



City of Salisbury

North Carolina

COUNCIL MEETING AGENDA

September 19, 2023
6:00 p.m.

The meeting will be held in a hybrid format and will be streamed live at salisburync.gov/webcast and on the City's Facebook account.

Anyone who wishes to speak via Zoom during public comment must sign-up by 5:00 p.m. on September 19, 2023 by contacting Connie Snyder at csnyd@salisburync.gov. Citizens who wish to speak in person can sign up in Council Chambers.

1. Call to order.
2. Moment of Silence.
3. Pledge of Allegiance.
4. Adoption of Agenda.

5. Council to recognize Parks and Recreation Director Nick Aceves for his service to the City.

6. Mayor to proclaim the following observance:

CONSTITUTION WEEK

September 17-23, 2023

7. Council to consider the CONSENT AGENDA:
 - (a) Approve Minutes of the special and regular meetings of September 5, 2023 and the special meeting of September 7, 2023.
 - (b) Adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$4,000 to appropriate Police Department controlled substance tax funds.
 - (c) Adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$500 to appropriate donations for expenses related to Festival De Independencia.
 - (d) Adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$10,000 to appropriate a donation to help with expenses related to the Hurley Park gazebo repairs and tree replacement.
 - (e) Authorize the City Manager to execute a contract with Carolina Siteworks, Inc. in an amount not to exceed \$186,206 for the Pearl Street Water and Sewer Project and to adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$186,206 to appropriate revenue from Water Sewer Fund tap fees to fund the contract with Carolina Siteworks, Inc.
 - (f) Authorize the City Manager to enter into a Purchase Order contract in the amount of \$313,400 for the replacement of the Transit building roof.

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- (g) Adopt a Resolution declaring the intent to permanently close an alley located off of the 800 block of North Jackson Street and set a public hearing for October 17, 2023.
 - (h) Approve a right-of-way encroachment for installation of aerial and underground fiber optic cable by Hotwire Communications within the rights-of-way of Martin Luther King, Jr. Avenue, Klumac Road, and Mooresville Road per section 11-24(27) of the City Code subject to North Carolina Department of Transportation approval.
8. Council to receive public comment. ***Speakers who wish to speak via Zoom must sign-up before 5:00 p.m. by contacting Connie Snyder at csnyd@salisburync.gov.*** Citizens who wish to speak in person can sign-up in Council Chambers. Citizens who are unable to speak during the meeting may submit written comments to the email above and they will be shared with Council.
 9. Council to hold a public hearing regarding the City's FY2022-2023 Consolidated Annual Performance and Evaluation Report (CAPER) on the use of Community Development Block Grant (CDBG) and HOME Program funds: *(Presenter – Planner Malikia Cherubala)*
 - (a) Receive a presentation from staff
 - (b) Hold a public hearing
 10. Council to receive an update on growth and consider endorsing the Granite Quarry – Salisbury Non-annexation Agreement. *(Presenters – City Manager Jim Greene and Planning and Neighborhoods Director Hannah Jacobson)*
 11. Council to receive an update on various City projects across multiple departments. *(Presenter – Transportation Director Wendy Brindle)*
 12. City Attorney's Report.
 13. City Manager's Report.
 14. Council's Comments.
 15. Mayor Pro Tem's Comments.
 16. Mayor's Announcements and Comments.
 17. Adjourn.



City of Salisbury

North Carolina

PROCLAMATION

WHEREAS, the Constitution of the United States of America is the guardian of our liberties and embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, it is the privilege and duty of the American people to commemorate the 234th anniversary of the framing of the Constitution of the United States of America with patriotic celebrations and activities; and

WHEREAS, in 1955, the Daughters of the American Revolution petitioned the United States Congress to dedicate the observance of Constitution Week as the week of September 17th through 23rd of each year; and

WHEREAS, in 1956, President Dwight D. Eisenhower signed the commemoration into Public Law 915 which guarantees the issuing of a proclamation each year by the President of the United States of America.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the week of September 17th through 23rd, 2023 as

CONSTITUTION WEEK

in Salisbury, and urge citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

This the 19th day of September 2023.

Karen K. Alexander, Mayor

Salisbury, North Carolina
September 5, 2023

SPECIAL MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Tamara Sheffield, Council Members Harry McLaughlin, David Post, and Anthony Smith; City Manager Jim Greene, Jr., City Clerk Connie B. Snyder; and City Attorney J. Graham Corriher.

ABSENT: None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 5:00 p.m. A moment of silence was taken.

ADOPTION OF THE AGENDA

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt the Agenda as presented. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

UPDATE – STRATEGIC PLAN

City Manager Jim Greene noted at its Retreat in January, Council discussed a strategic plan for the City. He explained a strategic plan is a vision of where Council wants to go over the next three to five years. He asked Budget Manager Tracey Keyes and Raftelis Senior Manager Catherine Carter to provide an update on the City's Strategic Plan.

Ms. Keyes stated a strategic plan was one of Council's priorities for FY2023-2024 and it has a budget of \$75,000. She indicated a Request for Proposals was posted on the City's website, the North Carolina Interactive Purchasing site, and the North Carolina HUB site. She added the City received 16 proposals and a City-wide team of employees selected two firms for interviews and ultimately chose to contract with Raftelis.

Ms. Carter stated Raftelis is working with the City to answer three questions:

- What do we know to be true today
- What do we hope will be true in the future
- What needs to go well in order to make that preferred future a reality

Ms. Carter pointed out many components go into a strategic planning process. She explained an engagement process will take place which includes staff interviews, listening sessions with Board and Commission Chairs, and an employee survey. She stated the information gathered is used to create a community profile or environmental scan. She added community and employee input will be used as a context for decisions Council will be asked to make regarding its vision for the strategic plan over the next three to five years. She indicated once the overarching vision is determined Raftelis will work with staff to create an implementation plan that will help the City achieve its vision.

Ms. Carter stated a strategic plan exists in the larger context of other work the City is doing including the Forward 2040 Comprehensive Plan, Capital Improvement Plan (CIP) and Master Plans. She pointed out the strategic plan is a tool to help implement the comprehensive plan, and she explained the strategic plan includes elements that are not included in the comprehensive plan. She indicated strategic planning exists between long range comprehensive plans and annual budget cycles.

Ms. Carter pointed out the goal is to develop a three to five-year City-wide strategic plan and to combine goals, objectives, and strategies into existing work plans throughout the organization. She stated many organizations struggle to tell their story, and she noted the strategic plan and the implementation plan provide ways to communicate progress and to hold the City accountable.

Ms. Carter explained the strategic plan will produce two documents with overlapping contents, a brochure that will share the strategic plan with internal and external stakeholders and the implementation plan that includes specifics such as who is responsible for specific tasks and a timeline for completion.

Ms. Carter noted the kick-off meeting with the Management Team and Project Lead Team and the listening sessions with Board and Commission Chairs have been conducted. She added a draft of the employee survey has been completed, individual interviews with Councilmembers have been scheduled and the information collected will be used for the environmental scan that will be introduced to Council on October 6, 2023.

Mayor Alexander stated it is important to have a link between studies and plans that have been completed throughout the City and to make sure the Forward 2040 Comprehensive Plan is used in combination with the strategic plan. Ms. Carter agreed.

Councilmember Post asked for an example of a strategic plan completed for another City. Ms. Keyes noted staff will provide the information. Mr. Post asked if the anticipated time line is

four to five months. Ms. Clark noted it will take four to five months to get to the plan stage and it will take years to implement the plan.

Mr. Greene commented the City has gone through changes, and this is a good time to look at its vision and strategy. He indicated with the coming growth it is important to look at Council's vision for the City. He noted the goal is to at least have a draft to Council at its annual Retreat. He stated the strategic plan is Council's plan that provides direction for staff, a vision for the community, and serves as the foundation for programs and capital investment for future budgets.

Councilmember Smith asked how equity conversations will be included in the strategic planning processes. Ms. Clark stated the goal is to have broad and deep engagement at the beginning of the process so as many voices as possible are included in the conversation. She pointed out the work and public engagement from the Forward 2040 Comprehensive Plan is recent and transferable to the strategic process. Mr. Smith then asked about the challenges in implementing this kind of project. Ms. Carter explained the surveys and public engagement asked broad questions to allow issues including diversity, equity, and inclusion issues to come to the forefront.

Mr. Greene stated as strategies and performance indicators are developed staff will look intentionally through the equity lens and ask questions such as who is benefiting and what are the unintended consequences.

Mayor Pro Tem Sheffield referenced the employee survey, and she asked how the survey will be executed. Ms. Carter noted she meet with the Management Team and the Project Lead Team and the goal is to have ambassadors for the survey. She noted staff will have multiple ways to access the online survey, and she indicated the survey format ensures everyone has an opportunity to participate. She commented it is important to leverage the enthusiasm of the leadership team to get employees to take the survey and take it seriously. Ms. Clark stated 30% to 40% of employee participation throughout the organization is considered healthy participation. She commented the goal is for employees to feel ownership of the mission and values.

Councilmember McLaughlin pointed out it can be difficult to get citizen participation, and he asked what measures will be taken to ensure participation within the community and what is a success rate for community involvement. Ms. Carter explained direct community involvement is fairly limited, and she pointed out the community engagement from the Forward 2040 Comprehensive Plan will be leveraged and used as a starting point.

Mayor Alexander thanked Ms. Clark and Ms. Keyes for their presentation.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers McLaughlin, Post and Smith voted AYE. (5-0)

The meeting was adjourned at 5:43 p.m.

Karen Alexander, Mayor

Connie B. Snyder, City Clerk

DRAFT

Salisbury, North Carolina
September 5, 2023

REGULAR MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Tamara Sheffield, Council Members Harry McLaughlin, David Post, and Anthony Smith; City Manager Jim Greene, Jr., City Clerk Connie B. Snyder; and City Attorney J. Graham Corriher.

ABSENT: None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

ADOPTION OF THE AGENDA

Thereupon, Councilmember Post made a **motion** to adopt the Agenda as presented. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

INTRODUCTION – DEPUTY CITY MANAGER RICHARD J. WHITE, III

City Manager Jim Greene introduced Deputy City Manager Richard J. White, III. He noted a national search was conducted and department heads were involved in the interview process. He added Mr. White was selected based on his extensive experience in local government.

Mr. Greene stated Mr. White has over 25 years of local government experience and received his undergrad from the University of North Carolina at Chapel Hill where he was a

Morehead Scholar. He added Mr. White received his MPA degree from North Carolina State University.

Mr. White thanked Council and Mr. Greene for the opportunity to serve as the Deputy City Manager of Salisbury. He stated he is eager to join such a wonderful community, and he looks forward to working with staff.

Council welcomed Mr. White to the City and stated they are looking forward to working with him. Mr. Greene gifted Mr. White with Salisbury SWAG including items from various departments.

RECOGNITION – POLICE LIEUTENANT COREY BROOKS

Police Chief Patrick Smith recognized Lieutenant Corey Brooks for his heroic actions rescuing a truck driver from the burning cab of a truck after a crash on Interstate 85. He stated Lieutenant Brooks was responding to another call at the time of the incident and witnessed the truck hit the concrete barrier causing the truck to catch on fire. He added Mr. Brooks was able to get the driver out of the cab and saved his life.

Chief Smith stated an unidentified female driver helped Lieutenant Brooks pull the truck driver to safety on the opposite side of the road across two lanes of traffic. He displayed video footage of the rescue.

Chief Smith stated Lieutenant Brooks has more than 24 years of experience in law enforcement. He added he was hired by the Salisbury Police Department in 2001 as a patrol officer and continued to rise through the ranks. He noted Lieutenant Brooks currently serves as Lieutenant of the Criminal Investigations/Violent Crimes Unit.

Council recognized Lieutenant Brooks for his heroic actions and thanked him for his service and dedication to protecting the public.

PROCLAMATIONS

Mayor to proclaim the following observances:

SUICIDE PREVENTION MONTH	September 2023
HISPANIC AND LATINO HERITAGE MONTH	September 15, 2023 – October 15, 2023

CONSENT AGENDA

(a) **Minutes**

Approve Minutes of the regular meetings of August 1, 2023 and August 15, 2023 and the special meeting of August 7, 2023.

(b) **Budget Ordinance Amendment – Youth Baseball Program**

Adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$2,500 to appropriate donations for expenses related to the youth baseball program.

ORDINANCE AMENDING THE 2023-2024 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE A PARKS AND RECREATION DONATION.

(The above Ordinance is recorded in full in Ordinance Book No. 31 at Page No. 264, and is known as Ordinance 2023-58.)

(c) **Budget Ordinance Amendment – Salisbury-Rowan Sports Hall of Fame**

Adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$2,200.11 to appropriate donations for expenses related to the Salisbury-Rowan Sports Hall of Fame.

ORDINANCE AMENDING THE 2023-2024 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE A PARKS AND RECREATION DONATION.

(The above Ordinance is recorded in full in Ordinance Book No. 31 at Page No. 265, and is known as Ordinance 2023-59.)

(d) **Contract – CDM Smith, Inc.**

Authorize the City Manager to execute a contract with CDM Smith, Inc. in the amount of \$154,940 for engineering services associated with an electrical reliability study, arc flash study and secondary clarifier rehabilitation for Salisbury-Rowan Utilities.

(e) **Right-of-Way Encroachment – Spectrum**

Approve a right-of-way encroachment for approximately 688 linear feet of underground fiber optic cable by Spectrum on Cedar Springs Road per Section 11-24(27) of the City Code subject to North Carolina Department of Transportation approval.

(f) Right-of-Way Encroachment – AT&T

Approve a right-of-way encroachment for installation of aerial and underground fiber optic cable by AT&T on Laura Springs Drive, Edzell Drive, Inverness Lane, Shay Crossing Road and Bluebonnet Drive per Section 11-24(27) of the City Code.

(g) Purchase Orders

Authorize the City Manager to approve the following Purchase Orders that are included in the FY2023-2024 budget:

- 240251 to Parks Ford for three Police Responders/vehicles in the amount of \$147,804 to be purchased on the North Carolina Sheriff's Association Contract
- 240285 to Randy Marion Ford for six pickup trucks in the amount of \$267,360 to be purchased on Salisbury Bid 019-2024. Three vehicles for Salisbury-Rowan Utilities, two vehicles for Public Works, and one vehicle for the Fire Department
- 240323 to Carolina Cat for a Caterpillar 299D3 Loader in the amount of \$119,183.44 to be purchased on Sourcewell Cooperative for Salisbury-Rowan Utilities
- 240320 to Newtons Fire and Safety Equipment for turnout gear in the amount of \$130,000
- 240355 to Amick Equipment Company for a Freightliner Knuckle Boom Truck in the amount of \$265,741.10 to be purchased on the North Carolina Sheriff's Association Contract for Public Works

(h) Street Closure – Cherry Street

Adopt a Resolution declaring the intent to permanently close an unimproved portion of Cherry Street, located off of the 500 block of Morlan Park Road and set a public hearing for October 3, 2023.

RESOLUTION PERTAINING TO THE PROPOSED CLOSING OF AN UNIMPROVED PORTION OF CHERRY STREET LOCATED OFF THE 500 BLOCK OF MORLAN PARK DRIVE.

(The above Resolution is recorded in full in Resolution Book No. 17 at Page No. 32, and is known as Resolution 2023-25.)

(i) Voluntary Annexation – 1810 Enon Church Road

Receive the Certificate of Sufficiency for the voluntary annexation of 1810 Enon Church Road, Tax Map 329 and Parcels 030 and 385, and adopt a Resolution setting the date of the public hearing for October 3, 2023.

RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF 1810 ENON CHURCH ROAD, PARCELS 329 030 AND 329 385 PURSUANT TO N.C.G.S. 160A-58.1.

(The above Resolution is recorded in full in Resolution Book No. 17 at Page Nos. 33-34, and is known as Resolution 2023-26.)

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt the Consent Agenda as Presented. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

PUBLIC COMMENT

Mayor Alexander opened the floor to receive public comments.

Mr. Ethan Chirico addressed Council with concerns regarding adequate pay for firefighters.

Ms. Carole Schmidt, President of the Rowan Food and Farm Network, emphasized September is Hunger Action Month in Salisbury and Rowan County. She added the Rowan Food and Farm Network created a calendar which includes ways citizens can help combat hunger and food insecurity.

Clyde addressed Council regarding his concerns about the recycling program's increased cost. He noted citizens are still unsure of what to recycle, and there are no recycle bins downtown.

Mr. Gemale Black asked Council for the status of the City projects to support the 1MBB project, which would support a dozen new businesses before 2030, the Kiva program, and the \$30,000 budgeted in the General Fund to support small businesses.

Mr. Ben Fisher addressed Council regarding concerns for the growing homeless population in the City and associated crime. He thanked the Police Department for its work, and he stated the Police Department needs more personnel and resources to deal with the growing problem.

Mr. Danny Fisher addressed Council concerning crime in the community. He thanked staff for its work to address the growing homeless population and crime in the community. He added funds need to be budgeted for additional police officers and resources.

Mayor Alexander thanked staff for its work to address ongoing community issues. She added Council and staff are looking to other cities for their response to the growing homeless populations. She added the City went from 100 unhoused individuals to more than 300 individuals. She noted it is a growing public crisis.

There being no one else to address Council, Mayor Alexander closed the public comment session.

LAND DEVELOPMENT ORDINANCE AMENDEMENT – CHAPTERS 14 AND 15

Senior Planner Victoria Bailiff asked Council to consider adopting an Ordinance to amend Chapters 14 and 15 of the Land Development Ordinance (LDO) to adjust the membership makeup of the Technical Review Committee (TRC) and to cleanup inconsistent terminology within the Ordinance.

Ms. Bailiff noted the amendment is comprised of required updates due to the reclassification of City departments. She added the amendment would also clean up inconsistencies within Chapters 14 and 15 regarding the naming of the TRC and the Board of Adjustment (BOA).

Ms. Bailiff indicated there are no policies from the Forward 2040 Comprehensive Plan that specifically addresses a text amendment, however, staff finds that it is not inconsistent with the plan. She noted the TRC reviewed the amendment at its July 20, 2023 meeting and recommended approval with no requested changes.

Ms. Bailiff stated the Planning Board reviewed the amendment at its August 8, 2023 meeting and found it to be consistent with the Forward 2040 Comprehensive Plan and voted unanimously to recommend approval.

Mayor Alexander convened a public hearing, after due notice, regarding the proposed Land Development Ordinance Amendment.

There being no one to address Council, Mayor Alexander closed the public hearing.

Councilmember Post stated the City Council hereby finds and determines that adoption of an Ordinance to amend the Land Development Ordinance of the City of Salisbury as underlined or stricken herein is reasonable, in the public interest, and is consistent with the Forward 2040 Comprehensive Plan. Thereupon, made a **motion** to adopt an Ordinance amending Chapter 14 Agencies, Boards and Commission and Chapter 15 Development Process of the Land Development Ordinance of the City of Salisbury, North Carolina. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

ORDINANCE AMENDING CHAPTER 14 AGENCIES, BOARDS AND COMMISSION AND CHAPTER 15 DEVELOPMENT PROCESS OF THE LAND DEVELOPMENT ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA.

(The above Ordinance is recorded in full in Ordinance Book No. 31 at Page Nos. 266-310, and is known as Ordinance 2023-60.)

UPDATE – SALISBURY AND ROWAN COUNTY TOURISM

Rowan County Tourism Development Authority Executive Director James Meacham presented a tourism industry update to Council. He provided an industry overview from 2022 through the first half of 2023 in Rowan County:

- Visitor spending increased by 11.7%
- Total visitor spending: \$209 million
- Employment: 1,422 jobs
- Lodging sector: \$44 million

Mr. Meacham provided an overview of the Rowan County Tourism Development Authority organization, noting its purpose is economic development through tourism by developing tourism assets, encouraging visitor travel, creating marketing initiatives, and partnering with businesses, attractions, and organizations. He provided a breakdown of the organization's structure, including the Tourism Development Authority, Convention and Visitors Bureau, and the Rowan Arts Council.

Mr. Meacham stated three major areas of focus for the Tourism Development Authority are marketing, services, and development. He provided a breakdown of how the Tourism Development Authority uses marketing to bring people to the community. He noted staff uses digital components and recently invested in an influencer program, which includes hiring influencers with large social media followings to visit the community. He added the program has reached 4 million people and has received 400,000 direct engagements online. He commented the organization continues to focus on Rowan County's brand "Be an Original" which is integrated into City and County departments. He stated through the tourism website people can book hotel rooms and receive incentives, including overnight stay discounts and the overnight stay and play package, which includes many City and County events. He added staff continues to focus on group sales including weddings, little league world series, conferences, etc.

Mr. Meacham stated Rowan County Tourism Development Authority owns and manages the F&M Bank Trolley System, Farmers' Market and Railwalk Pavilion, Paul E. Fisher Gateway Building, 'Tis The Season Spectacular Parade, Visitor Information Center, and the Rowan Arts Council.

Mr. Meacham noted destination development is a major focus for the Tourism Development Authority. He provided an overview of past projects, including:

- Railwalk Pavilion and Farmers Market
- Public art
- F&M Bank Trolley System
- City of Salisbury wayfinding
- City of Salisbury Christmas decorations
- Public infrastructure

Mr. Meacham stated currently, the tourism industry remains healthy. He added in 2022 and early 2023 tourism was running at levels that were not sustainable, with hotel occupancies above 80% to 90%. He indicated business travel has started to return to normal patterns, but has not reached 2019 levels due to online meetings which decrease travel costs. He noted two potential hotels are in the works, and he pointed out Council previously approved a Marriott Flag hotel before the pandemic and the second is a Hilton hotel.

Mr. Meacham thanked Police Chief Patrick Smith and City Manager Jim Greene for addressing crime in the community. He noted it is important for tourists to feel safe.

Councilmember Post asked if the current occupancy tax is \$.06. Mr. Meacham confirmed the 6% County-wide tax was established in 2017 and collectively agreed upon by the City and County. He stated Airbnb and Bed and Breakfasts are about to replace hotels as the biggest generator of overnight occupancy taxes.

Councilmember Post asked how many hotels are in the County and City. Mr. Meacham stated there are 13 commercial hotel properties with 900 rooms. He added hotels are running under 70% occupancy. Councilmember Post asked how many of the hotels are in the City. Mr. Meacham stated all but one hotel is inside the City limits; however, most short-term rentals, including Airbnb's are outside the City limits.

Council thanked Mr. Meacham for his presentation.

GUIDING PUBLIC INTERESTS

Planning Director Hannah Jacobson introduced Development Finance Initiative (DFI) Project Manager Sonyia Turner, and she noted Ms. Turner and her team have been working on redevelopment options for the former Kesler Mill site.

Ms. Turner explained DFI works with local governments across the state to attract private investment for projects like the Kesler Mill and it provides specialized financial and real estate development expertise. She added DFI will help the City attract private investment for the Kesler Mill site, and she stated the scope of work includes site, market, and financial feasibility analysis for residential uses, and understanding the public interests. She noted DFI will work with the City to solicit a private development partner and will support the City in negotiating the development agreement with the selected partner.

Ms. Turner pointed out the Kesler Mill site is located in the Park Avenue community and it includes 12.88 acres. She added the area is an undeveloped Brownfields site which is subject to constraints within the Brownfields Program. She stated the North Carolina Department of Environmental Quality (NCDEQ) does not allow single-family detached residential on a North Carolina Brownfield site. She indicated single-family attached and multifamily homes will be explored. She added there can be no groundwater use and any redevelopment must evaluate the need to incorporate a vapor barrier in the construction.

Ms. Turner pointed out current neighborhood conditions must be considered, and she added the Kesler Mill site is in a highly residential area that is experiencing neighborhood change. She indicated approximately two-thirds of the area is residential and renter occupied. She commented sales activities have increased over time.

Ms. Turner noted there are few commercial considerations for the Kesler Mill site due to low traffic counts and the lack of visibility from major thoroughfares. She pointed out there is

demand for market rate and affordable rental and home ownership options. She indicated there will be demand for approximately 400 multifamily units over the next five years across the entire market. She pointed out demand in the City is focused on downtown renovated units rather than new construction. She added there is demand over the next five years for approximately 5,600 single-family residential units priced between \$300,000 and \$400,000. She stated 2,730 affordable housing units are currently needed particularly for small families and older adults.

Ms. Tuner explained the Kesler Mill site is challenging for commercial development, but ideal for residential. She added the site presents a strong opportunity for affordable rental housing and is competitive for federal tax credits. She stated the site could accommodate a modest number of market-rate multi-family units. She pointed out there may be an opportunity to explore affordable home ownership options such as townhouses on the Kesler Mill site.

Ms. Turner indicated Council received a draft of the public interests, and she noted public input sessions were held and an online survey was conducted to collect community feedback. She indicated approximately 40 community members participated in either the community input sessions or the online survey. She added the community felt the Kesler Mill site is important to the future of the Park Avenue neighborhood, there is support for mixed income housing on the site, a desire for the development to blend in with the existing neighborhood, and support for better connection to the downtown with an emphasis on a pedestrian connection. She pointed out residents liked the idea of a greenway or walking trail, and she indicated there were general concerns about crime and safety.

Ms. Turner reviewed the draft guiding interests, and she noted development on the Kesler Mill site should:

- Provide a catalytic development that incorporates housing options for low-to-moderate income households for a mixed-income community
- Respect the character and history of the Park Avenue neighborhood
- Incorporate multimodal connections to the existing streets and sidewalks in the surrounding neighborhood and downtown Salisbury
- Incorporate a greenway or trail through the site that promotes safety and is accessible to the surrounding community
- Minimize public investment; maximize private investment

Ms. Turner explained the next step will be for Council to publically endorse the guiding public interests and then DFI will begin the site and financial analysis with JDavis Architects.

Mayor Pro Tem Sheffield noted the Kesler Mill site has been remediated and is clean. She pointed out there are certain rules that must be followed under the Brownfields Program, but it does not mean the area is unsafe. She added she is excited to see the progress that is being made. She questioned if the public interest was taken from members of the community. Ms. Tuner noted a large percentage of those who attended the engagement sessions were community members.

Mayor Alexander asked about financial feasibility of the project, and she pointed out duplexes are more expensive to construct than multi-family complexes. Ms. Turner noted DFI will consider financial feasibility later in the project. She explained all the components are taken into consideration to obtain a feasible project that balances the public interests.

Councilmember Smith pointed out it is a welcome part of the solution to address a growing challenge regarding affordable housing, but he does not want to lose the character, history, and demographic of the community.

Councilmember Post commented there is a shortage of townhouses in the City, and he indicated growth is coming.

Ms. Jacobson stated the site is complicated, and she noted environmental factors, market factors, and the community must be considered. She added staff is grateful to have DFI as a partner, and she thanked Ms. Turner for her work on the project.

Mayor Pro Tem Sheffield asked how the guiding public interests fit with the Forward 2040 Comprehensive Plan and its neighborhood types. Ms. Jacobson stated the area was designated as a Neighborhood Activity Center in the Forward 2040 Comprehensive Plan which allows a variety of housing types and is consistent with the Guiding Public Interests for the Kesler Mill site.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to endorse “Guiding Public Interests” for the redevelopment of the former Kesler Mill site. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

RESOLUTION OF SUPPORT – GRANT APPLICATION

Planning and Neighborhoods Director Hannah Jacobson presented information on the Reconnecting Communities and Neighborhoods Grant program. She noted the United States Department of Transportation combined the Reconnecting Communities Pilot Program and the Neighborhood Access and Equity Program into one program called the Reconnecting Communities and Neighborhoods. She indicated there is \$3.3 billion available through the program.

Ms. Jacobson noted the proposed project is for a community planning grant for the West Innes Street Corridor from Caldwell Street to the Catawba College campus consisting of approximately 1.6 miles. She added there is an anticipated cost of \$500,000 to fund a conceptual plan for the roadway and land use for economic development policies to make the corridor multi-modal and accessible to more people. She pointed out the project will be 80% federally funded at \$400,000 and will require a 20% local match of \$100,000.

Ms. Jacobson explained the West Innes Street Corridor was chosen for this project due to that area being discussed during the community outreach meetings for the Forward 2040 Comprehensive Plan. She added it aligns with the goals outlined in the grant opportunity.

Mayor Alexander indicated she spoke with leaders of the major institutions along West Innes Street, and she noted each was excited about the grant opportunity.

Councilmember McLaughlin suggested Council keep this project as a priority even if it is not awarded the grant. Mayor Alexander agreed.

Thereupon, Councilmember Smith made a **motion** to adopt a Resolution of Support for the City's grant application to the United States Department of Transportation's Reconnecting Communities and Neighborhoods Program for the West Innes Corridor. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

RESOLUTION OF SUPPORT FOR THE CITY'S GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION'S RECONNECTING COMMUNITIES AND NEIGHBORHOODS PROGRAM FOR THE WEST INNES CORRIDOR.

(The above Resolution is recorded in full in Resolution Book No. 17 at Page No. 35, and is known as Resolution 2023-27.)

MICROSOFT SOFTWARE ASSURANCE

Information Technology (IT) Manager Dale Waters explained the City is required to renew its Microsoft Software Assurance contract to stay in compliance with the current Microsoft licensing for each of its computers to operate. He stated Microsoft Software Assurance permits the City to use the following:

- Microsoft Windows Desktop
- Server operating systems
- Security patches and updates
- Licenses for staff to use Microsoft products

Mr. Waters pointed out the City budgeted \$150,000 for the new contract, however, the quote came in at \$190,591 which is a 60% increase over the previous three-year contract. He indicated the quote is over budget by \$40,591 which staff proposes to cover by reallocating Fund Balance.

Mr. Waters commented the IT Department is preparing for deployment of Office 365 before July 2024. He noted IT has worked with Microsoft to eliminate portions of the City's current renewal that would be redundant after Office 365 is deployed. He stated the Microsoft Software Assurance contract is a three-year contract, and he pointed out Office 365 costs will be in addition to the Microsoft Software Assurance contract.

Councilmember Smith asked if there is another option other than Microsoft. Mr. Waters commented there is not another option due to the learning curve that would create immense work and the products the City currently uses required Microsoft to operate.

Councilmember Post asked if the contract with Microsoft includes functions Office 365 has and if it would be redundant to get Office 365. Mr. Waters commented purchasing Office 365 would not be redundant as the Microsoft contract has Microsoft Office Plus with the office applications version and Office 365 includes office web applications. He indicated there is a need for client applications on computers and once the three-year contract expires the City will upgrade to Office 365 to include Office Plus. Mr. Post asked if there will be automatic updates. Mr. Waters noted updates are installed monthly.

Thereupon, Councilmember McLaughlin made a **motion** to authorize the City Manager to execute a contract with Level Solutions Group in the amount of \$190,591 for the Microsoft Software Assurance Contract. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

Thereupon, Councilmember McLaughlin made a **motion** to adopt an Ordinance amending FY2023-2024 Budget Ordinance of the City of Salisbury, North Carolina to appropriate Fund Balance to renew the Microsoft Software Assurance Contract. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

ORDINANCE AMENDING FY2023-2024 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUND BALANCE TO RENEW THE MICROSOFT SOFTWARE ASSURANCE CONTRACT.

(The above Ordinance is recorded in full in Ordinance Book No. 31 at Page No. 311, and is known as Ordinance 2023-61.)

MUNICIPAL AGREEMENT – North Carolina DEPARTMENT OF TRANSPORTATION

Transportation Director Wendy Brindle noted Council entered into a municipal agreement for the Salisbury Station second platform and tunnel project and at the end of the project the City will pay \$780,000. She indicated the total project cost is over \$19 million and funded through State Transportation Improvement Funds. She added the project is anticipated to begin in 2025 and the City will be billed for its portion in 2026. She explained as an Americans with Disabilities Act (ADA) requirement a passenger information display system must be installed to provide a visual and an audible source for the train schedules. She noted as part of the project the City is responsible for the maintenance of the platform and the display system following the 12-month warranty period. She added the maintenance cost would be \$2,100 per year to be billed as \$525 quarterly payments beginning in 2027.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to authorize the City Manager to execute a municipal agreement with the North Carolina Department of Transportation for the Passenger Information Display System to be installed as part of Transportation Improvement Program Project P-5726, Salisbury Station Second Platform. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

UPDATE – SOLID WASTE COLLECTION

Assistant Public Works Director Michael Hanna provided a solid waste update to Council. He noted the City collects solid waste at approximately 12,000 pick-up points on a weekly basis. He added the longest route takes place on Friday with approximately 900 pickups using one automated side loader truck. He indicated five team members operate three of the side loader trucks on a daily basis plus one rear loading truck for the waste collection assistance program and for use on tighter streets.

Mr. Hanna explained the collection days for trash, limb, and recycling pick up can be found on the City's website. He noted trash is collected Monday through Friday with Downtown collection also on Saturday and Sunday and every day except Christmas.

Mr. Hanna reviewed the average waste collected for the last four years. He explained in 2019 the average waste was 781.68 tons which increased to 896.4 in 2020 and is on pace for 948 tons for 2023. He added 76 tons of waste is collected during each of the four Spruce Up Weeks. He noted the following challenges:

- Routes were adjusted five years ago to distribute growth evenly amongst the routes
- Staff is continually exploring other options such as a transfer site
- Rowan County Landfill increased the tipping fee by \$5.00 per ton for the first time since 2013 from \$36 to \$41 a ton creating a \$28,000 increase
- The City absorbed the cost at no fee increase to the citizen
- 330 homes were added this year increasing waste pickup

Mr. Hanna indicated the disposal fee at the Rowan County Landfill has increased from \$442,000 to \$470,000. City Manager Mr. Greene pointed out the City absorbed the additional landfill and recycling fees. He noted yard waste, recycling, and garbage pickup are services the City will need to evaluate as a growing community.

Mayor Pro Tem Sheffield thanked Mr. Hanna and staff for all they do to keep the City clean, and she recognized the Community Appearance Commission (CAC) for implementing the Spruce Up Weeks.

Thereupon, Councilmember Sheffield made a **motion** to authorize the City Manager to approve Purchase Order 240311 in the amount of \$470,000 for waste disposal at the Rowan County Landfill for FY2024. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

CITY MANAGER'S COMMENTS

City Manager Jim Greene noted his commitment to evaluate opportunities for pay increases for the City's nearly 450 employees. He stated it is important to continue to look at total compensation, benefit opportunities, health insurance, holidays, and career opportunities.

Mr. Greene commented the recycling contract is for two years and was first brought to Council on April 4, 2023 when it asked staff to review the fees. He added once the item came back to Council a fee increase was not recommended. He noted citizens had opportunities to share their thoughts and concerns about the proposed fees for recycling.

COUNCIL COMMENTS

Councilmember Post commented Parks and Recreation Department Director Nick Aceves will be missed when he leaves the City, and he wished him the best in future endeavors. He commended Police Lieutenant Corey Brooks for his heroic actions and going above the call of duty.

Councilmember Post pointed out there is a need to engage with other cities to develop ideas on how to deal with the unsheltered population.

Councilmember Post noted he went to Mayors Innovation Project Conference and he learned some cities control housing costs and eliminate zoning which has a mitigating impact on a percentage of low-income people. He added some cities have a process of registering landlords where Code Enforcement inspects the homes to make sure all codes are met. He suggested a landlord registration to protect tenants' rights. Mayor Alexander suggested Councilmember McLaughlin could invite Mr. Post to present these ideas to the Housing Advocacy Commission (HAC).

Councilmember Smith referenced the growing unsheltered population. He stated he would like the community to realize the situation is nationwide and there are larger reasons why it is a growing issue in society. He indicated Council is expected to address issues caused by policies that it did not create. Mayor Alexander thanked Councilmember Smith for his comments and noted this issue might be something to bring up to the League of Municipalities.

MAYOR PRO TEM'S COMMENTS

Mayor Pro Tem Sheffield commended Lieutenant Corey Brooks for his heroic actions, and she thanked Police Chief Patrick Smith for recognizing Lieutenant Brooks at the Council meeting.

MAYOR'S ANNOUNCEMENTS AND COMMENTS

Mayor Alexander thanked staff for all it does for the City.

(a) **911 Memorial Service**

Mayor Alexander announced the Salisbury Fire Department will host a September 11th Memorial Service Monday, September 11th at the Firefighter's Memorial located at 1402 South Main Street. The service will begin at 8:30 a.m. The public is invited to attend.

(b) Dixonville Cemetery Memorial Dedication

Mayor Alexander announced the Dixonville-Lincoln Memorial Task Force will host a Dixonville Cemetery Memorial Dedication Saturday, September 16th at 10:00 a.m. The dedication will begin at Dixonville Cemetery and a reception will follow in the Fellowship Hall of First Calvary Baptist Church. Parking is available at Fred M. Evans Pool and at First Calvary Baptist Church. The public is invited to attend.

(c) Summer Riffs Concert

Mayor Alexander announced the City of Salisbury will host its Summer Riffs Concert for the Festival de Independencia Latinoamericana event on Saturday, September 16th from 2:00 p.m. until 9:00 p.m. at Bell Tower Green. The event will include Latino owned businesses, food trucks, a parade of flags and a variety of live entertainment headlined by Furia Tropicak. For more information call (704) 216-PLAY.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers McLaughlin, Post and Smith voted AYE. (5-0)

The meeting was adjourned at 8:49 p.m.

Karen Alexander, Mayor

Connie B. Snyder, City Clerk

Salisbury, North Carolina
September 7, 2023

SPECIAL MEETING

PRESENT: Mayor Karen K. Alexander; Mayor Pro Tem Tamara Sheffield, and Council Member David Post; City Manager Jim Greene, Jr., City Attorney J. Graham Corriher and City Clerk Connie Snyder.

ABSENT: Council Members Harry McLaughlin and Anthony Smith.

Members of Council participated in the opening night of the Salisbury Citizen's Academy. The meeting started at 5:30 p.m. Members of Council participated in an ice breaker with class members and then heard a presentation on local government from City Attorney Graham Corriher. The presentation was followed by a Diversity, Equity and Inclusion exercise led by DEI Director Anne Little, and City Clerk Connie Snyder closed the meeting with Salisbury trivia.

ADJOURNMENT

Motion to adjourn the meeting was made by Mayor Pro Tem Sheffield. Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmember Post voted AYE. (3-0)

The meeting was adjourned at 8:07 p.m.

Karen Alexander, Mayor

Connie B. Snyder, City Clerk

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 09/19/2023

Name of Group(s) or Individual(s) Making Request: Salisbury Police Dept./ Chief PJ Smith

Name of Presenter(s): Chief PJ Smith

Requested Agenda Item: Adopt a Budget ORDINANCE Amendment to the FY2023-2024 budget in the amount of \$4,000 to appropriate Police Department Controlled Substance Tax Funds.

Description of Requested Agenda Item: The Police Department has received controlled substance tax funds that are restricted for use in the Police Department. These funds will be used for purchasing a server for the evidence tracking software.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

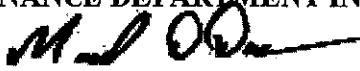
Action Requested of Council for Agenda Item: Adopt a Budget ORDINANCE Amendment to the FY2023-2024 budget in the amount of \$4,000 to appropriate Police Department Controlled Substance Tax.

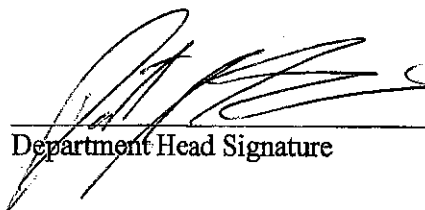
Contact Information for Group or Individual: Chief PJ Smith, SPD 704-216-7581

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:


Finance Manager Signature


Department Head Signature


Budget Manager Signature

All agenda items must be submitted at least 7 days before the requested Council meeting date

For Use in Clerk's Office Only

Approved Delayed Declined

AN ORDINANCE AMENDING THE 2023-2024 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE POLICE DEPARTMENT CONTROLLED SUBSTANCE TAXES

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City has received funds that are restricted for use in the Police Department and must be appropriated. NC General Statutes require that the City appropriate these revenues so that they can be legally spent.

Section 2. That the 2023-2024 Budget Ordinance of the City of Salisbury, adopted on June 20, 2023, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

- | | | |
|-----|--|----------------|
| (1) | Increase line item 010-000-000-4125.04
Controlled Substance Taxes | <u>\$4,000</u> |
| (2) | Increase line item 010-516-000-5450.00
Special Projects | <u>\$4,000</u> |

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: September 19, 2023

Name of Group(s) or Individual(s) Making Request: Salisbury Parks and Recreation Department

Name of Presenter(s): Nick Aceves

Requested Agenda Item: Adopt a Budget ORDINANCE Amendment Appropriating a Parks & Recreation donation to the FY2023-2024 budget in the amount of \$500.00 to help with expenses related to the Festival De Independencia Event at Bell Tower Green.

Description of Requested Agenda Item. The City has received a donation in the amount of \$500.00 for expenses related to the Festival De Independencia Event at Bell Tower Green. NC General Statutes require that the City appropriate these revenues so that they can be legally spent.

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

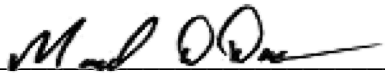
Action Requested of Council for Agenda Item: Adopt a Budget Ordinance amending the FY2023-2024 Budget in the General Fund \$500.00 for additional revenue. *(Please note if item includes an ordinance, resolution or petition)*

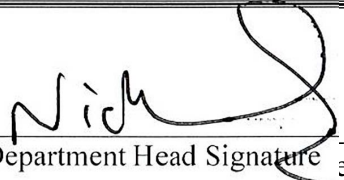
Contact Information for Group or Individual: Nick Aceves 704-638-5299

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:


Finance Manager Signature


Department Head Signature


Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

AN ORDINANCE AMENDING THE 2023-2024 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE PARKS AND RECREATION DONATION

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City has received a donation in the amount of \$500.00 for expenses related to the Festival De Independencia Event. NC General Statutes require that the City appropriate this revenue so that it can be legally spent.

Section 2. That the 2023-24 Budget Ordinance of the City of Salisbury, adopted on June 20, 2023 is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

- | | | |
|-----|---|------------------|
| (1) | Increase line item 010-611-000-5131.05
BTG Recreation Programs | <u>\$ 500.00</u> |
| (2) | Increase line item 010-000-000-4515.04
Recreation Grants and Donations | <u>\$ 500.00</u> |

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: September 19, 2023

Name of Group(s) or Individual(s) Making Request: Salisbury Parks and Recreation Department

Name of Presenter(s): Nick Aceves

Requested Agenda Item: Adopt a Budget ORDINANCE Amendment Appropriating a donation received for Hurley Park to the FY2023-2024 budget in the amount of \$10,000.00 to help with expenses related to the Hurley Park Gazebo Repairs and Tree Replacement.

Description of Requested Agenda Item. The City has received a donation for Hurley Park to the FY2023-2024 budget in the amount of \$10,000.00 to help with expenses related to the Hurley Park Gazebo Repairs and Tree Replacement. NC General Statutes require that the City appropriate these revenues so that they can be legally spent.

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

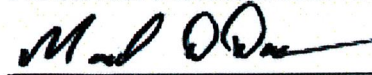
Action Requested of Council for Agenda Item: Adopt a Budget Ordinance amending the FY2023-2024 Budget in the General Fund of \$10,000.00 for additional revenue. *(Please note if item includes an ordinance, resolution or petition)*

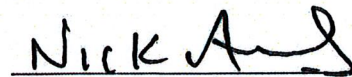
Contact Information for Group or Individual: Nick Aceves 704-638-5299

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:


Finance Manager Signature


Department Head Signature


Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

AN ORDINANCE AMENDING THE 2023-2024 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE PARKS AND RECREATION DONATION

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City has received a donation in the amount of \$10,000.00 to help with expenses related to the Hurley Park Gazebo Repairs and Tree Replacement. NC General Statutes require that the City appropriate this revenue so that it can be legally spent.

Section 2. That the 2023-24 Budget Ordinance of the City of Salisbury, adopted on June 20, 2023 is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

- | | | |
|-----|---|---------------------|
| (1) | Increase line item 010-621-512-5450.00
Hurley Parks Special Projects | <u>\$ 10,000.00</u> |
| (2) | Increase line item 010-000-000-4515.04
Recreation Grants and Donations | <u>\$ 10,000.00</u> |

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: September 19, 2023

Name of Group(s) or Individual(s) Making Request: Salisbury-Rowan Utilities

Name of Presenter(s): Jason Wilson

Requested Agenda Item: Pearl Street Water & Sewer Work Contract

Description of Requested Agenda Item: Salisbury-Rowan Utilities (SRU) opened four (4) bids on August 31, 2023 from qualified contractors for the Pearl Street Water & Sewer Work project. The bid tabulation is attached. Carolina Siteworks, Inc. submitted the lowest bid in the amount of \$186,205.80. This project is developer funded and payments have been received. SRU recommends awarding a contract in an amount not to exceed \$186,206 to Carolina Siteworks, Inc. for the Pearl Street Water & Sewer Work project.

Attachments: Yes No

Fiscal Note: This project is developer funded and payments have been received.

Action Requested of Council for Agenda Item: Council to consider authorizing the City Manager to execute a contract with Carolina Siteworks, Inc. in an amount not to exceed \$186,206 for the Pearl Street Water & Sewer Work project.

AND

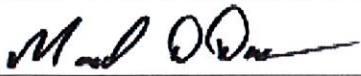
Council to consider adopting a Budget Ordinance Amendment to the FY2023-2024 budget in the amount of \$186,206 to appropriate revenue from Water Sewer Fund tap fees to fund the contract with Carolina Siteworks, Inc.

Contact Information for Group or Individual: Jason Wilson, Assistant Utilities Director
704-216-7553, jason.wilson@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:


Finance Manager Signature


Budget Manager Signature


Department Head Signature

AN ORDINANCE AMENDING THE 2023-2024 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE CONNECTION FEES FOR PEARL STREET WATER & SEWER EXTENSION

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Appropriate connection fee funds for Pearl Street Water & Sewer Contract.

Section 2. That the 2023-2024 Budget Ordinance of the City of Salisbury, adopted on June 20, 2023, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

(1)	Increase line item 030-000-000-467201 Water Connection Fees	\$ 93,103
(2)	Increase line item 030-000-000-467202 Sewer Connection Fees	<u>93,103</u>
		<u>\$ 186,206</u>
(3)	Increase line item 030-813-859-5450.03 Contracted Services	\$ 186,206

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.

CITY OF SALISBURY
SALISBURY-ROWAN UTILITIES

Pearl Street Water and Sewer Work
FORMAL BID # 002-2024

Bid Date: August 31, 2023 at 2:00pm

No	Item Description	QTY	Unit	Carolina Siteworks, Inc.		Breece Enterprises, Inc.		Atlantic Coast Contractors, Inc.		BW Infrastructure, LLC		Bid Average	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	¾" Water Services	16	EA	4,373.00	69,968.00	5,600.00	89,600.00	8,912.50	142,600.00	11,000.00	176,000.00	7,471.38	119,542.00
2	Abandon Water Services	2	EA	3,700.00	7,400.00	3,000.00	6,000.00	575.00	1,150.00	8,500.00	17,000.00	3,943.75	7,887.50
3	4" PVC Sewer Services	18	EA	4,669.00	84,042.00	9,000.00	162,000.00	13,742.50	247,365.00	13,500.00	243,000.00	10,227.88	184,101.75
4	Abandon Sewer Connections	2	EA	3,934.00	7,868.00	3,950.00	7,900.00	1,150.00	2,300.00	10,500.00	21,000.00	4,883.50	9,767.00
5	Construction Admin, 5% of Bid Price	1	LS	8,463.90	8,463.90	13,275.00	13,275.00	19,670.75	19,670.75	22,850.00	22,850.00	14,862.97	14,862.97
6	Contingency Allowance, 5% of Bid Price	1	LS	8,463.90	8,463.90	13,275.00	13,275.00	19,670.75	19,670.75	22,850.00	22,850.00	14,862.97	14,862.97
Total Bid Price:				\$	186,205.80	\$	292,050.00	\$	432,756.50	\$	502,700.00	\$	351,024.18

Notes: 1) Breece Enterprises listed incorrect prices for #5 & 6. Corrected prices are shown. Total Bid Price submitted: \$295,000

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 09/19/2023

Name of Group(s) or Individual(s) Making Request: Public Works

Name of Presenter(s): Rodney Harrison

Requested Agenda Item: Replacement of Transit Roof

Description of Requested Agenda Item: The City of Salisbury solicited bids and held a mandatory pre-bid meeting on June 27th. One bidder attended. As a mandatory pre-bid, this indicated the City would not receive the required three bids therefore the project was bid a second time with a pre-bid on July 6th and a bid opening July 13th. No additional bids were received to replace the roof at the Transit Garage. Interstate Roofing is the apparent low responsible responsive bidder with a total cost including alternates of \$313,400.00. Attached are the required bid documents received.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

There are sufficient funds in the fiscal year 2023-2024 budget, including \$171,553 from the American Rescue Plan Act (ARPA). The remaining funds of \$141,847 are from funding included in the fiscal year 2023-2024 Transit budget.

Action Requested of Council for Agenda Item: Council to consider authorizing the City Manager to enter into a contract and approve a Purchase Order for the replacement of the Transit roof at a cost of \$313,400.00.

Contact Information for Group or Individual: Rodney Harrison, Transit Director 704-638-4498

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:


Finance Manager Signature



Budget Manager Signature


Department Head Signature

FORM OF PROPOSAL

CONTRACTOR'S LICENSE:

The undersigned certifies that they are licensed as a contractor under the specific State law regulating their particular trade and that the number of their license, under which they are now operating, is 5841.

LIQUIDATED DAMAGES:

The undersigned agrees, further, that the owner may retain the sum of \$500.00 from the amount of compensation due the undersigned, under the terms of the contract, for each and every day in excess of the number of calendar days that the work remains incomplete. See paragraph 1.4 Time of Completion of the General Conditions for the Total Time Allotted. This amount is agreed upon as the proper measure of liquidated damages the owner will sustain, per day, by the failure of the undersigned to complete the work, within the stipulated lime, and is not to be construed, in any sense, as a penalty.

PROPOSAL SIGNATURE: WF Tucker

CORPORATION: Interstate Roofing Co. Inc.

The bidder is a corporation organized and existing under the laws of the State of
North Carolina,

which operates under the legal name of:

Interstate Roofing Co. Inc.

and the full names of its officers are as follows:

President: David Jackson

Secretary Mandy Collver

Treasurer _____

Manager William Tucker

CO-PARTNERSHIP:

The business is a co-partnership consisting of individual partners whose full names are as follows:

The co-partnership does business under the legal name of:

INDIVIDUAL:

The bidder is an individual whose full name is:

and if operating under a trade name, said trade name is as follows:

Dated _____, 20____.



PROPOSAL SIGNATURE

(All persons submitting proposals for this project shall sign below)

[Handwritten Signature]
(Sign Here)

P. O. Box 540513

Street _____

Charlotte NC, 28217

City, State, Zip Code

Telephone No. 704-525-3143

Subscribed and sworn to before me this 12th day of July, 2023

My Commission Expires: July 21, 2024 Notary Public: *Mandy Collver*
Mandy Collver

To: City of Salisbury
City of Salisbury - Transit Bus Garage #010 - 2023

Submitted: 7/13, 2023.

The undersigned, as Bidder, hereby declares that the only person or persons interested in this Bid as principal, or principals, is or are named herein and that no person other than herein mentioned has any interest in this Bid or in the Contract to be entered into; that this Bid is made without connection with any other person, company or parties making a Bid; and that it is in all respects, fair and in good faith without collusion or fraud.

The Bidder further declares that they have examined the site of the work and informed themselves fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Drawings for the work and other contract Documents relative thereto and has read all of the addenda furnished prior to the opening of the Bids, as acknowledged below; and that they have satisfied themselves relative to the work to be performed.

The Bidder agrees, if the bid is accepted, to contract with the City of Salisbury to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the work covered by this Bid and other Contract Documents for the City of Salisbury Transit Bus Garage #010-2023, to furnish the prescribed Performance, Payment and Bid Bond not less than the total Bid Price and to furnish the required evidence of the specified insurance.

The Bidder further agrees to provide all necessary machinery, tools, labor, and other means of construction; and to do all work and furnish all materials necessary to complete the said contract in accordance with the Project Specifications and Drawings. The Contractor's responsibility shall continue uninterrupted until expiration of the warranty period, five years following the Owner's final acceptance of the work.

The Contract will be awarded to the responsible Bidder submitting the lowest total bid price. The Owner reserves the right to select any add or deduct alternates if applicable.

The Bidder agrees to accept the lump sum or unit prices, as the case may be, as set forth herein after. This price will be full compensation for all work of any nature whatsoever required to complete all work described in the Drawings and Specifications for the City of Salisbury Transit Bus Garage #010-2023, Rowan County, City of Salisbury, NC.

The general contractor shall be responsible for the coordination and supervision of all subcontractors and coordination with Utility Companies and the supervision fee shall be included in the price for the total project.

To: City of Salisbury
City of Salisbury - Transit Bus Garage #010 - 2023
IFB#:

1. The undersigned, being familiar with the existing conditions and having carefully examined the Contract Documents for the City of Salisbury - Transit Bus Garage #010 - 2023, all of which are fully understood and hereby agreed to, proposes to furnish all materials, labor, equipment, and plans necessary to complete in strict accordance with the above mentioned Contract documents the following project in the City of Salisbury at the price named in the attached Bid Form.
2. In submitting this Bid, the Bidder understands that the right is reserved by the City to reject any and all Bids. If written notice of the acceptance of this Bid is mailed, telegraphed, or delivered to the undersigned within thirty days after the opening thereof, or at any time thereafter before this Bid is withdrawn, the undersigned agrees to execute and deliver an Agreement in the prescribed form and furnish the required performance and payment bonds within ten days after the Agreement is presented for signature.
3. The undersigned further agrees that in the case of failure on his part to execute the said contract and the bonds within ten (10) consecutive calendar days after being given written notice of the award of contract, the certified check, cash or bid bond accompanying this bid shall be paid into the funds of the owner's account set aside for the project, as liquidated damages for such failure; otherwise the certified check, cash or bid bond accompanying this proposal shall be returned to the undersigned.
4. The Bidder is prepared to submit a financial and experience statement upon request.
5. The following addenda are acknowledged (if none, so state):

Pre-Bid Meeting Minutes: yes

Addendum #1: yes

Addendum #2: yes

By: William Tucker Date: 7/13/2023

Name/Title of Signing Official: Vice President

Company Name: Interstate Roofing Co. Inc. License Number: 581

Address: PO Box 240513

City and State: Charlotte NC 28217

Zip Code: 28217 Telephone Number: 704-525-3143

The Bidder proposes and agrees if this proposal is accepted to contract with the

City of Salisbury

in the form of contract specified below, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction of

City of Salisbury - Transit Bus Garage #010 - 2023

in full in complete accordance with the plans, specifications and contract documents, to the full and entire satisfaction of the

City of Salisbury

with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the contract documents, for the sum of:

SINGLE PRIME CONTRACT:

Base Bid (Roof Area A and B): Two hundred forty nine thousand four hundred dollars Dollars(\$) 249,400.00

General Subcontractor:
_____ Lic _____

Plumbing Subcontractor:
_____ Lic _____

Mechanical Subcontractor:
Provide by the city _____ Lic _____

Electrical Subcontractor:
_____ Lic _____

Other Subcontractor:
_____ Lic _____

GS143-128(d) requires all single prime bidders to identify their subcontractors for the above subdivisions of work. A contractor whose bid is accepted shall not substitute any person as subcontractor in the place of the subcontractor listed in the original bid, except (i) if the listed subcontractor's bid is later determined by the contractor to be non-responsible or non-responsive or the listed subcontractor refuses to enter into a contract for the complete performance of the bid work, or (ii) with the approval of the awarding authority for good cause shown by the contractor.

ALTERNATESAlternate 1: (Roof Area C).

Twenty thousand two hundred dollars Dollars(\$) 20,200.00

Alternate 2: (Wall Panels Replacement).

Forty three thousand eight hundred dollars Dollars(\$) 43,800.00

UNIT PRICES

Unit prices quoted and accepted shall apply throughout the life of the contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in the base bid quantity of the work all in accordance with the contract documents. In the event of a discrepancy in the mathematical extensions of unit prices, the extended price shall be corrected per the unit price shown. In the event of a discrepancy in the addition of extended and lump sum prices, the subtotal shall be corrected based on the extended and lump sum prices shown. Should the actual quantities be increased or decreased relative to the estimated quantities included in the Base Bid, the Unit Prices shown in the Base Bid will be used to adjust the contract price in accordance with the contract documents, throughout the life of the contract.

1. Replace wood blocking.
(UP#1) = \$ 10.00 /B.F
2. Tuckpointing mortar joint
(UP#2) = \$ 20.00 /L.F

The bidder further proposes and agrees hereby to commence work under this contract on a date to be specified in a written order of the designer and shall fully complete all work thereunder within the time specified in the General Conditions of the Contract Paragraph 1.4 "Time Of Construction".

MINORITY BUSINESS PARTICIPATION REQUIREMENTS

Provide with the bid - Under GS 143-128.2(c) the undersigned bidder shall identify **on its bid** (Identification of Minority Business Participation Form) the minority businesses that it will use on the project with the total dollar value of the bids that will be performed by the minority businesses. **Also** list the good faith efforts (Affidavit A) made to solicit minority participation in the bid effort.

NOTE: A contractor that performs all of the work with its own workforce may submit an Affidavit (B) to that effect in lieu of Affidavit (A) required above. The MB Participation Form must still be submitted even if there is zero participation.

After the bid opening - The Owner will consider all bids and alternates and determine the lowest responsible, responsive bidder. Upon notification of being the apparent low bidder, the bidder shall then file within 72 hours of the notification of being the apparent lowest bidder, the following:

An Affidavit (C) that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the 5% goal established. This affidavit shall give rise to the presumption that the bidder has made the required good faith effort and Affidavit D is not necessary;

*** OR ***

If less than the 5% goal, Affidavit (D) of its good faith effort to meet the goal shall be provided. The document must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations and other specific actions demonstrating recruitment and selection of minority businesses for participation in the contract.

Note: Bidders must always submit **with their bid** the Identification of Minority Business Participation Form listing all MB contractors, vendors and suppliers that will be used. If there is no MB participation, then enter none or zero on the form. Affidavit A **or** Affidavit B, as applicable, also must be submitted with the bid. Failure to file a required affidavit or documentation with the bid or after being notified apparent low bidder is grounds for rejection of the bid.

Identification of Minority Business Participation

Interstate Roofing Co. Inc.

(Bidder)

Do hereby certify that on this project we will use the following minority business enterprises as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work Type	*Minority Category

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A), American Indian (I)
Female (F) Socially and Economically Disadvantaged (D)

The total value of minority business contracting will be

(\$) 0

AFFIDAVIT B

INTENT TO PERFORM CONTRACT WITH OWN FORCES

County of Mecklenburg

Affidavit of Interstate Roofing Co. Inc.
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the
City of Salisbury Transit Bus Garage contract.
(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

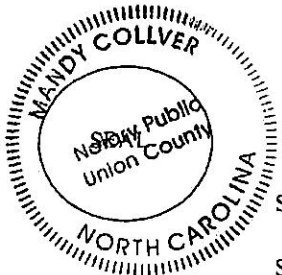
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: 7/13/2023 Name of Authorized Officer: William F. Tucker

Signature: *William F. Tucker*

Title: Vice President



State of North Carolina, County of Mecklenburg

Subscribed and sworn to before me this 12th day of July 2023

Notary Public *Mandy Collver* - Mandy Collver

My commission expires July 21, 2024

Proposed Subcontractors List

Firm Name, Address and Phone #	Work Type
NA	

ROOF PANEL SYSTEM MANUFACTURER'S CERTIFICATE

For the

**CITY OF SALISBURY
CITY OF SALISBURY - TRANSIT BUS GARAGE #010 - 2023**

**PROJECT NO: RAL1144.007
300 West Franklin St**

TO: City of Salisbury

The undersigned manufacturer of the specified roof system and related roof system materials has reviewed the plans and technical specifications for this project; and hereby certifies that:

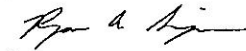
- (1) their roof system(s) and component materials are suitable for the roof of this project,
- (2) their roof panels and related roof system materials are suitable for use with each other and that the new roof and new roof system materials specified will be included in the manufacturer's warranty as specified,
- (3) the roofing contractor named below is an authorized applicator of their roof system and related roof system materials, has been trained by the manufacturer in the installation of the roof system specified and, subject to the Owner's award of construction contract, is authorized to install said system,
- (4) the roof panel manufacturer will provide periodic and final inspections as specified herein.

Contractor: Interstate Roofing Co.Inc.
Name

5616 Old Pineville Rd. Charlotte, NC. 28217
Address

Manufacturer: Metal Roofing Systems, Inc
Name

7687 Mikron Drive, Stanley NC
Address


Authorized Signature

7/12/2023
Date

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____

Interstate Roofing Company, Inc. as principal, and Fidelity and Deposit Company of Maryland, as surety, who is duly licensed to act as surety in North Carolina, are held and firmly bound unto City of Salisbury as obligee, in the penal sum of Five Percent of Amount Bid 5% DOLLARS, lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this 13th day of July, 2023

WHEREAS, the said principal is herewith submitting proposal for

City of Salisbury-Transit Bus Garage and the principal desires to file this bid bond in lieu of making the cash deposit as required by G.S. 143-129.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION is such, that if the principal shall be awarded the contract for which the bid is submitted and shall execute the contract and give bond for the faithful performance thereof within ten days after the award of same to the principal, then this obligation shall be null and void; but if the principal fails to so execute such contract and give performance bond as required by G.S. 143-129, the surety shall, upon demand, forthwith pay to the obligee the amount set forth in the first paragraph hereof. Provided further, that the bid may be withdrawn as provided by G.S. 143-129.1

Interstate Roofing Company, Inc. (SEAL)

By: [Signature] (SEAL)
David Jackson, President

(SEAL)

Fidelity and Deposit Company of Maryland (SEAL)

By: [Signature] (SEAL)
Bryan M Caneschi, Attorney-in-Fact



Bond Number: Bid Bond

Obligee City of Salisbury

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Bryan M Caneschi**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

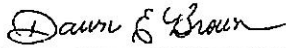
The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 18th day of April, A.D. 2023.



**ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**


By: Robert D. Murray
Vice President


By: Dawn E. Brown
Secretary

**State of Maryland
County of Baltimore**

On this 18th day of April, A.D. 2023, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, Robert D. Murray, Vice President and Dawn E. Brown, Secretary of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.


Iva Betha
Notary Public
My Commission Expires September 30, 2023



Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8. of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 13th day of July, 2023.



MJ Pethick

By: Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: September 19, 2023

Name of Group(s) or Individual(s) Making Request: Transportation Department

Name of Presenter(s): Wendy Brindle, Transportation Director

Requested Agenda Item: Council to consider permanently closing an alley located off the 800 block of North Jackson Street in accordance with NCGS 160A-299

Description of Requested Agenda Item:

The Transportation Department has received a petition to permanently close an alley located off the 800 block of North Jackson Street. The request meets standards of General Statute 160A-299. Council may proceed by adopting a Resolution declaring their intent to close the street and setting a public hearing for October 17, 2023. City Staff will advertise the public hearing for four (4) consecutive weeks in the Salisbury Post, post signs at the site, and notify adjoining property owners by certified mail.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

There will be no fiscal impact regarding this request

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

Adopt a Resolution declaring City Council's intent to permanently close an alley located off the 800 block of North Jackson Street, and set a public hearing for October 17, 2023

Contact Information for Group or Individual:

Wendy Brindle, Transportation Director
704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

**RESOLUTION PERTAINING TO THE PROPOSED CLOSING OF AN ALLEY
LOCATED OFF THE 800 BLOCK OF NORTH JACKSON STREET**

WHEREAS, Salisbury City Council will hold a public hearing Tuesday, October 17, 2023 during its 6:00 p.m. meeting to consider a proposal to close the following:

Beginning at a #5 rebar in the west edge of the right-of-way for N. Jackson Street, point being located 50.07', S45°10'26"W of a ¾" pipe being the northeast corner of Mauricio Tabora Jr and Queena Luvina Tabora and referenced in DB 1424-706; thence, 10.02', S45°10'26"W to a ¾" pipe found; thence, 191.19', N44°36'42"W to an iron pin set along the northern property line of Olin Edward Stamper; thence, 10.02', N46°43'11"E to a #4 rebar found; thence, 190.92', S44°36'42"E to the point of BEGINNING, and as shown on a survey by CSC of NC, PC dated July 23, 2023.

NOW, THEREFORE, be it resolved that the regularly scheduled October 17, 2023 City Council meeting will be held in a hybrid format. Anyone who wishes to speak virtually during the hearing regarding the request must sign-up by 5:00 p.m. on Tuesday, October 3, 2023 by contacting Connie Snyder at csnyd@salisburync.gov or 704-638-5234. Information on accessing the meeting will be available on the City's website at www.salisburync.gov. The meeting can also be viewed on the City's livestream at www.salisburync.gov/webcast or the City's Facebook account.

This 19th day of September, 2023.

CITY COUNCIL OF THE CITY OF SALISBURY,
NORTH CAROLINA

By: Connie B. Snyder, NCCP
City Clerk



PETITION TO CLOSE A STREET OR ALLEY





We the undersigned, being the owners of real property adjoining a street or alley as shown on Tax Map 003 _____, do hereby petition the City Council of Salisbury, North Carolina to permanently close a street or alley pursuant to the North Carolina General Statutes, Section 160A-299. The street or alley to be closed can be generally described as follows:

A 10' alley between 818 N Jackson Street and 300 W Henderson Street. The alley is 10' x 190' as shown on the attached exhibit.

GS 160A-299 may be found on the internet at:
www.ncga.state.nc.us/Statutes/GeneralStatutes/HTML/BySection/Chapter_160A/GS_160A-299.html

By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must contain the signatures of all owners of property adjacent to the street or alley.
2. The petition must include a recorded map or preliminary survey showing the portion of street or alley to be closed. Any preliminary survey shall be prepared for recordation after consultation with the City. A tax map is not sufficient.
3. The petition must include a description prepared from a survey or recorded map. A metes and bounds description may be required.
4. The petition must include a filing fee in the amount of \$500.00.
5. If public or private utilities are located in the street or alley, the map and description must provide acceptable easements for the utilities. Any costs associated with preparing the easements will be the responsibility of the petitioner(s).
6. If curb and gutter must be replaced to close the street or alley, the cost of the curb and gutter will be the responsibility of the petitioner(s).
7. It typically takes approximately eight weeks for the closing to become official.

David & Joyce Hamilton		003 112	7-19-2023
Printed Name	Signature	Tax Map & Parcel	Date
Deborah Bamby		003 113	7/19/2023
Printed Name	Signature	Tax Map & Parcel	Date
Joshua Hedrick		003 114	
Printed Name	Signature	Tax Map & Parcel	Date
Olin Stamper		003 115	
Printed Name	Signature	Tax Map & Parcel	Date

(Attach additional petition forms if needed) Form Revised 11-01

Contact Person Mauricio Tabora Telephone Number 504-616-2463



PETITION TO CLOSE A STREET OR ALLEY

We the undersigned, being the owners of real property adjoining a street or alley as shown on Tax Map 003 _____, do hereby petition the City Council of Salisbury, North Carolina to permanently close a street or alley pursuant to the North Carolina General Statutes, Section 160A-299. The street or alley to be closed can be generally described as follows:

A 10' alley between 1816 N. Jackson Street and 200 W. Union Street. The alley is 10' x 100' in size and is the after recorded lot.

GS 160A-299 may be found on the internet at www.ncg.state.nc.us/Statutes/GeneralStatutes/HTML/BySection/Chapter_160A/GS_160A-299.html

By signing this petition, we understand that the following conditions are the responsibility of the petitioner(s). Failure to meet the conditions may delay or invalidate the request.

1. The petition must contain the signatures of all owners of property adjacent to the street or alley.
2. The petition must include a recorded map or preliminary survey showing the portion of street or alley to be closed. Any preliminary survey shall be prepared for recordation after consultation with the City. A tax map is not sufficient.
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7. It typically takes approximately eight weeks for the closing to become official.

003 112
 Petitioner Name: Daniel J. Hamilton Signature: _____ Tax Map & Parcel: _____ Date: _____

003 113
 Petitioner Name: Alvin [Signature] Signature: _____ Tax Map & Parcel: _____ Date: _____

003 114
 Petitioner Name: [Signature] Signature: _____ Tax Map & Parcel: _____ Date: 8/10/2023

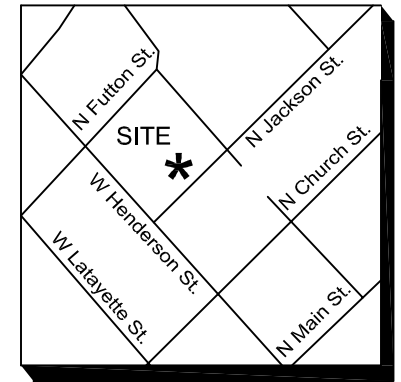
003 115
 Petitioner Name: Carnie Stampfer Signature: _____ Tax Map & Parcel: _____ Date: _____

Contact Person: _____ Telephone Number: _____

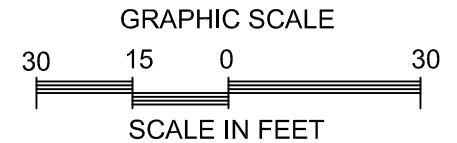
CITY OF SALISBURY
P.O. BOX 49, SALISBURY, NORTH CAROLINA 28144-0049

NOTES :

1. SUBJECT: ALLEY TO BE ABANDONED
2. AREA COMPUTED BY COORDINATE METHOD.
3. THIS PROPERTY MAY BE SUBJECT TO ADDITIONAL EASEMENTS OR RIGHT-OF-WAYS.
4. SUBJECT PARCEL IS NOT LOCATED IN A SPECIAL FLOOD ZONE.
5. ALL DISTANCES SHOWN ARE HORIZONTAL MEASUREMENTS.
6. THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY THE SURVEYOR. NO INVESTIGATIONS FOR EASEMENTS, ENCUMBERANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS HAVE BEEN MADE THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.
7. REFERENCE: PB 9995 PG 22



VICINITY MAP NOT TO SCALE

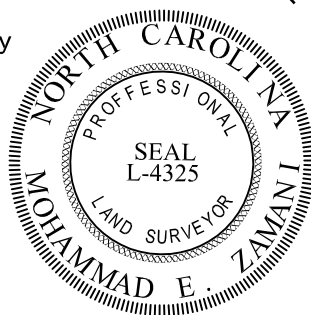


BASIS OF BEARING:
REF. PLAT

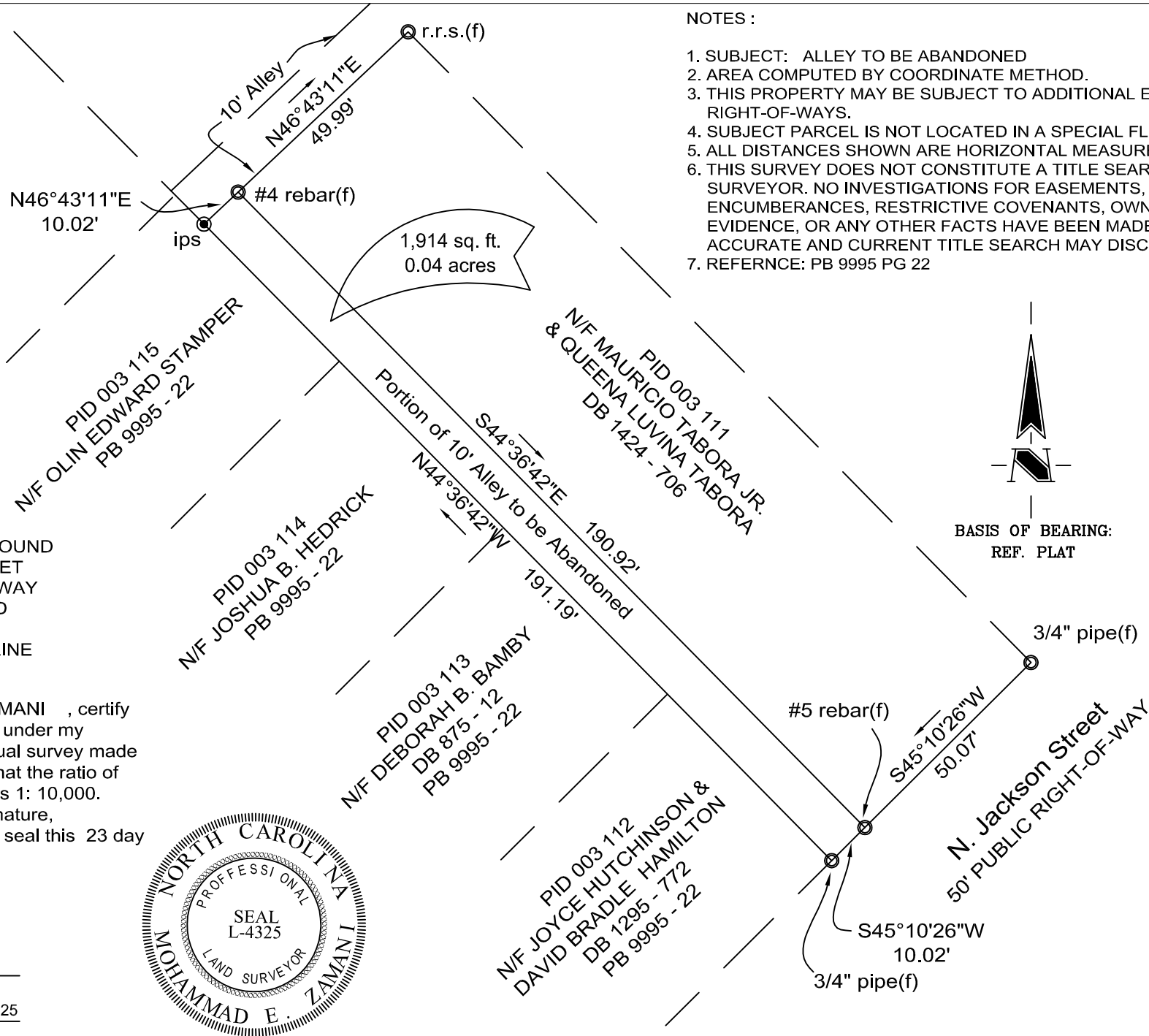
LEGEND

- IPF IRON PIN FOUND
- IPS IRON PIN SET
- R/W RIGHT-OF-WAY
- r.y. REAR YARD
- s.y. SIDE YARD
- s.b.l. SETBACK LINE
- (f) FOUND

I, MOHAMMAD E. ZAMANI, certify that this plat was drawn under my supervision from an actual survey made under my supervision; that the ratio of precision as calculated is 1: 10,000. Witness my original signature, registration number and seal this 23 day of July, A.D., 2023



Surveyor
Registration Number L-4325



PHYSICAL SURVEY
At 818 N. Jackson Street
 City of Salisbury
 Rowan County, North Carolina

PREPARED FOR:
 Mauricio Tabora & Queena Tabora

CSC of NC, PC
 P.O. BOX 691150
 CHARLOTTE, N.C. 28227
 (704) 573-0112
 FIRM LICENSE No. C-2350

DATE: July 23, 2023	JOB No.: N Jackson Street	DRAWN BY: MS
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EXHIBIT A



Alley to be closed

N FULTON ST

LAKE DR

N JACKSON ST

WHENDERSON ST

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: September 19, 2023

Name of Group(s) or Individual(s) Making Request: Transportation Department

Name of Presenter(s): Wendy Brindle, Transportation Director

Requested Agenda Item: Request from Hotwire for encroachment on Martin Luther King Jr., Ave, Klumac Road and Mooresville Road

Description of Requested Agenda Item: Hotwire requests approval of installation of fiber along Martin Luther King, Jr. Avenue, crossing Klumac and Mooresville Roads, to serve Partners in Learning located at 1775 MLK Jr. Ave, and other addresses in the area. The proposed project includes 1,750 ft. of 48 count fiber, 1,150 ft. of new excavation, innerduct and five vaults. The project involves pulling new fiber through 600+ ft. of existing innerduct. A new Network Access Point (NAP) will be established and installed in the vault across from Partner's In Learning to serve all proposed premise locations. City Council approval of encroachments is required by Section 11-24 (27) of the City Code.

Staff review included input from Transportation, Public Works and Salisbury-Rowan Utilities. Staff recommends approval subject to the following conditions:

- All improvements and restoration shall be made at no expense to the City.
- A \$5,000 bond will be required prior to construction within the City Limits.
- A pre-construction meeting will be required prior to construction.
- On-site inspection will be required during all critical street crossings.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through the Transportation Department.
- Hotwire shall participate with the State's one-call locating program, and appropriate locator tape shall be installed to facilitate future field location. SRU requires that all new facilities maintain a clear horizontal separation of at least 48" (measured edge to edge) from existing utilities, and a clear vertical separation of at least 24" from existing utilities. All crossings must be identified/potholed prior to excavation.
- Engineering "as-built" plans shall be maintained by Hotwire and made available to the City upon request.
- If the City (or State) makes an improvement to the public Right-of-Way, Hotwire facilities shall be adjusted or relocated at no expense to the City (or State).

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

There is no budgetary impact on this item.

Salisbury City Council Agenda Item Request Form



Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to consider approval of a right-of-way encroachment for installation of aerial and underground fiber optic cable by Hotwire within the rights-of-way of Martin Luther King, Jr. Avenue, Klumac Road and Mooresville Road per Section 11-24 (27) of the City Code, and subject to NCDOT approval

Contact Information for Group or Individual: Wendy Brindle 704-638-5201, Barry King 704-216-2712

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

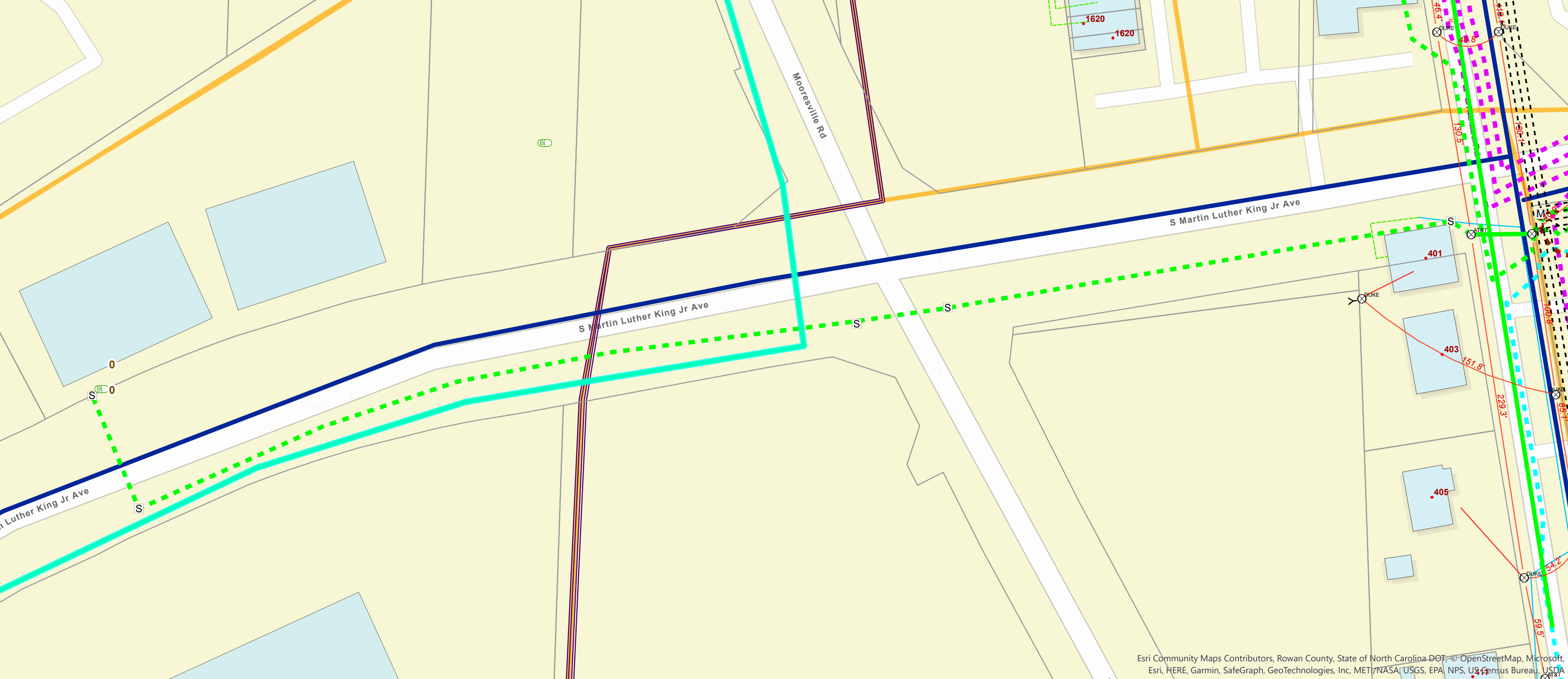
For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:



Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 09/19/2023

Name of Group(s) or Individual(s) Making Request: Planning and Neighborhoods Department

Name of Presenter(s): Malikia Cherubala, Planner

Requested Agenda Item: Council to receive a report and hold a public hearing regarding the City's FY 2022-2023 Consolidated Annual Performance & Evaluation Report (CAPER) on the use of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD).

Description of Requested Agenda Item:

The City of Salisbury receives federal formula funds annually from the U.S. Department of Housing & Urban Development (HUD). As a condition of receiving these funds, the City is required each year to develop a Consolidated Annual Performance & Evaluation Report that outlines how closely actual CDBG program outcomes aligned with the goals and objectives established and approved by Salisbury City Council and articulated in the City's Annual Action Plan.

This CAPER covers the period between July 1, 2022 and July 30, 2023. The goals and objectives for this reporting period were established in the FY 2022-2023 Action Plan.

The following goals and objectives were established for this reporting period:

Goal 1: Increase supply of decent, affordable housing:

In FY 2022-2023, the City of Salisbury **completed three (3) and initiated an additional three (3)** substantial homeowner rehabilitation projects for elderly, disabled, and/or minority homeowners in the low-moderate income category using CDBG funds. The annual goal of 3 units of homeowner housing rehabilitated, as outlined in the FY 22-23 Action Plan, was met. The substantial rehabilitation completed in FY 2022-2023 benefitted three (3) low-income households, based on HUD's FY 2022 Income Limits Documentation System.

Goal 2: Provide opportunities for home ownership:

This goal is supported using HOME Partnership funds. Downpayment assistance was provided to two low-income households to aid in the purchase of their first homes.

Goal 3: Improve public facilities and infrastructure:

Sidewalk construction on Lash Drive was completed, which provides a walkable connection for an estimated 1,690 housing units to Statesville Boulevard where there is access to transit and daily destinations.

Goal 4: Provide assistance to public service agencies:

Annual entitlement funds and funding received through the CARES Act was used by public service agencies during FY 22-23 to support low-income families and individuals, especially those still recovering from the Coronavirus pandemic.

Goal 5: Effectively plan and administer programs:

The City of Salisbury implemented a well-managed Community Development program with effective progress

toward five-year goals as delineated in the 2020-2024 Consolidated Plan. The City’s Housing Planner position remained vacant for much of the year, but was filled in June 2023

Goal 6: Affirmatively further Fair Housing

In 2022-2023, several programs and activities were geared toward promoting awareness of Fair Housing. These included:

- Updating and distributing brochures related to landlord and tenant rights;
- City of Salisbury specifically targeted its community resource agencies/facilities regarding the type and availability of assistance offered for citizens and methods of referral related to fair housing discrimination.
- The city verified and updated information on its website related to Title VIII compliance. Hosted a roundtable event called “No Place Like Home” in April 2023 that brought housing and service providers together. Approximately 30 participants.
- Attended Salisbury Pride, National Night Out to hand out brochures related to tenants rights and collect survey responses.
- Presented to various groups including the Rowan County Democrats and Rowan Concerned Citizens about housing and fair housing.
- Created an internal staff group that meets bi-weekly to compare notes about housing events, calls/emails that come to the city related to housing, etc

A full copy of the report is available online: www.salisburync.gov/housing

More information about the CDBG Program is available at <https://www.hudexchange.info/programs/cdbg/>.

Attachments: Yes No

City’s FY 2022-2023 Consolidated Annual Performance & Evaluation Report (CAPER)

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

This report is for information purposes. All advertising expenditures have been budgeted.

Action Requested of Council for Agenda Item: No action is requested at this time other than conducting a public hearing.

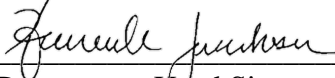
Contact Information for Group or Individual: Malikia Cherubala, Planning and Neighborhoods Department, (704) 638-5324, Malikia.cherubala@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature



Department Head Signature



**City of Salisbury, North Carolina
Community Development Block Grant (CDBG)**

**Consolidated Annual Performance &
Evaluation Report (CAPER)
FY 2022-2023**

This report describes investments in community & neighborhood development projects and related efforts that were accomplished in FY 2022-2023 toward achieving the objectives described in Salisbury's 2020-2024 Consolidated Plan & 2022-2023 Action Plan.

The FY 2020-2024 Consolidated Annual Performance & Evaluation Report (CAPER) is presented to you in a format that is prescribed by HUD. Data and narrative are entered into a federal database system called the Integrated Disbursement and Information System (IDIS) and the CAPER is then downloaded into a Word format. The CAPER template in IDIS has a series of prescribed questions that align with the CDBG, HOME, ESG, and Consolidated Plan program requirements. The report you are reviewing is the result of that data entry process and is the prescribed and recommended format by HUD. If you have any questions about this format, please don't hesitate to contact the City of Salisbury – Community Planning Services at (704)-638-5230. Thank you for your interest and time spent reviewing this report.



Copies of this document and related information may be accessed online at:

www.salisburync.gov/housing

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Goal 1: Increase supply of decent, affordable housing. In FY 2022-2023, the City of Salisbury completed three (3) and initiated an additional three (3) substantial homeowner rehabilitation projects for elderly, disabled, and/or minority homeowners in the low-moderate income category using CDBG funds.. The annual goal of 3 units of homeowner housing rehabilitated, as outlined in the FY 22-23 Action Plan, was met. The substantial rehabilitation completed in FY 2022-2023 benefitted thee (3) low-income households, based on HUD’s FY 2022 Income Limits Documentation System.

Goal 2: Provide opportunities for home ownership. This goal is supported using HOME Partnership funds. Downpayment assistance was provided to two low-income households to aid in the purchase of their first homes.

Goal 3: Improve public facilities and infrastructure. Sidewalk construction on Lash Drive was completed, which provides a walkable connection for an estimated 1,690 housing units to Statesville Boulevard where there is access to transit and daily destinations.

Goal 4: Provide assistance to public service agencies. Annual entitlement funds and funding received through the CARES Act was used by public service agencies during FY 22-23 to support low-income families and individuals, especially those still recovering from the Coronavirus pandemic.

FY 22-23 CDBG (Entitlement) Accomplishments

Subrecipient	Number of Beneficiaries	Service Description
Community Care Clinic	175 people	Offered food nutrition education, supplies and instruction of healthy meals and diets as part of preventative health programming.
Rowan Helping Ministries	345 people	Provided emergency shelter and case management to homeless persons. rent and utility assistance, emergency shelter, meals, clothing, and other supportive services to homeless persons.

Terrie Hess Child Advocacy Center	119 people	Purchased equipment and supplies needed for therapy programs, including Parent Child Interactive therapy to provide help for children who have experienced physical or sexual abuse, neglect or other significant trauma.
Family Crisis Council	82 people	Provided victims of domestic violence, providing emergency shelter, meals, clothing, transportation, legal aid and other support services.
Meals on Wheels	23 people	Provided for the expansion of delivered meals to homebound seniors and disabled persons who are unable to access food resources due to the Coronavirus pandemic.
One Love, Inc.	12 people	Provided case management mental health/substance abuse assessment, and treatment for uninsured Salisbury residents.

FY 22-23 CDBG (CARES) Accomplishments

Subrecipient	Number of Beneficiaries	Service Description
Prevent Child Abuse Rowan	300 people	Cleaning services for clinic serving children suffering from trauma.
A Bridge 4 Kids	17 people	Offered after school activities and opportunities for dance performance.
Community Resource Fair (2022)	510 people	Provided backpacks and schools supplies to kids in need.
Piedmont Players	95 people	Provided scholarships for low-moderate income campers.
Rowan Helping Ministries – Rent and Utility Assistance	83 households	Provided assistance with rent and utilities.

Rowan Helping Ministries – Homeless Outreach	210 people	Provided outreach support to unsheltered population.
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Goal 5: Effectively plan and administer programs

The City of Salisbury implemented a well-managed Community Development program with effective progress toward five-year goals as delineated in the 2020-2024 Consolidated Plan. The City’s Housing Planner position remained vacant for much of the year, but was filled in June 2023.

Goal 6: Affirmatively further Fair Housing

In 2022-2023, several programs and activities were geared toward promoting awareness of Fair Housing. These included:

- Updating and distributing brochures related to landlord and tenant rights;
- City of Salisbury specifically targeted its community resource agencies/facilities regarding the type and availability of assistance offered for citizens and methods of referral related to fair housing discrimination.
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- Attended Salisbury Pride, National Night Out to hand out brochures related to tenants rights and collect survey responses.
- Presented to various groups including the Rowan County Democrats and Rowan Concerned Citizens about housing and fair housing.
- Created an internal staff group that meets bi-weekly to compare notes about housing events, calls/emails that come to the city related to housing, etc.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affirmatively further Fair Housing		CDBG: \$2000	Other	Other	100	150	150.00%	100	187	187.00%
Improve public facilities and infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125	1690	1,352.00%	275	1690	614.55%
Increase supply of decent, affordable housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	7	28.00%	3	3	100.00%
Provide assistance to public service agencies	Homeless Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	520	2078	399.62%	130	1544	1,187.69%
Provide assistance to public service agencies	Homeless Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	750	538	71.73%	150	345	230.00%
Provide opportunities for home ownership	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	8	2	25.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 22-23 year we were able to meet or exceed all targets established at the beginning of the year. While we are coming out of the COVID-19 pandemic, there is still a surge in need of services provided by public service subrecipients. The Salisbury Community Development Corporation was able to meet targets for owner-occupied rehabilitations, and is poised to complete even more next year; however, the waiting list continues to grow. Inflationary costs continue to cause challenges for owner occupied rehabilitation and sidewalk projects. Staff is having to adjust to the new-normal that funds do not go as far as they used to.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	827
Black or African American	734
Asian	9
American Indian or American Native	13
Native Hawaiian or Other Pacific Islander	0
Total	1,583
Hispanic	236
Not Hispanic	1,653

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Of the total 1889 beneficiaries of CDBG funding, 827 (44%) were White, 734 (39%) were African American, 307 were multiracial (16%). 12.5% of beneficiaries were reported to be Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	310,752	283,984
Other	public - federal	0	63,771

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
East End Neighborhood	15		
Jersey City Neighborhood	25		
North Main Neighborhood	10		
Park Avenue Neighborhood	10		
West End Neighborhood	10		

Table 4 – Identify the geographic distribution and location of investments

Narrative

CDBG funds were used for scattered site rehabilitations. Infrastructure funds benefited an area consisting of at least 51% low-moderate income populations on Lash Drive. Public Service Agencies serve a city-wide population.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

For the past four years the City has allocated a significant amount of funding to a housing program in the Park Avenue neighborhood to assist with exterior rehabilitations to homes. Roofs, gutters, porches, windows, doors and paint are among eligible projects. A portion of these funds are used as the required match for HOME program, allowing owner-occupied rehabs to be completed.

The City owns a 12-acre site in the Park Avenue neighborhood that was awarded an EPA Brownfields Cleanup grant. Clean-up has been completed, and the City is in the progress of developing an RFP which could include stipulations or requirements for the creation of new affordable housing in the future redevelopment of the site.

Additionally, the City's Police Department acquired a grant through the Byrne Criminal Justice Innovation program, amounting to 800,000 to implement crime reduction initiatives in the West End Neighborhood. The Police Department, alongside a third-party consulting firm and members of the West End Neighborhoods are working together to draft up an action plan (expected 2023).

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	83
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	3	3
Number of households supported through Acquisition of Existing Units	0	0
Total	3	86

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

This year, the Community Development Corporation has achieved its goals and produced an outcome of 3 housing units rehabilitation. There is therefore no difference between the goals and outcomes, nor problems encountered in meeting its goals.

Discuss how these outcomes will impact future annual action plans.

Having served the Park Avenue Neighborhood for the past several years and meeting our goals when our staff capacity permits, the Community Development Corporation is now looking into selecting a new neighborhood to invest in and set goals to achieve in other areas in need of the owner-occupied rehabilitation program

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	2	0
Moderate-income	1	0
Total	3	0

Table 7 – Number of Households Served

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Several partners in Rowan County, including the City participate in the annual Point-In-Time count to identify how many homeless persons live in the area. The count is performed on one of coldest nights of the year during the winter months. Local homeless shelter case management staff along with volunteers and other nonprofits take to the streets to meet and assess the needs of our homeless neighbors. During the count, homeless neighbors are offered shelter, services and personal items such as blankets.

The City has revised internal policies to implement compassionate leadership as it pertains to homelessness. When the Police/Code Enforcement are called for a homelessness issue such as squatting for tenting in unauthorized areas, Code enforcement staff responds with homeless shelter Case Management staff as a team effort to meet the homeless where they are, directly offering them resources while simultaneously enforcing justice. In addition to policy change, the City has continued to employ a Homeless Advocate that is housed within the Police Department. The Homeless Advocate serves the homeless citizens first, making it a priority daily to meet and interact, and assess their needs. The advocate also works closely with the local homeless shelter and other efforts in the City to assess to make proper referrals to community resources.

The City is committed to the homelessness issue and the struggles of its homeless residents. A significant amount of our second CDBG funding allocation (CV3) received due to the COVID-19 pandemic is currently being used to fund a position with the local homeless shelter to coordinate efforts to bring all resources and entities providing services to homeless persons to one task force. The task force meets monthly to discuss homeless trends, issues and to create viable solutions.

Addressing the emergency shelter and transitional housing needs of homeless persons

In addition to emergency shelter, Rowan Helping Ministries offers programs to help persons experiencing homelessness get back on their feet. These programs include weekly case management, person-centered case plans, sobriety resources, free financial workshops, employability labs, computer skill labs, support groups, stress management groups, access on-site to a medical doctor and a behavioral health clinician, free bus tickets for participants with no income, an in-house work program – “Journey Forward”, art classes, and Life Coaching. Rowan Helping Ministries consistently seeks out agencies with which they can partner.

If a participant comes to the shelter with income, the income is verified by the participant submitting paper or electronic documentation of income (i.e. check stub, award letter from Social Security, etc.). If

a participant comes to the shelter with no income, they are offered Employability Labs twice a week so the participant can find employment. Each participant must report weekly to their assigned Case Manager and provide documentation of their job search. Rowan Helping Ministries is currently working on construction of 10 transitional housing and 12 permanent supportive housing units to meet the needs of homeless persons.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Salisbury through its partnership with Rowan Helping Ministries assisted individuals and families avoid becoming homeless with rent and utility assistance. Using Cares Act funds administered through the CDBG program, over 145 people were assisted with rent. That number increased from 2020-21 when the eviction moratoriums were still in effect and other rental assistance programs were available. Without assistance from [HJ1] the City of Salisbury's efforts during the COVID-related crises, many citizens would have become homeless. Some may have self-resolved by going to live with family or friends, but these are not permanent or stable housing situations. Very few would have been able to remain in their homes given the amount of past due rent and utilities they owed.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The impact that the partnership between the City and the local homeless shelter is committed to achieving is helping individual participants resolve their personal homelessness. Since the causes of homelessness are often multiple, each participant has a Case Manager who meets one on one to develop strategies. These strategies are not only to resolve their homelessness, but also to resolve the underlying issues that contributed to their homelessness. Some underlying issues may include mental illness, poor financial decision. The assigned Case Manager will provide resources, so the participant has the opportunity to receive the help needed for underlying issues. To enable and assist a safe transition into permanent housing, the City's Homeless Task Force pay for detox programs and connect Homeless citizens with providers of medical assistance to ensure that they are health and safe to be on their own. The task force also provides NC state ID's, provide workforce development, assist with acquiring identification documents and provide free treatment (substance use and mental health). Within six months of establishment, the Homeless Task Force has successfully housed nine individuals.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City extended invitations to the local housing authority via the Housing Advocacy Commission and meeting with Executive Staff to see how their efforts, plans and needs align with the City's plans for low income families. Housing Authority staff also streamline the referral process making it easier for City staff to make referrals for needed rental units. The City is working with a consultant to perform a housing market and needs analysis and has identified the Rowan County Housing Authority and the Salisbury Housing Authority as key stakeholders in the process of developing a strategy.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority distributes information about home ownership programs funded by the City to public housing tenants who are potential home owners.

Actions taken to provide assistance to troubled PHAs

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Salisbury has completed its comprehensive plan, Salisbury Forward 2040 which dedicates immense consideration directed to thriving, livable neighborhoods. The City of Salisbury has detailed Housing Actions that would address any negative effects of public policies that serve as barriers to affordable housing. Some of these Housing Actions include:

- **Housing Action 1:** Develop a 10-year Housing Strategy to examine current supply and condition of affordable housing and create implementable plan to address housing needs.
- **Housing Action 3:** Develop a Subsidized Housing Location Policy to ensure subsidized housing is not concentrated in any particular area.
- **Housing Action 6:** Review infill standards in the Land Development Ordinance.

The Housing Strategy is underway with an estimated completion date in the Summer of 2024.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

One of the greatest obstacles for the underserved is transportation to access the services and resources that they need. The Salisbury City Council has championed a transition from fixed-route transit to micro-transit. The City is not preparing to pilot the micro-transit project that will offer on-demand transit service, much like popular ride-sharing services like Uber or Lyft, but at a rate affordable to the riders.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

For all rehab work, the Salisbury CDC conducts lead inspections and include abatement as part of the project if needed.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's housing programs help to alleviate poverty conditions by making safe, affordable housing available to low-moderate income homeowners. This year activities included both homeownership as well as new opportunities for affordable rental units.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Upon City Council approval of \$175,000 to conduct a 10-year Comprehensive Housing Strategy, the City has selected Thomas P. Miller and Associates to work with the Planning and Neighborhoods department

in developing the Housing Strategy. The goal of the strategy will be to evaluate current programs, and to better align resources (federal, state and local) with housing and community development needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Salisbury Human Relations Council stepped up to organize bi-annual Community Resource Fairs which bring together housing and social service agencies. Community members are invited to come for food, free school supplies, and to connect with resource agencies.

Rowan Helping Ministries, in partnership with the City, has created a similar resource fair intended for homeless persons. In addition, monthly meetings are organized by Rowan Helping Ministries to discuss and coordinate approaches to homelessness issues.

Healthy Rowan is another consortium of service providers that meets monthly to discuss coordinated community efforts. While the Planning department's participation this last year was unremarkable, the future housing planner will be assigned to attend.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Salisbury conducted an Analysis of Impediments to Fair Housing in 2019 that the City has continuously used to carry out actions to overcome impediments to fair housing. The City conducted a cross-departmental approach to the issue of fair housing by joining forces with Planning and Code Enforcements department, to ensure that citizens are educated on their housing rights and be held accountable to minimum housing codes. Initiatives to create a formalized structure for a local fair housing system is in progress

- City of Salisbury specifically targeted its community resource agencies/facilities regarding the type and availability of assistance offered for citizens and methods of referral related to fair housing discrimination.
- The city verified and updated information on its website related to Title VIII compliance.
- Hosted a roundtable event called "No Place Like Home" in April 2023 that brought housing and service providers together. Approximately 30 participants
- Attended Salisbury Pride, National Night Out to hand out brochures related to tenants rights and collect survey responses.
- Presented to various groups including the Rowan County Democrats and Rowan Concerned Citizens about housing and fair housing.
- Created an internal staff group that meets bi-weekly to compare notes about housing events, calls/emails that come to the city related to housing, etc.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Project activities must be in conformance with the Consolidated Plan. Before a project or activity is included in the annual Action Plan, it is compared to priorities and objectives in the Consolidated Plan to ensure consistency with the city's short- and long-term community development goals. Project activity is monitored from beginning to end through site visits and consultation with contractors and other involved parties to ensure that the work is completed in accordance with Consolidated Plan goals.

Planning staff conduct desk reviews of each sub recipients of public service funding to ensure compliance with program requirements and to ensure that Consolidated Plan goals were met. The Planning Staff maintains consistent communication with the subrecipients, reminding them of the program's requirements such as who the recipients of the funds should be, how to track it and keep documentation for monitoring visits. Timeliness of expenditures is another component of compliance with program goals. During the program year, the Planning Staff assists public service agencies by ensuring that expenditure is recorded justifiably to facilitate seamless requests for reimbursements allowing for the disbursement of funds to occur in a timely manner and that the agency does not incur a backlog of unspent funds.

The City of Concord, lead agency of the Cabarrus/Iredell/Rowan HOME Consortium, continued oversight over all HOME Program activities.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The following public notice was published in the Salisbury Post, the City's local newspaper. The notice was also posted on the City's website. Copies of the draft report were made available for public review at City office buildings throughout the city and online.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There are no changes in the jurisdiction's program objectives. However, the City of Salisbury has

initiated the process of creating a Housing Strategy that will inform the City's internal procedures to achieve its housing goals as detailed in the comprehensive plan. Project launch as taken place and the City alongside a consulting firm are working out community engagement phase of the project.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There are no changes in the jurisdiction's program objectives. However, the City of Salisbury has initiated the process of creating a Housing Strategy that will inform the City's internal procedures to achieve its housing goals as detailed in the comprehensive plan. Project launch has taken place and the City alongside a consulting firm are working out community engagement phase of the project.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: September 19, 2023

Name of Group(s) or Individual(s) Making Request: City Manager

Name of Presenter(s): Jim Greene, City Manager and Hannah Jacobson, Planning and Neighborhoods Director

Requested Agenda Item: Council to receive an update on growth area discussions between Salisbury and Granite Quarry and consider endorsing the Granite Quarry - Salisbury Non-annexation Agreement.

Description of Requested Agenda Item: City of Salisbury and Town of Granite Quarry staff have met on numerous occasions over the last year to discuss future Growth Areas for each municipality along the I-85 corridor and Stokes Ferry Road. Conversations have focused on service provision, particularly public safety services. Granite Quarry's Board of Alderman has met and approved moving ahead with a legal agreement that would adopt staff's recommendations

Attachments No Yes

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: Council to receive an update and consider endorsing the Granite Quarry – Salisbury Growth Boundary Map as presented by staff.

Contact Information for Group or Individual: Hannah Jacobson, hannah.jacobson@salisburync.gov, 704-638-5230

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: September 19, 2023

Name of Group(s) or Individual(s) Making Request: Transportation Department

Name of Presenter(s): Wendy Brindle, Transportation Director

Requested Agenda Item: Council to receive an update regarding various projects

Description of Requested Agenda Item:

Staff has compiled a spreadsheet to update City Council on various projects across multiple departments. The spreadsheet includes status, costs and any applicable grant funding. Staff will highlight several projects at the September 19th meeting, and will be available to answer any questions Council has regarding the projects.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Budgetary impact of projects noted on spreadsheet.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

For information purposes only

Contact Information for Group or Individual:

Wendy Brindle, Transportation Director
704-638-5201 / wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

Lead Department	Project Description	Funding Source	Federal/State/Other	City Amount	Status	Expected Construction Date
Downtown Salisbury, Inc.	Empire Hotel Redevelopment	Private/Historic Tax Credits		Potential incentives	Exploring options to release the Efirid's section for sale for row home development	TBD- 2024
Fire Department	Fire Station #3	General Fund/Financing/State Grant	\$5,000,000	\$5,000,000	Ground breaking held August 2023 and expect completion in December 2024	Aug-23
Parks and Recreation	Civic Center Master Site Planning	General Fund and Partnership Funding	Up to \$75,000	\$75,000 to \$150,000	Received 13 RFQ submittals on September 11, 2023, for feasibility study of joint-use multi-purpose rec center with outdoor aquatics facility in partnership with Ruffy-Holmes Senior Center. Staff to score submittals over the next several weeks for recommended consultant selection.	Summer 2024 (Feasibility Study Complete)
	Greenway - Catawba Preserve	Carolina Thread Trail	\$118,000	In-kind services	Continued discussions with Catawba College regarding paving a section of The Preserve to connect Stanback Greenway to Grant's Creek Greenway	TBD-2024
	Miller Center/Hall Gym	General Fund		\$750,000	Miller Center soft opening September 23, 2023 Neighboring Concepts engineering back room of Hall Gym for removal of load bearing wall, evaluating ADA transition for connection to Miller Center and designing storefront for transition into renovated rooms	Miller - Sept 2023 /Hall - Summer 2024
	Fred Evans Pool	General Fund		\$25,000	COMPLETE Original estimate \$225,000, but painted instead of re-plastering. Pool furniture purchased. \$200,000 shifted to Wells Fargo Rehab	
	Wells Fargo Rehab	General Fund		\$700,000	P&R offices 90% complete and staff moved in. Awaiting design estimate from Neighboring Concepts for first floor Phase 1 renovations. Anticipate parts for HVAC may take 12 to 18 months	TBD
Planning and Neighborhoods	Housing Study	General Fund		\$175,000	Kick-off meeting held August 18, 2023 with Thomas P. Miller & Assoc. (TPMA) to prepare 10-year Housing Strategy	Aug-23
	Kesler Mill Clean Up and Redevelopment Planning	EPA/General Fund	500,000	\$100,000	Environmental clean-up activities complete. Grant close-out underway. DFI/JDavis under contract for pre-development services. Council approved Guiding Public Interests at September 5, 2023 Council meeting	Mar-24

Lead Department	Project Description	Funding Source	Federal/State/Other	City Amount	Status	Expected Construction Date
Public Works	Greenway Paving and Bridge Work	General Fund		\$79,747	COMPLETE	
	Fisher Street Bridge	General Fund (study) and grants pursued when option chosen	TBD	TBD	Met with NCDOT/FHWA June 13, 2023. Scope of work categorized as replacement. Must meet current required clearances for RR. Staff working to contract with consultant to evaluate pedestrian options	TBD
	EV Charging Stations behind 301 S Main Street	Duke Energy Park & Plug	\$300,000	\$0	Duke Energy to have installation complete in September 2023	
	City Office Building (COB) Windows	General Fund		\$325,000	Evaluating replacing or reconstructing. Preparing proposals to solicit contractors	Spring/Summer 2024
	COB Exterior Limestone Cleaning	General Fund		\$80,000	Preparing proposals to solicit contractors	Spring 2024
	COB Waterproofing and Cornice Repair	General Fund		\$120,000	Preparing proposals to solicit contractors	Spring/Summer 2024
	COB Second Floor Roof Replacement	General Fund		\$126,800	COMPLETE	
	City Hall Windows	General Fund		\$102,000	Preparing proposals to solicit contractors	Spring/Summer 2024
	City Hall Exterior Limestone Cleaning	General Fund		\$75,000	Preparing proposals to solicit contractors	Spring 2024
	FY 24 Street Resurfacing	General Fund		\$1,000,000	To be bid in January 2024 utilizing the priority list developed by the consultant	Spring 2024
Salisbury-Rowan Utilities						
	New Raw Water Intake and Pump Station	BRIC Grant/private cost share	\$31,500,000		The objective of this Project is to relocate the existing Yadkin River Raw Water facilities to a location where our water supply can be more resilient to storms and flooding as well as provide 24/7/365 access during flood events. Our team has almost completed all environmental work (surveying, subsurface borings and investigations, wetland delineations, and archeological surveys) in order to have a draft Environmental Assessment that meets FEMA's requirements out for peer review in September 2023	Jul-24
	Wastewater Treatment Master Plan	SWIA State Reserve Program/SRU Enterprise Fund	\$400,000	\$127,435	Developing a Wastewater Facilities Master Plan to provide long-term guidance and planning for future capital improvement projects at the Grants Creek and Town Creek Wastewater Treatment Trains	TBD
	Grants Creek WWTT Improvements	Revenue Bonds		\$25,700,000	COMPLETE	
	Water Treatment Plants Improvements	Revenue Bonds		\$7,200,000	COMPLETE	

Lead Department	Project Description	Funding Source	Federal/State/Other	City Amount	Status	Expected Construction Date
Transit	Micro Transit Pilot Project	NCDOT-IMD	\$2,895,000		Council authorized staff to move forward with issuing a proposal to support TAAS model for Route #3 and ADA Paratransit service. Awaiting NCDOT grant agreement	Spring/Summer 2024
	Transit Roof Replacement	Transit specific ARPA/Transit Fund	\$171,553	\$141,847	Bids received. Processing contract documents	Fall/Winter 2023
Transportation	Mast Arm Replacement at Innes and Church Streets	Duke Energy/Insurance	TBD	TBD	Scheduled for replacement September 13, 2023	
	Street Light Pole Painting and Replacement	Duke Energy thru Leased Lighting Program		Covered through lease	PHASE 1 PAINTING COMPLETE (side streets and parking lots north of Innes Street). Missing street lights evaluated by Duke Energy and awaiting schedules for replacement	On-going
	Main Street Streetscape	STBG-DA/General Fund	\$7,425,755 (construction)	\$1,856,689 grant match for construction and \$856,602 for	Held kick-off meeting with consultant, ESP, and surveying/preliminary engineering has begun. Design expected to be complete in July 2024	Fall/Winter 2024
	Salisbury Depot 2nd Platform/Ped Underpass	TIP/General Fund	\$15,000,000	\$780,000	State finalizing design. Project on hold due to indemnification requirements of railroad. NCDOT staff working on potential solutions	Jan-25
	Salisbury Depot Upgrades/Amtrak Waiting Rm Expans	TIP/CMAQ/General Fund	\$11,400,000	\$310,000	NEPA complete and City received CMAQ award letter. Requested municipal agreement. Submitted RFI to HSF and awaiting response concerning City's proposal	Spring 2025
	Brenner Ave Sidewalk from Statesville Blvd to Horah St/Turn Lanes at Brenner and Link	CMAQ/General Fund	\$608,000	\$152,000	Awaiting NCDOT approval of final plans. Applied for additional CMAQ funds to cover anticipated increased construction costs. Should be notified in October if awarded	Winter 2023
	Old Concord Rd Sidewalk from Ryan St to JAB	CMAQ/General Fund	\$331,200	\$82,800	Pursuing ROW certification with NCDOT to gain construction authorization. Applied for additional CMAQ funds to cover anticipated increased construction costs. Should be notified in October if awarded	Winter 2023
	Grants Creek Greenway from new bridge at Catawba College thru Wiltshire Village	TAP/STBGDA/General Fund	\$1,474,136	\$565,535	ROW acquisition in progress	FY 2025
	Grants Creek Greenway from Wiltshire Village to Kelsey Scott Park	STBGDA/General Fund	\$2,176,000	\$544,000	In design	FY 2025
	Jake Alexander Blvd (JAB) Sidewalk from Brenner Ave to RR tracks	CMAQ/General Fund	\$676,032	\$169,008	Scoping with Withers Ravenel for design contract	FY 2025
Brenner Avenue Traffic Safety Improvements	STBGDA/General Fund	\$820,608	\$205,152	Scoping with Summit Engineering for design contract	FY 2025	