The City is operating under a State of Emergency declaration related to the spread of COVID-19. The City Council meeting will be held electronically to remain consistent with limiting physical interactions and the potential spread of COVID-19, and Council Chambers will be closed. The meeting will be streamed live at salisburync.gov/webcast and on the City’s Twitter account. Anyone who wishes to speak during public comment must sign-up by 5:00 p.m. on September 7, 2021 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233.

1. Call to order.
3. Pledge of Allegiance.
4. Adoption of Agenda.

5. Mayor to proclaim the following observances:
   - FIRST RESPONDER’S DAY: September 11, 2021
   - AMERICAN LEGION HAROLD B. JARRETT POST 342: September 18, 2021
   - 75TH ANNIVERSARY DAY: September 17-23, 2021
   - CONSTITUTION WEEK: September 17-23, 2021
   - GO TRANSIT MONTH: September 2021
   - LIBRARY CARD SIGN-UP MONTH: September 2021
   - SUICIDE PREVENTION MONTH: September 2021
   - HISPANIC AND LATINO HERITAGE MONTH: September 15 – October 15, 2021

6. Council to consider the CONSENT AGENDA:

   (b) Approve a right-of-way encroachment by Spectrum for the installation of directional bored duct on Circle M Drive per Section 11-24(27) of the City Code and subject to approval by the North Carolina Department of Transportation.

   (c) Approve a right-of-way encroachment by Spectrum for the installation of directional bored duct on Cedar Springs Road per Section 11-24(27) of the City Code and subject to approval by the North Carolina Department of Transportation.

   (d) Adopt a budget ORDINANCE amendment to the FY2021-2022 budget in the amount of $100,000 to appropriate a Lowes 100 Hometowns grant for BlockWork.
(e) Receive a request for voluntary annexation of Grants Landing, parcels 462-006 and 460-152, submitted by Forest Glen, Inc., Grace Steele Kent, and Charles Edward Steele and adopt a **RESOLUTION** instructing the City Clerk to investigate the sufficiency of the request.

(f) Adopt a **RESOLUTION** authorizing the upset bid process for the sale of parcel 005-140-01 located on Grim Street.

7. Council to receive public comment. **Public comment will begin following adoption of the Consent Agenda.** For electronic meetings speakers must sign-up before 2:00 p.m. by contacting Kelly Baker at k bake@salisburync.gov or by calling 704-638-5233. Citizens who are unable to speak during the meeting may submit written comments by 5:00 p.m. to the email above and they will be shared with Council.

8. Council to hold a public hearing regarding the City’s FY2020-2021 Consolidated Annual Performance and Evaluation Report (CAPER) on the use of Community Development Block Grant (CDBG) and HOME Program funds: (Presenter – Housing Planner Candace Edwards)

(a) Receive a report from staff

(b) Hold a public hearing.

9. Council to receive a presentation from representatives of the Professional Firefighters of Salisbury.

10. Council to consider approving a vaccine incentive program and a plan for premium pay for employees. (Presenters – Finance Director Wade Furches and Human Resources Director Ruth Kennerly)


(a) Consideration of an **ORDINANCE** amending Chapter 25 of the Code of Ordinances of the City of Salisbury to require voluntary annexation for connection to the City water or sewer system.


13. Council’s Comments.

14. Mayor Pro Tem’s Comments.

15. Mayor’s Announcements and Comments.

(a) Applications for the 2021-2022 Historic Preservation Incentive Grants are now available. These matching grants are available on a competitive basis for exterior projects on owner-occupied houses in Salisbury’s four residential local historic districts. Applications are due by Friday, October 1, 2021. To receive an application or inquire about eligibility please call Emily Vanek at 704-538-5311.
(b) Applications for the 2021-2022 Municipal Service District and Innes Street Improvement District Grants are now available. These matching grants are available on a competitive basis for exterior projects on building facades, landscapes, and parking lots. Applications are due by Friday, October 1, 2021. To receive an application or inquire about eligibility please call Emily Vanek at 704-538-5311.

City of Salisbury
North Carolina

PROCLAMATION

WHEREAS, in 1919 the American Legion was founded on four pillars: care for veterans, a strong national defense, Americanism, and children and youth, and has continued to be a staunch advocate for veterans and their families; and

WHEREAS, on September 18, 1942, 92 World War II veterans gathered at Cone Mill and signed the original Charter for the formation of the American Legion Harold B. Jarrett Post 342; and

WHEREAS, the American Legion Harold B. Jarrett Post 342 is named after local soldier, Sergeant Harold B. Jarrett, who was killed in France on August 19, 1944; and

WHEREAS, the American Legion Harold B. Jarrett Post 342 has fulfilled the American Legion’s mission for the past 75 years with its presence in the community, state and nation through service projects to aid veterans, children, and youth programs, and to promote Americanism; and

WHEREAS, the American Legion Harold B. Jarrett Post 342 has participated in activities with the Legion Baseball, High School Oratorical scholarship programs, Tarheel Boy’s State, School Ward Medals, and Flag Advocacy; and

WHEREAS, the American Legion Harold B. Jarrett Post 342 will celebrate its 75th anniversary on September 18, 2021 along with veterans who served their Country and continue to serve under their motto, “For God and Country.”

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM Saturday, September 18, 2021 as

AMERICAN LEGION HAROLD B. JARRETT POST 342’S 75TH ANNIVERSARY DAY

in Salisbury, and encourage all citizens to recognize this special day and celebrate this centennial anniversary with its members and the community.

This the 7th day of September 2021.

Karen K. Alexander, Mayor
City of Salisbury
North Carolina

PROCLAMATION

WHEREAS, in 2017 the North Carolina General Assembly designated September 11th of each year as First Responder’s Day, making it an official state holiday; and

WHEREAS, individuals, both career and volunteer, from public safety dispatchers, law enforcement, fire, emergency medical services, search and rescue, hazmat, and other organizations in the public safety sector, come together as first responders to aid the public during emergencies; and

WHEREAS, being the first line of defense for the public against all emergencies that may threaten our communities, requires first responders to be willing to risk their own safety in the execution of their duties to protect the public every day, standing ready 24 hours a day; and

WHEREAS, the City of Salisbury’s Fire Department has 85 full time employees that work out of six stations that give and receive assistance from numerous departments and services throughout Rowan County and beyond based on the severity of the call for service; and

WHEREAS, the City of Salisbury’s Police Department has 83 sworn positions and is a full-service internationally accredited police department whose vision is to create an environment in which citizens and visitors feel safe in all parts of the City; and

WHEREAS, on the 1st anniversary of September 11th, the City of Salisbury dedicated the expanded memorial at the Salisbury-Rowan Firefighter’s Memorial, located at Fire Station 5 to honor and always remember the sacrifices made on that tragic day, and hosts a remembrance service at this location each year.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM Saturday, September 11, 2021 as

FIRST RESPONDER’S DAY

in Salisbury, and encourage our community to take time out of their day to show first responders and their families how much we value their service to our cities, counties, and state. I further acknowledge the recognition of service and sacrifice, both in the past and that which is yet to come, can be done through small acts of kindness and simple words of praise.

This the 7th day of September 2021.

Karen K. Alexander, Mayor
City of Salisbury  
North Carolina  

PROCLAMATION  

WHEREAS, the City of Salisbury Transit Department staff are vital members of our local transportation system who are dedicated to serving nearly 40,000 residents of Salisbury, Spencer, and East Spencer by covering over 200,916 miles per year in 122,000 trips; and  

WHEREAS, Salisbury Transit drivers, support staff, dispatchers, and mechanics provide an essential service in our community that contributes to the social, environmental and economic viability of our City; and  

WHEREAS, Salisbury Transit supports more than 26 direct and indirect jobs and capital investments which results in $1.41 million in wages; and  

WHEREAS, Salisbury Transit is committed to professionalism, safety, and continued training to ensure the well-being of its riders and of other drivers who share Salisbury and Rowan County roadways.  

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina DO HEREBY PROCLAIM the month of September 2021 as  

GO TRANSIT MONTH  

in Salisbury, and recognize the valuable contributions the Salisbury Transit staff make to the overall Rowan County transportation system and encourage residents to “Go Transit” and experience the excellent service it provides.  

This the 7th day of September 2021.  

Karen K. Alexander, Mayor
City of Salisbury  
North Carolina

PROCLAMATION

WHEREAS, National Hispanic and Latino Heritage Month celebrates the Hispanic and Latino community and highlights its countless achievements; and

WHEREAS, September 15th through October 15th is recognized as National Hispanic Heritage Month as a time to honor the invaluable ways Hispanics and Latinos contribute to our common goals, celebrate their diverse cultures, and to work towards a stronger, more inclusive, and more prosperous society for all; and

WHEREAS, in 1968 Hispanic Heritage Week began under President Lyndon B. Johnson, and was enacted into law on August 17, 1988, calling upon people of the United States to observe this time with ceremonies, activities, and programs; and

WHEREAS, Hispanics and Latinos continue to serve as Civil Rights leaders, politicians, military service members, educators, first responders, science pioneers, and public servants for our community and country; and

WHEREAS, Hispanics and Latinos have enhanced and shaped our national character with centuries old traditions that reflect the multi-ethnic and multi-cultural customs of their communities, while adding their own distinct and dynamic perspectives to the story of our country; and

WHEREAS, the Hispanic Coalition, a subcommittee of the Human Relations Council, was established in 2002 to address the needs of the growing Hispanic community in Rowan County and to integrate Hispanics into the mosaic of cultures within the community.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM September 15, 2021 through October 15, 2021 as

HISPANIC AND LATINO HERITAGE MONTH

in Salisbury, and encourage citizens to join in celebrating the great contributions of Hispanic and Latino Americans to our city, state, and nation.

This the 7th day of September 2021.

Karen K. Alexander, Mayor
PROCLAMATION

WHEREAS, a library card is the most important tool an individual can have; and

WHEREAS, signing up for a library card is the first step towards academic achievement and lifelong learning; and

WHEREAS, libraries play an important role in the education and development of children; and

WHEREAS, library programs serve Salisbury residents of all ages, from newborns to senior citizens; and

WHEREAS, librarians create welcoming and inclusive spaces for individuals of all backgrounds to learn together and engage with one another; and

WHEREAS, libraries continue to transform and expand their services in ways that meet the needs of the communities they serve; and

WHEREAS, libraries open a world of infinite possibilities through resources and services to help people pursue their passions and give students the tools to succeed in school and beyond; and

WHEREAS, libraries have served the citizens of Rowan County for over a century.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the month of September 2021 as

LIBRARY CARD SIGN-UP MONTH

in Salisbury, and encourage all citizens to sign-up for their own library card today.

This the 7th day of September 2021.

Karen K. Alexander, Mayor
PROCLAMATION

WHEREAS, on average in North Carolina, a person dies because of suicide every six hours, which is nearly twice as many people who die because of homicide; and

WHEREAS, suicide is still the 10th leading cause of death for people of all ages nationwide, the 11th leading cause of death within North Carolina for people of all ages, and the 2nd leading cause of death for people ages 10 through 34; and

WHEREAS, the pandemic has caused profound psychological and social effects on people not only physically, but also mentally as studies have shown 45% of adults in the United States are negatively impacted mentally due to the pandemic; and

WHEREAS, based on the 2015 Youth Risk Behaviors Survey, 8.6% of youth in grades 9 through 12 reported they made at least one suicide attempt in the past 12 months, and attempted suicide rates and suicidal ideation among LGBT youth is significantly higher than among the general population; and

WHEREAS, the North Carolina Injury and Violence Prevention Branch has lead statewide suicide prevention efforts including a Youth Suicide Prevention Program and “It’s OK 2 Ask” media campaign; and

WHEREAS, in efforts to reduce the number of suicide deaths and suicide attempts, National Suicide Prevention Week will take place the week of September 5-11, 2021, and Suicide Prevention Month will also take place in September; and

WHEREAS, many of those who died never received effective behavioral health care services for many reasons such as the difficulty of accessing service by healthcare providers trained in the best practices to reduce suicide risk, the stigma of using behavioral health treatment, and the stigma associated with losing a loved one to suicide.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina DO HEREBY PROCLAIM the month of September 2021 as

SUICIDE PREVENTION MONTH

in Salisbury, and encourage citizens to seek and support prevention, education, and advocacy efforts to reduce the incidences of suicide and remove the stigma associated with behavioral health services.

This the 7th day of September 2021.

Karen K. Alexander, Mayor
City of Salisbury
North Carolina

PROCLAMATION

WHEREAS, the Constitution of the United States of America is the guardian of our liberties and embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, it is the privilege and duty of the American people to commemorate the 234th anniversary of the framing of the Constitution of the United States of America with patriotic celebrations and activities; and

WHEREAS, in 1955, the Daughters of the American Revolution petitioned the United States Congress to dedicate the observance of Constitution Week as the week of September 17th through 23rd of each year; and

WHEREAS, in 1956, President Dwight D. Eisenhower signed the commemoration into Public Law 915 which guarantees the issuing of a proclamation each year by the President of the United States of America.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the week of September 17th through 23rd, 2021 as

CONSTITUTION WEEK

in Salisbury, and urge citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

This the 7th day of September 2021.

Karen K. Alexander, Mayor
REGULAR MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Council Members William Brian Miller, David Post and Tamara Sheffield; City Manager W. Lane Bailey, City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

ABSENT: Mayor Pro Tem Al Heggins.

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VIEWERS

Mayor Alexander welcomed all viewers.

CONSENT AGENDA

(a) Minutes

(b) **Budget Ordinance Amendment and Contract – Buckeye Bridge, LLC**

Adopt a budget **ORDINANCE** amendment to appropriate Water Sewer Fund – Fund Balance in the amount of $36,441.98 and award a contract to Buckeye Bridge, LLC in the amount of $616,441.98 for construction of the Peeler Road Water Main Extension project. Funds were appropriated at the July 20, 2021 meeting based on the project cost estimate, and the developer is funding 50% of the final project cost.

**ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUNDS FOR WATER AND SEWER MAIN EXTENSION.**

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 144, and is known as Ordinance 2021-60.)

(c) **Right-Of-Way – 127 South Main Street**

Approve a right-of-way encroachment by AT&T for the installation of a hand hole and fiber near 127 South Main Street per Section 11-24(27) of the City Code and subject to approval by the North Carolina Department of Transportation.

(d) **Right-Of-Way – Airport Road**

Approve a right-of-way encroachment by Spectrum for the installation of directional bored duct on Airport Road per Section 11-24(27) of the City Code and subject to approval by the North Carolina Department of Transportation.

Thereupon, Councilmember Sheffield made a **motion** to adopt the Consent Agenda as presented. Upon a roll call vote Mayor Alexander voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (4-0)

**PUBLIC COMMENT**

Mayor Alexander opened the floor to receive public comments.

There being no one to address Council, Mayor Alexander closed the public comment session.

**PIERCE FIRE RESCUE TRUCK**

Fire Division Chief Jay Baker presented a proposal from Atlantic Emergency Solutions for the purchase of a Pierce Fire Rescue Truck in the amount of $1,172,256. He noted accepting the proposal will secure the price and allow construction of the vehicle to begin. He added the construction process is anticipated to take 13 to 15 months.
Mayor Alexander asked where the truck will be housed for operation. Division Chief Baker noted the truck will operate from Fire Station 2.

Thereupon, Councilmember Post made a motion to accept a proposal from Atlantic Emergency Solutions in the amount of $1,172,256 for the purchase of a Pierce Fire Rescue Truck. Upon a roll call vote Mayor Alexander voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (4-0)

**AMERICAN RESCUE PLAN ACT (ARPA) SPECIAL REVENUE FUND**

Interim Finance Director Wade Furches stated the United State Treasury has allocated $7.2 million in American Rescue Plan Act (ARPA) funds to Salisbury. He noted at its last meeting Council voted to accept the funds, and the City has received its first tranche of $3.6 million. He explained the Local Government Commission recommends a Grant Project Ordinance be adopted to establish a Special Revenue Fund to account for the grant funds. Mr. Furches stated staff will be reporting the status of the funds on a quarterly basis to the United State Treasury. He asked Council to adopt the Ordinance to establish a Special Revenue Fund for the ARPA funds.

Councilmember Post noted the ARPA funds can be used for broadband infrastructure, and he asked if the funds could be used to support the broadband utility since funds cannot be used for its debt. City Attorney Graham Corriher stated he is reviewing the language of ARPA which refers to extending broadband to underserved areas. He stated he will continue to review as a recommendation for use of the funds is developed.

Thereupon, Councilmember Miller made a motion to adopt a Grant Project Ordinance for the City of Salisbury Coronavirus State and Local Fiscal Recovery Funds. Upon a roll call vote Mayor Alexander voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (4-0)

**GRANT PROJECT ORDINANCE FOR THE CITY OF SALISBURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS.**

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 145, and is known as Ordinance 2021-61.)

Councilmember Post noted the uses for the funds appears to be broad, and he asked if staff will bring a recommendation for their use to Council. City Manager Lane Bailey agreed, and he noted he hopes to bring a recommendation to Council in September for a one-time bonus for employees similar to the one Rowan County provided to its staff.

**CITY MANAGER’S REPORT**

City Manager Lane Bailey indicated he had received a request for an update regarding the Cheerwine Festival in light of the recent spike in COVID cases. He stated staff is following
guidelines from the Centers for Disease Control (CDC) as well as those from the Governor and the local Health Department. He commented staff has been in touch with the Rowan County Health Director and will move forward as planned until the guidance changes. Mr. Bailey stated there are no current prohibitions on outdoor gatherings, and staff will change its plans if the guidance changes. He commented the festival could be moved from downtown to help monitor those who enter or exit, but he thinks moving the location would not keep the spirit of the Festival and its benefit to the downtown area.

COUNCIL COMMENTS

Councilmember Post stated he is in agreement with Mr. Bailey regarding the Cheerwine Festival, and he added he would not want it to move from downtown.

MAYOR’S ANNOUNCEMENTS AND COMMENTS

Mayor Alexander thanked the staff and volunteers for their work at the Community Resource Fair held August 14, 2021 at the Civic Center.

CLOSED SESSION

Thereupon, Councilmember Post made a motion to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(6). Upon a roll call vote Mayor Alexander voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (4-0)

RETURN TO OPEN SESSION

Mayor Alexander reconvened the meeting in open session.

Mayor Alexander stated no action was taken during closed session.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 8:25 p.m.

______________________________
Karen Alexander, Mayor
SALISBURY, NORTH CAROLINA
AUGUST 23, 2021

SPECIAL MEETING

PRESENT: Mayor Karen K. Alexander, Mayor Pro Tem Al Heggies, Council Members David Post and Tamara Sheffield; City Manager W. Lane Bailey, City Clerk Kelly Baker, and City Attorney Graham Corriher.

ABSENT: Council Member William Brian Miller.

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically.

Mayor Alexander and members of City Council participated in an informational session for City Council candidates for the November 2021 election. The meeting began at 5:30 p.m. via Zoom. Other candidates who participated were Mr. Jonathan Barbee, Ms. Jessica Cloward, Ms. Nalini Joseph, Mr. Harry McLaughlin, and Mr. Anthony Smith.

City Manager Lane Bailey and members of the Management Team presented the candidates with information regarding City departments, services and initiatives. The meeting was adjourned at 7:45 p.m.

No action was taken by Council.

__________________________
Karen Alexander, Mayor

__________________________
Kelly Baker, City Clerk
SALISBURY CITY COUNCIL

August 30, 2021

SALISBURY, NORTH CAROLINA

SPECIAL MEETING

PRESENT: Mayor Karen K. Alexander, Mayor Pro Tem Al Heggins, Council Members William Brian Miller, David Post, and Tamara Sheffield; City Manager W. Lane Bailey, City Clerk Kelly Baker, and City Attorney Graham Corriher.

ABSENT: None.

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically.

ADOPTION OF AGENDA

Thereupon, Councilmember Sheffield made a motion to adopt the Agenda as presented. Mayor Alexander voted AYE, Mayor Pro Tem voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

CITY MANAGER HIRING PROCESS

Mayor Alexander recognized Mr. Hartwell Wright from the North Carolina League of Municipalities (NCLM) to discuss the hiring process for the City Manager position.

Mr. Wright stated in North Carolina there are over 300 municipalities who have professional managers along with all 100 counties. He noted there are over 50 vacancies in North Carolina and there will be competition as Council begins its recruitment strategies.
Mr. Wright stated the first step for Council is to select a recruiting firm for its search. He noted Council should bring in a firm that best fits the needs of the City. He indicated he can provide a list of firms to City Manager Lane Bailey to be shared with Council.

Mr. Wright explained Council needs to make a decision regarding confidentiality of the recruiting process. He stated he does not recommend bringing in the public when advertising for managers, but citizens could be invited to provide input when developing the advertisement for the position with the firm. He noted once candidates have been identified, if more people outside of Council are involved fewer applicants will be willing to go through the process. He explained if the Board wants to make the name of a candidate public it must notify the candidate in order to provide them an opportunity to agree or withdraw from the process. He reiterated many applicants will not go through the process if their names will not remain confidential.

Mayor Pro Tem Heggins commented she has seen other processes when the names are released when a board is down to one or two candidates. Mr. Wright stated Council will have to give the candidates an opportunity to waive confidentiality for that to happen.

Mr. Wright stated it is important to start the process of selecting a recruiting firm in order to begin the advertising process, but he recommended not going any further until after the election. He noted the process typically takes six months but the time can be reduced by using a recruiting firm.

Mr. Wright stated Council may need to identify an interim manager when Mr. Bailey retires because a new manager will most likely not be hired before the end of the year.

Mayor Pro Tem Heggins asked about the process for hiring an interim manager. Mr. Wright stated it is Council’s decision to make, and Council can bring in an external person or designate a staff member to serve in the interim role. He stated if an internal person plans to apply for the manager’s job that person should not be placed in the interim position.

Mr. Wright discussed the importance of telling the recruiting firm what Council is look for in a manager. He stated it is better to take the time needed to hire the right person rather than rushing through timeline.

Councilmember Miller noted the City will be going into a budget cycle without Mr. Bailey or the Budget Manager. He asked if there are firms that can help with the budget process if needed. Mr. Wright stated there are firms who provide basic financial services but not necessarily budgeting services. He commented it may be best to find an interim manager who has prepared a budget for another community similar in size to Salisbury.
Mr. Wright stated the NCLM conducts a salary survey each year and for communities in Salisbury’s population range the salary will be approximately $180,000. He stated the salary will be dependent on the requirements Council places on for the new manager as well as the current market.

Mr. Wright discussed the importance of conducting a thorough background investigation including federal background checks once final candidates are identified. He added it is also important that the City Attorney review any offer before it is made.

Mayor Pro Tem Heggins asked about a list of recruiting firms. Mr. Wright indicated he will send a list of firms to Mr. Bailey to share with Council. Mr. Bailey stated he is in discussions with two firms for possible work after his retirement, and he added he will exclude those firms from the list.

Councilmember Post asked about the number of communities with vacancies that perform the recruitment themselves. Mr. Wright stated smaller communities typically recruit and hire themselves while almost all of the municipalities Salisbury’s size use a recruiting firm.

Councilmember Sheffield asked if candidates have to apply through the firm once Council selects the firm or if they can apply in other ways. Mr. Wright stated there will most likely be contractual language that applications come through the firm.

Councilmember Sheffield noted Council needs to move quickly to identify an interim manager while looking for a recruiting firm. Mr. Wright stated there are no requirements for recruiting an interim manager. He added Council can use an internal candidate or the NCLM can recommend an external candidate to Council.

Councilmember Sheffield asked about the process for discussing the candidates. City Attorney Graham Corriher stated when identifying candidates the discussion is appropriate for closed session.

Councilmember Miller asked Mr. Wright the average cost for a recruiting firm. Mr. Wright noted in the private sector firms generally charge a percentage of the salary but in the government sector it is often a set fee. He stated he estimates the cost to be approximately $40,000.

Mayor Alexander asked if Council will receive background information on the recommended firms. Mr. Wright noted the background information can be part of a Request for Proposals. He indicated he has a Request for Proposal template he will share with Mr. Bailey.

Mayor Pro Tem Heggins asked if it is appropriate to share information on the recruiting firm with all of the candidates for City Council to give them an opportunity to provide feedback. Mr. Wright stated it would be more appropriate closer to the election. Councilmember Miller commented he appreciates the spirit of the offer but he does not
think it adds value to the process. He added Council is charged with the responsibility to begin the process and can wait until after the election to execute the contract.

Council discussed the process for hiring an interim manager. Mr. Wright stated he will identify a candidate to present to Council that would best fit the City’s needs. He added Council can then interview the candidate to determine if it would like to hire.

Council also discussed the need to set up dates to discuss hiring an interim manager and identifying a recruiting firm. It was decided a range of dates will be sent to Council that includes time during its regular meetings.

Thereupon, Councilmember Post made a **motion** to seek the services of the North Carolina League of Municipalities to identify a potential interim city manager whose service will begin prior to January 1, 2022. Mayor Alexander voted AYE, Mayor Pro Tem voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

Mayor Pro Tem Heggins asked if Council will consider an internal candidate. Councilmember Miller stated Council needs to make a choice of internal or external. He added when Council meets to discuss the candidates if can decide how it wants to approach the interim position and it will have an external name to discuss as well.

**ADJOURNMENT**

Motion to adjourn the meeting was made by Councilmember Miller. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:47 p.m.

____________________________
Karen Alexander, Mayor

____________________________
Kelly Baker, City Clerk
Requested Council Meeting Date: September 7, 2021

Name of Group(s) or Individual(s) Making Request: City Engineering

Name of Presenter(s): Wendy Brindle, City Engineer

Requested Agenda Item: Request from Spectrum for encroachment into City Rights-of-Way

Description of Requested Agenda Item: Spectrum requests approval of installation of directional bored duct and direct bury within the City Right-of-Way on Circle M Drive. City Council approval of encroachments is required by Section 11-24 (27) of the City Code.

Staff review included input from Engineering, Public Services and Salisbury-Rowan Utilities. Staff recommends approval subject to the following conditions:

- A preconstruction meeting is required.
- All improvements and restoration shall be made at no expense to the City.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- Spectrum shall participate with the State’s one-call locating program, and appropriate locater tape shall be installed to facilitate future field location.
- Proper utility offsets must be adhered to with the sewer line.
- Am SRU employee must be on-site during the utility spotting. The 8” sewer line and 8” water main are of unknown depths.
- Separate encroachment approval must be obtained from NC Department of Transportation for work within NCDOT right-of-ways.
- A $5k bond will be required prior to construction within the City right-of-way.
- Engineering “as-built” plans shall be maintained by Spectrum and made available to the City upon request.
- If the City (or State) makes an improvement to the public Right-of-Way, Spectrum facilities shall be adjusted or relocated at no expense to the City (or State).

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
City Council to consider approval of a right-of-way encroachment by Spectrum on Circle M Drive per Section 11-24 (27) of the City Code. Subject to NCDOT approval.
Salisbury City Council
Agenda Item Request Form

Contact Information for Group or Individual: Wendy Brindle – 704-638-5201

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved ☐ Delayed ☐ Declined

Reason:
SCOPE OF WORK

LOCATION. 160 CIRCLE M DR Salisbury NC 28147

PURPOSE: TO PROVIDE TENANT ACCESS TO SPECTRUM BUSINESS PRODUCTS AND SERVICES

This document outlines the basic scope of work as we intend to install Spectrum Business service to 160 CIRCLE M DR. The overall project will consist of the installation of fiber to the building. The services will be brought to the building through new conduit as shown on attached map. It is our intention to install this system in accordance with any and all applicable codes and regulations.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  September 7, 2021

Name of Group(s) or Individual(s) Making Request:  City Engineering

Name of Presenter(s):  Wendy Brindle, City Engineer

Requested Agenda Item:  Request from Spectrum for encroachment into City Rights-of-Way

Description of Requested Agenda Item:  Spectrum requests approval of installation of directional bored duct and direct bury within the City Right-of-Way on Cedar Springs Road. City Council approval of encroachments is required by Section 11-24 (27) of the City Code.

Staff review included input from Engineering, Public Services and Salisbury-Rowan Utilities. Staff recommends approval subject to the following conditions:

- A preconstruction meeting is required.
- All improvements and restoration shall be made at no expense to the City.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- Spectrum shall participate with the State’s one-call locating program, and appropriate locater tape shall be installed to facilitate future field location.
- Proper utility offset must be adhered to with the sewer line.
- Am SRU employee must be on-site during the utility spotting. The 8” sewer line and 12” water main are of unknown depths.
- Separate encroachment approval must be obtained from NC Department of Transportation for work within NCDOT right-of-ways.
- A $5k bond will be required prior to construction within the City right-of-way.
- Engineering “as-built” plans shall be maintained by Spectrum and made available to the City upon request.
- If the City (or State) makes an improvement to the public Right-of-Way, Spectrum facilities shall be adjusted or relocated at no expense to the City (or State).

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)  
City Council to consider approval of a right-of-way encroachment by Spectrum on Cedar Springs Road per Section 11-24 (27) of the City Code. Subject to NCDOT approval.
Salisbury City Council
Agenda Item Request Form

Contact Information for Group or Individual: Wendy Brindle – 704-638-5201

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature ___________________________ Department Head Signature ___________________________

Budget Manager Signature ____________________________

***All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved ☐ Delayed ☐ Declined

Reason:
Henkel Corporation
2.7 ⭐⭐⭐ (6)
Manufacturer

Henkel Electronic Materials
No reviews
Building materials store
Open - Closes 5PM
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  September 7, 2021

Name of Group(s) or Individual(s) Making Request:  Community Appearance Commission

Name of Presenter(s):  Alyssa Nelson, Urban Design Planner

Requested Agenda Item:
Council to consider adopting a Budget Ordinance Amendment to the FY 2021-2022 budget in the amount of $100,000.00 to appropriate revenue for the 2021 BlockWork Project.

Description of Requested Agenda Item:
The BlockWork Community Improvement Project was awarded a Lowes 100 Hometowns grant in the amount of $100,000.00. The grant funds are arriving in installments and $50,000.00 has been received. Funds will be used toward BlockWork supplies, materials, and services for this year’s BlockWork project on the 600 and 700 blocks of South Ellis Street. This year’s event will take place on Tuesday, October 19 and Saturday, October 23, 2021.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)
The City is receiving $100,000 from Lowes and there is no required City match.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
Adopt budget ordinance amendment to FY 2021-2022 budget to appropriate $100,000.00 to BlockWork.

Contact Information for Group or Individual:  Alyssa Nelson, 704.638.5235, anels@salisburync.gov

☑ Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda  (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

[Signatures]
Finance Manager Signature  Department Head Signature
Salisbury City Council
Agenda Item Request Form

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
AN ORDINANCE AMENDING THE 2021-22 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE REVENUE BLOCKWORK DONATION

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City received a $100,000 donation from Lowes 100 Hometowns grant program for use with the 2021 Blockwork Project. NC General Statutes require that the City appropriate this revenue so that it can be legally spent.

Section 2. That the 2021-22 Budget Ordinance of the City of Salisbury, adopted on June 15, 2021 is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

(1) Increase line item 010-491-000-5450.41 $100,000
   Blockwork

(2) Increase line item 010-000-000-4821.10 $100,000
   General Fund Donations

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  September 7, 2021

Name of Group(s) or Individual(s) Making Request:  Engineering Department

Name of Presenter(s):  N/A

Requested Agenda Item:  Voluntary Annexation Request – Grants Landing

Description of Requested Agenda Item:
The Engineering Department has received a petition from Forest Glen, Inc., Grace Steele Kent and Charles Edward Steele to annex 77.803 acres (to be known as Grants Landing), located on Rowan Mill Road and identified as Rowan County Tax Map Parcel 460-152 and 462-006. In accordance with State Statutes, the annexation request will be discussed at three Council meetings. At the first meeting, Council will receive the request and adopt a resolution instructing the City Clerk to investigate the sufficiency of the request. At the second meeting, staff will certify the statutory requirements have been met, and Council will set a public hearing date. At the third meeting, Council will hold a public hearing and vote on the annexation.

Attachments:  ☑ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Fiscal impact is unknown at this time. This will be investigated and included in future Council correspondence.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to receive the request for the voluntary annexation of Grants Landing, Parcels 460-152 and 462-006, submitted by Forest Glen, Inc., Grace Steele Kent and Charles Edward Steele, and adopt a resolution instructing the City Clerk to investigate the sufficiency of the request

Contact Information for Group or Individual:
Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

☑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature  Department Head Signature
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved ☐ Declined

Reason:
RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31, FOR VOLUNTARY ANNEXATION OF 77.803 ACRES, LOCATED OFF ROWAN MILL ROAD AND IDENTIFIED ON TAX MAP 460 PARCEL 152 AND MAP 462 PARCEL 006

WHEREAS, a petition requesting annexation of an area described in said petition has been received on August 9, 2021 by the City Council; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Salisbury deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of that investigation.

________________________________________________________
Karen K. Alexander, Mayor

ATTEST:

________________________________________________________
Kelly Baker, City Clerk
PETITION REQUESTING VOLUNTARY ANNEXATION FOR
Grants Landing - Forest Glen, Inc. & Grace Steele Kent and Charles Edward Steele

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original maps of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
   a) The nearest point of the described area is not more than three miles from the primary City limits.
   b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
   c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

The annexation will include the rights-of-way of roads adjacent to the property to be annexed.

Property Identification Printed Name Signature Owner's Address
(Tax number or street address) (and title if business entity)

TM 462 PCL 0060001 Grace Kent Steele
1 South St.
Great Neck, NY 11023

TM 462 PCL 0060001 Charles Edward Steele
1 South St.
Great Neck, NY 11023

TM 460 PCL 152 Forest Glen Inc.
See attached
212 Ferncliff Dr.
Salisbury, NC 28147

Contact Person Sherwood Development Group, LLC Telephone Number 704-578-5688

For Office Use Only:

Total number of parcels 2 Number Signed 1 % Signed 100 Date Returned ________
Contiguous per GS 160A-31 X or Non-contiguous "satellite" per GS 160A-58.1 (check one)

CITY OF SALISBURY
P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479
PETITION REQUESTING VOLUNTARY ANNEXATION FOR
Grants Landing – Forest Glen, Inc. & Grace Steele Kent and Charles Edward Steele

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   a) The nearest point of the described area is not more than three miles from the primary City limits.
   b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
   c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

The annexation will include the rights-of-way of roads adjacent to the property to be annexed.

<table>
<thead>
<tr>
<th>Property Identification</th>
<th>Printed Name</th>
<th>Signature</th>
<th>Owner’s Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>TM 462 PCL 0060001</td>
<td>Grace Kent Steele</td>
<td></td>
<td>1 South St.</td>
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<td></td>
<td></td>
<td></td>
<td>Great Neck, NY 11023</td>
</tr>
<tr>
<td>TM 462 PCL 0060001</td>
<td>Charles Edward Steele</td>
<td></td>
<td>1 South St.</td>
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<td>Great Neck, NY 11023</td>
</tr>
<tr>
<td>TM 460 PCL 152</td>
<td>Forest Glen Inc.</td>
<td></td>
<td>212 Ferncliff Dr.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Salisbury, NC 28147</td>
</tr>
</tbody>
</table>

Contact Person Sherwood Development Group, LLC    Telephone Number 704-578-5688

For Office Use Only:

Total number of parcels Number Signed % Signed Date Returned
Contiguous per GS 160A-31 or Non-contiguous “satellite” per GS 160A-58.1 (check one)
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:   ☐ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  September 7, 2021

Name of Group(s) or Individual(s) Making Request:  Engineering Department

Name of Presenter(s):  N/A

Requested Agenda Item:  Council to consider adopting a Resolution authorizing the upset bid process for the sale of Parcel 005-14001 in the 300 block of Grim Street.

Description of Requested Agenda Item:
Truland Development, LLC has submitted an offer of $1,000 to purchase the above referenced property, which is owned by the City of Salisbury. This parcel is 0.14 acres in size and has an assessed tax value of $8,080. The requestor has provided the 5% bid deposit as required under NCGS 160A-269.

In order to proceed, a Resolution must be adopted authorizing the use of the upset bid process for the sale of this property. Upon adoption of a Resolution, the upset bid process will begin. Once adopted, the offer is published for a period of ten days, and during this period upset bids may be submitted. An upset bid must raise the current offer by an amount of at least 10% of the first $1,000 of that offer and 5% of the remainder.

If the bid is raised, the new bid becomes the current offer, and the process will continue until a ten-day period passes without receipt of a qualifying upset bid. The City Council will receive notice of the final offer, and may at that time reject or accept the offer.

Attachments:  ☑ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to adopt the attached Resolution authorizing the sell of Parcel 005 – 14001 using the upset bid process.

Contact Information for Group or Individual:
Wendy Brindle, City Engineer 704-638-5201 or wbrin@salisburync.gov

☑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)
FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Declined

Reason:
RESOLUTION SUPPORTING
UPSET BID PROCESS FOR THE SELL OF
PARCEL # 005 14001 LOCATED IN THE 300 BLOCK OF
GRIM STREET

WHEREAS, the City of Salisbury owns property being approximately 0.14 acres (6,100 sq ft). The same being located in the 300 block of Grim Street, as illustrated on the attached map, and

WHEREAS, North Carolina General Statute (NCGS) 160A-269 permits the City to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of $1,000 submitted by TruLand Development, LLC; and

WHEREAS, TruLand Development, LLC has committed to pay the required 5% deposit upon adoption of this Resolution;

WHEREAS, the City of Salisbury agrees to follow the upset bid procedures as outlined in NCGS 160A-269;

THEREFORE, the Salisbury City Council resolves that:

1. The Council authorize the sale of the property described above through the upset bid procedure of North Carolina General Statute 160A-269.

2. The City Engineer shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.

3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the City Engineer within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the City Engineer shall open the bids, if any, and the highest such bid will become the new offer if it satisfies the requirements of NCGS 160A-269. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

4. If a qualifying higher bid is received, the City Engineer shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received.

5. A qualifying higher bid is one that raises the existing offer by not less than 10% of the first $1,000 of that offer and 5% of the remainder of that offer.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of 5% of the bid; the deposit may be made in cash, cashier's check, or certified check. The City will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a
qualifying higher bid is received. The City will return the deposit of the final high bidder at closing.

7. The terms of the final sale are that the buyer must pay with cash, cashier's check or certified check at the time of closing.

8. The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and reserves the right to reject at any time all bids.

9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is presented to Salisbury City Council, at which time the boards may award to the highest offeror or reject the offer. If awarded, the appropriate City officials are hereby authorized to execute the instruments necessary to convey the property.

This the 7th day of September, 2021

________________________________________
Karen K. Alexander, Mayor

________________________________________
Kelly Baker, City Clerk
STATE OF NORTH CAROLINA

COUNTRY OF ROWAN

OFFER TO PURCHASE AND CONTRACT

For and in consideration of the covenants and promises contained herein, Truland Development LLC (hereinafter “Buyer”), hereby offers to purchase from the City of Salisbury, a North Carolina municipal corporation, (hereinafter “Seller”), and Seller, upon acceptance of said Offer, agrees to sell and convey, all of that plot, piece, or parcel of land described below, together with all improvements located thereon (hereinafter “the Property”) in accordance with the following terms and conditions:

1. **Real Property**: Located in the City of Salisbury, County of Rowan, State of North Carolina, being known and more particularly described as:

   STREET ADDRESS: _Grim Street, Salisbury, NC 28144_

   LEGAL DESCRIPTION: _Parcel #005 14001_

2. **Purchase Price**: The Purchase Price is $1000.00

   The purchase price shall be paid as follows:

   a. **Deposit**: $50.00, being 5% of the purchase price, shall be paid by cash, cashier’s check, or certified check to the Seller contemporaneously with the delivery of this Offer. At closing the deposit will be credited to Buyer.

   b. **Balance**: $950.00, the balance of the purchase price, shall be paid by cash, cashier’s check, or certified check to the Seller at closing upon Seller’s delivery to Buyer of a Non-Warranty Deed, unless otherwise specified and agreed to in writing, for the Property.

3. **Conditions of Closing**:

   a. Title will be delivered at closing by Non-Warranty Deed, unless otherwise specified and agreed to in writing. Title to the property herein described is subject to the following exceptions: ad valorem taxes, assessments, zoning regulations, restrictive covenants, and street easements, encumbrances of record, existing leases, rights of tenants in possession, and: ____________________________.

   b. This offer is conditioned upon there being no qualifying upset bid submitted within a ten (10) day period after notice of Buyer’s offer has been published in accordance with G.S. § 160A-269.

   c. Other conditions: The City Council reserves the right to reject all bids, including Buyer’s.

   d. Closing: Each party hereby agrees to execute any and all documents or papers that may be necessary in connection with the transfer of title. Closing shall be on or
before 10/30/2021 at the City Office Building, 132 North Main Street, Salisbury, North Carolina, with the Non-Warranty Deed conveying title to Buyer. Time is of the essence.

e. Possession: Buyer takes the property subject to all then existing leases and rights of tenants in possession. The terms of the leases and copies thereof shall be available to Buyer prior to closing.

5. Deposit:

a. Return of Deposit. In the event this offer is not accepted by Seller, or in the event that Seller cannot fulfill any of the terms and conditions herein contained, then the deposit paid by Buyer shall be returned to Buyer.

b. Forfeiture of Deposit. Buyer shall forfeit the deposit made herein and Seller shall have the right to retain the entire deposit in the event that Buyer does any one of the following: (1) breaches any of the terms or conditions herein contained; (2) refuses or fails, for any reason, to close at the time and place specified herein; or (3) withdraws this offer for any reason. The forfeiture of deposit by Buyer shall not affect any other remedies available to Seller for such breach. Seller retains the right to pursue legal action to force Buyer to close on the property and perform according to the terms and conditions set forth herein.

6. Loan: Buyer shall be responsible for all charges made to Buyer with respect to any loan obtained by Buyer, and Seller shall have no obligation to pay any discount fee or other charge in connection therewith unless specifically set forth in this contract.

7. Closing Expenses: Buyer shall pay for the following: (1) preparation and recording of the Non-Warranty Deed; (2) revenue stamps; (3) appraisal of the property; (4) all legal advertisements; and (5) __________________________. Buyer may have prepared, at Buyer’s option and sole expense, a survey, title examination, title opinion, or termite inspection. The property shall be made available at reasonable times for Buyer to perform or to have performed the above mentioned inspections.

8. Condition of Improvements and Premises: Seller makes no warranties or guarantees regarding the condition of the improvements on the property. Buyer takes the premises in “AS IS” condition without warranty from the Seller. Buyer stipulates that Buyer has had full opportunity to inspect the premises and Buyer stipulates that Buyer is accepting the improvements in “AS IS” condition. After title has been conveyed to Buyer, Buyer shall hold Seller harmless for any claims, suits, damages, or causes of action resulting from an occurring on the property as a result of the condition of any of the improvements.

9. Assignments: This contract may not be assigned without the written agreement of all parties, but if the same is assigned by agreement, then the same shall be binding on the assignee and his/her/its heirs, successors or assigns.

10. Termination of Offer: This offer shall terminate if not accepted by Seller within ninety (90) days of the date of the offer or upon being upset by a qualifying upset bid in
11. **Parties:** This contract shall be binding and shall inure to the benefit of the parties and their heirs, successors and assigns. As used herein, words in the singular shall include the plural.

12. **Entire Agreement:** Buyer hereby acknowledges that Buyer has inspected the property and improvements and that no representation or inducement has been made other than those expressed herein, and that this contract contains the entire agreement between all parties hereto. All changes, additions, or deletions hereby must be in writing and signed by all parties.

13. **Counterparts:** This offer shall become a binding contract when signed by the Buyer and accepted by the Seller and signed by the Mayor of the Seller and is executed in two counterparts with an executed counterpart being retained by each party hereto.

14. **Forum:** This Offer to Purchase and Agreement shall be construed under the laws of the State of North Carolina.

This Offer to Purchase and Contract is made on this 23rd day of Aug, 2021.

[Signature]
(SEAL)

Jimmy Bellamy, Member
(SEAL)
ACCEPTED:

This the _____ day of ________________, 20 ___.

CITY OF SALISBURY

BY: ____________________________
     Mayor

ATTEST: ____________________________
        (Deputy) City Clerk

STATE OF NORTH CAROLINA COUNTY OF ROWAN

The undersigned, a Notary Public of the County and State aforesaid, certify that
______________________________, personally appeared before me this day and
acknowledged the execution of the foregoing instrument.

Witness my hand and official stamp or seal, this _____ day of ________________,
20_____.

______________________________
Notary Public
**Salisbury City Council**

**Agenda Item Request Form**

Please Select Submission Category:  
☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date: 9/7/2021

Name of Group(s) or Individual(s) Making Request: Community Planning Services

Name of Presenter(s): Candace Edwards, Housing Planner

**Requested Agenda Item:** Council to receive a report and hold a public hearing regarding the City’s FY 2020-2021 Consolidated Annual Performance & Evaluation Report (CAPER) on the use of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD).

**Description of Requested Agenda Item:**

*Performance Report Summary*

The City of Salisbury receives federal formula funds annually from the U.S. Department of Housing & Urban Development (HUD). As a condition of receiving these funds, the City is required each year to develop a Consolidated Annual Performance & Evaluation Report (CAPER) that outlines how closely actual CDBG program outcomes aligned with the goals and objectives established and approved by Salisbury City Council and articulated in the City’s Annual Action Plan (AAP).

This CAPER covers the period between July 1, 2020 and June 30, 2021, and includes a progress report on activities accomplished using the first allocation of CARES Act funding (CDBG-CV 1). Activities funded using the second allocation of CARES Act funding (CDBG-CV 3) are just underway in the current program year, and will be reported on in the FY 21 CAPER. During FY 20, the City had the following Federal formula funds available:

- Community Development Block Grant (CDBG) ......................................................... $287,229.00
- Community Development Block Grant (CDBG) Projected Program Income ..................$ 20,000.00
- HOME Investment Partnerships Program (HOME) .................................................. $97,200.00
- Community Development Block Grant- Coronavirus (CDBG-CV1).............................$168,950.00
- Community Development Block Grant – Coronavirus (CDBG-CV3) .........................$200,221.00

**TOTAL: $773,600.00**

The following goals and objectives were established for this reporting period:

- **Goal 1: Increase Supply of Decent Affordable Housing:** Create a suitable, decent living environment that is safe, affordable and sustainable for low- and moderate-income residents of the City of Salisbury.

- **Goal 2: Improve Public Facilities & Infrastructure:** Provide improvements and upgrades to aging infrastructure and community assets, including but not limited to streets, sidewalks, lighting, water and sewer lines, parks, and community facilities.
• **Goal 3: Provide opportunities for home ownership.** Provide education and assistance to either allow people to maintain homeownership or to become home buyers for the first time through programs such as down-payment assistance program.

• **Goal 4: Provide assistance to public service agencies.** Public services are needed to help address the needs of the homeless population and victims or domestic abuse, as well as those at risk of becoming homeless. Services include shelter, meals, food programs, utility assistance, referrals and legal aid, counseling, education services and transportation.

• **Goal 5: Promote business and a robust work force.** Partner to provide workforce education for low and moderate income individuals and economic relief for businesses employing low and moderate income people.

• **Goal 6: Effectively plan and administer programs.** Implement a well-managed Community Development program with effective progress toward five-year goals.

The FY 2020-2021 CAPER demonstrates that the City of Salisbury has met or exceeded most of its target outcomes pertaining to each of the above goals. The COVID-19 pandemic and associated supply chain delays and price increases did delay several owner-occupied rehab projects and infrastructure projects.

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**Public Comment Period**

Citizens are invited to review the CAPER. Comments can be provided during an open public comment period which will begin on August 26 and conclude on September 17. A full report is available for public inspection at the following locations:

- Salisbury City Office Building, 132 North Main Street
- City of Salisbury Customer Service Center, 1415 S. MLK Jr. Avenue
- Online: [www.salisburync.gov/housing](http://www.salisburync.gov/housing)

More information about the CDBG Program is available at [https://www.hudexchange.info/programs/cdbg/](https://www.hudexchange.info/programs/cdbg/).

**Attachments:**  ☑️ Yes   ☐ No

- Draft FY 2020-2021 CAPER Report
- Draft CAPER Presentation

**Fiscal Note:** *(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

This report is for information purposes. All advertising expenditures have been budgeted.

**Action Requested of Council for Agenda Item:** No action is requested at this time other than conducting a public hearing.

**Contact Information for Group or Individual:** Candace Edwards, Community Planning Services, (704) 638-5324,
[candace.edwards@salisburync.gov](mailto:candace.edwards@salisburync.gov).
☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

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FINANCE DEPARTMENT INFORMATION:

_________________________________  ______________________________
Finance Manager Signature  Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

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For Use in Clerk’s Office Only

☐ Approved  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

<table>
<thead>
<tr>
<th>Please Select Submission Category:</th>
<th>☐ Public ☒ Council ☐ Manager ☐ Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requested Council Meeting Date:</td>
<td>7 September 2021</td>
</tr>
<tr>
<td>Name of Group(s) or Individual(s) Making Request:</td>
<td>Mayor Pro Tem Heggins</td>
</tr>
<tr>
<td>Name of Presenter(s):</td>
<td>Professional Firefighters of Salisbury</td>
</tr>
<tr>
<td>Requested Agenda Item:</td>
<td>Presentation from a Representative(s) of the Professional Firefighters of Salisbury</td>
</tr>
<tr>
<td>Description of Requested Agenda Item:</td>
<td>The presentation will focus on the well-being of the Salisbury Firefighters and the impact this has on their families. Data points will include workload, operational capacity, worker morale, retention, and solutions to improving the work environment.</td>
</tr>
<tr>
<td>Attachments:</td>
<td>☐ Yes ☒ No</td>
</tr>
<tr>
<td>Fiscal Note:</td>
<td>(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)</td>
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<tr>
<td>Action Requested of Council for Agenda Item:</td>
<td>(Please note if item includes an ordinance, resolution or petition)</td>
</tr>
<tr>
<td>Contact Information for Group or Individual:</td>
<td></td>
</tr>
<tr>
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</tr>
<tr>
<td>☒ Regular Agenda</td>
<td>(item to be discussed and possibly voted on by Council)</td>
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<tr>
<td>FINANCE DEPARTMENT INFORMATION:</td>
<td></td>
</tr>
<tr>
<td>Finance Manager Signature</td>
<td>Department Head Signature</td>
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<tr>
<td>Budget Manager Signature</td>
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</tr>
<tr>
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<td></td>
</tr>
</tbody>
</table>

For Use in Clerk's Office Only

☐ Approved ☐ Delayed ☐ Declined
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☒ Public ☐ Council ☐ Manager ☒ Staff

Requested Council Meeting Date: September 7, 2021

Name of Group(s) or Individual(s) Making Request: Human Resources and Finance Departments

Name of Presenter(s): Ruth Kennerly, Human Resources Director and Wade Furches, Finance Director

Requested Agenda Item: Payment of Vaccine Incentive and Premium Pay for Employees

Description of Requested Agenda Item: The City of Salisbury was awarded $7,227,329 in Coronavirus State and Local Fiscal Recovery Funds (CSLRF) through the American Rescue Plan. On August 2, 2021, City Council formally accepted those funds, and on August 9, 2021, the City received its first tranche in the amount of $3,613,664.50. Included in the eligible use of these funds are Support of Public Health Response, including Containment and Mitigation of the spread of COVID-19, and Premium Pay for Essential Workers. We are recommending that the City enhance its efforts to get employees vaccinated by offering $250 for everyone who is vaccinated by December 31, 2021. We would also recommend giving vaccinated employees an additional $250 if 60% of all employees are vaccinated by December 31, 2021. Additionally, we are recommending Premium Pay for all employees, as we consider all of our employees to have been essential during the COVID-19 pandemic. We are presenting to you Plan A with top premium pay for Full-Time Essential-Critical employees of $3,500 and $2,500 for Full-Time Essential-Non Critical. Plan B offers reduced levels of $3,000 and $2,000. Included in each plan is a tiered pay scale based on how long the employee served during the Pandemic. We would also include a pay plan to reward our valuable Part-Time employees who worked during the Pandemic, often face-to-face with the public. Again, the Part-Time pay scale is tiered pay scale based on the number of hours worked during the period between April 2020 and July 5, 2021, with the maximum premium pay for Part-Time employees being $1,500 under plan A and $1,000 under Plan B. Management Team member would receive $2,000 under either plan.

Attachments: ☐ Yes ☐ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

The City expects to receive $7,227,239 in CSLRF funds. We estimate that Premium Pay plan A would cost the City approximately $1.53 million, while Plan B would cost $1.3 million. After paying the Premium Pay, we would still have $5.7 million or $5.9 million, respectively, of CSLRF funds available, and $2.1 million or $2.3 million, respectively, of CSLRF cash on hand to use for other eligible projects. Additionally, if the City reaches the 60% vaccination goal, the vaccination incentive program would cost $130,000.

Action Requested of Council for Agenda Item: Council to consider approving a vaccine incentive program and a plan for premium pay for employees.

Contact Information for Group or Individual: Ruth Kennerly, Human Resources Director and Wade Furches, Finance Director
☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________ ______________________________
Finance Manager Signature Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor’s Office Only

☐ Approved ☐ Declined

Reason:
Recruitment & Retention Efforts

Vaccination Incentive and One time bonuses
Vaccination Incentive for all employees

- $250.00 bonus
  - Fully Vaccinated

- $250.00 bonus
  - 60% of the organization
Vaccinated Full Time employees

Current Incentive through Oct. 29, 2021

• Additional 3 vacation days

Propose extension to Dec. 31, 2021
## One time bonus for Full-Time employees

**PLAN A**

<table>
<thead>
<tr>
<th></th>
<th>Essential - Critical</th>
<th>Essential - Non-Critical</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full time - Hired before 10/1/2020</td>
<td>$3,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Hired between 10/1/2020 - 12/31/2020</td>
<td>1,750</td>
<td>1,250</td>
</tr>
<tr>
<td>Hired 1/1/2021 - 3/31/2021</td>
<td>1,000</td>
<td>500</td>
</tr>
<tr>
<td>Hired 4/1/2021 - 7/5/2021</td>
<td>500</td>
<td>250</td>
</tr>
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</table>
### PLAN B

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Essential - Critical</th>
<th>Essential - Non-Critical</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full time - Hired before 10/1/2020</td>
<td>$3,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Hired between 10/1/2020 - 12/31/2020</td>
<td>$1,500</td>
<td>$1,000</td>
</tr>
<tr>
<td>Hired 1/1/2021 - 3/31/2021</td>
<td>$750</td>
<td>$500</td>
</tr>
<tr>
<td>Hired 4/1/2021 - 7/5/2021</td>
<td>$500</td>
<td>$250</td>
</tr>
</tbody>
</table>

One time bonus for Full-Time employees
One time bonus for Part-Time Employees

<table>
<thead>
<tr>
<th>Hours Worked</th>
<th>Plan A</th>
<th>Plan B</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,000 hours or more</td>
<td>$1,500</td>
<td>$1,000</td>
</tr>
<tr>
<td>Worked 500 - 999</td>
<td>1,000</td>
<td>750</td>
</tr>
<tr>
<td>Worked 200 - 499</td>
<td>750</td>
<td>500</td>
</tr>
<tr>
<td>Worked 100 - 199</td>
<td>500</td>
<td>250</td>
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<tr>
<td>Worked 50 - 99</td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>Worked less than 50</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☑ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  September 7, 2021

Name of Group(s) or Individual(s) Making Request:  City Attorney

Name of Presenter(s):  Graham Corriher; Jim Behmer

Requested Agenda Item:  Amendments to Chapter 25 of the City Code Requiring Voluntary Annexation for Water and Sewer Connections

Description of Requested Agenda Item:  The proposed amendments to Chapter 25 of the Code of Ordinances require a petition for voluntary annexation for properties outside the corporate limits of the city desiring to connect to the city’s water or sewer system. The amendments include exceptions where a petition for voluntary annexation is not required. The amendments also require a utility extension agreement between the property owner and the city where a utility extension is required.

Attachments:  ☐ Yes  ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

None

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Council to adopt An Ordinance Amending Chapter 25 of the Code of Ordinances of the City of Salisbury to Require Voluntary Annexation for Connection to the City Water or Sewer System.

Contact Information for Group or Individual:  graham.corriher@salisburync.gov; jbehm@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  __________________________________
Finance Manager Signature  Department Head Signature

_________________________________
Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
AN ORDINANCE AMENDING CHAPTER 25 OF THE CODE OF ORDINANCES OF THE CITY OF SALISBURY TO REQUIRE VOLUNTARY ANNEXATION FOR CONNECTION TO THE CITY WATER AND SEWER SYSTEM

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Chapter 25, Section 25 of the Code of Ordinances of the City of Salisbury is hereby amended by removing the stricken language and adding the red, underlined language as follows:

Sec. 25-88. – Connections outside city.

(a) Any person desiring to tap into or connect with any water or sewer mains owned or maintained by the city and located beyond the corporate limits of the city as designated in sections 25-32 and 25-33, shall comply with all the provisions of the Code, applicable subdivision ordinances, other ordinances or policies and standards, plumbing permits, connection fees and plumbing system requirements; provided, however, that it is not the intention of this section to prohibit septic tanks outside of the corporate limits of the city.

(b) Whenever any person desires to connect to any water or sewer main located beyond the corporate limits of the city which is owned, maintained or was constructed by the city, they shall make application to the utilities department. After receiving approval from the department for such connection to any water or sewer main paid for in whole or in part by the city, they shall pay to the city for the privilege of making such connection the cost of such construction at the per front foot rate authorized in section 25-106 and set forth in schedule J.

1. Annexation Required. As a condition of connecting to the city’s water or sewer system, or both, owners of property located outside the corporate limits of the city shall be required to petition for voluntary annexation into the city unless such requirement is waived pursuant this section. Where an extension of the city’s water or sewer system, or both, is required, the property owner shall enter into a utility extension agreement with the city as required by this section.

2. Exceptions. The city manager is authorized to waive the requirement to petition for voluntary annexation in the following cases:

   a. To public properties;

   b. To economic development projects where the annexation requirement may deter substantial economic development as determined by the city manager;

   c. To properties with verified water supplies of unsatisfactory quality or on-site sanitary sewer systems that are a verified health hazard as demonstrated through documentation determined to be sufficient by the city;

   d. To properties where water or sewer service, or both, was requested and approved without a condition to petition for voluntary annexation prior to September 7, 2021.

   e. Pursuant to an effective and valid contract or agreement entered into by the city prior to September 7, 2021, governing the extension of water or sewer service;

   f. When the development of the property proposed for annexation is found to not be revenue positive based on a fiscal or operational impact analysis conducted by the city.
3. **Pending jurisdiction.** Where a petition for voluntary annexation is submitted for property outside the city’s extraterritorial zoning jurisdiction, the property owner, as a condition of connecting to the city’s water or sewer system, or both, shall be required to submit a formal request to rezone the property to an appropriate city zoning classification.

4. **Utility extension agreements.** Utility extension agreements shall include such terms and conditions as the city may reasonably require as a condition of connecting the property to the city’s water or sewer system, or both, and that are in the best interest of the city. At a minimum, utility extension agreements shall include the following:
   
   a. Where required by this ordinance, a requirement that a valid petition for annexation with supporting materials be submitted on a timetable directed by the city, and that the petition and supporting materials be updated as necessary to maintain the validity of the petition until final action on the annexation is taken by the city council;
   
   b. Where required by this ordinance, a requirement that the property owner formally submit a request to rezone the property to an appropriate city zoning classification;
   
   c. A requirement that all infrastructure be designed and constructed by professionals licensed in the State of North Carolina, and that the built infrastructure comply with all ordinances, policies, standards, and design specifications of the city and any other standards required by local, state, or federal law;
   
   d. A requirement that the owner shall bear all costs associated with the utility services agreement unless the city agrees to share in the costs in accordance with section 25-88.2;
   
   e. A requirement that infrastructure to be connected to the city’s utility system, and that the associated land be dedicated to the city as required by the city;
   
   f. A provision that the approved utility extension agreement shall be binding on future owners of the property; and

   g. Such other terms and conditions as the city may require.

The above requirements do not apply to utility agreements with other governmental units. The city manager or designee shall develop policies and procedures to implement these requirements, as well as other necessary requirements.

**Sec. 25-88.1. – Reference of unusual cases to city council.**

Any unusual cases which are not governed by the requirements of this ordinance may be considered individually and referred to the city council for its specific action.

**Sec. 25-88.2. – Fees and costs.**

   a. Owner to pay connection and extension fees. Except as otherwise provided in this section or by action of the city council, where water or sewer connections or extensions are required, the property owner shall pay the cost to connect or extend the water or sewer line, or both.
b. Cost share for water or sewer infrastructure construction. The city may participate in the cost of improvements to the water or sewer system to be constructed or installed by developers to the extent that the water or sewer infrastructure is constructed to a greater length, width, capacity, or quality at the city’s request to meet city needs, and not required by the development project. The city’s contribution under a cost sharing agreement shall be calculated as the reasonable estimated cost to the developer to provide the greater length, width, capacity, or quality of the water or sewer infrastructure that the city has requested and shall not include the cost that the developer would have incurred due to the development project without the greater length, width, capacity, or quality requested by the city. This section shall not apply to participation in construction contracts with other units of local government. Participation in construction contracts with other units of local government shall require an interlocal agreement pursuant to G.S. § 160A-460 et seq.

Sec 25-88.3. – Standards for infrastructure work.

Any infrastructure work performed pursuant to this ordinance shall be done in accordance with applicable local, state, and federal law, including but not limited to the City of Salisbury Uniform Construction Standards and SRU Specifications.

Sec. 25-88.4 – Annexation agreements with other local governments.

Voluntary annexations shall comply with North Carolina General Statutes § 160A-29 et seq., including any annexations agreements entered pursuant to § 160A-58.21 et seq. between any municipalities served by Salisbury-Rowan Utilities.

Section 2. That all other ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 3. That this ordinance shall be effective from and after its passage.

Adopted this 7th day of September, 2021.

________________________
Karen K. Alexander, Mayor

ATTEST:

________________________
Kelly Baker, City Clerk
ANNOUNCEMENT: Applications for the 2021-2022 Historic Preservation Incentive Grants are now available. These matching grants are available on a competitive basis for exterior projects on owner-occupied houses in Salisbury's four residential local historic districts: North Main Street, Brooklyn South Square, West Square and Ellis Street Graded School. Applications are due by October 1, 2021. To receive an application or inquire about eligibility, please call 704-638-5311.

Description of Requested Agenda Item: The Historic Preservation Incentive (HPI) Grants are matching grants for exterior rehabilitation projects on owner-occupied houses in Salisbury's four residential local historic districts. Postcards have been mailed to property owners within these four historic districts as well.

Contact Information for Group or Individual: Emily Vanek; emily.vanek@salisburync.gov; 704-638-5311

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved          ☐ Delayed          ☐ Declined

Reason:
ANNOUNCEMENT: Applications for the 2021-2022 Municipal Service District and Innes Street Improvement District grants are now available. These matching grants are available on a competitive basis for exterior projects on building facades, landscapes, and parking lots. Applications are due by October 1, 2021. To receive an application or inquire about eligibility, please call 704-638-5311.

Description of Requested Agenda Item: The Municipal Service District and Innes Street Improvement District Grants are awarded for façade work, landscaping, and installation of new pedestrian amenities including outdoor seating, planters, awnings, café fences, and lighting for buildings within the Municipal Service District or Innes Street Improvement District. Postcards have been mailed to property owners within these districts.
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason: