

Salisbury, North Carolina  
October 4, 2011

## **REGULAR MEETING**

**PRESENT:** Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem Maggie A. Blackwell, Councilmen William (Pete) Kennedy, William Brian Miller and Paul B. Woodson, Jr.; Interim City Manager Doug Paris; City Clerk Myra B. Heard; and City Attorney F. Rivers Lawther, Jr.

**ABSENT:** None

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Councilman Kennedy.

## **PLEDGE OF ALLEGIANCE**

Mayor Kluttz led those present in the Pledge of Allegiance to the United States flag.

## **RECOGNITION OF VISITORS**

Mayor Kluttz welcomed all visitors present.

## **CHANGES TO THE AGENDA**

Mayor Kluttz noted the following changes to the Agenda:

Delete – Item 11 Council to consider a Budget Ordinance Amendment to the FY2011-2012 budget regarding a change in rental fees for the Civic Center.

Add – Council to go into closed session to consult with an attorney as allowed by NCGS 143-318.11(a)(3).

## **EXCHANGE STUDENTS FROM BRUNSBUTTEL, GERMANY**

Mayor Kluttz recognized exchange students from Brunsbuttel, Germany, and she welcomed Salisbury High School teacher Ms. Adair Doran. Ms. Doran described the activities the students have participated in during their visit to the United States and the City of Salisbury. She indicated the purpose of the student exchange is to create global awareness between the two societies, students, and teachers. She stated in May 2012 students and teachers from Salisbury High School plan to travel to Brunsbuttel, Germany as part of the exchange program. Ms. Doran introduced German exchange teachers, Ms. Gonde Detlefsen and Mr. Frank Goede. Ms. Detlefsen then introduced the students: Mr. Thore Schmidt, Mr. Kevin Vollsen, Mr. Joshua Schramm, Mr. Lukas Rohwer, Mr. Thies Busch, Mr. Daniel Lazuk, Mr. Karsten Timm, Mr. Timm Schoening, Miss Marlene Scheer, Miss Claudia Weinekoetter, Miss Claere Brahms, Miss Jasmin Krueger, Miss Verena Engel, Miss Alina Keck, Miss Laura Peters, Miss Anna Schaefer, Miss Kim Mewes, Miss Alina Rehder, Miss Vanessa Knapp, and Miss Katharina Gruber.

Mayor Kluttz welcomed the students and presented each one with an official City of Salisbury lapel pin. She noted the students met with her before the Council meeting, and she was very impressed with the group. She informed Council the students gave her gifts from the Mayor of Brunsbuttel, Germany, and she presented an official City of Salisbury Plate for the students to present to the Mayor of Brunsbuttel. She thanked Mayor Pro Tem Blackwell, City Engineer Dan Mikkelson and all the parents and students from Salisbury High School who are graciously hosting the German students and teachers in their homes.

## **PROCLAMATIONS**

Mayor Kluttz proclaimed the following observances:

MENTAL ILLNESS AWARENESS WEEK	October 2–8, 2011
FIRE PREVENTION WEEK	October 9-15, 2011
ROWAN BLUES AND JAZZ SOCIETY DAY	October 15, 2011

## **CONSENT AGENDA**

(a) Approval of Minutes

Approve Minutes of the Regular Meeting of September 20, 2011 and the Special Meetings of September 20 and 22, 2011.

(b) Temporary Street Closure – Rowan Blues and Jazz Festival

Close a portion of the 200 block of West Fisher Street from Church Street to just east of the Wrenn House parking lot, and the parking spaces on the west side of the 100 block of South Church Street Friday, October 14, 2011 from 12:00 midnight until Saturday, October 15, 2011 at 12:00 midnight for the Rowan Blues and Jazz Festival.

(c) Temporary Street Closure-BlockWork Neighborhood Improvement Program

Close the 200 and 300 blocks of South Shaver Street Saturday, October 22, 2011 from 8:00 a.m. until 4:00 p.m. for the Community Appearance Commission and the Neighborhood Leaders Alliance BlockWork neighborhood improvement program.

(d) Temporary Street Closure-Building Maintenance

Close the 100 block of West Council Street Tuesday, October 25, 2011 and, if needed, Wednesday, October 26, 2011 from 8:00 a.m. until 5:00 p.m. to replace the chiller on the roof located at 132 North Main Street.

Thereupon, Mr. Woodson made a **motion** to adopt the Consent Agenda as presented. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

**BLOCKWORK NEIGHBORHOOD IMPROVEMENT PROGRAM**

Mayor Kluttz welcomed Community Appearance Commission (CAC) Chair Barbara Perry and Urban Design Planner Lynn Raker to present an update regarding the BlockWork neighborhood improvement program scheduled for October 22, 2011. Ms. Perry explained that BlockWork is a grass-roots program of the CAC's Neighborhood Leaders Alliance (NLA) and the Rowan County United Way and is designed to bring community supporters together to promote cleaner and safer neighborhoods, one block at a time.

Ms. Perry noted neighborhood leaders submitted applications, and after careful review the selection committee chose the 300 block of South Shaver Street for its demonstrated need, potential impact, and project feasibility. She explained the 200 block of South Shaver Street was added at the request of the Brooklyn South Square Neighborhood team leaders. She noted approximately 80 volunteers will spend the day making improvements to the properties on the two blocks.

Ms. Perry stated Block Captains and City staff met with property owners to evaluate their needs and design a work plan. She noted projects include exterior repairs such as painting, porch repair, picket fence installation, sidewalk improvements, landscaping work and cleaning grass out of gutters and sidewalk edges. She explained City staff and Block Captains have recruited crew leaders to direct the specific projects and to help finalize the work plans. She noted the crew leaders are residents or former residents of the 200 and 300 Blocks of Shaver Street, and she displayed photographs of the sites for work and described the work that is to be done at each location.

Ms. Perry explained October 22, 2011 is also Make a Difference Day, a national day of helping others. She noted the BlockWork program will take place from 8:00 a.m. until 4:00 p.m. and will partner with the United Way of Rowan County for volunteers. She added the BlockWork program is funded by the Blanche and Jullian Robertson Foundation, the Woodson Foundation and other local sponsors.

Mayor Kluttz stated the BlockWork program is very exciting. She thanked Ms. Perry, Ms. Raker and everyone who is working on the project. She noted the completion of this project will help generate enthusiasm and future support of the BlockWork program. Mayor Pro Tem Blackwell asked Ms. Perry to update Council following the completion of the work.

Ms. Perry noted anyone interested in volunteering can contact the Planning Department or call Ms. Lynn Raker at (704) 638-5235 for an application.

Councilman Woodson thanked Ms. Perry for her leadership and all she does for the City of Salisbury.

Mayor Pro Tem Blackwell noted the program has already shown benefit as one of the neighborhoods not selected for the program made improvements to their neighborhood independently of the BlockWork Program. Councilman Kennedy stated volunteers help to make Salisbury special.

### **JERSEY CITY NEIGHBORHOOD INTERSECTION IMPROVEMENT PROJECT**

Urban Design Planner Lynn Raker addressed Council regarding the Jersey City Neighborhood Intersection Improvement Project. She noted on September 26, 2011 construction began at the Jersey City Neighborhood intersection, and she indicated traffic controls are now in place for the project.

Traffic Engineer Wendy Brindle explained two incidents involving tractor trailer trucks have occurred on the initial detour route. She noted a new detour has been implemented that directs the trucks to Grove Street and left on Cemetery Street eliminating the sharp turn at the intersection of Mocksville Avenue and Craige Street.

Mayor Kluttz explained the Jersey City Neighborhood is a historic neighborhood with a large business located behind it, and in order to access the business the trucks must come through the neighborhood. Ms. Brindle noted the new route is a little longer, but should address the concerns at this intersection. She stated emergency services and the Rowan-Salisbury School System can continue to use these roads while the "local traffic only" barricades are in place.

Mayor Kluttz explained the City has focused on the Jersey City Neighborhood for many years. She noted the City purchased properties in the area in an effort to promote development, but the development did not progress as Council had hoped. She indicated the Jersey City Neighborhood is an important area, and she pointed out the neighborhood serves as an entrance from Shoher Bridge to the northern part of Salisbury and the north area neighborhoods. She stated it is important for the City to focus on the Mocksville Avenue Corridor and suggested the Planning Board look at a small area plan to determine if zoning changes need to be made or for other suggestions to enhance development.

Councilman Woodson agreed with Mayor Kluttz. He noted the City had hoped medical offices or small businesses would locate to the area, but the growth did not happen. He indicated he thinks a small area plan is a great idea.

Mayor Kluttz noted the small area plan would give Council the opportunity to control the growth when the economy recovers and development begins again.

Councilman Miller asked if the Jersey City Neighborhood was identified as a likely area for medical offices during the Land Development Ordinance (LDO) process.

Community Planning Services Director Joe Morris stated it is appropriate to look at the land development pattern in the area and review the zoning. He explained past Councils worked to maintain the residential property adjacent to West Cemetery Street. He stated there are environmental concerns at one of the sites, and noted the industrial facility that adjoins this neighborhood. He stated it is appropriate for the Planning Board to review and recommend a future land use plan for the area. He noted the zoning may be correct, but the Planning Board will review it and report back to Council.

By consensus, Council agreed to ask the Planning Board to review the zoning in the Jersey City Neighborhood and recommend a future use plan to Council.

Ms. Raker stated the underground storm drainage had been evaluated, and it was determined the cost was feasible to address the issue. She explained a conflict was found with the sanitary sewer lines, but staff was able to make improvements to the storm drainage system. She noted Salisbury-Rowan Utilities (SRU) replaced old terracotta sewer pipe with ductile iron, improving the drainage system in the entire intersection.

Mayor Kluttz thanked Ms. Raker for being comprehensive with the project.

### **PURCHASE OF FLOWAY-3 STAGE BOWL ASSEMBLY**

Purchasing Manager Anna Bumgarner and Salisbury-Rowan Utilities (SRU) Director Jim Behmer addressed Council regarding the purchase of a Floway-3 stage bowl assembly for SRU. Ms. Bumgarner stated the Floway-3 stage bowl assembly is needed for use at a raw water pump station to maximize the flow capacity and provide sufficient redundancy for the critical infrastructure. She noted the equipment was formally bid September 20, 2011, and Charles R. Underwood, Incorporated was the lowest responsive, responsible bidder. She explained the purchase of the Floway-3 stage bowl assembly is included in the budget for the FY2011-2012.

Councilman Kennedy stated in the future he would like to see a photograph of equipment to be purchased. He explained a photograph would help Council understand how the equipment is used and how the purchase will benefit the City.

Mr. Behmer explained the Floway-3 stage bowl assembly is a rebuilt portion of the pump used to maximize the efficiency of the pumps. He explained the pump is actually in pieces and parts, and a substantial portion of the purchase price is labor.

Thereupon, Ms. Blackwell made a **motion** to authorize the purchase of a Floway-3 stage bowl assembly for Salisbury-Rowan Utilities in an amount not to exceed \$120,873. Mr.

Woodson seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

**RESOLUTION AUTHORIZING THE PURCHASE OF A FLOWAY-3 STAGE BOWL ASSEMBLY FOR SALISBURY-ROWAN UTILITIES.**

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No 26, and is known as Resolution 2011-26.)

**BUDGET ORDINANCE AMENDEMENT REGARDING CHANGE IN RENTAL FEES FOR THE CIVIC CENTER**

This item was omitted.

**BOARDS AND COMMISSIONS**

No appointments were made to Boards and Commissions.

**INTERIM CITY MANAGER'S COMMENTS**

(a) Centralina Council of Governments Membership Service Hours

Interim City Manager Doug Paris stated at the September 20, 2011 meeting Council agreed to allocate 30 of its Centralina Council of Governments (COG) Membership Service Hours to be used for a Rowan County United Way Needs Assessment. He noted at that meeting Councilman Woodson requested the number of hours the City had used in previous years.

Community Planning Services Director Joe Morris explained COG is an organization of 13 counties in North Carolina that works on regional planning efforts. He added the COG provides services such as training, studies, regional planning efforts, assistance with housing and Council on Aging activities. He explained the City's financial participation in the COG entitles the community to 60 membership service hours annually. He noted since FY2005-2006 the City has had 420 hours available and has used 224.5, or approximately 53% of the available hours.

Mr. Morris explained the COG approached the City to determine if it would be willing to donate 30 hours to be used for the Rowan County United Way Needs Assessment. He noted Rowan County withdrew membership from COG which resulted in the loss of the membership hours that were previously allocated for the study. Mayor Kluttz commented the City is taking on a responsibility that has been historically handled by Rowan County.

Mr. Morris noted the City is initiating a new program for the Advisory Commission on Housing and will be able to utilize the remaining hours for training.

Councilman Miller stated 60 hours should be sufficient for the training for the Better Housing Commission and to allocate for the United Way Needs Assessment. Mr. Morris noted the School of Government also offers some options for training in addition to COG membership hours.

Councilman Kennedy stated it is important for the City to maintain membership in the COG because it is regional and allows the City to reach out and help other cities. He noted the City of Salisbury does not want to be an island, but needs to reach out and help other cities.

(b) 911 Dispatch

Interim City Manager Doug Paris indicated a ¼-cent sales tax referendum was passed in Rowan County to help fund a new jail annex and to enhance the emergency radio system. He explained the County currently uses the City's radio system, but the system has dead spots in parts of the County. He noted the County put together the tax referendum proposal to enhance the City's radio system to cover those dead spots. He indicated it also included the purchase of radios, and the proposal was passed with the help of public safety organizations.

Mr. Paris informed Council that Rowan County is now ready to move forward in spending these funds and decided to use a portion of the funds to build a new 911 facility. He stated the City received a request from the County to co-locate or consolidate its 911 service under Rowan County in the new facility.

Mr. Paris noted Rowan County operates a primary Public Safety Access Point (PSAP). He explained 911 calls are directed to the PSAP, which then dispatches the Salisbury Fire Department, the Rowan County Sherriff's Department, and volunteer fire departments throughout the County. He indicated Rowan County's current 911 facility is located at the Rowan County Sherriff's Department, and the City operates a secondary 911 facility across the street at the Salisbury Police Department. He noted PSAP facilities are funded by 911 fees collected in conjunction with telephone bills. He explained the County receives these 911 fees to fund equipment, software, furniture and training, while staff is funded through general governmental funds or tax money. He stated because the City's facility is a secondary PSAP, both the equipment and personnel are paid from general governmental revenues. He pointed out because of the proximity of the City's PSAP to the County's, the City is not eligible to apply for the 911 funds. He added the City could apply to be a back-up PSAP and would receive the same funding the County receives, but currently the facility is considered too close in location to the primary PSAP.

Mr. Paris informed Council the County has decided to build a new facility on Old Concord Road. He stated the new facility will solve the location problem and would allow the City of Salisbury to apply to the North Carolina 911 Board to receive the same funds as Rowan County. He explained if the City decides to co-locate or consolidate with the County, the City would not apply to be a backup PSAP, and Rowan County would be allowed to build a second 911 facility to serve as the secondary PSAP.

Mr. Paris stated he received a letter from County Manger Gary Page concerning co-

location or consolidation at the new 911 facility. He noted Mr. Page requested a response in 30 days due to the construction timeline. Mr. Paris indicated he informed Mr. Page the City was open to co-location or consolidation discussions, but the decision was too important to be made in 30 days. He stated he advised the County Manager and County Commissioners to build the facility large enough to handle the possible consolidation in order to keep all options available.

Mr. Paris stated he has spoken with the Director of the 911 Board in Raleigh, North Carolina, Mr. Richard Taylor, who stated it was not realistic to make this type of decision in 30 days. He noted he asked Mr. Taylor how other counties handle this situation, and Mr. Taylor responded the decision is usually made in a minimum of six months. Mr. Paris stated he reviewed how model communities have made these decisions and typically there is a steering committee formed. He added application can also be made for grant funding for a consolidation or co-location feasibility study, where a consultant would be hired to review current operations and levels of service, as well as the options of consolidation or becoming a back-up PSAP. He stated this data is gathered so the governing boards can make the best informed decision based on data. He reiterated that it is not appropriate to go through this process in 30 days.

Mr. Paris informed Council Mr. Taylor emphasized the importance of understanding the current level of service and defining expectations and accountability measures to make sure the level of service continues at the current level or improves. He stated grant funding is available for entities that want to consolidate and go through the feasibility study process, and noted the State has an excess of 911 funds available. He stated Rockingham and Burke Counties received a combined amount of approximately \$15 million dollars from the State for their 911 facilities. He recommended Council study the process and apply for State funding.

Mr. Paris stated the County is moving forward using money from the 911 reserve fund combined with \$1.2 million dollars of sales tax money to construct the new building. He noted if the process is followed correctly the building could be paid for with 911 surcharges which would eliminate the use of sales tax money. He indicated if sales tax money is used to construct the 911 facility, citizens will be paying for the building twice, through the 911 surcharge and the sales tax funds.

Mr. Paris stated he is concerned about the volume of calls handled by the City and County, noting if a merger takes place the same number of dispatchers will be needed and there would not be a savings from a staff standpoint. He added the cost savings is related to the fact the City cannot use the 911 surcharge funds to pay for the equipment, but this would change when the County moves to Old Concord Road. He indicated the State recommends the County have seven dispatch positions to handle their current call volume, but the County currently has five dispatch positions, and he feels their dispatch is underfunded and understaffed. He commented he thinks the area should be properly funded and staffed before taking on more through a consolidation.

Mr. Paris pointed out consolidations have taken place in the past, particularly Animal Control, where accountability measures were not in place and the level of service declined. He noted an incident involving a citizen who called Animal Control regarding a malnourished dog, and who was told the response would take four days.



Mr. Paris advised Council to carefully study the options and make sure the City has all the information needed to make the best decision. He noted the City does not want to lower its current level of service to citizens in an area as important as public safety.

Mayor Kluttz asked about current 911 service related to the Salisbury Fire Department. Mr. Paris indicated the City is not satisfied with the current level of service regarding Fire dispatch, and he noted the Salisbury Fire Department is currently meeting with Rowan County Communications staff in an effort to improve the level of service. He added he feels a large part of the issue is a result of the dispatch center being understaffed. He stated he asked the County Manager to consider a dedicated fire dispatcher for the City but did not get a positive response. He noted this is just one position when the County's proposal would add 12 of the City's positions, and given there was no willingness to add one position, it concerns him about shifting the City's 12.

Councilman Miller stated consolidating two departments into one makes good fiscal sense on the surface, in regards to cost savings. He noted residents of Salisbury are also residents of Rowan County, and when City and County charges can be eliminated it is an asset to the citizens. He stated he is concerned about the experience with Animal Control, and he asked if there are accountability measures in place to guarantee the best possible service for the citizens of Salisbury. He noted the primary function of municipal government is public safety, and the Council has an obligation to make sure the citizens of Salisbury are provided for in this area.

Mr. Miller asked Mr. Paris if the County's proposal is to build a new facility and a new backup facility. Mr. Paris replied the County is proposing to build two new buildings. Mr. Miller asked if it was necessary to have two new buildings since the City already has a 911 facility in operation. He asked how Rowan County will fund the additional dispatch staff that will be absorbed if consolidation takes place. Mr. Paris replied the County has indicated it will not cut the positions and has estimated the savings to the City would be \$400,000. He added in order for the County to absorb that cost it will have to find the savings in its budget or raise taxes to cover the cost. Mr. Paris stated there would not be a cost savings in 911 staffing, but a cost shifting from the City's budget to the County's budget. Mr. Miller stated equipment appears to be the only area of savings. Mr. Paris noted typically the savings comes from equipment and possibly from management savings as there would be one manager instead of two. He pointed out the City's manager is the Police Chief, and he does not think this will create a management savings because the City will not eliminate the Police Chief's position.

Mr. Kennedy noted saving \$400,000 is appealing, but he believes a feasibility study needs to be done. He explained an unbiased consultant study would benefit the City, and Council needs to take its time to make the best decision for the citizens of Salisbury. He noted the County has already made its decision to build its 911 facility with the intent the City may relocate there one day. He indicated he likes the idea, but to make a decision right now is too aggressive. He stated the City needs to take its time, do a feasibility study and possibly let the next Council make the decision.

Mr. Paris commented in regards to the savings the County estimates the City will realize,

the County Manager has indicated the County would want concessions from the City that would decrease that amount.

Mr. Paris explained the County has two paths, to continue as it is and pay for the new 911 facility from reserve funds and \$1.2 million dollars from sales tax, or it could slow the process down and enter into a study with the City, and apply for grant funding to pay for the facility in full using 911 surcharge fees. He stated the second path seems to be more financially responsible. Mr. Kennedy added a feasibility study would also determine if a second building is needed.

Mr. Woodson asked if the City can apply for grant funds to be a secondary facility if Rowan County builds its new 911 facility on Old Concord Road. Mr. Paris answered it could. Mr. Woodson stated he agrees with Mr. Kennedy that the City needs to take its time and look at all of the possibilities.

Mayor Pro Tem Blackwell agreed with Councilmen Woodson and Kennedy. She stated meeting deadlines is important, but she also likes to recognize when a false deadline is given and react accordingly. She stated a 30-day deadline is not reasonable or wise for Council, and she agrees with the need for a feasibility study to truly evaluate the needs of the community.

Mr. Miller asked if the 911 funds would pay for the feasibility study. Mr. Paris noted that was correct. Mr. Miller stated the feasibility study would not cost the City, but would provide the information needed to make an informed decision.

Ms. Blackwell commented most businesses use service level agreements for contracts, and explained this means including achievable goals for the service provider, making sure the goals are measurable, establishing requirements for reporting the results against the goals, and mandating consequences for exceeding, meeting, or failing to meet those goals. She stated including a service level agreement would be valuable with the 911 facility and any contract the City awards in the future. She noted the City has delegated two services to the County in the last few years, Animal Control and Fire Dispatch, and she asked if it would be appropriate to enter into service level agreements on these two services. Mr. Paris stated with Council's permission he would work with the County to enter into service level agreements on both items.

Mr. Paris noted the City and County are currently working together on Fire Department dispatching. Ms. Blackwell stated a service level agreement would give the City measurable numbers to determine if requirements are being met.

Ms. Blackwell stated at the public forum for the Housing Commission held earlier this year, citizens voted on the top neighborhood issues in Salisbury and dangerous dogs was one of the top 10 concerns. She stated service level agreements would be a wise step in this environment.

Mr. Paris asked if Council would consider adding to its current Goals researching and implementing a feasibility study for 911 services, and engaging the County in discussions regarding service level agreements related to Fire Department dispatching and Animal Control.

Mayor Kluttz stated the service level agreement was an excellent idea.

Thereupon, Ms. Blackwell made a **motion** to add to City Council's Goals two items: institute a feasibility study regarding the 911 dispatch consolidation with the County; and institute service level agreements on existing agreements with the County including Animal Control and Fire 911. Mr. Woodson seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

Mayor Kluttz stated the Chamber of Commerce recently held its quarterly Mayor's Meeting and 911 consolidation was discussed. She noted on the surface it appears to make sense, but for something as critical as being understaffed in 911, minutes can equal lives for public safety. She stated Council must be satisfied with the dispatching quality, and the decision can not be rushed. She indicated if grant money is available it needs to be used instead of tax money. She added she feels very good about Council's decision and looks forward to working on the feasibility study as a Council goal.

Mayor Kluttz and Mayor Pro Tem Blackwell thanked Mr. Paris for an excellent job. Mayor Kluttz noted this is an example of the thorough job Mr. Paris does for the City.

### **MAYOR'S ANNOUNCEMENTS**

(a) OctoberTour Night Out

Mayor Kluttz announced Downtown Salisbury, Inc. will host OctoberTour Night Out Friday, October 7, 2011 from 5:00 p.m. until 9:00 p.m. in downtown Salisbury. The Fibrant trailer will be at OctoberTour Night Out.

(b) Applicants-Housing Advocacy Commission

Mayor Kluttz announced The City of Salisbury is seeking applicants for the newly created Housing Advocacy Commission. Applications are available online at [www.salisburync.gov](http://www.salisburync.gov) under the Boards and Commissions tab. Applications are also available at the City Clerk's Office located at 217 South Main Street, or by calling 704-638-5224.

(c) Meet Your Neighbor Public Forum

Mayor Kluttz announced the Covenant Community Connection will host another Meet Your Neighbor Public Forum. This will be Meet Your Neighbor-Neighbors with Disabilities. It will be Tuesday, October 11, 2011 from 6:30 p.m. until 7:45 p.m. at the Civic Center located at 315 South Martin Luther King Jr. Avenue.

(d) Fall Spruce-UpWeek

Mayor Kluttz announced the Community Appearance Commission and Public Services Department will sponsor Fall Spruce-Up Week October 10-14, 2011 for all residents within the City limits. Please call Public Service at (704) 638-5260 to have appliances and tires picked up.

(e) Paul Woodson Grandson

Mayor Kluttz announced Councilman Paul Woodson's first grandson, William Suggs Harvey, IV (Will) was born Saturday, October 1, 2011 at 11:15 p.m. Baby Will weighed eight pounds.

### CLOSED SESSION

Council to go into closed session to consult with an attorney as allowed by NCGS 143-318.11(a)(3).

Thereupon, Mr. Woodson made a **motion** to go into closed session to consult with an attorney as allowed by NCGS 143-318.11(a)(3). Mr. Miller seconded the motion. Messrs. Kennedy, Miller, Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

### RETURN TO OPEN SESSION

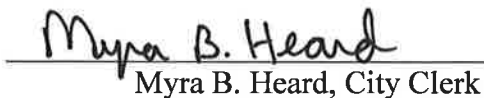
Thereupon, Mr. Woodson made a **motion** to return to open session. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

Mayor Kluttz announced no action was taken in Closed Session.

### ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Woodson, seconded by Mr. Miller. All council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:08 p.m.

  
Susan W. Kluttz, Mayor

  
Myra B. Heard, City Clerk