<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Requestor and/or Presenter</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Call to Order</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Moment of Silence</td>
<td>NA</td>
<td></td>
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<tr>
<td>3</td>
<td>Pledge of Allegiance</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Welcome to the People’s House!</td>
<td>NA</td>
<td>A reminder that City Hall exists for, of and by the people of our City and is inclusive of ALL!! Council and staff are here to SERVE YOU and to create a welcoming, inclusive, safe, and thriving environment for ALL to enjoy as you live, work, play, volunteer, visit, learn and participate in decision making in our great City!!</td>
</tr>
<tr>
<td>5</td>
<td>CONSENT AGENDA:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a)</td>
<td>Minutes</td>
<td></td>
<td>Adopt Minutes of the Regular meeting of January 2, 2018.</td>
</tr>
<tr>
<td>(b)</td>
<td>Right-away Approval</td>
<td>Requestor(s): City Engineering</td>
<td>Approve a request from AT&amp;T to install fiber optic conduit within the City Right-of-Way in accordance with Section 11-24.(27) of the City Code.</td>
</tr>
<tr>
<td>(c)</td>
<td>Right-away Approval</td>
<td>Requestor(s): City Engineering</td>
<td>Approve a request from Level 3 Communications to install fiber optic conduit within the City Right-of-Way in accordance with Section 11-24.(27) of the City Code.</td>
</tr>
<tr>
<td>(d)</td>
<td>Temporary Lane Closure</td>
<td>Requestor(s): Esther Marsh, J.F. Hurley Family YMCA</td>
<td>Adopt an ORDINANCE declaring temporary lane closure on Jake Alexander Boulevard, beginning at Lincoln Road and ending on Statesville Boulevard at Brenner Avenue for the Buck Hurley Triathlon to be held Saturday, May 6, 2018.</td>
</tr>
<tr>
<td>(e)</td>
<td>Right-of-Way Approval 126 East Innes Street</td>
<td>Requestor(s): Vickie Eddleman</td>
<td>Approve a request from DGN, Inc. and LMY, Inc. to perform work near 126 East Innes Street within the City Right-of-Way in accordance with Section 22-50 of the City Code.</td>
</tr>
</tbody>
</table>

Financial Services

Presenter(s):
CJ Palmer & Tom McNeish, Elliott Davis, PLLC
<table>
<thead>
<tr>
<th>#</th>
<th>Task</th>
<th>Requestor(s)</th>
<th>Presenter(s)</th>
<th>Details</th>
</tr>
</thead>
</table>
| 7 | Adopting an Ordinance; Z-01-2018 2320 Statesville Boulevard | Preston Mitchell | Preston Mitchell | Council to consider Land Development District Map Amendment Z-01-2018, 2320 Statesville Boulevard, by rezoning the property from General Residential (GR-6) to Highway Business (HB):  
(a) Receive a presentation from staff  
(b) Hold a public hearing  
(c) Issue a Statement of Consistency and Statement of Reasonableness, and consider adopting an ORDINANCE to rezone the property. |
| 8 | Adopting an Ordinance; Z-04-2018 400-Block of Bringle Ferry Road and East Lafayette Street | Preston Mitchell | Preston Mitchell | Council to consider Land Development District Map Amendment Z-04-2018, 400-Block of Bringle Ferry Road and East Lafayette Street, by rezoning the property from Urban Residential (UR-12) to Corridor Mixed Use (CMX).  
(a) Receive a presentation from staff  
(b) Hold a public hearing  
(c) Issue a Statement of Consistency and Statement of Reasonableness and consider adopting an ORDINANCE to rezone the property. |
| 9 | Adopting an Ordinance; TA-07-2017 Ordinance Text Amendment | Preston Mitchell | Preston Mitchell | Council to consider Land Development Ordinance Text Amendment TA-07-2017, to revise Chapter 5 related to building cladding:  
(a) Receive a presentation from staff  
(b) Hold a public hearing  
(c) Issue a Statement of Consistency and Statement of Reasonableness, and consider adopting an ORDINANCE amending Chapter 5 of the Land Development Ordinance. |
| 10 | Adopting an Ordinance; TA-06-2017 Ordinance Text Amendment | Preston Mitchell | Preston Mitchell | Council to consider Land Development Ordinance Text Amendment TA-06-2017, to revise Chapter 15 related to public notifications:  
(a) Receive a presentation from staff  
(b) Hold a public hearing  
(c) Issue a Statement of Consistency and Statement of Reasonableness, and consider adopting an ORDINANCE amending Chapter 15 of the Land Development Ordinance. |
|   | Boarding of structure at 305 East Fisher Street. | Requestor(s): Development and Code Services | Council to consider authorizing Code Enforcement to board the structure at 305 East Fisher Street to secure first level entry of abandoned structure. |
|   |   | Presenter(s): Michael Cotilla |   |

|   | Appointments to Boards and Commissions. |   | Council to consider to making appointments to various boards and commissions. |

|   | Public Comment. |   | Council to receive public comment. Public comment will be opened at approximately 6:00 p.m. or at the end of the meeting, whichever comes first. |

|   | City Manager’s Comments. |   |   |

|   | Announcements. |   |   |

|   | Council’s Comments. |   |   |

|   | Mayor Pro Tem Comments. |   |   |

|   | Mayor’s Comments. |   |   |

|   | Adjourn. |   |   |
REGULAR MEETING

PRESENT:  Mayor Al Heggins, Presiding; Mayor Pro Tem David Post; Council Members Karen Alexander, William Brian Miller, and Tamara Sheffield; City Manager W. Lane Bailey; City Clerk Diane Gilmore, and City Attorney F. Rivers Lawther, Jr.

ABSENT:  None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street.  The meeting was called to order by Mayor Heggins at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Heggins led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Heggins welcomed all visitors present.

RESOLUTION HONORING RETIRED FINANCE DIRECTOR TERESA HARRIS

Mayor Heggins asked Council to consider adopting a Resolution of Recognition honoring retired Finance Director Teresa Harris.
Thereupon, Mayor Pro Tem Post made a **motion** to adopt a Resolution honoring the service of Teresa Harris. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5 -0)

**RESOLUTION HONORING THE SERVICE OF TERESA HARRIS.**

(The above Resolution is recorded in full in Resolution Book No. 15 at Page No. 1, and is known as Resolution 2018-01.)

**RESOLUTION HONORING RETIRED ASSISTANT CITY MANAGER JOHN SOFLEY**

Mayor Heggins asked Council to consider adopting a Resolution of Recognition honoring former Assistant City Manager John Sofley.

Thereupon, Mayor Pro Tem Post made a **motion** to adopt a Resolution honoring the years of service of John Sofley. Councilmember Alexander seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5 -0)

**RESOLUTION HONORING THE SERVICE OF JOHN SOFLEY.**

(The above Resolution is recorded in full in Resolution Book No. 15 at Page No. 2, and is known as Resolution 2018-02.)

**OATH OF OFFICE**

Mayor Heggins administered the Oath of office to new Finance Director Shannon Moore. Ms. Moore’s husband, Shawn, held the Bible as she took her Oath. Council welcomed Ms. Moore to her new role as Finance Director.

**CONSENT AGENDA**

(a) **Approval of Minutes**

Adopt Minutes of the Regular meetings of December 5, 2017.

(b) **Budget Ordinance Amendment - Project Safe**

Adopt Budget Ordinance amendment to the FY2017-2018 budget in the amount of $38,221 to appropriate funds received from Rowan County Sheriff’s Office to assist with the Project Safe Coordinator position.
ORDINANCE AMENDING THE 2017-2018 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUNDS FROM ROWAN COUNTY SHERIFF’S OFFICE TO ASSIST WITH THE PROJECT SAFE COORDINATOR POSITION.

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 01, and is known as Ordinance 2018-01.)

(c) Budget Ordinance Amendment – Joint Operations Funds

   Adopt a Budget Ordinance Amendment to the FY2017-2018 budget in the amount of $7,000 to appropriate Joint Operations Funds from the Secret Service.

ORDINANCE AMENDING THE 2017-2018 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE JOINT OPERATIONS FUNDS FROM THE UNITED STATES SECRET SERVICES

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 02, and is known as Ordinance 2018-02.)

(d) Budget Ordinance Amendment – Online Assets

   Adopt a Budget Ordinance Amendment to the FY2017-2018 budget in the amount of $33,920 to appropriate funds from the Sale of Online Assets.

ORDINANCE AMENDING THE 2017-2018 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUNDS RECEIVED FROM THE SALE OF ONLINE ASSETS

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 03, and is known as Ordinance 2018-03.)

(e) Asphalt Bid – Carolina Site Works

   Approve the Asphalt Bid to Carolina Site Works for a unit based contract with an estimated total of $457,300 for paving streets in Salisbury.

(f) Budget Ordinance Amendment – Insurance Claims Proceed

   Adopt a Budget Ordinance Amendment to the FY2017-2018 budget in the amount of $3,500 to appropriate a funds for Insurance Claims Proceeds.

ORDINANCE AMENDING THE 2017-2018 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUNDS FOR INSURANCE CLAIMS PROCEEDS

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 04, and is known...
as Ordinance 2018-04.)

(g) **Budget Ordinance Amendment – Insurance Claims Proceed**

Adopt a Budget Ordinance Amendment to the FY2017-2018 budget in the amount of $3,152 to appropriate a funds for Insurance Claims Proceeds.

ORDINANCE AMENDING THE 2017-2018 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUNDS FOR INSURANCE CLAIMS PROCEEDS

(The above Ordinance is recorded in full in Ordinance Book No. 27 at Page No. 05, and is known as Ordinance 2018-05.)

(h) **Bar Screen Rehabilitation Project**

Authorize the City Manager to approve a purchase order not to exceed $115,847.28 to Fairfield Service Company of Indiana, LLC for the purchase of equipment associated with the Town Creek Wastewater Treatment Facility bar screen rehabilitation project

(i) **Right-of-Way**

Authorize the Mayor to execute a deed for highway right-of-way and an agreement for entry – settlement with permanent utility easements rights with the North Carolina Department of Transportation relative to City-owned parcel 407A111, in the amount of $1,125.

(j) **Deputy Finance Officers**

Appoint Shannon Moore, Wade Furches, Anna Bumgarner, Melissa Drye, Jacira Garner, Mark Drye, Misty Fields and Gayla Long as Deputy Finance Officers under G.S.159-28(a) until such time they are no longer employed within the Financial Services Department. This action supersedes all other pre-audit appointments.

(k) **Resolution – Purchase of two Fire Trucks**

Adopt a Resolution authorizing the City of Salisbury to declare the intention to reimburse the issuer from the proceeds of a tax-exempt financing for certain expenditures to be made in connection with the purchase of two fire trucks.

RESOLUTION TO SUPPORT THE PURCHASE OF TWO CITY FIRE TRUCKS
(The above Resolution is recorded in full in Resolution Book No. 15 at Page No. 3-4, and is known as Resolution 2018-03.)

Thereupon, Mayor Pro Tem Post made a motion to adopt the Consent Agenda as presented. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)
RULES OF PROCEDURE FOR COUNCIL MEETINGS

Mayor Heggins asked Council to consider the adoption of Rules of Procedure for Council meetings.

Councilmember Miller asked if there was a particular recommendation to be reviewed for change. Mayor Heggins replied the recommendation is to develop Rules of Procedure for Council meetings. Councilmember Sheffield requested examples to use as a template. Mayor Heggins stated templates and publications are available through the University of North Carolina School of Government (SOG). Mayor Heggins noted the SOG recommends municipalities develop and simplify its own Rules of Procedure rather than relying on Roberts Rules of Order. She stated a standard parliamentary procedure is also provided by the SOG, along with several suggested procedures when conducting meetings with governing bodies.

Councilmember Miller commented two Councilmembers could work together to review the procedures that are currently in place and report back to Council for consideration.

City Manager Lane Bailey clarified the title of the book being suggested is Rules of Procedure written by the School of Government at the University of Chapel Hill North Carolina. Councilmember Miller requested a copy of the book be provided to Council.

MOMENT OF SILENCE

Mayor Heggins commented that she added the consideration of a moment of silence to the agenda to replace the invocation in an effort to maintain the Council Chambers as an inclusive public space.

Mayor Pro Tem Post stated he is in agreement with the moment of silence. He noted the law today suggests that legislators cannot offer prayer.

Councilmember Miller stated he is in disagreement with the moment of silence. He stated he would like to continue to provide the invocation with a sectarian approach.

Councilmember Alexander stated she is also in disagreement with the moment of silence. She recognized the diversity of each religion, and commented each should respect the other.

Councilmember Sheffield stated she supports implementing the moment of silence.

Thereupon, Mayor Pro Tem Post made a motion to implement a moment of silence at the beginning of Council Meetings. Councilmember Sheffield seconded the motion. Mayor Heggies, Mayor Pro Tem Post, and Councilmember Sheffield voted AYE. Councilmembers Miller and Alexander voted NAY. (3-2)
INTERPRETERS FOR HEARING IMPAIRED AND BILINGUAL CITIZENS

Mayor Heggins asked Council for discussion regarding the consideration to hire interpreters for hearing impaired and bilingual residents. She suggested the use of simultaneous interpretation at Council meetings.

Councilmember Sheffield asked about the logistics of interpretations. Mayor Heggins noted, with planning, the interpretation could be inclusive and non-disruptive to Council meetings. Councilmember Sheffield asked if hiring interpreters would impact the budget. Mayor Heggins stated there is a cost when hiring interpreters. She noted a preference to hire an interpreter with certain training in order to receive top quality interpretations. Councilmember Sheffield suggested closed captions could be available on the website. Mayor Heggins commented the interpretation of Council meetings could help citizens feel included in public hearings and public comment discussions during Council meetings.

Councilmember Alexander commented the piedmont area represents 90 countries. She asked Council how it could accommodate all language barriers. Mayor Heggins noted Title VI could provide information regarding state requirements. Councilmember Alexander commented Council should be as inclusive as possible.

Councilmember Miller requested estimates of the cost and needs to hire an interpreter. He noted the City has members of staff who speak fluent Spanish. Councilmember Miller indicated if citizens express a need, then efforts should be made to accommodate those needs. He commented surveys and facts can be collected to determine the true need.

Mayor Heggins indicated she did not want to burden staff by asking them to interpret during Council meetings and indicated she would provide Council more information.

POOL HALL PERMIT – 612 SOUTH MAIN STREET

Police Chief Jerry Stokes referred to a pool hall permit requested for 612 South Main Street and introduced Lieutenant Andy Efird as the officer in charge of the permit investigation.

Lieutenant Efird stated Ms. April Anglin applied for a pool hall permit for the facility located at 612 South Main Street, formally known as Break and Run Billiards. He noted Ms. Anglin purchased the business with plans to operate under a different name with 5 pool tables. He indicated Ms. Anglin applied for an ABC permit. He stated the department did a background check on Ms. Anglin and it concluded only minor traffic offenses. He noted the last call for service at the property was in 2017 for found property. He stated there are no persistent or current issues at the establishment. He indicated City Code considers a pool hall an establishment with two or more tables for the purpose of billiards and noted the City’s Land Development Ordinance considers a pool hall as indoor amusement. He indicated 612 South Main Street is zoned as a downtown mix-use.
Mayor Pro Tem Post asked if a special zoning permit procedure is required for pool hall operators that plan to serve alcohol. Chief Stokes noted under the ordinance, pool hall permits require public hearings. Councilmember Alexander asked if complaints have been made. Lieutenant Efird stated no complaints have been made against the property. Councilmember Miller clarified in the event the facility becomes a nuisance the Council has the right to revoke the permit. Lieutenant Efird confirmed the Ordinance allows Council to conduct a public hearing in order to revoke a permit.

Councilmember Post referenced an incident that took place last year at a tattoo parlor near 612 South Main Street. City Manager Bailey indicated the tattoo parlor was a special use permit with a rezoning issue. He clarified the place of business at 612 South Main Street has completed the application process and does not require the quasi-judicial regulation. City Attorney Rivers Lawther stated the tattoo parlor referenced by Mayor Pro Tem Post sought to offer beer. He indicated a petition was presented against serving alcohol at such an establishment leading to a rezoning of the property.

Mayor Heggins convened a public hearing, after due notice thereof, to receive comments regarding pool hall permit.

There being no one to address Council, Mayor Heggins closed Public hearing.

Thereupon, Councilmember Sheffield made a motion to approve a permit to operate a pool hall located at 612 South Main Street. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

PUBLIC COMMENTS

Mayor Heggins opened the floor to receive public comments.

Mr. John Struzick expressed concern regarding the future of Fibrant. He asked Council to continue to make Fibrant an important discussion for the City. He suggested a business plan for Fibrant to be implemented and shared with citizens.

Mr. Mike Kirksey expressed his opposition regarding the use of interpreters for Council meetings. He indicated the situation with Fibrant needs to be addressed further.

Ms. Whitney Peckman shared her concern regarding the acceptance of diversity but not embracing diversity in the community. She thanked Council for voting for a moment of silence during the Council meetings and encouraged a welcoming environment in the City.
Ms. Renee MacNutt commended Council for voting for a moment of silence during Council meetings. She shared her support on the importance to have interpreters for hearing impaired and Spanish speaking citizens at Council meetings.

Ms. Carolyn Logan thanked Mayor Heggins for allowing citizens to speak during public comments. She asked for an update on the murder of Ayanna Allen. She shared her concern regarding crime in the City and the City’s water.

Mr. John Leatherman shared information regarding ways to stimulate economic activity, the tax base and employment. He expressed his concerns regarding the current procedure for rezoning petitions. He stated the petitioner should be allowed to request a petition to be sent to committees for review.

Mr. Kim Porter expressed his concern regarding marginalization in the community.

Ms. Georene Jones commended Council for allowing the moment of silence to part be of the Council meetings. She expressed her concerns regarding inclusion in the community.

Ms. Evelyn Medira commended Council for having the last Council meeting translated in Spanish. She referenced the importance for citizens to feel welcomed and to participate in the government system.

There being no one else to address Council, Mayor Heggins closed the public comment session.

BOARDS AND COMMISSIONS

Mayor Heggins asked Council to consider tabling this item until more discussion is had pertaining to the applicants. Councilmember Sheffield agreed to give Council time to review applicants in detail.

Mayor Pro Tem Post requested that Council review the boards and commissions application. Councilmember Miller stated former Mayor Susan Kluttz reviewed each vacancy and worked with the Mayor Pro Tem to determine a consensus about appointments. He noted the focus remains that each board and commission be equipped with a diversity that best fits the need of that committee.

Mayor Heggins agreed with Councilmember Miller for board members to offer input regarding its board’s needs. Councilmember Alexander indicated the board and commission service terms vary. She noted the planning board allows members to serve two consecutive two year terms and other boards require a member to roll-off for one year before reapplying.

Councilmember Sheffield noted since taking office, Council has received several applications. Councilmember Miller requested a booklet of all the boards and commissions.
COUNCIL LIAISONS FOR COMMUNITY GROUPS

Mayor Heggins suggested the following liaison appointments to community groups:

(a) ABC Board – Councilmember Karen Alexander
(b) Centralina Council of Governments – Mayor Al Heggins
(c) Centralina Council of Governments-Alternate – Councilmember Brian Miller
(d) Community Appearance Commission – Councilmember Tamara Sheffield
(e) Downtown Salisbury, Inc. – Councilmember Brian Miller
(f) Economic Development Commission – Councilmember David Post
(g) Fireman’s Relief Fund – Councilmember Brian Miller
(h) Housing Advocacy Commission – Councilmember Tamara Sheffield
(i) Human Relations Council – Mayor Al Heggins
(j) Metropolitan Planning Organization – Mayor Al Heggins
(k) Metropolitan Planning Organization-Alternate – Mayor Al Heggins
(l) Parks and Recreation Advisory Board – Councilmember Karen Alexander
(m) Rufty-Holmes Senior Center – Mayor Pro Tem David Post
(n) Salisbury-Rowan Community Action Agency – Mayor Al Heggins
(o) Salisbury Tourism and Cultural Development Authority and Rowan County Tourism Development Authority – Councilmember Brian Miller
(p) Transportation Advisory Board – Councilmember Karen Alexander
(q) Tree Board – Councilmember Tamara Sheffield
(r) Youth Council – Mayor Pro Tem David Post

Thereupon, Councilmember Alexander made a motion to approve Council liaisons to various Boards and Commissions. Councilmember Miller seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voting AYE. (5-0)

CITY MANAGER'S COMMENTS

(a) Update – Empire Hotel Development

City Manager Lane Bailey noted at its next meeting and Council will be provided an update from the Empire Hotel Project developers regarding how the new tax laws passed by Congress will affect the project.

(b) Update – North Carolina Department of Transport Projects at Julian Road and Henderson Grove Church Road
City Engineer Wendy Brindle updated Council regarding large projects funded by the State Transportation Improvement Program and currently under design by the North Carolina Department of Transportation (NCDOT). Ms. Brindle stated widening at Julian Road will include bike lanes, sidewalks, and 23 foot raised, grassed medians. She noted the new traffic pattern was created to help reduce congested traffic at the intersection of Julian Road and Jake Alexander Boulevard. She explained the proposal will accommodate the dual left turns in place. She stated a concrete barrier will be placed in front of Tractor Supply Company which will not permit left turns from Julian Road. She indicated the planned interchanges will allow motorists to preplan and prepare when entering the area. She stated a directional median at Corporate Circle will allow motorists from Jake Alexander to enter Julian Road with a left turn lane to accommodate turns. She stated NCDOT proposed a full signalized intersection at the opposite end of Corporate Circle to allow further distance from the intersection to accommodate future planned construction.

Ms. Brindle stated NCDOT held public hearings September 8, 2016 at the Emergency Medical Service (EMS) Station located at Julian Road, and November 14, 2017 at Rowan Cabarrus Community College (RCCC) with comments taken from the public by online or mail-in submittal forms. Ms. Brindle noted NCDOT is scheduled to start acquisition in the month of January with construction to begin in 2019.

Councilmember Sheffield asked about the input process for citizens with NCDOT. Ms. Brindle stated NCDOT allows citizen input with the understanding that NCDOT ultimately makes the final decision regarding the $11.5 million project funded by NCDOT. Councilmember Sheffield asked about business owner’s response in regards to the no left turn entry into their place of business. Ms. Brindle stated the City and NCDOT has been in contact with Tractor Supply and the property owner requested alternate accommodations be reviewed to allow left turn access. She clarified Tractor Supply, was not the sole business affected by the proposed change. Ms. Brindle noted NCDOT considered the request and made turn adjustments. She stated safety factors presented no alternate accommodations with the left turn entry. Councilmember Sheffield asked about the concrete barrier and its purpose. Ms. Brindle noted the concrete median is to channel traffic.

Councilmember Alexander explained that Councilmembers are invited to join the forums held by NCDOT and noted the medians are similar to those placed at Innes Street and at Morlan Park. Councilmember Sheffield asked about the distance from the proposed median on Julian Road to Jake Alexander Boulevard. Ms. Brindle stated the distance of the median is about one city block.

Ms. Brindle presented information on the proposed construction at Henderson Grove Church Road to close the rail crossing. She noted the purpose of this closure would be to reduce the amount of indirect travel in order to have a low impact on local businesses and residents. She stated this type of closure requires a new road to be built connecting Henderson Grove Church Road to West Ritchie Road, near Julian Road. She stated she will provide Council NCDOT updates as they are released.

(c) Catawba College Stormwater Grant
Public Services Assistant Director Craig Powers introduced Stormwater Program Manager Chris Tester to present a request from Catawba College for a Stormwater Grant at 598 Summit Avenue. Mr. Tester noted Catawba College reached out to the City with a storm drainage issue near its baseball stadium. He stated the flooding occurs on public and private properties and causes severe erosion. He noted the flooding is caused by undersized and under-designed pipe system. He stated a plan was developed to improve and upgrade the piping to current design standards on private and public property. He stated Catawba College will match the grant and provide additional funds for the private property affected. He stated the grant is for up to $25,000 on private property, and the City will fund improvements on public property. He recommended Council award Catawba College a $25,000 stormwater grant incentive.

Councilmember Alexander asked if funds are available in the budget. Mr. Tester stated the funds are available.

Councilmember Miller explained that an existing stormwater fund is in place. He noted First Presbyterian Church, Soldiers Memorial A.M.E Zion Church, and Dr. Yatawara’s office on Statesville Boulevard have received grants in the past.

Thereupon, Councilmember Miller made a motion to award a Stormwater Drainage Incentive Grant in the amount of $25,000 to Catawba College. Mayor Pro Tem Post seconded the motion. Mayor Heggies, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voting AYE. (5-0)

(d) Other Comments

City Manager Lane Bailey referred to Mr. John Struzick’s comments regarding Fibrant made during public comment. He noted an option being reviewed is a lease proposal that requires a public referendum, and the referendum could be held this May.

Mr. Bailey noted Utilities Director Jim Behmer spoke with Ms. Carolyn Logan, and he could make a presentation regarding the water pipes at a future council meeting. Council agreed to a presentation from Mr. Behmer at its January 16, 2018 Council meeting.

ANNOUNCEMENTS

(a) Martin Luther King Parade

Communications Director Linda McElroy announced the Dr. Martin Luther King, Jr. Parade will be held Saturday, January 13, 2018. The parade will begin in downtown Salisbury at 11:00 a.m. until 12:00 p.m. at the corner of Liberty Street and North Main Street and will end at the Civic Center, located at 315 South Martin Luther King, Jr. Avenue. Following the parade, activities celebrating Dr. King will be held from 12:30 p.m. until 2:30 p.m. at the Civic Center.

(b) Martin Luther King Breakfast
Communications Director Linda McElroy announced Salisbury-Rowan Human Relations Council will host the Dr. Martin Luther King, Jr. Breakfast, Monday, January 15, 2018 at 7:00 a.m. The Breakfast will be held at the J.F. Hurley YMCA, 828 Jake Alexander Boulevard. Tickets are $10.00. To purchase tickets or for additional information please call 704-638-5217.

(c) Father Daughter Dance

Communications Director Linda McElroy announced Parks and Recreation will host the 22nd Annual Father/Daughter Dance for girls ages 4 to 13 and their fathers on Saturday, February 3, 2017 from 6:00 p.m. until 9:00 p.m. at the Civic Center. There will be entertainment, dancing, snacks, games and door prizes. Tickets are limited and must be purchased in advance. Tickets are $10 and can be purchased at any of the four recreation facilities. For more information please call 704-216-PLAY.

MAYOR PRO TEM COMMENTS

Mayor Pro Tem Post commended Mayor Heggins for adding the Mayor Pro Tem Comment’s section to the Agenda. He commented that he and Councilmember Miller worked on a project regarding the Special Event Permit Ordinance to better monitor different points of view and first amendment rights.

Mayor Pro Tem Post commented he had discussion with Mayor Heggins and the City of Salisbury is the only City that does not have a mayoral election. He suggested forming a committee to receive public input.

Mayor Pro Tem Post commented on the downtown incentive grants available, and stated he thinks it is a good idea. He noted he would like to revisit the downtown grant incentive structure.

MAYOR’S COMMENTS

Mayor Heggins thanked all those who attended the meeting. She stated her goal is to make meetings important to the public. She expressed her concern in seeking ways to engage with citizens. She invited citizens to call or email and share their input on the decision making process of the City. She reinforced the organization structure of the City. She indicated violence is still an issue within the City, and she stated a tremendous amount of work has been done in both the Stop the Violence program and the Community Action Planning.

CLOSED SESSION
Mayor Heggins requested a motion to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(6).

Thereupon Councilmember Miller made a motion to go into closed session as allowed by NCGS 143-318.11(a)(6). Mayor Pro Tem Post seconded the motion. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander, Miller, and Sheffield voted AYE. (5-0)

RETURN TO OPEN SESSION

By consensus, Council agreed to return to open session.

Mayor Heggins announced no action was taken in closed session.

Mayor Heggins announced a special meeting regarding personnel will take place January 8, 2018 at City Hall.

ADJOURNMENT

A motion to adjourn the meeting was made by Mayor Pro Tem Post seconded by Councilmember Alexander. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 8:35 p.m.

____________________________________
Al Heggins, Mayor

_____________________________________
Diane Gilmore, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☒ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  February 6, 2018

Name of Group(s) or Individual(s) Making Request:  City Engineering

Name of Presenter(s):  Wendy Brindle

Requested Agenda Item:  AT&T requests encroachment into City Right-of-Ways

Description of Requested Agenda Item:  AT&T requests approval of installation of directional bored duct and down guys within the City Right-of-Way. City Council approval is required by Section 11-24 (27) of the City Code.

Attachments:  ☒Yes  ☐ No

Fiscal Note:  If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  Approval of AT&T encroachment.

Contact Information for Group or Individual:  wbrin@salisburync.gov

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature  Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined

Reason:
The Engineering Division has received two requests from AT&T to place Fiber Optic Conduit as shown on the attached drawings in accordance with Section 11-24. (27) of the City Code.

Staff review included input from Engineering, Public Services, Salisbury Rowan Utilities, and Infrastructure Services. Staff recommends approval subject to the following conditions:

- All improvements and restoration shall be made at no expense to the City.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- AT&T shall participate with the State’s one-call locating program, and appropriate locater tape shall be installed to facilitate future field location.
- Engineering “as-built” plans shall be maintained by AT&T and made available to the City upon request.
- If the City (or State) makes an improvement to the public right-of-way, AT&T facilities shall be adjusted or relocated at no expense to the City (or State).
Encroachment Request

AT&T

W Fisher St

Project: 82C52717N
Encroachment Request

AT&T

Ridge Ave, Area

Project: 82C52716N
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date: February 6, 2018

Name of Group(s) or Individual(s) Making Request: City Engineering

Name of Presenter(s): Wendy Brindle

Requested Agenda Item: Level 3 Communications requests encroachment into City Right-of-Ways

Description of Requested Agenda Item: Level 3 Communications requests approval of installation of directional bored duct and down guys within the City Right-of-Way. City Council approval is required by Section 11-24 (27) of the City Code.

Attachments: ☑ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item: Approval of Level 3 encroachment.

Contact Information for Group or Individual: wbrin@salisburync.gov

☑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature ___________________________  Department Head Signature ___________________________

Budget Manager Signature ___________________________

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

□ Approved  □ Declined

Reason:
The Engineering Division has received two requests from Level 3 Communications to place Fiber Optic Conduit as shown on the attached drawings in accordance with Section 11-24. (27) of the City Code.

Staff review included input from Engineering, Public Services, Salisbury Rowan Utilities, and Infrastructure Services. Staff recommends approval subject to the following conditions:

- All improvements and restoration shall be made at no expense to the City.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- Level 3 Communications shall participate with the State’s one-call locating program, and appropriate locator tape shall be installed to facilitate future field location.
- Engineering “as-built” plans shall be maintained by AT&T and made available to the City upon request.
- If the City (or State) makes an improvement to the public right-of-way, AT&T facilities shall be adjusted or relocated at no expense to the City (or State).
Encroachment Request

Level 3 Communications

W Innes St

Project: Z4160832
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  02/06/2018

Name of Group(s) or Individual(s) Making Request: Ester Marsh, J.F. Hurley Family YMCA

Name of Presenter(s):  Vickie Eddleman, Traffic Engineering Coordinator

Requested Agenda Item: Ordinance declaring temporary lane closures for the Buck Hurley Triathlon.

Description of Requested Agenda Item:

The North Carolina Department of Transportation (NCDOT) has a special events policy which requires municipalities to adopt an ordinance declaring temporary road or lane closures for sponsored events, such as parades, which take place on State maintained roadways.

The request before you is for a temporary road closure on Jake Alexander Boulevard, beginning at Lincolnton Road and ending on Statesville Boulevard at Brenner Avenue for the Buck Hurley Triathlon to be held Sunday, May 6, 2018 from 6:30 a.m. until 10:30 a.m., where the event will continue along city streets making one loop onto the same roads once until its end at the YMCA. The ordinance will become effective when signs are erected giving notice of the limits and times of the race, and implementation of adequate traffic control to guide vehicles around the race route.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Council action will be to adopt an Ordinance declaring a temporary road closure on Jake Alexander Boulevard beginning at Lincolnton Road and ending on Statesville Boulevard at Brenner Avenue for the Buck Hurley Triathlon.

Contact Information for Group or Individual:

Vickie Eddleman, City of Salisbury – 704-638-5213

☑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)
FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature  Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined

Reason:
AN ORDINANCE DECLARING A TEMPORARY LANE CLOSURE FOR THE BUCK HURLEY TRIATHLON

WHEREAS, the City of Salisbury acknowledges a long tradition of providing assistance for the annual Buck Hurley Triathlon to promote a healthy lifestyle, encourage good sportsmanship, and for the pleasure of its citizens; and

WHEREAS, the Salisbury City Council acknowledges its citizens realize a community benefit from holding the Buck Hurley Triathlon; and

WHEREAS, the Salisbury City Council acknowledges a triathlon requires approximately four hours for the installation, removal of signage and traffic control, the event and for removing litter.

NOW THEREFORE BE IT ORDAINED by the Salisbury City Council pursuant to the authority granted by G.S. 20-169 and by G.S. 20-171.2 that they do hereby declare a temporary lane closure during the day and time set for the below on the following described portion of a State Highway System route:

**Buck Hurley Triathlon**

**Date:** Sunday, May 6, 2018  
**Times:** 6:30 a.m. to 10:30 a.m.  
**Route Description:** Beginning on Lincolnton Rd., turning right onto Jake Alexander Blvd. where it continues to Statesville Blvd. The route takes a right onto Statesville Blvd. and then a right onto Brenner Ave. Following Brenner Ave. back to Jake Alexander Blvd. where they will turn left into the closed lane to travel back to Lincolnton Rd.

This ordinance to become effective when signs are erected giving notice of the limits and times of the event, and implementation of adequate traffic control to guide through vehicles around the event route and/or participants.
5K run

Start and finish

Run out
Run in
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  02/06/2018

Name of Group(s) or Individual(s) Making Request:  DGN, Inc on behalf of LMY, Inc

Name of Presenter(s):  Vickie Eddleman, Traffic Engineering Coordinator

Requested Agenda Item:  ROW Use Permit for 126 East Innes Street

Description of Requested Agenda Item:

Engineering has received a request from DGN, Inc (Ms. Diane Young), to close the four parking spaces within the Central City Parking Lot for a minimum period of four months beginning February 7th. The spaces will be nearest the rear of the building, furthest from East Innes Street. Since the request for use of right-of-way may exceed 14 calendar days and requires the of spaces not adjacent to the building, Section 22-50 of the City Code of Ordinances requires Council approval.

Contractors will be involved in renovation of the structure due to fire and water damage. The parking stalls will be used during the day time for vehicles which will have materials and tools necessary for the task, 7:00 A.M. to 5:00 P.M. each day of the week. All other vehicles will utilize off-site all day parking. In trying to be considerate of the adjacent business owners, they will leave the on-street parking open, along East Innes Street.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Recommend that City Council, per Section 22-50 of the City Code of Ordinances, approve Right-of-Way Use Permits as stated for the work being performed on 126 East Innes Street.

Contact Information for Group or Individual:

Vickie Eddleman, City of Salisbury – 704-638-5213
DGN, Inc c/o Mr. & Ms. Young – 704-798-6429

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)
**FINANCE DEPARTMENT INFORMATION:**

<table>
<thead>
<tr>
<th>Finance Manager Signature</th>
<th>Department Head Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Manager Signature</td>
<td></td>
</tr>
</tbody>
</table>

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

---

For Use in Mayor's Office Only

- [ ] Approved
- [ ] Declined

Reason:
Highlighted are eight spaces at the rear of the Central City Parking Lot. Of these eight spaces, the request is for the use of only four. This would be the preferred location within the lot, however, if the spaces are already occupied, the contractor may have to utilize other spaces. Again, this is not to exceed the requested total. These spaces are adjacent to 124 East Innes Street. To my knowledge, this currently a vacant building as well.
Right-of-Way Use Permit Application

LOCATION OF WORK: 126 E Innes St

NAME OF APPLICANT: Michael Young

ADDRESS: 126 E Innes St, Salisbury, NC

START DATE: 2/07/2018 END DATE: 6/07/2018

PROPOSED USE: Parking spaces in Central City Lot for renovations from fire damage

Note: Applications must be approved by the City Engineer or authorized representative prior to placement of materials or equipment on site.

REQUIREMENTS:

1. Maximum permit period of 14 calendar days, or as approved by City Council and NCDOT.
2. Applicant is responsible for repair of damage to public property.
3. Permit subject to all requirements as specified in the City of Salisbury Code of Ordinances, Section 22-50, Right-of-Way Use for Construction and Maintenance (copy provided with application).
4. By accepting/using this permit, the applicant will indemnify and hold the City of Salisbury and its officials, officers, employees and agents harmless from and against any liability and damages resulting from any negligent acts or omissions in the use of this public right-of-way.
5. A copy of the approved permit must be posted at the site (permit issued upon application approval).

OFFICE USE ONLY

APPROVED: Vickie Eddleman, Traffic Engineering Coordinator
City Engineer or Authorized Representative

# Parking Spaces Approved: 4 spaces in Central City Lot Width of Sidewalk Approved for Use: N/A
Minimum 5’ Wide Pedestrian Access Required: NO

Description of approved uses: Renovation to above building to repair fire & water damage. No on-street parking will be utilized, thus requested permission for spaces in Central City Lot. Spaces on private property and Free-All Day parking lots will be utilized for non-essential vehicles. Work to last 4 months. City Council approval received on 02/06/2018.

DISTRIBUTION: POLICE FIRE DEVELOPMENT SRVCS. PUBLIC WORKS NCDOT (if applicable)

CITY OF SALISBURY
P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  February 6, 2018

Name of Group(s) or Individual(s) Making Request:  Financial Services

Name of Presenter(s):  CJ Palmer & Tom McNeish with Elliott Davis, PLLC

Requested Agenda Item:  Council to receive a presentation regarding the 2017 Comprehensive Annual Financial Report (CAFR).

Description of Requested Agenda Item:  General Statues require that all municipalities have their financial records audited annually and financial report prepared. The City has complied its financial reports for this fiscal year ended June 30, 2017, and the reports have been audited by Elliott Davis, PLLC.

Once the audit is completed, the financial statements are then combined into the CAFR. This report is then presented by our auditor to City Council together with their analysis of the financial condition of the City and any findings of non-compliance or problems identified during their audit.

Attachments:  ☒Yes  ☐ No

Fiscal Note:  N/A

(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  None Required.

(Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Shannon Moore, Finance Director, 704-216-8026
Wade Furches, Finance Manager, 704-638-5302

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined

Reason:
City of Salisbury
Audit for the Fiscal Year Ending June 30, 2017

Tom McNeish, CPA
Shareholder
February 6, 2018
Tom.McNeish@elliottdavis.com
919.334.6180
Disclaimer

This material was used by Elliott Davis during an oral presentation; it is not a complete record of the discussion. This presentation is for informational purposes and does not contain or convey specific advice. It should not be used or relied upon in regard to any particular situation or circumstances without first consulting the appropriate advisor. No part of the presentation may be circulated, quoted, or reproduced for distribution without prior written approval from Elliott Davis.
• Unmodified opinion on financial statements
  • Highest level of assurance
  • Management’s responsibility for the financial statements
  • Auditor’s responsibility to audit & opine on fair presentation

• Other Reports
  • Report on internal control over financial reporting & on compliance
  • Reports on compliance with major federal & state programs

• Findings
  • Deficit net position on Broadband Services Fund
  • Late filing of Data Collection Form with Federal Audit Clearinghouse
Available Fund Balance as a Percent of Expenditures and Transfers – General Fund

2013: 24.75%
2014: 33.52%
2015: 43.64%
2016: 38.82%
2017: 40.72%
General Fund Revenues

(in millions)

2014: $33.57
2015: $33.28
2016: $34.17
2017: $36.16
General Fund Revenues by Source (in millions)

- Taxes, $19.34, 53.48%
- Unrestricted Intergovernmental, $10.57, 29.24%
- Charges for Services, $3.58, 9.89%
- Restricted Intergovernmental, $2.03, 5.62%
- Miscellaneous, $0.64, 1.77%
General Fund Expenditures and Transfers

(in millions)

- 2014: $33.38
- 2015: $31.21
- 2016: $34.36
- 2017: $34.80
General Fund Expenditures and Transfers (in millions)

- **Debt Service**: $1.23, 4%
- **General Government**: $8.42, 24%
- **Public Safety**: $13.71, 39%
- **Transportation**: $5.01, 14%
- **Other**: $6.44, 19%

*Other includes:
- Environmental Protection
- Culture and Recreation
- Community Development
- Education and Transfers
- Transfers
# Broadband Services Fund – Full Accrual Basis

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating revenues</td>
<td>$ 5,093,067</td>
<td>$ 6,070,893</td>
<td></td>
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<tr>
<td>Operating expenditures</td>
<td>6,184,401</td>
<td>6,477,634</td>
<td></td>
</tr>
<tr>
<td>Operating loss</td>
<td>(1,091,334)</td>
<td>(406,741)</td>
<td></td>
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<tr>
<td>Investment earnings</td>
<td>3,267</td>
<td>12,591</td>
<td></td>
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<tr>
<td>Interest expense</td>
<td>(616,976)</td>
<td>(1,296,233)</td>
<td></td>
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<tr>
<td>Loss before transfers</td>
<td>(1,705,043)</td>
<td>(1,690,383)</td>
<td></td>
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<tr>
<td>Transfers from other funds</td>
<td>2,315,458</td>
<td>2,814,528</td>
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<tr>
<td>Increase in net position</td>
<td>$610,415</td>
<td>$1,124,145</td>
<td>$1,086,102</td>
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<tr>
<td>Net Position</td>
<td>$ (9,821,072)</td>
<td>$ (10,431,487)</td>
<td>$ (11,555,632)</td>
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## Other Enterprise Funds – Full Accrual Basis

<table>
<thead>
<tr>
<th></th>
<th>Water &amp; Sewer</th>
<th>Stormwater</th>
<th>Transit</th>
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<tbody>
<tr>
<td><strong>Operating revenues</strong></td>
<td>$25,934,277</td>
<td>$1,330,802</td>
<td>$150,425</td>
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<tr>
<td><strong>Operating expenditures</strong></td>
<td>20,688,762</td>
<td>1,085,030</td>
<td>1,326,667</td>
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<tr>
<td><strong>Operating income (loss)</strong></td>
<td>5,245,515</td>
<td>245,772</td>
<td>(1,176,242)</td>
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<tr>
<td><strong>Investment earnings</strong></td>
<td>168,078</td>
<td>5,070</td>
<td>3,431</td>
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<tr>
<td><strong>Interest expense</strong></td>
<td>(1,293,945)</td>
<td>-</td>
<td>618,631</td>
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<tr>
<td><strong>Intergovernmental revenues</strong></td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Income (loss) before transfers</strong></td>
<td>4,119,648</td>
<td>250,842</td>
<td>(554,180)</td>
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<tr>
<td><strong>Transfers from other funds</strong></td>
<td>-</td>
<td>-</td>
<td>465,322</td>
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<tr>
<td><strong>Increase in net position</strong></td>
<td>$4,119,648</td>
<td>$250,842</td>
<td>$88,858</td>
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<tr>
<td><strong>Net Position</strong></td>
<td>$111,164,486</td>
<td>$1,185,278</td>
<td>$653,552</td>
</tr>
</tbody>
</table>
Tom McNeish, CPA

Email: Tom.McNeish@elliottdavis.com
Phone: 919.334.6180
Website: www.elliottdavis.com

Elliott Davis provides comprehensive assurance, tax, and consulting solutions to diverse businesses, organizations, and individuals. With a network of forward-thinking professionals in major U.S. markets and alliance resources across the globe, the firm ranks among the top forty and fastest-growing accounting firms in the United States. Visit elliottdavis.com for more information.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  X Staff

Requested Council Meeting Date:           FEB 6, 2018

Name of Group(s) or Individual(s) Making Request: PRESTON MITCHELL

Name of Presenter(s):                          SAME

Requested Agenda Item:                     Z-01-2018: MARANATHA BIBLE CHURCH

Description of Requested Agenda Item:       REQUEST TO REZONE A 16+ ACRE SITE AT 2320 STATESVILLE BLVD FROM GENERAL RESIDENTIAL TO HIGHWAY BUSINESS.

Attachments:     X Yes     □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: COUNCIL TO HOLD A PUBLIC HEARING AND CONSIDER ADOPTING AN ORDINANCE TO REZONE THE PROPERTY AS REQUESTED.

Contact Information for Group or Individual:  704.638.5244 or preston.mitchell@salisburync.gov

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

X Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***
CASE# Z-01-2018
A. DURAN MERRELL
REQUEST TO REZONE
2320 STATESVILLE BV.
FROM...
'GEN. RESIDENTIAL'
TO...
'HIGHWAY BUSINESS'
QUESTIONS?
CALL 704.638.5244

Date: 12/29/2017
CASE NO. Z-01-2018

Petitioner(s): A. Duran Merrell for Maranatha Church
Owner(s): Maranatha Bible Church

PETITION

Request to amend the Land Development District Map by:

- Rezoning 1 parcel to **HIGHWAY BUSINESS** district

This petition, submitted by the leadership of Maranatha Bible Church, is simply an effort to gain the proper zoning to allow the erection of a modified ground sign that will include an Electronic Message Center (EMC). The new Sign Ordinance will permit an EMC along non-residential portions of a boulevard road type.
Regardless of the reasoning, it is the role and responsibility of the Planning Board – and ultimately City Council – to consider the larger implications and policy considerations of rezoning a 16+-acre tract from low-medium density Residential to an automobile-oriented Highway Business (Commercial) district, and considering all of the rights and entitlements that come with the new commercial district.

As you can see by the zoning map on page 1, the General Residential (GR) encompasses large swaths of developed and undeveloped land on both sides of Statesville Boulevard. The other predominate zoning district in the area is the Highway Business (HB), which, too, straddles both sides of Statesville Boulevard, but is fairly contained and consolidated around the large suburban commercial areas that either predate or developed because of the former Salisbury Mall.

Although the church is not proposing any new development in conjunction with this rezoning, if rezoned, any future additions will fall under the development provisions of the ‘HB’ district. Additionally, if they decided to sell and the site was to redevelop as a new use, it could develop as any of the general or conditional uses permitted listed under the ‘HB’ district in the zoning ordinance Use Matrix (see Use Matrix in your folder).

Thought Considerations:

I will reserve most development provision differences for the PowerPoint presentation, so for now, consider the following:

- Is it appropriate to expand the ‘HB’ district further west down Statesville Blvd (US Hwy 70)? As noted, the site is 16+ acres, but it is also contiguous with the remaining ‘HB’ district.
- Statesville Boulevard (US Hwy 70) is a 5-lane Major Thoroughfare (Boulevard) – a major connecting corridor between Statesville and Salisbury, also acting as a transportation link between interstates 85, 77, and 40.
- How will additional automobile-oriented commercial impact the existing single and multi-family residential? What is the viability of low-medium residential along Statesville Boulevard – fronting the boulevard as well as off the boulevard in a consolidated subdivision (e.g. Westcliffe subdivision)?
### Planning & Zoning Analysis

- Is the stream to the rear (north) end of the 16-acre tract enough of a natural buffer between future ‘HB’ district and any remaining or future low-impact development, including residential and even farm or conservation lands?

### POLICY

**Vision 2020 Comprehensive Plan**

Any rezoning attempt must be held against the policies and objectives of the Vision 2020 Comprehensive Plan, as well as any other Council-adopted, applicable plans.

---

**Policy N-19:** Higher density housing projects, such as apartment complexes and condominium developments, should be located adjoining places of work, shopping and public transit. Access to such higher density housing shall not be through a lower density housing area. Higher density housing may often act as a transitional use between offices or shops and lower density housing.

**Policy N-11:** Architecturally compatible, residually scaled office and institutional development may be permitted to locate along the sides of neighborhood planning areas. Under specified conditions, this policy may be applied to the conversion of pre-existing residential properties located along major streets where, due largely to traffic exposure, homes have become unsuitable for residential occupancy. In such instances, adaptive reuse of existing residential structures shall be viewed more favorably than demolition and new construction.

**Policy C-16:** Commercial or other development that would jeopardize the public health, safety, and welfare of an existing residential neighborhood shall not be permitted. However, new mixed-use developments, planned from the outset, which allow for a compatible mixture of uses with a pedestrian scale and design, are encouraged. Further, businesses may be approved adjoining (and therefore convenient to) an existing residential area, when such businesses can be shown to clearly satisfy design considerations similar to a newly planned, pedestrian-scaled, mixed-use development.
AN ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, REZONING 2320 STATESVILLE BOULEVARD FROM GENERAL RESIDENTIAL (GR-6) DISTRICT TO HIGHWAY BUSINESS (HB) DISTRICT. (PETITION NO. Z-01-2018)

WHEREAS, a petition to rezone the property described herein was properly filed by the property owner; and

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the rezoning petition on January 23, 2018, unanimously voted to recommend approval as submitted, and stated that the request is not inconsistent with the Vision 2020 Comprehensive Plan; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting of February 6, 2018; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, as requested, is reasonable, in the public interest, and NOT INCONSISTENT with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan because according to the proposed petition, site characteristics, surrounding development pattern, and observations provided by city planning staff, there are no policies in direct opposition to the petition.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That property identified in the City of Salisbury and Rowan County as Tax Map 331, Parcel(s) 001, including those abutting rights-of-way and reaching to the respective centerlines, as designated on the official property identification maps of Rowan County, is hereby rezoned to ‘HB’ district, and that the change be made to the Land Development District Map of the City of Salisbury;

SECTION 2. That all Ordinances, or parts of Ordinances, in conflict with this Ordinance are hereby repealed to the extent of such conflict;

SECTION 3. That this Ordinance shall be effective from and after its passage.
NOTICE OF PUBLIC HEARING

SUBJECT: Land Development District Map Amendment (Rezoning) to rezone the subject property to HIGHWAY BUSINESS (HB)

TIME/DATE: 5:00 PM, Tuesday, February 6, 2018

PLACE: City Council Chambers – City Hall
217 South Main Street
Salisbury, North Carolina

At the time, date, and place indicated above, the Salisbury City Council will conduct a public hearing to consider the following rezoning:

DISTRICT MAP AMENDMENT: Z-01-2018
Petitioner(s): A. Duran Merrell
Owner(s): Maranatha Bible Church
Representative(s) or Developer(s): A. Duran Merrell
Address(s): 2320 Statesville Blvd.
Tax Map - Parcel(s): TM: 331, Parcel(s): 001
Size / Scope: Approximately 16 acres
Location: Located along north margin of Statesville Boulevard directly across from Fire Station #4

REQUEST: Request to amend the Land Development District Map by rezoning 2320 STATESVILLE BLVD. from ‘GENERAL RESIDENTIAL (GR6)’ to ‘HIGHWAY BUSINESS (HB)’

PLANNING BOARD RECOMMENDATION: The Salisbury Planning Board considered this petition at their regular meeting of January 23, 2018. The board voted unanimously to recommend approval and stated that the petition is not inconsistent with the Vision 2020 Comprehensive Plan.

A copy of the above petition is available for public review at Development Services (132 N. Main Street). Persons wishing a copy or additional information should call (704) 638-5244. If persons would like to respond in writing, they may do so by mailing a letter to Community Planning Services, Development Services Division, P.O. Box 479, Salisbury, NC 28145 or by e-mail to pmitc@salisburync.gov.

Citizens interested in the proposal are invited to attend and participate in the public hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

This the 24th day of January 2018

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Diane Gilmore
City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public □ Council □ Manager X Staff

Requested Council Meeting Date: FEB 6, 2018

Name of Group(s) or Individual(s) Making Request: PRESTON MITCHELL

Name of Presenter(s): SAME

Requested Agenda Item: Z-04-2018: JOEL FLORES

Description of Requested Agenda Item: REQUEST TO REZONE FOUR (4) PARCELS IN THE 400-BLOCK OF BRINGLE FERRY RD AND E. LAFAYETTE ST FROM URBAN RESIDENTIAL TO CORRIDOR MIXED-USE.

Attachments: X Yes □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: COUNCIL TO HOLD A PUBLIC HEARING AND CONSIDER ADOPTING AN ORDINANCE TO REZONE THE PROPERTY AS REQUESTED.

Contact Information for Group or Individual: 704.638.5244 or preston.mitchell@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

X Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined
REQUEST TO REZONE 4 PARCELS FROM... 'URBAN RESIDENTIAL' TO... 'CORRIDOR MIXED-USE'

QUESTIONS?
CALL 704.638.5244

Date: 1/26/2018
CASE NO. Z-04-2018

Petitioner(s): Joel Flores
Owner(s): same

PETITION

Request to amend the Land Development District Map by:

- Rezoning 4 parcels to CORRIDOR MIXED-USE district

This petition, submitted by Joel Flores, owner of all four (4) parcels, is a request to extend the Corridor Mixed-Use (CMX) district “eastward” over the four (4) subject lots. Mr. Flores, who owns the Major Auto Repair shop on the corner of N. Long Street and Bringle Ferry Road, indicated that he wishes to open an automotive dealership next to his shop.
Regardless of the individual reasoning, it is the role and responsibility of the Planning Board – and ultimately City Council – to consider the larger implications and policy considerations of rezoning Urban Residential (UR) property to the ‘CMX’ district.

Referencing the zoning map on page 1, note that the Urban Residential (UR) extends from the petition area south and east into the Park Avenue historic neighborhood. The ‘CMX’ district encompasses both sides of N. Long Street and reaches deep into the neighborhood along E. Lafayette and E. Franklin Streets.

If successfully rezoned, all development and use rights and entitlements available to the ‘CMX’ district will now apply to these four (4) lots in this block. Although not guaranteed, the likelihood that the remaining three lots facing N. Shaver Street (430 E. Lafayette / 714 N. Shaver / 437 Bringle Ferry) would “feel the pressure” to succumb to commercial rezoning is quite high. Based on preliminary research, properties at 430 E. Lafayette and 714 N. Shaver, although owned by the same entity, are tenant occupied, while 437 Bringle Ferry (corner of N. Shaver and Bringle Ferry) is owner occupied.

Thought Considerations:

I will reserve most development provision differences for the PowerPoint presentation, so for now, consider the following:

- Is it appropriate to expand the ‘CMX’ district further “east” engulfing previous residential properties; in turn, applying commercial development pressure to the last three parcels of the block?
- From a transportation perspective, N. Long Street is identified as a Major Thoroughfare, while Bringle Ferry Road is identified as a Minor Thoroughfare.
- What is the viability of continued residential in this block? The Park Avenue Neighborhood Plan does not address (pro or con) this block; however, it clearly recommends preservation and rehabilitation of the housing stock further “east” across N. Shaver Street.
POLICY

Vision 2020
Comprehensive Plan

Any rezoning attempt must be held against the policies and objectives of the Vision 2020 Comprehensive Plan, as well as any other Council-adopted, applicable plans.

**Older Industrial Areas**

*Policy I-1:* The City of Salisbury shall be an active participant, facilitator and partner in the adaptive reuse of former warehousing and manufacturing buildings into uses compatible with their location.

*Policy I-2:* If demolition of an existing older industrial building or complex becomes necessary, any new structure(s) and site redevelopment shall be compatible with the neighborhood context; such redevelopment shall serve to improve the quality, character and livability of the surrounding area.

**Older Commercial Areas**

*Policy C-1:* The preservation, rehabilitation and appropriate adaptive reuse of older commercial properties shall be encouraged. Such rehabilitation shall respect the original architecture and fabric of the building. Destruction or demolition of desirable older commercial structures shall be avoided.

*Policy C-2:* The City shall encourage a flexible, yet compatible development environment that supports new business formation and growth in the city’s older commercial areas.

*Policy C-3:* New development in or adjoining an older commercial area should be compatible with existing desirable development within its vicinity. Compatibility criteria shall include size, scale, massing, fenestration, rhythm, setback, materials, context, and landscaping.
Policy C-16: Commercial or other development that would jeopardize the public health, safety, and welfare of an existing residential neighborhood shall not be permitted. However, new mixed-use developments, planned from the outset, which allow for a compatible mixture of uses with a pedestrian scale and design, are encouraged. Further, businesses may be approved adjoining (and therefore convenient to) an existing residential area, when such businesses can be shown to clearly satisfy design considerations similar to a newly planned, pedestrian-scaled, mixed-use development.
AN ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, REZONING 405 BRINGLE FERRY ROAD, 424 EAST LAFAYETTE STREET, AND TWO UNNUMBERED PARCELS FROM URBAN RESIDENTIAL (UR-12) DISTRICT TO CORRIDOR MIXED-USE (CMX) DISTRICT. (PETITION NO. Z-04-2018)

WHEREAS, a petition to rezone the property described herein was properly filed by the property owner; and

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the rezoning petition on January 23, 2018, unanimously voted to recommend approval as submitted, and stated that the request is not inconsistent with the Vision 2020 Comprehensive Plan or the Park Avenue Neighborhood Plan; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting of February 6, 2018; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, as requested, is reasonable, in the public interest, and NOT INCONSISTENT with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan or the Park Avenue Neighborhood Plan because according to the proposed petition, site characteristics, surrounding development pattern, and observations provided by city planning staff, there are no policies in direct opposition to the petition.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That property identified in the City of Salisbury and Rowan County as Tax Map 11, Parcel(s) 367, 36801, 370, and 371, including those abutting rights-of-way and reaching to the respective centerlines, as designated on the official property identification maps of Rowan County, is hereby rezoned to ‘CMX’ district, and that the change be made to the Land Development District Map of the City of Salisbury;

SECTION 2. That all Ordinances, or parts of Ordinances, in conflict with this Ordinance are hereby repealed to the extent of such conflict;

SECTION 3. That this Ordinance shall be effective from and after its passage.
NOTICE OF PUBLIC HEARING

SUBJECT: Land Development District Map Amendment (Rezoning) to rezone the subject properties to CORRIDOR MIXED-USE (CMX)

TIME/DATE: 5:00 PM, Tuesday, February 6, 2018

PLACE: City Council Chambers – City Hall
217 South Main Street
Salisbury, North Carolina

At the time, date, and place indicated above, the Salisbury City Council will conduct a public hearing to consider the following rezoning:

DISTRICT MAP AMENDMENT: Z-04-2018

Petitioner(s): Joel Flores

Owner(s): same

Representative(s) or Developer(s): same

Address(s): 405 Bringle Ferry Road, Unnumbered Bringle Ferry Road, 424 E. Lafayette Street, and Unnumbered E. Lafayette Street

Tax Map - Parcel(s): TM: 011, Parcel(s): 367, 36801, 370, and 371

Size / Scope: Approximately 0.7 acres

Location: Located in the block bound by E. Lafayette Street, N. Shaver Street, Bringle Ferry Road, and N. Long Street

REQUEST:

Request to amend the Land Development District Map by rezoning the above-stated properties from ‘URBAN RESIDENTIAL (UR12)’ to ‘CORRIDOR MIXED-USE (CMX)’

PLANNING BOARD RECOMMENDATION:

The Salisbury Planning Board considered this petition at their regular meeting of January 23, 2018. The board voted unanimously to recommend approval and stated that the petition is not inconsistent with the Park Avenue Neighborhood Plan or the Vision 2020 Comprehensive Plan.

A copy of the above petition is available for public review at Development Services (132 N. Main Street). Persons wishing a copy or additional information should call (704) 638-5244. If persons would like to respond in writing, they may do so by mailing a letter to Community Planning Services, Development Services Division, P.O. Box 479, Salisbury, NC 28145 or by e-mail to pmitc@salisburync.gov.

Citizens interested in the proposal are invited to attend and participate in the public hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

This the 24th day of January 2018

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Diane Gilmore
City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  
☐ Public  ☐ Council  ☐ Manager  X Staff

Requested Council Meeting Date:  
FEB 6, 2018

Name of Group(s) or Individual(s) Making Request:  
PRESTON MITCHELL

Name of Presenter(s):  
SAME

Requested Agenda Item:  
TA-07-2017: CITY OF SALISBURY

Description of Requested Agenda Item:  
REQUEST TO AMEND THE TEXT OF THE LAND DEVELOPMENT ORDINANCE RELATED TO BUILDING CLADDING (SIDING), SPECIFICALLY CH. 5 (BUILDING TYPES & STDs).

Attachments:  
X Yes  ☐ No

Fiscal Note:  
(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  
COUNCIL TO HOLD A PUBLIC HEARING AND CONSIDER ADOPTING AN ORDINANCE TO REVISE THE LAND DEVELOPMENT ORDINANCE.

Contact Information for Group or Individual:  
704.638.5244 or preston.mitchell@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

X Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined
The Salisbury Planning Board held its regular meeting Tuesday, November 14, 2017, in the Council Chamber at Salisbury City Hall, 217 S. Main Street, at 4 p.m. with the following being present and absent:

PRESENT: Bill Burgin, Josh Canup, Dennis Lunsford, Randy Reamer, Dennis Rogers and John Schaffer

ABSENT: Cress Goodnight, Thomasina Paige, Jon Post, and Bill Wagoner, Two Vacancies

STAFF: Kyle Harris, Preston Mitchell and Diana Moghrabi

Bill Burgin, Chair, called the Planning Board meeting to order.

WELCOME GUESTS AND VISITORS

APPROVAL OF MINUTES
- Minutes of October 24, 2017, approved as submitted.

NEW BUSINESS
- Staff Presentation (Preston Mitchell)
- Courtesy Hearing
- Board Discussion
- Statement of Consistency and Recommendation to City Council

Text Amendments
TA-07-17 Building Cladding

Preston explained a bill that states cities and counties can no longer regulate aesthetics of houses (even interior) OK to regulate scale and massing.

5.7 General Provisions for Residential Building Types-Manufactured Housing

A. Cladding: The following forms of primary cladding may be used on residential building types. Unless located within a national or local historic district, not applicable to one or two family dwellings per N.C.S.L. 2015-86.

1. Building Walls: Primary exterior building cladding (including accessory structures greater than 144 square feet) may consist of one of the following:

a) Siding: shingles or irregular cedar “shake”, clapboards (including dutch lap and beaded), and vertical board and batten using the following materials:

i. Wood
ii. Cementitious
iii. Heavy-duty polymeric (Insulated/Non-Insulated)
b) Masonry using the following materials:
   i. Brick
   ii. Stone, or synthetic stone
   iii. Stucco (incl. hard-coat EIFS [synthetic stucco])
   iv. Architectural Concrete Masonry Units (CMU)
   v. Ceramics

e) Glass

2. Roofs: Primary roof cladding (including accessory structures greater than 144 square feet) shall meet NC Building Code minimums.

3. Windows: Windows shall be clad in wood, aluminum, fiberglass, or vinyl and shall contain vision glass.

B. Construction Methods

   (Unless located within a national or local historic district, not applicable to one or two-family dwellings per N.C.S.L. 2015-86)

1. Roof Pitch: Main roofs on residential building types shall be symmetrical gables or hips with a pitch between 6:12 and 12:12 or flat roofs (< 3:12) with a parapet wall. However, the Infill Provisions of this Ordinance may permit or require a variation to these roof pitch requirements. A monopitch (shed) roof is permitted when incidental to the main gable, hip, or flat roof and all monopitch (shed) roofing shall be greater than or equal to a 4:12 pitch.

2. Crawlspace: The crawlspace shall be enclosed.

3. Overhanging Eaves: Overhanging eaves may expose rafters and shall project a minimum of six (6) inches from the building face or with a gutter.

B. Street Walls: The following provisions shall apply to the first floor street-facing elevations of all mixed-use building types in the RMX, NMX, CMX, DMX and TND districts and all commercial building types in the RMX, NMX, DMX, and TND districts when used for mercantile purposes:

1. Windows and Doors: The first floor of all buildings fronting on a street street-facing elevations shall include transparent windows and doors arranged so that the uses inside are visible from and/or accessible to the street on at least 40% of the length of the first floor building elevation along the first floor street frontage.

2. Window dimensions:
   a) Maximum Sill Height (1st Floor): 30 inches (as measured from the finished floor elevation)
   b) Minimum Area: 16 sq ft
   c) Minimum Width: 3 feet
   d) Minimum Height: 4 feet

3. Blank Uninterrupted Walls: Expanses of blank uninterrupted walls may not exceed 20 feet in length. (A “blank wall” is a facade that does not contain transparent windows or doors.) An uninterrupted wall is defined as a mono-clad
wall section with no fenestration, relief, or recesses from grade to the top of the wall plate, regardless of roof type.

4. Ventilation Grates and Exit Doors: All ventilation grates and doors located at the first floor level oriented to any public street shall be decorative, flush, hollow metal doors with applied moldings, trim, art, or appliques with the building wall.

5. Security Bars and Roll downs: Security bars or roll down doors shall be installed on the interior when facing a public street.

Discussion on “snout houses.”

Historic Preservation Commission uses guidelines and can regulate wood windows in the historic districts when appropriate.

Infill standards are important for neighborhood consistency and compatibility.

5-11 was brought to the Planning Board per the Alternate Methods of Design Commission that has heard numerous cases regarding exposed fasteners and believed a change was necessary.

Uninterrupted Walls B.3 (page 5-18) was pulled out for further discussion at another meeting.

B.4, (page 5-18) take out the word Exit. Bill Burgin explained that exit doors must be recessed when they open to the street.

Courtesy Hearing
No one spoke in favor or opposition to the request.

Randy Reamer made a MOTION for Planning Board to approve TA-07-17 with amendments: remove word exit and leave 5-11 B-3 for discussion. Josh Canup seconded the motion with all members VOTING AYE (6-0)

OTHER BOARD BUSINESS
WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the text amendment on November 14, 2017 and hereby recommends its approval with minor revisions; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting of February 6, 2018; and

WHEREAS, the City Council hereby finds and determines that adoption of an ordinance to amend the Land Development Ordinance of the City of Salisbury as underlined or stricken herein is reasonable, in the public interest by providing smarter governance, and is not inconsistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan because according to the proposed amendment there are no policies directly supported by or in objection to the proposal.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That CHAPTER 5 (BUILDING TYPES & STANDARDS), Exhibit A, is amended as underlined or stricken.

SECTION 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 3. That this ordinance shall be effective from and after its passage.
5.7 General Provisions for Residential Building Types—Manufactured Housing

A. Cladding: The following forms of primary cladding may be used on residential building types. (Unless located within a national or local historic district, not applicable to one or two-family dwellings per N.C.S.L. 2015-86)

1. Building Walls: Primary exterior building cladding (including accessory structures greater than 144 square feet) may consist of one of the following:
   a) Siding: shingles or irregular cedar “shake”, clapboards (including dutch lap and beaded), and vertical board and batten using the following materials:
      i. Wood
      ii. Cementitious
      iii. Heavy-duty polymeric (Insulated/Non-Insulated)
   b) Masonry using the following materials:
      i. Brick
      ii. Stone, or synthetic stone
      iii. Stucco (incl. hard-coat EIFS [synthetic stucco])
      iv. Architectural Concrete Masonry Units (CMU)
      v. Ceramics
   c) Glass

2. Roofs: Primary roof cladding (including accessory structures greater than 144 square feet) shall meet NC Building Code minimums.

3. Windows: Windows shall be clad in wood, aluminum, fiberglass, or vinyl and shall contain vision glass.

B. Construction Methods (Unless located within a national or local historic district, not applicable to one or two-family dwellings per N.C.S.L. 2015-86)

1. Roof Pitch: Main roofs on residential building types shall be symmetrical gables or hips with a pitch between 6:12 and 12:12 or flat roofs (< 3:12) with a parapet wall. However, the Infill Provisions of this Ordinance may permit or require a variation to these roof pitch requirements. A monopitch (shed) roof is permitted when incidental to the main gable, hip, or flat roof and all monopitch (shed) roofing shall be greater than or equal to a 4:12 pitch.

2. Crawlspace: The crawlspace shall be enclosed.

3. Overhanging Eaves: Overhanging eaves may expose rafters and shall project a minimum of six (6) inches from the building face or with a gutter.
5.11 General Provisions for Mixed-Use, Commercial, and Institutional Building Types

A. Cladding: The following forms of primary cladding may be used on mixed-use, commercial, and institutional building types:

1. Building Walls: Primary exterior building cladding may consist of one of the following:

   a) Siding: shingles or irregular cedar “shake”, clapboards (incl. dutch lap and beaded), and vertical board and batten using the following materials:
      i. Wood
      ii. Cementitious
      iii. Finished metal with non-exposed fasteners

   b) Masonry using the following materials:
      i. Brick
      ii. Stone, or synthetic stone
      iii. Stucco (incl. hard coat EIFS [synthetic stucco])
      iv. Architectural Concrete Masonry Units (CMU)
      v. Ceramics
      vi. Finished “Flat Face” CMU, only on a non-street facing rear façade

   c) Glass

2. Roof: Primary roof cladding (including accessory structures greater than 144 square feet) shall meet NC Building Code minimums.

3. Windows: Windows shall be clad in wood, aluminum, fiberglass, or vinyl and may contain vision glass or spandrel glass.
B. Street Walls: The following provisions shall apply to the first floor street-facing elevations of all mixed-use building types in the RMX, NMX, CMX, DMX and TND districts and all commercial building types in the RMX, NMX, DMX, and TND districts when used for mercantile purposes:

1. Windows and Doors: The first floor of all buildings fronting on a street street-facing elevations shall include transparent windows and doors arranged so that the uses inside are visible from and/or accessible to the street on at least 40% of the length of the first floor building elevation along the first floor street frontage.

   2. Window dimensions:
      a) Maximum Sill Height (1st Floor): 30 inches (as measured from the finished floor elevation)
      b) Minimum Area: 16 sq ft
      c) Minimum Width: 3 feet
      d) Minimum Height: 4 feet

3. Blank Walls: Expanse of blank walls may not exceed 20 feet in length.
   (A “blank wall” is a facade that does not contain transparent windows or doors).

4. Ventilation Grates and Exit Doors: All ventilation grates and doors located at the first floor level oriented to any public street shall be decorative, flush; hollow metal doors with applied moldings, trim, art, or appliques with the building wall.

5. Security Bars and Roll downs: Security bars or roll down doors shall be installed on the interior when facing a public street.
**Salisbury City Council**  
**Agenda Item Request Form**

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<td>Name of Group(s) or Individual(s) Making Request:</td>
<td>PRESTON MITCHELL</td>
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**Description of Requested Agenda Item:**  
REQUEST TO AMEND THE TEXT OF THE LAND DEVELOPMENT ORDINANCE RELATED TO PUBLIC NOTIFICATIONS, SPECIFICALLY CH. 15 (DEV. PROCESS).

**Attachments:**  
X Yes  
No

**Fiscal Note:**  
(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

**Action Requested of Council for Agenda Item:**  
COUNCIL TO HOLD A PUBLIC HEARING AND CONSIDER ADOPTING AN ORDINANCE TO REVISE THE LAND DEVELOPMENT ORDINANCE.

**Contact Information for Group or Individual:**  
704.638.5244 or preston.mitchell@salisburync.gov

**Consent Agenda** (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

X **Regular Agenda** (item to be discussed and possibly voted on by Council)

**FINANCE DEPARTMENT INFORMATION:**

Finance Manager Signature  
Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

**For Use in Mayor’s Office Only**

☐ Approved  
☐ Declined
The Salisbury Planning Board held its regular meeting Tuesday, November 14, 2017, in the Council Chamber at Salisbury City Hall, 217 S. Main Street, at 4 p.m. with the following being present and absent:

PRESENT: Bill Burgin, Josh Canup, Dennis Lunsford, Randy Reamer, Dennis Rogers and John Schaffer

ABSENT: Cress Goodnight, Thomasina Paige, Jon Post, and Bill Wagoner, Two Vacancies

STAFF: Kyle Harris, Preston Mitchell and Diana Moghrabi

Bill Burgin, Chair, called the Planning Board meeting to order.

WELCOME GUESTS AND VISITORS

APPROVAL OF MINUTES

- Minutes of October 24, 2017, approved as submitted.

NEW BUSINESS

- Staff Presentation (Preston Mitchell)
- Courtesy Hearing
- Board Discussion
- Statement of Consistency and Recommendation to City Council

Text Amendments

TA-06-2017: Planning Board Courtesy Hearing Notifications

Land Development Ordinance Chapter 15 effort to bring in line with general statutes.

15.1 Public Notification for Public or Evidentiary Hearings

Public notification made in the manner described below is statutorily required for Map Amendments (rezonings), Conditional Districts, and Vested Rights legislative public hearings and quasi-judicial evidentiary hearings.

Public notification for Special Use Permits and Variance for quasi-judicial evidentiary hearings shall be made in the manner as described below in subsections B, C, and D [to become B and C upon codification].

Public notification for Text Amendment Legislative public hearings are divided into two (2) categories: 1) Text Amendments and 2) Map Amendments (rezoning), which includes Conditional Districts and Vested Rights. Public notification for Text Amendments shall be made in the manner as described
Public notification for Map Amendments shall be made in the manner as described below in subsections A, C, D, and E, if applicable. The notification procedures for F may replace those of D when the Map Amendment directly affects more than 50 properties owned by at least 50 different property owners. Public notification for Certificates of Appropriateness shall be made in the manner as described in subsections B and D. Public notification for Alternate Methods of Compliance evidentiary hearings shall be made in the manner as described in subsection C.

A. **Newspaper Notice:** A notice of the proposed action shall be published in a newspaper having general circulation in the City once a week for two (2) successive weeks, the first notice to be published not less than ten (10) days nor more than twenty-five (25) days prior to the date established for the hearing (the date of publication shall not be included in this calculation, but the day of the hearing shall).

B. **Notice to be posted in City Hall:** Notice shall also be posted in a conspicuous location in City Hall at least ten (10) days prior to the public hearing or evidentiary hearing. Both notices shall indicate the nature of the hearing and the date, time and place at which it is to occur.

C. **Sign to be Posted:** A prominent sign shall be posted on the subject property(ies) or adjacent street right-of-way. Such notice shall state a phone number to contact during business hours for additional information. The sign shall remain until after the decision-making authority has rendered its final decision. When multiple parcels are involved in the petition, each parcel is not required to be posted. The above Section C, last sentence will be left in.

D. **First-Class Mail Notification:** A notice of the proposed section of the proposed action shall be sent by first-class mail by the Administrator at least ten (10) but not more than 25 days prior to the hearing to the following: owners of property as shown on the county tax listing: the property in question, all parcels of land abutting that parcel (including land immediately across a public street or alley), and all parcels of land within 100 feet of that parcel. the person(s) or entity initiating the hearing, the owner(s) of the affected property(ies), the owners of all abutting properties, and owners of all property within 100 feet the affected property(ies).

D clarifies. Second sentence, identified according to Rowan County tax records. Fix typo, within 100 feet of the affected property.

E. **Registered or Certified Mail Notification:** If a petition for a Map Amendment (rezoning) is not requested by the owner(s) of the affected property(ies) or by the City of Salisbury, actual notice of the hearing shall be sent registered or certified mail to the owner(s) of the affected property(ies) by the petitioner of the rezoning.

F. **Alternate Notification for Rezoning more than 50 Properties:** First-class mailed notification shall not be required when the zoning reclassification action directly affects more than 50 properties owned by a total of at least 50 different property owners. In this case, the City shall publish once a week for two successive calendar weeks in a newspaper having general circulation in the area with a map showing the boundaries of the area affected by the proposed Ordinance or amendment. The map shall not be less than one-half of a newspaper page in size. The notice shall only be effective for property owners who reside in the area of general circulation of the newspaper, which publishes the notice. Property owners who reside outside of the City’s jurisdiction or outside of the newspaper circulation area, according to the address...
listed on the most recent property tax listing for the affected property, shall be notified by mail pursuant to this section. The person or persons mailing the notices shall certify to the City Council that fact, and the certificates shall be deemed conclusive in the absence of fraud. In addition to the published notice, the City shall post one or more prominent signs on or immediately adjacent to the subject property area reasonably calculated to give public notice of the proposed rezoning.

15.3.1 Public Notice for Planning Board Courtesy Hearings

As the Planning Board provides recommendations to City Council on all legislative matters, courtesy hearings, although not required by law, are an important opportunity for the affected and general public to express their opinions and concerns on the proposed petition.

As such, public notice for Planning Board courtesy hearings shall be made in the manner as described above in subsections C and D [to become B and C upon codification]. However, first-class mailed notice shall include the person(s) or entity initiating the hearing, the owner(s) of the affected property(ies), and the owners of all abutting properties.

The board discussed the policy of the quasi-judicial workshop. The board would like to further explore how SUPs are handled on the Planning Board level.

Courtesy Hearing
No one spoke in favor or opposition to the request.

MOTION

Dennis Rogers made a MOTION for The Salisbury Planning Board to approve TA-06-17 as amended; the request is not inconsistent with the Vision 2020 Comprehensive Plan.” John Schaffer seconded the motion with all members VOTING AYE. (6-0)
AN ORDINANCE AMENDING CHAPTER 15 (DEVELOPMENT PROCESS) OF THE LAND DEVELOPMENT ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA RELATED TO PUBLIC NOTIFICATIONS FOR BOARD, COMMISSION, OR COUNCIL MEETINGS. (PETITION NO. LDOTA-06-2017)

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the text amendment on November 14, 2017, stated that the petition is not inconsistent with the Vision 2020 Comprehensive Plan, and hereby recommends its approval; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting of February 6, 2018; and

WHEREAS, the City Council hereby finds and determines that adoption of an ordinance to amend the Land Development Ordinance of the City of Salisbury as underlined or stricken herein is reasonable, in the public interest by providing smarter governance, and is not inconsistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan because according to the proposed amendment there are no policies directly supported by or in objection to the proposal.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That CHAPTER 15 (DEVELOPMENT PROCESS), Exhibit A, is amended as underlined or stricken.

SECTION 2. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 3. That this ordinance shall be effective from and after its passage.
15.3 Public Notification for Public or Evidentiary Hearings

Public notification made in the manner described below is statutorily required for Map Amendments (rezonings), Conditional Districts, and Vested Rights legislative public hearings and quasi-judicial evidentiary hearings.

Public notification for Special Use Permits and Variance for quasi-judicial evidentiary hearings shall be made in the manner as described below in subsections B, C, and D [to become B and C upon codification]. Public notification for Text Amendment Legislative public hearings are divided into two (2) categories: 1) Text Amendments and 2) Map Amendments (rezoning), which includes Conditional Districts and Vested Rights. Public notification for Text Amendments shall be made in the manner as described below in subsections A and B. Public notification for Map Amendments shall be made in the manner as described below in subsections A, C, D, and E, if applicable [to become A, B, C, and D upon codification]. The notification procedures for F may replace those of D [to become E and C, respectively, upon codification] when the Map Amendment directly affects more than 50 properties owned by at least 50 different property owners. Public notification for Certificates of Appropriateness shall be made in the manner as described in subsections B and D. Public notification for Alternate Methods of Compliance evidentiary hearings shall be made in the manner as described in subsection C.

A. Newspaper Notice: A notice of the proposed action shall be published in a newspaper having general circulation in the City once a week for two (2) successive weeks, the first notice to be published not less than ten (10) days nor more than twenty-five (25) days prior to the date established for the hearing (the date of publication shall not be included in this calculation, but the day of the hearing shall).

B. Notice to be posted in City Hall: Notice shall also be posted in a conspicuous location in City Hall at least ten (10) days prior to the public hearing or evidentiary hearing. Both notices shall indicate the nature of the hearing and the date, time and place at which it is to occur.

C. Sign to be Posted: A prominent sign shall be posted on the subject property(ies) or adjacent street right-of-way. Such notice shall state a phone number to contact during business hours for additional information. The sign shall remain until after the decision-making authority has rendered its final decision. When multiple parcels are involved in the petition, each parcel is not required to be posted.

D. First-Class Mail Notification: A notice of the proposed section of the proposed action shall be sent by first-class mail by the Administrator at least ten (10) but not more than 25 days prior to the hearing to the following: owners of property as shown on the county tax listing; the property in question, all parcels of land abutting that parcel (including land immediately across a public street or alley), and all parcels of land within 100 feet of that parcel. the person(s) or entity initiating the hearing, the owner(s) of the affected property(ies), the owners of all abutting properties, and owners of all property within 100 feet the affected property(ies).

E. Registered or Certified Mail Notification: If a petition for a Map Amendment (rezoning) is not requested by the owner(s) of the affected property(ies) or by the City
of Salisbury, actual notice of the hearing shall be sent registered or certified mail to the owner(s) of the affected property(ies) by the petitioner of the rezoning.

F. **Alternate Notification for Rezoning more than 50 Properties:** First-class mailed notification shall not be required when the zoning reclassification action directly affects more than 50 properties owned by a total of at least 50 different property owners. In this case, the City shall publish once a week for two successive calendar weeks in a newspaper having general circulation in the area with a map showing the boundaries of the area affected by the proposed Ordinance or amendment. The map shall not be less than one-half of a newspaper page in size. The notice shall only be effective for property owners who reside in the area of general circulation of the newspaper, which publishes the notice. Property owners who reside outside of the City’s jurisdiction or outside of the newspaper circulation area, according to the address listed on the most recent property tax listing for the affected property, shall be notified by mail pursuant to this section. The person or persons mailing the notices shall certify to the City Council that fact, and the certificates shall be deemed conclusive in the absence of fraud. In addition to the published notice, the City shall post one or more prominent signs on or immediately adjacent to the subject property area reasonably calculated to give public notice of the proposed rezoning.

15.3.1 **Public Notice for Planning Board Courtesy Hearings**

As the Planning Board provides recommendations to City Council on all legislative matters, courtesy hearings, although not required by law, are an important opportunity for the affected and general public to express their opinions and concerns on the proposed petition.

As such, public notice for Planning Board courtesy hearings shall be made in the manner as described above in subsections C and D [to become B and C upon codification]. However, first-class mailed notice shall include the person(s) or entity initiating the hearing, the owner(s) of the affected property(ies), and the owners of all abutting properties.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☐ Public ☐ Council ☐ Manager ☒ Staff

Requested Council Meeting Date: February 6, 2018

Name of Group(s) or Individual(s) Making Request: Development and Code Services

Name of Presenter(s): Michael Cotilla Senior Code Enforcement Officer

Requested Agenda Item: Council to consider boarding of the structure at 305 E Fisher St Case # CE201800040

Description of Requested Agenda Item: To secure all first level entry points of a vacant and abandoned structure. Numerous calls for service to both Salisbury PD and Code Enforcement for open doors. Also a known gathering place for vagrants.

Attachments: ☒ Yes ☐ No

Fiscal Note: Funds provided through fiscal year budget.

Action Requested of Council for Agenda Item: Approve Code Enforcement to board the structure at 305 E Fisher St per code section 10.53 of the minimum housing ordinance. Using guidelines provided under code section 10.62G of the minimum housing ordinance.

Contact Information for Group or Individual: Michael Cotilla 704-216-7574

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature ___________________________ Department Head Signature ___________________________

Budget Manager Signature ___________________________

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

☐ Approved ☐ Declined
Reason:
ROBINSON LOUISE ANISE % WILLIAM HARRISON
309 E FISHER ST
SALISBURY, NC 28144-8564

Property Address: 305 E FISHER ST, SALISBURY, NC 28144-8564
Case Number: CE201800040

Dear ROBINSON LOUISE ANISE % WILLIAM HARRISON,

On January 05, 2018, the dwelling at 305 E FISHER ST, SALISBURY, NC 28144-8564 in Salisbury, NC was visited and observed by the undersigned inspector as having conditions that do not meet the minimum housing codes of the city per the City Code of Ordinances for the City of Salisbury. Conditions that are not being met at this property and need to be corrected are listed below.

<table>
<thead>
<tr>
<th>Code Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.61 - Abandoned dwellings</td>
<td>10.61 - (a) In addition the exercise of police power authorized herein with respect to dwellings, the city shall cause to be repaired, closed, and removed or demolished any abandoned dwelling which the city council finds to be a health or safety hazard as a result of the attraction of insects or rodents, conditions creating a fire hazard, dangerous conditions constituting a threat to children or frequent use by vagrants as living quarters in the absence of sanitary facilities. The repair, closing, or demolition of such structures shall be pursuant to the same provisions and procedure as are prescribed in this article. Comments: 15 DAYS TO SECURE PROPERTY ALL WINDOWS AND DOORS MUST BE SECURE OR BOARDED UP.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code Section</th>
<th>Description</th>
</tr>
</thead>
</table>
| 10.53 - Failure to comply with order | 10.53 - (a) In personam remedy. If the owner of any deteriorated dwelling or dwelling unit shall fail to comply with an order of the inspector to repair, alter or improve the dwelling or dwelling unit within the time specified therein, or if the owner of a dilapidated dwelling shall fail to comply with an order of the inspector to vacate and close and remove or demolish the dwelling or dwelling unit within the time specified therein, the inspector shall submit to the city council at its next regular meeting a resolution directing the city attorney to petition the superior court for an order directing such owner to comply with the order of the inspector, as authorized by G.S. 160A-446(g). (b) In rem remedy. After failure of an owner of a deteriorated dwelling or dwelling unit, or of a dilapidated dwelling,
to comply with an order of the inspector within the time specified therein, if injunctive relief has not been sought or has not been granted as provided in subsection (a) of this section, the inspector shall submit to the city council an ordinance ordering the inspector to cause such dwelling or dwelling unit to be repaired, altered, improved or vacated and closed and removed or demolished, as provided in the original order of the inspector, and pending such removal or demolition, to placard such dwelling as provided by G.S. 160A-443 and section 10-57. (c) In addition to other penalties, any person who fails to comply with an order of the inspector to repair, alter or improve or to vacate and close and remove or demolish the dwelling or dwelling unit within the time specified therein, shall be subject to the civil penalty process outlined in section 8-5 of the City Code. When, after the owner has been notified of the violation and the time specified in the order has expired, the code enforcement officer shall issue a civil penalty of fifty dollars ($50.00). If this violation is not then corrected within the specified time frame, the code enforcement officer shall issue a civil penalty in the amount of one hundred dollars ($100.00). If the violation has not been corrected within the specified time frame after the second citation, the owner is subject to a civil penalty of one hundred dollars ($100.00) for each day that the violation has not been corrected.

Comments:

<table>
<thead>
<tr>
<th>Code Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.62.G- Guidelines for boarding up a structure</td>
<td>Guidelines for boarding up a structure. In boarding up a structure, the following guidelines should be used, unless approval is given otherwise by the code services division manager: (1) Cut plywood, or approved substitute, to fit over the window and door openings, flush with outside of the molding. (2) Place the plywood over the exterior opening and use a minimum 2½[-inch] exterior screw to secure to the frame of the opening. Screws should be placed every twelve (12) inches around the perimeter of the board. If the frame is unable to be used to secure plywood to the opening, the method of using 2 x 4s and carriage bolts may be a substituted process. (3) Paint the plywood as specified for each specific opening: a. For doors, paint the plywood white. b. For windows, paint the plywood black. Then paint a white crosshair in the middle of the plywood to resemble a four-pane window.</td>
</tr>
</tbody>
</table>

Comments:

<table>
<thead>
<tr>
<th>Code Section</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.58 - Costs of repairs, demolition, etc. to constitute lien</td>
<td>10.58 - As provided by G.S. 160A-443(6), the amount of the cost of any repairs, alterations or improvements, or vacating and closing or removal or demolition, caused to be made or done by the inspector pursuant to section 10-57, shall be a lien against the real property upon which such cost was incurred. Such lien shall be filed, have the same priority, and be enforced and the costs collected as provided by G.S. ch. 160A, art. 10 (G.S. 160A-216 et seq.). If the dwelling is removed or demolished by the inspector, he shall sell the materials of the dwelling, and any personal property, fixtures or appurtenances found in or attached to the dwelling, and shall credit the proceeds of the sale against the cost of the removal or demolition and any balance remaining shall be deposited in the superior court by the inspector, shall be secured in a manner directed by the court, and shall be disbursed by the</td>
</tr>
</tbody>
</table>
court to the persons found to be entitled thereto by final order or decree of the court.
Nothing in this section shall be construed to impair or limit in any way the power of the city to define and declare nuisances and to cause their removal or abatement by summary proceedings, or otherwise.

Comments:

If the above-stated violations are deemed unsafe and represent an immediate threat to life and property, then in accordance with Section 10-77 (Minimum standards of fitness - Unsafe conditions) of the Salisbury City Code, an immediate response is required for correction. Subsection A (1 - 6) violations require correction within 48 hours of notice. Subsection B (1 - 12) violations require correction or presentation of a written compliance plan within 48 hours of notice.

If the above-stated violations are deemed minor violations of the Minimum Housing Ordinance, then in accordance with Section 10-51 (Preliminary investigation; notice; hearing) of the Salisbury City Code, a public hearing is being set for JANUARY 23 2017 at 10:00 AM at the City Office Building - 132 N. Main Street, 1st Floor, in downtown Salisbury to discuss the minor violations. This complaint and notice of hearing letter will be hand-delivered or mailed certified to the owner and all parties in interest that are found. At this hearing, the owner and parties in interest shall have the right to file an answer to the complaint and to appear in person, or otherwise, and give testimony at the place and time fixed in this complaint. Any person desiring to do so may attend such hearing and give evidence relevant to the matter being heard. The rules of evidence prevailing in courts of law or equity shall not be controlling in hearings before the inspector.

After the hearing has taken place, the inspector will state in writing his determination whether such dwelling is unfit for human habitation and, if so, whether it is deteriorated or dilapidated. The owner will have a designated time period of no longer than 90 days to bring the above-stated items into compliance or to show progress thereof. Such order may also require the owner to vacate and close the dwelling if unsafe conditions exist until all repairs, improvements, or alterations have been completed and checked by the undersigned to verify that conditions have been brought into compliance.

If after the designated time provided in the Findings of Fact and Order Letter has expired, the property has not been brought into full compliance with the code, and no intent is being shown to do the same, the undersigned will submit to City Council an ordinance that will order such dwelling to be repaired, altered, improved or vacated and closed and removed or demolished. Upon adoption of such ordinance, the work will be completed by the city and the cost of said work will be the responsibility of the property owner. If unpaid after 10 days, it will result in a tax lien upon the property.

If you would like to file an appeal against the decision of the undersigned, you must do so within 10 days of receiving this notice. An appeal must be filed with the Board of Adjustment by sending a Notice of Appeal in writing to the undersigned office or to Development Services at 132 N. Main Street, Salisbury, NC, 28144. The Notice of Appeal shall specify the grounds upon which the appeal is based. For more information on this process, please see Section 10-54 (Appeals) of the Salisbury City Code or contact the undersigned at (704) 216-7574.
Sincerely,

Michael Cotilla,
Senior Code Enforcement Officer
Requested Agenda Item: Council to consider making appointments to boards and commissions. Copies of the applications and a worksheet are attached. There is currently 1 vacancy on the Community Appearance Commission, 1 vacancy on the Historic Preservation Commission, 2 vacancies on the Planning Board, and 3 vacancies on the Tree Board. There are also seats with terms expiring March 31 on each of the Boards, and Council may want to consider reappointing those who are eligible to serve another term. Council may also want to consider making appointments for the expiring seats for terms beginning April 1, 2018.

Description of Requested Agenda Item:

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no fiscal impact.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Council to consider making appointments to boards and commissions.

Contact Information for Group or Individual: Kelly Baker, 704-638-5233
For Use in Mayor’s Office Only

☐ Approved  ☐ Declined

Reason:
# Boards and Commissions Worksheet – 2018

## Alternate Methods of Design Commission

<table>
<thead>
<tr>
<th>Current Member</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Wagoner</td>
<td>3/31/18</td>
<td>No</td>
<td>Members shall have demonstrated experience, education, or licensure in the design, construction, and/or development field.</td>
</tr>
</tbody>
</table>

**Applicants:**
- Tenkamenin Crowder

## Community Appearance Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 6 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Levonia Corry</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Jane Creech</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Carlton Jackson, Jr.</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Vacant (Judy McDaniel)</td>
<td>3/31/18</td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td>Karl Sale</td>
<td>3/31/18</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>3/31/18</td>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Monica Smith
- Nancy Vick

**Notes:**
Members shall have demonstrated experience, education, or licensure in the design, construction, and/or development field.

## Greenway Committee

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darryl Blackwelder</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Edward Hirst</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Lisa Wear</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**

**Notes:**

## Historic Preservation Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 4 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jon Planovsky</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Elizabeth Trick</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Mr. Jonathan Chamberlain</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>3/31/20</td>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- William Boyd
- Kaloni Brincefield
- Edword Clark
- Steven Cobb
- Emelia Duren
- Larry Richardson
- John Struzick

**Notes:** All members must have a demonstrated interest, competence, or knowledge in historic preservation. The Certified Local Government must document in writing its good faith effort to appoint professionals from the disciplines of architecture, history, architectural history, planning, archaeology, or other related disciplines, to the extent such professionals are available in the community and willing to serve. The CLG program recognizes that a mix of professional and lay members makes the strongest commission.
### Housing Advocacy Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greta Conner</td>
<td>3/31/18</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>(Neighborhood)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jayne Helms (Landlord)</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Sean Meyers</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>(At-large)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Katherine Boyd
- Michael Brown
- Myra Byarm
- Frances Day
- Emilia Duren
- Velveeta Reid-Hairston
- Heather Fidler
- Jayne Land
- Whitney Peckman
- John Struzick
- Bianca Warren

**Notes:** Seats have been designated for representatives from Neighborhoods, Landlords and At-large.

### Human Relations Council

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 4 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annie Boone-Carroll</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Lorenzo Debose</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Linda Hunt</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>3/31/19</td>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Katherine Boyd
- William Boyd
- Kaloni Brincefiled
- Myra Byarm
- Tenkamemin Crowder
- Frances Day
- Emelie Duren
- Whitney Peckman
- John Struzick
- Kelly Vanager
- Biana Warren
- Latasha Wilks

**Notes:** Eight members of the HRC are appointed by City Council and eight members are appointed by the HRC.

### Hurley Park Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 2 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karthryn Davis</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Laura Thompson</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Annie Boone-Carroll
- Latasha Wilks

**Notes:** The City will ensure that a member of the Hurley Family Foundation and a person who lives within 100 feet of the park are appointed to the board.
### Parks and Recreation Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roy Bentley</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>John Brunton</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Windsor Eagle</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- George Benson
- William Boyd
- Heather Fidler
- Russell Smyre
- Kelly Vanager
- Nancy Vick
- Latasha Wilks

**Notes:**

### Planning Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 6 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Josh Canup (ETJ)</td>
<td>3/31/18</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Cress Goodnight</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Jon Post</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Randy Reamer (ETJ)</td>
<td>3/31/18</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>3/31/19</td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>3/31/20</td>
<td>n/a</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Michael Brown
- Myra Byarm
- Edword Clark
- Heather Fidler
- Velveeta Reid-Hairston
- Jayne Land
- Whitney Peckman
- Patricia Ricks
- Monica Smith
- Russell Smyre
- John Struzick
- Kelly Vanager

**Notes:**

### Transportation Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 4 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wendy Brindle</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Cynthia Kaminski</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Gary Price, Jr. (County Service)</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Laura Schmidt (V.A.)</td>
<td>3/31/18</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- George Benson
- Michael Brown
- Velveeta Reid-Hairston
- Monica Smith

**Notes:** Membership shall be representative of the population of the service area and include representatives from human service agencies, transportation providers, business sector, government sector, and the public within the service area.
<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 4 Members</th>
</tr>
</thead>
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<tr>
<td>Rick Lewis</td>
<td>3/31/18</td>
<td>No</td>
<td></td>
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<tr>
<td>Vacant</td>
<td>3/31/17</td>
<td>n/a</td>
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<tr>
<td>Vacant</td>
<td>3/31/18</td>
<td>n/a</td>
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<tr>
<td>Vacant</td>
<td>3/31/19</td>
<td>n/a</td>
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</table>

**Applicants:**
Katherine Boyd
Carolyn Brown
Edword Clark
Melisa (Lisa) Williams

**Notes:**
<table>
<thead>
<tr>
<th><strong>Submission Date</strong></th>
<th>2017-11-02 20:44:30</th>
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</thead>
<tbody>
<tr>
<td><strong>First Name</strong></td>
<td>George W</td>
</tr>
<tr>
<td><strong>Last Name</strong></td>
<td>Benson</td>
</tr>
<tr>
<td><strong>E-mail</strong></td>
<td><a href="mailto:jagfanami@twc.com">jagfanami@twc.com</a></td>
</tr>
<tr>
<td><strong>Home Phone</strong></td>
<td>7042455900</td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Business Phone</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>100 W. Corrher Ave., Apt. 1</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Salisbury</td>
</tr>
<tr>
<td><strong>State</strong></td>
<td>NC</td>
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<tr>
<td><strong>ZIP Code</strong></td>
<td>248144-2347</td>
</tr>
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<td><strong>Place of Employment</strong></td>
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<tr>
<td><strong>Occupation</strong></td>
<td>Retired</td>
</tr>
<tr>
<td><strong>Do you reside within the City limits of Salisbury?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Please indicate your #1 preference:</strong></td>
<td>Transportation Advisory Board (No Requirement of Residency)</td>
</tr>
<tr>
<td><strong>Please indicate your #2 preference:</strong></td>
<td>Parks and Recreation Advisory Board</td>
</tr>
<tr>
<td><strong>Please indicate your #3 preference:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Have you served on a board or commission of the City of Salisbury?</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>Please list the board or commission:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Please list the date of service:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Why are you interested in serving on the Board or Commission for which you are applying?</strong></td>
<td>I believe in public transportation. The poor and the elderly need transportation.</td>
</tr>
<tr>
<td><strong>Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:</strong></td>
<td>Over 40 years experience in transportation and logistics.</td>
</tr>
</tbody>
</table>
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  I agree
Submission Date: 2018-01-24 19:43:47

First Name: Katherine
Last Name: Boyd
E-mail: boyd.k.14653@gmail.com
Home Phone: 7042233696
Address: 210 Sunset Drive Apt 432
City: Salisbury
State: NC
ZIP Code: 28147

Place of Employment
Occupation: Full-time student

Do you reside within the City limits of Salisbury?: Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?:

Please indicate your #1 preference: Tree Board
Please indicate your #2 preference: Human Relations Council
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury?: No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying?:
In my first semester at Guilford College I was enrolled in a class that required me to devote 40 hours throughout the semester to community service. I was involved in a group called the 16 cents ministry which organizes CUTB (Church under the Bridge) in Greensboro. I have recently become a full-time student at Guilford College and realized I can devote some of my time to boards located in my community. One experience I have learned at Guilford College is that everyone should be invested in the directions their communities needs. The College has challenged each of us to be aware of the needs within cities. This has encouraged me to become involved in my city in any way possible.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your

I love trees and plants. My service in the 16 cents ministry on Saturdays was a great teaching tool. We must be aware of the needs of our fellow neighbors and our community. I also assist another group named Appletree Transitions which provides supplies and personal items to recently immigrated
<table>
<thead>
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<th>Question</th>
<th>Answer</th>
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</thead>
<tbody>
<tr>
<td>duties as a member of the Board or Commission:</td>
<td></td>
</tr>
<tr>
<td>families in the Greensboro community. I have volunteered my time and</td>
<td></td>
</tr>
<tr>
<td>skills at the Battered Women Shelter here in Salisbury.</td>
<td></td>
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<tr>
<td>Has any formal charge of professional misconduct ever been sustained</td>
<td>No</td>
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<td>against you in any jurisdiction?</td>
<td></td>
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<tr>
<td>If yes, explain complete disposition:</td>
<td></td>
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<tr>
<td>Is there any possible conflict of interest or other matter that would</td>
<td>No</td>
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<tr>
<td>create problems or prevent you from fairly and impartially discharging</td>
<td></td>
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<tr>
<td>your duties as an appointee of the Salisbury City Council?</td>
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<tr>
<td>If yes, explain conflict:</td>
<td></td>
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<tr>
<td>I certify that the facts contained in this application are true and</td>
<td>I agree</td>
</tr>
<tr>
<td>correct to the best of my knowledge. I understand and agree that any</td>
<td></td>
</tr>
<tr>
<td>misstatement will be cause for my removal from any board or commission.</td>
<td></td>
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</tbody>
</table>
Submission Date: 2017-11-11 14:00:11

First Name: WILLIAM

Last Name: BOYD

E-mail: WIMBOARD@AOL.COM

Home Phone: 704-433-8738

Address: 519 WEST COUNCILL STREET

City: SALISBURY

State: NC

ZIP Code: 28144

Place of Employment: GIRAFFLES

Occupation: OWNER/CEO

Do you reside within the City limits of Salisbury? 
Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?  

Please indicate your #1 preference: Human Relations Council

Please indicate your #2 preference: Historic Preservation Commission

Please indicate your #3 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury?  
No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying?:

I would like to be involved with promoting a spirit of unity in Salisbury. I am looking for a community service opportunity. I have attended some of the HRC meetings in the past and feel that I have much to offer.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I am a small business owner as well as creative person. I studied event marketing and production in graduate school at NYU. I'm a member of the NC Chamber of Commerce and the US Chamber of Commerce. I'm interested in working with the HRC to help contribute to Salisbury's local economy and culture by producing stellar events.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Submission Date: 2017-04-28 21:58:43

First Name: Kaloni

Last Name: Brincefield

E-mail: kbrincefield2@gmail.com

Home Phone: 704-267-3840

Fax

Business Phone: 704-638-9000 ext. 2619

Address: 1306 Forestdale Drive

City: Salisbury

State: NC

ZIP Code: 28144

Place of Employment: Salisbury VA Medical Center

Occupation: Certified Nursing Assistant

Do you reside within the City limits of Salisbury? Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Tourism Development Authority (No Requirement of Residency)

Please indicate your #2 preference: Human Relations Council

Please indicate your #3 preference: Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury? No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying? I grew up in the city limits of Salisbury and still reside in them. I would like to be part of giving back to my community and helping Salisbury continue to thrive & become even better. This is my home and my children's so I would like to help and preserve it for them and generations to come.

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: I grew up across the street from the city park and my mother worked for the recreation center so I know how important the park system is to the community. I am a certified nursing asst./Mental Health Tech at the Salisbury VA so I deal a lot with human relations from all walks of life.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
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<th><strong>Submission Date</strong></th>
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<tbody>
<tr>
<td><strong>First Name</strong></td>
<td>Carolyn</td>
</tr>
<tr>
<td><strong>Last Name</strong></td>
<td>Brown</td>
</tr>
<tr>
<td><strong>E-mail</strong></td>
<td><a href="mailto:carolynbrown13@yahoo.com">carolynbrown13@yahoo.com</a></td>
</tr>
<tr>
<td><strong>Home Phone</strong></td>
<td>7047984834</td>
</tr>
<tr>
<td><strong>Fax</strong></td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Business Phone</strong></td>
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<tr>
<td><strong>Address</strong></td>
<td>303 Lantz Avenue</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Salisbury</td>
</tr>
<tr>
<td><strong>State</strong></td>
<td>NC</td>
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<tr>
<td><strong>ZIP Code</strong></td>
<td>28144</td>
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<td><strong>Place of Employment</strong></td>
<td>retired</td>
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<td><strong>Occupation</strong></td>
<td>former educator and business owner</td>
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<tr>
<td><strong>Do you reside within the City limits of Salisbury?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>Please indicate your #1 preference:</strong></td>
<td>Tree Board</td>
</tr>
<tr>
<td><strong>Please indicate your #2 preference:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Please indicate your #3 preference:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Have you served on a board or commission of the City of Salisbury?</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>Please list the board or commission:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Please list the date of service:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Why are you interested in serving on the Board or Commission for which you are applying?</strong></td>
<td>I am a believer in the preservation of the environment; therefore, I appreciate the tremendous benefit of having healthy and plentiful trees. Also, trees are star players to add aesthetic beauty and allure to a city. This natural resource not only makes our town more lovely, but also attracts others to want to visit and participate in all Salisbury has to offer.</td>
</tr>
<tr>
<td><strong>Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:</strong></td>
<td>I am a retired college instructor of English at RCCC. I have traveled to all fifty states in our country and to over 33 countries internationally. Having owned a business with both U.S. and Hong Kong corporations, my experience could lend an aspect of global awareness to the board. Settling in Salisbury has been a wonderful experience. I've lived here since 2005 and have come to appreciate the city tremendously. Most importantly, I now wish to give back, and if I can serve, wish to do so.</td>
</tr>
</tbody>
</table>
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for removal from any board or commission. I agree
Submission Date: 2017-08-24 21:10:20

First Name: Michael

Last Name: Brown

E-mail: mbrown1906@gmail.com

Home Phone: 803-730-3955

Fax: 803-730-3955

Business Phone: 803-730-3955

Address: 520 Fairway Ridge Rd.

City: Salisbury

State: NC

ZIP Code: 28146

Place of Employment: Reynolds American Inc

Occupation: Trade Marketing

Do you reside within the City limits of Salisbury? Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Housing Advocacy Commission

Please indicate your #3 preference: Transportation Advisory Board (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury? No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying?

As a tax paying resident, I want to fully commit to my local community. Having spent the majority of my career in local, state, and federal government I want to use my talent to help better Salisbury... I just want to do my part in making the City of Salisbury a place where people want to live, eat, work, and play!

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Previous Assistant Town Manager (Town of Green Level) Previous Management Analyst (Planning and Community Development w/ City of Largo, FL) Senior Political Appointee US Department of Housing and Urban Development Senior Political Appointee US Department of Health and Human Services Senior Political Appointee US Small Business Administration
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Submission Date: 2017-05-10 09:48:19
First Name: Myra
Last Name: Byarm
E-mail: byarmm@bellsouth.net
Home Phone: 704-637-3763
Business Phone: 704-987-5491
Address: 629 S. Clay St.
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: MSC Industrial Supply
Occupation: Pricing Analyst

Do you reside within the City limits of Salisbury? [ ] Yes [ ] No
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? [ ] Yes [ ] No

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Housing Advocacy Commission
Please indicate your #3 preference: Human Relations Council

Have you served on a board or commission of the City of Salisbury? [ ] Yes [ ] No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying?

To work together with the citizens of Salisbury toward building a better community and to help drive Salisbury in becoming "top of mind" for families and businesses in North Carolina when seeking a place to live and do business.

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

MBA-Montreat College MPPA - Northwestern University Governing Board - Exodus Foundation.org Volunteer - Mecklenburg County Sheriff Department Instructor - Changed Choices
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
Submission Date: 2017-09-11 00:49:05

First Name: Annie

Last Name: Boone-Carroll

E-mail: carrollab8@yahoo.com

Home Phone: 704-314-5997

Fax: 980-458-0036

Business Phone: 704-278-3640

Address: 301 Lloyd Street

City: Salisbury

State: NC

ZIP Code: 28144

Place of Employment: Boone-Carroll Funeral Home

Occupation: Owner/President/Funeral Director

Do you reside within the City limits of Salisbury?: Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?:

Please indicate your #1 preference: Hurley Park Advisory Board

Please indicate your #2 preference: Transportation Advisory Board (No Requirement of Residency)

Please indicate your #3 preference: Greenway Committee (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury?: Yes

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying?:

I am very interested in doing all that I can do to make Salisbury a place that people will want to make their home. I love Salisbury and I know that it have a lot to offer, if resources are available and affordable. I feel I could be an asset to any of the boards in which I have signed up for.

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have worked in the industries, schools, correctional centers and funeral industries, and I feel that I have experience serving the public and also know most of their needs and wishes. I have a Bachelor Science Degree in Business management, teacher's education diploma and a certificate in funeral service. I presently serve on the Human Relations Council. My area of expertise is serving the public with dignity and professionally.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date: 2017-12-27 14:02:38

First Name: Edword

Last Name: Clark

E-mail: EdClark.Spirit@gmail.com

Home Phone: 980-234-9337

Fax

Business Phone: 980-643-0043

Address: 101 Gallarie Pl

City: Salisbury

State: NC

ZIP Code: 28144-2100

Place of Employment

Occupation: retired

Do you reside within the City limits of Salisbury?: Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?: No

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Tree Board

Please indicate your #3 preference: Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury?: No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying?: unless I become involved in the government-related part of civic life, I will get a government/city that others decide that I deserve. :)

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Computer Tech; professional musician (creativity); 1st job was at Greendale Nursery (landscape helper); volunteer with Relay For Life, including designing the full page ads for Salisbury Post and other publications; voracious reader on many topics, usually non-fiction; proactive attitude; can type, program, design web sites....lots of talent/experience in many areas, well-rounded, excellent communicator in word or speech.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date: 2017-12-29 14:47:48

First Name: Steven

Last Name: Cobb

E-mail: sscobbster@att.net

Home Phone: 828-301-5310

Fax: N/A

Business Phone: N/A

Address: 326 W. Bank Street

City: Salisbury

State: NC

ZIP Code: 28144

Place of Employment: Retired

Occupation: Former High School Mathematics Teacher

Do you reside within the City limits of Salisbury?: Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?: No

Please indicate your #1 preference: Historic Preservation Commission

Please indicate your #2 preference:

Please indicate your #3 preference:

Have you served on a board or commission of the City of Salisbury?: No

Why are you interested in serving on the Board or Commission for which you are applying?

Because I am vitally interested in preserving the historic nature of Salisbury. I live in the West Square Historic District, in a house that was built in 1907. Working on restoring it has increased my appreciation of the quality of the construction of older homes; living in a neighborhood filled with such homes has given me a keen appreciation for the aesthetic value of historic districts.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Since moving to Salisbury 5 years ago, I've spent a great deal of time, as a volunteer, stabilizing historic structures. Since my retirement from teaching at the end of last school year, I've spent virtually every morning doing so. I currently serve on the Board of Directors of Historic Salisbury Foundation, an organization whose mission is in sync with those of the Historic Preservation Commission. Even though I place high value on the preservation and rehabilitation of historic structures, I also appreciate the need for economic growth in Salisbury. So I realize that compromise is called for in many situations. A prime example of this--which I fully agree with--is the proposal to relocate the pink granite service station at

https://www.jotform.com/myforms
the corner of Innes and Lee Streets to make way for an office/residential building that will contribute greatly to the economic development of the downtown area.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

If yes, explain complete disposition:

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  

I agree
<table>
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<th><strong>Submission Date</strong></th>
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<td><strong>First Name</strong></td>
<td>Tenkamenin</td>
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<td><strong>Last Name</strong></td>
<td>Crowder</td>
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<tr>
<td><strong>E-mail</strong></td>
<td><a href="mailto:1991tenkamenin@gmail.com">1991tenkamenin@gmail.com</a></td>
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<td><strong>Home Phone</strong></td>
<td>7046362355</td>
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<td><strong>Business Phone</strong></td>
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<tr>
<td><strong>Address</strong></td>
<td>610 s clay st</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Salisbury</td>
</tr>
<tr>
<td><strong>State</strong></td>
<td>NC</td>
</tr>
<tr>
<td><strong>ZIP Code</strong></td>
<td>28144</td>
</tr>
</tbody>
</table>

**Place of Employment**

**Occupation**

<table>
<thead>
<tr>
<th><strong>Do you reside within the City limits of Salisbury?</strong></th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Please indicate your #1 preference:</strong></td>
<td>Human Relations Council</td>
</tr>
<tr>
<td><strong>Please indicate your #2 preference:</strong></td>
<td>Alternate Methods of Design Commission</td>
</tr>
<tr>
<td><strong>Please indicate your #3 preference:</strong></td>
<td>Tourism Development Authority (No Requirement of Residency)</td>
</tr>
<tr>
<td><strong>Have you served on a board or commission of the City of Salisbury?</strong></td>
<td>No</td>
</tr>
</tbody>
</table>

**Please list the board or commission:**

**Please list the date of service:**

**Why are you interested in serving on the Board or Commission for which you are applying?**

I want to ensure that Salisbury is as inclusive as possible as well moving forward in progression

**Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:**

I've been a intern for president Obama's campaign and for senator Hagan . I work for the North Carolina Democratic party and The Hillary Clinton campaign as a Campaign organizer I'm very well known in my community
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date: 2017-02-14 17:01:31
First Name: Frances
Last Name: Day
E-mail: fdayj@aol.com
Home Phone: 704-603-4831
Business Phone: 201-407-8686
Address: 1007 RI chard Street
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Rowan County Schools
Occupation: Substitute Teacher
Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes
Please indicate your #1 preference: Housing Advocacy Commission
Please indicate your #2 preference: Human Relations Council
Please indicate your #3 preference: Housing Advocacy Commission
Have you served on a board or commission of the City of Salisbury? No
Please list the board or commission:

My purpose of applying for service on one of the City of Salisbury Boards of Commissions is to help the city implement it’s plans for the citizens. Also to give back by using my skills and education for betterment of Salisbury. Additionally, I would like to get to know how the City operates close-up.

Interest/Skills: Reading, Writing, Tutoring, Basketball, Hiking, Workshop Facilitator, Education: Bachelor of Art/Master of Art/Master of Divinity. Areas of Expertise: Politics, Adjunct Professor of Social Science, Counselling, Published Author, Community Organizer, Ordained Licensed Clergy. Professional Organizations: Associated MINister @Gethsemane Missionary Church, NAACP, American Baptist Churches of the South, National Association of Negro and Professional Women, National Association of Social Scientists (new to North Carolina-less than three years).
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
First Name: Emelia
Last Name: Duren
E-mail: emelia.d.parker@gmail.com
Home Phone: 9806435047
Business Phone: 7043104453
Address: 804 N. Craige Street
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Ahold Delhaize
Occupation: Marketing Operations Coordinator

Do you reside within the City limits of Salisbury?: Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?: Yes

Please indicate your #1 preference: Housing Advocacy Commission
Please indicate your #2 preference: Human Relations Council
Please indicate your #3 preference: Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury?: No

Why are you interested in serving on the Board or Commission for which you are applying?
I am interested in providing a fresh & "younger" perspective to the vision of Salisbury. I also want to be the eyes and ears of the young, middle class professionals, in the city.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
8 Years of Management experience in Finance and Accounts Receivable Parent Liaison to the Upward Bound Program at Livingstone College Professional demeanor and excellent oral & written communication skills
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date: 2017-01-20 20:21:24

First Name: Heather

Last Name: Fidler

E-mail: Heathercharles09@gmail.com

Home Phone: 7042675584

Fax

Business Phone: 7056389020

Address: 210 Villiers Hope Dr.

City: Salisbury

State: NC

ZIP Code: 28147

Place of Employment: Partners In Leaning

Occupation: Program Coordinator

Do you reside within the City limits of Salisbury? Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Housing Advocacy Commission

Please indicate your #2 preference: Planning Board

Please indicate your #3 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying? As a member of this community and an early childhood education professional, I have had first hand experience with some of the best and worst living conditions in our city. I want to be a part of something that cares for all members of our community, as well as, help to provide for better living conditions and better life opportunities.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: Leadership Rowan ’16-’17 Member of Early Childhood Directors Leadership Institute Early Childhood Degreed Professional Interests: as a leader in the community, I want to be involved in making this city a greater place to live and help all my neighbors to be successful and enjoy the opportunities this city has to offer.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
Submission Date: 2018-01-02 22:22:35
First Name: Velveeta
Last Name: Reid-Hairston
E-mail: blueroyalty75@yahoo.com
Home Phone: 252 202 1013 cell
Fax: 704 638 6264
Business Phone: 704 638 6464
Address: 604 Candlewick Drive
City: Salisbury
State: NC
ZIP Code: 28147
Place of Employment: Dept of Health and Human Services
Occupation: Social Worker III

Do you reside within the City limits of Salisbury? No
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Housing Advocacy Commission
Please indicate your #2 preference: Transportation Advisory Board (No Requirement of Residency)
Please indicate your #3 preference: Planning Board

Have you served on a board or commission of the City of Salisbury? No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying?
I am most interested in serving on the Housing Advocacy Board or Transportation Board because, as a Social Worker, I see the various needs consumers have in obtaining affordable/safe housing options and access to affordable transportation.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
My interest is empowerment. Total commitment to seeing goals accomplished. Being a vehicle of change myself. Being a supporter financially as well. During my years as a Social Worker, I have worked in various capacities and with various populations including, special needs adults and children, foster care and adoption, intensive in-home services, job placement for the visually impaired and blind, and currently providing case management services in Independent Living for the visually impaired and blind consumers. I am an organizer. I found the first VIP support group in Greensboro in 2011 and it remains an active and functioning group. I am very good at fundraising. As Ms. Alumni for Livingstone.
College in 2013, I raised $13,482.00 within 7 months. I work in concert with others and like to see things through fruition and to pass on ideas for others to consider.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
Submission Date: 2017-12-26 20:12:59

First Name: Jayne
Last Name: Land
E-mail: jayne.land@yahoo.com
Home Phone: 704-433-6621

Address: 513 Maupin Ave
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Century 21
Occupation: Realtor

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference:
Please indicate your #3 preference:

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? I'm interested and vested in our town and feel with my real estate experience of 17 years that I have valuable knowledge to share. I also volunteer in our school system and want our town to properly grow so our schools can grow. I am a Chamber Ambassodor and have an ear from Rowan businesses and from my ownbusiness clients. I would like to offer my services to my city.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Realtor 17 yrs Rowan County Chamber Ambassodor 2 yrs Volunteer Overton Elementary 6 yrs Salisbury citizen, 63 yrs
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date          2018-01-25 13:01:04
First Name               Jayne
Last Name                Land
E-mail                   jayne.land@yahoo.com
Home Phone               704-433-6621
Fax
Business Phone           704-433-6621
Address                  513 Maupin Ave
City                     Salisbury
State                    NC
ZIP Code                 28144
Place of Employment      Century 21 Towne & Country
Occupation               Realtor
Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes
Please indicate your #1 preference: Housing Advocacy Commission
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference:
Have you served on a board or commission of the City of Salisbury? No
Please list the board or commission:
Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying? I love Salisbury and want to become more involved

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: Realtor for 19 years Resident for 63 years Have worked in customer service or real estate sales for 40 years
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  

I agree
First Name: Whitney Peckman
E-mail: whitneypeckman@gmail.com
Home Phone: 704-754-6771
Address: 120 E. Innes St
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Self/EastSquare Artworks
Occupation: Artist/Gallery Owner
Do you reside within the City limits of Salisbury?: Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?: No

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Housing Advocacy Commission
Please indicate your #3 preference: Human Relations Council
Have you served on a board or commission of the City of Salisbury?: No

Why are you interested in serving on the Board or Commission which you are applying?:

This is a critical time for Salisbury in terms of development and demographics. Often the public doesn't understand how and why actions are taken. Participating is the best way to learn and to carry the knowledge to the public.

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have lived in downtown Salisbury for 12 years. At this time, I am not traveling for work as I once did. I am on the Board of a charter school to open in East Spencer in 2018. I have been a business owner, and self-employed for many decades.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
First Name: Larry
Last Name: Richardson
E-mail: lmrichardsonjr@yahoo.com
Home Phone: (336) 989-4461

Address: 1814 Bringle Ferry Road
City: Salisbury
State: NC
ZIP Code: 28146

Place of Employment: Henderson Independent High School
Occupation: History Teacher

Do you reside within the City limits of Salisbury?: Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?: No

Please indicate your #1 preference: Historic Preservation Commission
Please indicate your #2 preference: 
Please indicate your #3 preference: 

Have you served on a board or commission of the City of Salisbury?: No

Why are you interested in serving on the Board or Commission for which you are applying?:
The city of Salisbury has a rich history that must be fully appreciated by its citizens. I am interested in serving on the Historic Preservation Commission because as a history teacher in the city I have seen how little our younger citizens know about the history of the city that we call home. I fully believe that if our younger citizens as well as all other citizens of this great city knew how rich in history this small little town is and would learn to appreciate it we could make this city a shining example for other small towns not only in the state but nationally when it comes to historic preservation. This is why I want to join the Historic Preservation Commission.

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your...:
History/Social Studies Teacher at Henderson Independent High School Former History Instructor for the Livingstone College Summer Bridge Program Former Student Assistant for Heritage Hall at Livingstone College
duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
First Name: Patricia J.
Last Name: Ricks
E-mail: apdricks@yahoo.com
Home Phone: 704-645-7132
Business Phone: 704-645-7132
Address: 225 Rutherford St.
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Retired
Occupation: Educator/Alcohol/Drug Counselor
Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference:
Please indicate your #3 preference:

Have you served on a board or commission of the City of Salisbury? Yes

Why are you interested in serving on the Board or Commission for which you are applying?
My term on the Planning Board expired in March 2017, and I would like to be appointed to fill out an unexpired term of someone who could not complete their full appointment. If there is no unexpired term, I would like to be appointed to the Planning Board with the new calendar.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have served on the planning board for 7 years and would like to continue the work of this board. I have several Master's Degrees and am a certified alcohol/drug counselor. I currently work with Rowan Helping Ministry and I just finished my term as a board member. I am a member of the Salisbury Rotary.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? 

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date: 2017-09-21 11:29:21

First Name: MONICA

Last Name: SMITH

E-mail: IMONICA1216@GMAIL.COM

Home Phone: 704-637-1705

Business Phone: 980-330-1655

Address: 1339 DEER CREEK DR

City: SALISBURY

State: NC

ZIP Code: 28146

Place of Employment:

Occupation:

Do you reside within the City limits of Salisbury? No

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Community Appearance Commission

Please indicate your #3 preference: Transportation Advisory Board (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury? No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying? I FEEL LIKE THERE NEEDS TO BE NEW EYES ON THE BOARD AND SOME NEW IDEAS FOR THE COMMUNITIES AND THE CHILDREN REALLY NEEDS THING TO DO IN SALISBURY.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: MY EXPERTISE IS PLANNING AND MAKING THINGS HAPPEN FOR MY CITY, AND REALLY COME UP WITH A SOLUTION FOR US TO STOP THE SINCELESS CRIMES.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
Submission Date: 2017-12-26 12:59:53

First Name: Russell

Last Name: Smyre

E-mail: russellsmyre@gmail.com

Home Phone: 7045066145

Business Phone: 7045066145

Address: 310 Laurel Valley Way

City: Salisbury

State: NC

ZIP Code: 28144

Place of Employment: Gaston College

Occupation: Director of Facilities Management

Do you reside within the City limits of Salisbury?: Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?: Yes

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury?: No

Why are you interested in serving on the Board or Commission for which you are applying?:

My interest for serving on the Planning Board stems from my passion for enhancing a purpose built community that is clear about the potential and opportunities to grow and strength families through healthy opportunities and environments.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Over 25 years of service to community as a mentor/counselor Degrees: BA Psychology; MA Human Services Pastor of Local Church 20 years experience as a License General Contractor Grew up and educated in Rowan County School System
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
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<tbody>
<tr>
<td>Submission Date</td>
<td>2018-01-13 15:18:53</td>
</tr>
<tr>
<td>First Name</td>
<td>john</td>
</tr>
<tr>
<td>Last Name</td>
<td>struzick</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:john.struzick@innospecinc.com">john.struzick@innospecinc.com</a></td>
</tr>
<tr>
<td>Home Phone</td>
<td>704-603-8880</td>
</tr>
<tr>
<td>Business Phone</td>
<td>336-362-6674</td>
</tr>
<tr>
<td>Address</td>
<td>1610 secret garden ct</td>
</tr>
<tr>
<td>City</td>
<td>salisbury</td>
</tr>
<tr>
<td>State</td>
<td>NC</td>
</tr>
<tr>
<td>ZIP Code</td>
<td>28146</td>
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<td>Place of Employment</td>
<td>innospec</td>
</tr>
<tr>
<td>Occupation</td>
<td>Accounting Mgr</td>
</tr>
<tr>
<td>Do you reside within the City limits of Salisbury?</td>
<td>Yes</td>
</tr>
<tr>
<td>Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?</td>
<td>No</td>
</tr>
<tr>
<td>Please indicate your #1 preference:</td>
<td>Human Relations Council</td>
</tr>
<tr>
<td>Please indicate your #2 preference:</td>
<td>Historic Preservation Commission</td>
</tr>
<tr>
<td>Please indicate your #3 preference:</td>
<td>Housing Advocacy Commission</td>
</tr>
<tr>
<td>Have you served on a board or commission of the City of Salisbury?</td>
<td>No</td>
</tr>
<tr>
<td>Please list the board or commission:</td>
<td></td>
</tr>
<tr>
<td>Please list the date of service:</td>
<td></td>
</tr>
<tr>
<td>Why are you interested in serving on the Board or Commission for which you are applying?</td>
<td>want to serve the city. i ran for city council in the last election.</td>
</tr>
<tr>
<td>Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:</td>
<td>B.S. degree in Accounting 40+ years business experience</td>
</tr>
</tbody>
</table>
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

If yes, explain complete disposition:


Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:


I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date: 2018-01-24 13:20:04

First Name: JOHN

Last Name: STRUZICK

E-mail: j.struz@yahoo.com

Home Phone: 704-603-8880

Fax: 

Business Phone: 704-639-7919

Address: 1610 SECRET GARDEN CT

City: SALISBURY

State: NC

ZIP Code: 28146

Place of Employment: INNOSPEC

Occupation: MFG FINANCIAL MGR

Do you reside within the City limits of Salisbury? Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference:

Please indicate your #3 preference:

Have you served on a board or commission of the City of Salisbury? No

Please list the board or commission:

Please list the date of service:

Why are you interested in serving on the Board or Commission for which you are applying? I Love Salisbury and I want to do everything I can to help make our city a better place for all of us.

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: B.S. degree in Accounting 40+ years business experience.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Submission Date: 2017-12-27 10:12:41

First Name: Kelly

Last Name: Vanager

E-mail: kelly.vanager@gmail.com

Home Phone: 704-433-1130

Business Phone:

Address: 1131 Laurel Street

City: Salisbury

State: NC

ZIP Code: 28144

Place of Employment: W.G. Hefner "Bill" VA Medical Center, Salisbury

Occupation: Medical Technologist

Do you reside within the City limits of Salisbury?: Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?: No

Please indicate your #1 preference: Planning Board

Please indicate your #2 preference: Human Relations Council

Please indicate your #3 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury?: No

Why are you interested in serving on the Board or Commission for which you are applying?: While I am not a native of Salisbury, I have a great love for this city. I am extremely concerned about its growth and overall well being. I believe that this is a beautiful city to live in and would love to be a part of its development. I truly believe that the best is yet to come and would love to help contribute in any way that I can.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Submission Date: 2017-04-25 18:24:55

First Name: Nancy

Last Name: Vick

E-mail: nwv1954@yahoo.com

Home Phone: 704 647 0077

Fax: 704 603 6514

Business Phone: 704 603 6514

Address: 126 HIDDEN CREEK DRIVE

City: SALISBURY

State: NC

ZIP Code: 28147

Place of Employment: CANDY SHOPPE

Occupation: OWNER

Do you reside within the City limits of Salisbury? Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Parks and Recreation Advisory Board

Please indicate your #2 preference: Tourism Development Authority (No Requirement of Residency)

Please indicate your #3 preference: Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? As a downtown (co) business owner, I have a vested interest in the activities occurring on a regular basis that will bring folks to Salisbury either regularly or for the very first time! It is imperative to keep both activities geared for the young, but also for the young-at-heart, scheduled at regular, monthly intervals. I want to make Salisbury not only the 'the Place to See' but 'The Place to be Seen'.

Interests/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: Academie Moderne/ cert:retail mgt. Wrentham State/cert health care Northeastern University/:business engl Served on the board of Habitat for Humanity: Selma Alabama Retired from RSS as a Teacher Assistant
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
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<thead>
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<th><strong>Submission Date</strong></th>
<th>2017-11-27 09:36:10</th>
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<tbody>
<tr>
<td><strong>First Name</strong></td>
<td>Bianca</td>
</tr>
<tr>
<td><strong>Last Name</strong></td>
<td>Warren</td>
</tr>
<tr>
<td><strong>E-mail</strong></td>
<td><a href="mailto:bianca.warren38@gmail.com">bianca.warren38@gmail.com</a></td>
</tr>
<tr>
<td><strong>Home Phone</strong></td>
<td>6789333500</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>1106 Bryce Ave</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Salisbury</td>
</tr>
<tr>
<td><strong>State</strong></td>
<td>NC</td>
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<tr>
<td><strong>ZIP Code</strong></td>
<td>28144</td>
</tr>
<tr>
<td><strong>Place of Employment</strong></td>
<td>Self-employed</td>
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<tr>
<td><strong>Occupation</strong></td>
<td>Marketing/PR</td>
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<td><strong>Do you reside within the City limits of Salisbury?</strong></td>
<td>Yes</td>
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<tr>
<td><strong>Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Please indicate your #1 preference:</strong></td>
<td>Human Relations Council</td>
</tr>
<tr>
<td><strong>Please indicate your #2 preference:</strong></td>
<td>Tourism Development Authority (No Requirement of Residency)</td>
</tr>
<tr>
<td><strong>Please indicate your #3 preference:</strong></td>
<td>Housing Advocacy Commission</td>
</tr>
<tr>
<td><strong>Have you served on a board or commission of the City of Salisbury?</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>Please list the board or commission:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Please list the date of service:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Why are you interested in serving on the Board or Commission for which you are applying?</strong></td>
<td>I've been a resident of Salisbury for 5 years and want to make an impact on the area that surrounds me. I've lived in bigger cities, and would like to bring that diversity and culture Salisbury lacks.</td>
</tr>
<tr>
<td><strong>Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:</strong></td>
<td>Marketing, personable, I have an extreme ability to relate to others, creative</td>
</tr>
</tbody>
</table>
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  I agree
Submission Date: 2017-12-22 00:46:18

First Name: Latasha
Last Name: Wilks
E-mail: latashawilks@gmail.com
Home Phone: 7043146713
Business Phone: 7043146713
Address: 701 Pinehurst Street
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Self
Occupation: Part time Independent Contractor working as a Computer Consultant and Volunteers

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Human Relations Council
Please indicate your #2 preference: Parks and Recreation Advisory Board
Please indicate your #3 preference: Hurley Park Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I love Salisbury and I want to work in unity to do what's best for Salisbury. I love working with people and love bringing ideas together as one. I want to assist the Salisbury City Council and employees in any way that I can.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Bachelor in Computer Information Systems, Bachelor in Applied Behavioral Science, Associate In Business, 3 classes from Masters in Psychology, President of Let's Lend A Helping Hand Inc. And President of PGT Toastmasters. Experience in Customer Service, Administrative Assistant, Real Estate, Business and more. From all mentioned I have learned to work great in diversified environments and to be a team player. I am willing to discuss other boards that were not mentioned due to space if there is no availability in the ones chosen.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
<table>
<thead>
<tr>
<th><strong>Submission Date</strong></th>
<th>2018-01-05 22:21:09</th>
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<tbody>
<tr>
<td><strong>First Name</strong></td>
<td>Melisa (Lisa) Shaver</td>
</tr>
<tr>
<td><strong>Last Name</strong></td>
<td>Williams</td>
</tr>
<tr>
<td><strong>E-mail</strong></td>
<td><a href="mailto:mjswilliams@fibrant.com">mjswilliams@fibrant.com</a></td>
</tr>
<tr>
<td><strong>Home Phone</strong></td>
<td>704-245-6423</td>
</tr>
<tr>
<td><strong>Business Phone</strong></td>
<td>704-267-1803</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>120 Roberta St</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Salisbury</td>
</tr>
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<td><strong>State</strong></td>
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<tr>
<td><strong>ZIP Code</strong></td>
<td>28146</td>
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<tr>
<td><strong>Place of Employment</strong></td>
<td>Taffaro Marketing Group Inc.</td>
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<tr>
<td><strong>Occupation</strong></td>
<td>Office Administrator</td>
</tr>
<tr>
<td><strong>Do you reside within the City limits of Salisbury?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>Please indicate your #1 preference:</strong></td>
<td>Tree Board</td>
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<tr>
<td><strong>Please indicate your #2 preference:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Please indicate your #3 preference:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Have you served on a board or commission of the City of Salisbury?</strong></td>
<td>No</td>
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<tr>
<td><strong>Please list the board or commission:</strong></td>
<td></td>
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<tr>
<td><strong>Please list the date of service:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Why are you interested in serving on the Board or Commission for which you are applying?</strong></td>
<td>I would like to become more involved in the City of Salisbury community and I feel that I have the requisite background to contribute to this board.</td>
</tr>
<tr>
<td><strong>Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:</strong></td>
<td>Certified Plant Professional, NC Nursery and Landscape Association (NCNLA) Previous co-owner of wholesale plant nursery</td>
</tr>
</tbody>
</table>
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

If yes, explain complete disposition:

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

If yes, explain conflict:

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  

I agree