

## Pre-Proposal Conference RFP#925-2019

A pre-proposal conference for RFP #925-2019 was held Monday, March 11, 2019 at 3:00 p.m. The questions and responses are below:

**Question:** In regards to section 13.3 of the contract what part of the submittal is considered confidential?

**Response:** All documents presented to the City are public records unless the information pertains to a trade secret. The city will not post the proposals but they are subject to public records. Firms issuing a proposal should identify those areas of the proposal that contain confidential information as it relates to trade secrets or personal identification information.

**Question:** Has the city adopted a budget for this initiative?

**Response:** The currently adopted budget does not contain a line item for lobbying efforts, but the city understands there is a cost associated with this initiative.

**Question:** Has the city entered into an agreement with a federal lobbyist in the past?

**Response:** No. The city has contracted with a state lobbyist, but has not contracted for federal lobbying services.

**Question:** Is there a page limit for the Proposal?

**Response:** No, there is no page limit.

**Question:** What is Ms. Baker's direct number so that I can verify the correct email address?

**Response:** 704-638-5233