## City of Salisbury
### Council Meeting Agenda
#### June 18, 2019
6:00 p.m.

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Call to Order</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Moment of Silence</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Pledge of Allegiance</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Welcome to the People’s House!</td>
<td>A reminder that City Hall exists for, of and by the people of our City and is inclusive of ALL!! Council and staff are here to SERVE YOU and to create a welcoming, inclusive, safe, and thriving environment for ALL to enjoy as you live, work, play, volunteer, visit, learn and participate in decision making in our great City!!</td>
</tr>
<tr>
<td>5.</td>
<td>Adopt Agenda</td>
<td>Adopt Agenda for June 18, 2019.</td>
</tr>
<tr>
<td>6.</td>
<td>Proclamation:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>75th Anniversary of D-Day</td>
<td>June 6, 2019 Recognizes the landing operations on Tuesday, 6 June 1944 of the Allied invasion of Normandy in Operation Overlord during World War II.</td>
</tr>
<tr>
<td></td>
<td>Juneteenth</td>
<td>June 15, 2019 Recognizes and commemorates June 19, 1865 as the African American Emancipation Day of Freedom and celebrates the freedom and achievement of African Americans and the self-development and respect for all cultures.</td>
</tr>
<tr>
<td></td>
<td>Salisbury Pride Day</td>
<td>June 22, 2019 A day that Salisbury Pride will host its annual festival and pay tribute to those who have come before them and fought for their rights as June marks the 50th anniversary of the Stonewall Riots in New York City and the catalyst for the modern rights movement of the LGBTQ+ community.</td>
</tr>
<tr>
<td>7.</td>
<td>Consent Agenda:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(a) Minutes</td>
<td>Adopt Minutes of the Regular meeting of May 21, 2019 and Special meetings of May 30, 2019 and June 4, 2019.</td>
</tr>
<tr>
<td></td>
<td>(b) Budget Ordinance – Police Department Donations</td>
<td>Requestor(s): Police Department Adopt a budget ORDINANCE amendment to the FY2018-2019 budget in the amount of $3,900 to appropriate Police Department donations.</td>
</tr>
<tr>
<td></td>
<td>Budget Ordinance – The Fibrant Capital Reserve Fund</td>
<td>Requestor(s): Finance Department</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>(d)</td>
<td>Budget Ordinance—CDBG Program Income</td>
<td>Requestor(s): Finance Department</td>
</tr>
<tr>
<td>(e)</td>
<td>Contract – McAdams and Budget Ordinance.</td>
<td>Requestor(s): City Planner Alyssa Nelson</td>
</tr>
<tr>
<td>(f)</td>
<td>Budget Ordinance – Public Art Committee</td>
<td>Requestor(s): City Planner Alyssa Nelson</td>
</tr>
<tr>
<td>(g)</td>
<td>Dixonville-Lincoln Memorial Task Force Appointments</td>
<td>Requestor(s): City Planner Alyssa Nelson</td>
</tr>
<tr>
<td>(h)</td>
<td>Resolution of Support for a BUILD grant application</td>
<td>Requestor(s): City Engineer Wendy Brindle</td>
</tr>
<tr>
<td>8.</td>
<td>Public Comment</td>
<td></td>
</tr>
<tr>
<td>-----</td>
<td>--------------------------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Presenter(s): City Manager Lane Bailey, Anna Bumgarner, Budget Manager</td>
</tr>
<tr>
<td>10.</td>
<td>Report – Economic Charrette</td>
<td>Requester(s): Mayor Pro Tem Post</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Presenter(s): Warren Miller</td>
</tr>
<tr>
<td>11.</td>
<td>Land Development Text Amendment TA-03-2019</td>
<td>Requester(s): Planning Director Hannah Jacobson</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Presenter(s): Zoning Administrator Teresa Barringer</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>Downtown Master Plan</td>
<td>Requester(s): Community Planning Services and Engineering Engineer Wendy Brindle, Planning Director Hannah Jacobson, and Downtown Salisbury, Inc. Director Larissa Harper</td>
</tr>
<tr>
<td>13.</td>
<td>Update – Cheerwine Festival</td>
<td>Requestor(s): Parks &amp; Recreation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Presenter(s): Event Coordinator</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Engineering Manager</td>
</tr>
<tr>
<td>14.</td>
<td>Contract – D.E. Walker Construction Company and Budget Ordinance</td>
<td>Requestor(s): Salisbury-Rowan Utilities</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Presenter(s): Engineering Manager</td>
</tr>
<tr>
<td>15.</td>
<td>Contract – AAR of NC for Roof Replacements</td>
<td>Requestor(s): Engineering Dept.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>City Engineer Wendy Brindle</td>
</tr>
<tr>
<td>16.</td>
<td>Contract – Strategics</td>
<td>Requestor(s): City Attorney Graham Corriher and Administration Services Director Kelly Baker</td>
</tr>
<tr>
<td>17.</td>
<td>City Attorney’s Report</td>
<td></td>
</tr>
<tr>
<td>18.</td>
<td>City Manager’s Report</td>
<td></td>
</tr>
<tr>
<td>19.</td>
<td>Announcements</td>
<td></td>
</tr>
<tr>
<td>(a)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(b) The Salisbury Parks and Recreation Department will hold Movies in the Park on Friday, June 28, 2019 at City Park. The movie, Hotel Transylvania 3, will begin at 9:00 pm. Concessions will be available for purchase. Bring a blanket or a chair and enjoy fun family time. This event is free and open to the public. For more information, please call (704) 216-PLAY.

(c) The Salisbury Parks and Recreation Department will hold the 22nd Annual Greenway 5k and Half-Mile Fun Run on Saturday, July 13 beginning at 8:00 am at Knox Middle School. This annual 5k race takes place on a certified 3.1 mile course that follows a portion of the Salisbury Greenway. Pre-registered participants are guaranteed a dry-fit t-shirt and race bag. Registration is $20 in advance and $25 the day of the event. The fun run for ages 10 and under is $10. All proceeds benefit the Salisbury Greenway. Register at www.sportoften.com until noon on July 12.

(d) Applications are now being accepted for the 2019 Salisbury Citizen’s Academy. The Academy is a 10-week program that meets each Thursday evening from 5:30 p.m. until 8:30 p.m. beginning September 5. Participants will meet at various City facilities and have an inside view of City operations. Applications are available online at salisburync.gov/citizensacademy or by calling Kelly Baker at 704-638-5233. All applications must be received by July 19.

20. Council’s Comments
21. Mayor Pro Tem’s Comments
22. Mayor’s Comments
23. Adjourn
REGULAR MEETING

PRESENT: Council Member Karen Alexander Presiding; Council Members William Brian Miller and Tamara Sheffield; City Manager W. Lane Bailey; City Clerk Diane Gilmore, and City Attorney J. Graham Corriher.

ABSENT: Mayor Al Heggins and Mayor Pro Tem David Post.

Thereupon, Councilmember Sheffield made a motion to appoint Councilmember Alexander as Chair of the Council meeting. Seconded by Councilmember Miller. Councilmembers Alexander, Miller, and Sheffield voted AYE. (3-0)

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Councilmember Alexander at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Councilmember Alexander led those present in the Pledge of Allegiance to the United States flag.

ADOPNION OF THE AGENDA

Thereupon, Councilmember Miller made a motion to adopt the Agenda as presented. Councilmembers Alexander, Miller, and Sheffield voted AYE. (3-0)
CONSENT AGENDA

(a) Minutes

Adopt Minutes of the Regular Meeting of April 16, 2019.

(b) Contract – Longhorn Roofing, LLC.

Authorize the City Manager to execute an agreement with Longhorn Roofing, LLC, in the amount of $132,000 for roofing services associated with the 218 West Cemetery Street Roofing project. This project is included in the Capital Improvement Plan (CIP).

(c) Easement – Shared Driveway

Authorize the City Manager to approve an easement over Parcel 040-004, adjacent to Mocksville Avenue, for a shared driveway.

(d) Easement – Parcel 020-051 for AT&T maintenance

Approve an easement to AT&T on Parcel 020-051, adjacent to Grove Street, to allow for maintenance of two existing cabinets.

Thereupon, Councilmember Miller made a motion to adopt the Consent Agenda as presented. Councilmembers Alexander, Miller, and Sheffield voted AYE. (3-0)

PUBLIC COMMENT

Councilmember Alexander opened the floor to receive public comments.

Mr. Richard Reinholz commented he would like to see the tennis courts remain and the City install six pickleball courts. He stated the sport of pickleball continues to grow throughout the country, and he added pickleball courts would be a great attraction for the retirement community.

Ms. Melissa Utley stated she does not believe City Park is a good location for pickleball tournaments, and she added she believes West End Plaza would be an ideal area to install pickleball courts.

Ms. Nancy Eason expressed there is a need for better tennis courts in Salisbury, and if the funds are available she supports resurfacing the tennis courts and sharing space with pickleball players. She pointed out a majority of tennis players play pickleball.

Ms. Penny Roamer commented she would like to see the six public tennis courts at City Park saved and restored to better conditions.
Mr. Mike Rimmer commented older adults are transitioning to pickleball from playing tennis, and he added it would be great if the City could designate a pickleball court with a permanent net.

Ms. Libby Post shared she has to transport a pickleball net to the tennis courts each time she plays. She stated Hall Gym offers indoor pickleball on three courts, three days a week, and she added there is room for pickleball and tennis at City Park.

Mr. Jeff Saleeby commented he believes keeping the six tennis courts at City Park is a good idea because it attracts players, and he suggested adding six pickleball courts.

Mr. Alan Lambert suggested dedicated pickleball courts would attract more players to Salisbury. He noted he would not want to alter the tennis courts to the point where they could not function as tennis courts in the future.

Mr. Neil Tucker stated he relocated to Salisbury for his work and would like the City to offer a place to play pickleball.

Ms. Mary James commented she has researched pickleball and how the sport is implemented in surrounding areas. She stated she hopes there will be an opportunity for public input at the next meeting after the Parks and Recreation Department presents information on the pickleball courts.

Ms. Shirley Price shared youth in Salisbury need to be considered because they are playing tennis. She stated she likes pickleball, but it should not be implemented at the expense of the tennis courts at City Park.

Mr. Peter Wong stated he has an impact on Salisbury’s economy because he plays pickleball and utilizes Salisbury’s amenities and businesses. He commented several people on his pickleball team are from out of town.

Mr. Donald Griffin stated pickleball helps to keep people active.

Mr. Jack Goodman commented he believes if the tennis courts are converted to include pickleball there would be enough room to play tennis and the courts need to be resurfaced.

Ms. Karen Brown commented she plays pickleball throughout the piedmont triad and believes pickleball could benefit everyone in the City.

Ms. Carol Hay indicated she would like an outdoor pickleball facility, and she noted pickleball is being taught in schools in the northern area of the United States.

Mr. Jon Post stated he is a Parks and Recreation Advisory Board member and knows there are no funds available to create a pickleball facility. He commended Parks and Recreation Director Nick Aceves for being aware of pickleball and the associated budget concerns.
Ms. Liz Tennent shared her concerns about the community’s need for pickleball, and she noted there needs to be further discussion regarding the community’s needs.

Ms. Carol Hallman commented there is a need to have tennis courts in the community for the youth.

There being no one else to address Council, Councilmember Alexander closed the public comment session.

ANALYSIS OF IMPEDIMENTS 2019 REPORT

Human Relations Director Anne Little introduced Centralina Council of Governments (CCOG) Assistant Director of Community and Economic Development Ms. Victoria Avramovic.

Ms. Avramovic presented Council with an updated 2019 Analysis of Impediments (AI) to Fair Housing Choice, and she noted the City’s last AI was completed in 2014. She noted the AI is a requirement by the United States Department of Housing and Urban Development (HUD). She noted grantees are required to annually certify that they will affirmatively further Fair Housing by demonstrating and implementing housing policies and programs in a non-discriminatory manner. She explained there are different ways a grantee can fulfill federal agency requirements such as preparing an AI, developing strategies to resolve or remove impediments, and documenting efforts in the Consolidated Annual Performance and Evaluation Report (CAPER) submitted to HUD every year for Community Development Block Grant (CDBG) funds.

Ms. Avramovic indicated the AI is completed in correlation with the Federal Fair Housing Act and the North Carolina Fair Housing Act. She explained the Fair Housing Act protects citizens from discrimination in all housing transactions such as rental or purchase. She stated the North Carolina Fair Housing Act is similar to the federal act but includes prohibiting discrimination of affordable housing placement.

Ms. Avramovic commented the AI is a review of public and private policies and practices to ensure the policies do not hinder or create barriers for citizens. She added the AI includes the five-year Fair Housing Action Plan to help address any barriers that may be identified. She added the AI also helps fair housing planning to determine how funds are spent.

Ms. Avramovic stated staff received a lot of input from secondary data and by reviewing current plans, and she noted public input was received through interviews, meetings, focus groups, and a community survey. She clarified research and engagement helps make recommendations and provide strategies to the Action Plan for the barriers that were found in the Executive Summary in the AI.

Ms. Avramovic presented five impediments to the Fair Housing Choice and 24 recommended strategies to help remove barriers in the community. She stated the first impediment identified the lack of formalized structure for a local fair housing system. She noted the second impediment identified an insufficient supply of adequate and affordable housing to meet the
growing needs of low and moderate income residents. She stated the third impediment identified public transportation limitations which reduced housing choices for low-to-moderate and special needs population. She provided the fourth impediment showed a need for housing to accommodate special populations. She stated the fifth impediment indicated a reduction in homeownership opportunities for racial and ethnic minorities because of mortgage lending practices.

Ms. Avramovic stated the most valuable component of the report is the Action Plan. She indicated the Action Plan would provide goals and strategies to affirmatively further fair housing choices over the next five years. She stated the strategies will help build current programs and working groups. She mentioned the Action Plan should be continuously updated as things change and include information into the annual report that is submitted to HUD.

Ms. Avramovic indicated a 30-day public comment period will begin Monday, May 26, 2019 through June 25, 2019. She noted the document will be available online and hard copies will be available upon request and placed in public areas. She stated a public hearing will be held at Council’s June 4, 2019 meeting. She stated once the public comment period and the public hearing is complete, staff will provide a document for Council’s final approval and submit the document to HUD by July 19, 2019.

Councilmember Sheffield asked if improvements and should be submitted to HUD as they are identified. Ms. Avramovic commented each year the City submits a CAPER to HUD that includes a section of data for the City’s fair housing goals and details of what was completed within that year.

Councilmember Sheffield asked if the AI is updated every five years. Ms. Avramovic agreed, and she added the City reports annually. She noted the annual report is completed by staff and presented to Council for its review which includes a public comment period.

Councilmember Alexander asked how long the City has been involved in the AI process. Ms. Avramovic stated the City has received funds for over a decade and may have been involved since the 1970s. Councilmember Alexander asked if this is a new process for the City. Ms. Avramovic stated the process is not new and was completed a year prior to the five-year consolidated plan for the CDBG program.

Councilmember Sheffield asked if there are plans to include certain protected classes such as marital status, student, sexual orientation, income, and age that are not included in the protected classes related to housing. Ms. Avramovic commented if North Carolina was a home rule State the protected class would need to be approved, however through this program protected classes can be protected by practice without a policy or Ordinance. She clarified anyone who has the appearance of being discriminated against is a protected class, and she provided an example of adults who are re-entering into society after incarceration.

Councilmembers thanked Ms. Avramovic for her work on the AI.
Assistant Utilities Director Jason Wilson addressed Council regarding Salisbury-Rowan Utilities (SRU) project updates. He stated the meter change-out project related to the Advanced Metering Infrastructure (AMI) implementation is now complete, and he added there are currently 21,306 meters in operation. He presented an overview of the Advanced Metering Analytics (AMA) and noted the department is very pleased with the systems. He pointed out a free web-based customer service tool, EyeOnWater, and he added there are currently 282 customers registered. City Manager Lane Bailey commented he has received positive feedback from customers who use the web-based customer service tool.

Mr. Wilson reviewed a District Metered Area (DMA) that indicated the gallons per minute consumption from master meters and customer meter readings. He pointed out there is twice as much flow through the master meters as there are through the summation meter. He indicated the DMA can be monitored to detect leaks, and he added it could cost more to search for a leak rather than to make a repair.

Councilmember Miller asked why there are certain times when more leakage is detected. Mr. Wilson commented there is lower water usage during nighttime hours, and he clarified when people are not using water, pressure increases which makes it easier to detect leakages.

Councilmember Sheffield asked for clarification regarding master meters and customer meters. Mr. Wilson provided an example for apartment complexes because they have a master meter connected to the main water line and then individual meters provide usage readings for each tenant in the apartment complex and those individual meters are referred to as customer meters.

Mr. Wilson stated SRU project’s budget of $7.2 million was authorized by Council in 2016. He noted the department is under budget at $6.24 million.

Mr. Wilson commented Council requested more information regarding return on investment, and he noted there were challenges due to customers moving in and out of residences and it is difficult to determine a usage pattern. He noted China Grove meters were not included in the analysis. He presented a consumption analysis of 2016 versus 2019, and he noted there has been an overall 4.2% growth based on the data from residential meters in the China Grove pilot project. He commented the 2019 consumption percentage had 10% growth.

Councilmember Miller asked about the return on the AMA project. Mr. Wilson stated it is estimated at 8.7%, and he noted the project is ahead of schedule. Councilmember Miller asked if SRU borrowed money for the project. SRU Director Jim Behmer stated the funds were saved and the replacement of meters was prolonged so meters could be replaced at one time in a shorter timeframe than expected.

Mr. Wilson discussed the modular floating reservoir covers project approved by Council two years ago. He noted the project’s installation was completed in 2017. He provided photographs of two water reservoirs located on Ridge Road, and he added the reservoirs are almost completely covered with 2.5 million of the floating reservoir balls. He stated the balls cost
approximately $500,000. Mr. Wilson commented the balls are used to slow the evaporation process and shade sunlight to prevent algae growth to help cut chemical cost. Mr. Wilson provided data that indicated the shade balls have completely eliminated the need for algae chemicals which cost $60,000 in 2016 and $50,000 in 2017. He stated he believes there has been a great payback on the shade ball investment.

Councilmember Miller asked about the life expectancy of the shade balls. Mr. Wilson stated there is a 20-year life cycle, and the department will work on implementing a replacement plan into its budget.

Mr. Wilson presented Council with the Water and Wastewater Asset Inventory and Assessment (AIA) grant approved by Council. He noted the goal of the grant was to select and implement an assets management system for both water and wastewater assets. He stated the department is issuing work orders and plant maintenance and is collecting a large amount of data that can help the department prioritize future projects. He stated staff has implemented a criticality matrix that has helped organize the likelihood and consequences of failure. He clarified the asset management correlates with the Capital Improvement Plan (CIP) because data will help drive future rehabilitation and the replacement schedule of equipment. He noted there are placeholders on asset management contingency for predetermined water and wastewater projects.

Mr. Wilson commented the grants for water and wastewater projects are in their final stages and ready to be closed, and he noted two Resolutions are required that confirm the completed projects have been presented to Council.

Thereupon, Councilmember Miller made a motion to adopt a Resolution confirming the completed water asset inventory and assessment grant project has been presented to City Council. Councilmembers Alexander, Miller, Sheffield voted AYE. (3-0)

RESOLUTION CONFIRMING THE COMPLETED WATER ASSET INVENTORY AND ASSESSMENT GRANT PROJECT HAS BEEN PRESENTED TO CITY COUNCIL.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 12, and is known as Resolution 2019-09.)

Thereupon, Councilmember Miller made a motion to adopt a Resolution confirming the completed wastewater asset inventory and assessment grant project has been presented to City Council. Councilmembers Alexander, Miller, and Sheffield voted AYE. (3-0)

RESOLUTION CONFIRMING THE COMPLETED WASTEWATER ASSET INVENTORY AND ASSESSMENT GRANT PROJECT HAS BEEN PRESENTED TO CITY COUNCIL.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 13, and is known as Resolution 2019-10.)
RECESS

Councilmember Miller made a motion to take a recess and all Councilmembers in attendance agreed unanimously to recess.

The meeting reconvened at 7:29 p.m.

CITY ATTORNEY’S REPORT

City Attorney Graham Corriher indicated he had nothing to report to Council.

CITY MANAGER’S REPORT

City Manager Lane Bailey congratulated Councilmember Alexander for being elected second vice-chair of the North Carolina League of Municipalities (NCLM).

Mr. Bailey recognized staff and the volunteers who helped with the Cheerwine Festival. He stated he received a lot of positive feedback, and he commended Parks and Recreation Director Nick Aceves, Event Coordinator Vivian Koontz and the entire department. He pointed out the street cleanup after the festival was excellent.

Councilmember Alexander stated she heard 50,000 people attended the Cheerwine Festival. Mr. Bailey commented staff believes it was between 50,000 and 60,000 people and attendance is hard to measure. He pointed out the Smithsonian Magazine recognized Salisbury’s Cheerwine Festival as one of the top festivals in the South.

Councilmember Miller thanked all the sponsors that helped make the event a success.

(a) Proposed FY2019-2020 Budget

City Manager Lane Bailey pointed out the County conducted a property revaluation that provided an increase in property values, but significant projects and increased personnel costs have required use of the projected growth in revenue. He stated salaries for the Police Department and the Public Services Department were increased to make positions in those departments market competitive. He noted there were staffing increases for the Fire Department because of the future fire station. He commented there have been challenges filling positions in the Public Services Department, but increased wages has helped.

Mr. Bailey commented this will be the first of four mandated increases in the City’s contribution into the local government retirement system.
Mr. Bailey stated the City will be in its first year of the lease with Hotwire Communications, and he noted staff remains positive that the lease will improve the financial condition of the General Fund. He noted there was a $600,000 reduction in the Broadband Fund.

Mr. Bailey noted because of the recent property revaluation raising the value of the tax base he recommends a rate of $0.7127, a slight decrease from the current rate of $0.7196. He commented the rate will be above what the revenue neutral rate would be, but will compensate for last year’s tax billing transposition and increased personnel cost. He stated the City Attorney and the University of North Carolina of Chapel Hill (UNC) School of Government (SOG) are pleased with the way the City has chosen to account for the billing error.

Mr. Bailey commented he recommends a cost-of-living adjustment (COLA) increase of 1.6% that is reflected in the Consumer Price Index and a merit increase of 1.4% in order to be competitive and to recognize and retain quality employees. He stated the Fund Balance is currently at approximately 35% and is well above the Local Governments Commission (LGC) minimum requirement of 8%. He noted as a result of the strong Fund Balance the City is able to make appropriations and hopes to have revenues exceed expenditures throughout the new fiscal year.

Mr. Bailey pointed out there has been a challenge with solid waste world-wide due to the instability of the increased recycling market. He stated he recommends an increased rate for residential and commercial curbside collection to help compensate increased expenses.

Mr. Bailey noted the Municipal Service District (MSD) was affected by the County’s revaluation, and he recommends keeping a revenue neutral rate to promote substantial projects such as the Empire Hotel.

Mr. Bailey pointed out the Salisbury-Rowan Utilities (SRU) Department provided a great report, and he is very proud of the staff and the work they do. He noted SRU is the greatest economic development tool the area has. He indicated there are several SRU projects underway for the Grant Creek Wastewater Treatment Facility and the Crane Creek Sewer Lift Station. He stated the Advanced Metering Infrastructure (AMI) is completed and continues to eliminate inflow and infiltration (I&I). He explained I&I is when ground and stormwater enter sewer pipes creating more water than wastewater which increases overflow and operating expenses. He recommended a 1.6% water and sewer increase based on the Consumer Price Index for urban consumers for the South Region (CPI-U). He stated a customer can expect to see a $1.11 per month increase.

Mr. Bailey indicated Council previously approved stormwater fee adjustments for residential customers and the adjustments have worked well. He commented one of the larger stormwater projects included in the proposed budget is for the Sunset Drive improvement projects in the amount of $227,000. He noted there are sufficient funds available because of the fee adjustments made in the previous year, and he stated he does not recommend any rate change for the fund.

Mr. Bailey stated in addition to the decreased amount in the General Fund for Fibrant there continues to be an appropriation of funds to repay the SRU inter fund loan. He noted there is a $300,000 principal debt payment with a 1% interest payment.
Mr. Bailey stated there is an additional increase of $285,742 in the General Fund for the Transit Department, and he noted the total contribution is $633,564 this year. He commented a Transit Master Plan was completed, and he recommended Council discuss Transit routes and the areas served especially for services to extend beyond corporate limits.

Mr. Bailey thanked the Management Team for the work they do for the City and pointed out the budget has been challenging. He commended Finance Director Shannon Moore and Senior Management Analyst Anna Bumgarner for their work on the budget.

Thereupon, Councilmember Miller made a motion to set a public hearing for Tuesday, June 4, 2019 to receive comments regarding the fiscal year 2019-2020 proposed budget. Councilmembers Alexander, Miller, and Sheffield voted AYE. (3-0)

Thereupon, Councilmember Miller made a motion to set a budget workshop on Tuesday, June 11, 2019 at 10:30 a.m. located at 1 Water Street. Councilmembers Alexander, Miller, and Sheffield voted AYE. (3-0)

ANNOUNCEMENTS

Communications Director Linda McElroy announced the Parks and Recreation Department will hold Movies in the Park on Friday, May 31, 2019 at City Park. She noted the movie, Incredibles 2, will begin at 9:00 p.m. She stated concessions will be available for purchase and to bring a blanket or a chair and enjoy fun family time. She announced the event is free and open to the public. She stated for more information, please call (704) 216-PLAY.

Communications Director Linda McElroy announced Downtown Salisbury Inc. will host a celebration of art on Friday, June 21, 2019 from 5:00 p.m. until 9:00 p.m. in the downtown area. She stated artists will set up on the sidewalk alongside participating downtown businesses to showcase and demonstrate their art. She noted there will be live music, downtown gallery tours, and activities for children.

COUNCIL COMMENTS

Councilmember Sheffield commended staff and the volunteers who helped during the Cheerwine Festival.

Councilmember Sheffield stated the Spring Spruce Up week event was held the week before the Cheerwine Festival with great participation, and she asked people to pick up trash to throw away.

Councilmember Sheffield commended the passion that pickleball and tennis players have for the sport, and she stated she looks forward to working toward a solution.
Councilmember Alexander thanked staff, volunteers, and citizens who participated in the Cheerwine Festival. She commended the Housing Advocacy Commission and the Community Appearance Commission for helping clean up the City before the Festival.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Sheffield. Seconded by Councilmember Miller. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 7:48 p.m.

_____________________________________
Al Heggins, Mayor

_______________________________________
Diane Gilmore, City Clerk
SALISBURY, NORTH CAROLINA
MAY 30, 2019

SPECIAL MEETING

PRESENT: Presiding; Mayor Al Heggins, Mayor Pro Tem David B. Post, Council Members, Karen K. Alexander, and Tamara Sheffield, City Manager W. Lane Bailey (left at 6:00 p.m.), Assistant City Manager Zack Kyle, and City Attorney J. Graham Corriher.

ABSENT: Councilmember William Brian Miller and City Clerk Diane Gilmore.

Mayor Heggins and members of City Council met in a Special session at Grace United Methodist Church located at 846 Faith Road. The meeting began at 5:15 p.m.

CHIT, CHAT AND CHEW

Council met with citizens over dinner to discuss issues of concern. Code Enforcement Officer Michael Cotilla answered questions regarding zoning requirements and issues in Fulton Heights.

City Engineer Wendy Brindle provided an update on the status of Newsome Road and noted there had been delays associated with the use of federal funds. She noted staff is working with NCDOT and anticipates fall construction for the Newsome Road project.

Citizens also shared their concerns about speeding on Skyline Drive near Roberta Street. Chief Stokes indicated officers will patrol the area, and engineering will follow-up with field studies for recommendations to slow traffic.

A resource table was set up that included Parks and Rec Playbooks, Downtown events, transit schedules, Citizen’s Academy, recycling information, 311GIS, and Nixle, etc.
ADJOURN

All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 7:00 p.m.

_______________________________
Al Heggins, Mayor

_______________________________
Diane Gilmore, City Clerk
SPECIAL MEETING

PRESENT: Mayor Al Heggins Presiding; Mayor Pro Tem David Post; Council Members, Karen K. Alexander, William Brian Miller (arrived at 4:14 p.m.), and Tamara Sheffield; City Manager W. Lane Bailey; Deputy City Clerk Emily Michael and City Attorney J. Graham Corriher.

ABSENT: City Clerk Diane Gilmore.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 4:02 p.m.

ADOPTION OF THE AGENDA

Thereupon, Mayor Pro Tem Post made a motion to adopt the Agenda as presented. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander and Sheffield voted AYE. (4-0)

CLOSED SESSION

Thereupon, Councilmember Sheffield made a motion to go into closed session to consult with an attorney as allowed by NCGS 143-318.11(a)(3) and concerning a personnel matter as allowed by NCGS 143-318.11(a)(6). Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander and Sheffield voted AYE. (4-0)
RETURN TO OPEN SESSION

Mayor Heggins announced no action was taken during closed session.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Alexander. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:12 p.m.

____________________________________
Al Heggins, Mayor

_______________________________________
Diane Gilmore, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  6/18/19

Name of Group(s) or Individual(s) Making Request: Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s): Chief Jerry Stokes

Requested Agenda Item: Adopt a Budget ORDINANCE Amendment to the FY2018-2019 budget in the amount of $3,900 to appropriate Police Department donations.

Description of Requested Agenda Item: The Police Department has received a donation of $3,900 from The Blanche & Julian Robertson Foundation for the Salisbury Police Department Summer Mentoring Camps.

Attachments:  □ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
Adopt a Budget ORDINANCE Amendment to the FY2018-2019 budget in the amount of $3,900 to appropriate Police Department donations.

Contact Information for Group or Individual: Chief Jerry Stokes, SPD 704-638-5333

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade
Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk's Office Only
☐ Approved  ☐ Delayed  ☐ Declined

Reason:
AN ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE POLICE DEPARTMENT DONATIONS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City has received funds from The Blanche & Julian Robertson Family Foundation, Inc. in the amount of $3,900 for the 2019 Salisbury Police Mentoring Summer Camp. NC General Statutes require that the City appropriate these revenues so that they can be legally spent.

Section 2. That the 2018-2019 Budget Ordinance of the City of Salisbury, adopted on June 19, 2018, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

(1) Increase line item 010-000-000-4521.07 General Police Donations $3,900
(2) Increase line item 010-511-326-5131.06 Youth Programs $3,900

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  √ Staff

Requested Council Meeting Date: June 18, 2019

Name of Group(s) or Individual(s) Making Request: Shannon Moore

Name of Presenter(s): Shannon Moore

Requested Agenda Item: Council to consider appropriating Fund Balance in the Fibrant Capital Reserve Fund.

Description of Requested Agenda Item: The Fibrant Capital Reserve was created to set aside money to pay for future capital needs related to Fibrant. Since the City is no longer operating Fibrant, there is no need to maintain the Capital Reserve Fund. In order to close out the Capital Reserve Fund, the City needs to appropriate the remaining available fund balance. The City can spend the Reserve Fund money on either capital items or debt service that is related to capital funding.

Attachments: √ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

The Fibrant Capital Reserve Fund has available Fund Balance in the amount of $166,770. This amount can be appropriated for expenditure in the current fiscal year.

Action Requested of Council for Agenda Item: Council to approve Budget Ordinance appropriating Fund Balance in the Fibrant Capital Reserve Fund in the amount of $166,770.

Contact Information for Group or Individual: Shannon Moore

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

[Signatures]
Finance Manager Signature
Department Head Signature
Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved    ☐ Delayed    ☐ Declined

Reason:
AN ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUND BALANCE IN THE FIBRANT CAPITAL RESERVE FUND

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City’s Fibrant Capital Reserve Fund has available fund balance that can be used to pay expenses of the current fiscal year. The City needs to appropriate this fund balance for appropriation.

Section 2. That the 2018-2019 Budget Ordinance of the City of Salisbury, adopted on June 19, 2018, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

(1) Increase line item 037-901-000-5840.01 Debt Service-Interest $ 166,770

(2) Increase line item 037-000-000-4999.00 Appropriated Fund Balance $ 166,770

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☐ Public ☐ Council ☐ Manager ☒ Staff

Requested Council Meeting Date: June 18, 2019

Name of Group(s) or Individual(s) Making Request: Shannon Moore

Name of Presenter(s): Shannon Moore

Requested Agenda Item: Council to consider appropriating Program Income received in the Community Development Block Grant Fund.

Description of Requested Agenda Item: The City has sold a home to a first-time home buyer and received $59,069 from the sale. The home was purchased and rehabilitated with Community Development Block Grant funds. These proceeds will be used to pay for other CDBG rehabilitation projects.

Attachments: ☒ Yes ☐ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

The additional funds received will support the Community Development Block Grant Fund. The City will incur no additional costs due to the receipt of these funds.

Action Requested of Council for Agenda Item: Council to consider approving a Budget Amendment Ordinance to appropriate Program Income received in the Community Development Block Grant Fund.

Contact Information for Group or Individual: Shannon Moore

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Shannon Moore

Finance Manager Signature

Department Head Signature

Budget Manager Signature

***All agenda items must be submitted at least 7 days before the requested Council meeting date***
Salisbury City Council
Agenda Item Request Form

For Use in Clerk's Office Only

☐ Approved    ☐ Delayed    ☐ Declined

Reason:
AN ORDINANCE AMENDING THE 2018-19 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE CDBG PROGRAM INCOME

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City has received Program Income from the sale of a home to first-time
homebuyers. These funds need to be appropriated so that they can be legally expended.

Section 2. That the 2018-19 Budget Ordinance of the City of Salisbury, adopted on June
19, 2018, is hereby amended as follows:

| Increase line item 055-000-000-4813.00 | $ 59,069 |
| Sale of Assets |
| Increase line item 055-612-537-5511.10 | $ 11,814 |
| General Administration |
| Increase line item 055-612-537-5511.16 | 47,255 |
| Purchase, Rehab, and Resale |
| $ 59,069 |

Section 4. That all ordinances, or parts of ordinances, in conflict with this ordinance are
hereby repealed to the extent of such conflict.

Section 5. That this ordinance shall be effective from and after its passage.
Please Select Submission Category: □ Public □ Council □ Manager ☑ Staff

Requested Council Meeting Date: June 18, 2019

Name of Group(s) or Individual(s) Making Request: Community Planning Services

Name of Presenter(s): Alyssa Nelson

Requested Agenda Item: Downtown Main Street Plan

Description of Requested Agenda Item:
Community Planning Services with support from Downtown Salisbury Inc’s Master Plan Committee and the City of Salisbury’s Engineering Department solicited submittals from interested firms through a Request for Qualifications (RFQ) in order to select a qualified firm to prepare a schematic streetscape plan and recommendations of policy and practice for ten blocks of Main Street. The extents of the project are from Monroe Street to the train tracks on North Main, just past Franklin Street. McAdams was selected as the design firm and a proposal was subsequently submitted, outlining the intended scope of the project and the associated costs. The total cost for the project is $138,920. Community Planning Services requests authorizing the City Manager to approve a contract with McAdams for $138,120 for services associated with the Downtown Main Street Plan.

Attachments: ☑ Yes □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

This project was not budgeted in FY19, but we have sufficient interest revenues over what is currently budgeted to cover this project.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Council to consider authorizing the City Manager to execute a contract with McAdams in the amount of $138,920 for services associated with the Downtown Main Street Plan and approve budget ordinance for $138,920 for additional revenue.

Contact Information for Group or Individual:

Alyssa Nelson 704.638.5235

☑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)
FINANCE DEPARTMENT INFORMATION:

S. Wade Fischer
Finance Manager Signature

Department Head Signature

Anne Brisker
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
AN ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE REVENUE FROM INTEREST

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City will receive additional revenue from interest. NC General Statutes require that the City appropriate revenues so that they can be legally spent.

Section 2. That the 2018-2019 Budget Ordinance of the City of Salisbury, adopted on June 19, 2018, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

(1) Increase line item 010-000-000-461201 Interest $138,920

(2) Increase line item 010-491-000-545000 CO Computer Equipment $138,920

Section 3. That all ordinances, or parts of ordinances, in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  June 18, 2019

Name of Group(s) or Individual(s) Making Request:  Public Art Committee

Name of Presenter(s):  Alyssa Nelson

Requested Agenda Item:  Council to consider adopting a Budget Ordinance Amendment to the FY 2018-2019 budget in the amount of $25,290 to appropriate revenue for the Public Art Committee.

Description of Requested Agenda Item:

The Salisbury Public Art Committee has received a total of $25,290 from the following sources to be appropriated toward Public Art projects.

- Rowan Arts Council  $9,000
- S-R Community Foundation  $5,000
- Margaret C. Woodson Foundation  $4,000
- Rowan-Cabarrus Community College  $2,500
- Catawba College  $1,250
- Novant Health  $1,250
- Sculpture Show application fees  $540
- Salisbury Business Center  $500
- La Cava/Salty Caper/New Sarum  $500
- Fine Frame Gallery  $250
- Pottery 101  $250
- Downtown Salisbury, Inc.  $250

Funding was received in the form of fees, donations, and sponsorships.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Appropriation of fees, donations and sponsorships.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Adopt budget ordinance amendment to FY2018-2019 budget to appropriate $25,290 to Public Art.

Contact Information for Group or Individual:

Alyssa Nelson  704.638.5235
 Salisbury City Council
Agenda Item Request Form

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

________________________________________
Finance Manager Signature

________________________________________
Department Head Signature

____________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved ☐ Delayed ☐ Declined

Reason:
AN ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE SCULPTURE SHOW DONATIONS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City’s Community Planning Services Department has received several donations for the annual Sculpture Show.

Section 2. That the 2018-2019 Budget Ordinance of the City of Salisbury, adopted on June 19, 2018, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

1. Increase line item 010-621-612-54500.40 Special Projects

2. Increase line item 010-000-000-4821.20 Public Arts Donations and Fees

(b) $25,290

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Salisbury City Council  
Agenda Item Request Form

<table>
<thead>
<tr>
<th>Please Select Submission Category:</th>
<th>☐ Public</th>
<th>☐ Council</th>
<th>☐ Manager</th>
<th>☒ Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requested Council Meeting Date:</td>
<td>June 18, 2019</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name of Group(s) or Individual(s) Making Request:</td>
<td>Community Planning Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name of Presenter(s):</td>
<td>Alyssa Nelson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Requested Agenda Item:</td>
<td>Appointment of Members to the Dixonville-Lincoln Memorial Task Force</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Description of Requested Agenda Item:**

In June of 2010, the City Council of the City of Salisbury, out of its desire to carry out the vision of the Dixonville Cemetery Committee, appointed a Task Force to guide the planning, fundraising, and installation of a memorial to honor individuals interred at Dixonville Cemetery and to develop a phased plan for future site enhancements. The Dixonville-Lincoln Memorial Project Task Force has been making great stride in its efforts, with the first part of phase one of the memorial construction completed this past fall. Since that time, several of the Task Force members have passed away and a few have not been able to attend the meetings for some time. The Task Force would like to recommend the City Council to appoint the addition of two new members to the Task Force.

**Attachments:** ☐ Yes ☒ No

**Fiscal Note:** *(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

n/a

**Action Requested of Council for Agenda Item:** *(Please note if item includes an ordinance, resolution or petition)*

Council to consider the appointment of: Joe Fowler and Lamonte Massie-Sampson to the Dixonville-Lincoln Memorial Project Task Force.

**Contact Information for Group or Individual:**

Alyssa Nelson 704.638.5235

- ☒ Consent Agenda *(item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)*
- ☐ Regular Agenda *(item to be discussed and possibly voted on by Council)*
Salisbury City Council
Agenda Item Request Form

FINANCE DEPARTMENT INFORMATION:

<table>
<thead>
<tr>
<th>Finance Manager Signature</th>
<th>Department Head Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Budget Manager Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

- [ ] Approved
- [ ] Delayed
- [ ] Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☑ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  June 18, 2019

Name of Group(s) or Individual(s) Making Request:  Engineering

Name of Presenter(s):  Wendy Brindle

Requested Agenda Item:  Resolution of Support for Partnership with NCDOT regarding a BUILD Grant Application for Salisbury and Kannapolis Depot Track Improvements

Description of Requested Agenda Item:

The North Carolina Department of Transportation State Transportation Improvement Program (STIP) includes funding of approximately $111 million for track improvements, a second rail platform, pedestrian overpass, site work, retaining walls and signaling equipment near milepost 333.6 in Salisbury and near milepost 349.15 in Kannapolis. The total project cost is estimated to be $24.56 million, and NCDOT has requested that the City of Salisbury partner with them for a BUILD grant application in the amount of $13.43 million to bridge the funding gap. NCDOT will prepare the grant application package as a joint applicant. They will also administer the grant if awarded.

A Resolution of Support for the application of BUILD grant funding is attached. The application will be submitted by July 15, 2019.

Attachments:  ☑ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

N/A

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

City Council to adopt the Resolution of Support for a BUILD Grant Application for improvements at the Salisbury and Kannapolis Depots.

Contact Information for Group or Individual:

Wendy Brindle, City Engineer, 704-638-5201

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)
FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Resolution Supporting a Partnership with the North Carolina Department of Transportation for a BUILD Grant Application

WHEREAS, the Salisbury City Council recognizes that transportation infrastructure is a critical component of broader strategies to realize a region’s economic development and growth opportunities; and

WHEREAS, Salisbury’s location as a hub for transportation of goods and services traveling north, south, east and west is essential to addressing local and state development and economic activity; and

WHEREAS, the industry growth and economic expansion along the I-85 corridor position both Salisbury and Kannapolis as vital freight connectors for our region and state; and

WHEREAS, the North Carolina State Transportation Improvement Program (STIP) includes Projects P-5726 and P-5725 for track improvements, a second rail platform, pedestrian overpass, site work, retaining walls and signaling equipment near milepost 333.6 in Salisbury and near milepost 349.15 in Kannapolis with available funding of $11.13 million; and

WHEREAS, total project cost is estimated to be $24.56 million; and

WHEREAS, NCDOT has requested to partner with the City of Salisbury for the application of a BUILD funding request to bridge the funding gap;

NOW THEREFORE BE IT RESOLVED, the City of Salisbury City Council supports the application through a partnership with NCDOT for a BUILD funding request of $13.43 million to provide approximately 55% of the total cost for STIP Projects P-5726 and P-5725 for improvements in Salisbury and Kannapolis, North Carolina.

This the 18th day of June, 2019

Al Heggins, Mayor

Diane Gilmore, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☑ Public  ☑ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date: 6/18/19

Name of Group(s) or Individual(s) Making Request: Financial Services Department

Name of Presenter(s): Anna Bumgarner

Requested Agenda Item: Adoption of the City of Salisbury’s annual operating budget for FY2019-2020

Description of Requested Agenda Item: In accordance with GS 159-13, the City must adopt an annual budget ordinance no later than July 1. The FY2019-2020 Budget Ordinance of the City of Salisbury will be sent to council after the Budget Workshop on June 11, 2019

Attachments: ☑ Yes  ☐ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: City Council to adopt the FY2019-2020 Budget Ordinance. (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Anna Bumgarner, 704-638-5279

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
ADDENDUM

FY2019-2020 ADOPTED BUDGET

On May 21, 2019, the City Manager presented a balanced FY2019-2020 Budget proposal totaling $83,170,642 for all funds.

The public hearing, as required by N.C.G.S. 159-12, was held on June 4, 2019. The budget work session was held June 11, 2019. One citizen spoke regarding the funding for resurfacing tennis courts and building separate pickle ball courts by using fund balance or leaving tax rate the same.

The City Council adopted the FY2019-2020 budget with the following changes to the recommended budget presented by the City Manager:

ADDITIONS:

Add $208,000 in General Fund – Current Year Tax Revenues
Add $95,000 in General Fund Special Projects Expenses for RSSS
Add $75,000 in General Fund Special Project Expenses for Idea Center
Add $38,000 in General Fund Contingency Expenses

The final adopted FY2019-2020 Budget for all funds totals $83,378,642, which City Council adopted on June 18, 2019.

The full transcript of the budget discussions and public hearings can be read at: http://salisburync.gov/Government/City-Council/Minutes-and-Agendas

The adopted budget can be reviewed at: http://salisburync.gov/Government/Financial-and-Business-Services/Budget
BUDGET ORDINANCE OF THE CITY OF SALISBURY FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. **Appropriations**

That for the expense of the City Government and its activities for the fiscal year beginning July 1, 2019, and ending June 30, 2020, the amounts in the following subsections, or so much of each as may be necessary, are hereby appropriated:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council</td>
<td>$541,274</td>
</tr>
<tr>
<td>Management and Administration</td>
<td>$1,153,286</td>
</tr>
<tr>
<td>Communications</td>
<td>$472,156</td>
</tr>
<tr>
<td>Human Resources</td>
<td>$1,394,337</td>
</tr>
<tr>
<td>Financial Services</td>
<td>$1,418,467</td>
</tr>
<tr>
<td>Business Services</td>
<td>$474,096</td>
</tr>
<tr>
<td>Planning &amp; Community Development</td>
<td>$2,181,762</td>
</tr>
<tr>
<td>Information Technology</td>
<td>$1,532,828</td>
</tr>
<tr>
<td>Development Services</td>
<td>$465,195</td>
</tr>
<tr>
<td>Code Services</td>
<td>$386,067</td>
</tr>
<tr>
<td>Downtown Development</td>
<td>$365,303</td>
</tr>
<tr>
<td>Facilities Maintenance</td>
<td>$315,610</td>
</tr>
<tr>
<td>Central City Buildings</td>
<td>$1,145,769</td>
</tr>
<tr>
<td>Plaza</td>
<td>$598,138</td>
</tr>
<tr>
<td>Police Services</td>
<td>$2,878,983</td>
</tr>
<tr>
<td>Police Administration</td>
<td>$1,368,447</td>
</tr>
<tr>
<td>Police Operations</td>
<td>$5,569,890</td>
</tr>
<tr>
<td>Fire Department</td>
<td>$7,224,747</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>$664,867</td>
</tr>
<tr>
<td>Traffic Operations</td>
<td>$258,328</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>$531,147</td>
</tr>
<tr>
<td>Transportation</td>
<td>$633,564</td>
</tr>
<tr>
<td>Engineering</td>
<td>$3,711,715</td>
</tr>
<tr>
<td>Public Services Administration</td>
<td>$293,263</td>
</tr>
<tr>
<td>Streets</td>
<td>$2,278,304</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>$1,647,662</td>
</tr>
<tr>
<td>Waste Management - Other</td>
<td>$494,174</td>
</tr>
<tr>
<td>Cemetery</td>
<td>$101,917</td>
</tr>
<tr>
<td>Grounds Maintenance</td>
<td>$1,162,452</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>$1,525,627</td>
</tr>
<tr>
<td>Fleet Management</td>
<td>$1,123,623</td>
</tr>
<tr>
<td>Education</td>
<td>$40,000</td>
</tr>
<tr>
<td>Fibrant Support</td>
<td>$2,400,000</td>
</tr>
<tr>
<td>Contingency Expenses</td>
<td>$38,000</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$1,119,046</td>
</tr>
</tbody>
</table>

**TOTAL GENERAL FUND** $47,510,044
(2) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER FUND the following:

Utilities Mgt. and Administration $ 6,572,159
Plant Operations-Water Treatment 2,252,211
Systems Maintenance 6,798,178
Environmental Services 626,349
Plant Operations-Wastewater Treatment 4,461,997
Meter Services 715,898
Water and Sewer Debt Service 3,900,072

TOTAL WATER AND SEWER FUND $ 25,326,864

(3) That for said fiscal year there is hereby appropriated out of the TRANSIT FUND for the purpose of operating Salisbury's Transit System, the sum of

$ 1,405,361

(4) That for said fiscal year there is hereby appropriated out of the GENERAL FUND CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

$ 2,318,296

(5) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

$ 446,992

(6) That for said fiscal year there is hereby appropriated out of the FIBRANT COMMUNICATIONS FUND for the operating Salisbury's Fiber Optic Network, the sum of

$ 3,858,000

(7) That for said fiscal year there is hereby appropriated out of the STORMWATER FUND for the purpose of operating Salisbury's Stormwater management program, the sum of

$ 1,883,400

(8) That for said fiscal year there is hereby appropriated out of the STORMWATER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

$ 156,890

(9) That for the 2019-20 Community Development Block Grant Entitlement there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes outlined within the grant, the sum of

$ 320,017

(10) That for the Rental Rehab Fund there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes of performing housing rehabilitation and down payment assistance, the sum of

$ 152,778

Section 2. Revenue Estimates

The City Council has and does estimate that the following revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020:
General Fund:

- Taxes: $22,141,484
- Unrestricted governmental: $10,979,000
- Restricted governmental: $3,790,301
- Charges for services: $7,498,920
- Miscellaneous: $576,793
- Other financing sources: $2,523,546
- **Total revenues and other financing sources**: $47,510,044

Water and Sewer Fund:

- Operating revenues: $24,666,864
- Nonoperating revenues: $250,000
- Other financing sources: $410,000
- **Total revenues**: $25,326,864

Transit Fund:

- Charges for services: $132,750
- Intergovernmental revenues: $639,047
- Other financing sources: $633,564
- **Total revenues and other financing sources**: $1,405,361

General Fund Capital Reserve Fund:

- Transfer from General Fund: $1,988,290
- Nonoperating revenues: $45,000
- Other financing sources: $285,006
- **Total revenues and other financing sources**: $2,318,296

Water and Sewer Capital Reserve Fund:

- Transfer from Water and Sewer Fund: $414,992
- Miscellaneous: $32,000
- **Total revenues and other financing sources**: $446,992

Fibrant Communications Fund:

- Operating revenues: $1,438,000
- Nonoperating revenues: $20,000
- Other financing sources: $2,400,000
- **Total revenues**: $3,858,000

Stormwater Fund:

- Total revenues: $1,883,400

Stormwater Capital Reserve Fund:

- Total revenues and other financing sources: $156,890

Special Revenue Funds:

Entitlement Fund:

- Intergovernmental revenue: $290,017
- Miscellaneous: $30,000
- **Total revenue**: $320,017

Rental Rehab:

- Total revenue: $152,778
Section 3. Tax Levy

There is hereby levied the following rates of Ad Valorem Tax on each one hundred dollars ($100.00) valuation of taxable property, as listed for taxes as of January 1, 2019 for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation, to wit:

**General Fund:**
(For the expense incident to the proper government of the City of Salisbury)
-- $ .7169
-- $ .0027 (clerical error FY19)
-- $ .7196

**Municipal Service District:**
(To promote, encourage and assist in the revitalization and economic health and stability of the downtown area)
-- $ .176

The estimated Ad Valorem Tax income is based upon collection of the above Tax rates as applied to the valuation of $3,078,560,000 for General Fund purposes.

There is hereby levied a Municipal Vehicle Tax of $10.00 on each vehicle resident as authorized by General Statute 20-97.

There is hereby levied an Animal Tax of one dollar on each dog as authorized by General Statute 160A-212.

Section 4. There is hereby levied a tax of 1.5% on gross receipts derived from retail short-term lease or rental of vehicles to the general public. This tax will be levied, reported, and collected as established under Ordinance 2000-47 as authorized by General Statute 160A-215.1.

Section 5. Appropriations hereinabove authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2019 added to each appropriation as it applied in order to properly account for the payment against the fiscal year in which it is paid.

Section 6. The City Manager is hereby authorized to make any budget amendments as may be required within each fund as long as the total appropriation for each fund does not change and contingency funds are not utilized.

Section 7. Copies of this ordinance shall be furnished to the City’s Finance Director, to be kept on file, for direction in the disbursement of City funds.

Section 8. The following schedules and fees are hereby adopted and all references to these fees in the City Code of Ordinances are amended to reflect these new schedules and fees as appropriate:
## ADMINISTRATION

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sale of Salisbury Code of Ordinances-soft book binder</td>
<td>$238.64</td>
</tr>
<tr>
<td>Sale of Salisbury City Council meeting recording</td>
<td>$2 per CD</td>
</tr>
<tr>
<td>Copier or Multifunction Machine Fee</td>
<td>$0.10 per copy/scanned page; Minimum of $1</td>
</tr>
<tr>
<td>Copy of Reports/Files</td>
<td>Actual cost of supplies and mailing</td>
</tr>
</tbody>
</table>

## COMMUNITY PLANNING SERVICES

### Development Services

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoning Board of Adjustment:</td>
<td></td>
</tr>
<tr>
<td>Administrative appeal</td>
<td>$300</td>
</tr>
<tr>
<td>Variance</td>
<td>$300</td>
</tr>
<tr>
<td>Conditional District Petition or General Development Overlay:</td>
<td></td>
</tr>
<tr>
<td>Adoption</td>
<td>$1,000</td>
</tr>
<tr>
<td>Amendment</td>
<td>$750</td>
</tr>
<tr>
<td>Revisions</td>
<td>$50</td>
</tr>
<tr>
<td>District Map &amp; Text Amendment Petition</td>
<td></td>
</tr>
<tr>
<td>Land Development Ordinance Map Amendment (Rezoning)</td>
<td>$600</td>
</tr>
<tr>
<td>Land Development Ordinance Text Amendment</td>
<td>$600</td>
</tr>
<tr>
<td>Vested Rights Extension</td>
<td>$600 without rezoning</td>
</tr>
<tr>
<td>Notifications/Mailing:</td>
<td></td>
</tr>
<tr>
<td>1 - 20</td>
<td>$25</td>
</tr>
<tr>
<td>21 - 50</td>
<td>$75</td>
</tr>
<tr>
<td>51 - 100</td>
<td>$150</td>
</tr>
<tr>
<td>Greater than 100</td>
<td>$300</td>
</tr>
<tr>
<td>After-the-fact Certificate of Appropriateness (HPC)</td>
<td>$250</td>
</tr>
<tr>
<td>Major Site Plan Review</td>
<td>$500</td>
</tr>
<tr>
<td>Minor Site Plan Review</td>
<td>$150</td>
</tr>
<tr>
<td>Alternate Methods of Compliance</td>
<td>$50</td>
</tr>
<tr>
<td>Special Use Permit</td>
<td>$500</td>
</tr>
<tr>
<td>Zoning Permit for New Single Family</td>
<td>$50 (House &lt;5 DU)</td>
</tr>
<tr>
<td>Zoning Permit for New Multi-family</td>
<td>$150</td>
</tr>
<tr>
<td>Zoning Permit for New Non-residential</td>
<td>$300</td>
</tr>
<tr>
<td>Zoning Permit for Addition, Accessory, Upfit of Residential</td>
<td>$25</td>
</tr>
<tr>
<td>Zoning Permit for Addition, Accessory, Upfit of Non-residential</td>
<td>$100</td>
</tr>
<tr>
<td>Zoning Verification Letter</td>
<td>$60</td>
</tr>
<tr>
<td>Predevelopment Permit for Site Grading (LIA)</td>
<td>$100</td>
</tr>
<tr>
<td>Predevelopment Permit for Site Grading (HIA)</td>
<td>$300</td>
</tr>
<tr>
<td>New Telecommunications Tower Special Use Permit Application</td>
<td>$5,000</td>
</tr>
<tr>
<td>Height Addition of Existing Telecommunications Tower Application</td>
<td>$1,500</td>
</tr>
<tr>
<td>Sidewalk Dining Permit (Annually)</td>
<td>$10</td>
</tr>
<tr>
<td>Special Event Permit</td>
<td>$50</td>
</tr>
<tr>
<td>Temporary Sign Permit</td>
<td>$25</td>
</tr>
<tr>
<td>Permit for Sign Panel / Face Change</td>
<td>$50</td>
</tr>
<tr>
<td>Permit for New Wall, Canopy, Proj., Ground Sign</td>
<td>$100</td>
</tr>
<tr>
<td>Temporary Use Permit</td>
<td>$50</td>
</tr>
<tr>
<td>Temporary Construction Trailor</td>
<td>$25</td>
</tr>
<tr>
<td>Service</td>
<td>Fee</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>Tree Removal Permit</td>
<td>$10</td>
</tr>
<tr>
<td>Home Occupation</td>
<td>$50</td>
</tr>
<tr>
<td>Policy Plan Amendment</td>
<td>$1,000</td>
</tr>
<tr>
<td>Payment in Lieu of Sidewalk Construction</td>
<td>$24 per linear foot</td>
</tr>
<tr>
<td>Standards Manual (includes zoning and subdivisions)</td>
<td>$20</td>
</tr>
<tr>
<td>Annual Tax for Cable/Pipelines in Public Streets, Sidewalks, Alley, or Parking</td>
<td>$1 per foot annually</td>
</tr>
</tbody>
</table>

**Code Enforcement**

- Nuisance abatement
  - Removal of trash, overgrowth, trees, household items on the outside, demolitions or securing of buildings or any other nuisances identified by the Code of Ordinances.
  - Second violation within 12 months by the same owner at the same location
  - Demolition or Moving Permit Application Fee $50
  - Failure to obtain a Demolition Permit $200

**ENGINEERING**

- Subdivision Review:
  - Major Subdivision (Preliminary plat) $200 + $10/lot
  - Minor Subdivision $30 per lot
  - Exception plat $20
  - Special Exception $200
  - Street & alley closings filing fee $500
- Printed Maps
  - Up to 11"x17" (ledger size) $1
  - 34"x44" (E size sheet) $5
  - City Street Map $5
  - Custom Map $25
- Engineering Plan Review Fee (Utility Only - New Construction) $200
- Engineering Plan Review Fee (Utility Only- Upfit) $100
- DENR Delegated Water Permit $200
- DENR Delegated Sewer Permit $200
- Field Inspections of Water Lines $1 per ft
- Field Inspections of Sewer Lines $1 per ft
- Media Charges
  - CD Disk, Each $20
  - DVD Disk, Each $20

**TRAFFIC OPERATIONS**

- Traffic Count $15 per counter per day
- Repair of traffic control devices-materials Actual cost + 10% for handling
- Repair of traffic control devices-labor Hourly rate + fringe benefits
- Repair of traffic control devices-use of bucket truck or paint machine $50/hour
- Repair of traffic control devices-use of service truck or small equipment $9/hour
POLICE

Copies
(No fee to victims of crime or traffic accidents for first copy
of a report, but charged for any additional copies)
Fee
$0.10 per copy/scanned page;
minimum of $1;
$1 extra for mailing

Fingerprinting
$10
Picket Permits
$25
Handicapped Parking Violation
$250
Pool Hall Permits
$100
Taxi permits - one time only
$15
Parking ticket - illegal parking
$5
Parking ticket - overtime parking (more than 2 hours)
$5

False Alarms (Security and Fire):
First Two False Alarms in 12 Month Period
Free from 1st Date
False Alarms 3 - 5 within 12 month period
$50 per Alarm
False Alarms 6 - 7 within 12 month period
$100 per Alarm
False Alarms 8 - 9 within 12 month period
$250 per Alarm
False Alarms 10 or more within 12 month period
$500 per Alarm

False Alarms (Security and Fire):
Free from 1st Date
$50 per Alarm

FIRE

HazMat/Material Recovery
Actual Cost including
Copies of Reports (First report is free to victims)
$0.10 per copy/scanned page;
minimum of $1
Lifting Assistance
$250 per Call
Lifting Assistance Standby
$95 per Hour Stand-by

SPECIAL OPERATIONAL USE PERMITS
Operational permits are required by the NC Fire Code to conduct the following types
of operations. A permit fee will be charged for the following Special Operational Use
Permits. These permits are not attached to normal procedures and are not covered
under a General Inspection Use Permit or Fire Department Construction Permit.
Blasting Permit:
30 day permit
$100
2 day permit (48 hours)
$45
Burning Permit:
Commercial
$25
Residential
No charge
Exhibit and Trade Show
$25
Festivals (fairs, carnivals, etc.)
Large Festival:
1. Festival with an attendance of more than 6,000 on any given day or
$175
2. Outdoor circus or carnival
Small Festival:
1. Festival with an attendance of 6,000 or less each day or
$50
2. Indoor circus or carnival
Firework/Pyrotechnic Display (per display)
$200
Fumigation or Thermal Insecticidal Fogging

Special Amusement Building

Tent or Air Supported Structures (Funeral Homes & tents less than 700 sq. ft. exempt)

Tent, Structure or Stand for Fireworks Sales:

- 21 day permit
- 7 day permit

Other Not Listed

After Hours Inspection (inspections conducted outside of normal work hours)

*Late Application Fee

*A fee will be added to certain Special Operational Use Permits if the application is not submitted 14 days prior to the event. The Special Operational Use Permit applications include Exhibit and Trade Shows; Large Festivals; Small Festivals; Fireworks Displays; Special Amusement Buildings; Tent or Air Supported Structures; and Tent, Structure or Stand for Fireworks Sales.

FIRE DEPARTMENT CONSTRUCTION PERMITS

Construction permits are required by the NC Fire Code to install or modify the following systems or equipment. Any person that commences any work before obtaining the necessary permit will be charged double permit fees and subject to civil citations and being reported to the NC State Board of Examiners.

Automatic Fire-Extinguishing System:

- Installation $60
- Renovation/Modification $50

Automatic Sprinkler System:

- Installation ($59 minimum) (per sq. ft.) $0.01
- Renovation/Modification $50

Standpipe System (Not part of a sprinkler system):

- Installation $50
- Renovation/Modification $50

Fire Alarm and Detection System:

(Includes devices tied into fire alarm system)

- Installation ($59 minimum) (per sq. ft.) $0.01
- Renovation/Modification $50

Door Locking Devices:

(Access-controlled egress, delayed egress, & special locking devices)

- Installation $60
- Renovation/Modification $50

Two-way Communication System:

(Area of Rescue Assistance)

- Installation $60
- Renovation/Modification $50

Fire Pumps and Related Equipment:

- Installation $60
- Renovation/Modification $50

Private Fire Hydrants (per unit):

- Installation $60
- Renovation/Modification $50

Compressed Gas Systems (Amounts exceed those listed in Table 105.6.9)

- Abandon, Remove, Place Temporarily out of Service, or Close $50

Flammable and Combustible Liquids Storage Tanks:

* Tank Installation- (per tank) $60
Removal or Place out of Service- (per tank)  $50

* If electrical circuitry is involved then an electrical permit must also be obtained

Hazardous Material Facility or Other Area:
Abandon, Remove, Place Temporarily out of Service, or Close areas regulated by waste to water lines  $60

MISCELLANEOUS TESTS, INSPECTIONS, AND SERVICES

Residential (Group R-3):
Fire Flow Test  $200
Special Inspection (Conducted during normal work hours)  $50
Special Inspection (Requested by contractor outside normal work hours) (per hour)  $100
Stand-by Firefighter (4 hour minimum) (per hour)  $25

Re-inspection fees will be charged to the permit applicant or holder of a General Inspection Use Permit beyond the first re-inspection when conducting inspections for fire code violations that have not been corrected:
First non-compliance re-inspection  $150
Second and all subsequent non-compliance re-inspections. (per re-inspection)  $200

Re-inspection fees will be charged to the permit holder of a Fire Department Construction Permit for the following: Re-inspections due to work not being finished, corrections not being completed, or failure to cancel an inspection.  $150

Reimbursement cost for stand-by fire protection services due to hazardous materials incidents or other emergencies:
Engine or Ladder Company (per hour)  $100
Incident Commander (per hour)  $25
Incident supplies, fuel, overtime cost for staffing Replacement Cost

Plans Review:
Plans review shall be based on the following computations for construction:
A = Total Gross Building Floor Area of Construction
B = Fee per Square Foot (from table below)

Total Gross Building Floor Area of Construction (square feet)
0 - 5,000  A x B = Permit Fee
5,001 - 15,000  (A x B x 0.75) + (1,250 x B) = Permit Fee
15,001 and above  (A x B x 0.50) + (5,000 x B) = Permit Fee

Building:
Residential  $0.05
Storage  $0.035
Assembly  $0.06
Institutional  $0.06
Business  $0.06
Mercantile  $0.05
Hazardous  $0.05
Factory/Industrial  $0.04
Educational  $0.065

PUBLIC SERVICES

Street Division
Installation and Removal of curbing, driveways, storm drains, and sidewalks Actual Cost plus 10%

Solid Waste
Bulky Item Collection Fees:
Furniture (per Item)  $5
White Goods (per Item)  $25
Scrap Metal (per Pick-up Load)  $20
Fee
Mattress $20
Box Springs $10
Miscellaneous Items (per Pick-up Load) $25
Items Requiring Use of Backhoe $50
Bulk Brush Removal Minimum Charge (applies to loads over a truck load) $50
Charges for specific cases will be calculated by Public Works Director or designee based on site visit.

All fees must be paid in advance of service.

Fleet Management
Repair of Rowan Transit System Fleet and Trolley Fleet $65.41/hour
Repair of Hazardous Material Van:
  Labor $65.41/hour
  Repair Parts Actual Cost + 20%
  Repair Sublet Actual Cost + 15%

Cemetery
Burial-adult $900
Burial-infant $450
Disinterment - Adult $1,800
Disinterment - Infant $900
Interments - two--one grave-adult $950
Interments - two--one grave-infant $500
Interment - Crematory remains $450
Interment - Crematory remains placed inside of marker or scattered $25
Interment - Mausoleum (City employee direct involvement) $300
Interment - Mausoleum (no involvement) $25
Funeral processions entering cemetery after 3:00 P.M. weekdays $200
Funeral processions entering cemetery on weekends $300
Funeral processions entering cemetery on holidays $450
Monument installation permit $25
Deed Change $25
Cemetery Lot Fee Schedule:
  Adult, City resident $800
  Adult, non-City resident $1,000
  Infant, City resident $400
  Infant, non-City resident $600
Columbaria fees:
  Niche, City resident $1,350
  Niche, non-City resident $1,550
  Weekday Inurnment fee $150
  Weekend Inurnment fee $300

Grounds Maintenance
Cooperative tree planting on public right-of-way Actual cost of tree + 10%
TRANSIT

Individual Fares:
- Regular - All Locations (no transfer fee) $1.00
- Reduced (Disabled, Senior Citizens, Medicare and College Students) $0.50
- Transfers & Children under 5 FREE

40 Ride pass:
- Regular $35
- Reduced (Disabled, Senior Citizens, Medicare and College Students) $17
- ADA Paratransit System (all fares) $2
- ADA 40 Ride Pass $70

PARKS & RECREATION

City Park *
- Room A or B $40 per hour + $75 deposit
- Multi-purpose room $75 per hour + $75 deposit
- Any room with kitchen $10/ hr. Additional

Hall Gym
- Meeting Room $50 per hour + $75 deposit
- Gym $70 per hour + $100 deposit

Civic Center
- Weekend and Full Day Rental:
  - Multi-purpose room & kitchen - for first eight hours each day $500 + $100 deposit/
  - Multi-purpose room, small room & kitchen - for first eight hours each day $575 + $100 deposit/
  - Small meeting room only (per hour) $75 per hour + $50 deposit

Monday - Thursday Rentals:
- Multi-purpose room & kitchen - four hour rental between 8 a.m. and 8 p.m. $250 + $100 deposit/
  - $300 if serving alcohol

Rental of any rooms after 8 p.m.

Fred M. Evans Pool @ Lincoln Park (two hour minimum)
- Two lifeguards $50 per hour + $50 deposit
- Four lifeguards $75 per hour + $50 deposit

Miller Center *
- Computer Lab $30 per hour + $75 deposit
- Multi-purpose room $75 per hour + $75 deposit
- Meeting room $40 per hour + $75 deposit
- Any room with kitchen $10/ hr. Additional

Note: *Three (3) hour minimum for rentals during non-operational hours

Shelters & Gazebo Rentals:
- Cannon Park Gazebo Rental (Electricity Included) $150 security deposit;
  (only available for groups 40 or less) $50 (Refundable)
- Peace Haven Gazebo at City Park $150 security deposit; $50 (Refundable)
Fee
Hurley Park Gazebo rental $150 security deposit; $50 refundable
Robertson Eastern Gateway $150 security deposit; $50 refundable
Bell Tower/ Temple Gazebo $150 security deposit; $50 refundable
Advertising Fees
Salisbury Community Park $600 initial fee; $300 annual renewal
Salisbury Greenway $1000 - $5000

Athletic Fields
Flat rate rentals will generally apply; the Director has authority to negotiate rates for major (regional/national) co-sponsored events.

Youth & Adult Softball/Baseball
| Fee | $20/ hr |
| Additional per hour charge for lights | $25 |
| Field Prep Fee | $60 |
| Tournament Fees for Kelsey and Sports Complex (multiple teams/multiple games) | |
| 1 day (8 a.m. - 11 p.m.) per field | $150 |
| 1 day / 2 fields | $300 |
| 2 day / 2 fields | $600 |
| Non-refundable deposit of 50% of day rate or $150 |
| Rate includes field preparation and lighting |
| Tournament Fees for Salisbury Community Park (multiple teams/multiple games) | |
| 1 day (8 a.m. - 11 p.m.) per field | $200 |
| 1 day / all fields | $1,000 |
| 2 day / all fields | $2,000 |
| Non-refundable deposit of 50% of day rate or $200 |
| Rate includes field preparation and lighting |
| Additional preparation fee per field | $60 |
| Inclement weather prep | |
| Field Conditioner (per bag) | $15 |
| Staff time (per hour per staff fee) | $40 |

Soccer
| Flat Fee | $25/hr |
| Field Prep Fee | $60 |
| Tournament Fees (prep $45) | |
| 1/2 day tournament/1 field (8 a.m. - 1 p.m.) 5 hrs. | $125 |
| 1 day tournament/1 field | $250 |
| Rate Includes: 1 field & 1 field prep |

Football
| Flat Fee | $25/hr |
| Tournament Fees (prep $45) |

Cross Country Prep Fee $150

Tennis
| Key card access | $5 |
| Court Reservation (Two Courts - Max of Four) | $25 |
Special Event Permits

<table>
<thead>
<tr>
<th></th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Day</td>
<td>$50</td>
</tr>
</tbody>
</table>

Special Event Permits

- Gate Permit: $50/day
- Concession Permit: $50/day
- Vending Permit: $50/day

**Park Avenue Community Center** *

- Multi-purpose room & kitchen (Kitchen is light use only—not Commercial)
  - Non-profit organizations: $40 per hour + $50 deposit
  - 4 hours or less Rental: $70 per hour + $50 deposit
  - 4 hours + All Day Rental: $300 + $50 deposit
  
Note: *Two (2) hour minimum for rentals

**West End Community Center**

- Conference Room: $50/hr

**UTILITY ENGINEERING**

- Engineering, Consulting, and Technical Services
  - Project Manager - Professional Engineer: $100/hr
  - Civil Engineer: $75/hr
  - Engineering Technician: $50/hr
  - Construction Inspector: $50/hr
  - Survey Field Crew (2 person): $75/hr
  - Clerical: $25/hr
- Set of Bid Documents, each: $50
- Utility Location Maps
  - Paper Document: $15
  - Digital Format
    - CD Disk, each: $20
    - DVD Disk, each: $20
- Engineering Plan Review Fee (Water Only): $200
- Engineering Plan Review Fee (Sewer Only): $200
- Field Inspection of Water Lines: $1 per ft
- Field Inspection of Sewer Lines: $1 per ft
- Xerox/blue prints:
  - On paper up to 4 ft in length: $5
  - On mylar up to 4 ft in length: $20
- Set of Bid Documents, each: $50

**BUSINESS AND FINANCIAL SERVICES**

- Accounts Receivable - Not billed on Utility bill (30 days past-due): 1.5% per month
- Accounts Receivable - Billed on Utility Bill (24 days after billing): 1.5% per month
- Copier or Multifunction Machine Fee: $0.10 per copy/scanned page; Minimum of $1/
  - $1 extra for mailing
  - Actual cost of supplies and mailing
TELECOMMUNICATIONS

Dispatch service:
- Cost per unit $10
- Surcharge per radio for companies with less than 25 radios $4
- One-time hook-up (per radio) $25

Pager System Usage Fee:
- Numeric or Alphanumeric $15
- One time hookup charge $10
- If agency uses a PC to page with $7

Radio Programming:
- Programming charge $35
- ID Change Only $20
- Partial Map Build $150
- Fleet Map Build $250
- Radio Diagnostic $90
- Repair (Hourly rate) $120
- Hourly Travel Rate outside City Limits (from Customer Service Center) $60

Equipment Installation:
- Cost per hour $65.41
- Parts Actual Cost + 20%

SCHEDULE A
CASH DEPOSITS

Charges in Schedule A shall be as authorized by Chapter 25, Article II, Section 25-32, of the City Code.

(a) Domestic consumer of water, dischargers of sewage, fibrant, residential owner-occupants including single family townhouses and condominiums shall be exempted, unless (e) below applies $150
(b) Waste Collection and/or Stormwater Residential without water service $75
(c) Commercial, industrial, and institutional recipient Local, state, and federal governments or agencies thereof shall be exempted. $150
(d) Consumers with more than one account at the same location shall be required to make only one deposit if the customer has a good pay history. Commercial or industrial customers who operate multiple businesses under one corporate management shall be required to pay a deposit for each business or industry.
(e) Any consumer or recipient of water, discharges of sewage, fibrant, waste collection and/or stormwater, that has previously been disconnected for non-payment or has any outstanding balance for previous services with the city will be required to pay a deposit. $150
(f) Deposits shall be returned at termination of service less any unpaid rates and charges.
## SCHEDULE B
### METER INSTALLATION AND SEWER CONNECTION CHARGES

Charges in Schedule B shall be as authorized in Chapter 25, Article II, Section 25-33, of the City Code.

(a) Three-fourths-inch residential water tap:
   - ¾” Water tap - SRU installed $2,275
   - ¾” Water tap - Developer installed $350
   - ¾” Water tap - Crescent $1,150

(b) One-inch residential water tap $2,675

(c) Irrigation taps are one-half the cost of regular taps and not subject to any discounts.

(d) All commercial water services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential water connections larger than 1”, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. Master meter installations required for private water or sewer systems shall be charged on the basis of material costs at the prevailing or established rates (See Chapter 22, Article I, Section 22-2 City Code).

(e) Four-inch sewer connections:
   - 4” Sewer tap - SRU Installed $1,975
   - 4” Sewer tap – Developer Installed*: $250
   *Note: Includes the Crescent Subdivision

(f) All commercial sewer services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential sewer services larger than four-inch, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. (See Chapter 22, Article I, Section 22-2 City Code).

(g) Disconnection/Reconnection fee for non-payment during business hours $50

(h) Physical notification of non-payment of a utility bill or disconnection notice (hanging tag) $50

(i) Turn on or off during business hours; shall be applied to utility bill if not prepaid $50
   Turn on or off after hours; shall be applied to utility bill if not prepaid $100

(j) Unauthorized use of fire protection system $100

(k) Fire protection system testing (per test) $50

(l) Meter reinstallation charge (per meter) $35

(m) Inspection fee (per connection)
   - Water or sewer connection $45
   - Backflow $45
   - Re-inspection of either water, sewer, or backflow $20

(n) Should a property owner request an existing service connection be replaced with a larger one, the charges scheduled above will apply in full.

(o) Payment of lump sum charges or charges based on estimated costs, as above, is a prerequisite to issuance of a building permit pursuant to Section 7-65 of the City code. Overpayments made as a result of overestimating costs will be reimbursed, and the City will invoice underpayments to the developer.

(p) The City’s charge for a returned check or debit, as authorized in Section 25-34, shall be the maximum allowed by State law. This amount shall be applied to current utility bill, along with amount of the unpaid check. There will be no convenience fees charged on any credit/debit card payments. Water Service renewal fee shall be charged on the basic labor, material, and overhead costs, not to exceed the fee of a residential ¾” Water tap – SRU installed.

(q) Sewer Lateral Transfer (transfers from private to public): $1,945

   Sewer lateral transfer covers the expense of materials, equipment and labor to renew the existing tap from the edge of the property right-of-way to the public sewer system. The fee is one-time only and once the work is performed, the ownership and responsibility to maintain the lateral downstream of the cleanout belongs to the City. Payment, in full, must be received prior to commencing work.
(r) Private Sewer Lateral Repair (in ROW, lateral remains private): Time & Materials
Private Sewer Lateral Repair covers the expense of materials, not to exceed equipment and labor to excavate and install a cleanout at the right-of-way $1,975 of the private sewer lateral. Once installed, the City can inspect the portion of the sewer lateral and advise the property owner of the condition. The property owner can elect to transfer the lateral to the City with no refund of remaining balance, or elect to receive a refund of the fee less time and materials. Payment, in full, must be received prior to commencing work; refund based on completion of work and submittal of summary cost sheets. Refund may take up to two weeks to process.

(s) Recycling fee $4.53/Month
(t) Landfill fee
   (1) Residential (per container) $4.84/Month
   (2) Commercial (per container) $8.62/Month
(u) Waste collection fee
   (1) Residential (per container) $8.75/Month
   (2) Commercial (per container) $11/Month
   (3) Removal of containers for nonpayment $25
(v) Stormwater fee
   (1) Residential $4/Month
   (2) Commercial/Industrial per ERU with a minimum of one ERU
   (Capped at $2,500/month) $4/Month
(w) Unauthorized reconnection fee (tampering charge for disconnecting a meter that has been illegally reconnected after meter has been disconnected due to non-payment or illegally connecting a meter in vacant status.) $100
(x) Locking Devices Cut or Damaged $20
(y) Metering infrastructure (meters, meter boxes, yokes, endpoints, etc.) damaged through intentional or deliberate action shall be charged on the basis of labor, material, equipment, and overhead costs at then prevailing or established rates. Accidental damage shall be charged at actual replacement costs of the equipment.

SCHEDULE C
WATER SERVICE CHARGES

Charges in Schedule C shall be authorized by Chapter 25, Article II, Section 25-35, of the City Code.

Monthly Water Rates:
Minimum charge per meter size
3/4" = $4.15
1" = $6.15
1-1/2" = $9.47
2" = $13.46
3" = $26.10
4" = $44.72
6" = $95.92
8" = $162.42
10" = $255.52
12" = $335.32
16" = $667.82

Volume charge per 100 cubic feet:
Raw water $0.78
Finished, potable water $3.99
Southern Power $2.01
SCHEDULE D
WATER SERVICE CHARGES FOR BULK RATE

Charges in Schedule D shall be as authorized by Chapter 26, Article II, Section 26-23 of the City Code.

(a) Nongovernmental customers may receive water in bulk lots. Such purchases, which shall be made at the 500 North Church Street, shall be conditioned upon an advance payment of one hundred and fifteen dollars ($115.00) per twenty-five thousand (25,000) gallon increment and shall be limited to a maximum of one-hundred thousand (100,000) gallons during any thirty (30) day period.

(b) Subject to the provisions of Sections 26-7 and 26-8, nongovernmental customers may purchase water directly from fire hydrants or other water outlets. Meters, however, will be placed on hydrants to allow accurate measurement for billing purposes. Arrangements shall be made with the utilities at least one week in advance to ensure availability and scheduling of equipment and manpower, all subject to applicable provisions of Schedules C and D, and an advance payment of one hundred and fifteen dollars ($115.00).

SCHEDULE E
SEWER SERVICE CHARGES

Charges in Schedule E shall be as authorized by Chapter 25, Article II, Section 25-37, of the City Code.

Monthly Sewer Rates:

(1) Minimum charge per meter size

<table>
<thead>
<tr>
<th>Size</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4&quot;</td>
<td>$4.54</td>
</tr>
<tr>
<td>1&quot;</td>
<td>$6.82</td>
</tr>
<tr>
<td>1-1/2&quot;</td>
<td>$10.62</td>
</tr>
<tr>
<td>2&quot;</td>
<td>$15.18</td>
</tr>
<tr>
<td>3&quot;</td>
<td>$29.62</td>
</tr>
<tr>
<td>4&quot;</td>
<td>$50.90</td>
</tr>
<tr>
<td>6&quot;</td>
<td>$109.42</td>
</tr>
<tr>
<td>8&quot;</td>
<td>$185.42</td>
</tr>
<tr>
<td>10&quot;</td>
<td>$291.82</td>
</tr>
<tr>
<td>12&quot;</td>
<td>$383.02</td>
</tr>
<tr>
<td>16&quot;</td>
<td>$763.02</td>
</tr>
</tbody>
</table>

Volume charge per 100 cubic feet $5.31

(2) Flat rate sewer charge $48.61

SCHEDULE F
SEWER SURCHARGE

Surcharges shall be as authorized by Chapter 25, Article II, Section 25-38 of the City Code Sewer Surcharge Rates for discharges into either the Town Creek or Grant Creek Wastewater Plants:

(a) For Chemical Oxygen Demand (COD) in excess of six hundred (600.0) mg/l, the surcharge shall be at the rate of one-hundred fifty-four dollars and twenty cents ($154.20) per one thousand pounds.

(b) For Total Suspended Solids (TSS) in excess of three hundred (300.0) mg/l, the surcharge shall be at the rate of two-hundred seventy-two dollars and twenty-six cents ($272.26) per one thousand pounds.

(c) For Total Kjeldahl Nitrogen (TKN) in excess of forty (40.0) mg/l, the surcharge shall be at the rate of one-thousand eight hundred nineteen dollars and forty-eight cents ($1,819.48) per one thousand pounds.

Contract haulers of wastewater discharging at City treatment facilities will be assessed a charge of seventy-five dollars ($75.00) for up to two-thousand gallon load discharged, as defined in Chapter 25, Article II, Section 25-38.

Pretreatment Permit Fees shall be assessed at $250 for each permit.

Pretreatment Permit Modifications shall be assessed at $50 per industry request.
**SCHEDULE G**  
**ANALYTICAL TESTING**  
Charges in Schedule G shall be as authorized by Chapter 25, Article II, Section 25-38, of the City Code.

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coliform, P/A-Water</td>
<td>$30</td>
</tr>
<tr>
<td>Nitrate (water)</td>
<td>$30</td>
</tr>
</tbody>
</table>

Parameters not listed please contact Environmental Services for quote

Section 9. That this ordinance shall be effective upon its passage.
ADDENDUM

FY2019-2020 ADOPTED BUDGET

On May 21, 2019, the City Manager presented a balanced FY2019-2020 Budget proposal totaling $83,170,642 for all funds.

The public hearing, as required by N.C.G.S. 159-12, was held on June 4, 2019. The budget work session was held June 11, 2019. One citizen spoke regarding the funding for resurfacing tennis courts and building separate pickle ball courts by using fund balance or leaving tax rate the same.

The City Council adopted the FY2019-2020 budget with the following changes to the recommended budget presented by the City Manager:

ADDITIONS:

Add $208,000 in General Fund – Current Year Tax Revenues
Add $95,000 in General Fund Special Project Expenses for RSSS
Add $113,000 in General Fund Contingency Expenses

The final adopted FY2019-2020 Budget for all funds totals $83,378,642, which City Council adopted on June 18, 2019.

The full transcript of the budget discussions and public hearings can be read at: http://salisburync.gov/Government/City-Council/Minutes-and-Agendas

The adopted budget can be reviewed at: http://salisburync.gov/Government/Financial-and-Business-Services/Budget
BUDGET ORDINANCE OF THE CITY OF SALISBURY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Appropriations

That for the expense of the City Government and its activities for the fiscal year beginning July 1, 2019, and ending June 30, 2020, the amounts in the following subsections, or so much of each as may be necessary, are hereby appropriated:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND the following:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council</td>
<td>$466,274</td>
</tr>
<tr>
<td>Management and Administration</td>
<td>1,153,286</td>
</tr>
<tr>
<td>Communications</td>
<td>472,156</td>
</tr>
<tr>
<td>Human Resources</td>
<td>1,394,337</td>
</tr>
<tr>
<td>Financial Services</td>
<td>1,418,467</td>
</tr>
<tr>
<td>Business Services</td>
<td>474,096</td>
</tr>
<tr>
<td>Planning &amp; Community Development</td>
<td>2,181,762</td>
</tr>
<tr>
<td>Information Technology</td>
<td>1,532,828</td>
</tr>
<tr>
<td>Development Services</td>
<td>465,195</td>
</tr>
<tr>
<td>Code Services</td>
<td>386,067</td>
</tr>
<tr>
<td>Downtown Development</td>
<td>365,303</td>
</tr>
<tr>
<td>Facilities Maintenance</td>
<td>315,610</td>
</tr>
<tr>
<td>Central City Buildings</td>
<td>1,145,769</td>
</tr>
<tr>
<td>Plaza</td>
<td>598,138</td>
</tr>
<tr>
<td>Police Services</td>
<td>2,878,983</td>
</tr>
<tr>
<td>Police Administration</td>
<td>1,368,447</td>
</tr>
<tr>
<td>Police Operations</td>
<td>5,569,890</td>
</tr>
<tr>
<td>Fire Department</td>
<td>7,224,747</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>664,867</td>
</tr>
<tr>
<td>Traffic Operations</td>
<td>258,328</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>531,147</td>
</tr>
<tr>
<td>Transportation</td>
<td>633,564</td>
</tr>
<tr>
<td>Engineering</td>
<td>3,711,715</td>
</tr>
<tr>
<td>Public Services Administration</td>
<td>293,263</td>
</tr>
<tr>
<td>Streets</td>
<td>2,278,304</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>1,647,662</td>
</tr>
<tr>
<td>Waste Management - Other</td>
<td>494,174</td>
</tr>
<tr>
<td>Cemetery</td>
<td>101,917</td>
</tr>
<tr>
<td>Grounds Maintenance</td>
<td>1,162,452</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>1,525,627</td>
</tr>
<tr>
<td>Fleet Management</td>
<td>1,123,623</td>
</tr>
<tr>
<td>Education</td>
<td>40,000</td>
</tr>
<tr>
<td>Fibrant Support</td>
<td>2,400,000</td>
</tr>
<tr>
<td>Contingency Expenses</td>
<td>113,000</td>
</tr>
<tr>
<td>Debt Service</td>
<td>1,119,046</td>
</tr>
</tbody>
</table>

TOTAL GENERAL FUND $47,510,044
That for said fiscal year there is hereby appropriated out of the WATER AND SEWER FUND the following:

Utilities Mgt. and Administration $ 6,572,159
Plant Operations-Water Treatment 2,252,211
Systems Maintenance 6,798,178
Environmental Services 626,349
Plant Operations-Wastewater Treatment 4,461,997
Meter Services 715,898
Water and Sewer Debt Service 3,900,072

TOTAL WATER AND SEWER FUND $ 25,326,864

That for said fiscal year there is hereby appropriated out of the TRANSIT FUND for the purpose of operating Salisbury's Transit System, the sum of $ 1,405,361

That for said fiscal year there is hereby appropriated out of the GENERAL FUND CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $ 2,318,296

That for said fiscal year there is hereby appropriated out of the WATER AND SEWER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $ 446,992

That for said fiscal year there is hereby appropriated out of the FIBRANT COMMUNICATIONS FUND for the operating Salisbury's Fiber Optic Network, the sum of $ 3,858,000

That for said fiscal year there is hereby appropriated out of the STORMWATER FUND for the purpose of operating Salisbury's Stormwater management program, the sum of $ 1,883,400

That for said fiscal year there is hereby appropriated out of the STORMWATER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $ 156,890

That for the 2019-20 Community Development Block Grant Entitlement there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes outlined within the grant, the sum of $ 320,017

That for the Rental Rehab Fund there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes of performing housing rehabilitation and down payment assistance, the sum of $ 152,778

Section 2. Revenue Estimates

The City Council has and does estimate that the following revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020:
General Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>$ 22,141,484</td>
</tr>
<tr>
<td>Unrestricted governmental</td>
<td>$ 10,979,000</td>
</tr>
<tr>
<td>Restricted governmental</td>
<td>$ 3,790,301</td>
</tr>
<tr>
<td>Charges for services</td>
<td>$ 7,498,920</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 576,793</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$ 2,523,546</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$ 47,510,044</strong></td>
</tr>
</tbody>
</table>

Water and Sewer Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating revenues</td>
<td>$ 24,666,864</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$ 250,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$ 410,000</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>$ 25,326,864</strong></td>
</tr>
</tbody>
</table>

Transit Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for services</td>
<td>$ 132,750</td>
</tr>
<tr>
<td>Intergovernmental revenues</td>
<td>$ 639,047</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$ 633,564</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$ 1,405,361</strong></td>
</tr>
</tbody>
</table>

General Fund Capital Reserve Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer from General Fund</td>
<td>$ 1,988,290</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$ 45,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$ 285,006</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$ 2,318,296</strong></td>
</tr>
</tbody>
</table>

Water and Sewer Capital Reserve Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer from Water and Sewer Fund</td>
<td>$ 414,992</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 32,000</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$ 446,992</strong></td>
</tr>
</tbody>
</table>

Fibrant Communications Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating revenues</td>
<td>$ 1,438,000</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$ 2,400,000</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>$ 3,858,000</strong></td>
</tr>
</tbody>
</table>

Stormwater Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenues</td>
<td>$ 1,883,400</td>
</tr>
</tbody>
</table>

Stormwater Capital Reserve Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenues and other financing sources</td>
<td>$ 156,890</td>
</tr>
</tbody>
</table>

Special Revenue Funds:

Entitlement Fund:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intergovernmental revenue</td>
<td>$ 290,017</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 30,000</td>
</tr>
<tr>
<td><strong>Total revenue</strong></td>
<td><strong>$ 320,017</strong></td>
</tr>
</tbody>
</table>

Rental Rehab:
<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenue</td>
<td>$ 152,778</td>
</tr>
</tbody>
</table>
Section 3. **Tax Levy**

There is hereby levied the following rates of Ad Valorem Tax on each one hundred dollars ($100.00) valuation of taxable property, as listed for taxes as of January 1, 2019 for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation, to wit:

**General Fund:**
(For the expense incident to the proper government of the City of Salisbury)

-- $ .7169
-- $ .0027 (clerical error FY19)
-- $ .7196

**Municipal Service District:**
(To promote, encourage and assist in the revitalization and economic health and stability of the downtown area)

-- $ .176

The estimated Ad Valorem Tax income is based upon collection of the above Tax rates as applied to the valuation of $3,078,560,000 for General Fund purposes.

There is hereby levied a Municipal Vehicle Tax of $10.00 on each vehicle resident as authorized by General Statute 20-97.

There is hereby levied an Animal Tax of one dollar on each dog as authorized by General Statute 160A-212.

Section 4. There is hereby levied a tax of 1.5% on gross receipts derived from retail short-term lease or rental of vehicles to the general public. This tax will be levied, reported, and collected as established under Ordinance 2000-47 as authorized by General Statute 160A-215.1.

Section 5. Appropriations hereinabove authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2019 added to each appropriation as it applied in order to properly account for the payment against the fiscal year in which it is paid.

Section 6. The City Manager is hereby authorized to make any budget amendments as may be required within each fund as long as the total appropriation for each fund does not change and contingency funds are not utilized.

Section 7. Copies of this ordinance shall be furnished to the City’s Finance Director, to be kept on file, for direction in the disbursement of City funds.

Section 8. The following schedules and fees are hereby adopted and all references to these fees in the City Code of Ordinances are amended to reflect these new schedules and fees as appropriate:
ADMINISTRATION
Sale of Salisbury Code of Ordinances-soft book binder $238.64
Sale of Salisbury City Council meeting recording $2 per CD
Copier or Multifunction Machine Fee $0.10 per copy/scanned page; Minimum of $1
Actual cost of supplies and mailing
Copy of Reports/Files

COMMUNITY PLANNING SERVICES
Development Services
Zoning Board of Adjustment:
  Administrative appeal $300
  Variance $300
Conditional District Petition or General Development Overlay:
  Adoption $1,000
  Amendment $750
  Revisions $50
District Map & Text Amendment Petition
  Land Development Ordinance Map Amendment (Rezoning) $600
  Land Development Ordinance Text Amendment $600
Vested Rights Extension $600 without rezoning
Notifications/Mailing:
  1 - 20 $25
  21 - 50 $75
  51 - 100 $150
  Greater than 100 $300
After-the-fact Certificate of Appropriateness (HPC) $250
Major Site Plan Review $500
Minor Site Plan Review $150
Alternate Methods of Compliance $50
Special Use Permit $500
Zoning Permit for New Single Family $50 (House <5 DU)
Zoning Permit for New Multi-family $150
Zoning Permit for New Non-residential $300
Zoning Permit for Addition, Accessory, Upfit of Residential $25
Zoning Permit for Addition, Accessory, Upfit of Non-residential $100
Zoning Verification Letter $60
Predevelopment Permit for Site Grading (LIA) $100
Predevelopment Permit for Site Grading (HIA) $300
New Telecommunications Tower Special Use Permit Application $5,000
Height Addition of Existing Telecommunications Tower Application $1,500
Sidewalk Dining Permit (Annually) $10
Special Event Permit $50
Temporary Sign Permit $25
Permit for Sign Panel / Face Change $50
Permit for New Wall, Canopy, Proj., Ground Sign $100
Temporary Use Permit $50
Temporary Construction Trailor $25
Tree Removal Permit $10
Home Occupation $50
Policy Plan Amendment $1,000
Payment in Lieu of Sidewalk Construction $24 per linear foot
Standards Manual (includes zoning and subdivisions) $20
Annual Tax for Cable/Pipelines in Public Streets, Sidewalks, Alley, or Parking $1 per foot annually

**Code Enforcement**

Nuisance abatement

Removal of trash, overgrowth, trees, household items on the outside, demolitions or securing of buildings or any other nuisances identified by the Code of Ordinances.

Second violation within 12 months by the same owner at the same location Not less than $500
Demolition or Moving Permit Application Fee $50
Failure to obtain a Demolition Permit $200

**ENGINEERING**

Subdivision Review:
- Major Subdivision (Preliminary plat) $200 + $10/lot
- Minor Subdivision $30 per lot
- Exception plat $20
- Special Exception $200
- Street & alley closings filing fee $500

Printed Maps
- Up to 11"x17" (ledger size) $1
- 34"x44" (E size sheet) $5
- City Street Map $5
- Custom Map $25

Engineering Plan Review Fee (Utility Only - New Construction) $200
Engineering Plan Review Fee (Utility Only - Upfit) $100
DENR Delegated Water Permit $200
DENR Delegated Sewer Permit $200
Field Inspections of Water Lines $1 per ft
Field Inspections of Sewer Lines $1 per ft
Media Charges
- CD Disk, Each $20
- DVD Disk, Each $20

**TRAFFIC OPERATIONS**

Traffic Count $15 per counter per day
Repair of traffic control devices-materials Actual cost + 10% for handling
Repair of traffic control devices-labor Hourly rate + fringe benefits
Repair of traffic control devices-use of bucket truck or paint machine $50/hour
Repair of traffic control devices-use of service truck or small equipment $9/hour
POLICE

Copies
(No fee to victims of crime or traffic accidents for first copy of a report, but charged for any additional copies)
$0.10 per copy/scanned page; minimum of $1; $1 extra for mailing

Fingerprinting $10
Picket Permits $25
Handicapped Parking Violation $250
Pool Hall Permits $100
Taxi permits - one time only $15
Parking ticket - illegal parking $5
Parking ticket - overtime parking (more than 2 hours) $5

False Alarms (Security and Fire):
First Two False Alarms in 12 Month Period Free from 1st Date
False Alarms 3 - 5 within 12 month period $50 per Alarm
False Alarms 6 - 7 within 12 month period $100 per Alarm
False Alarms 8 - 9 within 12 month period $250 per Alarm
False Alarms 10 or more within 12 month period $500 per Alarm

Media Charges
CD Disk, Each $20
DVD Disk, Each $20
Parade, Picket Line, or Group Demonstration Permit Application Fee $25

FIRE

HazMat/Material Recovery
Copies of Reports (First report is free to victims) $0.10 per copy/scanned page; minimum of $1

Lifting Assistance
Lifting Assistance Standby $25 per Hour Stand-by

SPECIAL OPERATIONAL USE PERMITS
Operational permits are required by the NC Fire Code to conduct the following types of operations. A permit fee will be charged for the following Special Operational Use Permits. These permits are not attached to normal procedures and are not covered under a General Inspection Use Permit or Fire Department Construction Permit.

Blasting Permit:
30 day permit $100
2 day permit (48 hours) $45

Burning Permit:
Commercial $25
Residential No charge

Exhibit and Trade Show $25

Festivals (fairs, carnivals, etc.) $175

Large Festival:
1. Festival with an attendance of more than 6,000 on any given day or
2. Outdoor circus or carnival

Small Festival:
1. Festival with an attendance of 6,000 or less each day or
2. Indoor circus or carnival

Firework/Pyrotechnic Display (per display) $200
Fumigation or Thermal Insecticidal Fogging  
**Fee**  
$25

Special Amusement Building  
**Fee**  
$25

Tent or Air Supported Structures (Funeral Homes & tents less than 700 sq. ft. exempt)  
**Fee**  
$25

Tent, Structure or Stand for Fireworks Sales:
- 21 day permit  
  **Fee**  
  $500

- 7 day permit  
  **Fee**  
  $200

Other Not Listed  
**Fee**  
$25

After Hours Inspection (inspections conducted outside of normal work hours)  
**Fee**  
$50

*Late Application Fee  
**Fee**  
$50

*A fee will be added to certain Special Operational Use Permits if the application is not submitted 14 days prior to the event. The Special Operational Use Permit applications include Exhibit and Trade Shows; Large Festivals; Small Festivals; Fireworks Displays; Special Amusement Buildings; Tent or Air Supported Structures; and Tent, Structure or Stand for Fireworks Sales.

FIRE DEPARTMENT CONSTRUCTION PERMITS

Construction permits are required by the NC Fire Code to install or modify the following systems or equipment. Any person that commences any work before obtaining the necessary permit will be charged double permit fees and subject to civil citations and being reported to the NC State Board of Examiners.

Automatic Fire-Extinguishing System:
- **Installation**  
  $60

- **Renovation/Modification**  
  $50

Automatic Sprinkler System:
- **Installation** ($59 minimum) (per sq. ft.)  
  **Fee**  
  $0.01

- **Renovation/Modification**  
  $50

Standpipe System (Not part of a sprinkler system):
- **Installation**  
  $50

- **Renovation/Modification**  
  $50

Fire Alarm and Detection System:
(Includes devices tied into fire alarm system)
- **Installation** ($59 minimum) (per sq. ft.)  
  **Fee**  
  $0.01

- **Renovation/Modification**  
  $50

Door Locking Devices:
(Access-controlled egress, delayed egress, & special locking devices)
- **Installation**  
  $60

- **Renovation/Modification**  
  $50

Two-way Communication System:
(Area of Rescue Assistance)
- **Installation**  
  $60

- **Renovation/Modification**  
  $50

Fire Pumps and Related Equipment:
- **Installation**  
  $60

- **Renovation/Modification**  
  $50

Private Fire Hydrants (per unit):
- **Installation**  
  $60

- **Renovation/Modification**  
  $50

Compressed Gas Systems (Amounts exceed those listed in Table 105.6.9)
- Abandon, Remove, Place Temporarily out of Service, or Close  
  **Fee**  
  $50

Flammable and Combustible Liquids Storage Tanks:
- * Tank Installation- (per tank)  
  **Fee**  
  $60
Removal or Place out of Service- (per tank) $50
* If electrical circuitry is involved then an electrical permit must also be obtained

Hazardous Material Facility or Other Area:
Abandon, Remove, Place Temporarily out of Service, or Close areas regulated by $60

MISCELLANEOUS TESTS, INSPECTIONS, AND SERVICES
Residential (Group R-3):
Fire Flow Test $200
Special Inspection (Conducted during normal work hours) $50
Special Inspection (Requested by contractor outside normal work hours) (per hour) $100
Stand-by Firefighter (4 hour minimum) (per hour) $25

Re-inspection fees will be charged to the permit applicant or holder of a General Inspection Use Permit beyond the first re-inspection when conducting inspections for fire code violations that have not been corrected:
First non-compliance re-inspection $150
Second and all subsequent non-compliance re-inspections. (per re-inspection) $200

Re-inspection fees will be charged to the permit holder of a Fire Department Construction Permit for the following: Re-inspections due to work not being finished, corrections not being completed, or failure to cancel an inspection. $150

Reimbursement cost for stand-by fire protection services due to hazardous materials incidents or other emergencies:
Engine or Ladder Company (per hour) $100
Incident Commander (per hour) $25
Incident supplies, fuel, overtime cost for staffing Replacement Cost

Plans Review:
Plans review shall be based on the following computations for construction:
A = Total Gross Building Floor Area of Construction
B = Fee per Square Foot (from table below)
Total Gross Building Floor Area of Construction (square feet)
0 - 5,000 A x B = Permit Fee
5,001 - 15,000 (A x B x 0.75) + (1,250 x B) = Permit Fee
15,001 and above (A x B x 0.50) + (5,000 x B) = Permit Fee

Building:
Residential $0.05
Storage $0.035
Assembly $0.06
Institutional $0.06
Business $0.06
Mercantile $0.05
Hazardous $0.05
Factory/Industrial $0.04
Educational $0.065

PUBLIC SERVICES
Street Division
Installation and Removal of curbing, driveways, storm drains, and sidewalks Actual Cost plus 10%

Solid Waste
Bulky Item Collection Fees:
Furniture (per Item) $5
White Goods (per Item) $25
Scrap Metal (per Pick-up Load) $20
Mattress $20
Box Springs $10
Miscellaneous Items (per Pick-up Load) $25
Items Requiring Use of Backhoe $50
Bulk Brush Removal Minimum Charge (applies to loads over a truck load) $50

Charges for specific cases will be calculated by Public Works Director or designee based on site visit.

All fees must be paid in advance of service.

Fleet Management
Repair of Rowan Transit System Fleet and Trolley Fleet $65.41/hour
Repair of Hazardous Material Van:
  Labor $65.41/hour
Repair Parts Actual Cost + 20%
Repair Sublet Actual Cost + 15%

Cemetery
  Burial-adult $900
  Burial-infant $450
  Disinterment - Adult $1,800
  Disinterment - Infant $900
  Interments - two--one grave-adult $950
  Interments - two--one grave-infant $500
  Interment - Crematory remains $450
  Interment - Crematory remains placed inside of marker or scattered $25
  Interment - Mausoleum (City employee direct involvement) $300
  Interment - Mausoleum (no involvement) $25
  Funeral processions entering cemetery after 3:00 P.M. weekdays $200
  Funeral processions entering cemetery on weekends $300
  Funeral processions entering cemetery on holidays $450
  Monument installation permit $25
  Deed Change $25

Cemetery Lot Fee Schedule:
  Adult, City resident $800
  Adult, non-City resident $1,000
  Infant, City resident $400
  Infant, non-City resident $600

Columbaria fees:
  Niche, City resident $1,350
  Niche, non-City resident $1,550
  Weekday Inurnment fee $150
  Weekend Inurnment fee $300

Grounds Maintenance
  Cooperative tree planting on public right-of-way Actual cost of tree + 10%
TRANSIT

Individual Fares:
- Regular - All Locations (no transfer fee) $1.00
- Reduced (Disabled, Senior Citizens, Medicare and College Students) $0.50
- Transfers & Children under 5 FREE

40 Ride Pass:
- Regular $35
- Reduced (Disabled, Senior Citizens, Medicare and College Students) $17
- ADA Paratransit System (all fares) $2
- ADA 40 Ride Pass $70

PARKS & RECREATION

City Park *
- Room A or B $40 per hour + $75 deposit
- Multi-purpose room $75 per hour + $75 deposit
- Any room with kitchen $10/ hr. Additional

Hall Gym
- Meeting Room $50 per hour + $75 deposit
- Gym $70 per hour + $100 deposit

Civic Center
- Weekend and Full Day Rental:
  - Multi-purpose room & kitchen - for first eight hours each day $500 + $100 deposit/
    $300 if serving alcohol
  - Multi-purpose room, small room & kitchen - for first eight hours each day $575 + $100 deposit/
    $300 if serving alcohol
- Small meeting room only (per hour) $75 per hour + $50 deposit
- Monday - Thursday Rentals:
  - Multi-purpose room & kitchen - four hour rental between 8 a.m. and 8 p.m. $250 + $100 deposit/
    $300 if serving alcohol $75 per hour
- Rental of any rooms after 8 p.m.

Fred M. Evans Pool @ Lincoln Park (two hour minimum)
- Two lifeguards $50 per hour + $50 deposit
- Four lifeguards $75 per hour + $50 deposit

Miller Center *
- Computer Lab $30 per hour + $75 deposit
- Multi-purpose room $75 per hour + $75 deposit
- Meeting room $40 per hour + $75 deposit
- Any room with kitchen $10/ hr. Additional

Note: *Three (3) hour minimum for rentals during non-operational hours

Shelters & Gazebo Rentals:
- Cannon Park Gazebo Rental (Electricity Included) $150 security deposit;
  (only available for groups 40 or less) $50 (Refundable)
- Peace Haven Gazebo at City Park $150 security deposit; $50 (Refundable)
Hurley Park Gazebo rental
Robertson Eastern Gateway
Bell Tower/ Temple Gazebo
Advertising Fees
  Salisbury Community Park
  Salisbury Greenway
Athletic Fields
  Flat rate rentals will generally apply; the Director has authority to negotiate rates for major (regional/national) co-sponsored events.
Youth & Adult Softball/Baseball
  Fee
  Additional per hour charge for lights
  Field Prep Fee
  Tournament Fees for Kelsey and Sports Complex (multiple teams/multiple games)
    1 day (8 a.m. - 11 p.m.) per field
    1 day / 2 fields
    2 day / 2 fields
  Non-refundable deposit of 50% of day rate or $150
  Rate includes field preparation and lighting
  Tournament Fees for Salisbury Community Park (multiple teams/multiple games)
    1 day (8 a.m. - 11 p.m.) per field
    1 day / all fields
    2 day / all fields
    Non-refundable deposit of 50% of day rate or $200
    Rate includes field preparation and lighting
  Additional preparation fee per field
  Inclement weather prep
    Field Conditioner (per bag)
    Staff time (per hour per staff fee)
Soccer
  Flat Fee
  Field Prep Fee
  Tournament Fees (prep $45)
    1/2 day tournament/1 field (8 a.m. - 1 p.m.) 5 hrs.
    1 day tournament/1 field
    Rate Includes: 1 field & 1 field prep
Football
  Flat Fee
  Tournament Fees (prep $45)
Cross Country Prep Fee
Tennis
  Key card access
  Court Reservation (Two Courts - Max of Four)
Special Event Permits

<table>
<thead>
<tr>
<th>Event</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Day</td>
<td>$50</td>
</tr>
</tbody>
</table>

Special Event Permits

- Gate Permit: $50/day
- Concession Permit: $50/day
- Vending Permit: $50/day

**Park Avenue Community Center** *

- Multi-purpose room & kitchen (Kitchen is light use only—not Commercial)
  - Non-profit organizations: $40 per hour + $50 deposit
  - 4 hours or less Rental: $70 per hour + $50 deposit
  - 4 hours + All Day Rental: $300 + $50 deposit

Note: *Two (2) hour minimum for rentals

**West End Community Center**

- Conference Room: $50/hr

**UTILITY ENGINEERING**

- Engineering, Consulting, and Technical Services
  - Project Manager - Professional Engineer: $100/hr
  - Civil Engineer: $75/hr
  - Engineering Technician: $50/hr
  - Construction Inspector: $50/hr
  - Survey Field Crew (2 person): $75/hr
  - Clerical: $25/hr

- Set of Bid Documents, each: $50

- Utility Location Maps
  - Paper Document: $15
  - Digital Format
    - CD Disk, each: $20
    - DVD Disk, each: $20
  - Engineering Plan Review Fee (Water Only): $200
  - Engineering Plan Review Fee (Sewer Only): $200
  - Field Inspection of Water Lines: $1 per ft
  - Field Inspection of Sewer Lines: $1 per ft

- Xerox/blue prints:
  - On paper up to 4 ft in length: $5
  - On mylar up to 4 ft in length: $20

**BUSINESS AND FINANCIAL SERVICES**

- Accounts Receivable - Not billed on Utility bill (30 days past-due): 1.5% per month
- Accounts Receivable - Billed on Utility Bill (24 days after billing): 1.5% per month
- Copier or Multifunction Machine Fee:
  - $0.10 per copy/scanned page: Minimum of $1/ $1 extra for mailing
  - Actual cost of supplies and mailing
### TELECOMMUNICATIONS

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dispatch service:</td>
<td></td>
</tr>
<tr>
<td>Cost per unit</td>
<td>$10</td>
</tr>
<tr>
<td>Surcharge per radio for companies with less than 25 radios</td>
<td>$4</td>
</tr>
<tr>
<td>One-time hook-up (per radio)</td>
<td>$25</td>
</tr>
<tr>
<td>Pager System Usage Fee:</td>
<td></td>
</tr>
<tr>
<td>Numeric or Alphanumeric</td>
<td>$15</td>
</tr>
<tr>
<td>One time hookup charge</td>
<td>$10</td>
</tr>
<tr>
<td>If agency uses a PC to page with</td>
<td>$7</td>
</tr>
<tr>
<td>Radio Programming:</td>
<td></td>
</tr>
<tr>
<td>Programming charge</td>
<td>$35</td>
</tr>
<tr>
<td>ID Change Only</td>
<td>$20</td>
</tr>
<tr>
<td>Partial Map Build</td>
<td>$150</td>
</tr>
<tr>
<td>Fleet Map Build</td>
<td>$250</td>
</tr>
<tr>
<td>Radio Diagnostic</td>
<td>$90</td>
</tr>
<tr>
<td>Repair (Hourly rate)</td>
<td>$120</td>
</tr>
<tr>
<td>Hourly Travel Rate outside City Limits</td>
<td>$60</td>
</tr>
<tr>
<td>Equipment Installation:</td>
<td></td>
</tr>
<tr>
<td>Cost per hour</td>
<td>$65.41</td>
</tr>
<tr>
<td>Parts</td>
<td>Actual Cost + 20%</td>
</tr>
</tbody>
</table>

### SCHEDULE A

**CASH DEPOSITS**

Charges in Schedule A shall be as authorized by Chapter 25, Article II, Section 25-32, of the City Code.

- (a) Domestic consumer of water, dischargers of sewage, fibrant, residential owner-occupants including single family townhouses and condominiums shall be exempted, unless (e) below applies
- (b) Waste Collection and/or Stormwater Residential without water service
- (c) Commercial, industrial, and institutional recipient
- (d) Consumers with more than one account at the same location shall be required to make only one deposit if the customer has a good pay history. Commercial or industrial customers who operate multiple businesses under one corporate management shall be required to pay a deposit for each business or industry.
- (e) Any consumer or recipient of water, discharges of sewage, fibrant, waste collection and/or stormwater, that has previously been disconnected for non-payment or has any outstanding balance for previous services with the city will be required to pay a deposit.
- (f) Deposits shall be returned at termination of service less any unpaid rates and charges.
# SCHEDULE B
## METER INSTALLATION AND SEWER CONNECTION CHARGES

Charges in Schedule B shall be as authorized in Chapter 25, Article II, Section 25-33, of the City Code.

(a) Three-fourths-inch residential water tap:
- ¾” Water tap - SRU installed $2,275
- ¾” Water tap - Developer installed $350
- ¾” Water tap - Crescent $1,150

(b) One-inch residential water tap $2,675

(c) Irrigation taps are one-half the cost of regular taps and not subject to any discounts.

(d) All commercial water services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential water connections larger than 1”, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. Master meter installations required for private water or sewer systems shall be charged on the basis of material costs at the prevailing or established rates (See Chapter 22, Article I, Section 22-2 City Code).

(e) Four-inch sewer connections:
- 4” Sewer tap - SRU Installed $1,975
- 4” Sewer tap – Developer Installed*: $250
  *Note: Includes the Crescent Subdivision

(f) All commercial sewer services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential sewer services larger than four-inch, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at then prevailing or established rates. (See Chapter 22, Article I, Section 22-2 City Code).

(g) Disconnection/Reconnection fee for non-payment during business hours $50

(h) Physical notification of non-payment of a utility bill or disconnection notice (hanging tag) $50

(i) Turn on or off during business hours; shall be applied to utility bill if not prepaid $50
  Turn on or off after hours; shall be applied to utility bill if not prepaid $100

(j) Unauthorized use of fire protection system $100

(k) Fire protection system testing (per test) $50

(l) Meter reinstallation charge (per meter) $35

(m) Inspection fee (per connection)
- Water or sewer connection $45
- Backflow $45
- Re-inspection of either water, sewer, or backflow $20

(n) Should a property owner request an existing service connection be replaced with a larger one, the charges scheduled above will apply in full.

(o) Payment of lump sum charges or charges based on estimated costs, as above, is a prerequisite to issuance of a building permit pursuant to Section 7-65 of the City code. Overpayments made as a result of overestimating costs will be reimbursed, and the City will invoice underpayments to the developer.

(p) The City’s charge for a returned check or debit, as authorized in Section 25-34, shall be the maximum allowed by State law. This amount shall be applied to current utility bill, along with amount of the unpaid check. There will be no convenience fees charged on any credit/debit card payments. Water Service renewal fee shall be charged on the basic labor, material, and overhead costs, not to exceed the fee of a residential ¾” Water top – SRU installed.

(q) Sewer Lateral Transfer (transfers from private to public): $1,945

Sewer lateral transfer covers the expense of materials, equipment and labor to renew the existing tap from the edge of the property right-of-way to the public sewer system. The fee is one-time only and once the work is performed, the ownership and responsibility to maintain the lateral downstream of the cleanout belongs to the City. Payment, in full, must be received prior to commencing work.
(r) Private Sewer Lateral Repair (in ROW, lateral remains private): Time & Materials
Private Sewer Lateral Repair covers the expense of materials, not to exceed equipment and labor to excavate and install a cleanout at the right-of-way of the private sewer lateral. Once installed, the City can inspect the portion of the sewer lateral and advise the property owner of the condition. The property owner can elect to transfer the lateral to the City with no refund of remaining balance, or elect to receive a refund of the fee less time and materials. Payment, in full, must be received prior to commencing work; refund based on completion of work and submittal of summary cost sheets. Refund may take up to two weeks to process.

(s) Recycling fee $4.53/Month
(t) Landfill fee
(1) Residential (per container) $4.84/Month
(2) Commercial (per container) $8.62/Month

(u) Waste collection fee
(1) Residential (per container) $8.75/Month
(2) Commercial (per container) $11/Month
(3) Removal of containers for nonpayment $25

(v) Stormwater fee
(1) Residential $4/Month
(2) Commercial/Industrial per ERU with a minimum of one ERU (Capped at $2,500/month) $4/Month

(w) Unauthorized reconnection fee (tampering charge for disconnecting a meter that has been illegally reconnected after meter has been disconnected due to non-payment or illegally connecting a meter in vacant status.) $100
(x) Locking Devices Cut or Damaged $20
(y) Metering infrastructure (meters, meter boxes, yokes, endpoints, etc.) damaged through intentional or deliberate action shall be charged on the basis of labor, material, equipment, and overhead costs at then prevailing or established rates. Accidental damage shall be charged at actual replacement costs of the equipment.

SCHEDULE C
WATER SERVICE CHARGES
Charges in Schedule C shall be authorized by Chapter 25, Article II, Section 25-35, of the City Code.

Monthly Water Rates:
Minimum charge per meter size

<table>
<thead>
<tr>
<th>Size</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4&quot;</td>
<td>$4.15</td>
</tr>
<tr>
<td>1&quot;</td>
<td>$6.15</td>
</tr>
<tr>
<td>1-1/2&quot;</td>
<td>$9.47</td>
</tr>
<tr>
<td>2&quot;</td>
<td>$13.46</td>
</tr>
<tr>
<td>3&quot;</td>
<td>$26.10</td>
</tr>
<tr>
<td>4&quot;</td>
<td>$44.72</td>
</tr>
<tr>
<td>6&quot;</td>
<td>$95.92</td>
</tr>
<tr>
<td>8&quot;</td>
<td>$162.42</td>
</tr>
<tr>
<td>10&quot;</td>
<td>$255.52</td>
</tr>
<tr>
<td>12&quot;</td>
<td>$335.32</td>
</tr>
<tr>
<td>16&quot;</td>
<td>$667.82</td>
</tr>
</tbody>
</table>

Volume charge per 100 cubic feet:
Raw water $0.78
Finished, potable water $3.99
Southern Power $2.01
SCHEDULE D
WATER SERVICE CHARGES FOR BULK RATE
Charges in Schedule D shall be as authorized by Chapter 26, Article II, Section 26-23 of the City Code.
(a) Nongovernmental customers may receive water in bulk lots. Such purchases, which shall be made at
the 500 North Church Street, shall be conditioned upon an advance payment of one hundred and fifteen
dollars ($115.00) per twenty-five thousand (25,000) gallon increment and shall be limited to a maximum
of one-hundred thousand (100,000) gallons during any thirty (30) day period.
(b) Subject to the provisions of Sections 26-7 and 26-8, nongovernmental customers may purchase water
directly from fire hydrants or other water outlets. Meters, however, will be placed on hydrants to allow
accurate measurement for billing purposes. Arrangements shall be made with the utilities at least one
week in advance to ensure availability and scheduling of equipment and manpower, all subject to
applicable provisions of Schedules C and D, and an advance payment of one hundred and fifteen dollars
($115.00).

SCHEDULE E
SEWER SERVICE CHARGES
Charges in Schedule E shall be as authorized by Chapter 25, Article II, Section 25-37, of the City Code.
Monthly Sewer Rates:
(1) Minimum charge per meter size
   3/4" = $4.54
   1" = $6.82
   1-1/2" = $10.62
   2" = $15.18
   3" = $29.62
   4" = $50.90
   6" = $109.42
   8" = $185.42
   10" = $291.82
   12" = $383.02
   16" = $763.02

   Volume charge per 100 cubic feet $5.31
(2) Flat rate sewer charge $48.61

SCHEDULE F
SEWER SURCHARGE
Surcharges shall be as authorized by Chapter 25, Article II, Section 25-38 of the City Code Sewer Surcharge Rates
for discharges into either the Town Creek or Grant Creek Wastewater Plants:
(a) For Chemical Oxygen Demand (COD) in excess of six hundred (600.0) mg/l, the surcharge shall be at
the rate of one-hundred fifty-four dollars and twenty cents ($154.20) per one thousand pounds.
(b) For Total Suspended Solids (TSS) in excess of three hundred (300.0) mg/l, the surcharge shall be at the
rate of two-hundred seventy-two dollars and twenty-six cents ($272.26) per one thousand pounds.
(c) For Total Kjeldahl Nitrogen (TKN) in excess of forty (40.0) mg/l, the surcharge shall be at the rate of
one-thousand eight hundred nineteen dollars and forty-eight cents ($1,819.48) per one thousand
pounds.
Contract haulers of wastewater discharging at City treatment facilities will be assessed a charge of seventy-five
dollars ($75.00) for up to two-thousand gallon load discharged, as defined in Chapter 25, Article II, Section 25-38.
Pretreatment Permit Fees shall be assessed at $250 for each permit.
Pretreatment Permit Modifications shall be assessed at $50 per industry request.
SCHEDULE G
ANALYTICAL TESTING

Charges in Schedule G shall be as authorized by Chapter 25, Article II, Section 25-38, of the City Code.

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coliform, P/A-Water</td>
<td>$30</td>
</tr>
<tr>
<td>Nitrate (water)</td>
<td>$30</td>
</tr>
</tbody>
</table>

Parameters not listed please contact Environmental Services for quote

Section 9. That this ordinance shall be effective upon its passage.
ADDENDUM

FY2019-2020 ADOPTED BUDGET

On May 21, 2019, the City Manager presented a balanced FY2019-2020 Budget proposal totaling $83,170,642 for all funds.

The public hearing, as required by N.C.G.S. 159-12, was held on June 4, 2019. The budget work session was held June 11, 2019. One citizen spoke regarding the funding for resurfacing tennis courts and building separate pickle ball courts by using fund balance or leaving tax rate the same.

The City Council adopted the FY2019-2020 budget with the following changes to the recommended budget presented by the City Manager:

ADDITIONS:

Add $208,000 in General Fund – Current Year Tax Revenues
Add $95,000 in General Fund Special Project Expenses for RSSS
Reduce $113,000 in General Fund Balance Appropriation

The final adopted FY2019-2020 Budget for all funds totals $83,265,642, which City Council adopted on June 18, 2019.

The full transcript of the budget discussions and public hearings can be read at:

The adopted budget can be reviewed at:
BUDGET ORDINANCE OF THE CITY OF SALISBURY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Appropriations

That for the expense of the City Government and its activities for the fiscal year beginning July 1, 2019, and ending June 30, 2020, the amounts in the following subsections, or so much of each as may be necessary, are hereby appropriated:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council</td>
<td>466,274</td>
</tr>
<tr>
<td>Management and Administration</td>
<td>1,153,286</td>
</tr>
<tr>
<td>Communications</td>
<td>472,156</td>
</tr>
<tr>
<td>Human Resources</td>
<td>1,394,337</td>
</tr>
<tr>
<td>Financial Services</td>
<td>1,418,467</td>
</tr>
<tr>
<td>Business Services</td>
<td>474,096</td>
</tr>
<tr>
<td>Planning &amp; Community Development</td>
<td>2,181,762</td>
</tr>
<tr>
<td>Information Technology</td>
<td>1,532,828</td>
</tr>
<tr>
<td>Development Services</td>
<td>465,195</td>
</tr>
<tr>
<td>Code Services</td>
<td>386,067</td>
</tr>
<tr>
<td>Downtown Development</td>
<td>365,303</td>
</tr>
<tr>
<td>Facilities Maintenance</td>
<td>315,610</td>
</tr>
<tr>
<td>Central City Buildings</td>
<td>1,145,769</td>
</tr>
<tr>
<td>Plaza</td>
<td>598,138</td>
</tr>
<tr>
<td>Police Services</td>
<td>2,878,983</td>
</tr>
<tr>
<td>Police Administration</td>
<td>1,368,447</td>
</tr>
<tr>
<td>Police Operations</td>
<td>5,569,890</td>
</tr>
<tr>
<td>Fire Department</td>
<td>7,224,747</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>664,867</td>
</tr>
<tr>
<td>Traffic Operations</td>
<td>258,328</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>531,147</td>
</tr>
<tr>
<td>Transportation</td>
<td>633,564</td>
</tr>
<tr>
<td>Engineering</td>
<td>3,711,715</td>
</tr>
<tr>
<td>Public Services Administration</td>
<td>293,263</td>
</tr>
<tr>
<td>Streets</td>
<td>2,278,304</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>1,647,662</td>
</tr>
<tr>
<td>Waste Management - Other</td>
<td>494,174</td>
</tr>
<tr>
<td>Cemetery</td>
<td>101,917</td>
</tr>
<tr>
<td>Grounds Maintenance</td>
<td>1,162,452</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>1,525,627</td>
</tr>
<tr>
<td>Fleet Management</td>
<td>1,123,623</td>
</tr>
<tr>
<td>Education</td>
<td>40,000</td>
</tr>
<tr>
<td>Fibrant Support</td>
<td>2,400,000</td>
</tr>
<tr>
<td>Debt Service</td>
<td>1,119,046</td>
</tr>
</tbody>
</table>

TOTAL GENERAL FUND $ 47,397,044
(2) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER FUND the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utilities Mgt. and Administration</td>
<td>$6,572,159</td>
</tr>
<tr>
<td>Plant Operations-Water Treatment</td>
<td>$2,252,211</td>
</tr>
<tr>
<td>Systems Maintenance</td>
<td>$6,798,178</td>
</tr>
<tr>
<td>Environmental Services</td>
<td>$626,349</td>
</tr>
<tr>
<td>Plant Operations-Wastewater Treatment</td>
<td>$4,461,997</td>
</tr>
<tr>
<td>Meter Services</td>
<td>$715,898</td>
</tr>
<tr>
<td>Water and Sewer Debt Service</td>
<td>$3,900,072</td>
</tr>
<tr>
<td><strong>TOTAL WATER AND SEWER FUND</strong></td>
<td><strong>$ 25,326,864</strong></td>
</tr>
</tbody>
</table>

(3) That for said fiscal year there is hereby appropriated out of the TRANSIT FUND for the purpose of operating Salisbury's Transit System, the sum of $1,405,361

(4) That for said fiscal year there is hereby appropriated out of the GENERAL FUND CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $2,318,296

(5) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $446,992

(6) That for said fiscal year there is hereby appropriated out of the FIBRANT COMMUNICATIONS FUND for the operating Salisbury's Fiber Optic Network, the sum of $3,858,000

(7) That for said fiscal year there is hereby appropriated out of the STORMWATER FUND for the purpose of operating Salisbury's Stormwater management program, the sum of $1,883,400

(8) That for said fiscal year there is hereby appropriated out of the STORMWATER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $156,890

(9) That for the 2019-20 Community Development Block Grant Entitlement there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes outlined within the grant, the sum of $320,017

(10) That for the Rental Rehab Fund there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes of performing housing rehabilitation and down payment assistance, the sum of $152,778

Section 2. Revenue Estimates

The City Council has and does estimate that the following revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020:
General Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>$22,141,484</td>
</tr>
<tr>
<td>Unrestricted governmental</td>
<td>$10,979,000</td>
</tr>
<tr>
<td>Restricted governmental</td>
<td>$3,790,301</td>
</tr>
<tr>
<td>Charges for services</td>
<td>$7,498,920</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$576,793</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$2,410,546</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$47,397,044</strong></td>
</tr>
</tbody>
</table>

Water and Sewer Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating revenues</td>
<td>$24,666,864</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$250,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$410,000</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>$25,326,864</strong></td>
</tr>
</tbody>
</table>

Transit Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for services</td>
<td>$132,750</td>
</tr>
<tr>
<td>Intergovernmental revenues</td>
<td>$639,047</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$633,564</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$1,405,361</strong></td>
</tr>
</tbody>
</table>

General Fund Capital Reserve Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer from General Fund</td>
<td>$1,988,290</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$45,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$285,006</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$2,318,296</strong></td>
</tr>
</tbody>
</table>

Water and Sewer Capital Reserve Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer from Water and Sewer Fund</td>
<td>$414,992</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$32,000</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$446,992</strong></td>
</tr>
</tbody>
</table>

Fibrant Communications Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating revenues</td>
<td>$1,438,000</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$20,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$2,400,000</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>$3,858,000</strong></td>
</tr>
</tbody>
</table>

Stormwater Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenues</td>
<td>$1,883,400</td>
</tr>
</tbody>
</table>

Stormwater Capital Reserve Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenues and other financing sources</td>
<td>$156,890</td>
</tr>
</tbody>
</table>

Special Revenue Funds:

Entitlement Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intergovernmental revenue</td>
<td>$290,017</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>Total revenue</strong></td>
<td><strong>$320,017</strong></td>
</tr>
</tbody>
</table>

Rental Rehab:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenue</td>
<td>$152,778</td>
</tr>
</tbody>
</table>
Section 3. **Tax Levy**

There is hereby levied the following rates of Ad Valorem Tax on each one hundred dollars ($100.00) valuation of taxable property, as listed for taxes as of January 1, 2019 for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation, to wit:

**General Fund:**
(For the expense incident to the proper government of the City of Salisbury)
-- $ 0.7169
-- $ 0.0027 (clerical error FY19)
-- $ 0.7196

**Municipal Service District:**
(To promote, encourage and assist in the revitalization and economic health and stability of the downtown area)
-- $ 0.176

The estimated Ad Valorem Tax income is based upon collection of the above Tax rates as applied to the valuation of $3,078,560,000 for General Fund purposes.

There is hereby levied a Municipal Vehicle Tax of $10.00 on each vehicle resident as authorized by General Statute 20-97.

There is hereby levied an Animal Tax of one dollar on each dog as authorized by General Statute 160A-212.

Section 4. There is hereby levied a tax of 1.5% on gross receipts derived from retail short-term lease or rental of vehicles to the general public. This tax will be levied, reported, and collected as established under Ordinance 2000-47 as authorized by General Statute 160A-215.1.

Section 5. Appropriations hereinabove authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2019 added to each appropriation as it applied in order to properly account for the payment against the fiscal year in which it is paid.

Section 6. The City Manager is hereby authorized to make any budget amendments as may be required within each fund as long as the total appropriation for each fund does not change and contingency funds are not utilized.

Section 7. Copies of this ordinance shall be furnished to the City’s Finance Director, to be kept on file, for direction in the disbursement of City funds.

Section 8. The following schedules and fees are hereby adopted and all references to these fees in the City Code of Ordinances are amended to reflect these new schedules and fees as appropriate:
**ADMINISTRATION**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sale of Salisbury Code of Ordinances-soft book binder</td>
<td>$238.64</td>
</tr>
<tr>
<td>Sale of Salisbury City Council meeting recording</td>
<td>$2 per CD</td>
</tr>
<tr>
<td>Copier or Multifunction Machine Fee</td>
<td>$0.10 per copy/scanned page; Minimum of $1</td>
</tr>
<tr>
<td>Copy of Reports/Files</td>
<td>Actual cost of supplies and mailing</td>
</tr>
</tbody>
</table>

**COMMUNITY PLANNING SERVICES**

**Development Services**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoning Board of Adjustment:</td>
<td></td>
</tr>
<tr>
<td>Administrative appeal</td>
<td>$300</td>
</tr>
<tr>
<td>Variance</td>
<td>$300</td>
</tr>
<tr>
<td>Conditional District Petition or General Development Overlay:</td>
<td></td>
</tr>
<tr>
<td>Adoption</td>
<td>$1,000</td>
</tr>
<tr>
<td>Amendment</td>
<td>$750</td>
</tr>
<tr>
<td>Revisions</td>
<td>$50</td>
</tr>
<tr>
<td>District Map &amp; Text Amendment Petition</td>
<td></td>
</tr>
<tr>
<td>Land Development Ordinance Map Amendment (Rezoning)</td>
<td>$600</td>
</tr>
<tr>
<td>Land Development Ordinance Text Amendment</td>
<td>$600</td>
</tr>
<tr>
<td>Vested Rights Extension</td>
<td>$600 without rezoning</td>
</tr>
<tr>
<td>Notifications/Mailing:</td>
<td></td>
</tr>
<tr>
<td>1 - 20</td>
<td>$25</td>
</tr>
<tr>
<td>21 - 50</td>
<td>$75</td>
</tr>
<tr>
<td>51 - 100</td>
<td>$150</td>
</tr>
<tr>
<td>Greater than 100</td>
<td>$300</td>
</tr>
<tr>
<td>After-the-fact Certificate of Appropriateness (HPC)</td>
<td>$250</td>
</tr>
<tr>
<td>Major Site Plan Review</td>
<td>$500</td>
</tr>
<tr>
<td>Minor Site Plan Review</td>
<td>$150</td>
</tr>
<tr>
<td>Alternate Methods of Compliance</td>
<td>$50</td>
</tr>
<tr>
<td>Special Use Permit</td>
<td>$500</td>
</tr>
<tr>
<td>Zoning Permit for New Single Family</td>
<td>$50 (House &lt;5 DU)</td>
</tr>
<tr>
<td>Zoning Permit for New Multi-family</td>
<td>$150</td>
</tr>
<tr>
<td>Zoning Permit for New Non-residential</td>
<td>$300</td>
</tr>
<tr>
<td>Zoning Permit for Addition, Accessory, Upfit of Residential</td>
<td>$25</td>
</tr>
<tr>
<td>Zoning Permit for Addition, Accessory, Upfit of Non-residential</td>
<td>$100</td>
</tr>
<tr>
<td>Zoning Verification Letter</td>
<td>$60</td>
</tr>
<tr>
<td>Predevelopment Permit for Site Grading (LIA)</td>
<td>$100</td>
</tr>
<tr>
<td>Predevelopment Permit for Site Grading (HIA)</td>
<td>$300</td>
</tr>
<tr>
<td>New Telecommunications Tower Special Use Permit Application</td>
<td>$5,000</td>
</tr>
<tr>
<td>Height Addition of Existing Telecommunications Tower Application</td>
<td>$1,500</td>
</tr>
<tr>
<td>Sidewalk Dining Permit (Annually)</td>
<td>$10</td>
</tr>
<tr>
<td>Special Event Permit</td>
<td>$50</td>
</tr>
<tr>
<td>Temporary Sign Permit</td>
<td>$25</td>
</tr>
<tr>
<td>Permit for Sign Panel / Face Change</td>
<td>$50</td>
</tr>
<tr>
<td>Permit for New Wall, Canopy, Proj., Ground Sign</td>
<td>$100</td>
</tr>
<tr>
<td>Temporary Use Permit</td>
<td>$50</td>
</tr>
<tr>
<td>Temporary Construction Trailer</td>
<td>$25</td>
</tr>
<tr>
<td>Service</td>
<td>Fee</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>Tree Removal Permit</td>
<td>$10</td>
</tr>
<tr>
<td>Home Occupation</td>
<td>$50</td>
</tr>
<tr>
<td>Policy Plan Amendment</td>
<td>$1,000</td>
</tr>
<tr>
<td>Payment in Lieu of Sidewalk Construction</td>
<td>$24 per linear foot</td>
</tr>
<tr>
<td>Standards Manual (includes zoning and subdivisions)</td>
<td>$20</td>
</tr>
<tr>
<td>Annual Tax for Cable/Pipelines in Public Streets, Sidewalks, Alley, or Parking</td>
<td>$1 per foot annually</td>
</tr>
<tr>
<td><strong>Code Enforcement</strong></td>
<td></td>
</tr>
<tr>
<td>Nuisance abatement</td>
<td>Mobilization fee $250 + contractor &amp; landfill costs</td>
</tr>
<tr>
<td>Removal of trash, overgrowth, trees, household items on the outside, demolitions or securing of buildings or any other nuisances identified by the Code of Ordinances.</td>
<td>Mobilization fee $250 + $100 for every hour or portion thereof + associated landfill fees Not less than $500</td>
</tr>
<tr>
<td>Second violation within 12 months by the same owner at the same location</td>
<td>$50</td>
</tr>
<tr>
<td>Demolition or Moving Permit Application Fee</td>
<td>$200</td>
</tr>
<tr>
<td>Failure to obtain a Demolition Permit</td>
<td>$200</td>
</tr>
<tr>
<td><strong>ENGINEERING</strong></td>
<td></td>
</tr>
<tr>
<td>Subdivision Review:</td>
<td></td>
</tr>
<tr>
<td>Major Subdivision (Preliminary plat)</td>
<td>$200 + $10/lot</td>
</tr>
<tr>
<td>Minor Subdivision</td>
<td>$30 per lot</td>
</tr>
<tr>
<td>Exception plat</td>
<td>$20</td>
</tr>
<tr>
<td>Special Exception</td>
<td>$200</td>
</tr>
<tr>
<td>Street &amp; alley closings filing fee</td>
<td>$500</td>
</tr>
<tr>
<td>Printed Maps</td>
<td></td>
</tr>
<tr>
<td>Up to 11&quot;x17&quot; (ledger size)</td>
<td>$1</td>
</tr>
<tr>
<td>34&quot;x44&quot; (E size sheet)</td>
<td>$5</td>
</tr>
<tr>
<td>City Street Map</td>
<td>$5</td>
</tr>
<tr>
<td>Custom Map</td>
<td>$25</td>
</tr>
<tr>
<td>Engineering Plan Review Fee (Utility Only - New Construction)</td>
<td>$200</td>
</tr>
<tr>
<td>Engineering Plan Review Fee (Utility Only - Upfit)</td>
<td>$100</td>
</tr>
<tr>
<td>DENR Delegated Water Permit</td>
<td>$200</td>
</tr>
<tr>
<td>DENR Delegated Sewer Permit</td>
<td>$200</td>
</tr>
<tr>
<td>Field Inspections of Water Lines</td>
<td>$1 per ft</td>
</tr>
<tr>
<td>Field Inspections of Sewer Lines</td>
<td>$1 per ft</td>
</tr>
<tr>
<td>Media Charges</td>
<td></td>
</tr>
<tr>
<td>CD Disk, Each</td>
<td>$20</td>
</tr>
<tr>
<td>DVD Disk, Each</td>
<td>$20</td>
</tr>
<tr>
<td><strong>TRAFFIC OPERATIONS</strong></td>
<td></td>
</tr>
<tr>
<td>Traffic Count</td>
<td>$15 per counter per day</td>
</tr>
<tr>
<td>Repair of traffic control devices-materials</td>
<td>Actual cost + 10% for handling</td>
</tr>
<tr>
<td>Repair of traffic control devices-labor</td>
<td>Hourly rate + fringe benefits</td>
</tr>
<tr>
<td>Repair of traffic control devices-use of bucket truck or paint machine</td>
<td>$50/hour</td>
</tr>
<tr>
<td>Repair of traffic control devices-use of service truck or small equipment</td>
<td>$9/hour</td>
</tr>
</tbody>
</table>
POLICE

Copies
(No fee to victims of crime or traffic accidents for first copy of a report, but charged for any additional copies)

Fingerprinting
Picket Permits
Handicapped Parking Violation
Pool Hall Permits
Taxi permits - one time only
Parking ticket - illegal parking
Parking ticket - overtime parking (more than 2 hours)
False Alarms (Security and Fire):
  First Two False Alarms in 12 Month Period
  False Alarms 3 - 5 within 12 month period
  False Alarms 6 - 7 within 12 month period
  False Alarms 8 - 9 within 12 month period
  False Alarms 10 or more within 12 month period
False Alarms (Security and Fire):
  First Two False Alarms in 12 Month Period Free from 1st Date
  False Alarms 3 - 5 within 12 month period $50 per Alarm
  False Alarms 6 - 7 within 12 month period $100 per Alarm
  False Alarms 8 - 9 within 12 month period $250 per Alarm
  False Alarms 10 or more within 12 month period $500 per Alarm

FIRE

Copies of Reports (First report is free to victims)

Lifting Assistance
Lifting Assistance Standby $95 per Hour Stand-by

SPECIAL OPERATIONAL USE PERMITS
Operational permits are required by the NC Fire Code to conduct the following types of operations. A permit fee will be charged for the following Special Operational Use Permits. These permits are not attached to normal procedures and are not covered under a General Inspection Use Permit or Fire Department Construction Permit.

Blasting Permit:
  30 day permit $100
  2 day permit (48 hours) $45

Burning Permit:
  Commercial $25
  Residential No charge

Exhibit and Trade Show $25

Festivals (fairs, carnivals, etc.)

Large Festival $175
  1. Festival with an attendance of more than 6,000 on any given day or
  2. Outdoor circus or carnival

Small Festival $50
  1. Festival with an attendance of 6,000 or less each day or
  2. Indoor circus or carnival

Firework/Pyrotechnic Display (per display) $200

Fee
$0.10 per copy/scanned page; minimum of $1; $1 extra for mailing

$10

$25

$250

$100

$15

$5

$5

$0.10 per copy/scanned page; minimum of $1

$20

$20

$25

$175

$50

$200
<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fumigation or Thermal Insecticidal Fogging</td>
<td>$25</td>
</tr>
<tr>
<td>Special Amusement Building</td>
<td>$25</td>
</tr>
<tr>
<td>Tent or Air Supported Structures (Funeral Homes &amp; tents less than 700 sq. ft. exempt)</td>
<td>$25</td>
</tr>
<tr>
<td>Tent, Structure or Stand for Fireworks Sales:</td>
<td></td>
</tr>
<tr>
<td>21 day permit</td>
<td>$500</td>
</tr>
<tr>
<td>7 day permit</td>
<td>$200</td>
</tr>
<tr>
<td>Other Not Listed</td>
<td>$25</td>
</tr>
<tr>
<td>After Hours Inspection (inspections conducted outside of normal work hours)</td>
<td>$50</td>
</tr>
<tr>
<td>*Late Application Fee</td>
<td>$50</td>
</tr>
</tbody>
</table>

*A fee will be added to certain Special Operational Use Permits if the application is not submitted 14 days prior to the event. The Special Operational Use Permit applications include Exhibit and Trade Shows; Large Festivals; Small Festivals; Fireworks Displays; Special Amusement Buildings; Tent or Air Supported Structures; and Tent, Structure or Stand for Fireworks Sales.

**FIRE DEPARTMENT CONSTRUCTION PERMITS**

Construction permits are required by the NC Fire Code to install or modify the following systems or equipment. Any person that commences any work before obtaining the necessary permit will be charged double permit fees and subject to civil citations and being reported to the NC State Board of Examiners.

- **Automatic Fire-Extinguishing System:**
  - Installation: $60
  - Renovation/Modification: $50

- **Automatic Sprinkler System:**
  - Installation ($59 minimum) (per sq. ft.): $0.01
  - Renovation/Modification: $50

- **Standpipe System (Not part of a sprinkler system):**
  - Installation: $50
  - Renovation/Modification: $50

- **Fire Alarm and Detection System:**
  - (Includes devices tied into fire alarm system)
    - Installation ($59 minimum) (per sq. ft.): $0.01
    - Renovation/Modification: $50

- **Door Locking Devices:**
  - (Access-controlled egress, delayed egress, & special locking devices)
    - Installation: $60
    - Renovation/Modification: $50

- **Two-way Communication System:**
  - (Area of Rescue Assistance)
    - Installation: $60
    - Renovation/Modification: $50

- **Fire Pumps and Related Equipment:**
  - Installation: $60
  - Renovation/Modification: $50

- **Private Fire Hydrants (per unit):**
  - Installation: $60
  - Renovation/Modification: $50

- **Compressed Gas Systems (Amounts exceed those listed in Table 105.6.9)**
  - Abandon, Remove, Place Temporarily out of Service, or Close: $50

- **Flammable and Combustible Liquids Storage Tanks:**
  - * Tank Installation- (per tank): $60
Removal or Place out of Service- (per tank)  
* If electrical circuitry is involved then an electrical permit must also be obtained

Hazardous Material Facility or Other Area:
- Abandon, Remove, Place Temporarily out of Service, or Close areas regulated by
  
  $60

MISCELLANEOUS TESTS, INSPECTIONS, AND SERVICES

Residential (Group R-3):
- Fire Flow Test $200
- Special Inspection (Conducted during normal work hours) $50
- Special Inspection (Requested by contractor outside normal work hours) (per hour) $100
- Stand-by Firefighter (4 hour minimum) (per hour) $25

Re-inspection fees will be charged to the permit applicant or holder of a General Inspection Use Permit beyond the first re-inspection when conducting inspections for fire code violations that have not been corrected:
- First non-compliance re-inspection $150
- Second and all subsequent non-compliance re-inspections. (per re-inspection) $200

Re-inspection fees will be charged to the permit holder of a Fire Department Construction Permit for the following: Re-inspections due to work not being finished, corrections not being completed, or failure to cancel an inspection. $150

Reimbursement cost for stand-by fire protection services due to hazardous materials incidents or other emergencies:
- Engine or Ladder Company (per hour) $100
- Incident Commander (per hour) $25
- Incident supplies, fuel, overtime cost for staffing Replacement Cost

Plans Review:
- Plans review shall be based on the following computations for construction:
  
  \[
  A = \text{Total Gross Building Floor Area of Construction} \\
  B = \text{Fee per Square Foot (from table below)} \\
  \text{Total Gross Building Floor Area of Construction (square feet)} \\
  \begin{align*}
  0 - 5,000 & : A \times B = \text{Permit Fee} \\
  5,001 - 15,000 & : (A \times B \times 0.75) + (1,250 \times B) = \text{Permit Fee} \\
  15,001 \text{ and above} & : (A \times B \times 0.50) + (5,000 \times B) = \text{Permit Fee}
  \end{align*}
  
  
  Building:
  \begin{align*}
  \text{Residential} & : \$0.05 \\
  \text{Storage} & : \$0.035 \\
  \text{Assembly} & : \$0.06 \\
  \text{Institutional} & : \$0.06 \\
  \text{Business} & : \$0.06 \\
  \text{Mercantile} & : \$0.05 \\
  \text{Hazardous} & : \$0.05 \\
  \text{Factory/Industrial} & : \$0.04 \\
  \text{Educational} & : \$0.065
  \end{align*}

PUBLIC SERVICES

Street Division
- Installation and Removal of curbing, driveways, storm drains, and sidewalks Actual Cost plus 10%

Solid Waste
- Bulky Item Collection Fees:
  \begin{align*}
  \text{Furniture (per Item)} & : \$5 \\
  \text{White Goods (per Item)} & : \$25 \\
  \text{Scrap Metal (per Pick-up Load)} & : \$20
  \end{align*}
Mattress $20
Box Springs $10
Miscellaneous Items (per Pick-up Load) $25
Items Requiring Use of Backhoe $50
Bulk Brush Removal Minimum Charge (applies to loads over a truck load) $50

Charges for specific cases will be calculated by Public Works Director or designee based on site visit.

All fees must be paid in advance of service.

**Fleet Management**

- Repair of Rowan Transit System Fleet and Trolley Fleet $65.41/hour
- Repair of Hazardous Material Van:
  - Labor $65.41/hour
  - Repair Parts Actual Cost + 20%
  - Repair Sublet Actual Cost + 15%

**Cemetery**

- Burial-adult $900
- Burial-infant $450
- Disinterment - Adult $1,800
- Disinterment - Infant $900
- Interments - two--one grave-adult $950
- Interments - two--one grave-infant $500
- Interment - Crematory remains $450
- Interment - Crematory remains placed inside of marker or scattered $25
- Interment - Mausoleum (City employee direct involvement) $300
- Interment - Mausoleum (no involvement) $25
- Funeral processions entering cemetery after 3:00 P.M. weekdays $200
- Funeral processions entering cemetery on weekends $300
- Funeral processions entering cemetery on holidays $450
- Monument installation permit $25
- Deed Change $25

**Cemetery Lot Fee Schedule:**

- Adult, City resident $800
- Adult, non-City resident $1,000
- Infant, City resident $400
- Infant, non-City resident $600

**Columbaria fees:**

- Niche, City resident $1,350
- Niche, non-City resident $1,550
- Weekday Inurnment fee $150
- Weekend Inurnment fee $300

**Grounds Maintenance**

- Cooperative tree planting on public right-of-way Actual cost of tree + 10%
**TRANSIT**

Individual Fares:
- Regular - All Locations (no transfer fee) $1.00
- Reduced (Disabled, Senior Citizens, Medicare and College Students) $0.50
- Transfers & Children under 5 FREE

40 Ride pass:
- Regular $35
- Reduced (Disabled, Senior Citizens, Medicare and College Students) $17
- ADA Paratransit System (all fares) $2
- ADA 40 Ride Pass $70

**PARKS & RECREATION**

City Park *
- Room A or B $40 per hour + $75 deposit
- Multi-purpose room $75 per hour + $75 deposit
- Any room with kitchen $10/ hr. Additional

Hall Gym
- Meeting Room $50 per hour + $75 deposit
- Gym $70 per hour + $100 deposit

Civic Center
- Weekend and Full Day Rental:
  - Multi-purpose room & kitchen - for first eight hours each day $500 + $100 deposit/
  - Multi-purpose room, small room & kitchen - for first eight hours each day $575 + $100 deposit/
  - Small meeting room only (per hour) $75 per hour + $50 deposit
- Monday - Thursday Rentals:
  - Multi-purpose room & kitchen - four hour rental between 8 a.m. and 8 p.m. $250 + $100 deposit/
- Rental of any rooms after 8 p.m.

Fred M. Evans Pool @ Lincoln Park (two hour minimum)
- Two lifeguards $50 per hour + $50 deposit
- Four lifeguards $75 per hour + $50 deposit

Miller Center *
- Computer Lab $30 per hour + $75 deposit
- Multi-purpose room $75 per hour + $75 deposit
- Meeting room $40 per hour + $75 deposit
- Any room with kitchen $10/ hr. Additional

Note: *Three (3) hour minimum for rentals during non-operational hours

Shelters & Gazebo Rentals:
- Cannon Park Gazebo Rental (Electricity Included) $150 security deposit;
  (only available for groups 40 or less) $50 (Refundable)
- Peace Haven Gazebo at City Park $150 security deposit; $50 (Refundable)
<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150 security deposit; $50 refundable</td>
<td>Hurley Park Gazebo rental</td>
</tr>
<tr>
<td>$150 security deposit; $50 refundable</td>
<td>Robertson Eastern Gateway</td>
</tr>
<tr>
<td>$150 security deposit; $50 refundable</td>
<td>Bell Tower/ Temple Gazebo</td>
</tr>
<tr>
<td>$600 initial fee; $300 annual renewal</td>
<td>Salisbury Community Park</td>
</tr>
<tr>
<td>$1000 - $5000</td>
<td>Salisbury Greenway</td>
</tr>
</tbody>
</table>

**Advertising Fees**

- **Salisbury Community Park**: $600 initial fee; $300 annual renewal
- **Salisbury Greenway**: $1000 - $5000

**Athletic Fields**

Flat rate rentals will generally apply; the Director has authority to negotiate rates for major (regional/national) co-sponsored events.

**Youth & Adult Softball/Baseball**

- **Fee**: $20/ hr
- **Additional per hour charge for lights**: $25
- **Field Prep Fee**: $60

**Tournament Fees for Kelsey and Sports Complex (multiple teams/multiple games)**

- 1 day (8 a.m. - 11 p.m.) per field: $150
- 1 day / 2 fields: $300
- 2 day / 2 fields: $600

Non-refundable deposit of 50% of day rate or $150. Rate includes field preparation and lighting.

**Tournament Fees for Salisbury Community Park (multiple teams/multiple games)**

- 1 day (8 a.m. - 11 p.m.) per field: $200
- 1 day / all fields: $1,000
- 2 day / all fields: $2,000

Non-refundable deposit of 50% of day rate or $200. Rate includes field preparation and lighting.

- **Additional preparation fee per field**: $60
- **Inclement weather prep**
  - Field Conditioner (per bag): $15
  - Staff time (per hour per staff fee): $40

**Soccer**

- **Flat Fee**: $25/hr
- **Field Prep Fee**: $60

**Tournament Fees (prep $45)**

- 1/2 day tournament/1 field (8 a.m. - 1 p.m.) 5 hrs.: $125
- 1 day tournament/1 field: $250

Rate Includes: 1 field & 1 field prep

**Football**

- **Flat Fee**: $25/hr

**Tournament Fees (prep $45)**

**Cross Country Prep Fee**: $150

**Tennis**

- **Key card access**: $5
- **Court Reservation (Two Courts - Max of Four)**: $25
Special Event Permits

1 Day $50

Special Event Permits
Gate Permit $50/day
Concession Permit $50/day
Vending Permit $50/day

Park Avenue Community Center *
Multi-purpose room & kitchen (Kitchen is light use only-not Commercial)
Non-profit organizations $40 per hour + $50 deposit
4 hours or less Rental $70 per hour + $50 deposit
4 hours + All Day Rental $300 + $50 deposit
Note: *Two (2) hour minimum for rentals

West End Community Center
Conference Room $50/hr

Utility Engineering
Engineering, Consulting, and Technical Services
Project Manager - Professional Engineer $100/hr
Civil Engineer $75/hr
Engineering Technician $50/hr
Construction Inspector $50/hr
Survey Field Crew (2 person) $75/hr
Clerical $25/hr
Set of Bid Documents, each $50
Utility Location Maps
Paper Document $15
Digital Format
CD Disk, each $20
DVD Disk, each $20
Engineering Plan Review Fee (Water Only) $200
Engineering Plan Review Fee (Sewer Only) $200
Field Inspection of Water Lines $1 per ft
Field Inspection of Sewer Lines $1 per ft
Xerox/blue prints:
On paper up to 4 ft in length $5
On mylar up to 4 ft in length $20

Business and Financial Services
Accounts Receivable - Not billed on Utility bill (30 days past-due) 1.5% per month
Accounts Receivable - Billed on Utility Bill (24 days after billing) 1.5% per month
Copier or Multifunction Machine Fee
$0.10 per copy/scanned page; Minimum of $1/ $1 extra for mailing
Copy of reports/files Actual cost of supplies and mailing
TELECOMMUNICATIONS

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dispatch service:</td>
<td></td>
</tr>
<tr>
<td>Cost per unit</td>
<td>$10</td>
</tr>
<tr>
<td>Surcharge per radio for companies with less than 25 radios</td>
<td>$4</td>
</tr>
<tr>
<td>One-time hook-up (per radio)</td>
<td>$25</td>
</tr>
<tr>
<td>Pager System Usage Fee:</td>
<td></td>
</tr>
<tr>
<td>Numeric or Alphanumeric</td>
<td>$15</td>
</tr>
<tr>
<td>One time hookup charge</td>
<td>$10</td>
</tr>
<tr>
<td>If agency uses a PC to page with</td>
<td>$7</td>
</tr>
<tr>
<td>Radio Programming:</td>
<td></td>
</tr>
<tr>
<td>Programming charge</td>
<td>$35</td>
</tr>
<tr>
<td>ID Change Only</td>
<td>$20</td>
</tr>
<tr>
<td>Partial Map Build</td>
<td>$150</td>
</tr>
<tr>
<td>Fleet Map Build</td>
<td>$250</td>
</tr>
<tr>
<td>Radio Diagnostic</td>
<td>$90</td>
</tr>
<tr>
<td>Repair (Hourly rate)</td>
<td>$120</td>
</tr>
<tr>
<td>Hourly Travel Rate outside City Limits (from Customer Service Center)</td>
<td>$60</td>
</tr>
</tbody>
</table>

Equipment Installation:
- Cost per hour                               $65.41
- Parts                                        Actual Cost + 20%

SCHEDULE A
CASH DEPOSITS

Charges in Schedule A shall be as authorized by Chapter 25, Article II, Section 25-32, of the City Code.

(a) Domestic consumer of water, dischargers of sewage, fibrant, residential owner-occupants including single family townhouses and condominiums shall be exempted, unless (e) below applies
   (b) Waste Collection and/or Stormwater Residential without water service
   (c) Commercial, industrial, and institutional recipient
       Local, state, and federal governments or agencies thereof shall be exempted.
   (d) Consumers with more than one account at the same location shall be required to make only one deposit if the customer has a good pay history. Commercial or industrial customers who operate multiple businesses under one corporate management shall be required to pay a deposit for each business or industry.
   (e) Any consumer or recipient of water, discharges of sewage, fibrant, waste collection and/or stormwater, that has previously been disconnected for non-payment or has any outstanding balance for previous services with the city will be required to pay a deposit.
   (f) Deposits shall be returned at termination of service less any unpaid rates and charges.
SCHEDULE B
METER INSTALLATION AND SEWER CONNECTION CHARGES

Charges in Schedule B shall be as authorized in Chapter 25, Article II, Section 25-33, of the City Code.

(a) Three-fourths-inch residential water tap:
   • ¾” Water tap - SRU installed $2,275
   • ¾” Water tap - Developer installed $350
   • ¾” Water tap - Crescent $1,150
(b) One-inch residential water tap $2,675
(c) Irrigation taps are one-half the cost of regular taps and not subject to any discounts.
(d) All commercial water services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential water connections larger than 1”, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. Master meter installations required for private water or sewer systems shall be charged on the basis of material costs at the prevailing or established rates (See Chapter 22, Article I, Section 22-2 City Code).
(e) Four-inch sewer connections:
   • 4” Sewer tap - SRU Installed $1,975
   • 4” Sewer tap – Developer Installed*: $250
   *Note: Includes the Crescent Subdivision
(f) All commercial sewer services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential sewer services larger than four-inch, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at then prevailing or established rates. (See Chapter 22, Article I, Section 22-2 City Code).
(g) Disconnection/Reconnection fee for non-payment during business hours $50
(h) Physical notification of non-payment of a utility bill or disconnection notice (hanging tag) $50
(i) Turn on or off during business hours; shall be applied to utility bill if not prepaid $50
   Turn on or off after hours; shall be applied to utility bill if not prepaid $100
(j) Unauthorized use of fire protection system $100
(k) Fire protection system testing (per test) $50
(l) Meter reinstallation charge (per meter) $35
(m) Inspection fee (per connection)
   • Water or sewer connection $45
   • Backflow $45
   • Re-inspection of either water, sewer, or backflow $20
(n) Should a property owner request an existing service connection be replaced with a larger one, the charges scheduled above will apply in full.
(o) Payment of lump sum charges or charges based on estimated costs, as above, is a prerequisite to issuance of a building permit pursuant to Section 7-65 of the City code. Overpayments made as a result of overestimating costs will be reimbursed, and the City will invoice underpayments to the developer.
(p) The City’s charge for a returned check or debit, as authorized in Section 25-34, shall be the maximum allowed by State law. This amount shall be applied to current utility bill, along with amount of the unpaid check. There will be no convenience fees charged on any credit/debit card payments. Water Service renewal fee shall be charged on the basic labor, material, and overhead costs, not to exceed the fee of a residential ¾” Water top – SRU installed.
(q) Sewer Lateral Transfer (transfers from private to public): $1,945
   Sewer lateral transfer covers the expense of materials, equipment and labor to renew the existing tap from the edge of the property right-of-way to the public sewer system. The fee is one-time only and once the work is performed, the ownership and responsibility to maintain the lateral downstream of the cleanout belongs to the City. Payment, in full, must be received prior to commencing work.
Private Sewer Lateral Repair (in ROW, lateral remains private): Time & Materials

Private Sewer Lateral Repair covers the expense of materials, not to exceed equipment and labor to excavate and install a cleanout at the right-of-way of the private sewer lateral. Once installed, the City can inspect the portion of the sewer lateral and advise the property owner of the condition. The property owner can elect to transfer the lateral to the City with no refund of remaining balance, or elect to receive a refund of the fee less time and materials. Payment, in full, must be received prior to commencing work; refund based on completion of work and submittal of summary cost sheets. Refund may take up to two weeks to process.

(s) Recycling fee $4.53/Month
(t) Landfill fee
   (1) Residential (per container) $4.84/Month
   (2) Commercial (per container) $8.62/Month
(u) Waste collection fee
   (1) Residential (per container) $8.75/Month
   (2) Commercial (per container) $11/Month
   (3) Removal of containers for nonpayment $25
(v) Stormwater fee
   (1) Residential $4/Month
   (2) Commercial/Industrial per ERU with a minimum of one ERU
      (Capped at $2,500/month) $4/Month
(w) Unauthorized reconnection fee (tampering charge for disconnecting a meter that has been illegally reconnected after meter has been disconnected due to non-payment or illegally connecting a meter in vacant status.) $100
(x) Locking Devices Cut or Damaged $20
(y) Metering infrastructure (meters, meter boxes, yokes, endpoints, etc.) damaged through intentional or deliberate action shall be charged on the basis of labor, material, equipment, and overhead costs at then prevailing or established rates. Accidental damage shall be charged at actual replacement costs of the equipment.

SCHEDULE C
WATER SERVICE CHARGES

Charges in Schedule C shall be authorized by Chapter 25, Article II, Section 25-35, of the City Code.

Monthly Water Rates:

Minimum charge per meter size
- 3/4" = $4.15
- 1" = $6.15
- 1-1/2" = $9.47
- 2" = $13.46
- 3" = $26.10
- 4" = $44.72
- 6" = $95.92
- 8" = $162.42
- 10" = $255.52
- 12" = $335.32
- 16" = $667.82

Volume charge per 100 cubic feet:
- Raw water $0.78
- Finished, potable water $3.99
- Southern Power $2.01
SCHEDULE D
WATER SERVICE CHARGES FOR BULK RATE
Charges in Schedule D shall be as authorized by Chapter 26, Article II, Section 26-23 of the City Code.

(a) Nongovernmental customers may receive water in bulk lots. Such purchases, which shall be made at the 500 North Church Street, shall be conditioned upon an advance payment of one hundred and fifteen dollars ($115.00) per twenty-five thousand (25,000) gallon increment and shall be limited to a maximum of one-hundred thousand (100,000) gallons during any thirty (30) day period.

(b) Subject to the provisions of Sections 26-7 and 26-8, nongovernmental customers may purchase water directly from fire hydrants or other water outlets. Meters, however, will be placed on hydrants to allow accurate measurement for billing purposes. Arrangements shall be made with the utilities at least one week in advance to ensure availability and scheduling of equipment and manpower, all subject to applicable provisions of Schedules C and D, and an advance payment of one hundred and fifteen dollars ($115.00).

SCHEDULE E
SEWER SERVICE CHARGES
Charges in Schedule E shall be as authorized by Chapter 25, Article II, Section 25-37, of the City Code.

Monthly Sewer Rates:
(1) Minimum charge per meter size
   3/4" = $4.54
   1" = $6.82
   1-1/2" = $10.62
   2" = $15.18
   3" = $29.62
   4" = $50.90
   6" = $109.42
   8" = $185.42
   10" = $291.82
   12" = $383.02
   16" = $763.02

   Volume charge per 100 cubic feet $5.31
(2) Flat rate sewer charge $48.61

SCHEDULE F
SEWER SURCHARGE
Surcharges shall be as authorized by Chapter 25, Article II, Section 25-38 of the City Code Sewer Surcharge Rates for discharges into either the Town Creek or Grant Creek Wastewater Plants:

(a) For Chemical Oxygen Demand (COD) in excess of six hundred (600.0) mg/l, the surcharge shall be at the rate of one-hundred fifty-four dollars and twenty cents ($154.20) per one thousand pounds.
(b) For Total Suspended Solids (TSS) in excess of three hundred (300.0) mg/l, the surcharge shall be at the rate of two-hundred seventy-two dollars and twenty-six cents ($272.26) per one thousand pounds.
(c) For Total Kjeldahl Nitrogen (TKN) in excess of forty (40.0) mg/l, the surcharge shall be at the rate of one-thousand eight hundred nineteen dollars and forty-eight cents ($1,819.48) per one thousand pounds.

Contract haulers of wastewater discharging at City treatment facilities will be assessed a charge of seventy-five dollars ($75.00) for up to two-thousand gallon load discharged, as defined in Chapter 25, Article II, Section 25-38.

Pretreatment Permit Fees shall be assessed at $250 for each permit.
Pretreatment Permit Modifications shall be assessed at $50 per industry request.
SCHEDULE G
ANALYTICAL TESTING
Charges in Schedule G shall be as authorized by Chapter 25, Article II, Section 25-38, of the City Code.

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coliform, P/A-Water</td>
<td>$30</td>
</tr>
<tr>
<td>Nitrate (water)</td>
<td>$30</td>
</tr>
</tbody>
</table>

Parameters not listed please contact Environmental Services for quote

Section 9. That this ordinance shall be effective upon its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☑ Council  ☐ Manager  ☐ Staff

Requested Council Meeting Date:  June 18, 2019

Name of Group(s) or Individual(s) Making Request:  Mayor Pro Tem David Post

Name of Presenter(s):  Warren Miller

Requested Agenda Item:  Council to receive a report regarding an economic charrette held March 15, 2019.

Description of Requested Agenda Item:  Warren Miller will present a report with information obtained during an economic charrette held March 15, 2019.

Attachments:  ☐ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Mayor Pro Tem David Post

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

__________________________________________  ____________________________
Finance Manager Signature                  Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined
Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ■ Staff

Requested Council Meeting Date:  JUNE 18, 2019

Name of Group(s) or Individual(s) Making Request:  HANNAH JACOBSON, PLANNING DIRECTOR

Name of Presenter(s):  TERESA BARRINGER, ZONING ADMINISTRATOR

Requested Agenda Item:  TA-03-2019: CITY OF SALISBURY

Description of Requested Agenda Item:  AN ORDINANCE AMENDING MULTIPLE CHAPTERS OF THE LAND DEVELOPMENT ORDINANCE - CHAPTERS 3 AND 18 RELATIVE TO BARS, TAVERNS, AND NIGHTCLUBS; CHAPTER 6 RELATIVE TO ACCESSORY STRUCTURES; AND CHAPTER 10 RELATIVE TO PARKING REQUIREMENTS.

Attachments:  ■ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  COUNCIL TO HOLD A PUBLIC HEARING AND CONSIDER ADOPTING AN ORDINANCE TO AMEND THE LAND DEVELOPMENT ORDINANCE.

Contact Information for Group or Individual:  #5210 or tbarr@salisburync.gov

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

■ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor’s Office Only

□   Approved  □ Declined
The Salisbury Planning Board held its regular meeting Tuesday, May 28, 2019, in the Council Chamber at Salisbury City Hall, 217 S. Main Street, at 4:00 p.m. with the following being present and absent:

PRESENT: John Schaffer, Dennis Lunsford, Jon Post, Thomasina Paige, Patricia “P.J” Ricks, Dennis Rogers, Jayne Land, John Struzick, William (Bill) Burgin, and Randy Reamer

ABSENT: Skip Wood and Bill Wagoner

STAFF: Teresa Barringer, Graham Corriher, and Jessica Harper

Jon Post, Acting Chair, called the Planning Board meeting to order.

APPROVAL OF MINUTES

- Planning Board Minutes of April 9, 2019 approved as submitted.

NEW BUSINESS

LDOTA-03-2019

STAFF PRESENTATION

LDOTA-03-2019:

- Chapters 3.3.D & 18 Bar/Tavern/Nightclub
- Chapter 10.3 Parking
- Chapter 6.5.C Accessory Structures

LDO Chapter 3.3.D. Bar/Tavern/Night Club- For NMX, CMX, DMX, & HB only

1. No such facility shall be located within five hundred (500) feet of any lot in the NMX, CMX, & HB zoning districts or within (50) feet of any lot in the DMX zoning district containing a public school, or any nonpublic school as defined by Part 1 or Part 2 of Article 39 of Chapter 115C of the General Statutes, GS 18B-901(C) (5), church, or commercial child care center.

The foot restriction is different in DMX compared to other zoning areas and has been reduced to 50 ft. due to its defined downtown mix nature, density, and night life. The 500 ft. buffer will remain in all other zones due to the large variety of commercial uses. This text amendments clearly identifies the different types of schools. The specific criteria includes general statues of what a school is.

Staff added that not all Special Use Permit (SUP) that have been issued are in fact not a bar/tavern/nightclub. The only way to grant the ability to serve onsite alcohol consumption was
under the umbrella because there was no other umbrella in the code to go by. The proposed definition puts other uses such as retail and book reading at book stores. If the onsite consumption is part of a great primary use, a Special Use Permit will not be required. The business will still be held to ABC standards and requirements. This would be similar to a restaurant requiring a ABC license and a city beer & wine license.

LDO Chapter 18 Definitions

**Bar/Taver/Nightclub**: A business where alcoholic beverages are sold for on-site consumption, which are not part of a larger primary use of a micro-brewery, restaurant, lodging, movie/theatre, or general retail. Includes bars, taverns, pubs, and similar establishments where any food service is subordinate to the sale of alcoholic beverages. May also include beer brewing as part of a microbrewery and other beverage tasting facilities. A bar, tavern, or nightclub may also include Entertainment including live music, and/or dancing, comedy, etc. may also be included.

Staff explained that under the current code a restaurant can only calculate their needed parking based off of their interior dining area square footage and is posing a problem for developers. Staff added that if a customer dines outside a restaurant in the outside dining area they still would require a place to park. Staff stated that the code is restricting the ability for restaurants to encourage outdoor dining and outdoor dining is rising in popularity. The new code would state:

**Chapter 10.3 Required Vehicle & Bicycle Parking**

added to footnote (a) All square footage calculations are gross interior floor area with the exception of a Restaurant/Bar use which can include both interior and exterior gross dining floor area for square footage calculations.

**Chapter 6.5.C.1:**

**C. General Building Requirements**

1. **Location**: Accessory structures shall be located only in side (interior side for corner lots) or rear yards, provided however, that open-walled garden structures or features may be allowed in the street side yard or front yard provided it shall meet the provisions belowand shall be no larger than 20% of the primary structure:

a) Open-walled garden structures with a solid roof or flooring systems (such as a gazebo, pergola, arbor, or trellis, but not including walled structures such as a greenhouse or structure for storage) may be located in the front or side yard when the distance from the principal structure to the right-of-way line is greater than 200 feet and contingent upon minimum setback requirements being met with no encroachments into any City or State sight triangle.

b) Open-walled garden features (such as a pergola, arbor, or trellis) with no solid roof or flooring system may be allowed in the front or side yard contingent upon minimum setback requirements being met with no encroachments into any City or State sight triangle.

**DISCUSSION**
Bar/Tavern/Nightclub

Burgin asked staff if the 500 ft. buffer would apply to the bowling alley who serves beer. Staff answered no adding it would only apply to the bars/taverns/nightclub. Because the bowling alley is a different primary use other than a bar/tavern/nightclub they could be considered an accessory on-site consumption and it would be allowed. Ms. Ricks asked if office parties such as Christmas Parties would be included. Staff answered by saying a private function serving alcohol without selling it does not require any approvals from anyone. Staff added that if they are having a special one-time event with an open bar, they can get a special event permit through the ABC commission. The City of Salisbury does not require a Special Use Permit (SUP) for a one night event. Mr. Post asked staff if there are any special requirements such as the beer to food sales ratio. Staff answered saying the City of Salisbury does not look at gross sales any longer since the business license taxation repeal in 2015. This would be treated just like a restaurant and would not be required to inform the City of food sales compared to drinks. If the business ceased its primary function then it would require new classification through the ABC board and would be deemed a City code violation. Schaffer identified Grievous gallery prior to this proposal as a bar/tavern/nightclub in order for them to attain a Special Use Permit (SUP) and under this they would not have to. He added that they may now be considered legal non-conforming. Staff added that the possible nonconformity will be evaluated. During the review process for the SUP granted for Grievous Gallery staff and board members were unable to determine that the daycare center constituted a school under the definitions at that time. Staff added that the definition was very debatable and if Grievous Gallery stayed under the Special Use Permit then that would make them non-compliant because they would be within 500 ft. of a commercial child care center. Mr. Corriher stated Grievous Gallery would be operating by right if SUP is revoked. The ABC permit would still be in place ABC consider the proximity to school and churches and bars/taverns/nightclubs shall not be permitted within 50 ft. Mr. Schaffer asked if Grievous Gallery would in fact be technically non-compliant and staff added they are more than 50 ft. But the 50 ft. would not come into play because of the accessory beer & wine use. Staff added that if the code changes after the fact, then it would still remain legal non-conforming and could not be revoked. The issued SUP could be requested to be withdrawn or become invalid since it’s now a by-right use. Staff stated they would be unable to deny a request to have the SUP revoked by City Council. Mr. Burgin stated that placing restrictions on the Special Use Permit it what helped him approve it and this would illuminated them to comply with any restrictions. Staff agreed and stated that this was the challenged prompted by Council to identify the difference between an accessory use like that versus a bar/tavern/nightclub. Staff added that the big concern came into play regarding what business could come in after them because the Special Use Permit (SUP) runs with the land. Staff added that this effort was an effort to resolve that classification of bar/tavern/nightclub. Schaffer asked staff if Grievous Gallery opened their business today and wanted to have beer and wine sales they could do that without asking the board for permission even though they were situated within 500 ft. of a school. Staff answered yes and added that a restaurant has the same right that permits the sales of beer and wine as an accessory use to the primary use of the restaurant.

Chapter 10.3 Required Vehicle & Bicycle Parking

Mr. Burgin added that outdoor dining is probably only good for four months a year and now will require parking for a full year. Mr. Burgin feels that this is not very sustainable in a sense that lots of surfaces will be paved that don’t need to be paved. Staff added that this calculation will not be required but will be an option for the developer to request the extra calculation. Staff noted stated that the developer can choose to have the minimum per the total square footage of the building which provides more flexibility. Staff supported outdoor dining saying outdoor dining can be enjoyed in this area more than four months out of the year. Mr. Reamer asked staff why they should be concerned about parking. Staff answered by saying restaurants want to be able to provide parking for interior and exterior patrons due to market demand. Mr. Burgin revisited why the Land Development Ordinance had minimum and maximum parking spots and it was due to storm runoff. Staff explained to the board that the code will
allow pervious overflow parking. Staff added that unless state standards are met for pervious treatment then it would be a waste of money for the developer and does not benefit the storm water division. Staff has been challenged to try and make the code less restrictive for developers. Staff compared the old code to the current parking code and stated the reduction for allowable parking is drastic. Mr. Schaffer wanted to know how to address and fix the expensive permeable parking that doesn’t work. He stated that the fifty percent addition of impermeable parking spaces must have a storm water impact. Staff answered by saying that if over an acre is disturbed does storm water measures kick in. The developer must meet NPDES standards and all impervious surfaces would need to be treated to meet SEM standards. Staff would rather see the parking be a part of something that is treated versus permeable parking for overflow. Mr. Schaffer asked staff about an estimate or the effect as asphalt growth as it relates to the change of this parking ordinance. Staff answered no and added that not all developers will ask for the new calculation and this code change is only pertinent to restaurants. Staff added that if the board is not comfortable with the proposed 50% increase then they have the ability to change it to a number they would be comfortable with. Mr. Burgin stated the storm water impact is probably not much because once the developer exceeds the acre threshold it will not matter what they install. Mr. Burgin added that the impact would be a visual impact such as mass parking lots located at the mall. Mr. Burgin would feel more comfortable reducing the proposed percentage increase from fifty percent. Staff suggested the board look at reduction from twenty per 1000 square feet maybe decrease it to ten per 1000 square feet. Staff determined for Mr. Schaffer that if the code is not changed then the developers would need to show pervious treatment on submitted plans. Ms. Land asked if permeable vs impermeable restrictions could be added to the code. Staff answered that state standards would have to be met and developers would incur increased expenses. Staff added that these restrictions can be tricky and may require the installation of a Bayfilter system. Mr. Post asked if this would affect both new and existing restaurants and staff answered yes. The board agreed that this change to the parking code will mostly affect new stand-alone restaurants. Staff added that the new calculations would permit retail and restaurant calculations for multi-tenant buildings. Mr. Post asked staff what would happen to the old Ryan’s parking lot be replaced with Culvers restaurant and staff answered that this code change was because of that market request. Staff added that this existing parking lot would only have the option of the impervious treatment under the current code. Staff continued to explain that the new development at Culvers would be required to remove parking and comply with current code. She added that their intentions are to subdivide the parcel and possibly sell. Mr. Schaffer asked if trees are required in parking lots. Staff confirmed shade trees are required within 60 feet of every parking space along with a 30% overall tree canopy. Staff added that at a minimum it is one shade tree or two ornamentals within 60 feet of every parking space. Schaffer noted that the more parking spaces requires more trees. The board members and staff had a brief discussion about the Newsome Rd. extension and the removal of the trees along the D.O.T. right-of-way. The trees have been removed and replaced with sidewalk to increase walkability. Staff stated that the new code will allow two spaces per 1000 sq. ft. of total building square footage or 20 spaces per dining room interior and exterior square footage. It would affect the maximum parking requirements and not the minimum parking requirements.

Mr. Burgin revisited the reasons parking was limited in the current code, but agreed that the market has changed and the parking requirements should to.

Chapter 6.5.C.1: C. General Building Requirements

Staff gave the board examples of different types of accessory garden structures such as pergolas, trellises, and arbors. The land development ordinance currently prohibits these types of structures in the side yard and the principal structure is more than 200 ft. away from the right of way. Staff added that a gazebo would be more of an accessory structure because it is fully roofed and floored. This accessory structure can be located in the front or side yard as long as the principal structure is located more than 200 ft. from the right of way. Staff is not proposing to allow the gazebo type accessory structures in the front yard that do not meet the 200 ft. threshold. What staff is recommending is to revise the ordinance to state
that open walled garden structures with a solid roof or flooring system such as a gazebo, but not including wall structures such as greenhouses or structures for storage. These examples will not be permitted in the front or exterior side yard unless the principal structure is 200 ft. away. The structure for storage will not be permitted at all. Gazebos may be located in the front or side yard when the distance from the principal structure is 200 ft. or more from the right of way line. Staff is proposing to change the ordinance to allow a pergola, arbor, or trellis with no solid roof or floor in the front or side yard contingent upon minimum setbacks being met with no encroachments into any city or state site triangle. This would make available decorative garden features such as pergola, arbor, and trellis to be able to be in a corner side or front yard.

Mr. Burgin asked if there is a size limit for these structures and staff answered no. Staff added that rear yard accessory structures cannot exceed 40% of the yard. This included a combination of many or just one. Mr. Burgin proposed limiting the size of these structures based on the principal structure. Mr. Lunsford agreed to have a limit to the newly permitted structures. Staff proposes to have the accessory structure limited by yard size rather than building square footage. Mr. Burgin rebutted saying it would be a similar situation if there was a 1500 sq. ft. home on a five acre lot. Staff proposed a compromise including 20% of the principle structure or 20% of side yard whichever is less. By calculating either the yard or the building, the customer would choose the smaller of the two. The board members proposed to limit the size of gazebos. Boards member agreed to limit only based on square footage of primary structure. Staff noted that this will not include anything placed on an existing deck.

Staff stated that section one of the ordinance will now read accessory structures shall be located on the side, interior side for corner lots, or rear yards; provided however; open-walled garden structures or features may be allowed in the street side yard or front yard provided they do not exceed 20% of the primary structure.

**MOTION**

Mr. Burgin moves to approve all three of the proposed text amendments to the Land Development Ordinance as underlined or stricken herein are reasonable, in the public interest, and consistent with the Vision 2020 Comprehensive Plan relative to continually refining the policies and provisions of the development process and finding creative solutions for unique properties while protecting neighborhood interests. The motion was seconded by Ms. Ricks. The City of Salisbury Planning Board recommended approval of the aforementioned amendments of the Land Development Ordinance. All board member voted in favor of the above motion.

**OTHER**

Board members spoke briefly on the need for a new Vision 2020 plan, possibly a 2040 plan. Possible training session for Board members to be held either June 11, 2019 or June 25, 2019.

**ADJOURN 5:15 p.m.**

There being no further business to come before the Planning Board the meeting was adjourned.

_______________________

**Jon Post, Acting Chair**

_______________________

**Jessica Harper, Secretary**
NOTICE OF PUBLIC HEARING

SUBJECT: Land Development Ordinance Text Amendment

TIME/DATE: 6:00 PM, Tuesday, June 18, 2019

PLACE: City Council Chambers – City Hall
217 South Main Street
Salisbury, North Carolina

At the time, date, and place indicated above, the Salisbury City Council will conduct a public hearing to consider the following Land Development Ordinance text amendment:

Zoning TEXT Amendment: LDOTA-03-2019
Petitioner(s)...........................................City of Salisbury
Size / Scope............................................Multiple Chapters (3, 6, 10, & 18)

REQUEST:

Request to amend the Salisbury Land Development Ordinance, Chapters 3-Additional Use Standards & 18-Definitions relative to Bar/Tavern/Nightclubs; and Chapter 6-Lot, Infill, Additions, & Accessory Structures relative to open-walled accessory garden structures/features, and Chapter 10-Parking relative to gross dining square footage calculations for Restaurants/Bars

PLANNING BOARD RECOMMENDATION:
The request was considered by the City of Salisbury Planning Board on May 28, 2019 at 4:00 p.m. at City Hall located at 217 S. Main Street, Salisbury. The Salisbury Planning Board unanimously recommended approval as amended.

A copy of the proposed amendment is available for public review at Development & Code Services (132 N. Main Street). Persons wishing a copy, or additional information, should call (704) 638-5210. If persons would like to respond in writing, they may do so by mailing a letter to 132 N. Main St., Salisbury, NC 28144; or by e-mail to tbarr@salisburync.gov.

Citizens interested in the proposal are invited to attend and participate in the public hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

This the 30th day of May 2019

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Diane Gilmore
City Clerk

***************

The above NOTICE was published first in the SALISBURY POST in its issue of ___________. ___________. 2019.
AN ORDINANCE AMENDING CHAPTERS 3, 6, 10, AND 18 OF THE SALISBURY LAND
DEVELOPMENT ORDINANCE, OF THE CITY OF SALISBURY, NORTH CAROLINA.
(PETITION NO. LDOTA-03-2019)

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City
Council, reviewed the text amendment on May 28, 2019 and hereby recommends approval; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-
scheduled City Council meeting of June 18, 2019; and

WHEREAS, the City Council hereby finds and determines that adoption of an ordinance
to amend the Land Development Ordinance of the City of Salisbury as underlined or stricken
herein is reasonable, in the public interest, and consistent with the Vision 2020 Comprehensive
Plan relative to continually refining the policies and provisions of the development process and
finding creative solutions for unique properties while protecting neighborhood interests.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury,
North Carolina:

SECTION 1. That CHAPTER 3 (ADDITIONAL USE STANDARDS), Exhibit A, is amended as underlined or stricken.

SECTION 2. That CHAPTER 6 (LOT, INFILL, ADDITION, AND
ACCESSORY PROVISIONS), Exhibit B, is amended as underlined or stricken.

SECTION 3. That CHAPTER 10 (PARKING) Exhibit C, is amended as
underlined or stricken.

SECTION 4. That CHAPTER 18 (DEFINITIONS) Exhibit D, is amended as
underlined or stricken.

SECTION 5. That all ordinances or parts of ordinances in conflict with this
ordinance are hereby repealed to the extent of such conflict.

SECTION 6. That this ordinance shall be effective from and after its passage.
D. Bar/Tavern/Night Club – For NMX, CMX, DMX, & HB only

1. No such facility shall be located within five hundred (500) feet of any lot in the NMX, CMX, & HB zoning districts or within (50) feet of any lot in the DMX zoning district containing a school, public school, or any nonpublic school as defined by Part 1 or Part 2 of Article 39 of Chapter 115C of the General Statutes. GS 18B-901(c)(3), church, or commercial child care center.

E. Campground – For All Districts

1. Size: Minimum of three (3) acres; maximum of 10 acres

2. Density: Maximum of 10 campsites per acre

3. Minimum space requirements:
   a. Each space shall consist of at least 2,000 square feet
   b. Each space shall be designated on the ground by permanent markers

4. Minimum setbacks for campsites and accessory structures:
   a. 100 feet from any adjoining property line
   b. 50 feet from any public street right-of-way

5. Minimum setbacks for recreational vehicles (or travel trailers): Setbacks shall be at least 10 feet from each other or from accessory structures, such as attached awnings or carports, or individual storage facilities.

6. Access to the site: Access shall be provided by a Major or Minor Thoroughfare

7. Interior drives:
   a. Each campsite shall abut an interior drive
   b. A minimum of 18 feet in width for two-way travel; a minimum of 12 feet in width for one-way travel
   c. Paved or consist of a minimum of six-inch compacted gravel
   d. No parking on either side

8. Parking: An all-weather surface area, such as pavement or gravel, with sufficient dimensions to accommodate at least one automobile and camping vehicle shall be constructed within each site

9. Walkways: Sidewalks and other walkways within the campground area shall be at least four feet in width with an all-weather surface, such as pavement or gravel. Nature trails are not required to have all-weather surfaces
C. General Building Requirements

1. **Location**: Accessory structures shall be located only in side (interior side for corner lots) or rear yards; provided however, that open-walled garden structures or features may be allowed in the street side yard or front yard provided it shall meet the provisions below and shall be no larger than 20% of the primary structure:

   a) open-walled garden structures with a solid roof or flooring system (such as a gazebo, pergola, arbor, or trellis, but not including walled structures such as a greenhouse or structures for storage) may be located in the front or side yard when the distance from the principal structure to the right-of-way line is greater than 200 feet and contingent upon minimum setback requirements being met with no encroachments into any City or State sight triangle.

   b) open-walled garden features (such as a pergola, arbor, or trellis) with no solid roof or flooring system may be allowed in the front or side yard contingent upon minimum setback requirements being met with no encroachments into any City or State sight triangle.

2. **Maximum Lot Coverage**: Accessory structures shall not cover more than 40 percent of the required side and rear yards.

3. **Building Materials**: Accessory structures shall be clad with any of the applicable building wall and roof materials that are required for the building type of the principal structure. *(Per COS Ord. No. 2018-08, this provision is only applicable for the Public Landmark building type)*

D. Pools

1. All pools, whether above-ground or in-ground, shall be located in the side or rear yards. The definition of a pool shall include all buildings and walks or patio areas of cement, stone, or wood, at or above grade, built for and used in conjunction with the pool.

2. Pools, as defined above, shall be set back a minimum of five (5) feet from all side and rear property lines. Patio areas at grade have no setback requirements from rear and side lot lines.

3. Pools shall be enclosed by a privacy fence (with self-latching gate) at a minimum height of four (4) feet and a maximum of eight (8) feet.
10.3 Required Vehicle and Bicycle Parking

<table>
<thead>
<tr>
<th>Use Type</th>
<th>Vehicle Parking Spaces</th>
<th>Bicycle Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Minimum Required <em>(a)</em></td>
<td>Maximum Permitted <em>(a)</em></td>
</tr>
<tr>
<td>Residential</td>
<td>1 per bedroom up to 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>per unit</td>
<td></td>
</tr>
<tr>
<td>Lodging</td>
<td>1 per room or suite</td>
<td></td>
</tr>
<tr>
<td>General Office /</td>
<td>2 per 1000 ft²</td>
<td>5 per 1000 ft²</td>
</tr>
<tr>
<td>Business or Personal Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical/Dental Office</td>
<td>3 per 1000 ft²</td>
<td>5 per 1000 ft²</td>
</tr>
<tr>
<td>Retail</td>
<td>2 per 1000 ft²</td>
<td>5 per 1000 ft²</td>
</tr>
<tr>
<td>Restaurant/Bar</td>
<td>2 per 1000 ft²</td>
<td>20 per 1000 ft²</td>
</tr>
<tr>
<td></td>
<td></td>
<td>of dining area</td>
</tr>
<tr>
<td>Entertainment /</td>
<td>2 per 1000 ft²</td>
<td>6 per 1000 ft²</td>
</tr>
<tr>
<td>Recreation / Fitness</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theater</td>
<td>1 per 3 seats</td>
<td></td>
</tr>
<tr>
<td>Manufacturing /</td>
<td>2 per 1000 ft²</td>
<td></td>
</tr>
<tr>
<td>Wholesale / Storage</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Civic / Institutional</td>
<td>2 per 1000 ft²</td>
<td></td>
</tr>
</tbody>
</table>

*(a)* All square footage calculations are gross interior floor area with the exception of a Restaurant/Bar use which can include both interior and exterior gross dining floor area for square footage calculations.

*(b)* Required bicycle parking spaces are based on the indicated minimum percentage of vehicle parking spaces provided. A single “inverted U” bicycle parking rack will count as two (2) bicycle parking spaces. The minimum number of bicycle parking spaces per use, when required, is two (2) or one rack and the maximum number of required bicycle spaces shall be 20 or 10 racks.

*(c)* Bicycle parking is required for multi-family dwellings of only more than 4 units per building.
CHAPTER 18: DEFINITIONS

RETAIL

Alcoholic Beverage Sales Store: The retail sales of beer, wine, and/or other alcoholic beverages for off-premise consumption as a primary use. (LBCS F2155)

Auto Parts Sales: Establishments selling new, used, or rebuilt automotive parts and accessories. Examples include parts and supply stores, automotive stereo stores, speed shops, truck cap stores, and tires and tube shops. (LBCS F2115)

Bar/Tavern/Nightclub: A business where alcoholic beverages are sold for on-site consumption, which are not part of a larger primary use of a micro-brewery, restaurant, lodging, movie/theatre, or general retail. Includes bars, taverns, pubs, and similar establishments where any food service is subordinate to the sale of alcoholic beverages. May also include beer brewing as part of a microbrewery and other beverage-tasting facilities. A bar, tavern, or nightclub may also include entertainment including live music, and/or dancing, comedy, etc. may also be included.

Drive-Thru Retail/Restaurants: A facility where food and other products may be purchased by motorists without leaving their vehicles. Examples include: fast-food restaurants, drive-through coffee, dairy product, photo stores, pharmacies, etc.

Gas Station: Establishment that primarily retails automotive fuels. These establishments may further provide services such as automotive repair, automotive oils, and/or replacement parts and accessories. Gas stations include structures that are specialized for selling gasoline with storage tanks, often underground or hidden. Bays for car washes may also be included. (LBCS F2116 and S2270)

General Retail-3,500 sf or less: A use category allowing premises to be available for the commercial sale of merchandise and prepared foods, but excluding manufacturing. Ranging in size of 10,000 square feet or less. (LBCS F2100)

General Retail-3,501 sf – 50,000 sf: A use category allowing premises to be available for the commercial sale of merchandise and prepared foods, but excluding manufacturing. Ranging in size between 10,001 square feet and 50,000 square feet. (LBCS F2100)

General Retail-Greater than 50,000 sf: A use category allowing premises to be available for the commercial sale of merchandise and prepared foods, but excluding manufacturing. Greater than 50,000 square feet.

Restaurant: A retail business selling ready-to-eat food and/or beverages for on or off-premise consumption. Customers may be served from an ordering counter (i.e. cafeteria or limited service restaurant); at their tables (full-service restaurant); and, at exclusively pedestrian-oriented facilities that serve from a walk-up ordering counter (snack and/or nonalcoholic bars). (LBCS F2510, F2520, and F2530)

Shopping-Neighborhood Center: Sizes vary from 30,000 to 150,000 square feet on sites ranging from 3 to 15 acres, and have a 3- to 6-mile primary trade area radius. Typically serves immediate neighborhood with convenience shopping. Often anchored by a supermarket or drugstore. (LBCS S2510)

Shopping Center-Community Center: Usually configured as a strip center. Sizes vary from 100,000 to 350,000 square feet on sites ranging in size from 10 to 40 acres and have a 3- to 6-mile primary trade area radius. Serves a wider market than neighborhood and also offers wider range of goods, especially apparel goods. Anchors include supermarkets, super drug stores, and discount department stores. Some centers may also contain off-price retail stores selling toys, electronics, sporting goods, and home improvement and furnishings. (LBCS S2520)
PETITION(S) TO AMEND

LDOTA-03-2019:
CHAPERS 3.3.D & 18 BAR/TAVERN/NIGHTCLUB
CHAPTER 10.3 PARKING
CHAPTER 6.5.C ACCESSORY STRUCTURES

LAND DEVELOPMENT ORDINANCE
D. **Bar/Tavern/Night Club** – For NMX, CMX, DMX, & HB only

1. No such facility shall be located within five hundred (500) feet of any lot in the NMX, CMX, & HB zoning districts or within (50) feet of any lot in the DMX zoning district containing a school, public school, or any nonpublic school as defined by Part 1 or Part 2 of Article 39 of Chapter 115C of the General Statutes. GS 18B-901(c)(5), church, or commercial child care center.
Bar/Tavern/Nightclub: A business where alcoholic beverages are sold for on-site consumption, which are not part of a larger primary use of a micro-brewery, restaurant, lodging, movie/theatre, or general retail. Includes bars, taverns, pubs, and similar establishments where any food service is subordinate to the sale of alcoholic beverages. May also include beer brewing as part of a microbrewery and other beverage tasting facilities. A bar, tavern, or nightclub may also include Entertainment including live music, and/or dancing, comedy, etc. may also be included.
## CHAPTER 10.3 REQUIRED VEHICLE & BICYCLE PARKING

### 10.3 Required Vehicle and Bicycle Parking

<table>
<thead>
<tr>
<th>Use Type</th>
<th>Vehicle Parking Spaces</th>
<th>Bicycle Parking Spaces(a)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Minimum Required(b)</td>
<td>Maximum Permitted(c)</td>
</tr>
<tr>
<td>Residential</td>
<td>1 per bedroom up to 2 per unit</td>
<td>5% (d)</td>
</tr>
<tr>
<td>Lodging</td>
<td>1 per room or suite</td>
<td>2%</td>
</tr>
<tr>
<td>General Office / Business or Personal Service</td>
<td>2 per 1000 ft²</td>
<td>5 per 1000 ft²</td>
</tr>
<tr>
<td>Medical/Dental Office</td>
<td>3 per 1000 ft²</td>
<td>5 per 1000 ft²</td>
</tr>
<tr>
<td>Retail</td>
<td>2 per 1000 ft²</td>
<td>5 per 1000 ft²</td>
</tr>
<tr>
<td>Restaurant / Bar</td>
<td>2 per 1000 ft²</td>
<td>20 per 1000 ft² or dining area</td>
</tr>
<tr>
<td>Entertainment / Recreation / Fitness</td>
<td>2 per 1000 ft²</td>
<td>6 per 1000 ft²</td>
</tr>
<tr>
<td>Theater</td>
<td>1 per 3 seats</td>
<td></td>
</tr>
<tr>
<td>Manufacturing / Wholesale / Storage</td>
<td>2 per 1000 ft²</td>
<td></td>
</tr>
<tr>
<td>Civic / Institutional</td>
<td>2 per 1000 ft²</td>
<td></td>
</tr>
</tbody>
</table>

(a) All square footage calculations are gross interior floor area with the exception of a Restaurant/Bar area which can include both interior and exterior gross dining floor area for square footage calculations.

(b) Required bicycle parking spaces are based on the indicated minimum percentage of vehicle parking spaces provided.

(c) A single "inverted-U" bicycle parking rack will count as one (1) bicycle parking space. The minimum number of bicycle parking spaces per use, when required, is two (2) or one rack and the maximum number of required bicycle spaces shall be 20 or 10 racks.

(d) Bicycle parking is required for multi-family dwellings of only more than 4 units per building.
C. General Building Requirements

1. **Location:** Accessory structures shall be located only in side (interior side for corner lots) or rear yards; provided however, that open-walled garden structures or features may be allowed in the street side yard or front yard provided it shall meet the provisions below and shall be no larger than 20% of the primary structure:

   a) open-walled garden structures with a solid roof or flooring system (such as a gazebo, pergola, arbor, or trellis, but not including walled structures such as a greenhouse or structures for storage) may be located in the front or side yard when the distance from the principal structure to the right-of-way line is greater than 200 feet and contingent upon minimum setback requirements being met with no encroachments into any City of State sight triangle.

   b) open-walled garden features (such as a pergola, arbor, or trellis) with no solid roof or flooring system may be allowed in the front or side yard contingent upon minimum setback requirements being met with no encroachments into any City or State sight triangle.
Gazebo ☒

(Allowed in front or side yard only if principle structure is 200 ft or more from ROW.)
The City of Salisbury Planning Board recommended approval of the aforementioned amendments of the Land Development Ordinance at the May 28, 2019 Planning Board Meeting.
CONISISTENCY STATEMENT:

The proposed amendments to the Land Development Ordinance as underlined or stricken herein are reasonable, in the public interest, and consistent with the Vision 2020 Comprehensive Plan relative to continually refining the policies and provisions of the development process and finding creative solutions for unique properties while protecting neighborhood interests.
Google Maps
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □  Public  □  Council  □  Manager  ☒  Staff

Requested Council Meeting Date:  June 18, 2019

Name of Group(s) or Individual(s) Making Request:  Community Planning Services & Engineering

Name of Presenter(s):  Hannah Jacobson, Wendy Brindle, Larissa Harper

Requested Agenda Item:  Downtown Master Plan

Description of Requested Agenda Item:
The City’s Community Planning Services Department, along with the Engineering Department and Downtown Salisbury, Inc., have several studies/plans currently under development for the downtown area. These plans include aspects of transportation, development and parking within the general downtown area. Staff has discussed how to use each of the plans to develop an updated Downtown Master Plan. We would like to provide City Council an update on the status of each study and the strategy to move forward for a comprehensive and implementable Downtown Master Plan.

Attachments:  □  Yes  ☒  No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

N/A

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

No action required. For information only.

Contact Information for Group or Individual:

Hannah Jacobson, Community Planning Services Director, 704-638-5230
Wendy Brindle, City Engineer, 704-638-5201
Larissa Harper, DSI Director, 704-638-5239

□  Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒  Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:
<table>
<thead>
<tr>
<th>Finance Manager Signature</th>
<th>Department Head Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Budget Manager Signature</td>
<td></td>
</tr>
</tbody>
</table>

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public □ Council □ Manager □ Staff

Requested Council Meeting Date: June 18, 2019

Name of Group(s) or Individual(s) Making Request: Salisbury Parks and Recreation Department

Name of Presenter(s): Vivian Koontz

Requested Agenda Item: Cheerwine Festival Recap

Description of Requested Agenda Item: This will provide a quick recap of the 2019 Cheerwine Festival that was held on Saturday, May 18 in Downtown Salisbury. For more information, please call (704) 638-5294.

Attachments: □ Yes □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Vivian Koontz (704) 638-5294

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

____________________________________  ______________________________________
Finance Manager Signature               Department Head Signature

____________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  ☒ Staff

Requested Council Meeting Date:  June 18, 2019

Name of Group(s) or Individual(s) Making Request: Salisbury-Rowan Utilities

Name of Presenter(s): Jason Wilson

Requested Agenda Item: Fourth Street and Yadkin Avenue Water Line Replacement

Description of Requested Agenda Item: Salisbury-Rowan Utilities opened three (3) sealed bids on June 4, 2019 from qualified vendors for the Fourth Street and Yadkin Avenue Water Line Replacement project. D.E. Walker Construction Company of Charlotte, North Carolina submitted the lowest base bid in the amount of $629,001.00. Together with the 5% contingency allowance, the total cost of this project is $660,451.05. Attached is the bid tabulation and recommendation of award from McGill Associates.

Attachments:  ☒ Yes  □ No

Fiscal Note: This is an unbudgeted project that became necessary due to stormwater and paving projects in the Town of Spencer. SRU has identified savings to cover most of the projected costs, but is requesting an additional $83,000.00 be transferred out of fund balance for this project.

Action Requested of Council for Agenda Item: Council to consider authorizing the City Manager to execute a contract with D.E. Walker Construction Company in the amount of $660,451.05 for construction of the Fourth Street and Yadkin Avenue Water Line Replacement project and adopt a budget ordinance appropriating fund balance for $83,000W.

Contact Information for Group or Individual: Jason Wilson, Assistant Utilities Director
704-216-7553, jason.wilson@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Ferrier  
Finance Manager Signature

J. C. Boll  
Department Head Signature

Anna Benger  
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
June 5, 2019

Mr. Jason Wilson, P.E.
Engineering Manager
Salisbury-Rowan Utilities
1 Water Street
Salisbury, North Carolina 28145

RE: Award Recommendation
Fourth Street and Yadkin Avenue Water Line Replacement
Spencer, North Carolina

Dear Mr. Wilson:

The public bid opening for the Fourth Street and Yadkin Avenue Water Line Replacement project was held on May 23, 2019. After receiving only one bid on May 23, the project was re-advertised and a total of three bids were received on the June 4th re-bid of the subject project. D.E. Walker Construction Company was the lowest responsive, responsible bidder with a total base bid amount of $629,001.00 and is appropriately licensed with the NC General Contractor Board.

We therefore recommend that the City award this project to D.E. Walker Construction Company for a contract price of **$629,001.00** plus a construction contingency in the amount of **$31,450.05** (5% of the Base Bid amount).

We have also enclosed the certified bid tabulation for your review. Please do not hesitate to contact us if you have any questions.

Sincerely,

MATTHEW D. OETTING, PE
Project Manager

Enclosures: Certified Bid Tabulation

cc: Doug Chapman, PE, Principal – McGill Associates
# BID TABULATION

### 4TH STREET & YADKIN AVENUE WATER LINE REPLACEMENT

**SALISBURY ROWAN UTILITIES**

**Tuesday, June 4, 2019; 2:00 pm local time**

**Spencer, North Carolina**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Units</th>
<th>DE Walker Construction</th>
<th>Carolina Siteworks</th>
<th>State Utility Contractors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Unit Price</td>
<td>Cost</td>
<td>Unit Price</td>
</tr>
<tr>
<td>Mobilization</td>
<td>1</td>
<td>LS</td>
<td>$44,532.00</td>
<td>$44,532.00</td>
<td>$40,650.00</td>
</tr>
<tr>
<td>4&quot; Class 350 DIP</td>
<td>50</td>
<td>LF</td>
<td>$70.00</td>
<td>$3,500.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>6&quot; Class 350 DIP</td>
<td>800</td>
<td>LF</td>
<td>$67.00</td>
<td>$53,600.00</td>
<td>$141.31</td>
</tr>
<tr>
<td>8&quot; Class 350 DIP (NCDOT Pavement Repair)</td>
<td>1,550</td>
<td>LF</td>
<td>$2.00</td>
<td>$3,110.00</td>
<td>$146.80</td>
</tr>
<tr>
<td>8&quot; Class 300 DIP (NCDOT Pavement Repair)</td>
<td>40</td>
<td>LF</td>
<td>$147.00</td>
<td>$5,880.00</td>
<td>$355.00</td>
</tr>
<tr>
<td>4&quot; Gate Valve</td>
<td>3</td>
<td>EA</td>
<td>$2,271.00</td>
<td>$6,813.00</td>
<td>$1,429.00</td>
</tr>
<tr>
<td>6&quot; Gate Valve</td>
<td>6</td>
<td>EA</td>
<td>$2,453.00</td>
<td>$14,718.00</td>
<td>$1,381.00</td>
</tr>
<tr>
<td>8&quot; Gate Valve</td>
<td>6</td>
<td>EA</td>
<td>$2,520.00</td>
<td>$15,220.00</td>
<td>$1,900.00</td>
</tr>
<tr>
<td>1&quot;-3/4&quot; Domestic Service Connection</td>
<td>30</td>
<td>EA</td>
<td>$1,792.00</td>
<td>$53,760.00</td>
<td>$2,517.00</td>
</tr>
<tr>
<td>Meter Box Replacement</td>
<td>20</td>
<td>EA</td>
<td>$542.00</td>
<td>$10,840.00</td>
<td>$515.00</td>
</tr>
<tr>
<td>Meter Sitter Replacement</td>
<td>10</td>
<td>EA</td>
<td>$711.00</td>
<td>$7,110.00</td>
<td>$496.00</td>
</tr>
<tr>
<td>2&quot; Service Connection</td>
<td>9</td>
<td>EA</td>
<td>$6,740.00</td>
<td>$54,360.00</td>
<td>$7,186.00</td>
</tr>
<tr>
<td>Fire Hydrant Assembly</td>
<td>7</td>
<td>EA</td>
<td>$5,854.00</td>
<td>$35,788.00</td>
<td>$7,247.00</td>
</tr>
<tr>
<td>2&quot; Connection to Existing Water System</td>
<td>1</td>
<td>EA</td>
<td>$3,332.00</td>
<td>$3,332.00</td>
<td>$12,429.00</td>
</tr>
<tr>
<td>4&quot; Connection to Existing Water System</td>
<td>2</td>
<td>EA</td>
<td>$4,025.00</td>
<td>$12,075.00</td>
<td>$12,429.00</td>
</tr>
<tr>
<td>6&quot; Connection to Existing Water System</td>
<td>4</td>
<td>EA</td>
<td>$15,123.00</td>
<td>$60,492.00</td>
<td>$12,429.00</td>
</tr>
<tr>
<td>8&quot; Connection to Existing Water System</td>
<td>1</td>
<td>EA</td>
<td>$30,366.00</td>
<td>$30,366.00</td>
<td>$12,571.00</td>
</tr>
<tr>
<td>12&quot; Connection to Existing Water System</td>
<td>2</td>
<td>EA</td>
<td>$7,031.00</td>
<td>$14,062.00</td>
<td>$13,571.00</td>
</tr>
<tr>
<td>Compano DIP Fillings</td>
<td>6,000</td>
<td>LB</td>
<td>$9.00</td>
<td>$54,000.00</td>
<td>$7,14.00</td>
</tr>
<tr>
<td>4&quot; Sewer Lateral Replacement</td>
<td>30</td>
<td>EA</td>
<td>$745.00</td>
<td>$22,350.00</td>
<td>$3,296.00</td>
</tr>
<tr>
<td>Replacement of Unsuitable Backfill with ABC</td>
<td>200</td>
<td>TON</td>
<td>$63.00</td>
<td>$12,600.00</td>
<td>$71.43</td>
</tr>
<tr>
<td>Replacement of Backfill with No. 57 Stone</td>
<td>150</td>
<td>TON</td>
<td>$69.00</td>
<td>$10,350.00</td>
<td>$75.00</td>
</tr>
<tr>
<td>Undercoat and Replacement with No. 57 Stone</td>
<td>200</td>
<td>TON</td>
<td>$69.00</td>
<td>$6,800.00</td>
<td>$85.71</td>
</tr>
<tr>
<td>Surface Restoration</td>
<td>1</td>
<td>LS</td>
<td>$14,563.00</td>
<td>$14,563.00</td>
<td>$44,286.00</td>
</tr>
</tbody>
</table>

**BASE BID TOTAL**

$629,001.00  

$395,079.00  

$1,474,000.00

**ALLOWANCE (CONTINGENCY)**

1 Contingency Allowance 5%  

$31,450.05  

$47,978.05  

$73,428.00
AN ORDINANCE AMENDING THE 2018-2019 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE WATER SEWER FUND BALANCE FUNDS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City is entering into a contract for water line replacement project. NC General Statutes require that the City appropriate revenues so that they can be legally spent.

Section 2. That the 2018-2019 Budget Ordinance of the City of Salisbury, adopted on June 19, 2018, is hereby amended as follows:

(a) That the following Water Sewer Fund line items be amended as follows:

1. Increase line item 030-000-000-499900 $83,000
   Appropriate Fund Balance

2. Increase line item 030-813-850-525510 $83,000
   Water Line Repairs

Section 4. That all ordinances, or parts of ordinances, in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 5. That this ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☒ Public ☐ Council ☐ Manager ☒ Staff
Requested Council Meeting Date: 06/18/2019

Name of Group(s) or Individual(s) Making Request: Wendy Brindle, City Engineer

Name of Presenter(s): Wendy Brindle

Requested Agenda Item: Replacement of roof assemblies at Fire Station #1 and City Hall.

Description of Requested Agenda Item: As part of our ongoing maintenance plan, our contracted roof consultant evaluates our roof systems to determine remaining life. The consultant annually provides the City with roof replacement recommendations should funds be available. Two roof replacements were funded in 2019-2020. The primary roof section at Fire Station #1 was installed in 1996, and the primary section at City Hall was installed in 1998. An infrared scan was performed at each location to compliment visual inspection. The infrared in addition to roof cores confirmed that each of these roof assemblies had reached end of life. The City bid these roof replacements in May, 2019. Five contractors responded and AAR of North Carolina has been identified as the apparent lowest responsive and responsible bidder. Their bid for City Hall was $164,688 and their bid for Fire Station #1 was for $140,600. Contingency funding of $10,000 is included in each price. Design and specification preparation, bidding, and construction inspection shall be equal to or less than $24,000. Total cost for these projects will be $329,488.

Attachments: ☒ Yes ☐ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Roof Replacements are part of our CIP process. FY19 Roof/HVAC accounts include sufficient funds to cover the roof replacements at Fire Station #1 and City Hall.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
City Council to approve AAR of NC as the roof contractor to replace roof assemblies at Fire Station #1 and City Hall for a total of $329,488.00.

Contact Information for Group or Individual: Wendy Brindle – 704-638-5213

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)
☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Franklin
Finance Manager Signature

Wendy G Ball
Department Head Signature

Ahmed
Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

***All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk's Office Only

☐ Approved    ☐ Delayed    ☐ Declined

Reason:
Bid Tab - Roof Replacement
City Hall - Fire Station #1

<table>
<thead>
<tr>
<th>Contractor</th>
<th>City Hall</th>
<th>Station 1</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAR of NC</td>
<td>$164,688</td>
<td>$140,600</td>
<td>$305,288</td>
</tr>
<tr>
<td>Interstate Roofing</td>
<td>$190,000</td>
<td>$160,000</td>
<td>$350,000</td>
</tr>
<tr>
<td>Rike Roofing</td>
<td>$215,000</td>
<td>$180,000</td>
<td>$395,000</td>
</tr>
<tr>
<td>Tecta America</td>
<td>$214,380</td>
<td>$182,470</td>
<td>$396,850</td>
</tr>
<tr>
<td>Weathergard</td>
<td>Incomplete bid submitted. Contractor disqualified.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  June 18, 2019

Name of Group(s) or Individual(s) Making Request:  Graham Corriher, Kelly Baker

Name of Presenter(s):  Graham Corriher and Kelly Baker

Requested Agenda Item:  Council to consider approving a contract with Strategics for federal lobbying services to develop and promote a federal agenda.

Description of Requested Agenda Item:  At its Planning Retreat Council discussed contracting for federal legislative services and reviewed the names of firms used by other local governments. Council requested an RFP be developed to solicit proposals for services. An RFP was drafted and 8 proposals were received in late March. After reviewing the proposals staff recommends contracting with Strategics in the amount of $48,000 per year if Council chooses to proceed with lobbying services for a federal agenda. Strategics has demonstrated experience working with several NC associations as well as the National League of Cities and US Conference of Mayors. The firm currently works with Centralina Council of Governments and has worked on local issues including both the Empire Hotel and MSA designation.

Attachments:  ☒ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to consider approving a contract with Strategics for federal lobbying services to develop and promote a federal agenda.

Contact Information for Group or Individual:

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  ____________________________________________________
Finance Manager Signature  Department Head Signature
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved ☐ Delayed ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ✑ Staff

Requested Council Meeting Date:  June 18th, 2019

Name of Group(s) or Individual(s) Making Request:  Downtown Development Dept. & Downtown Salisbury, Inc., 501c3 partner

Name of Presenter(s):  Announcement

Requested Agenda Item:  Gallery Gallop

Description of Requested Agenda Item:  A celebration of art in downtown Salisbury. Artists come out to showcase and demonstrate their art! There will be live music, downtown gallery tours, and kid’s activities. Friday, June 21st from 5-9pm. Artists will be setting up on the sidewalk alongside participating businesses downtown.

Attachments:  □ Yes  ✑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  N/A

Contact Information for Group or Individual:  Latoya Price 704-638-5238 latoya.price@salisburync.gov

Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda  (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  __________________________________
Finance Manager Signature  Department Head Signature

__________________________________
Budget Manager Signature

***All agenda items must be submitted at least 7 days before the requested Council meeting date***
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☑ Public  ☑ Council  ☑ Manager  ☑ Staff

Requested Council Meeting Date:  June 18, 2019

Name of Group(s) or Individual(s) Making Request:  Salisbury Parks and Recreation Department

Name of Presenter(s):

Requested Agenda Item:  Announcement

Description of Requested Agenda Item:  The Salisbury Parks and Recreation Department will hold Movies in the Park on Friday, June 28, 2019 at City Park. The movie, Hotel Transylvania 3, will begin at 9:00 pm. Concessions will be available for purchase. Bring a blanket or a chair and enjoy fun family time. This event is free and open to the public. For more information, please call (704) 216-PLAY.

Attachments:  ☑ Yes  ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Vivian Koontz (704) 638-5294

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  ________________________________
Finance Manager Signature  Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury Parks and Recreation Department will hold the 22nd Annual Greenway 5k and Half-Mile Fun Run on Saturday, July 13 beginning at 8:00 am at Knox Middle School. This annual 5k race takes place on a certified 3.1 mile course that follows a portion of the Salisbury Greenway. Pre-registered participants are guaranteed a dry-fit t-shirt and race bag. Registration is $20 in advance and $25 the day of the event. The fun run for ages 10 and under is $10. All proceeds benefit the Salisbury Greenway. Register at www.sportoften.com until noon on July 12.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☐ Public ☐ Council ☐ Manager ☒ Staff

Requested Council Meeting Date: June 18, 2019

Name of Group(s) or Individual(s) Making Request: Kelly Baker

Name of Presenter(s): Announcement

Requested Agenda Item: Announce applications are being accepted for the 2019 Citizen’s Academy.

Description of Requested Agenda Item: Applications are now being accepted for the 2019 Salisbury Citizen’s Academy. The academy is a 10-week program that meets each Thursday evening from 5:30 p.m. until 8:30 p.m. beginning September 5. Participants will meet at various city facilities and have an inside view of City operations. Applications are available online at salisburync.gov/citizensacademy or by calling Kelly Baker at 704-638-5233. All applications must be received by July 19.

Attachments: ☐ Yes ☐ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Kelly Baker 704-638-5233

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  __________________________________
Finance Manager Signature             Department Head Signature

_________________________________
Budget Manager Signature

***All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason: