REGULAR MEETING

PRESENT: Mayor Paul B. Woodson, Jr., Presiding; Mayor Pro Tem Maggie A. Blackwell, Council Members Karen Kirks Alexander, William (Pete) Kennedy, and William Brian Miller; Interim City Manager John Sofley; Deputy City Clerk Kelly Baker; and City Attorney F. Rivers Lawther, Jr.

ABSENT: City Clerk Myra B. Heard

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Woodson at 4:00 p.m. The invocation was given by Councilmember Alexander.

PLEDGE OF ALLEGIANCE

Mayor Woodson led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Woodson welcomed all visitors present.
CHANGES TO THE AGENDA

Mayor Woodson noted the following changes to the Agenda:

Add – Recognition Rowan Little League 10 and Under Champions

RECOGNITION ROWAN LITTLE LEAGUE 10 AND UNDER CHAMPIONS

Mayor Woodson recognized members of the Rowan Little League 10 and Under Softball Team for winning the District Championship, the State Championship and the Southeast Regional Conference Championship held in Tennessee. He presented a Certificate to each member of the Rowan Little League, and he noted the Southeast Regional Conference Championship is the highest level of competition for 10 and under softball.

Members of the Rowan Little League were Emily Cipolla, Kaylin Dowling, Allison Ennis, Kary Hales, Chloe Harris, Morgan Humble, Caylie Keller, Bentli Meadows, Megyn Spicer, Kenadi Sproul, Taylor Walton, Ellie Wilhelm, and Ellen Yang. Others included Steve Yang, Manager and Coaches Rob Hales and Eric Dowling.

Mayor Woodson asked the parents in the audience to stand and be recognized.

Ms. Jennifer Myers thanked Council on behalf of Rowan Little League President Dan Wells. She noted Rowan Little League has partnered with the City for 13 years and looks forward to all that will be accomplished in the future. She recognized Parks and Recreation Maintenance Manager Stephen Brown, Parks and Recreation Maintenance Supervisor C.M. Yates, and the Parks and Recreation staff for their work to ensure the program’s success. She thanked Council for its continued support of Rowan Little League.

PROCLAMATION

Mayor Woodson proclaimed the following observances:

ROWAN COUNTY UNITED WAY “RAISED HERE, STAYS HERE, SHARED HERE” DAY September 12, 2014
OVARIAN CANCER AWARENESS MONTH September 2014

CONSENT AGENDA

(a) Approval of Minutes

Approve Minutes of the Regular Meeting of August 19, 2014.
Thereupon, Ms. Alexander made a motion to adopt the Consent Agenda as presented. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)

**STREET CLOSURE – PORTION OF KENTUCKY AND HILLSBORO STREETS**

City Engineer Wendy Brindle stated at its August 5, 2014 meeting Council adopted a Resolution of Intent to permanently close unimproved right-of-ways for a portion of Kentucky and Hillsboro Streets. She displayed a map of the area and pointed out the portion of Kentucky and Hillsboro Streets to be closed and their proximity to Klumac Road, Martin Luther King Jr. Avenue, and the City’s Customer Service Center. She explained the streets are recorded on paper but actual streets do not exist.

Ms. Brindle explained a public hearing was set as required by North Carolina General Statute 160A-299, and all notifications were made to the public. She stated in accordance with the statute:

- Closing of a portion of the street must not be contrary to the public interest
- No individual shall be deprived of reasonable means of ingress and egress to his property

Ms. Brindle noted staff believes both conditions have been satisfied. She pointed out the proposed street closure is subject to a 30-foot sewer easement centered on a 10-inch sewer outfall that crosses a portion of Kentucky Street.

(b) Mayor Woodson convened a public hearing, after due notice thereof, to receive comments regarding a request to close a portion of Kentucky and Hillsboro Streets.

There being no one to address Council, Mayor Woodson closed the public hearing.

Thereupon, Mr. Kennedy made a motion to adopt a Resolution pertaining to the acceptance of an Offer of Dedication for public use of portions of Kentucky and Hillsboro Streets. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)

**RESOLUTION PERTAINING TO THE ACCEPTANCE OF AN OFFER OF DEDICATION FOR PUBLIC USE OF PORTIONS OF KENTUCKY STREET AND HILLSBORO STREET.**

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 20, and is known as Resolution 2014-18)

Thereupon, Mr. Kennedy made a motion to adopt an Order closing portions of Kentucky and Hillsboro Streets. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)
NORTH CAROLINA
ROWAN COUNTY
IN THE MATTER OF:

BEFORE THE CITY COUNCIL OF
THE CITY OF SALISBURY
NORTH CAROLINA

CLOSING PORTIONS OF
KENTUCKY STREET AND
HILLSBORO STREET

ORDER CLOSING PORTIONS OF
KENTUCKY STREET AND
HILLSBORO STREET

THIS CAUSE, coming on to be heard and being heard before the City Council of the City of Salisbury, Rowan County, North Carolina, at the regular meeting of said Council held on September 2, 2014, at 4:00 p.m., in the City Council Chambers at 217 South Main Street, Salisbury, North Carolina, and it appearing to the Council that persons, firms and corporations owning property adjoining the portions of streets described in the Petition filed in this cause are parties to this proceeding; and it further appearing that said portions of streets are not maintained by the Department of Transportation; and it further appearing that notice of this hearing was duly published in THE SALISBURY POST on August 8, August 15, August 22, and August 29, 2014.

And it further appearing to the Council and the Council finding as a fact, that the closing of the street rights of way, as described in the Petition filed in this cause, is not contrary to the public interest or the property rights of any individual, and that no individual owning property in the vicinity of said rights of way or alley or in the subdivision in which they are located will be deprived of reasonable means of ingress and egress to his property by the closing of said rights of way; and it further appearing to this Council that the relief prayed in the Petition should be granted.

IT IS NOW, THEREFORE, ORDERED AND DECREED by the City Council of the City of Salisbury, Rowan County, North Carolina, pursuant to and in accordance with the authority vested in this Council by the General Statues of North Carolina, Section 160A-299:

Beginning at an existing #5 rebar, the south west corner of Bowtie Properties, LLC, Deed Book 1161 Page 939, said iron being on the north margin of Kentucky Street and the east margin of Calhoun Avenue, thence three lines with the Bowtie Properties, LLC, (1) N 80° 54' 03" E, 279.84' to an existing #5 rebar, (2) N 64° 17' 05" E, 85.00' to an existing #5 rebar, (3) N 28° 15' 05" W, 250.00' to an existing #5 rebar, the north east corner of Bowtie Properties, LLC and the south east corner of a gore, thence with said gore, N 23° 40' 33" W, 12.38' to a new #5 rebar set at the right of way intersection of Hillsboro Street and Harris Street, thence with Hillsboro Street, N 63° 10' 35" E, 44.75' to a new #5 rebar the north west corner of Geneva A. Austin, Deed Book 583 Page 833, thence two lines with Austin, (1) S 26° 57' 37" E, 250.00' to an existing half inch iron pipe, (2) N 63° 02' 23" E, 79.50' to a new #5 rebar set at the south west corner of Tax Map 17 Parcel 82-1, thence a new line crossing Kentucky Street, S 34° 24' 41" E, 46.04' to an existing #5 rebar at the corner of Efird Street, in the north line of Extreme Performance, LLC, Deed Book 1196 Page 208, thence 4 lines with Extreme Performance, LLC, (1) S 63° 27' 29" W,
272.74’ to an existing #5 rebar, (2) S 80° 47’ 31” W, 65.97’ to an existing #5 rebar, (3) S 80° 47’ 31” W, 10.02’ to an existing bent 1” iron pipe, (4) S 80° 47’ 31” W, 154.80’ to a new #5 rebar in the margin of Calhoun Avenue, thence with Calhoun Avenue, N 08° 54’ 14” W, 51.32’ to the point and place of Beginning and Being 0.761 Acres and is shown as tracts 4, 5 & 6 of street closing survey for Bowtie Properties, LLC et al by Shulenburger Surveying Company, P.A. dated 06/27/2014; and

Beginning at an existing #5 rebar, the south east corner of William H. Smith, Deed Book 715 Page 928 in the western margin of Harris Street and northern margin of Hillsboro Street, thence with the western margin of Harris Street, S 23° 40’ 33” E, 33.17’ to a new #5 rebar at the intersection of the right of ways of Harris & Hillsboro Street, thence with a gore S 63° 10’ 35” W, 126.16’ to a point in the center of a closed alley and in the property line of Bowtie Properties, LLC, Deed Book 1161 Page 939, thence with the line of Bowtie Properties, LLC, N 08° 49’ 10” W, 15.59’ to an existing #6 rebar, the south east corner of William H. Smith, Deed Book 662 Page 551, thence with his line, N 07° 55’ 02” W, 20.19’ to a point in center of closed alley, thence continuing with Smith’s line, N 63° 34’ 21” E, 5.59’ to an existing iron and continuing N 63° 34’ 21” E, 111.03’ for a total of 116.62’ to the point and place of Beginning and Being 0.093 Acres and is shown as tracts 1 & 2 of street closing survey for Bowtie Properties, LLC, et al by Shulenburger Surveying Company, P.A. dated 06/27/2014.

Be and the same is hereby forever closed, subject to a 30-ft sewer easement centered on a 10” sewer outfall crossing a portion of Kentucky St (Harris St) right-of-way.

This the 2nd day of September 2014.

CITY COUNCIL OF THE CITY OF SALISBURY,
NORTH CAROLINA

BY: s/s Paul B. Woodson, Jr.
Mayor

s/s Myra B. Heard
City Clerk

ALLEY CLOSURE – 100 BLOCK OF WEST CEMETERY STREET

City Engineer Wendy Brindle stated at its August 5, 2014 meeting Council adopted a Resolution of Intent to permanently close an alley in the 100 block of West Cemetery Street. She displayed an aerial map and noted the alley’s proximity to North Main Street.

Ms. Brindle explained a public hearing was set as required by North Carolina General Statute 160A-299, and all notifications were made to the public. She stated in accordance with the statute:
• Closing of a portion of the street must not be contrary to the public interest
• No individual shall be deprived of reasonable means of ingress and egress to his property

Ms. Brindle indicated staff believes both conditions have been satisfied.

(b) Mayor Woodson convened a public hearing, after due notice thereof, to receive comments regarding the proposed alley closure in the 100 block of West Cemetery Street.

Mayor Woodson asked if the alley is behind the proposed Central School Office Building site. Ms. Brindle stated that is correct.

There being no one present to address Council, Mayor Woodson closed the public hearing.

Thereupon, Ms. Blackwell made a motion to adopt a Resolution pertaining to the acceptance of an offer of dedication for public use of an alley in the 100 block of West Cemetery Street. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)

RESOLUTION PERTAINING TO THE ACCEPTANCE OF AN OFFER OF DEDICATION FOR PUBLIC USE OF THE ALLEY IN THE 100 BLOCK OF WEST CEMETERY STREET.

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 21, and is known as Resolution 2014-19)

Thereupon, Ms. Blackwell made a motion to adopt an Order closing an alley in the 100 block of West Cemetery Street. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)

NORTH CAROLINA
ROWAN COUNTY

IN THE MATTER OF:

CLOSING AN ALLEY IN THE 100 BLOCK OF WEST CEMETERY STREET

BEFORE THE CITY COUNCIL OF
THE CITY OF SALISBURY
NORTH CAROLINA

ORDER CLOSING AN ALLEY IN
THE 100 BLOCK OF WEST
CEMETERY STREET

THIS CAUSE, coming on to be heard and being heard before the City Council of the City of Salisbury, Rowan County, North Carolina, at the regular meeting of said Council held on September 2, 2014, at 4:00 p.m., in the City Council Chambers at 217 South Main Street, Salisbury, North Carolina, and it appearing to the Council that persons, firms and corporations owning property adjoining the alley described in the Petition filed in this cause are parties to this proceeding; and it further appearing that said alleys are not maintained by the Department of
Transportation; and it further appearing that notice of this hearing was duly published in THE SALISBURY POST on August 8, August 15, August 22, and August 29, 2014.

And it further appearing to the Council and the Council finding as a fact, that the closing of the alley right of way, as described in the Petition filed in this cause, is not contrary to the public interest or the property rights of any individual, and that no individual owning property in the vicinity of said right of way or alley or in the subdivision in which they are located will be deprived of reasonable means of ingress and egress to his property by the closing of said right of way; and it further appearing to this Council that the relief prayed in the Petition should be granted.

IT IS NOW, THEREFORE, ORDERED AND DECREED by the City Council of the City of Salisbury, Rowan County, North Carolina, pursuant to and in accordance with the authority vested in this Council by the General Statutes of North Carolina, Section 160A-299:

Beginning at an existing #5 rebar on the north east right of way line of West Cemetery Street, said iron being N 43° 00’ 03” W, 162.00’ from an existing nail at the intersection of North Main Street and West Cemetery Street, said iron also being a common corner with the Rowan Salisbury Board of Education property (Deed Book 1237 Page 583), thence with the right of way of West Cemetery Street, N 48° 21’ 04” W, 16.00’ to an existing #5 rebar, a common corner with the Rowan Salisbury Board of Education, thence N 47° 11’ 18” E, 160.15’ to an existing three quarter inch iron pipe, thence a new line crossing an existing alley N 47° 11’ 18” E, 12.61’ to a new #5 rebar in the line of Richard L. Shulenburger (Deed Book 817 Page 279), thence two lines with Shulenburger, (1) S 41° 48’ 51” E, 17.52’ to an existing three quarter inch pipe, (2) S 47° 28’ 57” W, 19.97’ to an existing three quarter inch iron pipe, a common corner with the Rowan Salisbury Board of Education, thence three lines with Rowan Salisbury Board of Education, (1) S 47° 45’ 13” W, 49.50’ to a #5 rebar, (2) S 47° 45’ 13” W, 50.75’ to a #5 rebar, (3) S 47° 45’ 13” W, 50.70’ to the point and place of Beginning and Being 2880 square feet or 0.066 Acres as shown on survey and map by Shulenburger Surveying Company, P.A. dated 07/23/2014

Be and the same is hereby forever closed.

This the 2nd day of September 2014.

CITY COUNCIL OF THE CITY OF SALISBURY,
NORTH CAROLINA
BY: ____________ s/s Paul B. Woodson, Jr. ____________
Mayor

______________
City Clerk

s/s Myra B. Heard

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TEXT AMENDMENT TA-01-2014 – URBAN FARMS

Planning and Development Services Manager Preston Mitchell addressed Council regarding a proposed Land Development Ordinance (LDO) text amendment to allow urban farms. He noted the proposed amendment is the first step in allowing and encouraging local food economies inside of the City limits.

Mr. Mitchell explained in December 2013 Livingstone College made staff aware of its intent to clear 40 acres of their property located at the corner of Brenner Avenue and Locke Street in anticipation of bringing an urban farm back to the area. He pointed out Livingstone College owned and operated a farm on the property many years ago, but the farm went fallow. He added the land has been cleared to make way for the proposed urban farm.

Mr. Mitchell noted the proposed urban farm would align with the College’s culinary program. He explained initially staff recommended a rezoning that would allow agriculture as a primary use but after consultation and research the College decided to seek a text amendment. He noted the text amendment would allow specific urban farming functions in the existing Institutional Campus (IC) district which could benefit the City in the future.

Mr. Mitchell stated the Planning Board sent the proposal to a legislative committee who developed the proposed text amendment. He reviewed the proposed changes to Chapter 2-Districts: Agriculture and Urban Farm. He pointed out agriculture is permitted in the Open Space Preserve (OSP) district and the Rural Residential (RR) district which are typically located on the outer edge of the City in its Extra Territorial Jurisdiction (ETJ).

Mr. Mitchell indicated the proposed text amendment would introduce urban farms into Mixed-Use and Institutional districts including Corridor Mixed-Use (CMX), Downtown Mixed-Use (DMX), Highway Business (HB), Light Industrial (LI), Hospital Services (HS) and Traditional Neighborhood Development (TND) districts.

Mr. Mitchell explained after the proposed text amendment was drafted, the legislative committee recommended requiring a Special Use Permit (SUP). He added the Planning Board felt it would be best to handle each case individually through the SUP process in order to allow neighbors to voice their concerns. He stated Council can apply reasonable conditions to the SUP, and he pointed out urban farms could be a by-right use in the future.

Mr. Mitchell reviewed Chapter 3 for Additional Use Standards, and he pointed out the language is from the Land Base Classification System developed by the American Planning Association. He explained urban farms in the CMX, DMX, and HB district are limited to indoor wholesale or retail crop production. He indicated there has been an interest in aquaponics in the City which would be allowed if the proposed text amendment is approved. He added urban farms would be more intense in the LI district, and in a completely enclosed structure animal production, including slaughter, would be allowed. He pointed out swine production would not be permitted because it is regulated by the State. He indicated the HS and IC zoning would allow dairy, milk, poultry and egg production, sheep and goat farming for cheese and wool, fish hatcheries and crop production. He added urban farms in the Traditional Neighborhood
Development (TND) district could not exceed three acres and would only allow crop production.

Mr. Mitchell indicated the Planning Board considered the legislative committee recommendations and unanimously recommend approval.

Mayor Woodson noted Livingstone College operated a farm on the property 50 or 60 years ago and is proposing to bring the farm back. Mr. Mitchell stated that is correct.

(b) Mayor Woodson convened a public hearing, after due notice thereof, to receive comments regarding TA-01-2014.

There being no one to address Council, Mayor Woodson closed the public hearing.

Councilmember Miller noted urban farms will be allowed in multiple zoning districts. He asked about the difference between a home garden and an urban farm. Mr. Mitchell explained urban farms increase accessibility to locally grown and processed food while promoting tourism, education, and economic opportunities. He emphasized urban farms are not to be confused with homesteading, subsistence farming, or community gardens. Mr. Miller referenced a large vacant lot in the Fulton Heights community and asked if an SUP would be required if a garden was planted. Mr. Mitchell indicated gardens, whether personal or a community garden, are allowed as long as the food is for personal use or given away. He added the sale of the food is what would create the need to go through the Planning Process for an urban farm. Mr. Mitchell emphasized the City is not discouraging personal farming, but it does not want commercial farming in all of the zoning districts.

Mr. Miller stated the City Council hereby finds and determines that adoption of an Ordinance to amend the Land Development Ordinance of the City of Salisbury, as underlined or stricken herein, is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan and that adoption of the Ordinance is reasonable and in the public interest. Thereupon, Mr. Miller made a motion to adopt an Ordinance amending Chapter 2 (Districts), Chapter 3 (Additional Use Standards), and Chapter 18 (Definitions) of the Land Development Ordinance of the City of Salisbury, North Carolina, related to Urban farm Provisions. Mr. Kennedy seconded the motion.

Councilmember Kennedy thanked Livingstone College for allowing the City to work through the text amendment which will cover the entire City.

Mayor Woodson stated he is looking forward to the urban farm at Livingstone College.

Messrs. Miller, Kennedy and Woodson, and Mses. Alexander and Blackwell voted AYE.

(5-0)

ORDINANCE AMENDING CHAPTER 2 (DISTRICTS), CHAPTER 3 (ADDITIONAL USE STANDARDS), AND CHAPTER 18 (DEFINITIONS) OF THE LAND DEVELOPMENT ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA, RELATED TO URBAN FARM PROVISIONS.
LAND DEVELOPMENT DISTRICT MAP AMENDMENT – LDOZ-06-2014
LIVINGSTONE COLLEGE

Planning and Development Services Manager Preston Mitchell addressed Council regarding a request from Livingstone College to rezone approximately 14 acres from Highway Business (HB) zoning to Institutional Campus (IC) zoning. He displayed a map of the area and pointed out the property is located along Jake Alexander Boulevard South. He added the parcel is the former Holiday Inn site.

Mr. Mitchell stated the traffic volume along Jake Alexander Boulevard South is approximately 25,000 vehicles per day which is typical for HB zoning. He displayed photographs of the area, and he pointed out the property is surrounded by HB zoning. Mr. Mitchell explained the development intensity in the HB District is determined by the traffic volume of the fronting thoroughfare. He noted the zoning is not pedestrian friendly but there are sidewalks on both sides of Jake Alexander Boulevard South.

Mr. Mitchell noted Livingstone College can utilize the 14-acre tract and have room for future growth. He pointed out the request is for adaptive reuse. He stated the IC zoning is intended for use, expansion, and development of academic/religious campuses, government and health-care facilities, including utilities. He stated Salisbury Transit System serves this area of Jake Alexander Boulevard.

Mr. Mitchell stated IC zoning has specific signage regulations for colleges and universities that allow ground signs with electronic or LED messaging. He noted homes, townhomes, apartments, multi-family dwellings, as well as institutional and public landmark are allowed in IC zoning.

Mr. Mitchell referenced the Vision 2020 Plan and noted:

- Policy C-1: The preservation, rehabilitation and appropriate adaptive reuse of older commercial properties shall be encouraged. Such rehabilitation shall respect the original architecture and fabric of the building. Destruction or demolition of desirable older commercial structures shall be avoided

Mr. Mitchell noted the Planning Board held a courtesy hearing on August 26, 2014 and recommend unanimous approval.

(b) Mayor Woodson convened a public hearing, after due notice thereof, to receive comments regarding LDOZ-06-2014.

There being no one to address Council, Mayor Woodson closed the public hearing.
Councilmember Kennedy stated he was disappointed the Holiday Inn closed, but the Holiday Inn Express recently approved for East Innes Street will make up for some of the lost tax base. He noted he is glad Livingstone College will be able to reuse the building.

Mr. Kennedy stated the City Council hereby finds and determines that adoption of an Ordinance to rezone the property, as described herein, is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan and that adoption of the Ordinance is reasonable and in the public interest. Thereupon, Mr. Kennedy made a motion to adopt an Ordinance amending the Land Development district map of the City of Salisbury, North Carolina by rezoning 530 Jake Alexander Boulevard South, one parcel totaling approximately 14 acres; from Highway Business (HB) District to Institutional Campus (IC) District. Mr. Miller seconded the motion. Messrs. Miller, Kennedy and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)

ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA BY REZONING 530 JAKE ALEXANDER BOULEVARD SOUTH, ONE PARCEL TOTALING APPROXIMATELY 14 ACRES; FROM HIGHWAY BUSINESS (HB) DISTRICT TO INSTITUTIONAL CAMPUS (IC) DISTRICT.

(The above Ordinance is recorded in full in Ordinance Book No. 24 at Page No. 97, and is known as Ordinance 2014-30)

LAND DEVELOPMENT DISTRICT MAP AMENDMENT – LDOZ-04-2014 COCA-COLA BOTTLING COMPANY

Councilmember Miller asked to be recused from voting on this item due to a possible conflict of interest.

Thereupon, Mr. Kennedy made a motion to recuse Councilmember Miller from participating in this vote. Ms. Alexander seconded the motion. Messrs. Kennedy and Woodson, and Mses. Alexander and Blackwell voted AYE. (4-0)

Planning and Development Services Manager Preston Mitchell explained the petition is to rezone approximately three acres from Corridor Mixed-Use (CMX) zoning to Highway Business (HB) zoning. He indicated the rezoning is for adaptive reuse of the former Coca-Cola Bottling facility. He reviewed a map of the area and pointed out the property’s location along South Main Street near Jake Alexander Boulevard. Mr. Mitchell displayed photographs of the property, and he noted the facility is fully fenced and encompasses an entire City block. He reviewed the zoning map and pointed out the current CMX zoning joins the HB zoning at D-Avenue. He noted properties behind the site are zoned Urban Residential (UR-8), Residential Mixed-Use (RMX), and General Residential (GR-6).
Mr. Mitchell explained CMX zoning is intended for older thoroughfares that support pedestrians and vehicles and is:

- Intended to facilitate convenient access, minimize traffic congestion, and reduce the visual impact of auto-oriented uses along the City’s major thoroughfares. Developments in this district should be traditionally detailed and encourage pedestrian use through connections to adjacent neighborhoods and the construction of vertically mixed-use buildings
  - No dwelling unit per acre maximum

Mr. Mitchell indicated the intensity of HB zoning is established by the vehicle traffic on the fronting thoroughfare. He pointed out the traffic volume along South Main Street is approximately 8,100 vehicles per day. He explained the rezoning is needed to accommodate an entity interested in purchasing the facility and dividing it into flex-space.

Mr. Mitchell stated HB zoning would allow the reintroduction of wholesale and distribution to the area. He pointed out Coca-Cola operated wholesale and distribution services from the site even though it was not permitted under CMX zoning. He added wholesale and distribution was a grandfathered use when the Land Development Ordinance (LDO) came into effect in 2008. He explained if the property owner had purchased the property within six months after Coca-Cola left the use would have been grandfathered.

Mr. Mitchell noted ground signage in the HB zoning is slightly higher than CMX zoning. He added the area for the signage will double from 50 square feet to 100 square feet. He pointed out the size of the existing wall sign is approximately the same as what is allowed, and canopy signage is 50 square foot. He noted the building types are not applicable since the facility exists and will only have interior changes.

Mr. Mitchell reviewed the Vision 2020 Plan and he noted:

- Policy GPR-2: Demand for large scale commercial, institutional and manufacturing facilities should continue to be met in locations buffered from neighborhoods. Buffering may be accomplished by transitional land use (preferred), by screening, or by distance, if necessary
- Policy C-1: The preservation, rehabilitation and appropriate adaptive reuse of older commercial properties shall be encouraged. Such rehabilitation shall respect the original architecture and fabric of the building. Destruction or demolition of desirable older commercial structures shall be avoided
- Policy C-2: The City shall encourage a flexible, yet compatible development environment that supports new business formation and growth in the city’s older commercial areas
- Policy C-4: The pedestrian-oriented character of older commercial areas shall be preserved and strengthened
- Policy C-16: Commercial or other development that would jeopardize the public health, safety, and welfare of an existing residential neighborhood shall not be permitted. However, new mixed-use developments, planned from the outset, which
allow for a compatible mixture of uses with a pedestrian scale and design, are encouraged. Further, businesses may be approved adjoining (and therefore convenient to) an existing residential area, when such businesses can be shown to clearly satisfy design considerations similar to a newly planned, pedestrian-scaled, mixed-use development

- Policy I-1: The City of Salisbury shall be an active participant, facilitator and partner in the adaptive reuse of former warehousing and manufacturing buildings into uses compatible with their location

Mr. Mitchell noted the Planning Board met August 26, 2014 and recommend unanimous approval.

Mayor Woodson asked if different business names would be allowed on the sign. Mr. Mitchell stated if a new ground sign is constructed it could have slots for the existing businesses, but the overall size would only be the allowable square footage.

Councilmember Alexander pointed out the UR-8 zoning along the back of the property and asked about buffering. Mr. Mitchell noted the property is completely surrounded by streets and the street yard serves as an eight-foot buffer that would need to be planted. He explained existing structures and points of ingress and egress must be taken into consideration and would allow the required buffering to be added to the sides and back of the property.

(b) Mayor Woodson convened a public hearing, after due notice thereof, to receive comments regarding LDOZ-04-2014.

There being no one to address Council, Mayor Woodson closed the public hearing.

Ms. Alexander stated the City Council hereby finds and determines that adoption of an Ordinance to rezone the property as described herein, is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan and that adoption of the Ordinance is reasonable and in the public interest. Thereupon, Ms. Alexander made a motion to adopt an Ordinance amending the Land Development district map of the City of Salisbury, North Carolina by rezoning 1828 South Main Street, one parcel totaling approximately three acres; from Corridor Mixed-Use (CMX) District to Highway Business (HB) District. Ms. Blackwell seconded the motion.

Mayor Woodson stated he is very excited about the adaptive reuse of the building.

Councilmember Kennedy pointed out the development will bring jobs to the community.

Messrs. Miller, Kennedy and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)
ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA BY REZONING 1828 SOUTH MAIN STREET, ONE PARCEL TOTALING APPROXIMATELY THREE ACRES; FROM CORRIDOR MIXED-USE (CMX) DISTRICT TO HIGHWAY BUSINESS (HB) DISTRICT.

(The above Ordinance is recorded in full in Ordinance Book No. 24 at Page No. 97, and is known as Ordinance 2014-31)

Thereupon, Ms. Blackwell made a motion to bring Councilmember Miller back to the Board. Ms. Alexander seconded the motion. Messrs. Kennedy and Woodson, and Mses. Alexander and Blackwell voted AYE. (4-0)

DOWNTOWN REVITALIZATION INCENTIVE GRANTS

Community Planning Services Director Janet Gapen addressed Council regarding Downtown Revitalization Incentive Grants. She thanked Downtown Salisbury Incorporated (DSI) for their assistance with early drafts of the proposed incentive grants. She stated at its Retreat Council adopted the following:

- Priority Initiatives – Objective 1
  - Improve quality of live and livability
- Goal 6
  - Implement new downtown incentives to spur downtown growth

Ms. Gapen explained the program and its qualifications:

- Located in the Downtown Mixed-Use (DMX) District
- New construction and rehabilitation projects
- Emphasis on downtown residential expansion
- Four types of grants
- Grants can be layered in a single project
- Awarded by Council on case-by-case basis
  - Similar to the City’s Industrial Building Revitalization Grant
- Single installment reimbursement after the final Certificate Of Occupancy has been issued

Ms. Gapen reviewed the program eligibility:

- Substantial investment required for each grant
- Projects must be submitted for development review on May 1, 2014 or later
- Must meet standards for overall quality and amenities
- Respect the architectural and historic integrity of the buildings
Ms. Gapen noted the Building Rehabilitation Grant promotes stabilization, preservation and reuse of existing buildings:

- Method of calculation 25 percent of eligible cost
- Minimum investment of $100,000
- Maximum grant $50,000
- Overall eligibility:
  - Permanent improvements to existing buildings
  - Eligible improvement costs include building shell, systems and exterior facade

Ms. Gapen reviewed the Residential Production Grant and noted it promotes development of new residences in the downtown as part of building rehabilitation or new construction:

- Method of calculation $7 per gross square foot of new residential space created
- Projects costs must exceed $35 per gross square foot
- Maximum grant $100,000
- Overall eligibility:
  - Available for new construction or existing buildings
  - Creation of new residences or renovations to existing, abandoned units that have been unoccupied for more than five years

Mayor Woodson asked if the old Bernhardt Hardware building would be eligible for the Residential Production Grant. Ms. Gapen stated the building would be eligible for the Building Rehabilitation Grant. She added the Building Rehabilitation Grant could layer the Residential Production Grant which is calculated on the new residential space created. Mayor Woodson indicated as long as 25 percent of the building is rehabilitated and the projected cost exceeds $35 per gross square foot it would qualify for the grants.

Mayor Woodson asked about the $7 per gross square foot of new residential space created. Ms. Gapen explained new residential space created includes living space and circulation space need to support residential life.

Councilmember Miller noted a developer must spend at least $35 per square foot to receive $7 per square foot in grant incentives. Ms. Gapen pointed out rehabilitation of residential space in existing buildings can cost as much as $70 to $90 per square foot. She emphasized to qualify for the grant the minimum investment must be $35 per square foot.

Ms. Gapen reviewed the Residential Utilities Grant which will offset a portion of water and sewer infrastructure costs in building rehabilitation and new construction projects that create new residential units:

- Method of calculation 50 percent of eligible costs
- Projects costs must exceed $5,000
- Maximum grant $25,000
- Overall eligibility:
Available for new construction or building rehabilitation
Project involves creation of new residences, or renovations to existing, abandoned units
Installation or upgrades of water and sewer infrastructure external to the building

Ms. Gapen noted the Fire Suppression Grant encourages the use and expansion of back-alley fire lines, as well as installation of building sprinkler systems. She reviewed the grant:

- Method of calculation
  - 50 percent of fire line costs for expansion of fire line
  - $2 per square foot of the building area protected for sprinkler system install
- No minimum project costs
- Maximum grant $25,000
- Overall eligibility:
  - Available for new construction or building rehabilitation
  - Installation or expansion of back-alley fire lines capable of serving multiple buildings
  - For projects with existing access to a fire line, grant may be used for installation of a building sprinkler system.

Ms. Gapen explained as fire loops are expanded in the back alleys the lines will be available to serve additional buildings reducing overall costs for downtown rehabilitation projects.

Ms. Gapen reviewed a sample Building Rehabilitation Project in the downtown that would create upper floor residential conversion:

- Total eligible rehabilitation costs: $650,000
  - 6 units totaling 6,000 square feet
  - $9,000 utility upgrade external to the building
  - $32,000 fire line expansion

<table>
<thead>
<tr>
<th>Grant Program</th>
<th>Amount</th>
<th>Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Rehabilitation</td>
<td>$50,000</td>
<td>25 percent of costs/$50,000 maximum</td>
</tr>
<tr>
<td>Residential Production Grant</td>
<td>$42,000</td>
<td>$7 per gross square foot of residential space</td>
</tr>
<tr>
<td>Residential Utility Grant</td>
<td>$4,500</td>
<td>50 percent of costs</td>
</tr>
<tr>
<td>Fire Suppression Grant</td>
<td>$16,000</td>
<td>50 percent of costs</td>
</tr>
<tr>
<td>Total City Incentives</td>
<td>$112,500</td>
<td></td>
</tr>
</tbody>
</table>

Ms. Gapen presented a sample Building Rehabilitation Project in the downtown that would create upper floor residential conversion:

- Total eligible rehabilitation costs: $5,000,000
  - 40 units totaling 40,000 square feet
  - $60,000 utility upgrade
  - Existing fire line – applying grant to sprinkler system
<table>
<thead>
<tr>
<th>Grant Program</th>
<th>Amount</th>
<th>Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Rehabilitation</td>
<td>$50,000</td>
<td>25 percent of costs/$50,000 maximum</td>
</tr>
<tr>
<td>Residential Production Grant</td>
<td>$100,000</td>
<td>$7 per gross square foot of residential space</td>
</tr>
<tr>
<td>Residential Utility Grant</td>
<td>$25,000</td>
<td>50 percent of costs</td>
</tr>
<tr>
<td>Fire Suppression Grant</td>
<td>$25,000</td>
<td>$2 per square foot/$25,000 maximum</td>
</tr>
<tr>
<td>Total City Incentives</td>
<td>$200,000</td>
<td></td>
</tr>
</tbody>
</table>

Ms. Gapen pointed out Downtown Residential Incentive Grants generate vibrancy in the downtown and will promote:

- Investment in the desired product
- Local jobs in construction
- Uptick in real estate activity
- Additional housing choices
- More people will be downtown on nights and weekends
- Higher demand for restaurants and retail

Mr. Miller asked about the application submission date of May 1. Ms. Gapen stated the date could be flexible. She pointed out staff suggested a date that would be retroactive after Council’s Retreat. Mr. Miller clarified the date is May 1, 2014. Ms. Gapen confirmed that is correct.

Interim City Manager John Sofley noted after the Retreat developers expressed an interest in downtown projects. He pointed out projects, such as the Bernhardt project, have begun in the downtown area, and there is a lot of interest in the program.

Mayor Pro Tem Blackwell emphasized the Downtown Revitalization Incentive Grants are included in budget.

Councilmember Kennedy requested an impact statement for the public hearing to make the public aware of the potential return on investment.

Mr. Sofley noted in the beginning the program will be an expense for the City, but the additional development will make the project beneficial to the City and its citizens over time.

Thereupon, Ms. Blackwell made a motion to set a public hearing for September 16, 2014 to receive comments regarding the proposed Downtown Revitalization Incentive Grants. Ms. Alexander seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)

Mayor Woodson thanked Ms. Gapen for her presentation.
PAVING CONTRACT – APAC ATLANTIC, INC

Street Maintenance and Stormwater Utility Manager Craig Powers and Purchasing Manager Anna Bumgarner addressed Council regarding a contract for street paving. Ms. Bumgarner stated the project was sent out for bids. She noted the City estimated 3,700 tons of asphalt would be needed to complete the street paving.

Mr. Powers noted the winning bid was in line with the estimate. He read a list of the streets to be paved:

- Liberty Street
- Maxwell Street
- 13th Street
- Arlington Street
- Church Street
- Park Avenue
- Harrison Street
- Industrial Avenue

Mr. Powers explained all the lanes on Arlington Street from Innes Street to the bridge will be paved, but from the bridge to Old Concord Road only the eastern lane will be paved. He pointed out the lane has failed possibly due to the number of trucks that use the lane to access Walmart.

Mr. Powers stated the streets will be milled and repaved, and he pointed out the project is under budget. He stated staff recommends awarding a contract to APAC Atlantic, Inc. for $337,900 for street paving.

Councilmember Alexander asked if APAC, Atlantic Inc. is a local company. Mr. Powers indicated APAC Atlantic, Inc. has a plant on Jake Alexander Boulevard.

Councilmember Kennedy asked about the other bids. Ms. Bumgarner stated the bids were:

- JT Russell and Son $384,940
- Hanes Construction $425,350
- Carolina Siteworks $439,310
- Lane Construction $478,020

Thereupon, Mr. Kennedy made a motion to award a contract in the amount of $337,900 to APAC Atlantic, Inc. for street paving. Ms. Alexander seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Mses. Alexander and Blackwell voted AYE. (5-0)

Councilmember Miller asked when the roads will be paved. Ms. Bumgarner stated the contract requires the paving be completed in the current fiscal year.
Mr. Kennedy asked how much money has been collected from the $10 vehicle tax.

Interim City Manager John Sofley stated approximately $220,000 in additional revenue is generated annually from the vehicle tax.

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Zoning Board of Adjustment

Upon a motion by Mr. Woodson, seconded by Mr. Miller, and with Mr. Kennedy and Mses. Alexander and Blackwell voting AYE, the following appointment was made to the Zoning Board of Adjustment:

Mr. David Hanna  Term Expires 03/31/17

INTERIM CITY MANAGER'S COMMENTS

(a) Recruitment and Diversity Update

Interim City Manager John Sofley asked Human Resources Director Ruth Kennerly and Human Resources Planner Michelle Nguyen to address Council regarding the City’s diversity and recruitment efforts. Ms. Kennerly reviewed a comparison between the City’s 2013 census information and City employees as of July 23, 2014. She noted in 2013 there were 33,604 citizens living in the City and as of July 23, 2014, there were 498 employees including full-time, part-time, and temporary.

Ms. Kennerly noted the City recruits potential employees based on race, gender, and skills. She added the City of Salisbury is an Equal Opportunity Employer and staff reviews the City’s recruitment and diversity annually.

Ms. Nguyen reviewed the total employee overall comparison:

<table>
<thead>
<tr>
<th></th>
<th>2005</th>
<th>2010</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Employees</td>
<td>445</td>
<td>502</td>
<td>498</td>
</tr>
<tr>
<td>Black, Hispanic, Native American,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian, Multiracial employees</td>
<td>15 percent (68)</td>
<td>20 percent (101)</td>
<td>20 percent (101)</td>
</tr>
<tr>
<td>Female Employees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>20 percent (91)</td>
<td>22 percent (110)</td>
<td>25 percent (126)</td>
</tr>
</tbody>
</table>

Ms. Nguyen pointed out 30 employees included in this data set did not specify race.
Ms. Nguyen reviewed the number of full-time employees who make less than $20,000 annually:

- In 2005 – 24 employees made less than $20,000
  - 13 were African-American
- In 2010 – 3 employees made less than $20,000
  - 0 were African-American
- In 2014 – 1 employee made less than $20,000
  - 0 were African-American

Ms. Nguyen noted a comparison of full-time employees who make more than $40,000 annually:

<table>
<thead>
<tr>
<th>Race</th>
<th>2005</th>
<th>2010</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>African-American</td>
<td>4</td>
<td>12</td>
<td>11</td>
</tr>
<tr>
<td>Hispanic</td>
<td>0</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>Native American</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Female</td>
<td>-</td>
<td>34</td>
<td>37</td>
</tr>
</tbody>
</table>

Ms. Nguyen pointed out between 2005 and 2010 there was an increase in African-American employees and a slight increase between 2010 and 2014 for female employees. She added two employees that make more than $40,000 annually did not specify race.

Ms. Nguyen reviewed a 2014 department comparison chart:

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Employees</th>
<th>Percent Black, Hispanic, Asian, Multiracial</th>
<th>Percentage of Female Employees</th>
<th>Race Unspecified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Services</td>
<td>38</td>
<td>16</td>
<td>21</td>
<td>3</td>
</tr>
<tr>
<td>Administration</td>
<td>9</td>
<td>0</td>
<td>78</td>
<td>0</td>
</tr>
<tr>
<td>Engineering</td>
<td>5</td>
<td>40</td>
<td>40</td>
<td>0</td>
</tr>
<tr>
<td>Fire</td>
<td>85</td>
<td>8</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>Human Resources</td>
<td>6</td>
<td>83</td>
<td>67</td>
<td>0</td>
</tr>
<tr>
<td>Management Services</td>
<td>23</td>
<td>22</td>
<td>70</td>
<td>1</td>
</tr>
<tr>
<td>Planning</td>
<td>12</td>
<td>17</td>
<td>50</td>
<td>0</td>
</tr>
<tr>
<td>Parks</td>
<td>50</td>
<td>40</td>
<td>22</td>
<td>2</td>
</tr>
<tr>
<td>Public Services</td>
<td>63</td>
<td>30</td>
<td>11</td>
<td>4</td>
</tr>
<tr>
<td>Police</td>
<td>88</td>
<td>14</td>
<td>24</td>
<td>7</td>
</tr>
<tr>
<td>Salisbury-Rowan</td>
<td>89</td>
<td>16</td>
<td>14</td>
<td>3</td>
</tr>
<tr>
<td>Utilities (SRU)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ms. Nguyen displayed a comparison of the Police Department from 2010 and 2014:

- In 2010 – 82 percent of Police Department employees were white and 18 percent
were African-American or Hispanic
- In 2014 – 78 percent of Police Department employees were white, 14 percent were African-American or Hispanic and 8 percent were unspecified

Ms. Nguyen reviewed supervisors and department heads in the City:

<table>
<thead>
<tr>
<th></th>
<th>2005</th>
<th>2010</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Employees</td>
<td>49</td>
<td>74</td>
<td>59</td>
</tr>
<tr>
<td>White Males</td>
<td>36</td>
<td>51</td>
<td>41</td>
</tr>
</tbody>
</table>

Ms. Kennerly pointed out the City had a management reorganization that affected the number of Supervisors and Department Heads in 2014.

Ms. Nguyen noted the professional employees in the City:

<table>
<thead>
<tr>
<th></th>
<th>2005</th>
<th>2010</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Employees</td>
<td>50</td>
<td>52</td>
<td>35</td>
</tr>
<tr>
<td>White Males</td>
<td>33</td>
<td>34</td>
<td>15</td>
</tr>
</tbody>
</table>

Ms. Nguyen reviewed the 2014 applicant pool and noted applications received between January 14, 2014 and July 23, 2014 include:

- 303 female applicants
- 324 male applicants
- 31 did not specify gender
- 64 percent of applicants were white
- Less than .1 percent were islander
- 1.7 percent were American Indian
- 27.7 percent were African-American
- 1.1 percent were Asian
- 5.1 percent were Hispanic

Ms. Kennerly noted the City strives to serve the diverse community with a diverse work force. She stated the City reaches out to its youth through the Summer Youth Employment Program, and staff has partnered with Knox Middle School to talk about careers opportunities within the City. She added the City sponsors individuals in basic law enforcement training. She emphasized the City is being more aggressive with its recruiting practices. Ms. Kennerly noted the City has partnered with Livingstone College and Catawba College and has internships with high school, college, and graduate students. She indicated the City has also partnered with NAACP for an upcoming career fair.

Mayor Pro Tem Blackwell requested a hard copy of the presentation for each member of Council and for annual updates.

Councilmember Kennedy pointed out 32 percent of the City’s population is African-American, while 16 percent of City employees are African-American.
Mayor Woodson asked if staff recruits at Livingstone College. Ms. Nguyen stated staff has attended the College's career fair and police officers have gone into the classrooms to recruit potential candidates and help them through the process. She emphasized recruitment is an ongoing process.

Interim City Manager John Sofley noted recruiting a diversified workforce is an ongoing challenge, and it can be difficult to hold onto quality employees regardless of their race.

Mayor Woodson asked about the requirements for a police officer. Police Chief Rory Collins noted applicants must be 21 years of age and have a high school diploma. Ms. Kennerly pointed out Chief Collins works to recruit minorities and females.

Mayor Woodson asked if the City recruits from Rowan-Cabarrus Community College (RCCC). Ms. Kennerly stated the City does recruit from RCCC. She noted the goal is to be present on campus for career fairs to ask the students about their plans and let them know what the City has to offer.

Ms. Blackwell pointed out last year staff went to Koontz Elementary School. Mr. Sofley stated staff has also been to Knox Middle School on several occasions.

**MAYOR'S ANNOUNCEMENTS**

(a) "Movies in the Park"

Mayor Woodson announced the Salisbury Parks and Recreation Department will host "Movies in the Park" at City Park Friday, September 5, 2014. Pre-movie activities begin at 8:00 p.m. The movie will begin at approximately 8:30 p.m. Bring a blanket or chair to watch the featured movie "The Lego Movie." This free event is sponsored by Fibrant and open to the public.

(b) Bell Tower Concert Series

Mayor Woodson announced the Bell Tower Concert Series continues Thursday, September 11, 2014 from 5:00 p.m. until 7:00 p.m. Bring a blanket or chair and enjoy this great time for the whole family. This free event is sponsored by Guitar USA.

(c) "Second Saturday Screenings"

Mayor Woodson announced the Salisbury Parks and Recreation Department will host "Second Saturday Screenings" beginning Saturday, September 13, 2014 at Hall Gym located at 1402 West Bank Street. Bring a blanket or chair and enjoy the featured movies "Remember the Titans" and "The Blind Side." The first movie begins at 3:00 p.m. The event is free and open to the public.
(d) **9/11 Memorial Service**

Mayor Woodson announced a 9/11 Memorial Service will be held Thursday, September 11, 2014 at 9:30 a.m. at the Firelighter's Memorial located in the 1400 block of South Main Street.

(e) **Council Liaison Appointments**

Mayor Woodson announced Councilmember Kennedy has agreed to serve as the Metropolitan Planning Organization Alternate.

Mayor Woodson also announced he and Councilmember Alexander will serve alternately as liaisons on the Salisbury-Rowan Economic Development Commission.

**ADJOURNMENT**

Motion to adjourn the meeting was made by Ms. Blackwell seconded by Mr. Kennedy. All council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 5:39 p.m.

[Signatures]

Paul B. Woodson, Jr., Mayor

Myra B. Heard, City Clerk