

Salisbury, North Carolina  
July 19, 2022

## **REGULAR MEETING**

**PRESENT:** Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Tamara Sheffield, Council Members Harry McLaughlin, David Post, and Anthony Smith; City Manager Jim Greene, Jr., City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

**ABSENT:** None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

## **PLEDGE OF ALLEGIANCE**

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

## **CHANGES TO THE AGENDA**

Mayor Alexander noted the following changes to the Agenda:

**Postpone:** Item 6q – Authorize the City Manager to approve a purchase order for Sourcewell Co-Op Contract 032119-CAT in an amount not to exceed \$227,902 for the purchase of a heavy equipment excavator.

## **ADOPTION OF THE AGENDA**

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt the Agenda as amended. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

## **PROCLAMATION**

Mayor to proclaim the following observance:

NATIONAL NIGHT OUT

August 2, 2022

## **CONSENT AGENDA**

### (a) Minutes

Approve Minutes of the regular meeting of June 21, 2022 and the special meeting of June 29, 2022.

### (b) Voluntary Annexation – Earnhardt Road

Receive a request for voluntary annexation of 65.276 acres on Tax Map 058 Parcel 089 located at 770 Earnhardt Road, and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31, FOR VOLUNTARY ANNEXATION OF TAX MAP 058 PARCEL 089, 65.276 ACRES LOCATED AT 770 EARNHARDT ROAD.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 41, and is known as Resolution 2022-31.)

### (c) Voluntary Annexation – Statesville Boulevard

Receive a request for voluntary annexation of 38.646 acres on Tax Map 330 Parcels 021 and 040 located on Statesville Boulevard, and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31, FOR VOLUNTARY ANNEXATION OF TAX MAP 330 PARCELS 021 AND 040, 38.646 ACRES LOCATED ON STATESVILLE BOULEVARD.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 42, and is known as Resolution 2022-32.)

(d) Voluntary Annexation – Stone Ridge Road

Receive a request for voluntary annexation of 16.797 acres on Tax Map 064 Parcel 0030100001 located on Stone Ridge Road, and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31, FOR VOLUNTARY ANNEXATION OF TAX MAP 064 PARCEL 0030100001, 16.797 ACRES LOCATED ON STONE RIDGE ROAD.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No.43, and is known as Resolution 2022-33.)

(e) Voluntary Annexation – 1215 Peeler Road

Receive the Certificate of Sufficiency for the voluntary annexation of Tax Map 408 Parcel 011 located at 1215 Peeler Road, and adopt a Resolution setting the date of the public hearing for August 2, 2022.

RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF 1215 PEELER ROAD, PARCELS 408 011 PURSUANT TO G.S. 160A-58.1.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 44, and is known as Resolution 2022-34.)

(f) Voluntary Annexation – 1465 Peeler Road

Receive the Certificate of Sufficiency for the voluntary annexation of Tax Map 406 Parcel 024 and Tax Map 410 Parcels 034 and 003 located at 1465 Peeler Road, and adopt a Resolution setting the date of the public hearing for August 2, 2022.

RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF 1465 PEELER ROAD, PARCELS 406 024, 410 034, 410 003 PURSUANT TO G.S. 160A-58.1.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 45-46, and is known as Resolution 2022-35.)

(g) Voluntary Annexation – Majolica Road

Receive the Certificate of Sufficiency for the voluntary annexation of Tax Map 451 Parcel 227 for Majolica Road and adopt a Resolution setting the date of the public hearing for August 2, 2022.

RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF TAX MAP 451 PARCEL 227, LOCATED ON MAJOLICA RD, PURSUANT TO G.S. 160A-31.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 47-48, and is known as Resolution 2022-36.)

(h) Voluntary Annexation – The Gables Phase 6

Adopt a Resolution setting the date of the public hearing for August 2, 2022 for the voluntary annexation of Tax Map 403 Parcel 192, The Gables Phase 6, located off of Faith Road.

RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF THE GABLES PHASE VI, OFF OF FAITH ROAD, PARCEL 403 192 PURSUANT TO G.S. 160A-58.1.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 49-50, and is known as Resolution 2022-37.)

(i) Incentive Request – Project Finishing

Receive an incentive request for a North Carolina Rural Building Reuse Grant and a Level 1 Incentive Grant for Project Finishing and set a public hearing for August 2, 2022 to receive public input. The company will apply for the North Carolina Rural Building Reuse Grant in the amount of \$150,000 that will be awarded to the City of Salisbury to disburse to the company. The City will satisfy its required match by hiring a grants administrator in an amount not to exceed \$6,000.

(j) Right-of-Way Encroachment

Approve a Right-of-Way encroachment by Level 3 on Mocksville Avenue near North Craige Street in accordance with Section 11-24(27) of the City Code, subject to approval by the North Carolina Department of Transportation.

(k) Parking – Depot Street

Adopt an Ordinance amending Section 13-354 (parking limited to 30 minutes) and Section 13-357 (parking limited to two hours between 8:00 a.m. and 6:00 p.m.) for the west side of the 300 block of Depot Street.

ORDINANCE AMENDING CHAPTER 13, ARTICLE X, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO PARKING.

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No. 158 and is known as Ordinance 2022-54.)

(l) Contract – Advance Property Solutions, LLC

Award a contract to Advance Property Solutions, LLC in the amount of \$115,820 for mowing and lawn care services at Salisbury-Rowan Utilities' facilities.

(m) Purchase Order – Carus

Authorize the City Manager to approve a purchase order for Carus in an amount not to exceed \$108,570 for the purchase of Zinc Orthophosphate.

(n) Purchase Order – Brenntag Mid-South

Authorize the City Manager to approve a purchase order for Brenntag Mid-South in an amount not to exceed \$148,500 for the purchase of Sodium Bisulfite.

(o) Purchase Order – G20 Technologies

Authorize the City Manager to approve a purchase order for G20 Technologies in an amount not to exceed \$255,000 for the purchase of Aluminum Chlorohydrate.

(p) Purchase Order – North Carolina Statewide Vehicle Contract

Authorize the City Manager to approve a purchase order for North Carolina Statewide Vehicle Contract 070A in an amount not to exceed \$59,954.30 for the purchase of a high roof cargo van for the Facilities Maintenance Department.

(q) Purchase Order – Sourcewell Co-Op

Authorize the City Manager to approve a purchase order for Sourcewell Co-Op Contract 032119-CAT in an amount not to exceed \$227,902 for the purchase of a heavy equipment excavator. *This item was postponed.*

(r) Purchase Order – North Carolina Sheriff's Association Contract

Authorize the City Manager to approve a purchase order for the North Carolina Sheriff's Association Contract 23-07-0421 in an amount not to exceed \$130,000 for the purchase of a yard leaf machine from Jet-Vac.

(s) Purchase Order – North Carolina Statewide Vehicle Contract

Authorize the City Manager to approve a purchase order for the North Carolina Statewide Vehicle Contract 202100002 in an amount not to exceed \$256,339.44 for the purchase of seven Ford Police Interceptor Utility all-wheel drive vehicles.

(t) Purchase Order – North Carolina Statewide IT Procurement

Authorize the City Manager to approve a purchase order for the North Carolina Statewide IT Procurement in an amount not to exceed \$134,795.80 for the Microsoft Licensing Renewal for FY2022-2023.

(u) Purchase Order – Rowan County Landfill

Authorize the City Manager to approve an open purchase order for the Rowan County Landfill in an amount not to exceed \$442,000 for landfill charges.

(v) Purchase Order – Republic Services of North Carolina

Authorize the City Manager to approve an open purchase order for Republic Services of North Carolina in an amount not to exceed \$618,000 for curbside recycling.

(w) Purchase Order – Henson's Inc.

Authorize the City Manager to approve an open purchase order for Henson's Inc. in an amount not to exceed \$126,500 for grinding services.

(x) Updated Charter – Centralina Regional Council

Adopt a Resolution ratifying the updated charter of Centralina Regional Council.

RESOLUTION RATIFYING THE UPDATED CHARTER OF CENTRALINA REGIONAL COUNCIL.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 51, and is known as Resolution 2022-38.)

Thereupon, Councilmember McLaughlin made a **motion** to adopt the Consent Agenda as amended. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

**PUBLIC COMMENT**

Mayor Alexander opened the floor to receive public comments.

Mr. Tim Coffey, Salisbury Pride, thanked Council for its support and words of encouragement for the attendees of the Salisbury Pride Festival. He thanked City staff for its dedication to keeping attendees safe.

Dr. Kendall Mobley asked Council to consider the creation of an Equity Council in which community leaders and City personnel would have the authority to enact policies and practices that support equity and racial justice.

There being no one else to address Council, Mayor Alexander closed the public comment session.

## **DIVERSITY, EQUITY AND INCLUSION UPDATE**

City Manager Jim Greene thanked Dr. Kendal Mobley and Dr. Susan Lee for working with the City to address Diversity, Equity, and Inclusion (DEI). He added DEI is a critical topic for the City and a priority for Council. He noted DEI Director Anne Little has been in her current position for approximately seven months and during that time many things have been accomplished. He stated staff is working to create programs that are inclusive, fair, and equitable.

Ms. Little thanked Council for its commitment to DEI, and she presented a timeline of events that have taken place over the past two years:

- June 2020 – In a *Salisbury Post* “My Turn” article Mayor Alexander wrote that “Collectively as a Council, what we do support and agree on, is supporting policies that encourage being inclusive of all cultures and backgrounds within our City departments and enterprises.”
- August 2020 – Councilmembers and staff participated in the Actions in Faith and Justice “Community Equity Forum: Heart of Democracy”
- November 2020 – Staff identified consulting firms to work with the Police Department and Chief Stokes selected WPR Consulting, LLC (WPR)
- January 2021 – WPR began work with the Salisbury Police Department
- July 2021 – WPR presented a comprehensive report to Council and recommended:
  - The City designate staff and funding for DEI programs throughout the City
  - Prioritize and identify funding commitments
  - Designate a DEI Director to lead development and implementation of a strategic plan
  - Establish departmental liaisons to identify improvement areas
- August 2021 – Provided support for Actions in Faith and Justice’s Community Remembrance Project, a collaboration with the Equal Justice Initiative that led to a Marker of Remembrance being placed at the intersection of Church and Liberty Streets
  - The Public Arts Commission endorsed the project and staff coordinated the permitting process, installed the marker, and participated in the weekend’s events
- September 2021 – Former City Manager Lane Bailey, Assistant City Manager Zack Kyle, Human Relations Manager Anne Little and WPR began discussions to create an action plan
- October 2021 – Police Department staff engaged in Diversity, Equity, Inclusion and Justice (DEIJ) training
- November 2021 – Former City Manager Lane Bailey announced the creation of a DEI Department and named Human Relations Manager Anne Little as Director
- December 2021 - 42 department leaders and senior level staff members participated in DEIJ training
- January 2021 – Outlined the DEI department objectives during Council’s Retreat
- July 2022 – The DEI department was funded and approved for an additional position

Ms. Little reviewed the actions Council has taken:

- The City was the first sponsor of the Rowan Chamber of Commerce Minority Business Council
- Introduced two programs to assist local minority and women-owned businesses
  - 1MBB and Kiva
- Adopted a Non-Discrimination Ordinance in 2021
- Approved the DEI budget and created an additional DEI position

Ms. Little noted the HRC:

- Hosted a quarterly meeting of the State Human Relations Councils
- Partnered with the Police Department to host a Fair and Impartial Policing Workshop
- Hosted community events, forums, and celebrations
- Provided volunteers, information, and support for community events, including the Pride Festival, Juneteenth, and La Voz Unida

Ms. Little indicated the Parks and Recreation Department:

- Upgraded its entertainment selection process to insure a better catalogue of locally diverse artists from all forms of performance art
- Enhanced its ongoing partnership with the NAACP, including hosting the Juneteenth Festival at Bell Tower Green Park and providing the Kid Zone games
- Welcomed the Pride Festival to Bell Tower Green Park; provided event support and hosted the Kid Zone games
- Staff attended DEI training hosted by the North Carolina Parks and Recreation Association

Ms. Little stated the Fire Department:

- Named Wesley Jackson Fire Department Recruiter
- Streamlined and improved application-to-onboarding processes at the Fire Department
- Enhanced the Fire Department's presence in the community
- Strengthened the Fire Department's alignment with community organizations, including the NAACP

Ms. Little noted the Human Resources Department has been intentional in its recruiting efforts and has established recruiting and retention committees. She pointed out the Finance Department implemented the Share2Care Program to assist local families with their water bills. She stated the Public Works Department received a Stormwater grant to assist low-income communities that are typically located near flood prone areas, and broadened recruitment efforts to attract a more diverse candidate pool.



Ms. Little noted she and Transit Director Rodney Harrison assisted with DEI sessions at the North Carolina Public Transit Authority Conference and shared information regarding the City's DEI plans and implementation. She pointed out:

- All transit vehicles are equipped in accordance with Americans with Disabilities Act standards
- Transit offers individualized paratransit service for citizens with special needs
- Utilizes translators and a language line translation service

Ms. Little indicated the Communications Department:

- Established a promotional campaign of monthly commemorations, including features to highlight Black History Month, Hispanic Heritage Month, Asian American and Pacific Islander Month, Women's History Month, Juneteenth, and Pride
- Addressed language and ability barriers with the website and informational materials
- Created a resource guide (in two languages) for distribution to City residents

Ms. Little stated the Engineering Department:

- Awarded a contract for sidewalk construction on Ryan Street
- Added stamped crosswalks downtown and at the intersection at Fred M. Evans Pool
- Included bike lanes and sharrows along a 17-block section of Main Street
- Received bids for construction of the sidewalk on Lash Drive

Ms. Little indicated Downtown Salisbury, Inc. (DSI):

- Encouraged the use of minority and women owned business loans and grant programs
- Promoted and implemented a more diverse marketing campaign
- Participates in the Minority Business Council
- Intentional about creating inclusive and diverse committees

Ms. Little referenced the Police Department:

- Intentional recruitment of diverse police officer candidates; of 21 hires, 11 (52%) were from gender or racial groups less represented in the Police Department ranks
- Hired a Lieutenant to lead the Police Department's DEI and organizational development; created an internal DEI Task Force
- Completed a disciplinary assessment audit to identify potential bias
- The Chief's Advisory Board is active and diverse, with 17 minority members (68%) of the 25 total members
  - The Advisory Board meets bi-monthly and has reviewed several aspects of Police Department operations for citizen input in police policy and procedures

Ms. Little stated the Community Planning Services Department:

- Partnered with DEI to host a funding roundtable to support housing services for those in need and/or facing discrimination
- Changed housing grant guidelines to include renters
- 2040 Comprehensive Plan includes an equitable and inclusive community section
- Provided CARES Act funding to organizations that serve diverse populations
- Broadened advertising and information distribution to include intentional outreach for Spanish speaking citizens.

Ms. Little noted the DEI Department:

- Assisted with a Duke Energy grant for diversity and inclusion
- Facilitated a West End Community meeting on Safety Within Our Community; participated in the Salisbury Branch of American Association of University Women (AAUW) program on diversity and equity in the community
- Met with representatives of Actions in Faith and Justice in January to provide information on the DEI Department
- Provided ongoing counsel and support for DEI programs
- Assisted with application review and awarding of Community Development Block Grant (CBDG) funds

Ms. Little pointed out:

- The Community Appearance Commission (CAC) planted flowers around the Marker of Remembrance
- Staff volunteered during the Juneteenth and Pride Festivals to ensure the City had a strong presence at both events
- Staff volunteered and created materials in Spanish for the La Voz Unida
- Police Department secured grant funding for a full-time Homeless Liaison position
- Homeless Liaison, Community Planning, and Human Relations have assisted with two Homeless Resource Fairs
- Management Team served staff during the Employee Appreciation Flavor Tour to celebrate the diverse flavors of Team Salisbury
- Interim City Manager Brian Hiatt hosted a Leader's Summit for senior and mid-level managers to provide updates on the 2022 Council priorities, MAPS Pay Study and budget process along with information and plans from the DEI Department

Ms. Little referenced ongoing work and future plans:

- The DEI Department will work on a strategic plan, initiate staff engagement and training and launch a staff DEI committee
- Plans are underway for Council and the HRC to participate in DEIJ training
- The HRC will request updates to the current Ordinance that will empower them as lead for human rights issues to support Council priorities and identified community issues

- Formalize a response and intake process related to the Nondiscrimination Ordinance and fair housing
- Review City practices and policies to ensure equitable access
- Increase opportunities for community dialog and engagement
- Hire a Human Relations Specialist
- Parks and Recreation, DEI and Downtown Development are collaborating on plans for an International Festival of Cultures
- The City Manager's engagement with Racial Equity Rowan continues
- The Police Department and DEI will be working on a grant to secure additional funding for City-wide DEI programs

Ms. Little noted key external alliances include the Government Alliance for Racial Equity, the International Association of Official Human Rights Agencies, the National Association of Human Rights Workers North Carolina Chapter, and the North Carolina State Human Relations Commissions.

Mayor Alexander requested the information be placed on the website for public review.

Councilmember Smith stated cities and corporations are being intentional regarding DEI. He added the work is unprecedented, and he commended staff and Council for its work to further DEI in the City. He commented there is much to be done, and he looks forward to working to close the gaps in the community. Ms. Little agreed, and she stated the work must be consistent and transparent.

Mayor Alexander thanked Ms. Little for her presentation, and she recognized representatives from WPR who were in the audience.

Mayor Pro Tem Sheffield pointed out a DEI Department and departmental positions, such as the City's Homeless Advocate and a Victim's Advocate, have been created to further DEI. She stated the work began in 2019 and she is grateful for everyone who has worked to promote the cause.

Mr. Willie Ratchford, WPR Consulting, commended Council for its support of the Police Department and DEI. Dr. Anthony Wade, WPR Consulting, indicated the City needs to do a better job telling its story.

### **RECOGNITION – RETIRING POLICE CAPTAIN MELONIE THOMPSON**

Police Chief Jerry Stokes recognized Captain Melonie Thompson for 28 years of service to the Salisbury Police Department. He stated Captain Thompson was Salisbury's first female officer to be promoted to Captain and a crucial part of the community where she served on many different boards and committees. He commented she currently serves as secretary for the Terry Hess House Child Advocacy Center. He added it has been a blessing working with Captain Thompson, and he thanked her for her positive impact on the community.

Thereupon, Councilmember McLaughlin made a **motion** to issue retiring Captain Melonie Thompson her sidearm and badge. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

Councilmember Smith thanked Captain Thompson for her service and devotion to the community.

Mayor Pro Tem Sheffield thanked Captain Melonie Thompson for being a Salisbury Pride ally and community advocate.

Mayor Alexander stated Captain Thompson is an excellent grant writer, and she thanked her for everything she has done for the Salisbury Police Department.

Councilmember Post thanked Captain Thompson for utilizing her time and talents to serve the community.

Councilmember McLaughlin noted Captain Thompson has served as a voice for community members. He stated that 28 years in law enforcement is not easy, and he thanked her for her dedication to the community.

### **HEALTHIEST EMPLOYER AWARD**

Human Resources Director Ruth Kennerly and Human Resources Analyst II Jennifer Silva addressed Council regarding Salisbury receiving the Healthiest Employer Award.

Ms. Silvia stated the award recognizes employees and organizations taking a proactive approach to employee health and wellbeing. She explained employees were assessed on a broad spectrum of wellness and worksite health initiatives. She thanked the Health and Wellness Committee, Piedmont Pharmaceutical Care Network, and the City's Nurse Practitioner for serving as a driving force in implementing health initiatives. She added some of these initiatives include move challenges, the waist and weight incentive program, and a quarterly City Health and Wellness newsletter.

Ms. Silvia stated this year's application focused on the employer's response to COVID-19. She commented that department and employee efforts have positively impacted employee health and wellness and provided cost savings for the City.

Mayor Alexander congratulated employees for participating and, she stated initiatives help to lower health insurance premium costs.

City Manager Jim Greene congratulated the Human Resources Department and thanked it for all it does for the City.

## **BENCH RENAMING**

Administrative Services Director Kelly Baker addressed Council regarding the recommendation from the Community Appearance Commission to place a plaque on the bench in front of Fuller's Market in memory of Mr. Joseph Heilig. Ms. Baker stated the 30-day comment period ended July 8, 2022, and of the comments received, five were in favor and one was opposed.

Thereupon, Councilmember Smith made a **motion** to rename the bench located in front of Fuller's Market in memory of Joseph Heilig. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

## **LAND DEVELOPMENT ORDINANCE TEXT AMENDMENT – CHAPTER 4 SECTION 4.9 SUBDIVISION AND INFRASTRUCTURE**

Community Planning Services Director Hannah Jacobson presented information regarding a proposed text amendment to Chapter 4 of the Land Development Ordinance (LDO) related to the sidewalk payment-in-lieu program. She indicated walkability, mobility, and connectedness are goals outlined in the Vision 2020 Comprehensive Plan and the draft Forward 2040 Plan. She pointed out the LDO requires sidewalks in most new developments with a few exceptions for residential lots and minor subdivisions.

Ms. Jacobson pointed out Chapter 4.9 of the LDO explains the sidewalk payment-in-lieu program is to be used in limited circumstances to allow the developer to pay a fee instead of installing the required sidewalks. She noted the fee received will be used for future sidewalk construction to assist in filling in the gaps in other parts of the City.

Ms. Jacobson explained in February 2022 Council approved changes to the sidewalk payment-in-lieu program regarding how fees are calculated due to increased construction costs. She added the fees are now based on labor and material at the time of construction.

Ms. Jacobson stated the text amendment is proposed to clarify the limited circumstances in which the payment-in-lieu program can be considered such as where an impeding road widening is taking place and impracticality due to topography and environmental constraints. She indicated it is proposed to eliminate the phrase that allows the program to be used if there are no existing sidewalks to which to connect. She added there is a need to allow the incremental building of a sidewalk network and the payment-in-lieu program to be used as an exception.

Ms. Jacobson noted at its May 24, 2022 meeting Planning Board recommended approval of the text amendment as being consistent with the Vision 2020 Comprehensive Plan.

Mayor Alexander convened a public hearing after due notice regarding the proposed text amendment.

There being no one to address Council, Mayor Alexander closed the public hearing.

Councilmember McLaughlin stated the City Council hereby finds and determines that adoption of an Ordinance to amend the Land Development Ordinance of the City of Salisbury as underlined or stricken herein is reasonable, in the public interest, and is consistent with the Vision 2020 Comprehensive Plan. Thereupon, Councilmember McLaughlin made a **motion** to adopt an Ordinance amending Chapter 4 Section 4.9 Subdivisions and Infrastructure of the Land Development Ordinance of the City of Salisbury, North Carolina

**ORDINANCE AMENDING CHAPTER 4 SECTION 4.9 SUBDIVISIONS AND INFRASTRUCTURE OF THE LAND DEVELOPMENT ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA.**

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No. 159-160 and is known as Ordinance 2022-55.)

**COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME PROGRAM FUNDS ACTION PLAN AND BUDGET**

Community Planning Services Director Hannah Jacobson presented an overview of the Community Development Block Grant (CDBG) and HOME Program Funds Action Plan and budget. She stated the 30-day public comment period closed on July 13, 2022 and no substantial comments were received. She indicated the budget is the same as was presented at Council's June 22, 2022 meeting.

Ms. Jacobson pointed out the City will receive \$514,920 in CDBG and HOME Program funds, and she explained the proposed funding amounts of each program.

Ms. Jacobson reviewed the proposed funding amounts in the CDBG budget:

- Owner-Occupied Rehabilitation Program - \$149,706.60
- West End Community Garden - \$45,000
- Public Service Agencies - \$43,500
  - Rowan Helping Ministries – \$12,500
  - Community Care Clinic - \$7,000
  - Prevent Child Abuse Rowan - \$5,000
  - Meals on Wheels - \$7,000
  - One Love, Inc. - \$12,000
- Debt Service – Final Park Avenue Loan Payment - \$14,395
- Program Administration - \$58,150.40

Ms. Jacobson then reviewed the proposed funding amounts in the HOME Program budget:

- New Construction Program - \$132,611
- Down Payment Assistance Program - \$60,000
- Program Administration - \$11,557

Ms. Jacobson asked for Council's approval of the CDBG and the HOME Program Funds Action Plan and budget which will be submitted to the U.S. Department of Housing and Urban Development (HUD) upon approval.

Councilmember Post asked about the allocation of fair housing funds. Ms. Jacobson pointed out the allocation of the fair housing funds will include housing activities and will likely be coordinated with the Human Relations Specialist and the Housing Planner once they are hired.

Thereupon, Councilmember Post made a **motion** to approve the FY2022-2023 Action Plan and Budget for the use of Community Development Block Grant (CDBG) and HOME Program funds from the U.S. Department of Housing and Urban Development. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

### **UPDATE – SHAY CROSSING PHASE 1**

City Engineer Wendy Brindle addressed Council regarding Shay Crossing Phase 1. She explained in March the final plat was approved which allowed construction to begin. She displayed a map of the area, and she pointed out Phase 1 and its proximity to Earnhardt and Stokes Ferry Roads.

Ms. Brindle stated the developer is requesting the City accept the streets so the homes of finished construction can obtain Certificates of Occupancy. She explained the Land Development Ordinance (LDO) states a Certificate of Occupancy cannot be issued unless the street is maintained by the City and staff is working with the developer regarding infrastructure concerns.

Ms. Brindle noted City Attorney Graham Corriher has worked with Shay Crossing attorneys to develop an agreement for maintenance and acceptance. She pointed out the City will also need to establish stop conditions. She requested Council consider approving an agreement regarding the acceptance and maintenance of the streets for Shay Crossing Phase 1 and adopting an Ordinance to establish stop conditions.

Thereupon, Councilmember Post made a **motion** to approve an agreement between the City of Salisbury, True Homes, LLC and Dependable Development, Inc. for Shay Crossing Phase 1. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

Thereupon, Councilmember Post made a **motion** to adopt an Ordinance amending Section 13-332, Article X, Chapter 13 of the Code of the City of Salisbury, relating to stop signs. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

ORDINANCE AMENDING SECTION 13-332, ARTICLE X, CHAPTER 13 OF THE CODE OF THE CITY OF SALISBURY, RELATING TO STOP SIGNS.

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No.161 and is known as Ordinance 2022-56.)

## **UNIFORM CONSTRUCTION STANDARDS REVISIONS**

Salisbury-Rowan Utilities (SRU) Assistant Director Jason Wilson and Engineer Ashley Webb addressed Council regarding Uniform Construction Standards. Mr. Wilson stated staff is preparing to update the Construction Standards Manual. He explained in the current economy it has been difficult to obtain materials, and staff has received requests for alternates that are not allowed in the Uniform Construction Standards.

Ms. Webb reviewed the proposed changes, and she pointed out the alternates were selected in collaboration with consultants and other municipalities:

- Provide alternative pipe material options for certain installations
  - Will help alleviate supply chain challenges
  - Some uses will require SRU approval
  - Some uses will require special testing procedures
  - Selected in collaboration with consultants and other municipalities
  - Alternative materials will not jeopardize the integrity of SRU's system
- Minor revisions to various other standards and details
  - Remove conflicting requirements and redundancies
  - Clarify standards with multiple interpretations
  - Correct recurring issues seen in recent development

Ms. Webb explained:

- SRU compiled revisions from various City staff
- Draft revisions were provided to the Technical Review Committee (TRC) for review
- TRC subcommittee met to discuss changes
- Final draft was provided to TRC members (vote not required)

Ms. Webb noted upon approval from Council:

- Changes are effective immediately
  - Projects currently under review may elect to use new materials
  - Approved projects may need to submit a revised plan
- Engineering to hire a consultant for full overhaul of the Uniform Construction Standards
  - Roadway and storm drainage updates still needed
  - Continue correcting conflicts and redundancies
  - Reorganize and improve the layout/readability
  - Create checklists and supplementary documents



Councilmember Post clarified the proposed change of materials is going from steel pipes into a very strong plastic PVC pipe. Mr. Wilson noted the City is predominately a ductile iron pipe system which is preferred for water and sewer lines. He pointed out pipe materials have evolved over time and staff proposes allowing alternatives in certain situations. Mr. Post asked about the life expectancy of PVC pipe as opposed to a metal pipe. Mr. Wilson stated the life expectancy is comparable, and he added staff is specifying a thicker wall for gravity sewer lines. Mr. Post then asked about supply chain issues. Mr. Wilson stated the shortage seems to be labor related.

Mayor Pro Tem Sheffield thanked staff for its presentation and for working across departments to develop solutions. Mayor Alexander agreed, and she thanked staff for using a situation that was bad for the development community to improve the process.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to approve revisions to the Uniform Construction Standards. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

### **FUNDING AGREEMENTS**

City Attorney Graham Corriher stated Council has a line item in its budget for special project funding. He explained there is a new state law that requires recusal when councilmembers serve on the board of directors for nonprofits. He noted the allocations are listed as separate motions so any councilmember who also serves on one of the boards can recuse themselves from voting on a particular contract.

Mr. Corriher noted the agreements for Council's consideration are for the Salisbury Community Development Corporation (CDC), Rufty Holmes Senior Center, Horizons Unlimited, and the Rowan Arts Council.

Mayor Alexander asked to recuse herself from voting on the funding agreement for the Salisbury CDC. Thereupon, Mayor Pro Tem Sheffield made a **motion** to recuse Mayor Alexander. Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (4-0)

Thereupon, Councilmember McLaughlin made a **motion** to authorize the City Manager to enter into a funding agreement for the allocation of special project funds for the Salisbury CDC. Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (4-0)

Thereupon, Mayor Pro Tem Sheffield made a **motion** to reinstate Mayor Alexander. Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (4-0)

Councilmember Post asked to recuse himself from voting on the funding agreement for the Rufty Holmes Senior Center. Thereupon, Mayor Pro Tem Sheffield made a **motion** to recuse Councilmember Post. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin and Smith voted AYE. (4-0)

Thereupon, Councilmember McLaughlin made a **motion** to authorize the City Manager to enter into a funding agreement for the allocation of special project funds for the Rufty Holmes Senior Center. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin and Smith voted AYE. (4-0)

Thereupon, Mayor Pro Tem Sheffield made a **motion** to reinstate Councilmember Post. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin and Smith voted AYE. (4-0)

Thereupon, Councilmember Smith made a **motion** to authorize the City Manager to enter into a funding agreement for the allocation of special project funds for Horizon's Unlimited. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

Thereupon, Councilmember McLaughlin made a **motion** to authorize the City Manager to enter into a funding agreement for the allocation of special project funds for the Rowan Art's Council. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

#### **CITY ATTORNEY'S REPORT**

City Attorney Graham Corriher had nothing to report to Council.

#### **CITY MANAGER'S REPORT**

City Manager Jim Greene thanked City Attorney Graham Corriher for his work to interpret a new state law regarding funding agreements and ensuring the City is compliant. Mayor Alexander noted the new state law has provided Council an opportunity for feedback and accountability from the groups that receive the funding. She also thanked Mr. Corriher for all he does for the City.

#### **COUNCIL COMMENTS**

Councilmembers had no comments.

#### **MAYOR PRO TEM'S COMMENTS**

Mayor Pro Tem Sheffield requested an update regarding development and road concerns on Old Mocksville Road at 7<sup>th</sup> Avenue Street. City Manager Jim Greene noted staff will provide an update to Council.

Mayor Pro Tem Sheffield thanked staff for the great work it does for the City and the support the departments have for each other.

Mayor Pro Tem Sheffield thanked the City for its support for Salisbury Pride. She added the City had booths set up during the festival and there was great support from the County and the City. She thanked the City for supporting her as a member of LGBTQ community. She also pointed out Police Captain Melonie Thompson received the Salisbury Pride Ally award, and she thanked her again for her service to the community.

### **MAYOR'S ANNOUNCEMENTS AND COMMENTS**

Mayor Alexander thanked staff for all it does for the City, and she thanked City Manager Jim Greene, Jr for his leadership.

(a) **Cultivating Community Conversations**

Mayor Alexander announced the second "Cultivating Community Conversations" will be held Thursday, July 28, 2022 at 5:30 p.m. at Cannon Park and the Park Avenue Community Center located at 632 Park Avenue. Residents who serve on the Police Chief's Advisory Board will lead open discussion between police officers and residents. Food will be served.

(b) **National Night Out**

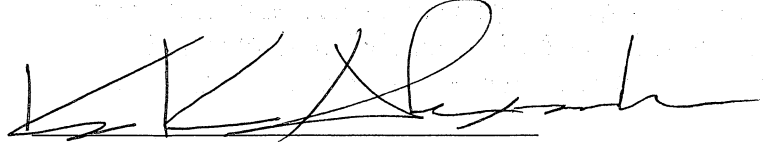
Mayor Alexander announced the City of Salisbury, the Salisbury Police Department and the Human Relations Council will host a National Night Out Event and Community Resource Fair on Tuesday, August 2, 2022 beginning at 6:00 p.m. at Bell Tower Green Park. The Community Resource Fair will include a giveaway event providing back packs full of school supplies. There will be food and activities for the entire community. Local resource agencies will also be on hand for the event.

Mr. Greene thanked Diversity, Equity and Inclusion Director Anne Little, Police Chief Jerry Stokes, and staff for its dedication and working the upcoming National Night Out event. He indicated the Council meeting on August 2, 2022 will begin at 3:00 p.m. so Council and the public can attend the event at Bell Tower Green and other events throughout the community.

## **ADJOURNMENT**

Motion to adjourn the meeting was made by Councilmember Post. Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers McLaughlin, Post and Smith voted AYE. (5-0)

The meeting was adjourned at 8:14 p.m.

  
Karen Alexander, Mayor  
Kelly Baker, City Clerk