City of Salisbury  
North Carolina

COUNCIL MEETING AGENDA  
September 15, 2020  
6:00 p.m.

The City is operating under a State of Emergency declaration related to the spread of COVID-19. The City Council meeting will be held electronically to remain consistent with limiting physical interactions and the potential spread of COVID-19, and Council Chambers will be closed. The meeting will be streamed live at salisburync.gov/webcast and on the City’s Twitter account. Anyone who wishes to speak during public comment must sign-up by 5:00 p.m. on September 15, 2020 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233.

1. Call to order.
3. Pledge of Allegiance.
4. Adoption of Agenda.

5. Mayor to proclaim the following observances:
   
   HISPANIC HERITAGE MONTH   September 15-October 15, 2020
   CONSTITUTION WEEK   September 17-23, 2020
   FIRE PREVENTION WEEK   October 4-10, 2020

6. Council to consider the CONSENT AGENDA:

   (a) Adopt Minutes of the Special meeting of August 31, 2020.

   (b) Adopt an ORDINANCE extending the corporate limits of the City of Salisbury to include 22.414 acres, Tax Map 330, Parcel 151, Rowan Woodland Apartments, LLC.

   (c) Adopt an ORDINANCE amending Chapter 13, Article X of the City Code relating to No Right Turns on Red for the intersection of West Innes Street and Church Street.

   (d) Approve a Right-of-Way Encroachment by AT&T for the installation of directional bored duct on North Main Street near Liberty Street per Section 11-24 (27) of the City Code and subject to North Carolina Department of Transportation (NCDOT) concurrence.

   (e) Authorize the City Manager to execute a Task Order to an existing Professional Services Agreement with W.K. Dickson & Co., Inc. for an amount not to exceed $107,920 for engineering services associated with the McCoy Road Culvert Replacement.
7. Council to receive public comment. Public comment will begin following adoption of the Consent Agenda. For electronic meetings speakers must sign-up before 5:00 p.m. by contacting Kelly Baker at kbake@salisburync.gov or by calling 704-638-5233. Citizens who are unable to speak during the meeting may submit written comments by 5:00 p.m. to the email above and they will be shared with Council.

8. Council to receive an update on Stormwater Services CIP Master Plan. (Presenter – Assistant Public Works Director Chris Tester and HDR Engineering, Inc. Project Manager Damian Gaiski-Weitz)

9. Council to consider making appointments to the Rowan County Tourism Board.


12. Mayor’s Announcements.

(a) The City of Salisbury continues to encourage all residents to complete the 2020 Census either online at 2020Census.gov, by telephone at 844-330-2020, or by mail before the deadline of September 30, 2020. Responding accurately to the Census will provide millions of federal funds for needed programs in Rowan County such as schools, hospitals, employment initiatives, drug rehabilitation and roadway construction. An undercount would mean a loss for the state of $74 billion over the next 10 years. An undercount could also result in overcrowding in our schools due to an inaccurate count of school-aged children, loss of necessary health programs, or delayed road rehabilitation. All responses will be confidential by law. Please visit 2020Census.gov for more information.

(b) Applications for the 2020-2021 Historic Preservation Incentive Grants are now available. These matching grants are available on a competitive basis for exterior projects on owner-occupied houses in Salisbury’s four residential local historic districts: North Main Street, Brooklyn South Square, West Square and Ellis Street Graded School. Applications are due by September 25, 2020. To receive an application or inquire about eligibility, please call 704-638-5212.

13. Council’s Comments.

14. Mayor Pro Tem’s Comments.

15. Mayor’s Comments.


Council meetings are streamed live at www.salisburync.gov/webcast
PROCLAMATION

WHEREAS, National Hispanic and Latino Heritage Month celebrates the Hispanic and Latino community and highlights its countless achievements; and

WHEREAS, September 15th through October 15th is recognized as National Hispanic Heritage Month and as a time to honor the invaluable ways Hispanics and Latinos contribute to our common goals, celebrate their diverse cultures, and to work towards a stronger, more inclusive, and more prosperous society for all; and

WHEREAS, in 1968 Hispanics Heritage Week began under President Lyndon B. Johnson, and was enacted into federal law on August 17, 1988, calling upon all the people of the United States to observe this time with ceremonies, activities, and programs; and

WHEREAS, Hispanics and Latinos have and continue to serve as Civil Rights leaders, politicians, military service members, educators, first responders, science pioneers, and public servants for our community and country; and

WHEREAS, Hispanics and Latinos have enhanced and shaped our national character with centuries old traditions that reflect the multi-ethnic and multi-cultural customs of their communities, while adding their own distinct and dynamic perspectives to the story of our country; and

WHEREAS, the Hispanic Coalition, a subcommittee of the Human Relations Council, was established in 2002 to address the needs of the growing Hispanic community in Rowan County and to integrate Hispanics into the mosaic of cultures within the community.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM September 15, 2020 through October 15, 2020 as

HISPANIC HERITAGE MONTH

in Salisbury, and encourage citizens to join in celebrating the great contributions of Hispanic and Latino Americans to our city, state, and nation.

This the 15th day of September 2020.

__________________________________
Karen K. Alexander, Mayor
PROCLAMATION

WHEREAS, the Constitution of the United States of America is the guardian of our liberties and embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, it is the privilege and duty of the American people to commemorate the 233rd anniversary of the framing of the Constitution of the United States of America with patriotic celebrations and activities; and

WHEREAS, in 1955, the Daughters of the American Revolution petitioned the United States Congress to dedicate the observance of Constitution Week as the week of September 17th through 23rd of each year; and

WHEREAS, in 1956, President Dwight D. Eisenhower signed the commemoration into Public Law 915 which guarantees the issuing of a proclamation each year by the President of the United States of America.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the week of September 17-23, 2020 as CONSTITUTION WEEK

in Salisbury, and urge citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

This the 15th day of September 2020.

_________________________________
Karen K. Alexander, Mayor
WHEREAS, the City of Salisbury is committed to ensuring the safety and security of all those living in and visiting Salisbury; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and people are at greatest risk from fire in their homes; and

WHEREAS, home fires claimed the lives of 2,630 people in the United States in 2017, and fire departments in the United States responded to 357,000 home fires according to the National Fire Protection Association®, and

WHEREAS, cooking is the leading cause of residential fires in the United States as fire departments responded to more than 173,200 fires each year between 2013 and 2017; and

WHEREAS, two out of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking, and more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

WHEREAS, people should remain in the kitchen while frying food on the stovetop, keep a three-foot kid-free zone around cooking areas, and keep anything that can catch fire away from the stovetops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire along with working smoke alarms cut the risk of dying in home fires by 50%; and

WHEREAS, Salisbury’s first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education and for residents to be responsive to public education measures and take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2020 Fire Prevention Week theme, “Serve Up Fire Safety in the Kitchen!!” effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the week of October 4-10, 2020 as

FIRE PREVENTION WEEK

in Salisbury, and urge citizens to check their kitchens for fire hazards, use safe cooking practices, and to support public safety activities and efforts of Salisbury’s fire and emergency services.

_________________________
Karen K, Alexander, Mayor
SPECIAL MEETING

PRESENT: Mayor Karen Alexander, Presiding; Mayor Pro Tem Al Heggins and Council Members William Brian Miller, David Post and Tamara Sheffield; City Manager W. Lane Bailey, City Attorney J. Graham Corriher and City Clerk Kelly Baker.

ABSENT: None

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

ADOPTION OF THE AGENDA

Thereupon, Councilmember Post made a motion to adopt the Agenda as presented. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE and Councilmember Sheffield voted AYE. (5-0)

CLOSED SESSION

Thereupon, Councilmember Sheffield made a motion to go into closed session to consult with an attorney as allowed by NCGS 143-218.11(a)(3) and regarding a personnel matter as allowed by NCGS 143-318.11(a)(6).
RETURN TO OPEN SESSION

Mayor Alexander reconvened the meeting in open session. She noted no action was taken during closed session.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed by roll call vote to adjourn. The meeting was adjourned at 9:43 p.m.

___________________________________
Karen Alexander, Mayor

_______________________________________
Kelly Baker, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ✕ Staff

Requested Council Meeting Date:  September 15, 2020

Name of Group(s) or Individual(s) Making Request:  City of Salisbury, Engineering Department

Name of Presenter(s):  Wendy Brindle, City Engineer

Requested Agenda Item:  Voluntary Annexation – Rowan Woodland Apts

Description of Requested Agenda Item:
A public hearing concerning the voluntary annexation for Rowan Woodland Apts, LLC was held at the September 1, 2020 City Council meeting. Because the hearing was held virtually, it remained open for a 24-hour comment period after the meeting, with no comments received. NCGS 160A-31 requires the effective date of the annexation to be within 6 months of the date of passage, and the petitioner has requested that the annexation become effective on the date of adoption by City Council. Council will consider adoption of the attached Ordinance on September 15, 2020.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

The current tax value of the property is undetermined. The current plan is for 240 units. The adjacent property developed by the same company has 176 units with a tax value of $10,045,289. This would generate $72,285 in property tax revenue in FY20-21. Once developed, the City would incur additional costs for police and fire protection, which is indeterminable.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to consider adoption of an Ordinance to annex Rowan Woodland Apts, 24.414 acres, shown on Tax Map 330 Parcel 151, per NCGS 160A-31.

Contact Information for Group or Individual:
Wendy Brindle, City Engineer  704-638-5201/wbrin@salisburync.gov

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Frisch  
Finance Manager Signature

Wendy Ball  
Department Head Signature

Anna  
Budget Manager Signature
***All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved

☐ Declined

Reason:
“AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF SALISBURY, NORTH CAROLINA, TO INCLUDE 22.414 ACRES, TAX MAP 330 PARCEL 151, ROWAN WOODLAND APARTMENTS, LLC

WHEREAS, the City Council of Salisbury has been petitioned under G.S. 160A-31 to annex the area described herein, and the City Clerk has certified the sufficiency of said petition; and

WHEREAS, a public hearing on the question of this annexation was held virtually by City Council on September 1, 2020 at 6:00 p.m. after due notice by publication on August 16, 2020 in the Salisbury Post; and

WHEREAS, the City Council of Salisbury does find as a fact that said petition meets the requirements of G.S. 160A-31; and

WHEREAS, the City Council of Salisbury further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the City Council of Salisbury further finds that the petition is otherwise valid, and that the public health, safety and welfare of the City of Salisbury and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory, is hereby annexed and made part of the City of Salisbury as of the 1st day of September 2020:

Beginning at a 5/8" rebar set in the southern right of way of Statesville Boulevard (U.S. Highway 70), a variable width right of way, and the northwest property corner of Yorke B. Beaver and Jane W. Beaver (Deed Book 593 Page 38) the POINT OF BEGINNING;

thence with the Beaver line S 16°02'15" W a distance of 265.14' to a 3/4" rebar in a northwestern corner of New Woodland Creek, LLC (Deed Book 1282 Page 724);

thence with the lines of New Woodland Creek the following three courses and distances:

(1) S 16°02'15" W a distance of 970.22' to a 1" bent iron pipe under a fence post;
(2) S 44°04'36" E a distance of 304.09' to a 1/2" iron pipe;
(3) S 44°17'46" E a distance of 243.55' to a 1/2" iron pipe;

thence with the line of Mary B. Granberry S 55°09'55" W a distance of 137.40' to a 3/4" bent iron pipe;

thence with the lines of James H. Caudill and Freda Caudill (Deed Book 571 Page 358) and the line of Robert Earl Sides and Betty F. Sides (Deed Book 501 Page 595) S 54°15'16" W a distance of 254.85' to a 1/2" iron rod;

continuing with Sides S 54°59'21" W a distance of 250.61' to a 5/8" pinchtop pipe;

continuing with Sides and with the line of Gary W. Emerson and Helen A. Emerson (Deed Book 734 Page 513) S 41°11'59" W a distance of 153.61' to a point in the centerline of Western North Carolina Railroad, passing a 1/2" rebar at 38.99' and a 1/2" iron pipe at 53.57';

thence with the centerline of the Western North Carolina Railroad N 50°32'18" W a distance of 376.06' to a point;

thence with the lines of F. Lee Russell and Cynthia F. Russell (Deed Book 539 Page 783) the following three courses and distances:

(1) N 11°48'17" E a distance of 1051.38' to a 1/2" bent rebar, passing a 1/2" rebar at 99.95' and a 1/2" iron pipe at 112.97';
(2) N 20°47'36" E a distance of 714.23' to a 1/2" bent iron pipe;
(3) N 44°33'36" E a distance of 337.06' to a 5/8" rebar;

thence with the southern right of way of Statesville Boulevard (U.S. Highway 70) S 57°24'55" E a distance of 202.85' to the POINT OF BEGINNING, containing 22.414 acres, more or less.

Section 2. Upon and after the 1st day of September 2020, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other parts of the City of Salisbury. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of Salisbury shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections as required by G.S. 163-288.1."

Adopted this 15th day of September 2020.

Karen K. Alexander, Mayor

ATTEST:  
Kelly Baker, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  09/15/2020

Name of Group(s) or Individual(s) Making Request:  Vickie Eddleman, Traffic Engineering Coordinator

Name of Presenter(s):  Vickie Eddleman

Requested Agenda Item:  The consideration to amend Chapter 13, Article X of the City Code of Ordinances as it relates to no right turn on red restrictions.

Description of Requested Agenda Item:  The intersection of West Innes Street and Church Street historically had a sight distance obstruction which prevented a safe turning movement for vehicles wanting to turn right on red from Innes Street onto South Church Street. Recently that obstruction was removed, thus removing the need for the restriction. Staff has reached out to NCDOT and gained approval for the removal of this restriction and no longer holds a concurring ordinance for this restriction. The Engineering Department recommends City Council consider adopting an ordinance removing the right turn on red restriction.

Attachments:  ☒ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to adopt the attached Ordinance amending Section 13-327 no right turn on red.

Contact Information for Group or Individual:  Vickie Eddleman – 704-638-5213

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature _______________________________  Department Head Signature _______________________________

Budget Manager Signature _______________________________

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
AN ORDINANCE AMENDING CHAPTER 13, ARTICLE X, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO NO RIGHT TURN ON RED

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

SECTION 1. That Section 13-327, Article X, Chapter 13 of the Code of the City of Salisbury be amended to add the underlined or to delete the stricken language as follows:

Sec. 13-327. No Right Turn On Red

From               Onto               Direction

Innes St.           Church St.         West

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 3. That this Ordinance shall be effective upon adoption by the City of Salisbury from and after is passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: [ ] Public [ ] Council [ ] Manager [ ] Staff

Requested Council Meeting Date: September 15, 2020

Name of Group(s) or Individual(s) Making Request: City Engineering

Name of Presenter(s): Dana Ruth, Engineer

Requested Agenda Item: Request from AT&T for encroachment into City Rights-of-Way

Description of Requested Agenda Item: AT&T requests approval of installation of directional bore duct within the Right-of-Way on N. Main Street near Liberty Street. City Council approval of encroachments is required by Section 11-24 (27) of the City Code. NCDOT must approve encroachments along state maintained roads.

Staff review included input from Engineering, Public Services and Salisbury-Rowan Utilities. Staff recommends approval subject to the following conditions:

- All improvements and restoration shall be made at no expense to the City.
- A $20,000 bond will be required prior to construction within the City Limits.
- A pre-construction meeting will be required prior to construction.
- On-site inspection will be required during all critical street crossings.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- AT&T shall participate with the State’s one-call locating program, and appropriate locater tape shall be installed to facilitate future field location.
- Engineering “as-built” plans shall be maintained by AT&T and made available to the City upon request.
- If the City (or State) makes an improvement to the public Right-of-Way, AT&T facilities shall be adjusted or relocated at no expense to the City (or State).

Attachments: [ ] Yes [ ] No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
City Council to consider approval of a right-of-way encroachment by AT&T per Section 11-24 (27) of the City Code. Subject to NCDOT approval.

Contact Information for Group or Individual: Dana Ruth – 704-638-5216
Salisbury City Council
Agenda Item Request Form

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

***All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved               ☐ Delayed               ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff  □ Staff

Requested Council Meeting Date:  09/15/2020

Name of Group(s) or Individual(s) Making Request: Stormwater Division

Name of Presenter(s):  Chris Tester

Requested Agenda Item:  McCoy Road Culvert Replacement – Construction Administration task order agreement with W.K. Dickson & Co., Inc

Description of Requested Agenda Item:  The City of Salisbury Stormwater Department received fourteen responses on February 2, 2018 to a Request for Qualification (RFQ) for Engineering Design and Permitting services for McCoy Road Drainage Improvements. Upon review W.K. Dickson & Co., Inc. scored the highest, based on criteria set forth in the RFQ. W.K. Dickson has completed the engineering design of McCoy Road Drainage Improvements and is currently under contract for the construction bidding phase of this project. Stormwater Department is requesting approval of a task order to the original agreement to include McCoy Road Culvert Replacement – BIDDING SERVICES. The proposed task order is recommended for approval for an amount not to exceed $2,900 bringing the contract total to $107,920. This project is included in the FY20-21 budget.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

The additional $2,900 will be covered by budgeted on-call professional services.

Action Requested of Council for Agenda Item:  A Council to consider authorizing the City Manager to execute a task order to an existing professional services agreement with W.K. Dickson & Co., Inc. for an amount not to exceed $107,920.00 for engineering services associated with the McCoy Road Culvert Replacement.

Contact Information for Group or Individual:  Chris Tester, Assistant Public Works Director
704-216-7554

X Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

[Signatures]

Finance Manager Signature
Budget Manager Signature

Department Head Signature
Salisbury City Council
Agenda Item Request Form

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
☐ Approved          ☐ Delayed          ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  X Staff

Requested Council Meeting Date:  09/15/2020

Name of Group(s) or Individual(s) Making Request:  Public Works Stormwater Division

Name of Presenter(s):  Chris Tester, Assistant Public Works Director
                       Damian Gaiski-Weitz, Project Manager, HDR Engineering

Requested Agenda Item:  Stormwater Services CIP Update

Description of Requested Agenda Item:  In November 2019, the City of Salisbury Stormwater Services contracted HDR Engineering, INC to analyze and develop a CIP strategy for the City’s Stormwater needs. The scope of work analyzed call volume and history, field data, previous infrastructure repair projects, and other historical markers. This presentation comes at a mid-point in the development of this CIP and, is intended to be an update.

Attachments:  □ Yes  X No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to receive a presentation as an update on the Stormwater Services CIP Master Plan performed by HDR Engineering, INC.

Contact Information for Group or Individual:  Chris Tester, Assistant Public Works Director
                                              704-216-7554, ctest@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

X Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved

Reason:

☐ Delayed

☐ Declined
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ❑ Staff

Requested Council Meeting Date:  September 15, 2020

Name of Group(s) or Individual(s) Making Request:  Kelly Baker
Name of Presenter(s):

Requested Agenda Item:  Council to consider making appointments to the Rowan County Tourism Board.

Description of Requested Agenda Item:  There are two vacancies on the Rowan County Tourism Board for consideration with one member seeking reappointment and one open seat. Mr. Stephen Kidd is seeking reappointment and Ms. Sada Stewart with the Historic Salisbury Foundation has submitted an application to be appointed as an Attraction Representative. Ms. Stewart’s application is attached.

Attachments:  ❑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to consider making appointments to the Rowan County Tourism Board. (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Kelly Baker 704-638-5233

❑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

❑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature          Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
❑ Approved  ❑ Delayed  □ Declined

Reason:
Sada Stewart

First Name  Sada
Last Name  Stewart
E-mail  director@historicsalisbury.org
Home Phone  7176680060
Address  313 S Shaver Street
City  Salisbury
State  NC
ZIP Code  28144
Place of Employment  Historic Salisbury Foundation
Occupation  Executive Director

Do you reside within the City limits of Salisbury?  Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?  No

Please indicate your #1 preference:  Other
Have you served on a board or commission of the City of Salisbury?  Yes

Why are you interested in serving on the Board or Commission for which you are applying?
I am interested in serving on the Tourism Board, filling the Attractions seat. As director of Historic Salisbury Foundation, I've learned so much about the drive for tourism in Rowan County over the past year. Having seen how valuable tourism is for the community, I am excited to be considered to serve as an asset to continuing to advance and execute ideas promoting our County. I would love to serve on the Tourism Board to take part in the growth and progress Tourism has made for Rowan County, and continues to set the standard for in the area.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
-Experience in management of historic attractions in Rowan County (Hall House and Historic Salisbury Station)
-Interest in growth of tourism and sites in Salisbury and Rowan County
-Knowledge of Rowan County history and associated sites
-Some experience in marketing historic and non-historic sites, events and attractions
-Experience in fundraising for events and attractions

Has any formal charge of professional misconduct ever been
No
sustained against you in any jurisdiction?

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

No

I agree
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  September 15, 2020

Name of Group(s) or Individual(s) Making Request:  Communications

Name of Presenter(s):  Mayor Alexander

Requested Agenda Item:  Mayor’s Announcement

Description of Requested Agenda Item:
The City of Salisbury continues to encourage all residents to complete the 2020 Census, online at 2020Census.gov, via telephone at 844-330-2020 or via U.S. mail before the deadline of September 30 – just a few weeks away. Responding accurately to the Census will provide millions of federal funds for needed programs in Rowan County such as schools, hospitals, employment initiatives, drug rehabilitation and roadway construction.

An undercount would mean a loss for the state of $74 billion over the next 10 years – until the next Census. An undercount also could result in overcrowding in our schools due to an inaccurate count of school-aged children, loss of necessary health programs or delayed road rehabilitation.

Remember, the money follows the numbers, not the need, and your responses will be confidential by law. Let’s do our part to Make RoCo Count. Please visit 2020Census.gov for more information.

Attachments:  Yes  ☒ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  None

Contact Information for Group or Individual:  Linda McElroy, 704-638-4460

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

☒ Mayor’s Announcement
Salisbury City Council
Agenda Item Request Form

FINANCE DEPARTMENT INFORMATION:

____________________________________  __________________________________
Finance Manager Signature                Department Head Signature

____________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved         ☐ Delayed         ☐ Declined

Reason:
ANNOUNCEMENT: Applications for the 2020-2021 Historic Preservation Incentive Grants are now available. These matching grants are available on a competitive basis for exterior projects on owner-occupied houses in Salisbury's four residential local historic districts: North Main Street, Brooklyn South Square, West Square and Ellis Street Graded School. Applications are due by September 25, 2020. To receive an application or inquire about eligibility, please call 704-638-5212.

Description of Requested Agenda Item: The Historic Preservation Incentive (HPI) Grants are matching grants for exterior rehabilitation projects on owner-occupied houses in Salisbury's four residential local historic districts. Postcards have been mailed to property owners within these four historic districts as well.

Attachments: Yes ☐ No ☒

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Catherine Garner; catherine.garner@salisburync.gov; 704-638-5212

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________________  ______________________________________
Finance Manager Signature                        Department Head Signature

_________________________________________
Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

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☐ Approved ☐ Delayed ☐ Declined

Reason: