	Cloward
E-mail	jessicacloward1@gmail.com
Home Phone	704.502.8383
Address	1905 Benjamin Drive
City	Salisbury
State	NC
ZIP Code	28146
Ethnicity	Hispanic
Gender	Female
Place of Employment	Lantern Realty & Development
Occupation	Broker In Charge
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	No
Please indicate your #1 preference:	Housing Advocacy Commission
Have you served on a board or commission of the City of Salisbury?	Yes
Why are you interested in serving on the Board or	As a local real estate professional my heart is for helping others, helping with housing, helping with education, and utilizing my knowledge to

Commission for which you are applying?

help in any way possible.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Small business owner of Cloward's BioActive Silver, 20+ years of real estate, manage a real estate firm downtown, currently serving in the Community Appearance Board, Pregnancy Center Board and Crosby Scholars board.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Korey

Deese

Submission Date Oct 15, 2021 3:56 PM

First Name Korey

Last Name Deese

E-mail deese.korey@gmail.com

Home Phone 980-233-1705

Address 114 E. Miller St.

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Male

Occupation Quality/Testing

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? I love greenways, walking/running, and biking. I do it daily in and around Salisbury. I walk my dog through downtown every morning I frequent the greenway in concord where I work, and enjoy the ability greenways have to tie areas together

like for example Raleigh. I am interested in greenways for exercise and as well as for transportation/being a part of the community.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Have gone to conferences for Bike/Walk NC previously. Used to talk to Winston-Salems bike/walk coordinator years ago. Know Eric at Skinny Wheels quite well for roughly a decade. Getting to know the Rossers at the Pedal Factory. Previously biked you work. Previously worked for the city of Salisbury roughly 7 or so years ago, and know Stephen Brown well. I often biked to work during that time.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Lillian

Goodnow

Submission Date Dec 6, 2021 12:12 PM

First Name Lillian

Last Name Goodnow

E-mail elligoodnow@gmail.com

Home Phone 704-437-3838

Address 300 West Horah Street

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Female

Place of Employment Moore and Co. Interiors

Occupation Creative Director/Founder

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Alternate Methods of Design Commission

Please indicate your #2 preference: Historic Preservation Commission

Please indicate your #3 preference: Planning Board

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I am excited to give back to our community and want to do so in a way that champions future growth in Downtown Salisbury and surrounding areas.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Having been in the commercial furniture industry for over a decade, I believe my professional experiences position me best to serve on the Alternative Methods of Design Committee. I have worked along side of commercial real estate investors (as well as general contractors) and understand how to deliver solutions that are beneficial to the investor, the business but most importantly the consumer...citizens and visitors to Salisbury.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

JIMMY (DANA)

GRUBB

Submission Date Nov 4, 2021 2:01 PM

First Name JIMMY (DANA)

Last Name GRUBB

E-mail dgrubb11@twc.com

Home Phone 7042020739

Address 457 EASTWOOD DR,

City SALISBURY

State NC

ZIP Code 28159

Ethnicity Prefer not to answer

Gender Male

Place of Employment CAROLINA AIR SYSTEMS

Occupation MANAGEMENT/SALES

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or To help make Salisbury a great place & have a better quality of life.

Commission for which you are applying?

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

member of the board for corbin hills hoa -- own a business downtown salisbury --
coached many years of sports -- DJ events across the country --

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Matt

Kelley

Submission Date	Oct 18, 2021 5:38 PM
First Name	Matt
Last Name	Kelley
E-mail	mvtt.k3113y@gmail.com
Home Phone	Unavailable
Address	701 W. Monroe Street
City	Salisbury
State	NC
ZIP Code	11206
Ethnicity	African American
Gender	Male
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Tree Board
Please indicate your #2 preference:	Hurley Park Advisory Board
Please indicate your #3 preference:	Planning Board
Have you served on a board or commission of the City of Salisbury?	No

Why are you interested in serving on the Board or Commission for which you are applying?

I am looking to help expand and restore the city of Salisbury through hard work and technology. Personally I feel if I would to serve on the Board of Commissions I can have more of an understanding on what's need to start helping also have the proper crowd to branch new ideas to bring more to the town.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I am currently working on achieving my BA in Computers Information Systems at Livingstone College with prior knowledge of computer operations. I do personal work with animating, graphic designing, video editing, various of Martial Arts and other contact sports, film production (1st year), acting (first year), C++, COBOL, Basic Java, and Visual Basics. These are simply a few of my go to talent/interest.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Meghan

Ketterman

Submission Date	Feb 4, 2022 8:23 AM
First Name	Meghan
Last Name	Ketterman
E-mail	Kettermans48@gmail.com
Home Phone	704-267-7152
Address	1809 fourth street
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Female
Place of Employment	Addiction Recovery Medical Services
Occupation	Counselor
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Human Relations Council
Please indicate your #2 preference:	Fair Housing Committee
Please indicate your #3 preference:	Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I am interested on serving on the board and or Commission to give back to the community that I live in. I have an extensive background in human services and feel that I can be a voice of advocacy.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

My skill set would be with education and communication on fair housing, and understanding resources to help link people in need to safe affordable housing. Community inclusion is an important part of what makes a city function well. Many agencies in our area would be able to provide support. Vaya is now the LME in our area and we can use that agency to help support the needs of our homeless community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Ben King

Submission Date Jan 5, 2022 3:56 PM

First Name Ben

Last Name King

E-mail bkco2020@gmail.com

Home Phone 7042232555

Address 408 Knollwood Ave

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Male

Place of Employment Dairy Queen

Occupation Manager

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)

Please indicate your #2 preference: Tree Board

Please indicate your #3 preference: Parks and Recreation Advisory Board

preference:

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I love Salisbury and am looking for another way to invest in our great city. I thought, what better way to continue to improve our city than to serve on a board or commission. I believe it is really important that citizens are excited and feel led to serve their city, and this is one of the ways that I feel led to help make Salisbury an even better city.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I was born and raised in Salisbury and now attend Catawba College. I think a younger perspective would be really helpful in making decisions for the betterment of our community. I am studying political science with a concentration in public administration, so I think this would be a good opportunity to learn about local government and how its citizens can be involved.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Daniel King

Submission Date
Mar 15, 2021 3:30 PM

First Name Daniel
Last Name King
E-mail dksmilez29@gmail.com

Home Phone 9803187847
Address 706 e Cherry st

City Salisbury

State NC

ZIP Code 28144

Ethnicity African American

Gender Male

Place of Employment Pure vision barber studio

Occupation Barber

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Alternate Methods of Design Commission

Please indicate your #3 preference: Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I'm from East Spencer, but I've been in Salisbury all my life.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Bachelor criminal justice, Barber since 2010, athlete, musical artist

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Jack Kribbs

Submission Date Feb 15, 2022 8:49 PM

First Name Jack

Last Name Kribbs

E-mail jkribbs@aol.com

Home Phone 7047547043

Address 416 Camelot Drive

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Male

Place of Employment Retired

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)

Please indicate your #2 preference: Tree Board

Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I'd like to learn more about local government and now that I'm retired I have time to do so.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I am interested in the health benefits of having a greenway system, I like being outdoors and would like to encourage others to get out more, I am interested in plants and trees, and I also interested in fair, safe housing and believe everyone should have access.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Kerry

Kribbs

Submission Date	Feb 15, 2022 9:14 PM
First Name	Kerry
Last Name	Kribbs
E-mail	kerrylea@aol.com
Home Phone	704-213-3481
Address	416 Camelot Drive
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Female
Place of Employment	CCNC / CPESN
Occupation	Account Manager
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Human Relations Council
Please indicate your #2 preference:	Greenway Committee (No Requirement of Residency)
Have you served on a board	No

or commission of the City of Salisbury?

Why are you interested in serving on the Board or Commission for which you are applying?

I am applying for the HR Council in an effort to be proactive in improving relationships between people. I'm applying for the Greenway Committee in an effort to learn more about it and to encourage others to use it.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have an interest in bringing people together and currently work remotely on a team. I'm looking forward to meeting live in a community setting. I also have an interest in learning more about the greenway and sharing the info with others so they can get active and enjoy the outdoors.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Gail

Lenkiewicz

Submission Date	Jun 2, 2021 3:08 PM
First Name	Gail
Last Name	Lenkiewicz
E-mail	gaillenkiewicz@gmail.com
Home Phone	484-388-9759
Business Phone	704-557-6276
Address	485 Cornwall Drive
City	Salisbury
State	NC
ZIP Code	28147
Ethnicity	Prefer not to answer
Gender	Prefer not to answer
Place of Employment	Prodigy Diabetes Care
Occupation	Executive Assistant
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	No
Please indicate your #1 preference:	Planning Board
Please indicate your #2 preference:	Community Appearance Commission
Please indicate your #3 preference:	Fair Housing Committee
Have you served on a board or commission of the City of Salisbury?	No

Salisbury?

Why are you interested in serving on the Board or Commission for which you are applying?

As a resident of Salisbury for almost 2 years now, the potential for the growth of the city is tremendous and I would like to be part of the decision making for that growth. The downtown area is one I absolutely love and would love to see it grow and flourish. Careful planning and decision making by the City is needed in order to make this happen.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

As EA to an entrepreneur who has his hands in everything which makes me flexible, open-minded, hardworking, competent, and dedicated. I possess key qualities like integrity and insight and I have a passion and deep interest in the mission of the city I reside in.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

joemckinney3@gmail.com

Joseph (Joe)

Submission Date	Apr 18, 2021 11:43 PM
First Name	Joseph (Joe)
Last Name	McKinney
E-mail	joemckinney3@gmail.com
Home Phone	7042990085
Address	1217 Edgedale Dr
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Male
Place of Employment	North Carolina Department of Agriculture
Occupation	Assistant Manager/ Logistics planner
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Tree Board
Please indicate your #2 preference:	Parks and Recreation Advisory Board
Please indicate your #3 preference:	Community Appearance Commission
Have you served on a board or commission of the City of Salisbury?	No
Why are you interested in serving	I attended the Salisbury dig it event and tree giveaway. I spoke with several

Why are you interested in serving on the Board or Commission for which you are applying?

I attended the Salisbury digs it event and tree giveaway. I spoke with several ladies, including mayor, about joining he board in regards to tree and community appearance. They said they'd love to have me based on my experience working for the NC Department of Agriculture. I've worked closely with the NC Forestry Service as well.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Community development, outdoor recreation availability, helping with community improvement projects.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Chad

Morgan

Submission Date	Jan 7, 2022 2:35 PM
First Name	Chad
Last Name	Morgan
E-mail	chadwickmorganinteriorartist@yahoo.com
Home Phone	704-639-9325
Address	424 heilig Avenue
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Male
Place of Employment	Self
Occupation	Decorator, restorer
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Housing Advocacy Commission
Please indicate your #2 preference:	Alternate Methods of Design Commission
Please indicate your #3 preference:	Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury?

Yes

Why are you interested in serving on the Board or Commission for which you are applying?

Going from a homeowner in Salisbury to struggling with the rental market here, the hac would be an interesting way to improve the situation for others

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Chad

Morgan

Submission Date	Jan 7, 2022 2:39 PM
First Name	Chad
Last Name	Morgan
E-mail	chadwickmorganinteriorartist@yahoo.com
Home Phone	704-639-9325
Address	414 heilig Avenue
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Male
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Housing Advocacy Commission
Please indicate your #2 preference:	Alternate Methods of Design Commission
Please indicate your #3 preference:	Historic Preservation Commission
Have you served on a board or commission of the City of Salisbury?	Yes

Why are you interested in serving on the Board or Commission for which you are applying?

Please see my earlier application, this app was to correct an error in my address, which is 414 heilig Avenue Salisbury

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Michael

Palmer

Submission Date	Oct 14, 2021 2:43 PM
First Name	Michael
Last Name	Palmer
E-mail	mikeyboo.palmer@gmail.com
Home Phone	980-4448849
Address	209 Ceder DR
City	Salisbury
State	ND
ZIP Code	28147
Ethnicity	African American
Gender	Male
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Planning Board
Please indicate your #2 preference:	Fair Housing Committee
Please indicate your #3 preference:	Human Relations Council
Have you served on a board or commission of the City of Salisbury?	No

Why are you interested in serving on the Board or Commission for which you are applying?

To helping out our Community and serve the board to the best of my ability.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

Yes

If yes, explain conflict:

come to a common solution

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

James

Paul

Submission Date	Feb 3, 2022 11:12 PM
First Name	James
Last Name	Paul
E-mail	jimmypaul0666@yahoo.com
Home Phone	704 738 5261
Business Phone	704 738 5261
Address	175 Magnolia Circle
City	Salisbury
State	NC
ZIP Code	28147
Ethnicity	African American
Gender	Male
Place of Employment	retiree
Occupation	retiree
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Community Appearance Commission
Please indicate your #2 preference:	Fair Housing Committee

Please indicate your #3 preference:

Human Relations Council

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

To help serve the community. I have retired from Freightliner (Daimler) Manufacturing Plant and hoping to serve my community in any way possible,

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Associate Degree from Spartan School of Aeronautics, Tulsa, Oklahoma (Aircraft Maintenance and AOS Degree from RCCC, Salisbury. willing to assist in any area possible.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Eric Phillips

Submission Date	Sep 28, 2021 9:21 AM
First Name	Eric
Last Name	Phillips
E-mail	eric@skinnywheels.com
Home Phone	7042022646
Business Phone	7047629537
Address	111 W. Innes St
City	Salsbury
State	NC
ZIP Code	28144
Ethnicity	Prefer not to answer
Gender	Prefer not to answer
Place of Employment	Skinny Wheels Bike Shop
Occupation	Business Owner
Do you reside within the City limits of Salisbury?	No
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	No
Please indicate your #1 preference:	Greenway Committee (No Requirement of Residency)
Please indicate your #2 preference:	Transportation Advisory Board (No Requirement of Residency)

Please indicate your #3 preference:

Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury?

Yes

Please list the board or commission:

DSI

Please list the date of service:

Sep 28, 2021

Why are you interested in serving on the Board or Commission for which you are applying?

The Greenway network in Salisbury in one of the major factors that led me to select Salisbury as a place to move my business. It is also one of the main features I look at for places I visit and where I will eventually live. As a member of this committee, I would be very passionate about whatever it would take to move this project forward.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I own and operate a bicycle shop and also host regular bike rides. Most of our rides are on regular paved and unpaved roads. I regularly travel to cities with greenways and advanced bicycle/pedestrian infrastructure and I attend bike/ped summits at both the national and state levels. I would very much like offer my expertise and experience to the Greenway Committee and serve as an instrument in helping move this project forward.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

DaNya

Richardson

Submission Date Feb 18, 2022 11:52 AM

First Name DaNya

Last Name Richardson

E-mail danyiard@icloud.com

Home Phone 3364827906

Address 1116 West Bank Street

City Salisbury

State NC

ZIP Code 28144

Ethnicity African American

Gender Female

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Interest/Skills/Education/As of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I started playing basketball myself for recreational center when I was 5 years old and continued until my senior year of high school. I also playing AAU (travel basketball) from 5th grade to 8th.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Rena Taylor

Submission Date	Nov 4, 2021 8:00 PM
First Name	Rena
Last Name	Taylor
E-mail	reeenataylor@gmail.com
Home Phone	8283353152
Address	1109 emerald ave
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Female
Place of Employment	South Main Book Company
Occupation	Educator
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	No
Please indicate your #1 preference:	Greenway Committee (No Requirement of Residency)
Please indicate your #2 preference:	Parks and Recreation Advisory Board
Please indicate your #3 preference:	Hurley Park Advisory Board

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I just completed the Salisbury Citizens Academy and am really interested in continuing my civic engagement. I learned a lot and really enjoyed meeting folks from different backgrounds with different perspectives. I have an environmental science and education background so I'm interested in green spaces. I also live on the greenway in Forest Hills and spend a lot of time on it.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Gardening/plant ID
Invasive species removal
Former educator & president of Rowan-Salisbury Association of Educators

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Shalonda Williams

Submission Date	Oct 27, 2021 8:46 AM
First Name	Shalonda
Last Name	Williams
E-mail	msladie1981@gmail.com
Home Phone	7047715311
Address	1210 N. Main Street
City	Mint Hill
State	NC
ZIP Code	28144
Ethnicity	African American
Gender	Female
Place of Employment	Lowe's
Occupation	Online Merchandising Specialist
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	No
Please indicate your #1 preference:	Historic Preservation Commission
Please indicate your #2 preference:	Community Appearance Commission
Please indicate your #3 preference:	Fair Housing Committee

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I've recently moved to Salisbury in a beautiful historic home on N. Main Street and 11th. The homes in this historic neighborhood have so much potential and its sad to see them not being taken care of. I would love to work with a preservation team and help bring things neighborhoods back to the beauty they once were

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I am interested in all things DIY and have a love for historic design features.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Boards and Commissions Worksheet – 2022

Alternate Methods of Design Commission

<u>Current Member</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 1 Member</u>
Alex Bost	3/31/22	No	Chad Morgan
Chris Bradshaw	3/31/22	No	

Applicants:

Daniel King (2nd choice)

Notes: Members shall have demonstrated

experience, education, or licensure in the design, construction, and /or development field.

Community Appearance Commission

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 1 Member</u>
Jessica Cloward	3/31/22	No	
Kim Hardiman	3/31/22	Yes	Kim Hardiman

Applicants:

Shalonda Williams (2nd choice)

Gail Lenkiewicz (2nd choice)

Joe McKinney (3rd choice)

Daniel King (3rd choice)

James Paul (1st choice)

Notes: Efforts are made to maintain a majority of members who have had special training or experience in a design field, such as architecture, landscape design, horticulture, city planning or a closely related field.

Greenway, Bicycle and Pedestrian Committee

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>All Seats Filled</u>
Carole Massey	3/31/22	No	Eric Phillips
Sashi Sabaratnam	3/31/22	Yes	Sashi Sabaratnam
John Wear	3/31/22	Yes	John Wear

Applicants:

Ben King (1st choice)

Rena Taylor (1st choice)

Korey Deese

Eric Phillips (1st choice)

Jack Kribbs (1st choice)

Kerry Kribbs (2nd choice)

Notes:

Historic Preservation Commission

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 1 Member</u>
Eugene Goetz	3/31/22	No	Lillian Goodnow
William James	3/31/22	Yes	William James
Sue McHugh	3/31/22	No	

Applicants:

Shalonda Williams (1st choice)

Notes: All members must have a demonstrated interest, competence, or knowledge in historic preservation. The Certified Local Government must document in writing its good faith effort to appoint professionals from the disciplines of architecture, history, architectural history, planning, archaeology, or other related disciplines, to the extent such professionals are available in the community and willing to serve. The CLG program recognizes that a mix of professional and lay members makes the strongest commission.

Housing Advocacy Commission

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Jamella Martin (at-large)	3/31/22	Yes	
Judith Whitehead	3/31/22	Yes	
Kyna Grubb	3/31/22	Yes	Kyna Grubb
Crystal Jackson	3/21/22	Yes	Crystal Jackson
Vacant	3/31/24	n/a	Jessica Cloward

Applicants:

Meghan Ketterman (2nd choice)
Jessica Cloward
Jack Kribbs (3rd choice)
Ebony Boyd (2nd choice)

Notes: Seats have been designated for representatives from Neighborhoods, Landlords and At-large.

Human Relations Council

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>All Seats Filled</u>
Gemale Black	3/31/22	Yes	Gemale Black
Bill Clements	3/31/22	Yes	Bill Clements

Applicants:

Michael Palmer (2nd choice)
Meghan Ketterman (1st choice)
James Paul (2nd choice)
Russell Michalec (2nd choice)
Kerry Kribbs (2nd choice)
Ebony Boyd (1st choice)

Notes: Eight members of the HRC are appointed by City Council and eight members are appointed by the HRC.

Hurley Park Advisory Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>All Seats Filled</u>
Gerry Hurley	3/31/22	Yes	Gerry Hurley
Julia Apone	3/31/22	No	Rena Taylor

Applicants:

Rena Taylor (3rd choice)
Matt Kelley (2nd choice)

Notes:

Parks and Recreation Advisory Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>All Seats Filled</u>
Beth Foreman	3/31/22	No	Ben King
Paul Woodson	3/31/22	No	DaNyia Richardson

Applicants:

Ben King (3rd choice)
Rena Taylor (2nd choice)
Dana Grubb
Eric Phillips (3rd choice)
Joe McKinney (2nd choice)
Carol Bachl
DaNyia Richardson

Notes:

Planning Board/Board of Adjustment

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 2 Members</u>
Patricia Ricks	3/31/22	Yes	Patricia Ricks
John Schaffer	3/31/22	No (See Note)	
Vacant	3/31/22	No	

Applicants:

Michael Palmer (1st choice)
 Gail Lenkiewicz (1st choice)
 Yvonne Dixon
 Daniel King (1st choice)
 Larry Cartner
 Russell Michalec (1st choice)
 David Midgley

Notes: The Planning Board requests the term limit for John Schaffer be waived. Mr. Schaffer currently serves as Chair of the Planning Board.

Transportation Advisory Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 1 Member</u>
Nan Buehrer	3/31/22	Yes	

Applicants:

Eric Phillips (2nd choice)

Notes: Membership shall be representative of the population of the service area and include representatives from human service agencies, transportation providers, business sector, government sector, and the public within the service area.

Tree Board

<u>Current Members</u>	<u>Term Expires</u>	<u>Eligible for Reappointment</u>	<u>Need 1 Member</u>
Tiffany Page	3/31/22	No	Matt Kelley
Katherine Boyd	3/31/22	Yes	

Applicants:

Ben King (2nd choice)
 Matt Kelley (1st choice)
 Joe McKinney (1st choice)
 Jack Kribbs (2nd choice)

Notes:

Carol

Bachl

Submission Date Feb 3, 2022 8:49 PM

First Name Carol

Last Name Bachl

E-mail carol.bachl@gmail.com

Home Phone 7047982333

Address 101 Canteberry Dr.

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Female

Place of Employment Retired

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? Lover of our parks and recreational facilities. Want to see continual growth and expand horizons in this endeavor.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you UNC graduate; MA in counseling, ASU; Tennis advocate for adults and youth; Advocate for recreation for all adults, youth, children.

in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Ebony

Boyd

Submission Date Mar 4, 2022 10:45 AM

First Name Ebony

Last Name Boyd

E-mail ebony.rivers13@gmail.com

Home Phone 7042583733

Address 221 Valentine Court

City Salisbury

State NC

ZIP Code 28147

Ethnicity African American

Gender Female

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Human Relations Council

Please indicate your #2 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or
As a proud product of Salisbury- A Knox and Salisbury High graduate, then returning to Salisbury to work and serve in leadership capacities within education (North, Knox and Summit Virtual Academy), public

Commission for which you are applying?

service (DSS, City of Salisbury HR) and volunteering (RHM, American Red Cross) I believe I will offer the board a diverse perspective on operational standards based on the experience I have with working in our community and surrounding cities. Public service is my passion and I'd be honored to join this board to help bring innovative, exciting and necessary conversations and actions to the work that is being done.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Education: Bachelors Degrees in Political Science and History from North Carolina Central University- Durham NC
Masters Degree Public Administration Concentration in Public Leadership & Management- Regent University, Virginia
Interests: Public Service, Youth Development, Community Service, Education
Skills/Areas of Expertise: Emotional Intelligence, Transformational Leadership, Organizational Strategist, Expert Collaborator, Budget Management, Training and Development, Non Profit Management, Relationship Builder and Engagement Specialist.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Dr. Larry Cartner

Submission Date	Feb 1, 2022 5:24 PM
First Name	Dr. Larry
Last Name	Cartner
E-mail	cartnerl@yahoo.com
Home Phone	3364078325
Address	906 Hidden Creek Cir
City	Salisbury
State	NC
ZIP Code	28147
Ethnicity	Caucasian/Non-Hispanic
Gender	Male
Place of Employment	Catawba College, SAS Institute of Cary, NC
Occupation	Retired School Superintendent
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Planning Board
Have you served on a board or commission of the City of Salisbury?	No
Why are you interested in serving on the Board or	I have experience in planning boards from my work as a superintendent of schools. I possess a working knowledge of analytics. As a retired

Commission for which you are applying?

public servant, I have the time and expertise to serve my city and community.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have prior experience with planning boards, and have a working knowledge of analytics.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Korey

Deese

Submission Date Oct 15, 2021 3:56 PM

First Name Korey

Last Name Deese

E-mail deese.korey@gmail.com

Home Phone 980-233-1705

Address 114 E. Miller St.

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Male

Occupation Quality/Testing

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? I love greenways, walking/running, and biking. I do it daily in and around Salisbury. I walk my dog through downtown every morning I frequent the greenway in concord where I work, and enjoy the ability greenways have to tie areas together

like for example Raleigh. I am interested in greenways for exercise and as well as for transportation/being a part of the community.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Have gone to conferences for Bike/Walk NC previously. Used to talk to Winston-Salems bike/walk coordinator years ago. Know Eric at Skinny Wheels quite well for roughly a decade. Getting to know the Rossers at the Pedal Factory. Previously biked you work. Previously worked for the city of Salisbury roughly 7 or so years ago, and know Stephen Brown well. I often biked to work during that time.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

JIMMY (DANA)

GRUBB

Submission Date Nov 4, 2021 2:01 PM

First Name JIMMY (DANA)

Last Name GRUBB

E-mail dgrubb11@twc.com

Home Phone 7042020739

Address 457 EASTWOOD DR,

City SALISBURY

State NC

ZIP Code 28159

Ethnicity Prefer not to answer

Gender Male

Place of Employment CAROLINA AIR SYSTEMS

Occupation MANAGEMENT/SALES

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or To help make Salisbury a great place & have a better quality of life.

Commission for which you are applying?

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

member of the board for corbin hills hoa -- own a business downtown salisbury --
coached many years of sports -- DJ events across the country --

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Meghan

Ketterman

Submission Date	Feb 4, 2022 8:23 AM
First Name	Meghan
Last Name	Ketterman
E-mail	Kettermans48@gmail.com
Home Phone	704-267-7152
Address	1809 fourth street
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Female
Place of Employment	Addiction Recovery Medical Services
Occupation	Counselor
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Human Relations Council
Please indicate your #2 preference:	Fair Housing Committee
Please indicate your #3 preference:	Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I am interested on serving on the board and or Commission to give back to the community that I live in. I have an extensive background in human services and feel that I can be a voice of advocacy.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

My skill set would be with education and communication on fair housing, and understanding resources to help link people in need to safe affordable housing. Community inclusion is an important part of what makes a city function well. Many agencies in our area would be able to provide support. Vaya is now the LME in our area and we can use that agency to help support the needs of our homeless community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Daniel King

Submission Date
Mar 15, 2021 3:30 PM

First Name Daniel
Last Name King
E-mail dksmilez29@gmail.com

Home Phone 9803187847
Address 706 e Cherry st

City Salisbury

State NC

ZIP Code 28144

Ethnicity African American

Gender Male

Place of Employment Pure vision barber studio

Occupation Barber

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Alternate Methods of Design Commission

Please indicate your #3 preference: Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I'm from East Spencer, but I've been in Salisbury all my life.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Bachelor criminal justice, Barber since 2010, athlete, musical artist

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Jack Kribbs

Submission Date Feb 15, 2022 8:49 PM

First Name Jack

Last Name Kribbs

E-mail jkribbs@aol.com

Home Phone 7047547043

Address 416 Camelot Drive

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Male

Place of Employment Retired

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)

Please indicate your #2 preference: Tree Board

Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I'd like to learn more about local government and now that I'm retired I have time to do so.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I am interested in the health benefits of having a greenway system, I like being outdoors and would like to encourage others to get out more, I am interested in plants and trees, and I also interested in fair, safe housing and believe everyone should have access.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Kerry

Kribbs

Submission Date	Feb 15, 2022 9:14 PM
First Name	Kerry
Last Name	Kribbs
E-mail	kerrylea@aol.com
Home Phone	704-213-3481
Address	416 Camelot Drive
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Female
Place of Employment	CCNC / CPESN
Occupation	Account Manager
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Human Relations Council
Please indicate your #2 preference:	Greenway Committee (No Requirement of Residency)
Have you served on a board	No

or commission of the City of Salisbury?

Why are you interested in serving on the Board or Commission for which you are applying?

I am applying for the HR Council in an effort to be proactive in improving relationships between people. I'm applying for the Greenway Committee in an effort to learn more about it and to encourage others to use it.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have an interest in bringing people together and currently work remotely on a team. I'm looking forward to meeting live in a community setting.
I also have an interest in learning more about the greenway and sharing the info with others so they can get active and enjoy the outdoors.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Gail

Lenkiewicz

Submission Date	Jun 2, 2021 3:08 PM
First Name	Gail
Last Name	Lenkiewicz
E-mail	gaillenkiewicz@gmail.com
Home Phone	484-388-9759
Business Phone	704-557-6276
Address	485 Cornwall Drive
City	Salisbury
State	NC
ZIP Code	28147
Ethnicity	Prefer not to answer
Gender	Prefer not to answer
Place of Employment	Prodigy Diabetes Care
Occupation	Executive Assistant
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	No
Please indicate your #1 preference:	Planning Board
Please indicate your #2 preference:	Community Appearance Commission
Please indicate your #3 preference:	Fair Housing Committee
Have you served on a board or commission of the City of Salisbury?	No

Salisbury?

Why are you interested in serving on the Board or Commission for which you are applying?

As a resident of Salisbury for almost 2 years now, the potential for the growth of the city is tremendous and I would like to be part of the decision making for that growth. The downtown area is one I absolutely love and would love to see it grow and flourish. Careful planning and decision making by the City is needed in order to make this happen.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

As EA to an entrepreneur who has his hands in everything which makes me flexible, open-minded, hardworking, competent, and dedicated. I possess key qualities like integrity and insight and I have a passion and deep interest in the mission of the city I reside in.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

joemckinney3@gmail.com

Joseph (Joe)

Submission Date	Apr 18, 2021 11:43 PM
First Name	Joseph (Joe)
Last Name	McKinney
E-mail	joemckinney3@gmail.com
Home Phone	7042990085
Address	1217 Edgedale Dr
City	Salisbury
State	NC
ZIP Code	28144
Ethnicity	Caucasian/Non-Hispanic
Gender	Male
Place of Employment	North Carolina Department of Agriculture
Occupation	Assistant Manager/ Logistics planner
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Tree Board
Please indicate your #2 preference:	Parks and Recreation Advisory Board
Please indicate your #3 preference:	Community Appearance Commission
Have you served on a board or commission of the City of Salisbury?	No
Why are you interested in serving	I attended the Salisbury dig it event and tree giveaway. I spoke with several

Why are you interested in serving on the Board or Commission for which you are applying?

I attended the Salisbury digs it event and tree giveaway. I spoke with several ladies, including mayor, about joining he board in regards to tree and community appearance. They said they'd love to have me based on my experience working for the NC Department of Agriculture. I've worked closely with the NC Forestry Service as well.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Community development, outdoor recreation availability, helping with community improvement projects.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

David

Midgley

Submission Date Mar 1, 2022 4:41 PM

First Name David

Last Name Midgley

E-mail davidrd8@yahoo.com

Home Phone 704-433-6878

Address 408 Trinity Oaks dr

City Salisbury

State NC

ZIP Code 28144

Ethnicity Caucasian/Non-Hispanic

Gender Male

Place of Employment Retired

Occupation I ternario al sales Mgr

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Parks and Recreation Advisory Board

Please indicate your #3 preference: Public Art Committee

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I am a community oriented person. I was a gal ad litum volunteer; volunteered at 2 elementary schools working with Spanish kids behind in reading;English; math. Past board member of family crises counseling. Last president of Kiwanis in Hanover pa. Fluent in Spanish past board member in Pa of drug alcohol abuse center l; past head of 3 Masonic bodies

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have travelled to over 100 countries. Am fluent in Spanish Have a graduate degree in international marketing; loves in another medium sized community in Hanover os. Been a resident here since 2005 have seen growth of Salisbury and am proud to be a resident here. I would like to give back to this community

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Michael

Palmer

Submission Date	Oct 14, 2021 2:43 PM
First Name	Michael
Last Name	Palmer
E-mail	mikeyboo.palmer@gmail.com
Home Phone	980-4448849
Address	209 Ceder DR
City	Salisbury
State	ND
ZIP Code	28147
Ethnicity	African American
Gender	Male
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	Yes
Please indicate your #1 preference:	Planning Board
Please indicate your #2 preference:	Fair Housing Committee
Please indicate your #3 preference:	Human Relations Council
Have you served on a board or commission of the City of Salisbury?	No

Why are you interested in serving on the Board or Commission for which you are applying?

To helping out our Community and serve the board to the best of my ability.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

Yes

If yes, explain conflict:

come to a common solution

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

James

Paul

Submission Date Feb 3, 2022 11:12 PM

First Name James

Last Name Paul

E-mail jimmypaul0666@yahoo.com

Home Phone 704 738 5261

Business Phone 704 738 5261

Address 175 Magnolia Circle

City Salisbury

State NC

ZIP Code 28147

Ethnicity African American

Gender Male

Place of Employment retiree

Occupation retiree

Do you reside within the City limits of Salisbury? Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Community Appearance Commission

Please indicate your #2 preference: Fair Housing Committee

Please indicate your #3 preference:

Human Relations Council

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

To help serve the community. I have retired from Freightliner (Daimler) Manufacturing Plant and hoping to serve my community in any way possible,

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Associate Degree from Spartan School of Aeronautics, Tulsa, Oklahoma (Aircraft Maintenance and AOS Degree from RCCC, Salisbury. willing to assist in any area possible.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Shalonda Williams

Submission Date	Oct 27, 2021 8:46 AM
First Name	Shalonda
Last Name	Williams
E-mail	msladie1981@gmail.com
Home Phone	7047715311
Address	1210 N. Main Street
City	Mint Hill
State	NC
ZIP Code	28144
Ethnicity	African American
Gender	Female
Place of Employment	Lowe's
Occupation	Online Merchandising Specialist
Do you reside within the City limits of Salisbury?	Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?	No
Please indicate your #1 preference:	Historic Preservation Commission
Please indicate your #2 preference:	Community Appearance Commission
Please indicate your #3 preference:	Fair Housing Committee

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

I've recently moved to Salisbury in a beautiful historic home on N. Main Street and 11th. The homes in this historic neighborhood have so much potential and its sad to see them not being taken care of. I would love to work with a preservation team and help bring things neighborhoods back to the beauty they once were

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I am interested in all things DIY and have a love for historic design features.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: Communications/Finance/SRU

Name of Presenter(s):

Requested Agenda Item: SRU Bill Payment Drop Boxes – Mayor’s Announcement

Description of Requested Agenda Item: The Salisbury Customer Service Center will phase out its utility payment drop boxes i Rowan County communities located outside the City limits on Friday, April 1, 2022. The dropbox located at the City Office Building at 132 North Main Street will remain open. Residents who use the drop boxes outside of the City limits will receive individual correspondence in advance of the remove. Residents are encouraged to visit salisburync.gov/billpay to set up free electronic bill pay or contact the Customer Service Center at 704-638-5233 for additional bill pay options.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

Contact Information for Group or Individual: Linda McElroy/Caren Lightfoot

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: March 15, 2022

Name of Group(s) or Individual(s) Making Request: Downtown Development Dept. & Downtown Salisbury, Inc., 501c3 partner

Name of Presenter(s): Announcement

Requested Agenda Item: Ring in the Spring

Description of Requested Agenda Item: Celebrate the warming weather by getting a free, professional photo with the Easter Bunny during the annual Ring in Spring Event. The event will take place on Saturday, March 26, from 11 a.m. to 2 p.m. at the Gateway Park located at the corner of E. Innes St. and Depot St. Spring crafts, snacks and family-friendly fun will also be available.

While you're in Downtown Salisbury you can spend the afternoon dining, shopping and strolling through the downtown boutiques and gift shops. For more information, visit: www.downtownsalisburync.com.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

Contact Information for Group or Individual: **Latoya Price 704-637-7814; latoya.price@salisburync.gov**

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

Salisbury City Council Agenda Item Request Form



For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason: