

Historic Preservation Incentive Grant meeting
October 29, 2021
Via Zoom

Present: Marcelo Menza, Historic Preservation Commission; Sue McHugh, Historic Preservation Commission; Hugo Correa, Community Appearance Commission

Absent: Chris McNeely, Community Appearance Commission

Staff: Emily Vanek

Emily Vanek explained the process and amount available. \$20,000 is available, and applicants can apply once per year. The points system consists of 4 criteria, Historic Significance, Project type, Project cost, Income.

Applications, in order of receipt:

1. 402 S. Fulton St. - West Square Local Historic District – never submitted formal estimate, so ineligible
2. 507 S. Fulton St. - West Square Local Historic District – Repoint Brick, replace brick in carport. Project Cost: \$6,500 (41.5 points)
3. 425 W. Fisher St. - West Square Local Historic District – Replace flat roof section. Project Cost: \$9,000 (44 points)
4. 229 W. Bank St. – West Square Local Historic District – Replace iron fencing, retain granite posts. Project Cost: \$8,488.30 (33.4 points)
5. 428 N. Ellis St. – Ellis Street Graded School Local Historic District – Repair and replace soffits and fascia, window sills, replace wooden steps, repainting, installing gutters. Project Cost: \$14,000 (69 points)
6. 302 S. Ellis St. – West Square Local Historic District – Repair and replace soffit and fascia. Project Cost: \$2,695 (57.6 points)
7. 318 W. Thomas St. – West Square Local Historic District – Front porch roof repair and painting. Project Cost: \$5,100 (40.1 points)
8. 1016 Scales St. – North Main Street Local Historic District – Replace concrete steps, walkway, and replace rear door. Project Cost: \$9,400 (69.4 points)
9. 419 S. Ellis St. – West Square Local Historic District – Repair and repaint trim. Project Cost: \$3,800 (63.8 points)

10. 1013 N. Main St. – North Main Street Local Historic District – Add metal railings to steps, repaint green portions of house black. Project Cost: \$5,000 (40 points). According to tax records, not owner occupied.
11. 214 E. Bank St. – Brooklyn-South Square Local Historic District – Repaint, repair, and replace rotted wood. Project Cost: \$1,000 (36 points). Pre-civil war properties. Another address on property was painted only on the front. Owner says he'll be painting the entire building this time.
12. 126 E. Steele St. – North Main Street Local Historic District – Replace fencing. Project Cost: \$3,250 (28 points)
13. 527 W. Liberty St. – Ellis Street Graded School local Historic District – Replace driveway, fix drain in driveway, replace exterior stairs, railings, and paint. Project Cost: \$9,840 (44 points)

Staff Recommendation

During the discussion, Ms. Vanek displayed the spreadsheet showing eligible amounts.

In reply to a question regarding grant history and whether or not that history plays into consideration of a current application, Ms. Vanek said that applicants can only receive a grant every other year. History is included to ensure applicants apply when eligible; it shouldn't be a factor in the Committee's decision.

After a discussion of methodology and different approaches to awarding funds, the Committee arranged applicants in order of point value and assigned amounts based on criteria. Since \$20,000 is available, the committee then adjusted the remainder among the applicants. They decided to award the lower income properties their full eligible amount.

ADDRESS	DISTRICT	APP. DATE	LOW OR MODERATE INCOME	PROJECT \$	ELIGIBLE \$	GRANT \$	%	POINTS
1016 Scales Street	NMain	Oct. 1	Yes	\$ 9,400.00	\$ 3,750.00	\$ 3,750.00	40%	69.4
428 North Ellis Street	Ellis	Sept. 30	No	\$ 14,000.00	\$ 2,500.00	\$ 2,200.00	16%	69
419 South Ellis Street	WSQ	Oct. 1	Yes	\$ 3,800.00	\$ 2,850.00	\$ 2,850.00	75%	63.8
302 South Ellis Street	WSQ	Sept. 30	No	\$ 2,695.00	\$ 1,347.50	\$ 1,300.00	48%	57.6
425 West Fisher Street	WSQ	Sept. 29	No	\$ 9,000.00	\$ 2,500.00	\$ 1,900.00	21%	44
527 West Liberty Street	Ellis	Oct. 15	Yes - need docs	\$ 9,840.00	\$ 2,500.00	\$ 1,900.00	19%	44
507 South Fulton Street	WSQ	Sept. 28	No	\$ 6,500.00	\$ 2,500.00	\$ 1,800.00	28%	41.5
318 West Thomas Street	WSQ	Sept. 30	No	\$ 5,100.00	\$ 2,500.00	\$ 1,000.00	20%	40.1
1013 North Main Street	NMain	Oct. 1	Yes - need docs	\$ 5,000.00	\$ 2,500.00	\$ 1,000.00	20%	40
214 East Bank Street	BSS	Oct. 1	Yes - need docs	\$ 1,000.00	\$ 500.00	\$ 500.00	50%	36
229 West Bank Street	WSQ	Sept. 29	No	\$ 8,488.30	\$ 2,500.00	\$ 1,300.00	15%	33.4
126 East Steele Street	NMain	Oct. 1	No	\$ 3,250.00	\$ 1,625.00	\$ 500.00	15%	28
Totals				\$ 78,073.30	\$ 27,572.50	\$ 20,000.00		

Sue McHugh made a motion to vote on dispersion as listed. The motion passed unanimously.