

Salisbury, North Carolina  
September 21, 2004

## **REGULAR MEETING**

**PRESENT:** Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem, Paul B. Woodson, Jr.; Councilmen William (Bill) Burgin; William (Pete) Kennedy; Mark N. Lewis; City Manager, David W. Treme; City Attorney, F. Rivers Lawther, Jr.; and City Clerk, Myra B. Heard.

**ABSENT:** None.

The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Mayor Pro Tem Woodson.

## **PLEDGE OF ALLEGIANCE**

Mayor Kluttz led those present in the Pledge of Allegiance to the United States flag.

## **RECOGNITION OF VISITORS**

Mayor Kluttz recognized all visitors present.

## **ADDITIONS/DELETIONS TO THE AGENDA**

Mayor Kluttz noted the following change to the Agenda:

Add – an item from Councilman Lewis concerning traffic in Fulton Heights.

## **RECOGNIZE COMMUNITY EMERGENCY RESPONSE TEAM (CERT)**

Fire Chief Bob Parnell and Captain Marshall Moore discussed the Community Emergency Response Team (CERT) with Council. Captain Moore described the CERT program explaining that it was established by the Federal Emergency Management Association (FEMA) as an initiative to help communities help themselves. He noted that the City received a \$11,337 grant in 2002 to be used for training equipment. In 2003 an additional \$11,450.09 grant was received to continue training and to purchase additional equipment. Captain Moore informed Council that in 2004 the Fire Department expects to receive \$4000 from the Homeland Security grant to continue classes and training.

Captain Moore showed Council the CERT backpack response kit and the CERT team kits for neighborhoods and described the type of supplies included in the kits.

Captain Moore informed Council that the first CERT class began July 19, 2004 and ended on September 13, 2004 with seventeen (17) students graduating. He noted that most of the students were with the Civil Air Patrol (CAP) Rowan County branch. He stated that the target date for the next class is late September or early October and the target group is the Westcliffe Neighborhood.

City Manager David Treme noted that this addresses one of Council's goals to increase emergency communication notification to the public in times of natural disaster and this is an excellent program that helps partially meet this adopted goal.

## **PROCLAMATIONS**

Mayor Kluttz proclaimed the following observances:

FIRE PREVENTION WEEK

October 3-9, 2004

**CONSENT AGENDA**

Mayor Kluttz announced that she had received a request to pull all three (3) items from the Consent Agenda for discussion.

**MINUTES – SEPTEMBER 7, 2004**

Mayor Kluttz noted a correction to the draft Minutes of September 7, 2004. On page 8, under section (d) Decision add:

AN ORDINANCE GRANTING A SPECIAL USE DISTRICT PERMIT IN ACCORDANCE WITH THE SPECIAL USE DISTRICT ALONG WITH ITS SPECIAL USES AND CONDITIONS AS DESCRIBED IN ORDINANCE NUMBER 2004-56.

(The above ordinance is recorded in full in Ordinance Book No. 20, Zoning & Planning, at Page No. 150, and is known as Ordinance No. 2004-62.)

Thereupon, Mr. Burgin made a **motion** to approve the Minutes as corrected. Mr. Lewis seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson and Ms. Kluttz voted AYE. (5-0)

**G-17-99 - OLDE SALISBURY PHASE III, OLD CONCORD ROAD**

Mr. Dan Mikkelson, Director of Land Management and Development, informed Council that this group development site plan was submitted to request an extension of its approval, which had expired. With the extension request, the developer is also requesting one revision to the site plan regarding a traffic calming device.

Mr. Mikkelson explained that when the original site plan was submitted concerns were raised about the speed of traffic so two bulb-outs were included on the plan as traffic calming devices. He noted that after initial approval the developer requested to move the location of the bulb-out further down the street to the beginning of Phase 3, which was approved by staff. Mr. Mikkelson stated that as the developer began work on Phase 3, the Corps of Engineers felt the bulb-out would create an impact on an adjacent stream and requested it be moved to mitigate the impact. The developer has requested to move the bulb-out, which is currently part of the stream crossing, and staff is recommending that a traffic calming device be required for the development for Phase 3. Mr. Mikkelson stated that neighbors did not like the device suggested by staff and the developer will have to come up with a design which is acceptable. He commented that staff's recommendation is to approve Phase 3 contingent upon the developer submitting a traffic calming device within Phase 3. He noted that he would need Council's clarification on what the final approval of the traffic calming device should be. He recommended having the developer submit the design to staff, to have neighborhood involvement, and then bring it to Council for final approval.

Councilman Lewis asked the purpose for Council to approve the plan today if they will have to approve it again when the traffic calming device is submitted. Mr. Mikkelson stated that it gives the developer a sense of security that the City will not deny or redesign the plan. He stated that if the site plan is approved today it will give approval of the lot lay out and street design, but the developer will have to return with the additional design requirement before construction could begin.

Councilman Burgin asked if the traffic calming device could be at any point on the main road and not just in Phase 3. Mr. Mikkelson responded that the device could be installed at any location but in Phase 2 most of the lots have already been sold and developed. Mr. Burgin noted that Council is giving the developer permission to build the street within the boundaries of the lots as shown so whatever traffic calming device is used he will have to stay within the right-of-way of the street. He added that this may encourage the developer to place the device further up the street in Phase 2.

Thereupon, Mr. Burgin made a **motion** to approve Phase 3 subject to traffic calming being presented to staff along the main road. Mr. Kennedy seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

**G-16-04 - GRACE WORSHIP CENTER, 901 SOUTH BOUNDARY STREET**

Thereupon Mr. Woodson made a **motion** to approve G-16-04 Grace Worship Center. Mr. Burgin seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

**POOL HALL APPLICATION -315 EAST COUNCIL STREET**

Mayor Kluttz noted that this item is to receive an application from Jayson D. Barber for a permit to operate a pool hall located at 315 East Council Street, and set a public hearing for October 5, 2004. She noted that there had been some concern as to why this item would be on the Consent Agenda. She pointed out that this is a permit for something that is zoned properly and is to set the public hearing for the next meeting where anyone from the public will be able to address Council at that time.

Thereupon, Mr. Kennedy made a **motion** to set the public hearing for October 5, 2004 for Jason D. Barber to operate a pool hall. Mr. Woodson seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

## BUDGET ORDINANCE AMENDMENT - FIREFIGHTERS GRANT

Fire Chief Bob Parnell informed Council that for the third year in a row the Salisbury Fire Department has been awarded a Fire Act Grant. He stated that the grant is in the amount of \$313,896 with the City's matching share of \$34,877. Chief Parnell explained that this was submitted to the Federal Emergency Management Association (FEMA) for the installation of sprinkler systems in each of the three (3) fire stations, to install diesel exhaust systems, and to install laptop computers in fifteen (15) response vehicles.

Mayor Kluttz congratulated the Fire Department and commended the personnel for pursuing these grants.

Thereupon, Mr. Woodson made a **motion** to adopt the budget Ordinance for FY2004-2005 in the amount of \$313,896 received from the Department of Homeland Security for the Firefighters Grant Program. Mr. Burgin seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

AN ORDINANCE AMENDING THE 2004-2005 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA, TO APPROPRIATE ASSISTANCE TO FIREFIGHTERS GRANT.

(The above ordinance is recorded in full in Ordinance Book No. 20, Budget, at Page No. 151, and is known as Ordinance No. 2004-63.)

## GROUP DEVELOPMENT SITE PLAN - G-12-04 - SALISBURY VILLAGE

G-12-04 - Salisbury Village - 400 Block of Jake Alexander Blvd. West

Councilman Burgin asked to be excused from this issue due to a conflict of interest.

Thereupon, Mr. Lewis made a **motion** to excuse Councilman Burgin. Mr. Woodson seconded the motion. Messrs. Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (4-0)

Councilman Lewis stated that he also needed to be excused due to a conflict of interest.

Thereupon, Mr. Kennedy made a **motion** to excuse Councilman Lewis. Mr. Woodson seconded the motion. Messrs. Kennedy, Woodson, and Ms. Kluttz voted AYE. (3-0)

(a) Mr. Dan Mikkelsen, Director of Land Management and Development, reviewed the location of the site in question noting it was beside Castlewood Development and between Jake Alexander Boulevard and Mooresville Highway. A master plan for the proposed development was shown to Council and Mr. Mikkelsen pointed out the proposed uses of an apartment complex, office/retail development, and outparcels to be developed as an individual or office or retail use. He reviewed the site plan submitted for Council's approval and noted that it shows the apartment complex, which is the actual group development. He added that everything else would be approved as an outparcel. Mr. Mikkelsen explained that Council will be approving the apartment complex and each of the outparcels to be subdivided so that they can be sold and developed independently.

Mr. Mikkelsen explained that the Planning Board reviewed the site plan and sent it to a committee. The committee held five (5) meetings with parties of both sides being present. He noted that there were three primary issues raised at the meetings and all have been addressed. The first issue was drainage. Mr. Mikkelsen explained that the bulk of the drainage flows to Sunset Drive and the developer has agreed to install detention basins to reduce the impact on the immediate downstream area.

The second issue raised by the residents was the placement of the clubhouse and swimming pool and their concerns about the buffer along the edge of the property. Mr. Mikkelsen stated that the developer has agreed to reduce the size of the clubhouse and shift the location away from the buffer in order to create a thirty-five (35) foot wide buffer.

The last issue concerned the function and traffic on Castlewood Drive. Mr. Mikkelsen stated that the developer is proposing to widen Castlewood Drive to four lanes, retain the planted median, and submit an amended landscaping plan. He explained that there will be a four-way stop at the intersection of Castlewood Drive and the new development. He reviewed how the traffic will function at each direction of the four-way stop and noted that the level of service has been rated as "A", which is the highest rating.

Mr. Mikkelsen informed Council that the developer has committed to maintain the landscaping and reviewed the proposed landscape plan along Castlewood Drive. He also pointed out that the landscape plan must achieve complete visual separation, up to six and one half (6 ½) feet high, within three (3) years.

Mr. Mikkelsen explained to Council that with the approval of the group development site plan the developer can begin to sell the outparcels which can be developed on their own right. He noted that under the current Zoning Ordinance each of the outparcels would be required to come through the Planning Board and City Council for approval before construction. He pointed out that the lots are small enough that if they are developed when the new Zoning Ordinance is adopted the outparcels would not have to go through the public process and could be approved by staff.

Mr. Mikkelsen stated that the Planning Board committee was very diligent about neighborhood involvement and as of the last Planning Board meeting there were no known objections to the group development site plan.

Councilman Kennedy asked Reverend Jerry Wilkes, Chairman of the Planning Committee, to review the process for the group development site plan.

Reverend Wilkes informed Council that the issue began at the Planning Board and was then sent to a Planning Committee. The Committee consisted of Mr. Len Clark, Ms. Diane Young, Mr. Rodney Queen, Mr. Jeff Smith, and Reverend Wilkes. He stated that the staff, the developer and his representatives, and Mr. Jay Dees, attorney for the Castlewood Homeowners Association, as well as many of the Castlewood neighbors attended all of the meetings. He noted that four (4) of the meetings took place at City Hall and one (1) meeting was held on site at Castlewood Drive. Reverend Wilkes stated that each meeting was one and one half (1 ½) to two (2) hours long and noted that they worked through the major points that Mr. Mikkelson mentioned earlier. He told Council that there was a great deal of compromise from both the developer and the residents of Castlewood and he felt when the decision was made everyone was in agreement.

(b) Mayor Kluttz opened the floor to receive public comments.

Mr. Lane Yates, 123 North Main Street, noted that he is the developer for the project and stated he appreciates Council's review of Salisbury Village. He asked Council for their approval of the plan as proposed in order to allow him to move forward with development. He stated that the site plan was unanimously approved by both staff and the committee that was established to review the plan. He commented that he made a commitment at the beginning of the process to work with all the neighboring communities and he is very faithful to this commitment. Mr. Yates stated that many considered this development as an excellent pilot model for other developers and added that it is a very well designed and thought-out plan. He estimated the development build-out to be approximately \$45-50 million dollars which he estimates to equal about \$600,000 to \$625,000 each year in property tax. He stated that he feels this development will bring a unique flair to Salisbury and will attract other developers.

Mr. Paul Daniels, 106 Swaim Court, thanked the Planning Board and staff for working so hard to reach the agreement and added that he is very pleased.

Mr. Jay Dees, 121 East Kerr Street, stated that he represents Castlewood neighbors and thanked the Planning Board and staff for the inordinate amount of time that they gave to hash out these issues. He commended them for the level of respect that was given to representatives from both sides of the issue. Mr. Dees asked to ensure that language was added concerning visual separation being achieved in three (3) years and that upon disruption of the berm the developer has ninety (90) days to install the landscape package. Mr. Mikkelson confirmed this had been added. Mr. Dees also asked Council to approve the plan with the addendum to the site plan that includes the planting schedule.

There being no one else present to speak to the issue, Mayor Kluttz closed the public comment session.

Mayor Kluttz stated that Council always wants to be cautious and protect existing neighborhoods and applauded the neighbors for taking such an active role in protecting their neighborhood. She also thanked the Planning Board and Reverend Wilkes and the Planning Committee for their time and work, and the developer for his willingness to negotiate.

Mayor Pro Tem Woodson thanked the Planning Board members for all of the hours they spent on this issue. He commented that it appears many of the neighbors are satisfied with the process. He added that he is very impressed with the work and presentation.

(c) Thereupon, Mr. Woodson made a **motion** to approve G-12-04 Salisbury Village group development with the attachment of the planting schedule, L2. Mr. Kennedy seconded the motion. Messrs. Kennedy, Woodson, and Ms. Kluttz voted AYE. (3-0)

Mr. Kennedy stated he supports this because he feels it will provide job opportunities for the City, provide additional tax revenue, and it is controlled growth for the City.

## **REVISIONS TO THE HISTORIC DISTRICT DESIGN GUIDELINES**

(a) Ms. Janet Gapen, Planner II, informed Council that there are four (4) revisions which have been recommended for approval by the Historic Preservation Commission (HPC). She noted that the first revision addresses the pruning of trees. If the pruning of large, mature trees calls for the employment of a tree service a Certificate of Appropriateness must be obtained. She noted additional language to encourage pruning techniques that promote the health and natural growth of the tree and that tree pruning should follow recognized industry standards for arborists.

The second revision is a clarification in language addressing prefabricated storage buildings. The revision will allow storage buildings if they are constructed of wood, have a shingle roof, and are painted in an appropriate color.

The third revision is to address the use of more contemporarily available substitute materials. One of the points addressed is that the proposed substitute materials should very closely imitate the historic material and should have a proven record of quality and durability. Ms. Gapen noted that the materials will be approved on a case-by-case basis and are specifically for new construction and additions.

The final revision addresses the use of substitute roofing materials. Ms. Gapen stated that there are a number of materials available that have a record of durability and could be appropriate as roofing in the Historic District.

(b) Mayor Kluttz opened the floor to receive public comments.

Since no one was present to speak **for or against** the revisions, Mayor Kluttz closed the public comment session.

Councilman Burgin asked about the language in the revisions and the use of "should" versus "shall" and noted that "should" appears to give an individual some leeway. Ms. Gapen explained that because these are guidelines they differ from an ordinance and therefore the language used generally follows this format.

(c) Thereupon, Mr. Woodson made a **motion** to amend the guidelines as read by Ms. Gapen. Mr. Burgin seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

### **CONSOLIDATED ANNUAL PLANNING AND EVALUATION REPORT (CAPER)**

(a) Mr. John Brooks, Community Development Consultant, informed Council that the Consolidated Annual Planning and Evaluation Report (CAPER) is due to the Housing and Urban Development (HUD) office ninety days after the end of the fiscal year. He noted that the CDBG and HOME programs received \$557,103 during the past fiscal year and added that the Community Development Corporation (CDC) has been a member of the HOME Consortium since 1996.

Mr. Brooks reviewed the highlights for the year which included:

- Completed ten (10) owner occupied rehabilitation projects
- Completed four (4) rehabilitation for resale projects
- Provided funding for infrastructure improvements on three (3) properties
- Provided homeownership assistance to six (6) families
- Acquired nine (9) new properties
- The City of Salisbury provided \$70,500 in support of five (5) sub-recipients last year including:
  - Rowan Helping Ministries
  - Community Care Clinic
  - Family Crisis Council
  - Summer Youth Employment
  - Master Gardeners Association (West End Community Garden Project)

Mr. Brooks also informed Council that the CDC was the recipient of the 2003 NC Center for Nonprofits Sector Stewards Award, the 2004 Margaret H. Kluttz Neighborhood Improvement Award, and the 2004 Sister Barbara Sullivan Award from the NC Housing Coalition.

(b) Mayor Kluttz convened a public hearing, after due notice and advertisement thereof, to consider the Consolidated Annual Planning and Evaluation Report (CAPER).

There being no one present to speak to Council concerning the 2003-2004 CAPER, Mayor Kluttz closed the public hearing.

Mr. Brooks noted that no action was necessary from Council.

Mayor Kluttz commended the CDC for their excellent work for the City.

### **DEPOT STREET MOSAIC**

Ms. Lynn Raker, Urban Design Planner, stated that Council has endorsed the Depot Street Mosaic on two previous occasions and asked for Council's consideration for a contract with Mr. Robert Crum, Artist for the project, in the amount of \$25,000. Ms. Raker stated that there will be no public money involved in the project and all funds are being privately raised. She stated that there are a few items in the contract which are different from standard contracts and pointed out the copyright and licensing rights section. She noted that it will be the Artist's responsibility to register the copyright and enforce the rights and the City will have no liability for enforcing the copyright on this project. She noted that the City will have the right, without the Artist's consent, to make copies of the art work in two dimensional forms for non-commercial use. The City also has the right to issue sub-licenses to other agencies, such as Downtown Salisbury, Inc., for non-commercial use.

Thereupon, Mr. Woodson made a **motion** to enter into a contract with Mr. Robert Crum in the amount of \$25,000 for the Depot Street Mosaic Project. Mr. Lewis seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

City Manager David Treme informed Council that to date \$11,275 has been received of the \$25,000 being raised for the project by the Community Appearance Commission.

### **AGREEMENT FOR CONSTRUCTION OF ROCKWELL WATER MAIN AND UPGRADE OF TWO WASTEWATER LIFT STATIONS**

Mr. Matt Bernhardt, Assistant City Manager for Utilities, distributed to Council an agreement concerning the Rockwell water main and the upgrade of two wastewater lift stations. He stated that this agreement represents a partnership between the Rowan-Salisbury Schools, Town of Rockwell, Rockwell Realty Associates, LLC, and Salisbury-Rowan Utilities.

He reviewed some of the background of the project and noted:

- Salisbury-Rowan Utilities (SRU) in 2002 spent \$2 million to run a new supply line from its system to Rockwell to replace Rockwell's

overtaxed well system.

- Rockwell Realty Associates, LLC had proposed to build a one hundred forty (140) home subdivision adjacent to Rockwell, but had to have water and sewer service to make it possible.
- The Rowan-Salisbury Schools selected and purchased a site for its planned East Rowan Elementary School that had no water or sewer available to it.
- The Town of Rockwell needed improved water flow for its current citizens along with the new school and the growth in tax base from the new development.

Mr. Bernhardt discussed the problems and needs of each party of the agreement:

- Rockwell
  - Fluctuating pressure/inadequate fire flow on west side
  - Limited sewer capacity
  - Need developer to have water and sewer for tax base growth
  - Main water line through town for improved water flow
  - Upsize pumps for increased sewer capacity
- Rowan-Salisbury Schools
  - New school site with no water or sewer (would have to spend three times as much putting in well, tank for fire flow, and sand-filter septic system)
  - Would have much higher maintenance cost
  - Water and sewer service to planned site of new East Rowan Elementary School
- Rockwell Realty Associates, LLC
  - No water and sewer equals no development
  - Water and sewer service planned to one hundred forty (140) home subdivision
- Salisbury-Rowan Utilities
  - More water and sewer sales
  - Growth of customer base

Mr. Bernhardt stated that the solution to the problems include running a new twelve (12) inch main water line through town to the development and school sites in order to provide every one with water, and to upgrade two sewer lift stations (by replacing pumps with larger pumps) to allow for enough increased capacity to serve the school and the development.

Mr. Bernhardt reviewed maps showing the portion of the project each party will be responsible for. The estimated cost of the project is \$805,000 with the following breakdown:

Town		\$300,000		(37.3%)
Schools		\$152,950		(19%)
Developer		\$305,900		(38%)
SRU		\$46,150		(5.7%)
Total		\$805,000		

He pointed out that in addition to its share, SRU will pay debt service on the Town of Rockwell's portion by using their annual allocation of \$50,000 in the extension fund for approximately the next seven and one half years. He noted that this agreement meets everyone's needs and everyone will win.

Councilman Kennedy asked about the projected sales with the new water line. Mr. Bernhardt stated that he did not have the projection figures at hand but will get the information for Mr. Kennedy. City Manager David Treme estimated the sales to be approximately \$100,000 to \$125,000 annually, after build-out. Mr. Bernhardt noted that SRU will serve as the project manager.

Thereupon, Mr. Kennedy made a **motion** to enter the agreement with the Town of Rockwell, Rowan-Salisbury Schools, Rockwell Realty Associates, LLC for the development, construction, and upgrade of the two wastewater lift stations. Mr. Woodson seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Klutz voted AYE. (5-0)

### **FULTON HEIGHTS TRAFFIC ISSUE**

Councilman Lewis informed Council that the RoMedical group development plan is being considered by the Planning Board and as part of this issue traffic issues on Mitchell and Maupin Street have resurfaced. He noted that the neighborhood has consistently requested Council address the issue. He asked Council to place this item on its next Agenda in order to hear from staff and discuss possible solutions.

### **COMMENTS FROM THE CITY MANAGER**

(a) Planning Board Recommendations

Council received the Planning Board recommendations and comments from their September 14, 2004 meeting.

(b) Mission Possible Goals Review - Fire Department

Fire Chief Bob Parnell and Mr. Frank Thomason, Director of Emergency Services for Rowan County, spoke to Council concerning Council's goal of evaluating public announcement methods concerning emergency preparedness. Chief Parnell referred to the Community Emergency Response Team and noted that he felt this will be an important part of the notification system once it is in place.

Mr. Thomason explained that because of the Homeland Security Grant process, and a multi-jurisdictional grant committee, which includes representation from the City's Fire, Police, and Public Utilities Departments, a community wide notification system was identified as a priority. This system is known as Reverse 911 and Mr. Thomason informed Council that the equipment for Reverse 911 has been received and is in the process of being installed. He explained that this system will provide the ability to provide a mass notification and will be a critical part of the process. Mr. Thomason pointed out that Reverse 911 does not include cell phones or unlisted telephone numbers but the committee is continuing to work on ways to expand the process to include as many citizens as possible. Chief Parnell explained that Reverse 911 is a system that allows the 911 system to geographically site a neighborhood, the entire city, or quadrant of the county and send a message to each telephone in that area.

Mr. Thomason informed Council that Rowan Emergency Management continues to have a good relationship with the local and cable media and will continue to work on methods using the media to effectively notify citizens in the event of an emergency.

Mr. Thomason described a PC-based notification system that will send emergency notifications through an email list. He stated that he is also studying a software program, which would be free to subscribers, and will allow the notifications to be sent to individual PC owners. Chief Parnell commented that one of the generators of the signals is the Emergency Broadcast System, as issued by the National Weather Service. He added that these alerts will be in real time.

Mr. Thomason also discussed rural notifications and stated that several of the volunteer fire stations use the fire station sirens as a means of notification. He said that the system has proven very successful and noted that the City of Salisbury currently does not have a siren system. Mayor Klutz asked if the City should have these sirens so that citizens could be notified in case they are away from a television or computer. Chief Parnell responded that it would be simple to add the sirens but noted that many consider the sirens to be old fashioned. He explained that even if the City had every type of system available there will always be citizens who do not receive the notification. He added that many citizens do not turn to the City as a point of notification but they do expect the City to respond in the aftermath of any emergency in order to provide direction and help with recovery.

City Manager David Treme commented that Mr. Thomason has done a good job of including the City in all of the processes in Homeland Security and the County has been a part of helping staff reach Council's goal.

Mr. Thomason stated that he will return to Council in the near future to discuss Hazard Mitigation which will involve the City and other municipalities. He added that they are also working on plans for emergency operations and invited Council to an Emergency Operations Management course to be held in October.

(c) DOT Funds for Roads

City Manager David Treme stated that the Department of Transportation in Rowan County has received approximately \$7 million dollars for road projects. He noted that in conjunction with this, staff will return to Council in October or November to have a review of the Powell Bill funds and other funds that support the roads in order to give Council information on what is being done to improve the roads within the City. Mr. Treme commented that staff also hopes to inform citizens which roads within in the City are State roads and which are City roads.

## MAYOR'S ANNOUNCEMENTS

(a) Downtown Salisbury History and Art Trail

Mayor Klutz announced that Downtown Salisbury, Inc. will hold a design charette September 27-28, 2004 at the Waterworks Visual Arts Center to receive public input and develop ideas for the Downtown Salisbury History and Art Trail.

(b) Urban Open Space Leadership Institute

Mayor Klutz announced that she will represent the City at the Urban Open Space Leadership Institute in Charlotte, NC on September 22-24, 2004.

(c) Council Recognition by Salisbury High School

Mayor Klutz announced that City Council will be recognized by Salisbury High School for contributions to their athletic fields during half-time of the Friday night football game on September 24, 2004.

(d) Community Yard Sale

Mayor Kluttz announced that the Parks and Recreation Department will sponsor a community yard sale at the Salisbury Civic Center on September 25, 2004 at 7:00 a.m. All proceeds from the City's booth will go to support Mr. David Carroll as the City's representative in the Miss United Way pageant, and will benefit United Way.

(e) United Way Spaghetti Luncheon

Mayor Kluttz announced that City employees will hold a spaghetti luncheon on Friday, September 24, 2004 from 11:00 – 2:00 at the Central Fire Station and noted that all proceeds will benefit the United Way.

(f) Livingstone College Luncheon

Mayor Kluttz announced that Salisbury City Council has been invited to have lunch with students at Livingstone College on Wednesday, September 29, 2004 at 11:45 a.m.

(g) Park Avenue Fun Fest

Mayor Kluttz announced that the Park Avenue Redevelopment Corporation will sponsor a Fun Festival at Cannon Park from 5:00 p.m. – 7:00 p.m. on Saturday, September 25, 2004.

(h) Citizen Survey Results Luncheon

Mayor Kluttz informed Council that results from the citizen survey are being compiled and suggested Council have a working lunch to receive these results. She asked Council to review their calendars and coordinate with City Clerk Myra Heard.

(g) Retreat Dates

Mayor Kluttz asked Council to begin thinking about a date for Council's planning retreat to be held in February, 2005.

**ADJOURNMENT**

**Motion** to adjourn the meeting was made by Mr. Burgin, seconded by Mr. Kennedy. All council members agreed unanimously to adjourn. The meeting was adjourned at 6:05 p.m.

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Mayor

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City Clerk