

Salisbury, North Carolina
August 16, 2011

REGULAR MEETING

PRESENT: Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem Maggie A. Blackwell, Councilmen William (Pete) Kennedy, William Brian Miller and Paul B. Woodson, Jr.; Interim City Manager Doug Paris; City Clerk Myra B. Heard; and City Attorney F. Rivers Lawther, Jr.

ABSENT: None

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Councilman Miller.

PLEDGE OF ALLEGIANCE

Mayor Kluttz led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Kluttz welcomed all visitors present.

ADDITION TO THE AGENDA

Mayor Kluttz noted the following changes to the Agenda:

Addition – Council to discuss closing a portion of South Main Street at Fulton Street Wednesday, August 31, 2011.

Addition – Council to go into closed session concerning a personnel matter.

CONSENT AGENDA

(a) Approval of Minutes

Approve Minutes of the Regular Meeting of August 2, 2011 and the Special Meeting of August 10, 2011.

(b) Temporary Street Closure for United Way Kick-Off events

Close the 100 and 200 Blocks of North Main Street, Friday, September 2, 2011 from 5:30 p.m. until 7:30 p.m. and the 200 Block of South Main Street from 2:00 p.m. until 11:00 p.m. for United Way Kick-Off events.

(c) Temporary Street Closure- East Lafayette Street

Close the 500 and 600 Blocks of East Lafayette Street, Saturday August 27, 2011 from 10:00 a.m. until 4:00 p.m. for a community event.

(d) 27th Annual Future Directions and Goal Setting Retreat.

Adopt February 9-10, 2012 as the dates for the 27th Annual Future Directions and Goal Setting Retreat.

Thereupon, Mr. Woodson made a **motion** to adopt the Consent Agenda as presented. Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mes. Blackwell and Kluttz voted AYE. (5-0)

HOUSING ADVOCACY COMMISSION

Community Planning Services Director Joe Morris addressed Council regarding the organization of a Housing Advocacy Commission. He stated as a result of discussion during the Annual Future Directions and Goals Setting Retreat, Council established the Better Housing and Neighborhood Stabilization Advisory Committee. He noted the proposed Housing Advocacy Commission was a recommendation from the Better Housing and Neighborhood Stabilization Advisory Committee, and was reviewed by a City Council Committee consisting of Mayor Pro Tem Blackwell and Councilman Miller.

Mr. Morris stated the authority to appoint Boards and Commissions is described in Section 6.1 of the City Code which states:

In addition to any authorities, boards or commissions now or hereafter created and established by or pursuant to the General Statutes, special or local acts of the General Assembly, or this Charter, the City Council may create and establish, by Ordinance or Resolution, such other authorities, boards and commissions as it may deem necessary or appropriate to the administration, regulation, and operation of services, activities, and

functions which the City is authorized by law to perform, regulate, and carry on.
Mr. Morris reviewed the proposed Ordinance:

- Article I. Authority, Purpose, Membership, Organization
 - Section 1.01. Establishment of a Housing Advocacy Commission
 - Section 1.02. Membership, Qualifications, and Terms of Office
 - Section 1.03. Organization of the Commission

- Article II. Powers and Duties
 - Section 2.1 Powers and Duties of the Commission:
 - Meet quarterly with staff to develop programs and receive reports on activities related to housing and neighborhood conditions
 - Distribute educational materials to community residents summarizing the Tenant and Landlord Handbook – which clearly addresses tenant rights, and tenant/landlord responsibilities
 - Provide a forum for issues related to fair housing and tenant/landlord responsibilities
 - Partner with neighborhood groups such as the Neighborhood Leaders Alliance, Salisbury Neighborhood Action Groups (SNAG) and the Historic Neighborhoods Alliance to improve community conditions
 - Promote efforts to improve the eviction process by amending local Ordinances to be consistent with State legislation
 - Review and recommend changes to City Ordinances to create strengthened, common-sense, minimum housing standards
 - Formulate and recommend to the City Council the adoption or amendment of Ordinances (including the Land Development Ordinance and other local Ordinances regulating the use of housing) that will, in the opinion of the Commission, serve to improve the condition of housing and neighborhoods within the City and its surrounding areas
 - Direct the attention of City Officials to needed enforcement of any Ordinance that may in any way affect the quality of housing and neighborhood conditions within the City
 - Promote public interest in and an understanding of its recommendations, studies and plans, and, to that end, to prepare, publish and distribute to the public such studies and reports in order to advance the cause of improved housing and neighborhoods
 - Conduct public meetings, hearing, community forums and informational workshops while giving reasonable notice to the public thereof

- Article III. Reports, Committees, Services and Funds
 - Section 3.01 Annual Report
 - Section 3.02 Special Committees
 - Section 3.03 Staff and technical services
 - Section 3.05 Agency fund

Mayor Kluttz convened a public hearing, after due notice thereof, to receive comments regarding an Ordinance to create a Housing Advocacy Commission.

Mr. Lou Manning, 2354 Statesville Boulevard, stated he supports the development of the Housing Advocacy Commission. He noted he had served on the Advisory Committee, and it was obvious more was needed to inform tenants and landlords of their responsibilities and obligations.

Mr. William Peoples, 522 North Fulton Street, stated he served on the Neighborhood Improvement Task Force that created the Landlord Tenant Handbook several years ago. He urged Council to create the Housing Advocacy Commission. He noted he serves on the Human Relations Council, and they were chartered to receive tenant and landlord complaints but were never able to do so. He stated he supports the implementation of the Housing Advocacy Commission.

There being no one else present to address Council, Mayor Kluttz closed the public hearing.

Mayor Pro Tem Blackwell stated the Housing Advocacy Commission was conceived when Council saw photos of two dilapidated rental homes within the City limits. She noted the Community Appearance Commission, through its Neighborhood Leaders Alliance, brought housing conditions to Council eight years ago. She explained today is the culmination of citizens efforts over many years. She indicated the approval of the Housing Advocacy Commission will improve living conditions for citizens, and property values will increase due to the enforcement of minimum housing standards. She stated this is a win-win for citizens, landlords, tenants, and property owners.

Councilman Woodson stated the creation of the Housing Advocacy Commission has been in development for years, and the Council Committee did an outstanding job. He noted the Housing Advocacy Commission Ordinance is not severe enough to harm property owners, but will improve housing in the future.

Councilman Miller stated the Housing Advocacy Commission is a good starting point. He noted he was not in favor of some of the initial concepts that pitted one citizen against another. He explained the current approach focuses on the issue of better housing and housing conditions in a manner that is proactive, as opposed to punitive. He noted it will be important for future Councils to maintain the common sense approach recommended by the Ordinance, and to work together to pull everyone up rather than finding one segment of the community to target. He commended Code Enforcement Manager Chris Branham for the job he does, and noted this will give him an additional tool. He stated he supports the Housing Advocacy Commission and the opportunity to make improvements in the community.

Councilman Kennedy stated housing condition concerns began years ago. He noted improvements were made, but with the current economy housing conditions are beginning to decline again. He stated he is very excited about the proposal, and supports the Housing Advocacy Commission completely.

Mayor Kluttz noted in the late 1990s a Neighborhood Improvement Task Force resulted in stricter Code Enforcement ordinances. She explained the City is always looking for ways to improve, and the Housing Advocacy Commission is a wonderful addition to the City's Boards and Commissions. She thanked everyone involved.

Thereupon, Mayor Pro Tem Blackwell made a **motion** to adopt an Ordinance amending the Code of Ordinances of the City of Salisbury, North Carolina, specifically Appendix D (Boards, Committees, Commissions, Etc.), related to establishing a Housing Advocacy Commission. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

AN ORDINANCE AMENDING THE CODE OF ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA SPECIFICALLY APPENDIX D (BOARDS, COMMITTEES, COMMISSIONS, ETC.), RELATED TO ESTABLISHING A HOUSING ADVOCACY COMMISSION.

(The above Ordinance is recorded in full in Ordinance Book No. 23 at Page No. 60, and is known as Ordinance 2011-28.)

Mayor Kluttz invited anyone interested in the Housing Advocacy Commission to fill out an application. She noted applications are available on the City's website www.salisburync.gov, or citizens can call the City Clerk's office at 704-638-5224, or come to City Hall.

SALISBURY BICYCLE PLAN

Senior Planner Preston Mitchell reviewed the Salisbury Bicycle Plan. He noted the Salisbury Bicycle Plan was put together in cooperation with the North Carolina Department of Transportation, Division of Bicycle and Pedestrian Transportation, along with consultants Mobility Solutions and Wilbur Smith Associates.

Mr. Mitchell noted the Plan provides:

A Vision & Goals

- Standards and Guidelines
- Recommended
 - Programs (education)
 - Policies (maintenance)
 - Facilities (physical)

Mr. Mitchell pointed out the Plan is not:

- Development project
- Federal, State, or Local mandate

Mr. Mitchell explained the Planning Process:

- Comprehensive Bicycle Planning Grant
 - North Carolina Department of Transportation, Division of Bicycle and Pedestrian Transportation
 - \$45,500 Grant
 - City of Salisbury match (\$19,500)
- Facilitated by City staff and consultant
- Guided by Steering Committee
- Public input instrumental in the process

Mr. Mitchell explained the Steering Committee was made up of citizens who expressed interest, familiarity, or expertise in various areas including bicycle ridership, community planning, public health and environmental quality and included:

- Councilman Kennedy (City Council liaison)
- Catherine Goodnight (Catawba College)
- Ms. Gloria Blair (Livingstone College)
- Mr. Randy Hemann (Downtown Salisbury, Inc.)
- Ms. Michele d'Hemecourt (LandTrust/Surge)
- Mr. Norde Wilson (Neighborhood Advocate)
- Mr. Jack Owens (Neighborhood Advocate)
- Mr. Jerry Shelby (AARP/Council on Aging)
- Ms. Sean Myers (Neighborhood Advocate)
- Mr. Staton Carter (Summerset Funeral Home)
- Ms. Lynn Pitson (Salisbury OB/GYN)
- Ms. Zorda Tucker (Windsong Bicycle Shop)
- Judge Charlie Brown (Neighborhood Advocate/Avid Cyclist)
- Ms. Ester Burgess (YMCA)
- Ms. Sara Phillips (Rowan-Salisbury School System)

Mr. Mitchell read the Vision Statement for the Salisbury Bicycle Plan: "To develop Salisbury as a bicycle friendly community for the pursuits of transportation, recreation, and environmental and human health."

Mr. Mitchell noted the existing conditions for bicycling:

- Several Greenway Trails and streets are currently suitable for safe bicycling with minor enhancements such as signs and markings
- Maintenance enhancements are needed throughout the City such as street sweeping, replacing storm grates, etc.

Mr. Mitchell pointed out obstacles to bicycling:

- Lack of bicycle facilities
- Few roadways too narrow
- Traffic congestion
- Not safe

- Maintenance (sweeping)
- Distracted drivers
- Limited bicycle storage availability

Mr. Mitchell presented the Goals of the Steering Committee:

- Safety – Increase and enhance the safety and security of bicyclists
- Interconnectivity – Implement policies that promote and encourage connectivity throughout the City of Salisbury
- Accessibility – Ensure that all residents and visitors have accessibility to goods, services, jobs, and recreation via the bicycle facilities outlined in the plan
- Design – Adopt innovative transportation technologies that are effective, efficient, affordable, and feasible
- Education – Promote multi-faceted safety and awareness programs for drivers and cyclists
- Encouragement – “Walk to School,” “Bike to Work Day,” etc.
- Enforcement – “Share the Road” and Police Department

Mr. Mitchell displayed the Recommendations from the Committee:

- Programming
 - Enhancements
 - Promotions
 - Education
 - Safety
- Policies
 - Maintenance and Development
- Facilities
 - Bicycle Network and Loops
 - Proposed Improvements

Mr. Mitchell explained the Policy Recommendations:

- Loose leaf collection prioritization
- Street sweeping prioritization
- Avoid parking on installed bicycle facilities
- Recommended facility improvements
- Standards for private development
- Signage improvements
- Alternations and safety improvements

Mr. Mitchell displayed pictures of the different types of bicycle facilities that may be seen throughout the community over the coming years:

- Wide Outside Lane
- Wide Paved Shoulder
- Bicycle Lanes
- Road Diet
- Sharrow
- Shared Use Path

Mr. Mitchell noted the Plan recommends several recreational based loops:

- Historic District (6.6 miles)
- Family Friendly Greenway Connector (4.4 miles)
- Park Loop (5.1 miles)
- Southern Connection Loop (6.9 miles)
- YMCA Loop (4.3 miles)
- Crescent Loop (11.7 miles)

Mr. Mitchell displayed the Planning Board Recommendation:

- Final deliverables provided July 2009
- Planning Board sent to committee for review, recommended changes, cost analysis, etc.
- April 26, 2011 – Recommendation of conditional approval subject to:
 - Minor text changes in document
 - Rename Family Friendly loop to Greenway Connector loop
 - Implement an amended Historic District loop as demonstration project for review and analysis

Councilman Kennedy stated he would like to commend Mr. Mitchell, City Engineer Dan Mikkelson, and the staff and volunteers who spent many hours on this project. He noted this is an exciting time in the City.

Mayor Kluttz stated the City is very proud of the Salisbury Bicycle Plan.

Thereupon, Mr. Kennedy made a **motion** to adopt the Salisbury Bicycle Plan with conditions. Mr. Woodson seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

TEMPORARY STREET CLOSURE FOR BRICK STREET LIVE SERIES

Captain Melonie Thompson addressed Council regarding a request to temporarily close Barringer Street, Saturday October 22, 2011 from 1:00 p.m. until 12:00 midnight to accommodate the Brick Street Live Series at Castaways. She noted at the July 7, 2011 Council meeting, Council decided to postpone approval of the October 22, 2011 request until after the July 21, 2011 concert to determine if the concert's late hour was a problem for area residents. She indicated the July 21, 2011 concert was a success, and added the Police Department had one noise complaint during the last song of the night. She noted for the October 22, 2011 concert, the music will begin at 5:00 p.m. and end at 10:00 p.m.

Mayor Kluttz stated she was happy to hear the July 21, 2011 concert was a success.

Thereupon, Ms. Blackwell made a **motion** to temporarily close Barringer Street Saturday, October 22, 2011 from 1:00 p.m. until 12:00 midnight to accommodate the Brick Street Live Series at Castaways. Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

GRANT FROM NORTH CAROLINA GOVERNOR’S HIGHWAY SAFETY PROGRAM

Captain Melonie Thompson addressed Council regarding a grant from the North Carolina Governor’s Highway Safety Program. She explained the grant is for \$900 and will be used to replace six pairs of goggles needed for the Fatal Vision Program. She noted the goggles are used to show college and high school students the effects of alcohol when operating a motor vehicle. She stated she applied for the grant in April, and the application process requires the Resolution be brought before City Council, signed by the Mayor, and submitted by Thursday September 1, 2011.

Mayor Kluttz thanked Captain Thompson for applying for the grant. Councilman Woodson stated the goggles will be an asset to the community.

Thereupon, Mr. Miller made a **motion** to adopt a Resolution accepting a \$900 grant from the North Carolina Governor’s Highway Safety Program. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

RESOLUTION ACCEPTING A \$900 GRANT FROM THE NORTH CAROLINA GOVERNOR’S HIGHWAY SAFETY PROGRAM.

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 23, and is known as Resolution 2011-23.)

30-DAY COMMENT PERIOD REGARDING NAMING FLAG CONCOURSE AT CITY PARK

Parks and Recreation Director Gail Elder White addressed Council requesting a 30-day public comment period regarding naming the flag concourse at City Park. She noted the City received a petition from the Salisbury Rotary Club asking to name the flag concourse at City Park “Patriots Flag and Concourse Memorial.” She explained the name was approved by the Parks and Recreation Advisory Board at its July 2011 meeting. She indicated the Parks and Recreation Department will receive comments from August 16, 2011 until September 15, 2011, regarding the proposed name, and will give Council an update at its September 20, 2011 meeting. She noted comments will be received by the Parks and Recreation Department, by mail at P.O. Box 4053 Salisbury, NC 28145 or by calling the Parks and Recreation office at (704) 638- 5291.

Councilman Woodson stated the project is moving rapidly, and the Salisbury Rotary Club did an outstanding job raising money and putting the project together. He thanked everyone who has worked on this project.

Thereupon, Mr. Woodson made a **motion** to establish a 30-day comment period regarding naming the Flag Concourse in City Park as “Patriots Flag Concourse and Memorial.” Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

CONTRACT TO MCKIM & CREED, INC. - SECOND CREEK WASTEWATER TREATMENT PLANT ELIMINATION PROJECT

Salisbury Rowan Utilities (SRU) Engineering Manager Jason Wilson stated SRU currently operates the Second Creek Waste Water Treatment Plant (WWTP). He noted it serves two customers, West Rowan Middle School and Magna Composites. He explained the permit limit and capacity of the plant is 30,000 gallons per day, and it is in compliance. He noted the Second Creek WWTP is exceeding its flow rates of 22 gallons per minute due to the hours of the school and work week. He explained in order to be compliant, SRU would like to replace the Second Creek WWTP with a lift station and force main that would pump to Athens West, an existing Lift Station.

Mr. Wilson explained SRU applied to the Clean Water Management Trust Fund for a grant to replace the Second Creek WWTP. He noted the project budget is \$1.7 million, and the City was awarded a \$600,000 grant, one of eight grants awarded out of 50 applications. He indicated the remaining cost is \$1.1 million. He explained the annual cost of maintenance and operation for the Second Creek WWTP is approximately \$60,000, while the annual cost of maintenance and operation for a lift station is approximately \$10,000. He requested authorization to execute a contract with McKim and Creed, Inc for preliminary design service and surveying to begin the project.

Thereupon, Mr. Kennedy made a **motion** to award a contract not to exceed \$100,000 to McKim and Creed, Inc. for professional engineering services related to the Second Creek Waste Water Treatment Plant Elimination Project, contingent upon funding assistance provided by Clean Water Management Trust Fund. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

AMENDMENT – CITY’S UNIFORM CONSTRUCTION STANDARDS MANUAL

City Engineer Dan Mikkelson addressed Council regarding an update to the City’s Uniform Construction Manual. He stated Council Goal 10.1 is to seek local permitting authority for utility extensions to reduce approval time for local development projects. He noted the Attorney General’s Office tentatively approved the draft Ordinance that will regulate the City’s program. He explained the North Carolina Department of Environment and Natural Resources (NCDENR) must approve the written standards relative to water extensions. He stated in July NCDENR directed the City to adopt a minimum 24” standard vertical separation standard between sanitary sewer lines and storm drain lines. He explained after the adoption of the new standard, NCDENR will conduct field reviews of City personnel and administrative procedures.

Mr. Mikkelson stated staff recommends City Council adopt the proposed text amendments to the Uniform Construction Standards Manual to establish a minimum 24” vertical separation standard between sanitary sewer lines and storm drain lines.

Councilman Kennedy stated this amendment is important to developers to ensure project time is not wasted.

Thereupon, Mr. Kennedy made a **motion** to adopt the proposed text amendments to the Uniform Construction Standards Manual to establish a minimum 24" vertical separation standard between sanitary sewer lines and storm drain lines. Mr. Woodson seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

TEMPORARY STREET CLOSURE FOR THE "BROTHERHOOD RIDE 2011"

Mayor Kluttz stated the Salisbury Elks Club will host a group of 45 to 50 bicyclists riding from Naples Florida to Ground Zero in New York City. She explained this ride is known as the "Brotherhood Ride 2011," and consists of a group of emergency personnel. She explained the ride will begin August 20, 2011 in Florida and will arrive at Ground Zero in New York City September 10, 2011. She indicated the bicyclists will come through Salisbury on Wednesday, August 31, 2011, and at 4:00 p.m. the City will officially welcome them at the Firefighter's Memorial to thank them for what they are doing. She explained the group is raising money for the families of the fallen heroes of 9/11. She stated the public is invited to attend to watch the bicyclists arrive at approximately 4:15 p.m.

Mayor Kluttz noted a street closure will be needed accommodate the event. She explained South Main Street will need to be closed from the intersection of South Main Street and Fulton Street to Old Main Street Wednesday, August 31, 2011 from 3:30 p.m. to 5:00 p.m. for the safety of the bicyclists and the public.

Mayor Klutz announced a 9/11 ceremony will be held Sunday, September 11, 2011 at 9:30 a.m. at the Firefighters Memorial in honor of the tenth anniversary of September 11, 2001.

Thereupon, Mr. Woodson made a **motion** to close South Main Street and Fulton Street, for the Brotherhood Bicycle Ride, Wednesday, August 31, 2011 from 3:30 p.m. until 5:00 p.m. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

PUBLIC COMMENT

Mayor Kluttz opened the floor to receive public comment.

Mr. Ralph Krider Barringer noted several weeks ago he was downtown and from the Police Department South to Main Street, he did not see any paper on the street. He stated this was amazing for the City and he commended the street cleaners for the job they do. He praised the City for the Railwalk and the Park Avenue redevelopment and said Salisbury has wonderful neighborhoods.

There being one else present to address Council, Mayor Kluttz closed the public comment session.

INTERIM CITY MANAGER'S COMMENTS

(a) West End Transformation Plan

Community Planning Services Director Joe Morris stated at the last Council meeting Council appointed a Steering Committee for the Choice Neighborhood Planning Grant for the West End Transformation Plan. He noted the Steering Committee has been working with the Core Planning Team that includes Mr. Sam Foust, Mr. Jeff Jahnke and Ms. Stephanie Bruce of the Salisbury Housing Authority. He noted Mr. Wayne Stogner of Stogner Architecture will serve as Planning Coordinator, and Mr. Bill Burgin and Ms. Donna Schauble of Ramsey Burgin Smith Architects will serve as Planners. Ms. Janet Gapen, Mr. Trey Cleaton and Mr. Joe Morris from the City of Salisbury and Mr. Chanaka Yatawara from the Salisbury Community Development Corporation are also members of the team. Mr. Morris stated the entire Choice Neighborhood Planning Program is based on three component concepts: people, housing and neighborhoods. He indicated as plans move forward with the Steering Committee, one early activity will be to identify various organizations, individuals and resources that might be able to participate in the creation of the component plans. He indicated there will be plenty of opportunity to engage citizens in the plan and involve them in the process. He explained the Steering Committee will establish a planning calendar to inform citizens of each step in the process and will promote activities that involve individuals from the community and organizations that may come and provide information to the working groups and the Steering Committee. He noted there will be a public forum that will lead to a design workshop.

Mr. Morris stated two more individuals have agreed to serve on the Steering Committee, Dr. Judy Grissom of the Rowan Salisbury Schools, and Robertson Family Foundation Executive Director David Setzer. He asked Council to consider appointing Dr. Grissom, Mr. Setzer, and others Council may approve.

Councilman Kennedy stated he would like to nominate two individuals from the J.C. Price American Legion Post: Ms. Mae Carol, Commander and Ms. Terry Love, President of the Auxiliary Club. He stated they will work well with the Steering Committee.

Thereupon, Mr. Kennedy made a **motion** to appoint Mae Carol, Terry Love, David Setzer and Dr. Grissom to the West End Transformation Plan Steering Committee. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

Mayor Kluttz reminded the public that two housing issues were presented to Council today, the Housing Advocacy Commission and the West End Transformation Plan Steering Committee. She noted the Housing Authority received a Federal planning grant to create a plan for the West End Neighborhood. She added once the plan is in place, the City hopes to receive additional grant money for its implementation.

(b) Old Wilkesboro Road Sidewalk Project

City Engineer Dan Mikkelson and Project Engineer Bryan Alston addressed Council concerning the Old Wilkesboro Road Sidewalk Project. Mr. Alston displayed an aerial photo and stated \$71,000 was allocated to build 1,300 linear feet of sidewalk and retaining walls from Brenner Avenue to Partee Street. He noted the project is scheduled for early fall, and Moore's Chapel Church has agreed to host a community workshop Thursday, September 22, 2011 at 7:00 p.m. He explained a set of plans will be available at the workshop for the public to view, and the City will obtain construction easements and discuss details of the project to gain approval and input from the community.

Mr. Mikkelson explained the project will start with a neighborhood meeting before construction. He indicated it is important to let the community know about a project before construction begins, and the City will obtain information from the people who live in the Old Wilkesboro Road area.

Councilman Miller asked if Livingstone College would be invited to the meeting since they are the primary users of that particular section of road. Mr. Mikkelson stated Livingstone College will be invited, and added when the College acquired the College Park Apartments they lobbied for the sidewalks to be built.

Councilman Kennedy stated he was delighted to see progress on the Old Wilkesboro Road Sidewalk Project.

Mayor Kluttz thanked Councilman Kennedy for his persistence on this project.

(c) Lash Drive Connector Child Safety Seat

Interim City Manager Doug Paris stated the City received feedback from citizens that the Lash Drive shuttle was not family-friendly because it did not have car seats for children. He announced Transit staff has now installed a child safety seat to make the shuttle family-friendly.

Mayor Kluttz stated this concern was brought to Council several months ago. She thanked Mayor Pro Tem Blackwell for bringing this to staff's attention, and Mr. Paris for following through. Councilman Woodson thanked Ms. Blackwell for taking the time to ride the shuttle.

Councilman Kennedy commended Interim City Manager Doug Paris for closing out three projects the City has been working on for many years.

Mayor Kluttz thanked Mr. Paris for the excellent job he has done for the City.

MAYOR'S ANNOUNCEMENTS

(a) Fundraiser Breakfast at O'Charley's

Mayor Kluttz announced the Salisbury Fire Department Auxiliary will host a breakfast fundraiser Saturday, August 27, 2011 from 8:00 a.m. until 10:00 a.m. at O'Charley's restaurant located at 123 North Arlington Street.

(b) Kids' Night Out

Mayor Kluttz announced Downtown Salisbury, Inc. will host Kids' Night Out Friday, September 2, 2011, from 5:30 p.m. until 9:00 p.m. in downtown Salisbury.

(c) BB&T Sunset Run

Councilman Miller announced the BB&T Sunset Run 5K will take place Friday, September 2, 2011. He indicated it is a State Championship 5K and all registrations proceeds will be given to the local United Way.

(d) City Council Candidate Information Session

Mayor Kluttz announced the City Council Candidate Information Session for all candidates will be held Monday August 29, 2011 at 5:15 p.m. at Council Chambers. The public is invited to attend.

CLOSED SESSION

Mayor Kluttz requested a motion to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(6).

Thereupon, Mr. Kennedy made a **motion** to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(6). Mr. Miller seconded the motion. Messrs. Kennedy, Miller, Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

RETURN TO OPEN SESSION

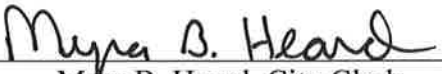
Thereupon, Ms. Blackwell made a **motion** to return to open session. Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

Mayor Kluttz announced no action was taken in Closed Session.

ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Woodson, seconded by Ms. Blackwell. All council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 5:45 p.m.


Susan W. Kluttz, Mayor


Myra B. Heard, City Clerk