

Salisbury, North Carolina
August 2, 2011

REGULAR MEETING

PRESENT: Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem Maggie A. Blackwell, Councilmen William (Pete) Kennedy, and Paul B. Woodson, Jr.; Interim City Manager Doug Paris; City Clerk Myra B. Heard; and City Attorney F. Rivers Lawther, Jr.

ABSENT: Councilman William Brian Miller

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Councilman Kennedy.

PLEDGE OF ALLEGIANCE

Mayor Kluttz recognized Boy Scout Blake Billings from Troop 443, and she invited him to lead those present in the Pledge of Allegiance to the United States flag. She thanked Mr. Billings and noted the City is very proud of him.

RECOGNITION OF VISITORS

Mayor Kluttz welcomed all visitors present.

OATH OF OFFICE ADMINISTERED TO INTERIM CITY MANAGER DOUG PARIS

Mayor Kluttz administered the Oath of Office to Doug Paris, officially swearing him in as Interim City Manager for the City of Salisbury, as his wife Melissa held the Bible.

Mayor Kluttz stated Council is very proud of Mr. Paris and looks forward to working with him as Interim City Manager. She thanked him for all he is doing for the City.

Mayor Kluttz recognized Mr. Paris' family who were in attendance.

SUMMER YOUTH PROGRAM

Parks and Recreation Department Secretary Kathy Seybold, and Personnel Analyst Michelle Balknight addressed Council regarding the Summer Youth Employment Program. Ms. Seybold thanked those who made the Summer Youth Program a success. She indicated, with assistance from the Human Resources Department, students were interviewed, and selections were made based on income qualifications and personal interviews. She stated five students were placed in different departments throughout the City. She thanked the Community Development Corporation staff, the City of Salisbury, and the Woodson Foundation for funding the program.

Ms. Seybold stated one of Council's goals is youth mentoring, and this program is a good example of how the City can make a difference in the lives of youth. She stated she hopes this has been a good experience for the students, by providing extra income and job skills for their future. She indicated it has been a pleasure to work with the students and all those who were involved in making the program a success.

Ms. Balknight stated participants in the program are residents of the City of Salisbury between the ages of 16 and 18. She read some of the positive comments regarding the students received from their department supervisors. She pointed out the program is a recruitment tool for the City, and a real-life experience for the youth. She noted this is the third year of the program. Mayor Kluttz presented each student with a Certificate of Appreciation:

Ms. Jazmine Campbell, third year	Customer Service
Mr. Joseph Wiggins, third year	Engineering
Ms. Kayla Ferguson,	Public Services, Waste Management Division
Ms. Koneisha Jones	Public Services, Fleet Division
Mr. D'Shawn Jordan	Parks and Recreation Department

Ms. Balknight thanked each student for participating in the program, and indicated she hopes they all become City of Salisbury employees.

Mayor Kluttz congratulated the students. She stated she hopes the students will consider employment with the City of Salisbury upon completion of their education. She thanked staff and the Management Team for working with the youth, and the Woodson Foundation for its contribution.

PROCLAMATIONS

Mayor Kluttz proclaimed the following observance:

BOWLING WEEK
NATIONAL NIGHT OUT

July 30 - August 6, 2011
August 2, 2011

CONSENT AGENDA

(a) Approval of Minutes

Approve Minutes of the Regular Meetings of July 7, and July 19, 2011.

(b) Temporary Street Closure for National Night Out.

Approve closing the 1400 block of Walker Street, Tuesday, August 2, 2011, from 5:00 p.m. until 8:00 p.m. to facilitate a National Night Out celebration.

(c) Closing an alley located in the 100 block of South Lee Street

Receive a petition to close an alley in the 100 block of South Lee Street, and adopt a Resolution setting a public hearing for September 6, 2011.

RESOLUTION PERTAINING TO THE PROPOSED CLOSING OF ALLEY IN THE 100 BLOCK OF SOUTH LEE STREET AND SETTING A PUBLIC HEARING FOR SEPTEMBER 6, 2011.

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 20, and is known as Resolution 2011-20.)

Thereupon, Mr. Woodson made a **motion** to adopt the Consent Agenda as presented. Mr. Kennedy seconded the motion. Messrs. Kennedy and Woodson, and Meses. Blackwell and Kluttz voted AYE. (4-0)

PURCHASE OF JOHNSON MODEL VT-650 STREET SWEEPER

Purchasing Manager Anna Bumgarner and Fleet Services Manager Jake Sterling addressed Council regarding the purchase of a Johnson Model VT-650 Street Sweeper. Ms. Bumgarner stated the Street Sweeper is scheduled for replacement as part of the vehicle replacement schedule this year, and will replace a 2001 Street Sweeper that is currently out of service in the Street Department. She noted the purchase will be made on a piggy-back contract.

Mayor Pro Tem Blackwell asked Ms. Bumgarner to explain a piggy-back contract. Ms. Bumgarner stated the North Carolina General Statutes allow local governments to purchase from vendors who have contracted to furnish the item to any other state or local government unit within the last 12 months.

Thereupon, Mr. Kennedy made a **motion** to adopt a Resolution authorizing the purchase of a Johnson model VT-650 Street Sweeper for the City of Salisbury Street Department. Ms. Blackwell seconded the motion. Messrs. Kennedy and Woodson, and Meses. Blackwell and Kluttz voted AYE. (4-0)

RESOLUTION AUTHORIZING THE PURCHASE OF A JOHNSON MODEL VT-650 STREET SWEEPER FOR THE CITY OF SALISBURY STREET DEPARTMENT.

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 21, and is known as Resolution 2011-21.)

PURCHASE OF JOHN DEERE 410J BACKHOE LOADER

Purchasing Manager Anna Bumgarner addressed Council regarding the purchase of a John Deere 410J Backhoe Loader. She stated the Backhoe Loader is for the Street Department and will be purchased using a United States General Services Administration (GSA) Contract. She noted the Backhoe Loader is an addition to the Street Department and is included in the budget to help with increased workloads for sidewalk and pothole repairs.

Thereupon, Mr. Woodson made a **motion** to adopt a Resolution authorizing the purchase of a John Deere 410J Backhoe Loader for the City. Mr. Kennedy seconded the motion. Messrs. Kennedy and Woodson, and Mses. Blackwell and Kluttz voted AYE. (4-0)

RESOLUTION AUTHORIZING THE PURCHASE OF A JOHN DEERE 410J BACKHOE LOADER FOR THE CITY OF SALISBURY STREET DEPARTMENT.

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 22, and is known as Resolution 2011-22.)

TIME EXTENSION – NORTH CAROLINA DEPARTMENT OF TRANSPORTATION-GRANTS CREEK GREENWAY

Engineer Patrick Ritchie informed Council the City has been working with the North Carolina Department of Transportation (NCDOT) to construct Phase II of Grants Creek Greenway. He noted the Greenway utilizes Federal American Recovery and Reinvestment Act (ARRA) funds. He explained the project is under construction, but the City's municipal agreement has a completion date of July 25, 2011. He informed Council NCDOT has agreed to extend the project completion date until November 1, 2011 to allow the City to complete the project and obtain the inspections needed for reimbursement. He requested Council authorize the Mayor to execute a supplemental municipal agreement with NCDOT to extend the construction period for Grants Creek Greenway Phase 2, Project EB-3308.

Thereupon, Ms. Blackwell made a **motion** to authorize the Mayor to execute a supplemental municipal agreement with NCDOT to extend the construction period for the Grants Creek Greenway Phase 2, Project EB-3308. Mr. Kennedy seconded the motion. Messrs. Kennedy and Woodson, and Mses. Blackwell and Kluttz voted AYE. (4-0)

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Mayor Kluttz presented candidates for West End Neighborhood Transformation Plan Steering Committee.

Upon a **motion** by Mr. Woodson, seconded by Ms. Blackwell, and with Messrs. Kennedy and Woodson and Mses. Blackwell and Kluttz voting AYE, the following appointments were made to the West End Neighborhood Transformation Plan Steering Committee.

Councilman William Kennedy
Mayor Susan Kluttz
Ms. Dee Dee Wright, West End Community Organization
Ms. Fanny Butler, West End Community Organization
Ms. Ashley Brewer, Civic Park Apartments
Ms. Latricia Bernhardt, Civic Park Apartments
Dr. Jimmy Jenkins, Sr., President, Livingstone College
Dr. Carol Spalding, President, Rowan Cabarrus Community College
Ms. Shirley Johnson, Salisbury Community Development Corporation (CDC) and West End Community Organization
Mr. Paul Russo, Director Veterans Administration (VA) Hospital
Mr. Bob Roakes, Board Member Salisbury Housing Authority
Ms. Jo Ann Diggs, Interim Director Salisbury-Rowan Community Action Agency
Ms. Ida Finger, Salisbury-Rowan Community Action Agency
Ms. Amy Smith, Rowan Health Department

Mayor Kluttz noted two names may be added to the West End Neighborhood Transformation Plan Steering Committee at a later date.

INTERIM CITY MANAGER'S COMMENTS

(a) Sidewalks for Lee Street

Interim City Manager Doug Paris stated in February 2011, during the annual Outcomes and Goals Setting Retreat, Council discussed sidewalks and renovations to Lee Street. He explained the plans were in place but the City lacked the needed funding. He announced the City has received a grant and he invited Urban Design Planner Lynn Raker to give an update on the sidewalk project and explain the needed Municipal Agreement.

Ms. Raker stated over the past 12 years the City has been able to renovate approximately 12 blocks in the downtown area through a combination of North Carolina Department of Transportation (NCDOT) enhancement funds and other sources. She noted the 300 and 400 Blocks of Lee Street, which is also known as the Rail Walk District, were not included in the project. She indicated the improvements have been on Downtown Salisbury Inc.'s (DSI) wish list for 10 years, and on the City's Council Goals for approximately three years, but the timing of the projects and the traditional funding sources have not worked out. She noted in the past five

years \$3,000,000 has been invested in private sectors on this block including art galleries, studios, the Black Box Theater, National Sportscasters and Sportswriters Association (NSSA) office and Integro Technologies. She stated jobs have more than doubled, with over 70 jobs being added on this block. She noted the expanded Police Department anchors the south end of the 300 Block of Lee Street and explained it is a vital transportation and pedestrian access route.

Ms. Raker noted in 2009 the City partnered with a private owner in the 300 Block of Lee Street to bury utility lines so the utility poles could be removed from the narrow sidewalks on the east side of the street. She explained the utility pole removal was the first step in the rehabilitation of the streetscape. She stated staff submitted a request for State contingency funds from NCDOT, and she explained these funds are for unexpected projects and address concerns such as safety and economic vitality. Ms. Raker noted the City was awarded a grant for \$290,000 to provide these improvements. She noted these funds are offset by the previous private contribution of \$27,000 and public contributions totaling \$123,000. She presented Council with a copy of the Municipal Agreement for the grant. She stated staff recommends authorizing the Mayor to enter into a Municipal Agreement with the NCDOT. She stated staff will present updates throughout the process.

Mayor Kluttz noted Project Rail Walk has been recognized nationally by Amtrak magazine. She explained this magazine goes to all Amtrak employees in the nation and Project Rail Walk was noted as a very exciting economic development project in the vicinity of a train depot.

Mayor Pro Tem Blackwell commended Ms. Raker's initiative and dedication to the project, as well as Representative Warren and Senator Brock for their support. Mayor Kluttz acknowledged NCDOT Secretary of Transportation Eugene A. Conti Jr. Ms. Raker acknowledged Interim City Manager Doug Paris and Councilman Brian Miller, and thanked NCDOT Division Engineer Pat Ivey for his guidance.

Thereupon, Mr. Woodson made a **motion** to execute the contract for \$290,000 for Lee Street project. Ms. Blackwell seconded the motion. Messrs. Kennedy and Woodson, and Meses. Blackwell and Kluttz voted AYE. (4-0)

(b) Funding for Rowan Arts Council

Community Planning Services Director Joe Morris noted Council decided during its Budget workshop to withhold funding for the Rowan Arts Council until reorganizational work could be done. He stated the City has been working with a group from Rowan Arts Council, Rowan County Convention and Visitors Bureau, and Salisbury Tourism and Cultural Development Authority on a proposed operational model for the Rowan Arts Council. Mr. Morris displayed a chart explaining the proposed operational model, and noted the three major funding sources for the Rowan Arts Council:

- City of Salisbury \$40,500 (43%)
- North Carolina Arts Council and Grass roots \$31,119 (33%)
- County of Rowan \$22,500 (24%)

Mr. Morris noted the appropriation from the City of Salisbury and Rowan County will be made to the Salisbury Tourism Development Authority. He indicated a reconstituted Arts Council will be created with the following appointments:

- Four appointees from Salisbury Tourism Development Authority
- Four appointees from Rowan County Tourism Development Authority
- Five appointees from the Rowan Arts Council

Mr. Morris indicated the Rowan County Convention and Visitors Bureau (CVB) will provide the following support:

- Administrative
- Bookkeeping
- Office space
- Equipment and overhead
- Marketing expertise

Mr. Morris noted the ultimate goal is to reduce overhead cost to the Rowan Arts Council to allow more of the grass-roots funding to go directly to arts organizations within the community.

Mr. Morris stated the City's distribution is made on a quarterly basis and members of the arts community are in need of the distribution for cash flow purposes. He explained, based on progress made in the reorganization of the Rowan Arts Council, staff is recommending Council release the first quarterly payment of \$10,125. He noted the allocation is used as a needed match for grass-roots grants.

Mayor Kluttz thanked Mr. Morris and everyone who worked on this project. She stated she supported releasing the first quarter payment.

By consensus, Council agreed to release the first quarterly payment of \$10,125 to the Rowan Arts Council.

(c) Temporarily discontinue the addition of fluoride to the potable water supply.

Utilities Director Jim Behmer stated Salisbury-Rowan Utilities (SRU) currently adds fluoride to the potable water supply at the Water Treatment Plant. He noted in order to facilitate an assessment of the existing equipment and the fluoridation process, SRU has notified the North Carolina Department of Environment and Natural Resources (NCDENR) of its intention to temporarily suspend the addition of fluoride. He explained the tanks must be completely empty in order to do a thorough assessment. He noted Council authorized the addition of fluoride to the potable water supply in 1951.

Mayor Pro Tem Blackwell pointed out fluoride was not readily available in 1951 when the program began, but today it can be found in toothpaste and mouthwash. Mr. Behmer agreed.

Councilman Woodson asked how long the temporary suspension is anticipated to last. Mr. Behmer stated the system will be taken down and thoroughly assessed to determine what needs to be done to repair the feed system. He noted the results will be brought back to Council as a capital project. He estimated the project should take three months.

By consensus, Council agreed for staff to proceed with the temporary suspension of fluoride to the potable water supply.

MAYOR'S ANNOUNCEMENTS

(a) National Night Out

Mayor Kluttz announced the Salisbury Police Department, in cooperation with the Salisbury Parks and Recreation Department, will host National Night Out Tuesday, August 2, 2011, from 6:00 p.m. until 8:00 p.m. Participating neighborhoods will have cookouts, games/events, and visits from the Salisbury Fire Department, McGruff the Crime Dog, Salisbury Police officers, and the Salisbury Police Chief.

(b) Summer Night Out

Mayor Kluttz announced Downtown Salisbury, Inc. will host Summer Night Out Friday, August 5, 2011, from 5:30 p.m. until 9:00 p.m. in downtown Salisbury.

(c) Request for Citizen Input

Mayor Kluttz announced Springstead and Associates will host a meeting to receive citizen input concerning the qualities, qualifications, and experience City Council should consider when selecting the new City Manager. The meeting will be held Wednesday, August 10, 2011 at 5:00 p.m. in City Council Chambers, and the public is encouraged to attend.

Councilman Woodson asked if a public notice was placed in the Salisbury Post. City Clerk Myra Heard stated a public notice ran Saturday, July 30, 2011, and will run again Saturday, August 6, 2011. She indicated the notice is also on the City of Salisbury's website. Mayor Pro Tem Blackwell added the notice was also posted on Facebook.

Councilman Kennedy stated Council will not take any official action at the meeting. Mayor Kluttz explained Council will be present but will not speak or take any action. She encouraged the public to participate.

(d) Salisbury Rowan 2011 Crossroads Classic Bike Race

Mayor Kluttz announced Salisbury Rowan Convention and Visitors Bureau is sponsoring the 2011 Giordana Crossroads Classic Bike Race August 4 through 7, 2011. The downtown criterium will be held in downtown Salisbury Thursday, August 4 beginning at 6:00

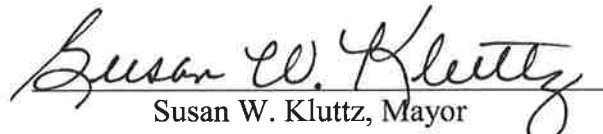
p.m. The High Rock Road Race will begin at 8:30 a.m. Saturday, August 6, 2011 and the City Park Circuit will begin at 8:30 a.m. Sunday August 7, 2011.

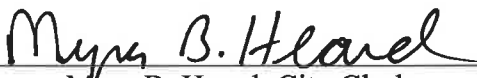
(e) Candidates Information Session

Mayor Kluttz announced a Candidates Information Session will be held in August. She noted City Clerk Myra Heard will be contacting all the candidates to find the date that will work best.

ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Woodson, seconded by Mr. Kennedy. All council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 4:50 p.m.


Susan W. Kluttz, Mayor


Myra B. Heard, City Clerk