City of Salisbury  
North Carolina  
COUNCIL MEETING AGENDA  
November 19, 2019  
6:00 p.m.

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Description</th>
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<tbody>
<tr>
<td>1.</td>
<td>Call to Order</td>
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<td>2.</td>
<td>Moment of Silence</td>
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<td>3.</td>
<td>Pledge of Allegiance</td>
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<tr>
<td>4.</td>
<td>Welcome to the People’s House!</td>
<td>A reminder that City Hall exists for, of and by the people of our City and is inclusive of ALL!! Council and staff are here to SERVE YOU and to create a welcoming, inclusive, safe, and thriving environment for ALL to enjoy as you live, work, play, volunteer, visit, learn and participate in decision making in our great City!!</td>
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<tr>
<td>5.</td>
<td>Adopt the Agenda</td>
<td>Adopt the Agenda for November 19, 2019.</td>
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<tr>
<td>6.</td>
<td>Proclamations:</td>
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<td></td>
<td>Indian and Native American Heritage Month</td>
<td>November 2019 Proclamation to honor the many contributions made by local Indians and Native Americans and the unique heritage of our continent’s first inhabitants.</td>
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<td>Survivors of Homicide Victims Awareness Month</td>
<td>November 20-December 20, 2019 Proclamation to recognize the life-changing impact of homicide and to raise awareness and support in the community for survivors of homicide victims.</td>
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<td></td>
<td>International Survivors of Suicide Loss Day</td>
<td>November 23, 2019 A day when people affected by suicide gather at community events to find comfort and gain understanding as they share their stories of healing and hope.</td>
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<td></td>
<td>Small Business Saturday</td>
<td>November 30, 2019 A day to acknowledge the efforts of community members, independent retailers, owners and employees who enrich community members’ shopping experiences.</td>
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<td>7.</td>
<td>Consent Agenda:</td>
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<td>(a)</td>
<td>Minutes</td>
<td>Adopt Minutes of the Regular meeting of November 1, 2019.</td>
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<td><strong>(b)</strong> Amended Certificate of Sufficiency and Resolution</td>
<td>Requestor(s): Engineering</td>
<td>Receive an amended Certificate of Sufficiency and adopt an amended <strong>RESOLUTION</strong> setting a public hearing for December 3, 2019 for the voluntary annexation of The Gables Phase 5.</td>
</tr>
<tr>
<td><strong>(c)</strong> Speed Limit Reduction</td>
<td>Requestor(s): Engineering</td>
<td>Adopt an <strong>ORDINANCE</strong> amending Chapter 13, Article X of the Code of the City of Salisbury relating to speed limits, specifically for Summit Avenue and a portion of North Park Drive.</td>
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<td><strong>(d)</strong> 2020 City Council Meeting Schedule</td>
<td>Requestor(s): Administration</td>
<td>Adopt Council’s meeting schedule for 2020.</td>
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<td><strong>8.</strong> Public Comment.</td>
<td></td>
<td><strong>Public comment will begin following adoption of the Consent Agenda. The public sign-in sheet will remain open until the public comment period ends.</strong></td>
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| **9.** Presentation – Overton Elementary School | Requestor(s): Planning  
Presenter(s): Ms. Jessica Tucker, Overton Elementary School | Council to receive a presentation from students at Overton Elementary School regarding their two FIRST LEGO League Teams. |
| **10.** Street Acceptance – The Gables at Kepley Farms Phase 5 | Requestor(s): Engineering  
Presenter(s): Wendy Brindle, City Engineer | Council to receive a presentation from staff and consider approving the final subdivision plat S-01-19 for The Gables at Kepley Farms Phase 5, accept the streets for City maintenance, adopt an **ORDINANCE** to establish stop conditions, and begin the one year warranty period. |
| **11.** Resolution – 2020 Census | Requestor(s): Al Heggins, Mayor | Council to consider adopting a **RESOLUTION** committing to partnering with the United States Census Bureau, the State of North Carolina and Rowan County regarding the 2020 Census. |
### 12. Construction Contract – Newsome Road Widening Project

<table>
<thead>
<tr>
<th>Requestor(s):</th>
<th>Engineering Presenter(s): Wendy Brindle, City Engineer</th>
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<tbody>
<tr>
<td>Council to consider adopting a RESOLUTION awarding a construction contract to J.T. Russel and Sons, Inc. in the amount of $2,170,616.20 for the widening of Newsome Road, Project C-5160.</td>
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### 13. Street Asphalt Bid

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<tr>
<th>Requestor(s):</th>
<th>Public Services</th>
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<tbody>
<tr>
<td>Presenter(s): Craig Powers/Chris Tester</td>
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<tr>
<td>Council to consider awarding the asphalt bid to Hanes Construction for a unit based contract with an estimated total of $494,860 for paving various streets in the City.</td>
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### 14. Appointments – Comprehensive Plan Steering Committee

<table>
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<tr>
<th>Requester(s):</th>
<th>Community Planning Services Presenter(s): Hannah Jacobson, Planning Director</th>
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<tr>
<td>Council to consider making appointments to the Comprehensive Plan Steering Committee.</td>
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### 15. City Attorney’s Report.

### 16. City Manager’s Report.

### (a) 1st Quarter Financial Report.

### 17. Announcements.

| (a) | The Community Planning Services Department and Downtown Salisbury, Inc. invite you to share your experiences, opinions, and ideas for the future of downtown and the design of Main Street. Visit the project website (salisburync.gov/DowntownPlan) to complete a survey and comment on an online map before November 30, 2019. Participation will help influence the direction of two on-going projects: a conceptual redesign of a 10-block section of Main Street and the 2020 Downtown Salisbury Master Plan. |
## COUNCIL MEETING AGENDA

**November 19, 2019**  
**6:00 p.m.**

### (b) The Salisbury Community Appearance Commission and Salisbury Housing Advocacy Commission invite residents and businesses to participate in a continuation of last month’s “BlockWork” neighborhood beautification project in the 900 block of North Main Street, Saturday, November 23, 2019 from 8:00 a.m. until 12:00 noon. This follow-up day will focus on two homes that were not completed on “National Make a Difference Day.” Volunteers will help with brick laying and painting at 922, 928 and 931 North Main Street. On-street parking is available on Miller Street. Breakfast, snacks and drinks will be provided.

### (c) Snow flurries fly on East Fisher Street for the biggest shopping night of the year on Friday, November 29, 2019 from 5:00 p.m. until 9:00 p.m. Downtown shops and restaurants will stay open late to offer the best options for that perfect holiday gift. Live music, free craft-making, hot cocoa, and carolers strolling throughout downtown make this special night all the more delightful.

### (d) The Salisbury Parks and Recreation Department will hold "Brunch with Santa" Saturday, December 7, 2019 from 10:00 am until noon at the Salisbury Civic Center. Participants will enjoy a pancake buffet, games, crafts and photos with Santa. Pre-registration is required by December 5, 2019 at www.salisburync.gov/PLAY. The fee for this event is $5.00 per person.

### 18. Council’s Comments

### 19. Mayor Pro Tem’s Comments
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<th>Mayor’s Comments</th>
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PROCLAMATION

WHEREAS, the month of November is being celebrated as National American Indian and Alaskan Native Heritage Month; and

WHEREAS, the Indian and Native American culture and society are at the roots of agricultural development, medicinal discoveries, environmental preservation, geography, and other facets of our state and nation; and

WHEREAS, the Indian and Native American contributions have enhanced the freedom, prosperity, and the greatness of America today as their customs and traditions are both respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Salisbury, North Carolina has been the center for Native Americans who traversed the Yadkin River Valley for thousands of years and spread across the Americas; and

WHEREAS, the Lumbee, Creek, Catawba, Cherokee, and other tribal groups that may be known by many different names have retained and increased the awareness of their heritage in this great state; and

WHEREAS, this November and every month, we celebrate the culture and heritage of these remarkable Americans who deeply enrich the quality and character of our nations.

NOW, THEREFORE, I, Al Heggins, Mayor of the City of Salisbury, DO HEREBY PROCLAIM November 2019 as

INDIAN AND NATIVE AMERICAN HERITAGE MONTH

in Salisbury, and encourage all citizens to honor and remember the many contributions made by our local Indians and Native Americans and the unique heritage of our continent’s first inhabitants.

This the 19th day of November 2019.

Al Heggins, Mayor
WHEREAS, homicide devastates the lives of family members, friends, neighbors, co-workers, and acquaintances of murdered victims; and

WHEREAS, family members and loved ones of murdered victims experience a complex range of emotions due to the deplorable act of homicide and becoming survivors of homicide victims; and

WHEREAS, approximately one in every ten people will lose a loved one in their lifetime due to homicide leaving behind countless survivors to grieve and cope; and

WHEREAS, survivors of homicide victims who suffer from prolonged grief have an increased risk of developing Post-Traumatic Stress Disorder, becoming suicidal, or developing other serious health issues along with extreme anxiety, fear, and sadness; and

WHEREAS, due to the life-changing impact of trauma, hardship, and loss that results from homicide there are local victim resource offices, victim assistance professionals, victim advocates, support groups, and other resources available in the community to help survivors of homicide victims cope following the death of a loved one.

NOW, THEREFORE, I, Al Heggins, Mayor of the City of Salisbury, North Carolina DO HEREBY PROCLAIM November 20-December 20, 2019 as

SURVIVORS OF HOMICIDE VICTIMS AWARENESS MONTH

in Salisbury, and encourage citizens to advocate, raise awareness, and support those in our community who are survivors of homicide victims.

This the 19th day of November 2019.

_______________________________
Al Heggins, Mayor
City of Salisbury  
North Carolina

PROCLAMATION

WHEREAS, in the United States every 60 seconds five people die by suicide; and

WHEREAS, suicide accounts for 13.42 deaths for every 100,000 people nationwide, making it the country's 10th leading cause of death, and unlike many other leading causes of death, suicide continues to claim more lives each year; and

WHEREAS, there is a need for greater outreach to suicide survivors because they often suffer their devastating loss alone; and

WHEREAS, a network of support offered from other survivors can help suicide survivors cope with their loss and rebuild their lives; and

WHEREAS, in 1999 Senator Harry Reid, a survivor of his father's 1972 suicide, introduced Resolution 99 and with its passage the United States Congress designated the Saturday before Thanksgiving as "National Survivors of Suicide Day", and recently changed to "International Survivors of Suicide Loss Day"; and

WHEREAS, International Survivors of Suicide Loss Day is a day when people affected by suicide gather at community events to find comfort and gain understanding as they share their stories of healing and hope.

NOW, THEREFORE, I, Al Heggins, Mayor of the City of Salisbury, North Carolina DO HEREBY PROCLAIM Saturday, November 23, 2019 as

INTERNATIONAL SURVIVORS OF SUICIDE LOSS DAY

in Salisbury, and encourage the involvement of suicide survivors in healing activities and prevention programs, recognizing that survivors can be a great source of strength to each other. I further acknowledge the efforts of suicide survivors in their prevention, education, and advocacy activities to eliminate stigma and reduce the incidence of suicide.

This the 19th day of November 2019.

[Signature]
Al Heggins, Mayor
City of Salisbury
North Carolina

PROCLAMATION

WHEREAS, Small Business Saturday was established in 2010 as a day dedicated to supporting our local small businesses on the Saturday after Thanksgiving; and

WHEREAS, there are currently 30.2 million small businesses in the United States and nearly 48% of employees in the private sector are employed by small businesses; and

WHEREAS, Small Business Saturday provides a time to celebrate the independence of the members of the community of Salisbury and the entrepreneurial spirit represented by our local independent retailers; and

WHEREAS, on average, 33% of consumers’ holiday shopping will take place at small, independently-owned retailers; and

WHEREAS, 90% of all consumers believe that supporting locally owned restaurants and retailers have a positive impact and are vital to our local economy and the preserving of our community; and

WHEREAS, as we celebrate Small Business Saturday 2019, we acknowledge the efforts of our community members, independent retailers, owners, and employees who enrich community members’ shopping experiences with their knowledge and passion to make Salisbury the place to live and work.

NOW, THEREFORE, I, Al Heggins, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM Saturday, November 30, 2019 as

SMALL BUSINESS SATURDAY

in Salisbury, and urge the residents of our community to support small businesses and merchants on Small Business Saturday and throughout the year.

This the 19th day of November 2019.

Al Heggins, Mayor
REGULAR MEETING

PRESENT: Mayor Al Heggins, Presiding; Mayor Pro Tem David Post; Council Members William Brian Miller, Karen Alexander, and Tamara Sheffield; City Manager W. Lane Bailey; and City Attorney J. Graham Corriher.

ABSENT: City Clerk Diane Gilmore.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 2:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Heggins led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Heggins welcomed all visitors present.

CHANGES TO THE AGENDA

Mayor Heggins noted the following changes to the Agenda:

Add – Item 8a – Request from Happy Roots.
ADOPTION OF THE AGENDA

Thereupon, Councilmember Sheffield made a motion to adopt the Agenda with the noted addition. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

CONSENT AGENDA

(a) Minutes

Approve Minutes of the Regular meetings of October 15, 2019 and the Special Meeting of October 15, 2019.

(b) Voluntary Annexation – The Gables

Receive a Certificate of Sufficiency from the City Clerk concerning the voluntary annexation of The Gables 5 and adopt a Resolution setting a public hearing for December 3, 2019.


(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 28-29, and is known as Resolution 2019-20.)

(c) Street Closing – 200 Block of West Cemetery Street

Adopt a Resolution declaring intent to close the 200 block of West Cemetery Street and set a public hearing for December 3, 2019.

RESOLUTION PERTAINING TO THE PROPOSED CLOSING OF THE 200 BLOCK OF WEST CEMETERY STREET.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 30, and is known as Resolution 2019-21)

(d) Budget Amendment - Parks and Recreation Grant

Adopt a Budget Ordinance Amendment to the FY2019-2020 budget in the amount of $95,000 to appropriate from revenue from the Carolina Thread Trail Grant.

ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE REVENUE FROM THE CAROLINA THREAD TRAIL GRANT.
(The above Ordinance is recorded in full in Ordinance Book No. 28 at Page No. 213, and is known as Ordinance 2019-56.)

(e) Extension Request – CD-03-2017 Faith Road Shops

Council to consider granting a two-year extension to the previously approved ordinance for CD-03-2017 Faith Road Shops. There are no proposed changes to the previous approval.

Thereupon, Councilmember Miller made a motion to adopt the Consent Agenda as presented. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

PUBLIC COMMENT

Mayor Heggins opened the floor to receive public comments.

Mr. James White inquired about a committee regarding old buildings, houses and vehicles to clean up the community.

There being no one else to address Council, Mayor Heggins closed the public comment session.

FEDERAL ACTION PLAN

Strategies Consulting Chief Executive Officer Leslie Mozingo addressed Council regarding the draft Federal Action Plan. She referenced language changes to the document, and she presented the most recent version to Council for its consideration.

Councilmember Miller asked about a possible solution regarding a location for the Farmer’s Market and whether Farmer’s Market representatives have been contacted. Ms. Mozingo stated she has not spoken with representatives from the Farmer’s Market. She noted the items on the Federal Action Plan came primarily from meetings with staff and elected officials. She explained she is seeking grants to promote the market itself rather than its brick and mortar location. Councilmember Miller suggested staff reach out to Farmer’s Market representatives to be sure City priorities are in agreement with those of Farmer’s Market staff.

City Manager Lane Bailey stated staff has had some conversation with representatives from the Farmer’s Market, but currently there is not a clear consensus on a market location. He added a decision needs to be made before the City seeks funding for the Market.

Ms. Mozingo noted the item will remain on the plan as something to be worked on until a definitive location can be determined. Mayor Heggins questioned whether items could be added or deleted from the document as needed. Ms. Mozingo recommended maintaining document stability since it will be shared with other federal offices.
Mayor Pro Tem David Post referred to Transit services, and he referenced a request for smaller more efficient electric vehicles with additional routes. He pointed out additional people would be required to service additional vehicles and routes. Ms. Mozingo explained she did not add the language regarding the additional routes because the request would be a local decision and not made at the federal level. She pointed out if additional routes are to be added to the City’s Transit system, federal assistance would likely help. She stated federal resources will be worked back into the plan as support for additional routes.

Mayor Pro Tem Post indicated restrooms are needed at Kelsey Scott Park and City Park. Ms. Mozingo stated she included the specific need within her notes but left it in a broader need for the plan. She commented she will add City Park to the facilities listed.

Councilmember Miller referenced previous conversations regarding regional water systems and grants that may be available to help the City assist other communities. Mr. Bailey explained funding has previously been at the state level, but it can be added to the federal list. He added the focus is on stressed systems that have failing infrastructure and financial instability.

Councilmember Alexander commented during a visit to Washington, D.C. conversations took place regarding creating regional projects. She asked Ms. Mozingo for any help Strategics could provide to package or identify projects involving two or more communities.

Councilmember Sheffield stated grants that must be sustained are difficult to maintain, and she urged Ms. Mozingo to pursue one time grants for projects in the future.

Mayor Heggins added she met with the Department of Transportation and Small Business Administration while in Washington, D.C. and heard the need for connections between projects within opportunity zones.

Mayor Heggins suggested a community meeting take place so the public can meet Ms. Mozingo and she can explain the importance of her work.

Mayor Heggins recognized Ms. Dottie Hoy who received conflicting information from Farmer’s Market staff and what is being said at the meeting. Mr. Miller agreed connections should be made before Council takes action regarding the Market. Mr. Bailey indicated Downtown Salisbury, Inc. (DSI) Director Larissa Harper and Parks and Recreation Director Nick Aceves have spoken with the Farmer’s Market group.

Thereupon, Councilmember Miller made a motion to adopt the Federal Action Plan as amended. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)
HAPPY ROOTS

Mayor Heggins read an e-mail she received from Ms. Ashley Honbarrier, Executive Director of Happy Roots, requesting $15,000 to support their programs which support Science, Technology, Engineering, Arts and Math (STEAM) programs through the schools.

Mayor Pro Tem Post commented the City has been approached by Livingstone College and others regarding community gardens. He noted the City’s $40,000 budget for nonprofit requests goes to the Salisbury Community Foundation and the matter should be directed to them.

City Manager Lane Bailey explained the United Way has changed its funding formula and it now includes an area for healthy lifestyle and basic needs. He indicated Happy Roots would be a candidate for United Way funding.

Councilmember Alexander stated the application process for Salisbury Community Foundation funding recently closed. She added she is glad United Way is available as a possible funding source.

Councilmember Sheffield questioned if the Salisbury Community Foundation determines who qualifies for the City’s money or if the City makes the determination. Councilmember Alexander stated the Foundation determines eligibility. Mayor Pro Tem Post commented Council received over $200,000 in requests for $40,000, and he added the City is not in a position to determine qualifications.

Mayor Heggins requested staff provide information to Happy Roots. She commented the City gives money to the Foundation and also submits applications for funds. She questioned if the City should apply for funds if the money is from the City. Mr. Bailey explained the City applies for grants from other funds managed by the Foundation and is not in competition for the $40,000 it gives for community groups.

Councilmember Sheffield questioned if Happy Roots had connections to local schools as it would seem to be a great partnership.

CITY ATTORNEY’S REPORT

City Attorney Graham Corriher presented the funding agreement for Downtown Salisbury, Inc. (DSI). He stated the agreement is for five years and needs to be renewed annually. He asked Council to consider approval of the funding agreement as presented including a provision that provides the City Attorney and City Manager the ability to modify language if requested.

Thereupon, Councilmember Miller made a motion to ratify the document. Mayor Pro Tem Post suggested a motion to authorize City Attorney Corriher and City Manager Bailey the ability to make minor adjustments to the funding agreement. Councilmember Miller made a motion to ratify the document to allow the City Attorney and City Manager to make minor adjustments as
necessary. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

CITY MANAGER'S REPORT

City Manager Lane Bailey had nothing to report to Council.

ANNOUNCEMENTS

(a) Free Bus Rides

Communications Specialist Kaisha Brown announced on Election Day, Tuesday, November 5, 2019, Salisbury Transit is offering FREE bus rides all day for everyone. Operating hours are 6:00 a.m. until 7:00 p.m. All buses are equipped to accommodate wheelchairs. Take advantage and have your voice heard.

(b) Friday Shipping Night

Communications Specialist Kaisha Brown announced Downtown Salisbury Inc. will host the biggest shopping night of the year, Friday, November 29, 2019, from 5:00 p.m. until 9:00 p.m. Fisher Street will convert into a snowy village. Downtown shops and restaurants will stay open late to offer best options for that perfect holiday gift. Live music, free craft-making, hot cocoa, and carolers strolling throughout downtown to make this special night all the more delightful.

COUNCIL COMMENTS

Councilmember Sheffield noted BlockWork took place this past weekend and was a huge success. She thanked everyone who participated. She stated Fall Clean Up will take place Saturday, November 2, 2019.

Councilmember Alexander thanked staff for all it did to make BlockWork a success. She stated the Salisbury Community Development Corporation (CDC) purchased a house just outside the BlockWork area and worked to clean their property. She noted Mr. Fred Stanback was excited and encouraged about the look of North Main Street.

Councilmember Alexander announced she has been nominated as a delegate to the National League of Cities Conference representing the North Carolina League of Municipalities.
MAYOR PRO TEM COMMENTS

Mayor Pro Tem Post thanked BlockWork volunteers and former Interim Planning Director Brian Hiatt for participating in the event. He noted a follow-up work day will take place. City Manager Lane Bailey stated the follow-up work day will possibly be held on November 23, 2019.

Mayor Pro Tem Post recognized Fire Chief Bob Parnell who is heading the United Way Campaign and commended him for raising over 100% of the United Way budget.

Mayor Pro Tem Post acknowledged the Salisbury Community Foundation for its arrangement with the Police Department. He explained the Salisbury Community Foundation agreed to receive and disburse funds for the program and $12,000 has been raised to provide bicycles for the Police Department for community policing.

MAYOR’S COMMENTS

Mayor Heggins thanked the community and staff for participating in Block Work. She spoke of the support from the City in transporting 30 men and boys to Spartanburg for My Brothers Keepers Southern Region Summit. Mayor Heggins thanked Mr. Anthony Smith, Mr. Gemale Black, and Mr. Issac Heggins for their hard work.

CLOSED SESSION

Thereupon, Mayor Pro Tem Post made a motion to go into closed session concerning an economic development matter as allowed by NCGS 143-318.11(a)(4) and concerning a personal matter as allowed by NCGS 143-318.11 (a)(6). Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

RETURN TO OPEN SESSION

Councilmember Alexander made a motion to return to open session. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

Mayor Heggins announced no action was taken during closed session. She stated Council conducted an annual review for the City Attorney and the salary for the City Attorney is set at $115,000 per year. She added she is happy to have him with the City.
ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Miller. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 5:41 p.m.

____________________________________
Al Heggins, Mayor

____________________________________
Diane Gilmore, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☒ Staff

Requested Council Meeting Date:  November 19, 2019

Name of Group(s) or Individual(s) Making Request:  City of Salisbury, Engineering Department

Name of Presenter(s):  N/A

Requested Agenda Item:  Amended Certificate Of Sufficiency and Resolution – The Gables Phase 5

Description of Requested Agenda Item:

At the November 1, 2019 meeting, City Council received a Certificate of Sufficiency and adopted a Resolution setting a public hearing for December 3, 2019 for the voluntary annexation of the Gables Phase 5. Both the Certificate of Sufficiency and the Resolution referenced NCGS 160A-31 (contiguous annexation), and should have referenced 160A-58.1 (satellite annexation area). The attached Certificate of Sufficiency and Resolution have been amended to correct the reference. The annexation was investigated per the correct statute, and the public hearing date remains the same.

Attachments:  ☒ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Fiscal impact is unknown at this time. This will be included in the next step of the process.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

City Council to receive the AMENDED Certificate of Sufficiency and adopt an AMENDED Resolution setting the date of the public hearing for December 3, 2019 for the voluntary annexation of the Gables Phase 5.

Contact Information for Group or Individual:
Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburyncc.gov

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature ____________________________  Department Head Signature ____________________________

Budget Manager Signature ____________________________
For Use in Mayor’s Office Only

☐ Approved
☐ Declined

Reason:
AMENDED CERTIFICATE OF SUFFICIENCY
FOR
THE GABLES PHASE 5

To the City Council of the City of Salisbury, North Carolina:

I, Diane Gilmore, City Clerk, do hereby certify that I have investigated the petition for The Gables Phase 5, attached hereto, and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G. S. 160A-58.1.

In witness thereof, I have hereto set my hand and affixed the Seal of the City of Salisbury, this ______ day of ______________________, 2019.

(SEAL)

__________________________
Diane Gilmore
City Clerk

WHEREAS, petitions requesting the annexation of the Gables Phase 5, as described herein have been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of said petitions has been made;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, North Carolina:

Section 1. That a public hearing on the question of annexation of the area described herein will be held at the City Hall Building at 217 South Main Street, Salisbury, North Carolina in the Council Chambers at 6:00 p.m. on December 3, 2019.

Section 2. The areas proposed for annexation are described as follows:

Beginning at a new #5 rebar designated as corner G-102 of the existing City Limits of Salisbury as shown in Book of Maps 9995 Page 7976, thence 6 lines with the existing City Limits and the western line of Phase Four of The Gables at Kepley Farms: (1) S 01° 02' 28" W, 636.02' to an existing iron (1/2" iron pipe), common corner of lots 91 & 92 designated as corner G-101, (2) thence S 01° 00' 10" W, 111.46' to a new nail in concrete designated as corner G-124, (3) thence with a curve to the right having a radius of 1200.00', as arc length of 20.81', a chord bearing of N 56° 55' 53" W, and a chord distance of 20.81' to a point designated as corner G-36, (4) thence crossing River Birch Drive, S 32° 52' 34" W, 50.00' to a point designated as corner G-35, (5) thence a curve to the left having a radius of 1250.00', an arc length of 31.33', a chord bearing of S 57° 10' 48" E, and a chord distance of 31.32' to a point designated as corner G-34, (6) thence S 00° 47' 42" W, 137.09' to a point in the northern line of Samuel A. Nash, a corner designated as G-33, thence with Nash's line N 87°16' 10" W, 61.01' to an existing iron (1" iron pipe) the north east corner of Gaynelle P. Grizzard, thence with Grizzard's line N 87° 15' 25" W, 476.82' to an existing stone designated as corner G-126 the south east corner of Eunice S. Heilig etal, thence three lines with Heilig, (1) N 03° 08' 38" E, 423.94' to an existing iron (#5 rebar) designated as corner G-127, (2) N 87° 53' 00" W, 202.97' to an existing stone designated as corner G-128, (3) N 05° 29' 00" E, 925.41' to a new #5 rebar designated as corner G-129 in the south west corner of Favors Rest Home, Inc., thence with their line N 89° 04' 01" E, 639.37' to a new #5 rebar, designated as corner G-130, in the western line of Spencer Lane Construction, LLC, thence two lines with Spencer Lane Construction, LLC, (1) S 00° 45' 22" W, 456.23' to a new #5 rebar, designated as corner G-131, (2) N 89° 43' 52" E, 28.77' to the point and place of beginning and being 20.198 acres as shown on Annexation Survey for the City of Salisbury by Shulenberger Surveying Company, P.A. dated 10/17/2019
Section 3. Notice of said public hearing shall be published in the SALISBURY POST at least (10) days prior to the date of said public hearing.”

Al Huggins
Mayor

ATTEST:

Diane Gilmore, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  11/19/2019

Name of Group(s) or Individual(s) Making Request:  Vickie Eddleman, Traffic Engineering Coordinator

Name of Presenter(s):  Vickie Eddleman

Requested Agenda Item:  The consideration to amend Chapter 13, Article X of the City Code of Ordinances as it relates to speed limits, specifically for Summit Avenue and a portion of North Park Drive.

Description of Requested Agenda Item:  Engineering has received a petition to reduce the posted speed limit along the entire length of Summit Avenue and a portion of North Park Drive, beginning at West Innes Street to its end on that side of the college, to 25 mph. The current speed limit is 35 mph. The petition is signed by 100% of the property owners with the majority being owned by Catawba College.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to adopt the attached Ordinance amending Section 13-336 Speed Limits - Generally.

Contact Information for Group or Individual:  Vickie Eddleman – 704-638-5213

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature ___________________________  Department Head Signature ___________________________

Budget Manager Signature ___________________________

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
AN ORDINANCE AMENDING CHAPTER 13, ARTICLE X, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO SPEED LIMITS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

SECTION 1. That Section 13-336, Article X, Chapter 13 of the Code of the City of Salisbury be amended to add the underlined or to delete the stricken language as follows:

<table>
<thead>
<tr>
<th>Street</th>
<th>Extent</th>
<th>Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summit Ave.</td>
<td>Entire</td>
<td>25</td>
</tr>
<tr>
<td>North Park Dr.</td>
<td>W. Innes St. to dead end</td>
<td>25</td>
</tr>
</tbody>
</table>

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 3. That this Ordinance shall be effective upon adoption by the City of Salisbury from and after is passage.
Speed Limits on Neighborhood Streets in Catawba College Area

We, the undersigned property owners, do hereby petition to lower the speed limit on Summit Avenue to 25 mph. We understand that speed limit signs may be posted in our yard, within the street right-of-way.

<table>
<thead>
<tr>
<th>PARCEL #</th>
<th>SITE ADDRESS</th>
<th>OWNER'S NAME</th>
<th>MAILING ADDRESS</th>
<th>OWNER'S SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 014</td>
<td>0 SUMMIT AVE</td>
<td>CATAWBA COLLEGE</td>
<td>2300 W INNES ST</td>
<td>Salisbury NC 28144</td>
</tr>
<tr>
<td>001 015</td>
<td>0 SUMMIT AVE</td>
<td>CATAWBA COLLEGE</td>
<td>2300 W INNES ST</td>
<td>Salisbury NC 28144</td>
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<tr>
<td>001 031</td>
<td>0 SUMMIT AVE</td>
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<tr>
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<td>200 SUMMIT AVE</td>
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<tr>
<td>001 036</td>
<td>329 SUMMIT AVE</td>
<td>CLAPP KENNETH W</td>
<td>2300 W INNES ST</td>
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<tr>
<td>001 037</td>
<td>321 SUMMIT AVE</td>
<td>CATAWBA COLLEGE</td>
<td>2300 W INNES ST</td>
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<tr>
<td>001 026</td>
<td>0 W INNES ST</td>
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<td>2300 W INNES ST</td>
<td>Salisbury NC 28144</td>
</tr>
<tr>
<td>001 033</td>
<td>2113 BRENNER AVE</td>
<td>CATAWBA COLLEGE</td>
<td>2300 W INNES ST</td>
<td>Salisbury NC 28144</td>
</tr>
<tr>
<td>001 027</td>
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<td>001 013</td>
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<tr>
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<tr>
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<tr>
<td>001 04801</td>
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<tr>
<td>001 047</td>
<td>415 SUMMIT AVE</td>
<td>GRAHAM WILLIAM M</td>
<td>525 N MAIN ST</td>
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</tr>
<tr>
<td>001 047A</td>
<td>2131 YOST ST</td>
<td>RICHARDS STEVEN G CO-TR &amp; RICHARDS APRIL P CO-TR</td>
<td>2208 TREEHAVEN CIR S</td>
<td>FT MYERS FL 33907</td>
</tr>
<tr>
<td>001 127</td>
<td>129 SUMMIT AVE</td>
<td>CATAWBA COLLEGE</td>
<td>2300 W INNES ST</td>
<td>Salisbury NC 28144</td>
</tr>
</tbody>
</table>
We, the undersigned property owners, do hereby petition to lower the speed limit on a portion of North Park Drive, from West Innes Street to the dead end, to 25 mph.

We understand that speed limit signs may be posted in our yard, within the street right-of-way.

<table>
<thead>
<tr>
<th>PARCEL #</th>
<th>SITE ADDRESS</th>
<th>OWNER'S NAME</th>
<th>MAILING ADDRESS</th>
<th>OWNER'S SIGNATURE</th>
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</thead>
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<tr>
<td>001 00101</td>
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<tr>
<td>039 004</td>
<td>308 NORTH PARK DR</td>
<td>CATAWBA COLLEGE</td>
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</tr>
<tr>
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<td>212 NORTH PARK DR</td>
<td>CLAPP KENNETH W</td>
<td>329 SUMMIT AVE</td>
<td>SALISBURY NC 28144</td>
</tr>
<tr>
<td>039 005</td>
<td>110 N PARK DR</td>
<td>CATAWBA COLLEGE</td>
<td>2300 W INNES ST</td>
<td>SALISBURY NC 28144</td>
</tr>
<tr>
<td>039 024</td>
<td>2503 DUKE CIR</td>
<td>ROSEMAN PHILLIP E &amp; LINDA H ETAL</td>
<td>740 TIMBERLANE TRL</td>
<td>SALISBURY NC 28147</td>
</tr>
<tr>
<td>039 005</td>
<td>304 NORTH PARK DR</td>
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<td>039 006</td>
<td>230 NORTH PARK DR</td>
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<tr>
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</tr>
</tbody>
</table>
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☑ Public   ☐ Council   ☐ Manager   ☑ Staff

Requested Council Meeting Date:   November 20, 2019

Name of Group(s) or Individual(s) Making Request:   Kelly Baker

Name of Presenter(s):   Consent Agenda

Requested Agenda Item:   Council to adopt is 2020 Meeting Schedule.

Description of Requested Agenda Item:   Each year Council adopts its meeting schedule for the following year and the proposed schedule of 2020 Council meeting dates is attached for your consideration and approval. The schedule proposes only one meeting for July and December. Also, the starting time of the August 4 meeting has been moved to 3:00 p.m. in order to allow Council to participate in National Night Out events around the City. No meetings are affected by holidays in 2020 and no other adjustments should be necessary.

Attachments:   ☑ Yes   ☐ No

Fiscal Note:   (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:   Adopt Council’s meeting schedule for 2020.
   (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:   Kelly Baker, 704-638-5233

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

__________________________________________________________________________
Finance Manager Signature   Department Head Signature

__________________________________________________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
### 2020 SCHEDULE OF REGULAR COUNCIL MEETING DATES

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>7</td>
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<tr>
<td>January</td>
<td>21</td>
<td>July 21</td>
</tr>
<tr>
<td>February</td>
<td>4</td>
<td>August 4 – Meeting Starts 3:00 p.m.</td>
</tr>
<tr>
<td>February</td>
<td>18</td>
<td>August 18</td>
</tr>
<tr>
<td>March</td>
<td>3</td>
<td>September 1</td>
</tr>
<tr>
<td>March</td>
<td>17</td>
<td>September 15</td>
</tr>
<tr>
<td>April</td>
<td>7</td>
<td>October 6</td>
</tr>
<tr>
<td>April</td>
<td>21</td>
<td>October 20</td>
</tr>
<tr>
<td>May</td>
<td>5</td>
<td>November 3</td>
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<tr>
<td>May</td>
<td>19</td>
<td>November 17</td>
</tr>
<tr>
<td>June</td>
<td>2</td>
<td>December 1</td>
</tr>
<tr>
<td>June</td>
<td>16</td>
<td>No second meeting</td>
</tr>
</tbody>
</table>
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☑ Public   ☐ Council   ☐ Manager   ☑ Staff

Requested Council Meeting Date:  11/19/19

Name of Group(s) or Individual(s) Making Request:  Community Planning Services

Name of Presenter(s):  Overton Elementary School’s First Lego League (FLL) Teams

Requested Agenda Item:  Presentation from Overton Elementary School’s First Lego League Teams

Description of Requested Agenda Item:  Overton Elementary is hosting two FIRST LEGO League (FLL) teams this year. FLL introduces a scientific and real-world challenge for teams to focus and research on. There are three elements to FLL: robotics, innovation project, and core values. This year’s challenge is titled City Shaper. As part of the innovation project, each team selected a building within the city limits of Salisbury, defined its problem, researched information, and conducted a problem analysis. Taking this information, the students developed an innovative solution in hopes that this solution would contribute to a creative, stronger, more sustainable future for our community. Today you will see the students’ presentation for their innovation project.

Attachments:  ☐ Yes   ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Receive presentations from two First Lego League Teams

Contact Information for Group or Individual:  Hannah Jacobson, Planning Director, 704-638-5230
Jessica Tucker, Elementary Design Coordinator at Overton Elementary, 704-639-3000

☐ Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda  (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

____________________________________________________  ________________________________
Finance Manager Signature  Department Head Signature

____________________________________________________
Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Requested Council Meeting Date: November 19, 2019

Name of Group(s) or Individual(s) Making Request: Engineering Department

Name of Presenter(s): Wendy Brindle, City Engineer

Requested Agenda Item: Gables at Kepley Farm Phase 5 Final Plat S-01-19 (G-09-03) and Street Acceptance

Description of Requested Agenda Item:
The Engineering Department has received the final plat for the Gables Phase 5, S-01-19 (G-09-03). The voluntary annexation process has also begun for the subdivision. The streets within the subdivision will be considered substantially complete prior to the date of the City Council Meeting of November 19, 2019, with the exception of the construction of sidewalk. The developer has provided a letter of credit for the sidewalk.

Therefore, the streets within the Gables Phase 5 may be accepted for maintenance by the City and STOP conditions established. The streets will be subject to a one year warranty period and will qualify for Powell Bill funds in July 2019. The streets and extents are as follows:

River Birch Drive – from the end of Phase 2 to Wisteria Way – 1,493.8’ (0.28 miles)
Stub Lane – from River Birch Drive to the western edge of Phase 5 – 135.3’ (0.03 miles)
Wisteria Way – from River Birch Drive to the northern edge of Phase 5 – 971.1’ (0.18 miles)

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)
The public streets will require routine maintenance by the Public Services Department. The cost of maintenance will be partially offset by receipt of Powell Bill funds allocated for the additional mileage.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
Staff recommends that Council approve the final subdivision plat S-01-19 for the Gables at Kepley Farm Phase 5, accept the streets for City maintenance, adopt an Ordinance to establish stop conditions, and begin the one year warranty period. The approval of the final plat and the acceptance of the streets is subject to the completion of the voluntary annexation process.

Contact Information for Group or Individual:
Wendy Brindle, City Engineer 704-638-5201 or wbrin@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)
☒ Regular Agenda (item to be discussed and possibly voted on by Council)
FINANCE DEPARTMENT INFORMATION:

________________________________________________________________________
Finance Manager Signature                      Department Head Signature

________________________________________________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

________________________________________________________________________

For Use in Mayor’s Office Only

☐ Approved                ☐ Declined

Reason:
"AN ORDINANCE AMENDING SECTION 13-332, ARTICLE X, CHAPTER 13 OF THE CODE OF THE CITY OF SALISBURY, RELATING TO STOP SIGNS.

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. That Section 13-332, Article X, Chapter 13 of the Code of the City of Salisbury, be amended as follows:

<table>
<thead>
<tr>
<th>Stop on</th>
<th>Before entering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add</td>
<td></td>
</tr>
<tr>
<td>Wisteria Way</td>
<td>River Birch Dr.</td>
</tr>
<tr>
<td>Stub Lane</td>
<td>River Birch Dr.</td>
</tr>
<tr>
<td>River Birch Dr.</td>
<td>Wisteria Way</td>
</tr>
</tbody>
</table>

Section 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby replaced to the extent of such conflict.

Section 3. That this ordinance shall be effective upon adoption by the City of Salisbury from and after its passage."
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  ☑ Council  □ Manager  □ Staff

Requested Council Meeting Date:  19 November 2019

Name of Group(s) or Individual(s) Making Request:  Al Heggins, Mayor

Name of Presenter(s):  Al Heggins

Requested Agenda Item:  Resolution

Description of Requested Agenda Item:  Resolution for the 2020 Census, committing to partnering with the US Census Bureau in the State of NC & Rowan County.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents.)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution, or petition)

Contact Information for Group or Individual:

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
RESOLUTION

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provide a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS, City of Salisbury is committed to ensuring every resident is counted; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts; and

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS, the information collected by the census is confidential and protected by law; and

WHEREAS, a united voice from business, government, community-based and faith based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens.

NOW, THEREFORE BE IT RESOLVED, that the City of Salisbury is committed to partnering with the U.S. Census Bureau, the State of North Carolina and Rowan County to:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
2. Encourage all city residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to city and Community Organizations.
4. Support census takers as they help our city complete an accurate count.
5. Strive to achieve a complete and accurate count of all persons within our jurisdiction.

Adopted at City of Salisbury, North Carolina this the 19th day November 2019.

Al Heggies, Mayor
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  November 19, 2019

Name of Group(s) or Individual(s) Making Request:  Engineering Department

Name of Presenter(s):  Wendy Brindle, City Engineer

Requested Agenda Item:  Council to consider award of a construction contract in the amount of $2,170,616.20 for the widening of Newsome Road, Project C-5160

Description of Requested Agenda Item:
The City entered into a Municipal Agreement with NCDOT for Congestion Mitigation and Air Quality (CMAQ) funding to be used to widen Newsome Road with the addition of bike lanes between Stokes Ferry Road and Bringle Ferry Road. The agreement was later amended to also include sidewalk on one side of the road. The agreement is for a total of $2,118,750, with a 20% local match. Therefore, the available federal reimbursement for the project is $1,695,000. Approximately $115,000 of the reimbursement has been encumbered for survey and right-of-way, leaving a federal reimbursement amount of approximately $1.58 million. Plans and specifications meeting NCDOT guidelines were developed in-house. Upon plan approval, all right-of-way necessary for a successful project were obtained. On Tuesday, October 22, 2019, staff opened bids for the project with the following results:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>JT Russell &amp; Sons</td>
<td>$2,170,616.20</td>
</tr>
<tr>
<td>NJR Group</td>
<td>$2,350,640.90</td>
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<tr>
<td>B&amp;N Grading</td>
<td>$2,734,861.00</td>
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<tr>
<td>Performance Managed</td>
<td>$3,148,706.50</td>
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<tr>
<td>Triangle Grading</td>
<td>$3,396,394.00</td>
</tr>
<tr>
<td>Smith-Rowe</td>
<td>$3,474,781.26</td>
</tr>
</tbody>
</table>

The contract is available to begin construction on February 15, 2020, with a duration of 425 days. JT Russell & Sons is the apparent lowest responsive and responsible bidder. Therefore, staff recommendation is to award the unit price construction contract to JT Russell & Sons.

Attachments:  ☑Yes  ☐No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

For FY19-20, the City budget includes $1,875,413 for this project (including carry forward from FY19). This includes offsetting CMAQ revenue of $1,517,787 (including carry forward from FY19). The construction of the project will extend into next fiscal year when the necessary additional funding will be appropriated.
Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
Adopt a Resolution authorizing the City Manager to enter into a unit price contract with JT Russell & Sons, Inc., the lowest responsive and responsible bidder, for $2,170,616.20 to widen Newsome Road, to include bicycle lanes and sidewalk, subject to concurring approval by NCDOT.

Contact Information for Group or Individual:
Wendy Brindle, City Engineer 704-638-5201 or wbrin@salisburyncc.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)
☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Forshee
Finance Manager Signature

Wendy O. Heili
Department Head Signature

Anna Bump
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined

Reason:
RESOLUTION AUTHORIZING A UNIT PRICE CONTRACT BE AWARDED TO JT RUSSELL & SONS, INC FOR CONSTRUCTION OF PROJECT C-5160, NEWSOME ROAD WIDENING

WHEREAS, The City of Salisbury and the North Carolina Department of Transportation (NCDOT) have entered into a municipal agreement for the construction of widening of Newsome Road, to include bicycle lanes and sidewalk; and

WHEREAS, the project will consist of improvements along Newsome Road between Stokes Ferry Road and Bringle Ferry Road; and

WHEREAS, sealed bids were opened and read on Tuesday, October 22, 2019 at 2:00 pm in accordance with the requirements of State and Local Public Contract Law; and

WHEREAS, six (6) bids were received as follows:

- JT Russell & Sons $2,170,616.20
- NJR Group $2,350,640.90
- B&N Grading $2,734,861.00
- Performance Managed $3,148,706.50
- Triangle Grading $3,396,394.00
- Smith-Rowe $3,474,781.26

WHEREAS, JT Russell & Sons, Inc. was the apparent lowest responsive and responsible bidder; and

WHEREAS, required documents have been sent to NCDOT for concurrence of award; and

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Salisbury as follows:

1. The City Manager is authorized to execute a unit price contract in the amount of $2,170,616.20 with JT Russell & Sons, Inc., for Project C-5160, as outlined hereinabove, subject to concurring NCDOT approval.

2. The City Manager, or his designee, is authorized to make any non-substantive modifications to the contract and related constituent documents.

Adopted this 19th day of November 2019.

Al Heggins, Mayor

Diane Gilmore, City Clerk
NOTICE OF AWARD

TO:   JT Russell & Sons, Inc.
       PO BOX 670
       Albemarle NC, 28002

PROJECT DESCRIPTION:   Widening of Newsome Road to include bike lanes and sidewalk
                       Newsome Road
                       Rowan County, City of Salisbury, NC

The Owner has considered the Bid Proposal submitted by you for the above-described project in response to
its receipt of Bids on __October 22, 2019___, and the instructions to Bidders.

You are hereby notified that a Bid Proposal has been accepted for a unit price contract in the amount of
$ __2,170,616.20___ per the attached Bid Form.

You are required by the Instruction to Bidders to execute the Agreement and furnish the required
Contractor's Performance Bond, Payment Bonds, and Certificates of Insurance within ten calendar days
from the date of this Notice to you.

You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this _____ day of ________, 20__.

__________________________
City of Salisbury

By: ________________________

Title: ___City Manager______

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged this ________ day of
______________________,______

__________________________

By: ________________________

Title: ______________________

88
| 1158 | FLAGGER | DAYS | 30 | $260.00 | $7,210.00 |
| 1305 | 2" WHITE PEDESTAL MFG 180 | LF | 1020A | $1.00 | $10,200.00 |
| 1308 | BASKET EMBLEM | EA | 120 | $150.00 | $2,700.00 |
| 390 | MARKER | EA | 47 | $200.00 | $9,400.00 |
| 390 | D/D | EA | 6 | $250.00 | $1,500.00 |
| 390 | 6" DRILLS | EA | 3 | $500.00 | $16,000.00 |
| 3777 | TREE REMOVAL | EA | 1 | $200.00 | $3,200.00 |
| 319 | MULCH BLOW | EA | 2 | $200.00 | $400.00 |
| 487 | REMOVE & RESEED FENCE | LF | 180 | $40.00 | $7,200.00 |
| 46 | CRYSTAL LIME FENCE | LF | 90 | $30.00 | $2,700.00 |
| 892 | BIKE LANE SIGNS | EA | 6 | $100.00 | $600.00 |
| 906 | TEMP WOVEN WIRE FENCE | LF | 180 | $10.00 | $1,800.00 |
| 906 | 4" REINFORCED STEEL C-CHANNEL | LF | 72 | $1.00 | $216.00 |

TOTAL AMOUNT BID FOR ENTIRE PROJECT

READ
$2,170,616.20
$2,350,640.00
$3,474,783.26
$2,734,861.00
$3,148,706.50

DIFFERENCES ON THEIR BIDS

JT Russell & Sons.............................................. $2,170,616.20
H2K Group...................................................... $2,350,640.00
Triangle Grading.............................................. $3,474,783.26
Smith Rove.................................................... $2,734,861.00
BBN Grading.................................................. $3,148,706.50

READ $2,161,421.20
$2,350,652.81
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  □ Staff
Requested Council Meeting Date: 11/19/2019

Name of Group(s) or Individual(s) Making Request: Public Services
Name of Presenter(s): Chris Tester / Craig Powers

Requested Agenda Item: Council to consider awarding the street Asphalt Bid to Hanes Construction

Description of Requested Agenda Item: Council to consider the awarding of the Asphalt Bid to Hanes Construction for $494,860.00 for the paving of streets in Salisbury. The bid was completed by the Purchasing Department and Public Services for the cost per ton to furnish and lay S9-5B asphalt or approved equal to resurface streets listed on the attachment within the City for the period December 1, 2019, thru June 30, 2020. Bidders were asked to provide unit pricing for 3,800 tons of S9-5B asphalt ($95.63/ton), Raise 65 manhole covers ($15 each), raise 65 valve boxes ($15 each) and milling at 1 1/2" for 25,300 square yards ($2.27/SY). Hanes Construction bid total is $422,775.00. With the budget of $500,000 additional streets were added to the contract at the same unit prices to adjust the total to $494,860.00.

Attachments: □ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

The current FY20 budget for resurfacing is $500,000.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
Council to approve the Asphalt Bid to Hanes Construction for a unit based contract with an estimated total of $494,860.00 for paving of streets of Salisbury.

Contact Information for Group or Individual: Chris Tester – 704-216-7554, Craig Powers – 704-216-2718

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Farms
Finance Manager Signature

W. J.
Department Head Signature
Salisbury City Council
Agenda Item Request Form

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk's Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
# BID RESPONSE

**October 23, 2019 2:00pm**

**BID# 003-2020 Asphalt Repaving**

<table>
<thead>
<tr>
<th>Vendors</th>
<th>Carolina Siteworks</th>
<th>Hanes Construction</th>
<th>J.T. Russell &amp; Sons Inc</th>
<th>NJR Group Inc</th>
<th>Trull Construction</th>
</tr>
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<tbody>
<tr>
<td>Bid Bond</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>S9-5B Asphalt 3800 tons</td>
<td>$116.00</td>
<td>$440,800.00</td>
<td>$95.63</td>
<td>$363,394.00</td>
<td>$101.00 $383,800.00</td>
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<tr>
<td>Raised manhole covers 65 each</td>
<td>$97.00</td>
<td>$6,305.00</td>
<td>$15.00</td>
<td>$975.00</td>
<td>$90.00 $5,850.00</td>
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<tr>
<td>Raised valve boxes 65 each</td>
<td>$73.00</td>
<td>$4,745.00</td>
<td>$15.00</td>
<td>$975.00</td>
<td>$90.00 $5,850.00</td>
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<tr>
<td>Milling @ 1 1/2&quot; (25,300 sy)</td>
<td>$3.15</td>
<td>$79,695.00</td>
<td>$2.27</td>
<td>$57,431.00</td>
<td>$3.30 $83,490.00</td>
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<tr>
<td>Total Bid Item #1</td>
<td>$531,545.00</td>
<td>$422,775.00</td>
<td></td>
<td>$478,990.00</td>
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<tr>
<td>BST Mobilization (LS)</td>
<td>$3,500.00</td>
<td>$3,000.00</td>
<td>$5,000.00</td>
<td>$3,500.00</td>
<td>$5,000.00</td>
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<tr>
<td>BST Single Seal (per sq yd)</td>
<td>$8.50</td>
<td>$7.25</td>
<td>$10.00</td>
<td>$3.95</td>
<td>$15.00</td>
</tr>
<tr>
<td>Milling per sq yd:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1/2&quot;</td>
<td>$4.00</td>
<td>$4.00</td>
<td>$3.30</td>
<td>$2.00</td>
<td>$5.00</td>
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<tr>
<td>1&quot;</td>
<td>$5.00</td>
<td>$5.00</td>
<td>$3.30</td>
<td>$2.25</td>
<td>$5.00</td>
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<td>1 1/2&quot;</td>
<td>$6.00</td>
<td>$6.00</td>
<td>$3.30</td>
<td>$2.35</td>
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<td>$7.00</td>
<td>$4.40</td>
<td>$2.50</td>
<td>$6.75</td>
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<td>2 1/2&quot;</td>
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<td>3 1/2&quot;</td>
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<td>$10.00</td>
<td>$7.70</td>
<td>$3.15</td>
<td>$12.50</td>
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<td>4&quot;</td>
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<td>$11.00</td>
<td>$8.80</td>
<td>$3.35</td>
<td>$15.00</td>
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</table>

**Attending:**
- David Coble - NJR Group
- Alex Sullivan - NJR Group
- Brock Myers - Hanes Construction
- Mark Hoesman - Carolina Siteworks
- Gayla Long - COS
- Chris Tester - COS
## City of Salisbury 2019-2020 Paving List

<table>
<thead>
<tr>
<th>Street</th>
<th>From</th>
<th>To</th>
<th>Asphalt Depth</th>
<th>Lanes</th>
<th>Length</th>
<th>Sq Feet</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILBERT STREET</td>
<td>WILLOW ST</td>
<td>FILBERT ST</td>
<td>1.5</td>
<td>2</td>
<td>445</td>
<td>10235</td>
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<tr>
<td>VAN NUYS STREET</td>
<td>WILLOW ST</td>
<td>ACKERT AV</td>
<td>1.5</td>
<td>2</td>
<td>602</td>
<td>16470</td>
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<tr>
<td>HEDRICK STREET</td>
<td>VAN NUYS ST</td>
<td>BRENNER AV</td>
<td>1.5</td>
<td>2</td>
<td>1198</td>
<td>40732</td>
</tr>
<tr>
<td>BARRINGER STREET</td>
<td>MERRITT AV</td>
<td>LINK AV</td>
<td>1.5</td>
<td>2</td>
<td>552</td>
<td>13248</td>
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<tr>
<td>LINK AVE</td>
<td>BARRINGER ST</td>
<td>W INNES ST</td>
<td>1.5</td>
<td>2</td>
<td>430</td>
<td>13760</td>
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<tr>
<td>MESSNER STREET</td>
<td>DEAD END</td>
<td>OLD WILKESBORO</td>
<td>1.5</td>
<td>2</td>
<td>1335</td>
<td>23230</td>
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<tr>
<td>STANDISH STREET</td>
<td>PARTEE ST</td>
<td>DEAD END</td>
<td>1.5</td>
<td>2</td>
<td>2270</td>
<td>54480</td>
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<tr>
<td>FORNEY STREET</td>
<td>OLD WILKESBORO</td>
<td>STANDISH ST</td>
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<td>2</td>
<td>839</td>
<td>20975</td>
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<tr>
<td>PARTEE STREET</td>
<td>MONROE ST</td>
<td>OLD PLANK RD</td>
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<td>2</td>
<td>1366</td>
<td>35363</td>
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<td>REEDS LANE</td>
<td>STANDISH ST</td>
<td>OLD PLANK RD</td>
<td>1.5</td>
<td>2</td>
<td>442</td>
<td>10608</td>
</tr>
<tr>
<td>DUNCAN COURT</td>
<td>CUL DE SAC</td>
<td>STANDISH ST</td>
<td>1.5</td>
<td>2</td>
<td>555</td>
<td>13875</td>
</tr>
<tr>
<td>South Caldwell Street</td>
<td>W INNES ST</td>
<td>LINCOLNTON RD</td>
<td>1.5</td>
<td>2</td>
<td>3997</td>
<td>96476</td>
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<tr>
<td>FAIRMONT AVE</td>
<td>GRACE ST</td>
<td>MILFORD HILLS R</td>
<td>1.5</td>
<td>2</td>
<td>2112</td>
<td>46851</td>
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<tr>
<td>MAPLE AVE</td>
<td>WILSON RD</td>
<td>MILFORD HILLS R</td>
<td>1.5</td>
<td>2</td>
<td>2426</td>
<td>51652</td>
</tr>
</tbody>
</table>
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public   □ Council   □ Manager   ✓ Staff

Requested Council Meeting Date: 11/19/19

Name of Group(s) or Individual(s) Making Request: Community Planning Services

Name of Presenter(s): Hannah Jacobson, Planning Director

Requested Agenda Item: Appointment of New Members to the Comprehensive Plan Steering Committee

Description of Requested Agenda Item: Following direction received from the City Council at its August 20th meeting, Community Planning Staff worked with the Clerk’s Office and the Communications Department on a community-wide call for up to ten (10) new members for the Comprehensive Plan Steering Committee, five (5) to be appointed by the current City Council, and five (5) to be appointed during the next Council term. Fourteen (14) applications have been received to fill those positions. Council is requested to review applications, make new appointments, and to discuss the role of Council liaison.

Attachments: ✓ Yes   □ No

Attachment A: 2016 Resolution of Intent to Update the Salisbury Vision 2020 Comprehensive Plan and Establish a Steering Committee (adopted March 1, 2016)
Attachment B: Roster of Steering Committee (as of November 12, 2019)
Attachment C: New Applications – Summary
Attachment D: New Applications - Complete

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Council to consider making appointments to the Comprehensive Plan Steering Committee.

Contact Information for Group or Individual: Hannah Jacobson (704) 638-5230

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)
✓ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature   Department Head Signature
Salisbury City Council
Agenda Item Request Form

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
RESOLUTION OF INTENT
TO UPDATE THE SALISBURY VISION 2020 COMPREHENSIVE PLAN
AND ESTABLISH A STEERING COMMITTEE

WHEREAS, the Salisbury Vision 2020 Comprehensive Plan was adopted by the Salisbury City Council on March 20, 2001 in order to define the community vision and to set policies for growth, redevelopment and utilization of the city’s resources in alignment with the vision;

WHEREAS, the vision and policy statements of Vision 2020 evolved from a robust and inclusive process of citizen participation in neighborhood meetings, forums and focus groups;

WHEREAS, a citizen task force helped lead the public engagement process and guide development of the plan in conjunction with elected officials, city staff, a consultant and community leaders representing a diverse cross-section of the community;

WHEREAS, since its adoption in 2001, Vision 2020 has served as our compass and guide for land use decisions, other planning initiatives, policy development, and adoption in 2008 of the Land Development Ordinance, the first major rewrite of the city’s zoning ordinances in over forty years;

WHEREAS, Salisbury City Council has committed resources to update and modernize its Comprehensive Plan and elects to establish a steering committee to help guide the development of the plan;

NOW, THEREFORE, BE IT RESOLVED, the Salisbury City Council hereby establishes the following generalized project scope and guidance for appointment of the Steering Committee:

(1) **Steering Committee Appointments.** Up to fifteen (15) citizens representing a diverse cross-section of the community, from many geographic, economic, generational and social perspectives. Suggested areas of expertise include neighborhood and downtown advocates, business, economic development, real estate, property development, banking, health, architecture; design; education, arts and culture, historic preservation; technology, human services, youth services, environment, county government and the faith community;

(2) **Steering Committee Duties.** Assist the facilitator and city staff with development of the plan, provide input on drafts, and serve as an advocate for the project among his/her respective contacts within the community. Offer valuable insight and perspective to help ensure that the completed plan’s vision and policies are aligned with the values of the community as expressed by its citizens. Participate in regularly-scheduled committee meetings, public input meetings (some evenings), workshops and other related events during the course of the project.

(3) **Facilitator/Consultant.** Selection of project facilitator with experience commensurate to the task, who will effectively engage with citizens, steering committee and community leaders; bring energy and creativity to the public visioning process; and complete the visioning component of the plan.

(4) ** Citizen Participation.** Facilitate an inclusive process that encourages wide and meaningful participation from all parts of the city, and from diverse groups and interests, ages, races and gender, and backgrounds.

(5) **Timeline.** Two year timeline. Kick-off events will begin in Spring 2016, with anticipated completion and adoption by Spring 2018.

Adopted this the 1st day of March 2016.

Karen Kirks Alexander, Mayor

Myra B. Heard, City Clerk
Comprehensive Plan Steering Committee Roster of Active Members
as of November 12, 2019

City Council Appointees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue McHugh</td>
<td>Chair</td>
</tr>
<tr>
<td>DeeDee Wright</td>
<td>Vice-Chair</td>
</tr>
<tr>
<td>Dan Mikkelson</td>
<td></td>
</tr>
<tr>
<td>Sarah D. Walker</td>
<td></td>
</tr>
<tr>
<td>Jane Creech</td>
<td></td>
</tr>
<tr>
<td>Mark Lewis</td>
<td></td>
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<tr>
<td>Gene Goetz</td>
<td></td>
</tr>
<tr>
<td>Bill Burgin</td>
<td></td>
</tr>
<tr>
<td>Bridget Henderson</td>
<td></td>
</tr>
<tr>
<td>Jtan Whisenant</td>
<td></td>
</tr>
<tr>
<td>Bill Waggoner</td>
<td></td>
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</tbody>
</table>

Staff Liaisons:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catherine Garner</td>
<td>Development Services Specialist, Community Planning Services</td>
<td>132 N. Main Street • Salisbury, North Carolina 28144 • 704-638-5212 • <a href="mailto:catherine.garner@salisburync.gov">catherine.garner@salisburync.gov</a></td>
</tr>
<tr>
<td>Hannah Jacobson</td>
<td>Director Community Planning Services</td>
<td>132 N. Main Street • Salisbury, North Carolina 28144 • 704-638-5230 • <a href="mailto:hannah.jacobson@salisburync.gov">hannah.jacobson@salisburync.gov</a></td>
</tr>
</tbody>
</table>

Updated: 08/13/2019
## Comprehensive Plan Steering New Applications as of November 12, 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Occupation</th>
<th>Preference(^1)</th>
<th>Submission Date</th>
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<tbody>
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<td>Johnathan Barbee</td>
<td>Student at Catawba College</td>
<td>3rd</td>
<td>September 29</td>
</tr>
<tr>
<td>Bradford Basinger</td>
<td>Web Developer and Property Manager/Maintenance</td>
<td>1st</td>
<td>September 27</td>
</tr>
<tr>
<td>Rebecca Childs</td>
<td>Instructor, Realtor at RCCC</td>
<td>1st</td>
<td>October 5</td>
</tr>
<tr>
<td>William Clements</td>
<td>Regional Manager &amp; NC licensed Real Estate Broker</td>
<td>1st</td>
<td>October 7</td>
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<tr>
<td>Taylor Ellerbee</td>
<td>Owner of Pier &amp; Curtain Home Restoration</td>
<td>1st</td>
<td>October 7</td>
</tr>
<tr>
<td>Donald Hesprich</td>
<td>Assistant Coach – Track and Field at Livingstone College</td>
<td>2nd</td>
<td>October 7</td>
</tr>
<tr>
<td>Daniel King</td>
<td>Barber at B&amp;B Expressions</td>
<td>3rd</td>
<td>September 3</td>
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<tr>
<td>David Moore</td>
<td>Not listed</td>
<td>1st</td>
<td>September 17</td>
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<tr>
<td>Lew and Clyde Pasgett</td>
<td>Retired</td>
<td>1st</td>
<td>September 18</td>
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<td>Randal Rhodes</td>
<td>Architect at Shook Kelley Architects and Planner</td>
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<td>October 2</td>
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<td>John Schaffer</td>
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<td>Liliana Spears</td>
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<td>Sada Stewart</td>
<td>Executive Director of Historic Salisbury Foundation</td>
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<td>September 18</td>
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<tr>
<td>Kenneth Stutts</td>
<td>Attorney, Consultant</td>
<td>1st</td>
<td>September 18</td>
</tr>
</tbody>
</table>

\(^1\) Applicants are asked to indicate their 1st, 2nd or 3rd preference for Board/Commission appointment. This column represents the applicant’s choice in ranking the Comprehensive Plan Steering Committee.
Jonathan Barbee
jonathanbarbeehome@gmail.com

First Name: Jonathan
Last Name: Barbee
E-mail: jonathanbarbeehome@gmail.com
Home Phone: 7046365490
Business Phone: 9802343088
Address: 101 Polo Drive
City: Salisbury
State: NC
ZIP Code: 28144
Occupation: Student

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)
Please indicate your #2 preference: Tree Board
Please indicate your #3 preference: Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying?

Having taken City of Salisbury's Citizen's Academy has been a benefit to my confidence in applying for the Greenway Committee, Tree Board, and the Comprehensive Plan Steering Committee. I am planning to graduate from Catawba College.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Skills in public speaking, leadership, listening, critical thinking, facilitation, team-building, planning, delegation, time management, and giving feedback. Education in business administration and marketing. Member of a local Toastmasters International club and the Young Republicans of Rowan County.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No
Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an

No
appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Bradford Basinger
bradfordm1978@gmail.com

First Name: Bradford
Last Name: Basinger
E-mail: bradfordm1978@gmail.com
Home Phone: 704-267-7763
Address: 306 Maupin Ave
City: Salisbury
State: NC
ZIP Code: 28144

Place of Employment: 28144
Occupation: Self Employed

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I would like to be of the Comprehensive Plan Steering Committee and/or planning board because I feel there has been a lack of including technological and digital infrastructure as needs of the future. As the amount of data that is produced on a daily basis by an increasing number of users submitting data, and will ultimately have some kind of storage concerns for both citizens and municipalities. Currently most private citizens depend on free services like Gmail or Hotmail. As businesses face this need to store data, many will begin to charge. Some, if not all, mailbox service providers have storage limits around 5GB. If the public is charged with storing and securing their own health records, work records, etc., there will ultimately be those who can not afford to pay for storage. It will then be up to the government to provide these storage solutions and I believe these needs should be included in a comprehensive plan. Another issue on the technological front that I believe the city needs to address is that the issue of citizens privacy in regards to video surveillance, drone use, handling of personal data stored and curated by the city, and requiring privacy policies for all businesses and/or individuals with surveillance equipment pointed at public spaces. Having a database of cameras can not only help with crime, but also in identifying problems with streets, signs, sewer, etc. most companies like Ring & Google Home have APIs that the user can share and grant permissions for access as needed. Also, with the shrinking newspaper market who was once the hub for marketing and information for the city, the city should have a plan in place to encourage and reward journalists and other...
watchdog/watch group organizations who help the community by keeping them informed and investigating matters that don't seem fair. It should be an open source platform where all can contribute and share information and data. Municipalities, city council, and private citizens could curate the board to keep partisanship and corruption in check. Finally, a problem some members of the city and city council has mentioned, but there must be some sort of plan for free internet access for low income families. I feel this will be an essential basic need in the future, and internet should be accessible by all. A citywide free internet service would also be a good way to recruit technology businesses to the area. Having already had a worst case scenario with Fibrant, I believe the city now has the experience to better organize and work these contracts. Many of these ideas can and should be partnered with on by developers and businesses looking to come to the area. Most businesses look at revolutionary ideas as a positive and are willing to contribute their financial and professional resources for the right ideas that benefit both their businesses and their employees. Either way, I feel we must start planning for addressing these needs and concerns and I would love to help contribute to a plan that includes these concerns. I also have more than average experience in dealing with DOT, zoning, planning, code enforcement, and many other city departments on a professional level and understand some of the unique needs of businesses and developers involved in commercial construction projects. The one stop shop was a great plan that worked and I would love to be a part of something similar that really improves the image of the city. These are just a few reasons why I think I would be a good fit. Please contact me if you have any other questions.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

-1996 Salisbury High graduate and 3 years at UNCC in business administration. -20 years in commercial construction industry, 12 in management. Mostly big box retail and civil concrete work. -8 years civil construction/site work concrete experience including curb and gutter in parking lots, dumpster containers, concrete paving, sidewalks, and other concrete in public spaces with ADA requirements on sidewalk openings, grade, wheelchair turn radiuses, handrail heights, pipe bollard placements, etc. -5 years Web Development experience with full stack JavaScript with Node & PHP applications including WordPress implementation with these data collection method using REST APIs. -10 years HTML, CSS, Jquery website development experience with focus on SEO and digital marketing features using custom URLs, google analytics, and some eCommerce.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Rebecca Childs  
rebeccagchilds@gmail.com

First Name: Rebecca  
Last Name: Childs  
E-mail: rebeccagchilds@gmail.com  
Home Phone: 704-213-4496  
Address: 210 N Milford Dr  
City: Salisbury  
State: NC  
ZIP Code: 28144  
Place of Employment: Rowan-Cabarrus Community College, Coldwell Banker Residential Brokerage  
Occupation: Instructor, Realtor  
Do you reside within the City limits of Salisbury? Yes  
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No  
Please indicate your #1 preference: Comprehensive Plan Steering Committee  
Have you served on a board or commission of the City of Salisbury? No  
Why are you interested in serving on the Board or Commission for which you are applying?  

When I heard about the Forward 2040 Steering Committee, I was excited to submit my application to participate in this critical initiative. I have been contemplating joining a commission for some time, but when explored the objective of this particular committee, I was drawn to this unique opportunity to create a long-term vision as a result of a collaborative endeavor. As a parent of two young children, the future of this city is a vital concern to my family. I am a firm believer that Salisbury is one of the greatest places to live, work, raise a family, and even retire. I would be honored to be a part of an effort to ensure that this is the case for all Salisbury residents, both now and in the decades to come.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:  

I believe that my background and experience would benefit the interests of this committee. I have a Bachelor’s Degree in Business Administration with a concentration in Entrepreneurship, as well as a Master’s Degree in Education. With respect to my professional experience, I have 10 years of experience in education, having taught both domestically and abroad. Currently, I am a Career Specialist in the Continuing Education and Human Resource Development department at Rowan-Cabarrus Community College. Each day I have the amazing opportunity to empower Salisbury residents with the knowledge and skills they need to identify and achieve their career and employment goals. I am also a licensed NC Real Estate Broker. Specializing in first-time homebuyers, I am blessed to be able to provide education and guidance throughout the complex process of homeownership. Each of these roles allows me to gain extensive first-hand knowledge of local economic conditions and the unique needs, perspectives, and concerns of local residents. I believe that his awareness would be a vital asset to help develop plans and strategies that will propel Salisbury towards greater prosperity for all.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
I agree
William Clements

First Name
William
Last Name
Clements
E-mail
williamwcllements3@gmail.com
Home Phone
7046093904
Business Phone
Same
Address
225 W. Corriher Ave
City
Salisbury
State
NC
ZIP Code
28144

Place of Employment
Senior Living Guide & Apple House Realty
Occupation
Regional Manager & NC licensed RE Broker

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Housing Advocacy Commission

Please indicate your #3 preference:
Fair Housing Committee

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I have previously applied, ideally you still have my paperwork on hand. I have extensive experience serving on several mayoral boards & committees in Mecklenburg County as well as the apartment association and Chamber in Charlotte when I lived there. I want to serve where I live!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Public speaking, negotiations, budgeting, long term planning, operations, process improvement, housing, property management, residential real estate, tenant law, sales & marketing, writing, publishing.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Taylor Ellerbee
taylorellerbee@gmail.com

First Name: Taylor
Last Name: Ellerbee
e-mail: taylorellerbee@gmail.com
Home Phone: 9194086471
Address: 429 Park Ave
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Owner of Pier & Curtain Home Restoration
Occupation: Owner/manager/designer

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I believe this is a unique opportunity to shape Salisbury’s development over the coming years. Salisbury is a wonderful place to live and I want to do my part to make it a flourishing environment for business, family, and community development.

Graduated with BA from UNC Chapel Hill Worked as Global Project Manager for Clinical Research Organizations and Pharmaceutical companies for a decade- created operating procedures and guidelines for my department. Started my historic restoration company with my husband 6 years ago; our primary objective in our renovations are to bring a home into the current decade while maintaining its historical charm and irreplaceable contribution. Salisbury practices this balance with the historic structures downtown while bringing in new development. Volunteer with Historic Salisbury Foundation, and active Rowan chapter member of the Three Rivers Land Trust

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Donald Hesprich
bigviking0001@gmail.com

First Name
Donald

Last Name
Hesprich

E-mail
bigviking0001@gmail.com

Home Phone
7042132746

Fax
N/A

Business Phone
N/A

Address
1110 S. Fulton St.

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Livingstone College - Volunteer

Occupation
Assistant Coach - Track and Field

Do you reside within the City limits of Salisbury?
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Planning Board

Please indicate your #2 preference:
Comprehensive Plan Steering Committee

Please indicate your #3 preference:
Alternate Methods of Design Commission

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I am a retired Engineer and legally blind. I would like to share my experiences in getting around Salisbury as a Visually Impaired Person (VIP) so as to help with design and maintenance of side walks and access points. There was talk of creating a Bicycle and Pedestrian Committee and I would like to volunteer for that through the boards I have checked. There are so many things that could be easily accomplished through cooperation and information to ease the lives of impaired individuals and I would like to be a part of that.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Retired Engineer with a BSME. I have been a member of many engineering professional bodies, including the American Society of Test methods (ASTM), Society of Automotive Engineers (SAE) and the Society of Composite Engineers (SCE). During my career, I have earned many US Patents. Since retirement, I have taken up Coaching at the Collegiate level. I am Certified by the United States Track and Field Assn. (USATF) as a level II throws Coach and the National Federation of High school Sports (NFHS) as a Certified Interscholastic Coach. In addition, I am certified as a coach through the NCAA DII. I am entering my 5th year of coaching at Livingstone college and youth coaching and have produced 5 conference champions.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  

I agree
Daniel King
deking1990@outlook.com

First Name          Daniel
Last Name           King
E-mail              deking1990@outlook.com
Home Phone          9803187847
Address             107 s Walnut gq street
City                Salisbury
State               NC
ZIP Code            28146
Place of Employment B&B expressions
Occupation          Barber

Do you reside within the City limits of Salisbury? No
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Community Appearance Commission
Please indicate your #3 preference: Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying? Because I’m wanting to get involved

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I was born raised, and educated in Salisbury NC. Criminal justice degree. And currently a barber here.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No
Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
David Moore
feartheblitz@yahoo.com

First Name: David
Last Name: Moore
E-mail: feartheblitz@yahoo.com
Home Phone: 9803308694
Address: 111 E Horah Street, Apt 2
City: Salisbury
State: NC
ZIP Code: 28144

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Greenway Committee (No Requirement of Residency)

Please indicate your #3 preference:
Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I wanna help make a plan for what is ahead for this city and make it a better place to live and visit!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have strong customer service skills, Very strong interest in where the city is heading.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I

I agree
understand and agree that any misstatement will be cause for my removal from any board or commission.
Lew & Clyde Pasgett
lewzbluz@gmail.com

First Name
Lew & Clyde

Last Name
Pasgett

E-mail
lewzbluz@gmail.com

Home Phone
704-640-1980

Address
323 W Harrison St.

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Retired

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury?
Yes

Why are you interested in serving on the Board or Commission for which you are applying?
Interested in serving on the Steering Committee to help to continue to work toward Salisbury’s DELICIOUSNESS!!!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Real estate, marketing, retail, business, and passion!

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Randal Rhodes

First Name: Randal
Last Name: Rhodes
E-mail: rhideskjer@aol.com
Home Phone: 7042583342
Address: 8209 Grandeur drive
City: Salisbury
State: NC
ZIP Code: 28146

Place of Employment: Shook Kelley Architects and planners
Occupation: Architecture - Senior Associate Director of Construction Administration

Do you reside within the City limits of Salisbury? No
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference: Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury? No
Please list the date of service: Oct 2, 2019

Why are you interested in serving on the Board or Commission for which you are applying? I work for a company that creates new town centers all over the nation - we did Birkdale locally and I in particular Waverly in Charlotte. I am passionate about place making and reinvigorating our historic places to enrich our communities and lives of all walks of life and socio economic backgrounds. Imagine something like the city of Montreal has installed right now in Salisbury (Cité Mémoire) http://ville.montreal.qc.ca/375/en/

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: I have 30 plus years in Architecture design, buildings and place making opportunities as well as many other uses such as healthcare, senior living, schools etc.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No
Is there any possible conflict of interest or other matter that would... No
create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
John Schaffer

First Name: John
Last Name: Schaffer
E-mail: japschaffer@me.com
Home Phone: 6143970010
Address: 201 S FULTON ST
City: SALISBURY
State: NC
ZIP Code: 28144-4846

Place of Employment: Retired
Occupation: Governance & Planning

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference:

Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? Yes

Why are you interested in serving on the Board or Commission for which you are applying?

I've been a member of the Planning Board, now in my 2nd term. The Comprehensive Plan drives what our City strives to be, and I'd like to be a part of that important effort.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:


Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any

I agree
misstatement will be cause for my removal from any board or commission.
Liliana Spears
llatinamix11@aol.com

First Name
Liliana

Last Name
Spears

E-mail
llatinamix11@aol.com

Home Phone
7044882162

Address
931 s Fulton st

City
Salisbury

State
NC

ZIP Code
28144

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury?
Yes

Why are you interested in serving on the Board or Commission for which you are applying?
I am excited of how Salisbury is growing.. and I feel being involved is a privilege.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Sada Stewart

Submission Date
September 18, 2019 11:10

First Name
Sada

Last Name
Stewart

director@historicsalisbury.org

Home Phone
717-668-0060

Business Phone
704-636-0103

Address
313 S Shaver Street
Salisbury

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Historic Salisbury Foundation

Occupation
Executive Director

Do you reside within the City limits of Salisbury?
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?

The Forward 2040 Comprehensive Plan Steering Committee offers the chance to shape the future of Salisbury as a thriving downtown, full of culture, housing and businesses. Salisbury is uniquely poised to be a revitalized downtown, and being able to contribute to the direction of positive growth is extremely valuable to me. As more and more studies show that younger demographics are interested in moving back to authentic, character-driven small cities, Salisbury needs to keep those ideals in mind as the 2040 plan is devised. I would be honored to be a part of that.

I feel that my background in history and historic preservation lend themselves to being able to serve the committee as it drives to develop a plan that highlights transportation, green space, housing, business development, and historic preservation. I primarily studied adaptive reuse and non-profit management, though I also focused on design and preservation plans for historic sites and towns. I am enthusiastic, and deeply invested in the positive growth of Salisbury, which would show in my participation in this committee.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially

No
discharging your duties as an
appointee of the Salisbury City
Council?

I certify that the facts contained in
this application are true and correct
to the best of my knowledge. I
understand and agree that any
misstatement will be cause for my
removal from any board or
commission.

I agree
Kenneth Stutts

First Name
Kenneth

Last Name
Stutts

E-mail
kennethstutts3@gmail.com

Home Phone
980-234-5851

Address
1702 4th St

City
Salisbury

State
NC

ZIP Code
28144

Occupation
Attorney, Consultant

Do you reside within the City limits of Salisbury?
Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Planning Board

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I want to serve as a member of the Forward 2040 Steering Committee to strengthen the welcoming atmosphere of our city. It’s important that our city continues to create pathways for sustainable and evolving opportunities that broaden quality of life choices for future generations. I believe we can do this, and more, while reflecting the vision and priorities of residents from across every part of our community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  November 19, 20189

Name of Group(s) or Individual(s) Making Request:  Financial Services/Shannon Moore

Name of Presenter(s):  Wade Furches

Requested Agenda Item:  1st Quarter Financial Report

Description of Requested Agenda Item:  Council to receive financial reports and information that covers the first quarter of the current fiscal year.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Shannon Moore, Finance Director (704) 216-8026

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

__________________________________________  _______________________________________
Finance Manager Signature                  Department Head Signature

__________________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined

Reason:
City of Salisbury

1st Quarter 2020

Financial Review
# General Fund

## GF REVENUES

<table>
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<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act Variance +/(-)</th>
<th>FY20 Bud to Act Variance +/(-)</th>
<th>% Budget</th>
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<td>$17,409,848</td>
<td>$15,299,311</td>
<td>$299,944</td>
<td>$(2,110,537)</td>
<td>30.28%</td>
<td>34.45%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$8,003,367</td>
<td>$9,620,628</td>
<td>$9,243,607</td>
<td></td>
<td></td>
<td>19.04%</td>
<td>24.64%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$10,803,515</td>
<td>$12,473,607</td>
<td>$12,473,607</td>
<td></td>
<td></td>
<td>24.68%</td>
<td>21.82%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$9,041,659</td>
<td>$11,028,696</td>
<td>$11,028,696</td>
<td></td>
<td></td>
<td>21.82%</td>
<td>34.45%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$42,847,908</strong></td>
<td><strong>$50,532,779</strong></td>
<td><strong>$50,532,779</strong></td>
<td><strong>$299,944</strong></td>
<td><strong>$(2,110,537)</strong></td>
<td><strong>30.28%</strong></td>
<td><strong>34.45% YTD</strong></td>
</tr>
</tbody>
</table>

*FY20 Fund Balance & Carry-Forwards total to date $4,062,852 (increases FY20 Budget amount but not reflected in FY20 Actual Revenues)*

<table>
<thead>
<tr>
<th>FY20 Actual</th>
<th>FY20 Bud to Act Variance +/(-)</th>
<th>% Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>$46,469,927</td>
<td>$299,944</td>
<td>32.92%</td>
<td>34.45%</td>
</tr>
</tbody>
</table>

## GF EXPENSES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act Variance +/(-)</th>
<th>FY20 Bud to Act Variance +/(-)</th>
<th>% Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$9,901,581</td>
<td>$11,625,455</td>
<td>$10,549,690</td>
<td>$648,108</td>
<td>$(1,075,766)</td>
<td>20.88%</td>
<td>23.01%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$9,888,651</td>
<td>$11,470,748</td>
<td></td>
<td></td>
<td></td>
<td>22.70%</td>
<td>25.73%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$11,418,575</td>
<td>$13,001,669</td>
<td></td>
<td></td>
<td></td>
<td>25.73%</td>
<td>28.57%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$13,180,447</td>
<td>$14,434,906</td>
<td></td>
<td></td>
<td></td>
<td>28.57%</td>
<td>23.01% YTD</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$44,389,253</strong></td>
<td><strong>$50,532,779</strong></td>
<td><strong>$50,532,779</strong></td>
<td><strong>$648,108</strong></td>
<td><strong>$(1,075,766)</strong></td>
<td><strong>20.88%</strong></td>
<td><strong>23.01% YTD</strong></td>
</tr>
</tbody>
</table>
# Current Year Property Taxes

<table>
<thead>
<tr>
<th>Current Year Property Tax</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act Variance +/(-)</th>
<th>FY20 Bud to Act Variance +/(-)</th>
<th>% Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$12,252,237</td>
<td>$12,122,029</td>
<td>$13,055,024</td>
<td>$802,787</td>
<td>$932,995</td>
<td>64.59%</td>
<td>59.97%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$3,293,713</td>
<td>$3,840,270</td>
<td>$3,379,720</td>
<td></td>
<td></td>
<td>19.00%</td>
<td></td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$2,950,630</td>
<td>$3,379,720</td>
<td>$3,379,720</td>
<td></td>
<td></td>
<td>16.72%</td>
<td></td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$306,129</td>
<td>$870,465</td>
<td></td>
<td></td>
<td></td>
<td>4.31%</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$18,802,710</td>
<td>$20,212,484</td>
<td>$13,055,024</td>
<td>$802,787</td>
<td>$932,995</td>
<td></td>
<td>59.97% YTD</td>
</tr>
</tbody>
</table>

*Rowan County has completed a system software conversion this fiscal year, so reports are still in progress for Q1*
Current Year Property Taxes

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billed</td>
<td>18,505,294</td>
<td>20,520,865</td>
</tr>
<tr>
<td>Collected</td>
<td>12,255,701</td>
<td>$13,055,024</td>
</tr>
<tr>
<td>% Collected</td>
<td>66.23%</td>
<td>63.62%</td>
</tr>
</tbody>
</table>

Current Year Property Tax

- FY19: Billed 18,505,294, Collected 12,255,701 (66.23%)
- FY20: Billed 20,520,865, Collected $13,055,024 (63.62%)
Sales Tax Receipts

None to report until 2Q20
# General Fund Expenses

<table>
<thead>
<tr>
<th>GF EXPENSES</th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
<th>FY20 Budget</th>
<th>% Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government*</td>
<td>$2,700,367</td>
<td></td>
<td></td>
<td></td>
<td>$10,902,741</td>
<td>25%</td>
</tr>
<tr>
<td>Public Safety (Police &amp; Fire)</td>
<td>$3,938,748</td>
<td></td>
<td></td>
<td></td>
<td>$17,238,050</td>
<td>23%</td>
</tr>
<tr>
<td>Transportation**</td>
<td>$1,068,940</td>
<td></td>
<td></td>
<td></td>
<td>$8,902,992</td>
<td>12%</td>
</tr>
<tr>
<td>Environmental Protection***</td>
<td>$373,742</td>
<td></td>
<td></td>
<td></td>
<td>$1,752,736</td>
<td>21%</td>
</tr>
<tr>
<td>Cultural &amp; Recreation</td>
<td>$687,023</td>
<td></td>
<td></td>
<td></td>
<td>$2,765,467</td>
<td>25%</td>
</tr>
<tr>
<td>Community &amp; Econ Dev****</td>
<td>$510,411</td>
<td></td>
<td></td>
<td></td>
<td>$4,778,183</td>
<td>11%</td>
</tr>
<tr>
<td>Education</td>
<td>$20,000</td>
<td></td>
<td></td>
<td></td>
<td>$40,000</td>
<td>50%</td>
</tr>
<tr>
<td>Debt</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Principal</td>
<td>$370,880</td>
<td></td>
<td></td>
<td></td>
<td>$866,952</td>
<td>43%</td>
</tr>
<tr>
<td>Interest</td>
<td>$121,189</td>
<td></td>
<td></td>
<td></td>
<td>$252,094</td>
<td>48%</td>
</tr>
<tr>
<td>Transfer to other Funds</td>
<td>$758,391</td>
<td></td>
<td></td>
<td></td>
<td>$3,033,564</td>
<td>25%</td>
</tr>
<tr>
<td></td>
<td>$10,549,690</td>
<td>$</td>
<td>$</td>
<td></td>
<td>$50,532,779</td>
<td>21%</td>
</tr>
</tbody>
</table>

YTD $10,549,690

*City Council, City Admin, HR, Bus & Fin Services, Fleet, Public Serv Admin, Facilities, Telecomm, IT
**Engineering, Streets, Traffic Control & Street Lighting
***Solid Waste & Cemetery
****Community Development, Code Enforcement, Plaza, Development Services & DSI
Transfer to Other Funds includes Fibrant & Transit
# Stormwater Fund

## Stormwater REVENUES

<table>
<thead>
<tr>
<th>Period</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act</th>
<th>FY20 Bud to Act</th>
<th>% Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$469,540</td>
<td>$513,915</td>
<td>$470,948</td>
<td>$1,408</td>
<td>$(42,967)</td>
<td>23.02%</td>
<td>25.12%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$469,325</td>
<td>$514,079</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>25.13%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$470,410</td>
<td>$515,788</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>25.21%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$432,881</td>
<td>$502,064</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>24.54%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,842,157</td>
<td>$2,045,846</td>
<td>$470,948</td>
<td>$1,408</td>
<td>$(42,967)</td>
<td>23.02%</td>
<td>25.12% YTD</td>
</tr>
</tbody>
</table>

## Stormwater EXPENSES

<table>
<thead>
<tr>
<th>Period</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act</th>
<th>FY20 Bud to Act</th>
<th>% Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$285,603</td>
<td>$405,391</td>
<td>$281,138</td>
<td>$(8,465)</td>
<td>$(124,254)</td>
<td>13.74%</td>
<td>19.82%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$310,392</td>
<td>$474,995</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>23.22%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$341,901</td>
<td>$514,299</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>25.14%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$444,402</td>
<td>$651,160</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>31.83%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,386,298</td>
<td>$2,045,846</td>
<td>$281,138</td>
<td>$(8,465)</td>
<td>$(124,254)</td>
<td>13.74%</td>
<td>19.82% YTD</td>
</tr>
</tbody>
</table>
## Water Sewer Fund

### Water Sewer REVENUES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act</th>
<th>FY20 Bud to Act</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$7,747,683</td>
<td>$8,136,418</td>
<td>$7,974,585</td>
<td>$226,902</td>
<td>$ (161,833)</td>
<td>26.72%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$6,844,259</td>
<td>$7,265,762</td>
<td>$6,915,496</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$6,320,726</td>
<td>$7,531,746</td>
<td>$6,915,496</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$6,924,243</td>
<td>$7,531,746</td>
<td>$6,915,496</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$27,836,911</strong></td>
<td><strong>$29,849,422</strong></td>
<td><strong>$7,974,585</strong></td>
<td><strong>$226,902</strong></td>
<td><strong>$ (161,833)</strong></td>
<td><strong>26.72%</strong></td>
</tr>
</tbody>
</table>

### Water Sewer EXPENSES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act</th>
<th>FY20 Bud to Act</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$4,841,250</td>
<td>$6,259,897</td>
<td>$5,898,695</td>
<td>$1,057,445</td>
<td>$ (361,201)</td>
<td>19.76%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$4,338,389</td>
<td>$5,253,332</td>
<td>$5,898,695</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$6,210,071</td>
<td>$8,495,023</td>
<td>$5,898,695</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$6,761,952</td>
<td>$9,841,170</td>
<td>$5,898,695</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,151,662</strong></td>
<td><strong>$29,849,422</strong></td>
<td><strong>$5,898,695</strong></td>
<td><strong>$1,057,445</strong></td>
<td><strong>$ (361,201)</strong></td>
<td><strong>19.76%</strong></td>
</tr>
</tbody>
</table>
## Transit Fund

### Transit REVENUES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act Variance +/-</th>
<th>FY20 Bud to Act Variance +/-</th>
<th>% Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$137,126</td>
<td>$193,727</td>
<td>$181,769</td>
<td>$44,643</td>
<td>$(11,958)</td>
<td>11.69%</td>
<td>12.46%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$325,905</td>
<td>$335,883</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>21.60%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$394,787</td>
<td>$447,466</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>28.78%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$418,080</td>
<td>$577,647</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>37.15%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,275,888</strong></td>
<td><strong>$1,554,723</strong></td>
<td><strong>$181,769</strong></td>
<td><strong>$44,643</strong></td>
<td><strong>(11,958)</strong></td>
<td><strong>11.69%</strong></td>
<td><strong>12.46% YTD</strong></td>
</tr>
</tbody>
</table>

### Transit EXPENSES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY20 Actual</th>
<th>FY19 Act to FY20 Act Variance +/-</th>
<th>FY20 Bud to Act Variance +/-</th>
<th>% Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$283,793</td>
<td>$332,452</td>
<td>$277,882</td>
<td>$(5,911)</td>
<td>$(54,570)</td>
<td>17.87%</td>
<td>21.38%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$338,889</td>
<td>$376,943</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>24.25%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$304,681</td>
<td>$371,963</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>23.92%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$478,387</td>
<td>$473,365</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30.45%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,405,750</strong></td>
<td><strong>$1,554,723</strong></td>
<td><strong>$277,882</strong></td>
<td><strong>(5,911)</strong></td>
<td><strong>(54,570)</strong></td>
<td><strong>17.87%</strong></td>
<td><strong>21.38% YTD</strong></td>
</tr>
</tbody>
</table>
## Fibrant Fund

### Fibrant REVENUES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY19 Actual Variance +/-</th>
<th>FY20 Bud to Act Variance +/-</th>
<th>FY19 to FY20 Act % Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$2,153,867</td>
<td>$1,160,396</td>
<td>$768,353</td>
<td>(1,385,514)</td>
<td>$392,042</td>
<td>19.92%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$932,250</td>
<td>$855,916</td>
<td></td>
<td></td>
<td></td>
<td>22.19%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$1,151,926</td>
<td>$981,066</td>
<td></td>
<td></td>
<td></td>
<td>25.43%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$1,004,489</td>
<td>$860,623</td>
<td></td>
<td></td>
<td></td>
<td>22.31%</td>
</tr>
<tr>
<td></td>
<td>$5,242,531</td>
<td>$3,858,000</td>
<td>$768,353</td>
<td>(1,385,514)</td>
<td>$392,042</td>
<td>19.92%</td>
</tr>
</tbody>
</table>

**GF Contribution is $600,000 per quarter**

### Fibrant EXPENSES

<table>
<thead>
<tr>
<th>Quarter</th>
<th>FY19 Actual</th>
<th>FY20 Budget</th>
<th>FY19 Actual Variance +/-</th>
<th>FY20 Bud to Act Variance +/-</th>
<th>FY19 to FY20 Act % Budget</th>
<th>3 Yr Historical Rec'd</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qtr 1 Jul-Sep</td>
<td>$952,864</td>
<td>$758,458</td>
<td>$472,005</td>
<td>(480,859)</td>
<td>$286,452</td>
<td>12.23%</td>
</tr>
<tr>
<td>Qtr 2 Oct-Dec</td>
<td>$552,688</td>
<td>$539,536</td>
<td></td>
<td></td>
<td></td>
<td>13.98%</td>
</tr>
<tr>
<td>Qtr 3 Jan-Mar</td>
<td>$2,772,718</td>
<td>$1,882,843</td>
<td></td>
<td></td>
<td></td>
<td>48.80%</td>
</tr>
<tr>
<td>Qtr 4 Apr-Jun</td>
<td>$489,955</td>
<td>$677,163</td>
<td></td>
<td></td>
<td></td>
<td>17.55%</td>
</tr>
<tr>
<td></td>
<td>$4,768,225</td>
<td>$3,858,000</td>
<td>$472,005</td>
<td>(480,859)</td>
<td>$286,452</td>
<td>12.23%</td>
</tr>
</tbody>
</table>
# Fibrant Income Statement

<table>
<thead>
<tr>
<th>Fibrant Fund</th>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Revenues</td>
<td>$14,160.77</td>
<td></td>
<td></td>
<td></td>
<td>$14,160.77</td>
</tr>
<tr>
<td>Op Revenues - Lease*</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>$(19,499.23)</td>
<td></td>
<td></td>
<td></td>
<td>$(19,499.23)</td>
</tr>
<tr>
<td>Net Operating Income</td>
<td>$(5,338.46)</td>
<td></td>
<td></td>
<td></td>
<td>$(5,338.46)</td>
</tr>
<tr>
<td>NonOperating Revenue**</td>
<td>$150,000.00</td>
<td></td>
<td></td>
<td></td>
<td>$150,000.00</td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>$4,192.38</td>
<td></td>
<td></td>
<td></td>
<td>$4,192.38</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$(452,506.25)</td>
<td></td>
<td></td>
<td></td>
<td>$(452,506.25)</td>
</tr>
<tr>
<td>Net Income</td>
<td>$(303,652.33)</td>
<td></td>
<td></td>
<td></td>
<td>$(303,652.33)</td>
</tr>
</tbody>
</table>

*Note: Amount for Contribution from GF not included in Revenues

* Lease Payment paid in arrears

**NonOperating Revenues attributable to settlement payments
Hotwire (Broadband) Lease Revenues

No Revenues received for FY20 – reporting FY19 Full Year

<table>
<thead>
<tr>
<th>Fibrant Fund - Hotwire Lease</th>
<th>FY19</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Lease Revenues</td>
<td>$23,122.57</td>
<td>$212,611.03</td>
<td>$187,012.50</td>
<td>$193,332.38</td>
<td>$616,078.48</td>
</tr>
<tr>
<td>Lease Credit - Drops</td>
<td>($816.50)</td>
<td>($23,199.28)</td>
<td>($40,604.82)</td>
<td>($42,784.53)</td>
<td>($107,405.13)</td>
</tr>
<tr>
<td>Lease Credit - Dark Fiber</td>
<td>$1,221.33</td>
<td>$11,000.00</td>
<td>$11,000.00</td>
<td>$11,000.00</td>
<td>$34,221.33</td>
</tr>
<tr>
<td>Lease Credit - Rent</td>
<td></td>
<td>($37,976.22)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lease Credit - Capital</td>
<td>$21,084.74</td>
<td>$150,214.20</td>
<td>$135,407.68</td>
<td>$139,547.85</td>
<td>$306,706.62</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service Type</th>
<th>City Billing Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>Video</td>
<td>1,643</td>
</tr>
<tr>
<td>Internet</td>
<td>3,259</td>
</tr>
<tr>
<td>Voice</td>
<td>1,149</td>
</tr>
<tr>
<td>Data Center</td>
<td></td>
</tr>
<tr>
<td>Dark Fiber</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Total Subscribers</td>
<td></td>
</tr>
</tbody>
</table>

**Customer Counts do not include accounts associated with the City of Salisbury**
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☒ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  11/19/19

Name of Group(s) or Individual(s) Making Request:  Community Planning Services

Name of Presenter(s):  Announcement

Requested Agenda Item:  Downtown-Main Street Plan Survey

Description of Requested Agenda Item:  The Community Planning Services Department and Downtown Salisbury, Inc. invite you to share your experiences, opinions, and ideas for the future of Downtown and the design of Main Street. Visit the project website (salisburyc.gov/DowntownPlan) to complete a survey and comment on an online map before November 30th. Participation will help to influence the direction of two ongoing projects: a conceptual redesign of a 10-block section of Main Street through the heart of downtown, and the 2020 Downtown Salisbury Master Plan.

Attachments:  ☐ Yes  ☒ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Hannah Jacobson (704) 638-5230 or Alyssa Nelson (704) 638-5235

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

________________________________________  __________________________
Finance Manager Signature                  Department Head Signature

________________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
S a l i s b u r y  C i t y  C o u n c i l  
A g e n d a  I t e m  R e q u e s t  F o r m

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  November 19, 2019

Name of Group(s) or Individual(s) Making Request:
Community Appearance Commission & Housing Advocacy Commission

Name of Presenter(s):  Alyssa Nelson

Requested Agenda Item:  BlockWork Neighborhood Improvement Project

Description of Requested Agenda Item:
The Salisbury Community Appearance and Salisbury Housing Advocacy Commissions are inviting residents and businesses to participate in a continuation of last month’s “BlockWork” neighborhood beautification project in the 900 block of N. Main Street, Saturday, Nov. 23, from 8 a.m. until noon. This second BlockWork 2019 follow-up day will focus on two homes that were not completed on “National Make a Difference Day,” Brick laying and painting to be done on 922, 928 and 931 North Main Street. Parking recommendations are on-street parking on Miller St. Breakfast, snacks and drinks will be provided.

For more information and to sign up to volunteer please visit salisburync.gov/BlockWork.

Attachments:  □ Yes  ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

This event has been budgeted for in FY 2019-2020.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Alyssa Nelson  704.638.5235 anels@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  __________________________________
Finance Manager Signature  Department Head Signature
Salisbury City Council
Agenda Item Request Form

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved        ☐ Delayed        ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:   November 19th, 2019

Name of Group(s) or Individual(s) Making Request:  Downtown Development Dept. & Downtown Salisbury, Inc., 501c3 partner

Name of Presenter(s):  Announcement

Requested Agenda Item:   Holiday Night Out

Description of Requested Agenda Item:  Friday, November 29th, 2019 (5pm – 9pm)
Snow flurries fly on E Fisher St for the biggest shopping night of the year!  Downtown shops and restaurants stay open late to offer the best options for that perfect holiday gift. Live music, free craft-making, hot cocoa, and carolers strolling throughout downtown make this special night all the more delightful.

Attachments:  ☐ Yes  ☒ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:   N/A

Contact Information for Group or Individual:  Latoya Price 704-638-5238 latoya.price@salisburync.gov

☐ Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda  (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

____________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council  
Agenda Item Request Form

Please Select Submission Category:  ☒ Public   ☐ Council   ☐ Manager   ☒ Staff

Requested Council Meeting Date:  November 19, 2019

Name of Group(s) or Individual(s) Making Request:  Salisbury Parks and Recreation Department

Name of Presenter(s):  Announcement

Requested Agenda Item:  Brunch with Santa

Description of Requested Agenda Item:  The Salisbury Parks and Recreation Department will hold "Brunch with Santa" on Saturday, December 7, 2019 from 10:00 am-noon at the Salisbury Civic Center. Participants will enjoy a pancake buffet, games, crafts and photos with Santa. Pre-registration is required by December 5 at www.salisburync.gov/PLAY. The fee for this event is $5 per person.

Attachments:  ☐ Yes   ☒ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:
Vivian Koontz  
(704) 638-5294

☒ Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda  (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  ________________________
Finance Manager Signature  Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason: