

Salisbury, North Carolina
November 14, 2013

SPECIAL MEETING

PRESENT: Mayor Paul B. Woodson Jr., Presiding; Council Members Mayor Pro Tem Maggie A. Blackwell, Karen Kirks Alexander, William (Pete) Kennedy, and William Brian Miller; City Manager Doug Paris; City Clerk Myra B. Heard; and City Attorney F. Rivers Lawther, Jr.

ABSENT: None

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Woodson at 2:00 p.m. The invocation was given by Mayor Woodson.

SALISBURY TRANSIT SYSTEM - COMMUNITY TRANSPORTATION PROGRAM GRANT APPLICATION

Public Services Director Tony Cinquemani and Transit Manager Rodney Harrison addressed Council regarding the FY2015 Community Transportation Program (CTP) Grant. Mr. Harrison offered a Voluntary Title VI Public Involvement Form to the public for its review and completion. He indicated the City must submit a CTP grant application each year, and he reviewed the highlights of the CTP grant:

- North Carolina Department of Transportation Public Transportation Division
- Application submitted each year for approval
- Major funding source for transit system
 - Administrative
 - Operating
 - Capital

Mr. Harrison discussed the projected funding allocations:

	<u>Federal</u>	<u>State</u>	<u>Local</u>
Administrative	80%	5%	15%
Operating	20%	0%	80%
Capital	80%	10%	10%

Mr. Harrison then reviewed the funding allocations:

FY2015

Administrative	\$213,828	
Operating	721,141	
Capital	<u>72,950</u>	
Total	\$1,007,919	City's Share \$616,283

FY2014

Administrative	\$213,828	
Operating	721,141	
Capital	<u>191,294</u>	
Total	\$1,126,263	City's Share \$628,118

Grand Total of Difference	(\$118,344)
City's Share of Difference with Reimbursement	(\$11,835)

Mr. Harrison pointed out the City's commitment is less than the previous year. He discussed budget changes (before reimbursements):

Administration

FY15	\$213,828
FY14	<u>\$213,828</u>
	\$0

Operating

FY15	\$721,141
FY14	<u>\$721,141</u>
	\$0

Mr. Harrison then reviewed the capital budget changes (before reimbursements):

Three additional shelters, trash cans, benches	\$40,500
Google Transit	5,087
Spare parts for buses	4,550
Surveillance/AVAS System and spare parts	13,403
Office furniture/equipment	<u>9,410</u>
Total	\$72,950

Requested FY2014: \$191,294 – a decrease of \$118,344

Mr. Harrison noted the projected funding allocations:

	Federal	State	Local
<u>Administrative</u>	<u>80%</u>	<u>5%</u>	<u>15%</u>
2014-2015 (\$213,828)	\$171,062	\$10,691	\$32,075
2013-2014 (\$213,828)	\$171,062	\$10,691	\$32,075
<u>Operating</u>	<u>20%</u>	<u>0%</u>	<u>80%</u>
2014-2015 (\$721,141)	\$144,228	\$0	\$576,913
2013-2014 (\$721,141)	\$144,228	\$0	\$576,913
<u>Capital</u>	<u>80%</u>	<u>10%</u>	<u>10%</u>
2014-2015 (\$72,950)	\$58,360	\$7,295	\$7,295
2013-2014 (\$191,294)	\$153,035	\$19,129	\$19,130

Mr. Harrison reviewed the CTP Grant Commitment

Salisbury Transit Shared Expenses	\$616,283
Less:	
Projected State Maintenance Assistance Program	-205,765
Projected Fare and Other Revenue	-90,000
City of Salisbury Commitment	<u>\$320,518</u>

Mr. Harrison stated Fixed Route Ridership decreased in the current year due to the loss of Congestion, Mitigation, Air Quality (CMAQ) funds for ozone action days and the implementation of the Lash Drive project. He explained in FY2012 there were 22 ozone action days where free bus rides were offered when ozone levels reached orange or red status. He noted during the implementation of the Lash Drive project ridership decreased, but pointed out adjustments were made to the bus schedules and ridership is increasing. Mr. Harrison reviewed the ridership data:

	<u>Fixed Route</u>	<u>American with Disabilities Act (ADA)</u>
FY2013	191,981	5,594
FY2012	231,136	5,450
FY2011	220,278	7,292
FY2010	182,294	7,587
FY2009	176,856	8,381
FY2008	170,521	8,664

Mayor Woodson indicated transit ridership declined significantly in FY2013. Mr. Harrison agreed and he added ridership decreased approximately 17 percent or by 39,000 riders.

City Manager Doug Paris noted for years residents of Lash Drive requested transit service to their community. He pointed out Council's goal was to implement the service without increasing the General Fund budget. He explained the transit routes Council approved to provide service to the Lash Drive community provide fewer trips per day, resulting in decreased daily ridership. He stated Transit is serving a broader area with fewer daily trips.

Mayor Pro Tem Blackwell asked about the adjustments to increase ridership. Mr. Harrison stated reduced travel time and bus schedule changes were implemented that allow buses to arrive and depart the transfer site at the same time making transfers easier for commuters.

Ms. Blackwell clarified the City does not qualify for free transit service on ozone action days. Mr. Harrison stated the City has exhausted its funding. Ms. Blackwell asked if the City would be eligible for funding in the future. Mr. Harrison indicated he is researching grants and possible funding sources.

Mr. Cinquemani stated FY2012 ozone action days increased ridership. He noted residents were aware of the service and would call the City to determine when they could ride the bus for free. He pointed out ozone action days gave additional residents the opportunity to utilize transit service.

(b) Mayor Woodson convened a public hearing, after due notice thereof, to receive comments regarding Salisbury Transit System's proposed 2015 Community Transportation Program Grant Application.

There being no one to address Council, Mayor Woodson closed the public hearing.

Councilmember Kennedy pointed out the City of Salisbury is one of the smallest cities with a transit system and should be commended for offering the service to its citizens.

Thereupon, Mr. Kennedy made a **motion** to adopt a Resolution seeking permission to apply for Community Transportation Program funding, and to enter into agreement with the North Carolina Department of Transportation, to provide the necessary assurances and the required local match. Ms. Blackwell seconded the motion.

Councilmember Alexander pointed out transit service is a benefit to the community that is funded 50 percent by the City, and 50 percent by Federal and State resources. Mr. Kennedy added transit service brings people downtown where they spend money and generate sales tax revenue.

Messrs. Kennedy, Miller, and Woodson, and Meses. Alexander and Blackwell voted AYE.
(5-0)

RESOLUTION SEEKING PERMISSION TO APPLY FOR COMMUNITY TRANSPORTATION PROGRAM FUNDING, ENTER INTO AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, PROVIDE THE NECESSARY ASSURANCES AND THE REQUIRED LOCAL MATCH
(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 23, and is known as Resolution 2013-16)

MAYOR'S ANNOUNCEMENTS

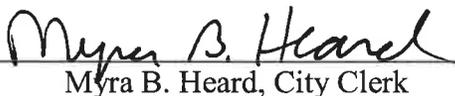
There were no announcements.

ADJOURNMENT

Motion to adjourn the meeting was made by Ms. Blackwell seconded by Ms. Alexander. All council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 2:17 p.m.



Paul B. Woodson, Jr., Mayor



Myra B. Heard, City Clerk