

Salisbury, North Carolina  
November 4, 2008

## **REGULAR MEETING**

**PRESENT:** Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem Paul B. Woodson, Jr., Councilmen William (Bill) Burgin, William (Pete) Kennedy, and Mark N. Lewis; City Manager David W. Treme; City Clerk Myra B. Heard; and City Attorney F. Rivers Lawther, Jr.

**ABSENT:** None

The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Councilman Kennedy.

## **PLEDGE OF ALLEGIANCE**

Mayor Kluttz asked that the local men and women serving in the armed services be remembered as she led those present in the Pledge of Allegiance to the United States flag.

## **RECOGNITION OF VISITORS**

Mayor Kluttz recognized all visitors present.

## **POSITIVE YOUTH INITIATIVES – RECLAIMING FUTURES GRANT**

Mayor Kluttz welcomed Judge Beth Dixon and invited her to discuss the Reclaiming Futures Grant.

Judge Dixon stated that the Reclaiming Futures Grant is a nationwide initiative to improve substance abuse interventions for youth involved in the justice system. She

explained that the program involves training, program development, policy reforms, and community engagement to improve the court and community response to young offenders. She pointed out that the program is a system reform project that is a partnership between the Robert Wood Johnson Foundation and Kate B. Reynolds Charitable Trust. Judge Dixon added that the grant is valued at \$270,000 over a two-year period. She indicated that Rowan County is one of six sites in North Carolina and 10 in the country that was awarded this technical assistance grant.

Judge Dixon noted that the program involves six steps:

- Screening youth who are referred to juvenile justice for substance abuse issues
- Assessment of youth who need further assessment
- Service coordination implementation
- Initiate youth and their family into the services
- Keep youth engaged in the services
- Completion of the service plan

Judge Dixon stated that the first community meeting will be held December 16, 2008 at 8:30 a.m. at City Park. She added that lunch will be provided and invited Council to attend.

Mayor Kluttz thanked Judge Dixon for the time she has dedicated to this project and for bringing together the community partners. She added that this grant, in addition to the grants received by Rowan-Salisbury School System and Livingstone College, are excellent compliments to the City's gang prevention and positive youth initiatives.

## **PROCLAMATION**

Mayor Kluttz proclaimed the following observances:

NATIONAL GIS DAY  
GEOGRAPHY AWARENESS WEEK

November 19, 2008  
November 16-22, 2008

## **CONSENT AGENDA**

(a) Approval of Minutes

Approve Minutes of the Regular meeting of October 21, 2008.

Thereupon, Mr. Woodson made a **motion** to adopt the consent agenda as amended. Mr. Burgin seconded the motion. Mr. Kennedy requested a correction be made to the Minutes. He noted that on the last page under the Mayor's Announcements, his statement should read that that it was important that the City "support" all veterans and their families. He asked that "recognize" be changed to "support." Mayor Kluttz

asked Mr. Woodson if his motion could include this change. Mr. Woodson agreed. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

### **VOLUNTARY ANNEXATION – SACRED HEARTH CHURCH AND SCHOOL**

(a) Mr. Patrick Ritchie, Staff Engineer, indicated that Sacred Heart Church submitted a petition for voluntary annexation of its new church and school. He noted that a certificate of sufficiency was presented to Council at its last meeting and a public hearing was set for today. He stated that the request is to annex 98.710 acres located on Jake Alexander Boulevard North and if approved, the annexation will become effective December 31, 2008.

(b) Mayor Kluttz convened a public hearing, after due notice thereof, to receive comments on the proposed voluntary annexation of Sacred Heart Catholic Church and School.

There being no one to address Council, Mayor Kluttz closed the public hearing.

(c) Thereupon, Mr. Lewis made a **motion** to extend the Corporate Limits of the City of Salisbury, North Carolina, 98.710 acres to include Sacred Heart, effective December 31, 2008. Mr. Woodson seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

### **AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF SALISBURY, NORTH CAROLINA, 98.710 ACRES TO INCLUDE SACRED HEART**

(The above Ordinance is recorded in full in Ordinance Book No. 22 at Page Nos. 137-138, and is known as Ordinance No. 2008-57.)

### **DEMOLITION PERMIT – 135 EAST FISHER STREET**

Ms. Janet Gapen, Senior Planner, addressed Council regarding a request for a permit for the partial demolition of 135 East Fisher Street, which is located in the Downtown Local Historic District. She displayed a photograph of the building as it originally appeared and a photograph of the building in its current state. Ms. Gapen noted that the partial demolition of the building will involve the front façade and some of the interior structure and will allow the developer to restore the façade to resemble its original appearance. She pointed out that the property has been purchased by Piedmont Players Theater for use as a children's theater.

Ms. Gapen explained that in 2007 Council obtained local authority to regulate demolition in the Downtown Local Historic District. She outlined the five criteria that are to be used when considering a demolition and how they pertain to this property:

- Location of structure within the historic district
  - This building is on the outer edge of downtown
- State of repair
  - Building is a stable and viable structure
  - Partial demolition related to adaptive reuse of the building
- Architectural and historic significance
  - The primary façade has been altered from the original appearance
  - Currently not compatible with contributing buildings in the district
- Overall impact on district
  - Positive
  - Demolition allows for reconstruction of more compatible façade
- Issuance of Certificate of Appropriateness by Historic Preservation Commission
  - Project approved and Certificate of Appropriateness was issued August 2008

Ms. Gapen stated that a demolition hearing was held through the Fire Department earlier today and a permit was tentatively issued. She requested Council's concurrence with the demolition permit.

Mayor Kluttz stated that she is grateful that Council has the opportunity to review the demolitions in the Downtown Historic District. She indicated that she supports the demolition in order to return the building to its previous beauty.

Thereupon, Mr. Woodson made a **motion** to approve the partial demolition of 135 East Fisher Street and authorize the minimum housing inspector to issue a demolition permit for this structure. Mr. Kennedy seconded the motion. Councilman Burgin stated that he feels it is important to look at this project in a consistent way that Council would look at any project. He added that he feels it is important to note the reasons such as the size, scale and width of the building being respected, the demolition area is non-contributing and that the demolition is not a threat to the district and brings the building closer to how it originally appeared. He stated that in this case the building's adaptation will be consistent with Council's plans for Fisher Street. He added that it is important that these reasons are noted for this demolition because Council may have to apply these same types of logical reasons to other requests for demolition. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

### **HISTORIC PRESERVATION COMMITTEE – INCENTIVE GRANT PROGRAM**

Ms. Janet Gapen, Senior Planner stated that the Historic Preservation Incentive Grant Program was created by Council in the late 1990s when the Brooklyn-South Square local historic district was added. The program was created to assist lower to moderate income residents in the neighborhood who might find it difficult to make repairs to their properties in order to meet the higher standards required in the historic

district. The program is also used as an economic incentive for all the homeowners in the historic district to maintain and preserve the historic character of their properties.

Ms. Gapen pointed out that the grants have been limited to owner occupied residential property. She explained that the proposed changes to the grant guidelines would extend the eligibility to property owners who own and operate businesses in local historic districts outside of the downtown area. She added that downtown businesses would not be eligible because they are eligible for two other grant programs. She indicated that this change was initiated by a business owner who owns property in a residential local historic district.

Ms. Gapen suggested that if Council is in agreement with the proposed changes they could consider referring the changes back to the Historic Preservation Commission and the Community Appearance Commission for review and recommendation, or form a Council Committee for review.

Councilman Kennedy stated that he feels it is important to involve citizens in committees.

Thereupon, Mr. Kennedy made a **motion** to refer the proposed changes of the Historic Preservation Incentive Grant program to the Historic Preservation Commission and the Community Appearance Commission for review and recommendations. Mr. Burgin seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

### **CODE AMENDMENT RELATING TO NOISE – PERMITTED DAYS AND HOURS FOR CONSTRUCTION**

City Manager David Treme addressed Council concerning an amendment to the City's noise ordinance. He stated that the current Ordinance is not clear as to the dates and times that building construction is permissible. He indicated that the proposed Ordinance designates 7:00 a.m. until 6:00 p.m. on weekdays and Saturdays with no work permitted on Sundays. He stated that the amendment does not change the intent of the noise Ordinance but clarifies the permissible hours and days for building construction noise.

Thereupon, Mr. Burgin made a **motion** to adopt an Ordinance amending Chapter 14, Article III, of the Code of the City of Salisbury, relating to noise. Mr. Kennedy seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

### **AN ORDINANCE AMENDING CHAPTER 14, ARTICLE III, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO NOISE**

(The above Ordinance is recorded in full in Ordinance Book No. 22 at Page No. 139, and is known as Ordinance No. 2008-58.)

### **AWARD CONTRACT – COOPER KENWORTH TANDEM AXLE DUMP TRUCK**

Mr. Dewey Peck, Purchasing Manager, indicated that staff would like to purchase a tandem axle dump truck for use by the Salisbury-Rowan Utilities Department. He noted that the truck has been budgeted in the FY 2008-2009 vehicle replacement fund. He also noted that bids were opened on October 21, 2008 and four bids were received. He stated that staff reviewed all bids and found that the two lowest bids did not meet the City's specifications because they did not furnish a Cummings diesel engine as the City had requested. Mr. Peck stated that the City only has Cummings engines in applications that call for this specific size engine and that the City only stocks parts for that particular engine because it allows the City to have mechanics who are certified in that particular engine. He indicated that the bid accepted was the lowest remaining choice and recommended that Council award the contract to the lowest responsive, responsible bidder that meets the City's specifications.

Councilman Burgin asked at what point staff would be willing to stock parts for another type of engine in order to obtain the lowest bid. Mr. Peck stated that because the City services its own fleet it is more financial practical to stock parts for one particular brand of engine and train the mechanics for the maintenance of that brand. He stated that it makes financial sense to standardize equipment such as this.

City Manager David Treme stated that these types of bids are monitored very closely and that a lowest bid not meeting specifications does not happen very often. He pointed out that the two lowest bids were not qualified because they did not meet the City's specifications. He stated that because the City has a small fleet maintenance staff, if certain equipment was not specified it would require having multiple types of training and could cause the department to be inefficient. He also stated that this type of bid has had no effect on the competition in the past and that specifying equipment will not jeopardize cost or efficiency of the fleet.

Thereupon, Mr. Burgin made a **motion** to award a contract in the amount of \$115,764.00 to Cooper Kenworth for the purchase of a Kenworth Model T-800 Tandem Axle Dump Truck for use by the Salisbury Rowan Utility Department. Mr. Kennedy seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Klutz voted AYE. (5-0)

### **REPORT FROM STAFF – CULTURAL ACTION PLAN**

Mr. Joe Morris, Planning and Community Development Manager, provided Council with a preliminary report regarding the Cultural Action Plan. He stated that

many of the cultural themes aligned with the City's Vision 2020 plan in terms of amenities, creativity, equity, and sustainability.

Mr. Morris reviewed the City of Salisbury's outcomes and goals regarding the Cultural Action Plan:

- Outcome 4: Establish a creative enterprise economy with the best educated workforce, the most competitive infrastructure, an environment for creativity and innovation, a positive business climate and supportive government in Salisbury and Rowan County
- Goal 4: Create a Cultural Action Plan to strengthen and unify Salisbury's cultural resources

Mr. Morris also reviewed steps taken to fund a Cultural Action Plan:

- Establish a steering committee to oversee creation and implementation of the plan
- Expand opportunities for intercultural relations based on established programs and new ideas, approaches and innovations
- Link the elements of community identity including arts, historic preservation, entrepreneurship, environmental awareness, technology and education

Mr. Morris then reviewed the four Major Goals of the Cultural Action Plan:

- Goal 1
  - Create a meaningful system of community wide, on-going cultural stewardship
- Goal 2
  - Make Salisbury a regional center for arts, cultural commerce and experience by complementing its exceptional commitment to historic preservation with a parallel commitment to contemporary expression
- Goal 3
  - Utilize arts and cultural activities to strengthen neighborhoods both physically and socially
- Goal 4
  - Make high-quality, diverse and accessible arts education a community calling card

Mr. Morris also reviewed the Major Strategies of the Cultural Action Plan:

- a) Create a municipal arts and cultural function
- b) Increase municipal support for the arts
- c) Advance philanthropic stewardship for arts and culture
- d) Clarify roles of allied entities in supporting arts and cultural development

Mr. Morris concluded by stating that staff recommends Council conduct a public hearing on November 18, 2008 to receive public input and to consider adopting the Plan, recognizing the need for additional organizational and budgetary evaluation.

Councilman Lewis stated that staff has made a great deal of progress in establishing this goal. He stated that it will be good to hear from the community and that Council will take their suggestions and ideas under advisement during budget deliberations.

Thereupon, Mr. Lewis made a **motion** to set a public hearing for November 18, 2008 to receive comments on the proposed Cultural Action Plan. Mr. Burgin seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

## **BOARDS AND COMMISSIONS**

This item was postponed.

## **COMMENTS FROM THE CITY MANAGER**

### (a) First Quarter Goals Update

City Manager David Treme provided Council with copies of the First Quarter Outcomes & Goals Update. He suggested that Council review the information and any items they would like to highlight would be addressed at the next Council meeting.

Mr. Treme stated that there are three items not listed as goals, but he is spending quite a bit of time on them and they may need to be recognized as goals. He stated that the first project is the Empire Hotel project which is one of Council's overall outcomes, but is not mentioned as a specific goal. He stated that the cost of the project could be between \$18,000,000 and \$20,000,000 and would create jobs and increase activity downtown. He stated that the second project is the J.C. Price High School project which was not a budgeted item. He noted that he is currently consulting with an architect to determine the cost of the project. He went on to say that the third project is the donation of land on McCoy Road that has been accepted by Council for use as a neighborhood park. Mr. Treme noted that these items may need to be incorporated into the City's goals.

### (b) Textured Crosswalk

City Manager David Treme announced that a textured crosswalk will be installed on November 5 or 6, 2008. He informed Council that the original location has been changed and asked Mr. Joe Morris, Planning and Community Development Manager, to explain why the location of the crosswalk was changed. Mr. Morris stated that while



staff was studying locations for the textured crosswalk there were regulatory issues with the Historic Preservation Commission that could not be resolved in time to meet the contractor's schedule. He stated that for this particular installation staff suggested the intersection at Council and Long Streets. He stated that one of the criteria for installation is that the pavement be in good condition and he recommended that Council approve the installation of a textured crosswalk at Council and Long Streets.

Councilman Kennedy asked if the crosswalk could be installed at Long and Fisher Streets. Mr. Morris stated that the paving conditions for that area would have to be inspected. Ms. Lynn Raker, Urban Design Planner, stated that the material used for this crosswalk is an asphalt product and not a brick paver. She stated that other criteria for the crosswalk are how the sidewalks meet, if there are handicapped ramps, and the company has stamps pre-made for certain sized crosswalks. Ms. Raker stated that due to time constraints and certain criteria staff quickly found another location that is more suitable. Mr. Burgin agreed that Fisher and Long Streets would be his preference as well because it would tie into the bricked portion of Fisher Street. Ms. Raker indicated that she will inspect the sight and determine if it is feasible for the crosswalk.

Thereupon, Mr. Burgin made a **motion** to approve this installation and that the choice between Fisher and Long Streets and Council and Long Streets be left with staff. Mr. Kennedy seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Klutz voted AYE. (5-0)

(c) Temporary Street Closing

City Manager David Treme recognized Police Chief Mark Wilhelm to speak to Council regarding a street closure. Chief Wilhelm stated that Downtown Salisbury Inc., has requested to close the 100 Block of East Fisher Street on Friday, November 7, 2008 from 8:00 a.m. until 10:00 a.m. to conduct a photo shoot for the holiday shopping magazine. He asked Council's permission for the street closure. Mayor Klutz stated that this event is for a very important cause. She stated that the holiday shopping magazine encourages citizens to support local businesses during the holiday season. She also stated that this is a photo shoot for Downtown Salisbury's Holiday Gift Guide that will be in the newspaper. She invited the public to participate in the group photograph.

Thereupon, Mr. Burgin made a **motion** to close the 100 block of East Fisher Street Friday from 8:00 a.m. until 10:00 a.m. Mr. Kennedy seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Klutz voted AYE. (5-0)

(d) Retail Gas Comparison

City Manager David Treme recognized Mr. Douglas Paris, Assistant to the City Manager to speak to Council regarding retail gas comparisons. Mr. Paris stated that on October 27, 2008 the lowest price for gasoline in Salisbury was \$2.68 which was the highest per gallon for unleaded regular gasoline in several surrounding cities. He noted that the average price per gallon was \$2.75 which placed Salisbury in the median range of

several surrounding cities. He stated that on October 30, 2008 the lowest price for gasoline in Salisbury was \$2.48 which was very competitive and the average price was \$2.65 which placed Salisbury in the median range of surrounding cities. He also stated that on November 3, 2008 the lowest price for gasoline in Salisbury was \$2.34 per gallon, which was competitive among surrounding cities and the average price was \$2.43, a decrease of \$.32. Mr. Paris stated that given these statistics it seems that Salisbury ranks well in terms of retail price competitiveness in comparison to other cities.

Mayor Kluttz thanked Mr. Paris for his report.

(e) North Carolina Department of Transportation – 21<sup>st</sup> Century Transportation Committee

City Manager David Treme stated that work is taking place in the North Carolina General Assembly and the 21<sup>st</sup> Century Transportation Committee regarding the future of North Carolina transportation. He asked Assistant to the City Manager Doug Paris to present an update to Council.

Mr. Paris stated that the 21<sup>st</sup> Century Transportation Committee was appointed by the North Carolina Senate and North Carolina House in 2007. He noted that their mission is to work towards future solutions for transportation in North Carolina. He reviewed some select objectives of the Committee:

- Innovative methods to fund the transportation needs of the State
- Priorities of the Department of Transportation including methods to insure adequate funding for corridors and projects of statewide significance
- Local funding options for transportation
- The appropriate division of responsibility for transportation infrastructure between the state and local government
- Specifically address one single project - the Yadkin River Bridge

Mr. Paris stated that the North Carolina Fiscal Research Division has worked actively with the 21<sup>st</sup> Century Transportation Committee. He pointed out that in March 2007 they issued a justification review which states that the North Carolina General Assembly should eliminate or reduce funding for the secondary roads program and redirect those funds to construction and maintenance of the State's major road systems. He stated that the review further indicated that the General Assembly should reconsider its overall financial responsibility for the State's local roads. Mr. Paris noted that this review suggested sharing the funding responsibility for local roads with local governments. He added that the review indicates that the State maintains and owns 77% of the roads within North Carolina, which is high compared to other states in the nation. The review concluded that the State owns and maintains too many road miles.

Mr. Paris indicated that the North Carolina Fiscal Research Division recommended to the North Carolina General Assembly and the 21<sup>st</sup> Century Transportation Committee that the State should reduce or eliminate funding for the

secondary roads program and reconsider the State's role in funding local roads. Mr. Paris pointed out that Salisbury contains many of the States secondary roads and there may be a move to give these roads to the City. Mr. Paris reviewed a presentation made to the 21<sup>st</sup> Century Transportation Committee which compares North Carolina to other states regarding:

- Road maintenance at state and local levels
- Per capita funding
- Federal, state and local share of highway funding
- Local per capita property taxes used for highways
- Comparison of property taxes
  - Local revenue does not share an appropriate burden in road funding compared to other states
  - Room exists for local property taxes to fund road infrastructure (compared to other states)

Mr. Paris reviewed the recommendations of the 21<sup>st</sup> Century Transportation Committee:

- Eliminate or reduce funding for the secondary roads program and redirect those funds to construction and maintenance of the State's major road systems
- The State should reconsider its overall financial responsibility for the State's local roads

Mr. Paris also reviewed the recommendations potential impact and liability:

#### Potential Impact

- All secondary state roads within municipalities and counties be given to those respective governments
- A revenue source be created to help local governments fund the maintenance of these secondary roads
- No revenue source be created and that local governments fund the maintenance of these roads through property taxes

#### Potential Impact/Liability

- City of Salisbury Estimate 41 miles
- Rowan County Estimate 940 miles
- Involved actions of servicing roads at current level
  - Cost of maintaining streets: repairs and paving
  - Cost of marking streets
  - Cost of maintaining, repairing, and installing new traffic signs and signals
  - Loss of contract revenue from North Carolina Department of Transportation
  - Storm water management costs
  - Right of Way mowing and landscaping costs

- Estimated Costs of servicing roads at current level
  - City of Salisbury - \$600,000+ per year for 41 miles of roads
  - Rowan County - \$13.8 million per year (estimated)
- Traffic Signal System Impact
  - Replacement - \$2.8 million
    - Current – State 86%, City 14% (\$392,000)
    - Potential – State 51%, City 49% (\$1,372,000)

Mr. Paris pointed out that the potential financial impact to the City would be approximately \$700,000 per year. He noted that a sub-committee within the 21<sup>st</sup> Century Transportation Committee has a current revenue proposal to fund \$7,500 per linear mile to the local governments. He added that this would equate to \$300,000 to the City of Salisbury and would result in a \$400,000 per year revenue impact to the City.

City Manager David Treme stated that it seems the State wants to give the City the responsibility of these roads and the Committee suggests using a property tax increase to fund the expenses. He indicated that he would like to contact North Carolina Representative Lorene Coates regarding the impact this proposal would have on the City as well as Rowan County. He noted that he is also concerned with the potential duplication of services if both the County and City maintain the roads and if each has to institute a tax to pay for it.

Mr. Treme indicated that the North Carolina Metropolitan Coalition would like to receive a copy of the information presented by Mr. Paris to share with its members. He pointed out that North Carolina has one of the highest gas taxes in the region. He added that he feels the State is attempting to give the local governments the responsibility of road maintenance without allowing enough funds to cover the cost of this responsibility.

Mayor Kluttz thanked staff for the thorough presentation. She noted that Mayors throughout the State have been concerned about this proposal and that the North Carolina Metropolitan Coalition requested that City Manager's ask their staffs to look into it. She noted that the Coalition's purpose is to monitor State government and expose any kind of recommendations that they feel would be harmful to municipalities or which would force the local governments to raise taxes. She commented that when the State cannot meet its budget it often looks to the local governments to raise local taxes to make up the difference.

Mr. Treme stated that he will also send this information to Rowan County. He noted that it serves the City well to follow these State proposals.

Councilman Lewis asked Mr. Dan Mikkelson, Director of Land Management and Development, if the Metropolitan Planning Organization should also follow these proposals. Mr. Mikkelson agreed and responded that they would.

Councilman Kennedy asked if there are any cities in North Carolina that place a tax on income. Mr. Treme answered that he is not aware of any in North Carolina.

(f) Fiber To The Home

City Manager David Treme informed Council that the North Carolina Local Government Commission approved the debt financing for the City's Fiber To The Home application. He added that he will determine the next steps and report back to Council.

(g) Salisbury-Rowan Utilities Director

City Manager David Treme announced that Mr. Jim Behmer has accepted the position of Salisbury-Rowan Utilities Director effective November 4, 2008.

Mayor Pro Tem Woodson stated that it is has been a pleasure to work with Mr. Behmer.

**MAYOR'S ANNOUNCEMENTS**

(a) Foreclosure Prevention Seminar

Mayor Kluttz announced that the Salisbury Community Development Corporation invites the public to attend a Foreclosure Prevention seminar Tuesday, November 11, 2008 from 6:00 p.m. until 8:00 p.m. at the Park Avenue Community Center located at 632 Park Avenue. The event is free and dinner is included. In order to attend you must RSVP at 704-638-5383 no later than November 7, 2008.

(b) Second Annual GIS Day Coloring Contest

Mayor Kluttz announced that the City of Salisbury's GIS Division is sponsoring its Second Annual GIS Day Coloring Contest. The contest is open for children ages 2 to 14. All entries received by Thursday, November 13, 2008 will be displayed in the window of The Literary Bookpost, 119 South Main Street. All entries will be available for viewing on Access 16 and the GIS Division website. For more information and to download a GIS Day Coloring Contest entry form, please visit the GIS Department on the City's website at [www.salisburync.gov](http://www.salisburync.gov) or contact the GIS Division at 704-638-5246.

(c) Assistant to the City Manager Doug Paris

Mayor Kluttz congratulated Assistant to the City Manager Doug Paris and his wife Melissa on their recent wedding.

(d) Election Day

Mayor Kluttz reminded everyone that today is Election Day and encouraged them to vote.

**ADJOURNMENT**

**Motion** to adjourn the meeting was made by Mr. Burgin, seconded by Mr. Woodson. All council members agreed unanimously to adjourn. The meeting was adjourned at 5:30 p.m.

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Mayor

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City Clerk