COUNCIL MEETING AGENDA

February 4, 2020
6:00 p.m.

1. Call to order.
3. Pledge of Allegiance.
4. Recognition of visitors present.
5. Adoption of Agenda.

6. Council to consider the CONSENT AGENDA:
   (b) Adopt a Budget ORDINANCE amendment to the FY2019-2020 budget in the amount of $40,114 to appropriate fund balance for automatic passenger counters.
   (c) Authorize the City Manager to execute a change order with Atlantic Coast Contractors, Inc. in the amount of $400,000 for construction related to Phase 4 of the Sanitary Sewer Rehabilitation Project.
   (d) Adopt a RESOLUTION declaring City Council’s intent to close a portion of an alley off the 100 Block of South Lee Street and set a public hearing for March 3, 2020.
   (e) Approve a Right-of-Way Encroachment by Level 3 for the installation of directional bored duct on Birdie Avenue per Section 11-24 (27) of the City Code.
   (f) Adopt an ORDINANCE amending Chapter 13, Article X of the City Code relating to parking to remove the parking prohibited at all times for portions of the south side of the 200-300 blocks of West Franklin Street.

7. Council to receive public comment. Public comment will begin following adoption of the Consent Agenda. The public sign-in sheet will remain open until the public comment period ends.
8. Council to consider Land Development District Map Amendment CD-03-2019 to rezone approximately 21.535 acres on the south side of the 2700 block of Statesville Boulevard from Corridor Mixed-Use, Residential Mixed-Use, and Open Space Primary to Corridor Mixed-Use and establish a new Conditional District overlay with a Master Plan for a proposed campus style Residential Development Master Plan. (Presenters – Senior Planner Catherine Garner and Steve Causey of Allied Design, Inc.)

(a) Receive a presentation from staff
(b) Hold a public hearing
(c) Consider adopting an ORDINANCE to rezone the property as requested.

9. Council to receive an update regarding the Parks and Recreation Advisory Board discussion regarding pickleball court conversion. (Presenter – Parks and Recreation Director Nick Aceves)

10. Council to consider authorizing the sale of Parcel 005 140-01, located in the 300 block of Grim Street, to Truland Development, LLC in the amount of $3,500. (Presenter – City Engineer Wendy Brindle)

11. Council to receive an update from the Salisbury Police Department. (Presenter – Salisbury Police Chief Jerry Stokes)

12. Council to receive a presentation regarding various ways to participate in creating a vision for the Forward 2040 Comprehensive Plan. (Presenters – Planning Director Hannah Jacobson and Senior Planner Catherine Garner)

13. Council to consider appointments to various boards and commissions. (Presenter – City Council)


(a) Council to consider adopting a RESOLUTION authorizing the City Manager to send notice to Utility Services Co., Inc., to terminate existing contracts.

15. City Manager’s Report.

16. Mayor’s Announcements.

(a) Downtown Salisbury, Inc. will host the 7th Annual Wine About Winter event Friday, February 7, 2020 from 5:00 p.m. until 9:00 p.m. in downtown Salisbury. Tickets are $22.50 in advance or $30 on the day of the event. To purchase tickets or for additional information visit www.downtownsalisburync.com or call 704-637-7814.

17. Council’s comments.

18. Mayor Pro Tem’s Comments.

19. Mayor’s Comments.

20. Adjourn.

Council meetings are streamed live at www.salisburync.gov/webcast
SALISBURY, NORTH CAROLINA
JANUARY 7, 2020

SPECIAL MEETING

PRESENT: Mayor Karen Alexander, Presiding; Council Members William Brian Miller, David Post, and Tamara Sheffield; City Manager W. Lane Bailey; Deputy City Clerk Tiffany Crook; and City Attorney J. Graham Corriher.

ABSENT: Mayor Pro Tem Al Heggins and City Clerk Diane Gilmore.

Mayor Alexander and members of City Council met in a Special session in Council Chambers at City Hall located at 217 South Main Street. The meeting began at 5:00 p.m.

ADOPTION OF THE AGENDA

Thereupon, Councilmember Post made a motion to adopt the agenda as presented. Mayor Alexander and Councilmembers Miller, Post, and Sheffield voted AYE. (4-0)

PARKS AND RECREATION MASTER PLAN

Parks and Recreation Director Nick Aceves introduced Ms. Beth Poovey of Land Design and Mr. Brad Chambers from the Kelly Group who worked on developing the Parks and Recreation Master Plan. He stated over the past 18 months staff, the Parks and Recreation Advisory Board, and citizens have provided input for the plan’s development.

Ms. Poovey stated the process of creating a Parks and Recreation Master Plan for Salisbury began by understanding the makeup of the community. She explained the Plan will help guide the Parks and Recreation Department throughout the next several years, and she added a Comprehensive Master Plan is typically created every 10 years. She stated the plan should be updated within seven to 10 years.
Ms. Poovey stated the Parks and Recreation Department should change with the community to ensure its offerings continue to meet citizen needs. She explained her team visited parks, talked to staff, and viewed community offerings. She pointed out a survey was conducted which included several feedback sessions. She indicated the information was used to determine the needs of the community, implementation strategies, and recommendations.

Mr. Chambers thanked Council for allowing him to assist with the Master Plan. He stated his team used quantitative surveys, qualitative research, and observation to make recommendations in comparison to national standards.

Ms. Poovey reviewed the City’s demographics, and she pointed out the slow population growth within Salisbury. She stated the City has a diverse population, and different needs were observed within various communities. She noted the City’s per capita income is lower when compared to Rowan County and North Carolina as a whole. She indicated it is important to take into account the City is less affluent when thinking about access and equitability for people trying to get into programs.

Mr. Chambers stated Salisbury is an aging community and it is important to think about the things that would make sense for a large baby boom population. He suggested an increase in the number of passive parks, senior centers, greenways, and trails.

Ms. Poovey stated once they had an understanding of the community, meetings were held with staff, key leaders in the neighborhoods, and citizens. She noted the top findings from the community meetings included maintenance and budget concerns. She explained maintenance has changed and areas which were previously maintained by the Parks and Recreation Department are now maintained through Public Services. She commented Community Park, which is located outside of the City limits, is maintained by the City. She referenced several unimproved lots which are included in the park system but where services are not provided. She stated restroom access at some parks is a major concern, and she pointed out the porta-johns spread throughout the parks do not represent the City well.

Ms. Poovey noted community events were a top choice people felt were important to the community. She added there was a level of satisfaction regarding events within the community, but there was a lack of awareness regarding the offerings. She commented more greenways and trails were requested along with greater investment in youth sports and activities.

Ms. Poovey pointed out what is needed and wanted most among citizens is a multiuse indoor recreation complex and a nature center where recreation and programming needs can be met.

Mr. Chambers noted there is a growing population of active seniors in the City, and seniors want to hike, play, be active, and do the things they were doing 20 years ago
which is a national trend.

Mr. Chambers explained downsized sports, such as smaller courts for various sports including pickleball and basketball, is a growing trend. He suggested half basketball courts instead of full courts can be used to maximize space and provide more programs and activities. He stated splash pads should be used rather than pools. He added technology advances allow for easier calculation of participation numbers.

Mr. Chambers stated all-in-one centers that include nature centers, office space, social services, and commercial sponsorships are currently trending nationally. Ms. Poovey added the national trends are what can be looked at as Salisbury is measured against communities of comparable size.

Mr. Chambers indicated the City was compared to Hickory, North Carolina and Roswell, Georgia. He explained Hickory was chosen due to its size and location, and Roswell was chosen because it has a gold medal winning, certified department. Ms. Poovey stated the primary takeaways from the comparisons were Rosewell has a 53% expenditure recovery from non-taxed revenues and Hickory utilizes 52% of its budget for park maintenance.

Councilmember Miller asked if there were numbers to show how Salisbury compared in those two categories. Mr. Aceves pointed out the City’s numbers are harder to compare because the City provides maintenance through Public Services. Mr. Chambers stated the team tried to pull maintenance as a dollar for dollar comparison but it was difficult because of the connection with Public Services. He mentioned the national standard for maintenance is approximately 47% of a Parks and Recreation Department budget and recommended Salisbury strive to achieve the national standard to keep parks and facilities enjoyable.

Mayor Alexander asked if the new plan would get the City closer to the national average. Mr. Aceves stated when he arrived several years ago the budget for the Parks and Recreation Department was approximately $2.6 million including maintenance. He noted now it is approximately $1.6 million without maintenance. He pointed out the Parks and Recreation budget is a work in progress and there is discussion regarding maintenance funds.

Ms. Poovey added unimproved lots are being maintained within the Parks and Recreation Budget that are not serving as park facilities. Mayor Alexander asked if the unimproved lots were among the properties the City has put on the market. Mr. Aceves stated staff is looking at lots that are no longer used as parks and examining the possibility of redesigning the lots to be better utilized by the City and to decrease public service maintenance.

Ms. Poovey noted the City has 29 parks, 5.2 miles of greenways, 20 miles of trails, four recreation centers, a community center pool and a splash pad. She stated when thinking about how easy it is for people to access parks and facilities there is a
national goal of either a quarter-mile or a half-mile of access.

Ms. Poovey presented a map to Council showing residents within a half-mile radius from parks and facilities and an inverse of the map which showed areas without easy access. She pointed out four plots of land currently owed by the City and stated if they were turned into park facilities this would decrease the unserved areas. She stated there is a lot of opportunity once the City starts to utilize what it has.

Mayor Alexander questioned the need to increase the number of parks if the number of children is not growing significantly. She stated the City would need different types of parks.

Mr. Chambers stated there is a need for more passive parks rather than active parks. He explained a passive park would allow people to walk and bring kids for free play without expensive equipment to maintain. He added the park would serve all age groups.

Ms. Poovey stated the National Parks and Recreation Standards are good to use for comparison. She noted the national standard for park land is 9.8 acres of land per one thousand residents, and Salisbury currently has 15 acres per thousand residents. She added the City is not at a deficit of providing parks.

Councilmember Post asked if the statistics on acreage included Community Park which is outside the City limits. Ms. Poovey responded positively and added Community Park does skew results in a minor way. She stated no matter who owns Community Park, it is classified as a regional park and is a great asset to the community.

Ms. Poovey stated she compared the number of sport facilities to national standards and found the City was negative by one soccer field and positive by three baseball fields. She noted the deficit in facilities within the City is very small which places the City inline with national standards in this category. She stated there is no need for new sport facilities. She added the statistics will not likely change significantly due to slow population growth.

Ms. Poovey stated under general policy she recommends creating pocket parks and plazas. She pointed out properties that are not being used and are too small to be considered parks can add value to open spaces throughout the City. She added the areas could serve as gathering places.

Ms. Poovey suggested the City focus on neighborhood and community parks and improve accessibility to these areas to insure they are within walking distance to most homes. She also noted the importance of transferring Community Park to Rowan County for maintenance and setting up a funding agreement.

Ms. Poovey suggested the addition of a multipurpose center which could include the combination of a senior center, nature center, and a community gathering place. She
stated adding restrooms to key facilities, addressing deferred maintenance, and adding way finding and identification signage to parks would also benefit the City. She added shared use agreements with school systems need to be established along with reassessing the City’s rental and usage policies.

Mr. Chambers stated Salisbury’s Parks and Recreation Department was compared to national and state standards for self-generated cost recovery and was low on the scale. He pointed out there is great opportunity to generate revenue from users of facilities rather than from sales and property taxes. He mentioned once the new Bell Tower Green is completed there will be a demand to rent it which will increase revenue.

Mr. Chambers stated when updating neighborhood and community parks amenities need to be added that relate to the neighborhood demographic. He suggested there is a need for an additional senior center within the City. Councilmember Miller asked why there is a need for two senior centers. Mr. Chambers stated based on the City’s population of aging adults one center will become overwhelmed. He mentioned a new senior center could be in the form of a multipurpose center for all age groups.

Mayor Alexander asked if it was possible to partner with the YMCA or other facilities that need members. Mr. Aceves stated his department is in constant conversation with the YMCA and other facilities regarding various programs and have increased programs at Hall Gym and Miller Gym for seniors and active adults, but space is very limited.

Ms. Poovey stated a community center could accommodate amenities the citizens are requesting. She suggested along with a new multipurpose center, repurposing the civic center, expanding the greenway system, and leveraging the Bell Tower Green.

Ms. Poovey commended Salisbury on hosting high quality events and urged the City to continue to provide this great service. She stated there is a high level of satisfaction from events but the citizens would like more programs. She mentioned a nature center was a popular request along with more summer camps, programs for baby boomers and other age groups, and increased health and wellness partnerships.

Mr. Chambers recommended implementing a work order tracking system to allow Public Services and the Parks and Recreation Department to review new, in-progress, and completed tasks. He stated maintenance funding should be increased as the budget allows, and the City should strive to become Commission for Accreditation of Park and Recreation Agencies (CAPRA) certified. He also mentioned Hurley Park could use a maintenance facility and plans for the Bell Tower Green should be worked out prior to its completion.

Mayor Alexander stated the City is working with Bell Tower Green in the planning process. She suggested the City reach out to the Environmental Center and create a partnership with Catawba College. Mr. Aceves mentioned he has spoken with Public Services Director Craig Powers and Storm Water Technician Michael Hannah.
about nature programs. Mayor Alexander stated it is a great idea to create educational
programs for adults and children.

Ms. Poovey stated there is an action plan that goes with the Master Plan with
recommendations for the highest priorities. She noted the action plan also identifies the
persons responsible for taking actions within the Plan and summarizes the general key
points that are recommended for the City.

Councilmember Miller asked how investments in active parks attract a younger
demographic. He stated the City has an aging population but if investments are only
made toward senior services this would attract more seniors. He mentioned the senior
population will one day decline so it will be wise to invest in all age groups.

Ms. Poovey agreed with Councilmember Miller and stated there should be a
balance of active verses passive parks. She recommended the City focus on maintenance,
diversity of offerings, and accessibility to parks and programs. She stated investments in
parks and recreation facilities will attract people of all demographics to the community.

Councilmember Miller asked if a point had been determined to require pocket
parks for developments based on size. Mr. Chambers stated there is a policy in place but
Salisbury has had little to no new developments recently. He mentioned the policy states
there should be a certain amount of acreage per housing unit or acreage per population
based on multifamily and single family housing.

Councilmember Post asked for the three to five most important points the City
should focus on. Ms. Poovey suggested investing in greenways, leveraging the Bell
Tower Green, and continuing to host high quality events. Mr. Chambers mentioned
investing in a multipurpose center and repurposing the civic center to meet many of the
needs identified in the Plan.

Councilmember Sheffield stated she appreciated the thorough report given to
Council. She requested a summary of the recommendations and asked for the date of the
last Parks and Recreation Master Plan. Mr. Aceves stated the last Plan was completed
between 2009 and 2010.

Councilmember Sheffield asked what was implemented from the last Plan. Mr.
Aceves stated one of the recommendations from the last Plan was to upgrade the
greenways which was done but other recommendations included large projects that were
never completed. He noted the current stability within the department and expressed
hope in seeing the current Plan through.

Councilmember Sheffield stated feedback is the best information and asked for
recommendations on how to better inform citizens and make them aware of the many
offerings from the Parks and Recreation Department.

Mr. Aceves stated he noticed the lack of awareness of activities and events when
he came to the department. He mentioned his staff has put great effort into notifying the community and have recently had to turn people away from programs because of tickets selling out.

Councilmember Sheffield thanked Mr. Aceves and his department for a phenomenal job on community events and becoming familiar faces to community.

Councilmember Miller stated having a Master Plan should give the City leverage for outside funding grants. Ms. Poovey agreed the Master Plan is critical in obtaining funds.

Mayor Alexander asked the Parks and Recreation Advisory Board members to stand and be recognized and acknowledged Mr. Paul Woodson, former Mayor of Salisbury. She also asked the Parks and Recreation Department staff to stand and be recognized. She stated they are second to none and thanked them for all they do. She stated she looks forward to the implementation of the Master Plan.

Thereupon Councilmember Post made a motion to adopt the Parks and Recreation Master Plan as presented. Mayor Alexander and Councilmembers Miller, Post, and Sheffield voted AYE. (4-0)

**PICKLEBALL COURTS**

Mr. Aceves informed Council of an update regarding pickleball courts. He stated the issue was readdressed at an Advisory Board meeting and there was a unanimous vote to convert existing tennis courts to pickleball courts.

Mayor Alexander stated Council normally would not ratify an advisory board’s decision.

Councilmember Miller stated he supports the decision to convert the courts for pickleball but would like to see the topic brought back to Council. He stated a full presentation should be given on the Advisory Board’s decision with notice to the public that it will be discussed.

Mayor Alexander agreed with Councilmember Miller and stated the item will be brought back as an Agenda Item. She thanked Mr. Aceves and the presenters of the Master Plan.
ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:03 p.m.

____________________________________
Karen Alexander, Mayor

________________________
Tiffany Crook, Deputy City Clerk
REGULAR MEETING

PRESENT: Mayor Karen Alexander, Presiding; Mayor Pro Tem Al Heggins; Council Members William Brian Miller, David Post, and Tamara Sheffield; City Manager W. Lane Bailey; Deputy City Clerk Tiffany Crook; and City Attorney J. Graham Corriher.

ABSENT: City Clerk Diane Gilmore.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 6:04 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Alexander welcomed all visitors present.

CHANGES TO THE AGENDA

Mayor Alexander noted the following changes to the agenda:

Change in order of agenda: Move Agenda item 9 to item 10
ADOPTION OF THE AGENDA

Thereupon, Councilmember Post made a motion to adopt the Agenda. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

PROCLAMATION

Mayor to proclaim the following observance:

MATTHEW MICHAEL BROWN DAY January 21, 2020

Mayor Alexander read and presented the Matthew Michael Brown Day Proclamation to Mr. Matthew Brown and his family and friends. Mr. Brown thanked Council and the community for its support.

Councilmember Sheffield pointed out the community has been fortunate to have Mr. Brown, and she thanked him the great work he has done.

CONSENT AGENDA

(a) Minutes


(b) Budget Ordinance Amendment – Insurance Proceeds

Adopt a Budget Ordinance amendment to the FY2019-2020 budget in the amount of $63,642 to appropriate insurance claim proceeds.

ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE INSURANCE CLAIM PROCEEDS.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 1, and is known as Ordinance 2020-01.)

(c) Budget Ordinance Amendment – Miscellaneous Revenue

Adopt a Budget Ordinance amendment to the FY2019-2020 budget in the amount of $60,000 to appropriate miscellaneous revenue.

ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE MISCELLANEOUS REVENUE.
(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 2, and is known as Ordinance 2020-02.)

(d) **Budget Ordinance Amendment – Insurance Proceeds**

    Adopt a Budget Ordinance amendment to the FY2019-2020 budget in the amount of $54,127 to appropriate insurance claim proceeds.

**ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE INSURANCE CLAIM PROCEEDS.**

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 3, and is known as Ordinance 2020-03.)

(e) **Budget Ordinance Amendment – Camera Security System**

    Adopt a Budget Ordinance amendment to the FY2019-2020 budget in the amount of $24,474 to appropriate fund balance for a camera security system.

**ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUND BALANCE FOR A CAMERA SECURITY SYSTEM.**

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 4, and is known as Ordinance 2020-04.)

(f) **Budget Ordinance Amendment – Parks and Recreation Grants**

    Adopt a Budget Ordinance amendment to the FY2019-2020 budget in the amount of $16,830 to appropriate Parks and Recreation grants and donations.

**ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE RECREATION GRANTS AND DONATIONS.**

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 5, and is known as Ordinance 2020-05.)

(g) **Right-of-Way Use Permit**

    Approve a Right-of-Way Use Permit for two parking spaces adjacent to 115 South Lee Street per Section 22-50 of the City Code.
(h) Parking Restrictions

Adopt an Ordinance amending Chapter 13, Article X of the City Code relating to parking to change a portion of Rutherford Street to residential parking only and to update the City Code on existing conditions.

ORDINANCE AMENDING CHAPTER 13, ARTICLE X OF THE CODE OF THE CITY OF SALISBURY, RELATING TO PARKING.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 6, and is known as Ordinance 2020-06.)

Thereupon, Councilmember Miller made a motion to adopt the Consent Agenda as presented. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

PUBLIC COMMENT

Mayor Alexander opened the floor to receive public comments.

There being no one to address Council, Mayor Alexander closed the public comment session.

PROPERTY LEASE TO DOWNTOWN SALISBURY, INC

City Engineer Wendy Brindle presented information regarding the proposed property lease of the grass lot behind City Hall. She presented potential parking schematics for the lot, and she added construction plans for parking would have to be developed if approved. She noted there would be 120 feet for the layout and approximately 117 feet between property lines. She added the notice indicated the adjacent parcel would be affected and once it is surveyed and construction plans are developed, staff can possibly shift the parcel line to combine parcels. She indicated it would not affect the structure of the house.

Mayor Alexander asked if a new parcel would be created. Mr. Corriher commented a new parcel could be created, but a survey would have to be done.

Councilmember Sheffield clarified the proposed lease is for the undeveloped grass lot behind City Hall and not the existing parking lot. Ms. Brindle agreed.

Mr. Bob Jessup, an attorney with Sanford Holshouser, noted he has worked with the City regarding the project. He noted the lease agreement will require the City to make improvements to the parcel for parking. He added the parking improvements will stimulate downtown development and increase economic activity in the City. He pointed out the statute requires a
public hearing and a notice to be posted if Council adopts the proposed Resolution. He noted following the vote, the Resolution delegates the responsibility of the project to the City Manager.

(b) Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding the long-term lease of property located in the 200 block of South Lee Street and the 100 block of East Bank Street to Downtown Salisbury, Inc. for up to 45 years.

There being no one to address Council, Mayor Alexander closed the public hearing.

Councilmember Miller noted the Downtown Salisbury, Inc. (DSI) board has had an opportunity to review the agreement and is in favor of moving forward.

Thereupon, Councilmember Miller made a motion to adopt a Resolution approving a property transfer to support downtown parking and development. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

RESOLUTION APPROVING A PROPERTY TRANSFER TO SUPPORT DOWNTOWN PARKING AND DEVELOPMENT.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 3 and 4, and is known as Resolution 2020-02.)

LAND DEVELOPMENT DISTRICT MAP AMENDMENT Z-04-2018

Development Services Manager Teresa Barringer pointed out Council received the proposed zoning request in 2018. She added several meetings have taken place between the property owner/petitioner prior to coming back to Council.

Ms. Barringer noted the petition is to rezone the parcels located on the corner of North Long Street and Bringle Ferry Road from Urban Residential (UR) to Corridor Mixed-Use (CMX). She noted the original petition previously presented to Council on February 6, 2018 was for the four parcels currently owned by the petitioner, Mr. Joel Flores, who operates the J&J Auto Shop. She commented Mr. Flores met with the remaining parcel owners and is requesting to rezone the entire block to convert the seven parcels to the CMX district to be contiguous to the existing CMX zoning.

Ms. Barringer explained the permitted uses in UR zoning compared to CMX zoning, and she explained Mr. Flores’ intention is to expand his current operations. She added he already has a Special Use Permit at that property to conduct auto body work and is looking to extend his operation into auto sales which is not permitted in UR. She stated Mr. Flores understands additional review is required if he plans for any future development, and this request is solely for rezoning.

Ms. Barringer stated the new development would be subject to the Land Development Ordinance (LDO) and the CMX district requires an A1 planning yard and a minimum 8-foot
planning yard. She noted if the rezoning is approved the buffer requirements between parcels will change. Mayor Alexander asked if the requirements would only be required on the exterior. Ms. Barringer commented both are required but the size of the yard is smaller from what it would have been from CMX district to UR district, but when the petition comes back with any expansion of business operations, it has to meet what the LDO requires. She noted if any request goes beyond that Mr. Flores may have to present a master plan.

Councilmember Miller asked if the interior property lines would be used as opposed to the exterior property lines for the buffer or are parcel lines used. Ms. Barringer noted parcel lines would be used. Councilmember Miller then asked if Mr. Flores would have to combine parcels to avoid separate landscaping for each parcel. Ms. Barringer agreed, and she explained he can combine the parcels in order to not separate parameter landscaping for each individual parcel.

Mayor Alexander asked if Mr. Flores is required to do anything to the parcels until he is plans to build a building. Ms. Barringer commented he does not, and she added until he develops the parcels nothing changes. Mayor Alexander asked if this would allow him to be able to park vehicles on those parcels. Ms. Barringer noted not until the property is developed as a lot because he is not allowed to park vehicles on a grass lot.

Councilmember Post asked if Mr. Flores would have to meet landscaping requirements for each of the four parcels or just for the one parcel if he has the parcels remapped. Ms. Barringer commented it depends on his proposal for the parcels.

Councilmember Sheffield commented the zoning map for the area on North Long Street is commercial business and heavy industrial across the street. She stated she does not think the proposed block would be conducive for much more. She added she thinks the block should be finished with the CMX zoning to be consistent with the surrounding area.

Ms. Barringer pointed out the Park Avenue Study that was completed in 2018 for the original petition did not include the proposed parcels for future growth for Park Avenue.

Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding Z-04-2018.

There being no one to address Council, Mayor Alexander closed the public hearing.

Councilmember Miller stated the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, as requested, is reasonable, in the public interest, and not inconsistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan or the Park Avenue Neighborhood Plan because according to the proposed petition, site characteristics, surrounding development pattern, and observations provided by City planning staff, there are no policies in direct opposition to the petition.

Thereupon, Councilmember Miller made a motion to adopt an Ordinance amending the Land Development District Map of the City of Salisbury North Carolina rezoning 405 and 437 Bringle Ferry Road, 424 and 430 East Lafayette Street, 714 North Shaver Street, and two
unnumbered parcels from Urban Residential District to Corridor Mixed-Use District. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY NORTH CAROLINA REZONING 405 AND 437 BRINGLE FERRY ROAD, 424 AND 430 EAST LAFAYETTE STREET, 714 NORTH SHAVER STREET, AND TWO UNNUMBERED PARCELS FROM URBAN RESIDENTIAL DISTRICT TO CORRIDOR MIXED-USE DISTRICT.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 7, and is known as Ordinance 2020-07.)

CONSTRUCTION INSPECTION – NEWSOME ROAD, PROJECT C-51650

City Engineer Wendy Brindle referenced a previously approved construction contract for Newsome Road between Bringle Ferry and Stokes Ferry Roads in the amount of $2.17 million. She noted Congestion Mitigation and Air Quality (CMAQ) funds are federal funds that will be used for the construction and require construction engineering inspection. She added an inspector has to be onsite at all times while the contractors work. She commented the project is anticipated to take 425 days. She pointed out the City submitted a Request for Quotation (RFQ) and selected Alley, Williams, Carmen, and King for the construction engineering inspection. She added the City received concurrence from the North Carolina Department of Transportation (NCDOT) and the proposed cost is $323,102.33, which is approximately 15% of construction costs. She added NCDOT typically approves up to 20% of cost.

Thereupon, Councilmember Miller made a motion to authorize the City Manager to execute a contract with Alley, Williams, Carmen, and King in the amount of $323,102.33 to perform construction inspection for the Newsome Road Project C-5160. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

GRANT CREEK WASTE WATER TREATMENT FACILITY IMPROVEMENT PROJECT

Assistant Utilities Director Jason Wilson pointed out the design contract for the Grant Creek Waste Water Treatment facility improvement project was previously approved for CDM Smith. He indicated CDM Smith has completed the final design, and he added staff will receive construction bids beginning Thursday, January 23, 2020. He noted the project includes construction inspection, construction administration, and will take 24 months for completion.

Councilmember Post asked if the project funds will come from the Salisbury-Rowan Utilities (SRU) budget. Mr. Wilson agreed. Mayor Alexander asked if SRU has available funds or if the City will pursue bonds. Mr. Wilson noted staff will pursue bonds, and he added staff will work with Finance to appropriate the Fund Balance to cover the project costs then pursue reimbursement with bonds.
Councilmember Miller asked if the funds would come from the Water Sewer Fund balance. Mr. Wilson agreed. City Manager Lane Bailey explained there is a healthy Fund Balance, and he anticipates the bonds will cover most of the costs. He added Fund Balance may be used depending on the amount. Mayor Alexander noted the payback of the bonds would come from part of the operational cost of the Water Sewer department. Mr. Wilson agreed, and he added SRU will budget to pay back the debt. Mr. Bailey commented it is included in the Capital Improvement Plan (CIP) for the Utilities Department along with the financial model that shows the rates are sufficient to cover the debt.

Councilmember Post noted the Water Sewer Fund covers depreciation charges which returns to the City as improvements and additions to the fund. Mr. Bailey agreed, and he complimented Council for its courage, foresight and wisdom as most people are reluctant to invest in costly water sewer projects because the utilities are all underground until there are problems. He pointed out other cities may not have not had the foresight to plan ahead, and he added he thinks the City is doing the right thing for its citizens. Mayor Alexander noted it is great SRU has planned in advance to be able to do the project.

Thereupon, Councilmember Sheffield made a motion to adopt the Grant Creek Waste Water Treatment Facility Improvement Capital Project Ordinance Amendment and to authorize the City Manager to execute an amendment to the existing agreement with CDM Smith for an amount not to exceed $1,288,700 for engineering services associated with the construction phase of the Grant Creek Waste Water Treatment Facility Improvement Project. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

GRANT CREEK WASTE WATER TREATMENT FACILITY IMPROVEMENT CAPITAL PROJECT ORDINANCE AMENDMENT.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 8, and is known as Ordinance 2020-08.)

WATER TREATMENT PLANT IMPROVEMENT CAPITAL PROJECT

Assistant Utilities Director Jason Wilson pointed out the Water Treatment Plant Improvement Project is for renovations and upgrades to the water treatment plant. He noted LaBella is the engineer and has completed the design and permits. He pointed out the bid opening is Thursday, January 30, 2020 for contract administration and observation services.

Councilmember Post asked what the water treatment plant improvements would entail. Mr. Wilson noted two separate projects were combined for bidding purposes and efficiency and include upgrading the dewatering faculties and rehabilitating the filters.

Councilmember Post asked if remnants had to be taken to the other plant before the department installed the dewatering equipment. Mr. Wilson commented the byproduct from the treatment process would be taken to the waste water plant multiple times a week and sometimes multiple times a day.
Councilmember Post asked what happens to the sludge once it is dewatered. Mr. Wilson commented the sludge is blended with residuals from the wastewater treatment process. He added there would be a reduced amount of water being sent to the Grant Creek plant by using the air scourer system. He added there would be reduced residuals sent to the Town Creek plant reducing the need to separate or haul the water on the roads.

Mayor Alexander noted this will develop a more sustainable system. Mr. Wilson agreed. Councilmember Miller pointed out it would decrease the insurance risk of driving on the roads.

Thereupon, Mayor Pro Tem Heggins made a motion to adopt the Water Treatment Plant Improvement Capital Project Ordinance and to authorize the City Manager to execute an agreement with LaBella in an amount not to exceed $320,000 for construction and observation services associated with the Water Treatment Plant improvement Project. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

WATER TREATMENT PLANT IMPROVEMENT CAPITAL PROJECT ORDINANCE.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 9, and is known as Ordinance 2020-09.)

COMPREHENSIVE PLAN STEERING COMMITTEE APPOINTMENTS

Planning Director Hannah Jacobson asked Council to appoint the final member to the Comprehensive Plan Steering Committee.

Thereupon, Councilmember Miller made a motion to appoint Mr. David Hoyle to the Comprehensive Plan Steering Committee. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

Councilmember Sheffield asked if other board appointments could take place. She commented she had a request from the Community Appearance Commission for reappointment of two members whose terms were expiring. Mayor Pro Tem Heggins asked for the reappointments to take place at the next meeting so Council would have the names of the members. Council agreed.

CITY ATTORNEY’S REPORT

City Attorney Graham Corriher explained the City has to issue revenue bonds to pay for the Salisbury-Rowan Utilities (SRU) projects once Council approves the management contracts for each project. He noted the City is required to gain approval from the Local Government Commission (LGC) and has to file an application in order to start the process. He added the bond counsel from Robinson and Bradshaw sent a proposed Resolution after the Agenda Packets went out. He indicated the proposed Resolution notes the findings the City has to make in order to file an application and authorizes the City Manager, City Finance Director, and City Attorney to file an application with the LGC.
Mr. Corriher asked Council for a motion to adopt the Resolution, and he read the proposed Resolution.

Councilmember Post asked if the $1.3 million bond will cover the SRU projects discussed. Finance Director Shannon Moore indicated it would not, and she explained it is the full cost of the projects that the bonds will cover, and she added SRU’s current estimate for the wastewater project is approximately $20 million and the water treatment project is $10 million.

Councilmember Post asked if refinancing of old debt was included. Ms. Moore noted the $30 million includes funds for the two SRU projects. She added the 2009 and 2010 series revenue bonds equal nearly $10 million that the City would refinance at a lower rate. Councilmember Post asked if it would be a $40 million bond. Ms. Moore agreed.

Councilmember Post asked what the $30 million and the $1.3 million covered. City Manager Lane Bailey noted $10 million is for filtering the water out and the $1.3 million is for an administration contract. Mr. Jason Wilson commented the construction cost for the water plant is estimated to be roughly $10 million including filter rehab and dewatering. He added the wastewater plant is for a new in-flow pump station screening, grit removal, conversion of trickling filters to flow inclination and eliminating inefficient screw pumps where the return activator sludge and waste activate sludge pump station.

Mayor Alexander asked if the projects affect the City meeting state requirements. Mr. Wilson noted the City is in compliance and does not have nutrient limits on the wastewater treatment permits. He noted the biggest threat is flooding since the wastewater plant sits so low and with the new construction it would be moved 10 to 12 feet higher in elevation.

Councilmember Post asked about the bond interest rates. Ms. Moore commented the 2009 bond is an average of 4.14% and today it is closer to the 5% range, and the 2010 series is at average coupon rate of 3.0425% and is closer to the 4 to 5% rate today. She noted the City will be paying closer to 5% in the next fiscal year. She added both bonds are callable this February so it is prime time to refinance the bonds to get receive a lower rate. Councilmember Post asked if the rates are below 2%. Ms. Moore noted the City’s financial advisor indicated he hopes the City can get a rate from mid to high 2%. She added $1 million of interest savings is projected by refinancing the bonds. Councilmember Post asked when the bonds mature. Ms. Moore indicated the 2009 bond matures in 2025 and 2010 bond matures in 2028 and refinancing will not extend the terms.

Councilmember Sheffield asked what the maturity dates are for the new bonds. Ms. Moore commented the new bonds will be 25 years term due to the amount. Councilmember Miller asked if the bonds will have a fixed or variable rate. Ms. Moore noted she is unsure what the financial advisor recommends. She noted most have been variable rates for the City’s bonds.

Mayor Pro Tem Heggins asked if there is potential for the facility to flood. Mr. Bailey commented there is, but it has not flooded yet. Mayor Pro Tem Heggins asked if the City was being proactive. Mr. Wilson agreed, and he added the facility has come close to flooding and staff placed sandbags out so it would not flood. Mayor Alexander noted relocation is being proactive to prevent flooding.
Councilmember Post asked for information to be provided to Council when large amounts of funds are being requested prior to the meeting and be included in the presentation so Council knows what is involved. Mayor Alexander agreed, and she noted the information needs to be presented at the meeting to let the public know funds are used to meet the needs.

Thereupon, Councilmember Post made a motion to adopt the aforesaid Resolution. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

CITY MANAGER’S REPORT

(a) 300 Block of North Lee Street Lighting Maintenance Schedule

City Engineer Wendy Brindle to present information regarding street light replacement off of North Lee Street. Ms. Brindle pointed out the street lights that are owned and maintained on the 300 block of North Lee Street will be upgraded with a new LED retrofit kit. She added the light head will be removed and returned to the manufacturer to retrofit them and be reinstalled. She noted the plan is to replace half of the street lights at one time and the remainder at another time between February 3, 2020 and February 21, 2020.

Councilmember Post asked how long the LED lights have been in the current street lights and how long the replacement life expectancy will be. Ms. Brindle stated she will find out.

(b) Recognition of Public Services Director Tony Cinquemani on retirement

City Manager Lane Bailey announced Public Services Director Tony Cinquemani will be retiring following a long and distinguished career. He added the City will be in good hands February 1, 2020 with the newly promoted Public Services Director Craig Powers.

Mr. Cinquemani commended employees who work behind the scenes, and he stated they are the most important ones doing the work and nothing would get done without them. He agreed the City will be left in good hands with Mr. Powers. He thanked everyone for their support including Council, past Councilmembers and City Managers while he has been with the City. He asked for the citizens and the employees to be taken care of in the fashion they have been used to over the past 35 years. Council thanked Mr. Cinquemani for his service to the City and the community.

ANNOUNCEMENTS

(a) City Council Planning Retreat

Mayor Alexander announced City Council will hold its 2020 Planning Retreat Thursday, January 30, 2020 from 12:00 p.m. until 8:00 p.m. and Friday, January 31, 2020 from 12:00 p.m.
until 5:00 p.m. The Retreat will be held at the Livingstone College School of Hospitality and Culinary Arts located at 530 Jake Alexander Boulevard, South.

(b) Annual Father/Daughter Dance

Mayor Alexander announced Parks and Recreation will host the 24th Annual Father/Daughter Dance for girls ages 4 to 13 and their fathers Saturday, February 1, 2020 from 6:00 p.m. until 9:00 p.m. at the Civic Center. Tickets are limited and must be purchased in advance. Tickets are $10 and can be purchased at any of our recreation facilities. For more information please call 704-216-PLAY.

(c) 7th Annual Wine About Winter

Mayor Alexander announced Downtown Salisbury, Inc. will host the 7th Annual Wine About Winter event Friday, February 7, 2020 from 5:00 p.m. until 9:00 p.m. in downtown Salisbury. Tickets are $22.50 in advance or $30 on the day of the event. To purchase tickets or for additional information visit www.downtownsalisburync.com or call 704-637-7814.

COUNCIL COMMENTS

Councilmember Sheffield referenced a letter in the Salisbury Post regarding littering. She pointed out a Spring clean up took place last year on May 11, 2019 and a Fall clean up on November 2, 2019. She indicated Arlington Street, Brenner Avenue, City Park area, Fulton Street, Innes Street, Julian Road, Long Street, Mahaley Avenue, Main Street, Martin Luther King, Jr Avenue, Old Concord Road, Park Road, Park Avenue, Ryan Street, and Monroe Street have been identified through the Community Appearance Commission with partnership with the Tree Board and the Housing Advocacy Commission to clean neighborhoods. She added there are good plans in place, but there is a need for more people to help on a daily basis or during events. She noted there are four bulk trash pickups this year instead of two pickups, and she noted there are four Neighborhood Leadership Alliance meetings a year instead of one meeting. She pointed out the City is working to do things, but it takes everyone’s participation to make it happen.

MAYOR PRO TEM COMMENTS

Mayor Pro Tem Heggies thanked staff for their tremendous work they do for the City. She noted she was encouraged by the information received during the previous Land Development Ordinance (LDO) workshop. She noted she has questions, and she added there are things she would love to see happen regarding the LDO. She questioned who the City is targeting in terms being user-friendly. She indicated she wanted to learn more about the opportunity challenges and about the methodology that was used for the LDO analysis. She pointed out the National League of Cities (NLC) uses the Wharton Residential Land Use Regulation Index, and she asked if it could be looked into for the City’s LDO to help stop segregation and concentrated areas of poverty. She added the index outlines categories to help when the LDO is developed. She noted she thinks the City is moving in the right direction and thanked staff for their hard on the completed LDO.
MAYOR’S COMMENTS

Mayor Alexander referenced a letter she received from the Housing Authority in Salisbury stating Mr. Robert T. Roakes was selected as Chairman and Commissioner Mary Frances Edens was selected as Vice-Chair. She noted it is great to see citizens serving on the board. Councilmember Miller noted both individuals are long time serving supporters of Salisbury.

Mayor Alexander noted she received information that the VA Medical Center will close on the property given by Mr. Ronnie Smith as a donation to the YMCA to pay for the property adjacent to the VA Cemetery to create the ability for the City’s cemetery to be open for North Carolina Veterans.

Mayor Alexander pointed out the VA Medical Center agreed to give the City a 50-foot buffer around the entire perimeter except where it is contiguous to the existing cemetery which will provide the City with the opportunity to plan a new section of the Greenway.

Mayor Alexander encouraged citizens to support Rowan-Cabarrus Community College’s (RCCC) $45 million bond referendum. She noted it is important and will support the effort of Rowan County and the school system as they jointly work with the business community, Rowan Chamber of Commerce and the Rowan Economic Development Commission (EDC) to support workforce development. She added it is important for the jobs of the future.

Mayor Alexander noted the City received a grant from Transportation Alternative Program (TAP) to go towards the $2.8 million Greenway connection project. She added the City received $175,000 from the Carolina Thread Trail, the City will provide nearly $125,000 toward the design and the TAP grant will provide $1,046 500. She indicated the project costs are 80% federal and 20% local funding.

Mayor Alexander pointed out she will attend the United States Conference of Mayors meeting and will meet Housing Urban Development (HUD) representatives at the White House with six other North Carolina Mayors regarding affordable housing. She noted she will share information that Planning Director Hannah Jacobson provided regarding the City’s affordable housing needs. She added she will be attend another meeting at the White House with a group of senior staff and the President about transforming communities. She commented she hopes to bring information back for grant opportunities as it is important to leverage the tax payer’s money in terms of future development. She added she will also attend the Mayors Innovation Project meeting and will present during the Innovation Showcase program.
ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Miller. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 7:34 p.m.

____________________________________
Karen Alexander, Mayor

_______________________________________
Tiffany Crook, Deputy City Clerk
The APC system is a tool which will provide knowledge and statistics about bus stops, passenger counts, and how passengers are utilizing our buses. This purchase will be covered with a General Fund – Fund Balance transfer to the Transit Fund. NC General Statutes require that the City appropriate these revenues so that they can be legitimately spent.

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

And
Adopt a Budget Ordinance amending the FY19-20 Budget appropriating General Fund Contribution to Capital Outlay – Equipment for the purchase of Automatic Passenger Counters.

Contact Information for Group or Individual: Rodney Harrison, Transit Director, 704-638-4498

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

***All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk's Office Only
☐ Approved

Reason:

☐ Declined
AN ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUND BALANCE IN GENERAL FUND AND GENERAL FUND CONTRIBUTION IN TRANSIT FUND

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City has approved the purchase of automatic passenger counters for Transit buses. This purchase will be covered with a General Fund – Fund Balance transfer to the Transit Fund. NC General Statutes require that the City appropriate these revenues so that they can be legally spent.

Section 2. That the 2019-2020 Budget Ordinance of the City of Salisbury, adopted on June 18, 2019, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

(1) Increase line item 010-000-000-499900 Fund Balance $ 40,114

(2) Increase line item 010-553-000-598035 Transfer – Transit Fund $ 40,114

(b) That the following Transit Fund line items be amended as follows:

(1) Increase line item 035-000-000-498010 General Fund Contribution $ 40,114

(2) Increase line item 035-653-000-571000 Capital Outlay - Equipment $ 40,114

Section 4. That all ordinances, or parts of ordinances, in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 5. That this ordinance shall be effective from and after its passage.
Six (6) Elements of a Successful APC System Implementation

- **Hardware**
  - Accurate
  - Reliable

- **Ridership Software**
  - Analytic
  - Administrative Control

- **System Support**
  - Prompt
  - Effective
Statistics Provided by an APC System

- Passenger counts (vehicle max load, monthly, weekly, per hour, etc.)
- Route Analytics
- Number of passengers per bus stop
- Peak vs. Non-Peak Hours
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☒ Public ☐ Council ☐ Manager ☒ Staff

Requested Council Meeting Date: February 4, 2020

Name of Group(s) or Individual(s) Making Request: Salisbury-Rowan Utilities

Name of Presenter(s): Jason Wilson

Requested Agenda Item: Sanitary Sewer Rehabilitation Project – Phase 4

Description of Requested Agenda Item: Salisbury-Rowan Utilities (SRU) opened three (3) sealed bids on May 10, 2018 from qualified vendors for the Sanitary Sewer Rehabilitation project. Frazier Engineering, P.A. prepared the bid documents and reviewed all of the submitted bids, finding Atlantic Coast Contractors to be the lowest bidder in the amount of $494,624.70. With the third phase approaching completion, SRU requests to continue this project into a fourth phase, utilizing budgeted FY20 funding, through the execution of a change order in the amount of $400,000.

Attachments: ☒ Yes ☐ No

Fiscal Note: This project is part of the CIP. Sufficient funds were appropriated in the FY20 budget in sewer line repairs.

Action Requested of Council for Agenda Item: Council to consider authorizing the City Manager to execute a change order with Atlantic Coast Contractors, Inc. in the amount of $400,000 for construction related to the fourth phase of the Sanitary Sewer Rehabilitation project.

Contact Information for Group or Individual: Jason Wilson, Assistant Utilities Director
704-216-7553, jason.wilson@salisburync.gov

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wanda Furrer
Finance Manager Signature

[Signature]
Department Head Signature

[Signature]
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
DATE: January 24, 2020

PROJECT NAME: SRU Sanitary Sewer Rehabilitation Project

OWNER: Salisbury-Rowan Utilities

CHANGE ORDER NO: 3

TO: (Contractor) Atlantic Coast Contractors, Inc.

You are hereby requested to make the following changes in this contract in compliance with the provisions of the attached and/or original Contract Documents.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description of Changes</th>
<th>Additions</th>
<th>Deductions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Owner’s currently available FY19 Sewer Rehabilitation Budget is being added to the Contract to continue with the sewer rehabilitation work</td>
<td>$400,000</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Unit Prices for cleanout installation is being added to the Contract via this Change Order – see attached Additional Bid Items</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

Original Contract Amount: $494,624.70
Net Change by Previous Change Orders: $1,000,000.00
Net Change this Change Order: $400,000.00
New Contract Amount: $1,894,624.70

The Contract Time will be increased by 184 calendar days.

The Completion Date as of this Change Order is December 31, 2020

RECOMMENDED FOR ACCEPTANCE:

BY: [Signature] ACCEPTED: ACC Date: 1-24-20

BY: [Signature] ACCEPTED: CONTRACTOR: Date: 

2200-1 CONTRACT CHANGE ORDER 2200-1
For furnishing all new materials, labor and equipment that may be incidental to and for the construction of sanitary sewer facilities as specified and outlined below:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>UNIT</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2I</td>
<td>CLEANOUT INSTALLATION AT THE END OF NEW LATERAL PIPE INSTALLED AND PAID UNDER ITEM 2E WHERE REQUIRED BY THE ENGINEER, ANY DEPTH, VARIOUS PIPE DIAMETERS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1)</td>
<td>CLEANOUT FOR 4&quot; PVC LATERAL PIPE</td>
<td>40</td>
<td>EA</td>
<td>$950.00</td>
</tr>
<tr>
<td>2)</td>
<td>CLEANOUT FOR 6&quot; PVC LATERAL PIPE</td>
<td>1</td>
<td>EA</td>
<td>$1,150.00</td>
</tr>
<tr>
<td>3)</td>
<td>CLEANOUT FOR 4&quot; DUCTILE IRON LATERAL PIPE</td>
<td>1</td>
<td>EA</td>
<td>$1,150.00</td>
</tr>
<tr>
<td>4)</td>
<td>CLEANOUT FOR 6&quot; DUCTILE IRON LATERAL PIPE</td>
<td>1</td>
<td>EA</td>
<td>$1,350.00</td>
</tr>
<tr>
<td>2H</td>
<td>STAND-ALONE CLEANOUT INSTALLATION, EITHER TO REPLACE AN EXISTING CLEANOUT OR TO INSTALL A CLEANOUT WHERE ONE DOES NOT CURRENTLY EXIST, CLEANOUT REPAIR/INSTALLATION NOT ASSOCIATED WITH A NEW LATERAL INSTALLATION, WHERE REQUIRED BY THE ENGINEER, ANY DEPTH, VARIOUS PIPE DIAMETERS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1)</td>
<td>4&quot; PVC CLEANOUT</td>
<td>5</td>
<td>EA</td>
<td>$950.00</td>
</tr>
<tr>
<td>2)</td>
<td>6&quot; PVC CLEANOUT</td>
<td>1</td>
<td>EA</td>
<td>$1,150.00</td>
</tr>
<tr>
<td>3)</td>
<td>4&quot; DUCTILE IRON CLEANOUT</td>
<td>1</td>
<td>EA</td>
<td>$1,150.00</td>
</tr>
<tr>
<td>4)</td>
<td>6&quot; DUCTILE IRON CLEANOUT</td>
<td>1</td>
<td>EA</td>
<td>$1,350.00</td>
</tr>
</tbody>
</table>
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  02/04/2020

Name of Group(s) or Individual(s) Making Request:  Wendy Brindle, City Engineer

Name of Presenter(s):  N/A

Requested Agenda Item:  Receive a petition to close an alley off of the 100 block of S. Lee Street and adopt a Resolution on the subject, setting a public hearing for March 3, 2020.

Description of Requested Agenda Item:  The City Engineering Department has received a petition from Fish Bowl to permanently close a portion of an alley off the 100 block of South Lee Street. The petition meets the standards of General Statute 160A-299. Council may proceed by adopting a Resolution declaring their intent to close the portion of alley, setting a public hearing for March 3, 2020. City staff will advertise the public hearing for four (4) consecutive weeks in the Salisbury Post, post signs at the site, and notify adjoining property owners by certified mail.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)
The only cost related to street and alley closings are staff time and advertising. These costs are recovered by the standard $500 filing fee.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to adopt a Resolution declaring City Council’s intent to close a portion of an alley off the 100 block of South Lee Street, and set a public hearing for March 3, 2020.

Contact Information for Group or Individual:  Wendy Brindle – 704-638-5201.

☑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved          ☐ Delayed          ☐ Declined

Reason:
RESOLUTION PERTAINING TO THE PROPOSED CLOSING OF THE ALLEY IN THE 100 BLOCK OF SOUTH LEE STREET

WHEREAS, the City Council of the City of Salisbury is considering a proposal to close the alley in the 100 block of South Lee Street:

Beginning at an existing p.k. nail the north east corner of Wallace Properties 1, LLC (Deed Book 1188 Page 144 & Rowan County Parcel ID No. 0105 527) in the southern margin of a 12' wide alley, thence with said alley N 47° 26' 15" E, 10.00' to a point at the corner of a two story building belonging to Belle Realty Development Co., (Deed Book 377 Page 371) thence with Belle's line S 42° 31' 48" E, 150.00' to a point, Steinman Dunn Properties, LLC (Deed Book 1164 Page 718), south west corner, thence a new line crossing the existing alley S 47° 28' 12" W, 10.00' to a new mag nail set in the line of Wallace Properties 1, LLC, thence with said line, N 42° 31' 48" W, 149.99' to the point and place of Beginning and Being 0.034 Acres (1500 Sq. Ft.) as per survey and map by Shulenburger Surveying Company, P.A. dated January 10, 2020.

NOW, THEREFORE, be it resolved that the City Council shall on the 3rd day of March at 6:00 p.m., hold a public hearing in the City Council Chambers of City Hall, 217 South Main Street, Salisbury, North Carolina, to consider forever closing the aforementioned portion of street.

This 4th day of February, 2020.

CITY COUNCIL OF THE CITY OF SALISBURY,
NORTH CAROLINA

By: Diane Gilmore
City Clerk
PETITION TO CLOSE A STREET OR ALLEY

We the undersigned, being the owners of real property adjoining a street or alley as shown on Tax Map Parcel 0105525 do hereby petition the City Council of Salisbury, North Carolina to permanently close a street or alley pursuant to the North Carolina General Statues, Section 160A-299. The street or alley to be closed can be generally described as follows:

An alley off of the 100 block of S. Lees Street at the Southwest corner of Parcel 0105526 extended to the corner of Parcel 0105523

GS 160A-299 may be found on the internet at: www.ncga.state.nc.us/Statutes/GeneralStatutes/HTML/BySection/Chapter_160A/GS_160A-299.html

By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must contain the signatures of all owners of property adjacent to the street or alley.
2. The petition must include a recorded map or preliminary survey showing the portion of street or alley to be closed. Any preliminary survey shall be prepared for recordation after consultation with the City. A tax map is not sufficient.
3. The petition must include a description prepared from a survey or recorded map. A metes and bounds description may be required.
4. The petition must include a filing fee in the amount of $500.00.
5. If public or private utilities are located in the street or alley, the map and description must provide acceptable easements for the utilities. Any costs associated with preparing the easements will be the responsibility of the petitioner(s).
6. If curb and gutter must be replaced to close the street or alley, the cost of the curb and gutter will be the responsibility of the petitioner(s).
7. It typically takes approximately eight weeks for the closing to become official.

Belle Realty Development
Printed Name
Signature
0105523
Date
Tax Map & Parcel

Belle Realty Development
Printed Name
Signature
0105525
Date
Tax Map & Parcel

Steinman Properties
Printed Name
Signature
0105526
Date
Tax Map & Parcel

Wallace Properties
Printed Name
Signature
0105527
Date
Tax Map & Parcel

(Attach additional petition forms if needed)

Contact Person Branson Hurst (Fish Bowl) Telephone Number (704) 202-2829

CITY OF SALISBURY
P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Form Revised 11-01
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public □ Council □ Manager □ Staff

Requested Council Meeting Date: February 4, 2020

Name of Group(s) or Individual(s) Making Request: City Engineering

Name of Presenter(s): Wendy Brindle, City Engineer

Requested Agenda Item: Request from Level 3 Communications for encroachment into City Rights-of-Way

Description of Requested Agenda Item: Level 3 requests approval of installation of directional bored duct within the City Right-of-Way on Birdie Avenue. City Council approval of encroachments is required by Section 11-24 (27) of the City Code.

Staff review included input from Engineering, Public Services and Salisbury-Rowan Utilities. Staff recommends approval subject to the following conditions:

- All improvements and restoration shall be made at no expense to the City.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- Level 3 shall participate with the State’s one-call locating program, and appropriate locator tape shall be installed to facilitate future field location.
- Engineering “as-built” plans shall be maintained by Level 3 and made available to the City upon request.
- If the City (or State) makes an improvement to the public Right-of-Way, Level 3 facilities shall be adjusted or relocated at no expense to the City (or State).

Attachments: □ Yes □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
City Council to consider approval of a right-of-way encroachment by Level 3 per Section 11-24 (27) of the City Code.

Contact Information for Group or Individual: Wendy Brindle – 704-638-5201

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)
Salisbury City Council
Agenda Item Request Form

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
LOCATION OVERVIEW

SCOPE OF WORK: FROM EXISTING POLE, RISER DOWN 25' AND DIRECTIONAL BORE APPROXIMATELY 255FT TO PROPOSED HH-1. FROM PROPOSED HH-1, DIRECTIONAL BORE CROSSING NC-150 MOORESVILLE RD APPROXIMATELY 504FT TO PROPOSED HH-2. MAINTAIN MINIMUM 10FT DEPTH ACROSS NC-150 MOORESVILLE. FROM PROPOSED HH-2 DIRECTIONAL BORE 320' TO PROPOSED HH-3. FROM PROPOSED HH-3 CAPTURE EXISTING PROPERTY OWNED 2" PVC PLACING SPLIT WYE. ROPE/ROD APPROXIMATELY 105FT TO CURVE MP0E.

PLACE (3) 1.25 HDPE FROM HH-1 TO HH-3.

PLACE 48F FROM HH-1 TO INSIDE BLDG.

LEAVE 100FT SALCK IN EACH HH AND 50FT INSIDE BLDG.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ○ Staff

Requested Council Meeting Date:  02/04/2020

Name of Group(s) or Individual(s) Making Request:  Vickie Eddleman, Traffic Engineering Coordinator

Name of Presenter(s):  Vickie Eddleman

Requested Agenda Item:  The consideration to amend Chapter 13, Article X of the City Code of Ordinances as it relates to parking restrictions.

Description of Requested Agenda Item:  Public Works Department has asked Engineering Staff to investigate the removal of the parking prohibited at all times for portions of the south side of the 200-300 blocks of West Franklin Street. Currently there are only two spaces where on street parking is permitted, and they are marked spaces in front of 303 West Franklin Street. The City of Salisbury owns five of the six parcels within this area. The other parcel belongs to the Historic Salisbury Foundation. If City Council approves this request, it will remove the restriction of no parking anytime to allow parking anytime.

Attachments:  ○ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to adopt the attached Ordinance amending Section 13-338 Parking Prohibited at all Times.

Contact Information for Group or Individual:  Vickie Eddleman – 704-638-5213

○ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***
AN ORDINANCE AMENDING CHAPTER 13, ARTICLE X, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO PARKING

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

SECTION 1. That Section 13-338, Article X, Chapter 13 of the Code of the City of Salisbury be amended to add the underlined or to delete the stricken language as follows:

Sec. 13-338. Parking Prohibited at all Times.

<table>
<thead>
<tr>
<th>Street</th>
<th>Side</th>
<th>Extent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Franklin St</td>
<td>South</td>
<td>From Church St. 390 feet in a westerly direction</td>
</tr>
<tr>
<td></td>
<td>South</td>
<td>From Fulton St. 320 feet in an easterly direction</td>
</tr>
</tbody>
</table>

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 3. That this Ordinance shall be effective upon adoption by the City of Salisbury from and after is passage.
Request to Change Parking Restrictions
West Franklin Street between North Church Street and North Fulton Street, on south side

LEGEND
- Current No Parking Anytime
- Marked Parking

1 inch = 100 feet
Salisbury City Council
Agenda Item Request Form

<table>
<thead>
<tr>
<th>Please Select Submission Category:</th>
<th>□ Public  □ Council  □ Manager  ■ Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requested Council Meeting Date:</td>
<td>FEBRUARY 4, 2020</td>
</tr>
<tr>
<td>Name of Group(s) or Individual(s) Making Request:</td>
<td>HANNAH JACOBSON, PLANNING DIRECTOR</td>
</tr>
<tr>
<td>Name of Presenter(s):</td>
<td>CATHERINE GARNER (CITY)</td>
</tr>
<tr>
<td></td>
<td>STEVE CAUSEY (ALLIED DESIGN, INC. FOR DEVELOPER)</td>
</tr>
<tr>
<td>Requested Agenda Item:</td>
<td>CD-03-2019 ROWAN WOODLAND APARTMENTS</td>
</tr>
<tr>
<td>Description of Requested Agenda Item:</td>
<td>REQUEST TO AMEND THE LAND DEVELOPMENT DISTRICT MAP BY REZONING APPROXIMATELY 21.535 ACRES ON THE SOUTH SIDE OF THE 2700 BLOCK OF STATESVILLE BOULEVARD FROM CORRIDOR MIXED-USE (CMX), RESIDENTIAL MIXED USE (RMX), AND OPEN SPACE PRIMARY (OSP) TO CORRIDOR MIXED-USE (CMX) AND ESTABLISH A NEW CONDITIONAL DISTRICT (CD) OVERLAY WITH A MASTER PLAN FOR A PROPOSED CAMPUS STYLE RESIDENTIAL DEVELOPMENT MASTER PLAN.</td>
</tr>
<tr>
<td>Attachments:</td>
<td>■ Yes  □ No</td>
</tr>
<tr>
<td>Fiscal Note:</td>
<td>(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)</td>
</tr>
<tr>
<td>Action Requested of Council for Agenda Item:</td>
<td>COUNCIL TO HOLD A PUBLIC HEARING AND CONSIDER ADOPTING AN ORDINANCE TO REZONE THE PROPERTY AS REQUESTED.</td>
</tr>
<tr>
<td>Contact Information for Group or Individual:</td>
<td>Catherine Garner x5212 or <a href="mailto:catherine.garner@salisburync.gov">catherine.garner@salisburync.gov</a></td>
</tr>
</tbody>
</table>

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

■ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

________________________________________  ________________________________
Finance Manager Signature                  Department Head Signature

________________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined
Reason:
# Planning & Zoning Analysis

<table>
<thead>
<tr>
<th>CASE NO.</th>
<th>CD-03-2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title:</td>
<td>Rowan Woodland Apartments</td>
</tr>
<tr>
<td>Petitioner(s):</td>
<td>Preston Development Group</td>
</tr>
<tr>
<td>Owner(s):</td>
<td>Mary Bustin Granberry</td>
</tr>
<tr>
<td>Representative(s):</td>
<td>Steve Causey, Allied Design, Inc.</td>
</tr>
<tr>
<td>Address:</td>
<td>2715 Statesville Blvd and unnumbered Statesville Blvd</td>
</tr>
<tr>
<td>Tax Map &amp; Parcel(s):</td>
<td>330 121; 330 117</td>
</tr>
<tr>
<td>Size / Scope:</td>
<td>Two parcels, approximately 21.535 acres</td>
</tr>
<tr>
<td>Location:</td>
<td>Parcels are located on the south side of Statesville Boulevard, approximately 300 feet west of the intersection of Statesville Blvd, Woodland Creek Dr., and Wilton Ln.</td>
</tr>
</tbody>
</table>

## PETITIONER REQUEST

### Request:

Petition proposes request to amend the Land Development Ordinance & Land Development District Map by rezoning two parcels (combined 21.535 acres) from Corridor Mixed-Use (CMX), Residential Mixed-Use (RMX), and Open Space Primary (OSP) to Corridor Mixed Use with a Conditional District Overlay (RMX-CD) for a proposed campus-style residential development master plan. The residential use is for a 240-unit apartment complex fronting a central drive, common space, and community building.

### Staff Comments:

The petitioner is proposing to construct a new multi-family apartment building with a total of 240 units. As proposed, there will be ten (10) apartment buildings, one (1) community clubhouse, and three (3) accessory structures with garages and maintenance facility storage. The buildings will all front onto a center drive aisle with 90 degree angled parking on both sides. At the center of the drive aisle is a landscaped community recreation area.

The current zoning is a mix of three different zoning classifications: RMX, CMX, and OSP. The current zoning scheme was adopted in 2009 through a legislative rezoning. The property owners were attempting to market the property for sale for mixed-use commercial redevelopment. The
is the use permitted in the base zoning without the conditional district overlay?
different zoning districts were intended to be for different uses with the OSP district serving as a buffer to adjacent residential uses.

The petitioner is requesting to rezone the property to CMX with a CD overlay permitting the campus-style development. The CD overlay will tie the proposed master plan to the property as the only option for development without returning through the CD process.

Reducing the zoning districts on the parcel from three (3) zoning districts to one (1) zoning district is more consistent with planning best practices, as split-zoned parcels are not advisable from a regulatory and development standpoint. The topography of the site will provide a natural buffer to adjacent single family residential at the southeast rear (Neita Drive). The site plan identifies an area of approximately ten (10) acres at the south end of Parcel ID 330 117 is to remain undisturbed, which will further ensure a buffer to the residential areas.

The use is consistent with surrounding uses. This portion of Statesville Boulevard is primarily residential. There is an apartment complex directly abutting the property (Woodland Creek Apartments).

Staff recommends that the proposed rezoning from RMX, CMX, and OSP to CMX with a CD overlay is consistent with the adopted Vision 2020 Comprehensive Plan and the Land Development Ordinance and should be approved.

Yes, but not as proposed. Section 5.6.A.1 of the Land Development Ordinance (LDO) requires that “when there is no clear or definable principal building … development is considered a Campus-Style Development and shall follow the Conditional District development process.”

In addition, the applicant is requesting an alternative design to mitigate the inability to meet Section 5.10.B.1 and the provision of doors, porches, balconies, and/or windows on a side elevation fronting a street. The applicant proposes to add a covered porch along the fronting elevation. The porch would feature enhanced pavement, additional benches and landscaping. It would be accessible from the building and the parking lot and is intended to be for use by the entire community.
Finally, the applicant is also in the process of requesting a voluntary annexation. This request will come through the Engineering Department and will follow the voluntary annexation process outlined in North Carolina General Statutes.

All permitted uses other than that use needed for the development to occur – that being ‘Dwelling-Multifamily more than 4 units/building’ – shall be prohibited as part of this petition. See Use Matrix in Chapter 2 of the LDO.

### Uses:

The following uses are not permitted:

- All permitted uses other than that use needed for the development to occur – that being ‘Dwelling-Multifamily more than 4 units/building’ – shall be prohibited as part of this petition. See Use Matrix in Chapter 2 of the LDO.

### Character of Area

#### Overview:

2715 Statesville Blvd (Parcel ID 330 121) currently has a vacant house and various accessory structures. Unnumbered Statesville Blvd (Parcel ID 330 117), which is adjacent to the south boundary, is undeveloped and almost entirely forested. The parcels abut other residential uses along Statesville Blvd, including another multifamily apartment complex and single family residential.

### Surrounding Land Use(s) & Zoning:

<table>
<thead>
<tr>
<th>Location</th>
<th>Existing Land Uses</th>
<th>Existing Zoning</th>
</tr>
</thead>
<tbody>
<tr>
<td>North of area</td>
<td>Residential</td>
<td>RMX, NMX, GR3</td>
</tr>
<tr>
<td>East of area</td>
<td>Residential</td>
<td>UR12, GR, NMX, GR3</td>
</tr>
<tr>
<td>South of area</td>
<td>Commercial</td>
<td>CBI (Rowan County Zoning)</td>
</tr>
<tr>
<td>West of area</td>
<td>Residential, Vacant</td>
<td>CMX, NMX, OSP</td>
</tr>
</tbody>
</table>

### Infrastructure & Civic/Community Facilities

**Public Schools:**

- **Elementary:** Isenberg
- **Middle:** West Rowan / Henderson
- **High:** West Rowan / Henderson

**Fire District:**

- Station 4

**Water & Sewer Utilities:**

Water and sewer lines are available underneath Jake Alexander Blvd. The applicant is requesting to voluntarily
annex into the City limits in order to connect to SRU infrastructure. The site is not encumbered by any other utility easements, such as gas, electrical, or fiber optic to the best of staff’s knowledge.

Transportation
Transit:

This site is not currently served by Salisbury Transit. The closest stop is at Lash Drive, approximately 1.1 miles to the east.

Property Access(s):

The proposed primary means of ingress & egress is via Statesville Boulevard. Two interconnectivity points (stub-outs) to adjacent properties have been provided but will not be completed unless either of the adjacent properties redevelop in the future.

Public Improvements:

NCDOT has required the entrance to be a right-in right-out only. NCDOT will require improvements to be made by the developer on Statesville Blvd, but the specifics of the required improvements will be specified by the NCDOT driveway permit approval.

ENVIRONMENT

Topography / Hydrology:

The site is generally flat at Statesville Blvd. The rear parcel has more significant slope toward the existing railroad right of way (ROW). This area is proposed to remain undisturbed buffer area.

Flood Hazard / Streams / Wetlands:

None identified on City of Salisbury maps. The petitioner has mapped a stream and marked a thirty (30) foot stream buffer along the southeastern property boundary of PID 330 117.

COMPREHENSIVE & AREA PLANS

Applicable Plans:

Vision 2020 Comprehensive Plan

N-16: New neighborhoods should include one or more neighborhood centers or focal points in each neighborhood planning area.

The proposed development will include a community clubhouse, as well as a central greenspace common area and other recreation areas.
Planning & Zoning Analysis

N-18: As new neighborhoods are developed, a mixture of housing types/sizes/prices shall be encouraged within the bounds of each neighborhood planning area.

The proposed development will feature a mix of one, two, and three-bedroom units, providing opportunities for households of different sizes to obtain housing.

N-19: Higher density housing projects, such as apartment complexes and condominium developments, should be located adjoining places of work, shopping, and public transit. Access to such higher density housing shall not be through a lower density housing area. Higher density housing may often act as a transitional use between offices or shops and lower density housing.

The proposed location is not currently adjacent to places of work, shopping, and public transit, but it is adjacent to an existing multi-family use and will not utilize a lower-density housing area for access. The access will be directly from Statesville Blvd and no connections are proposed to the lower density housing adjacent to the site.

According to Mr. Rodney Harrison with Salisbury Transit Authority, the nearest bus stop is approximately 1.1 miles away at Lash Drive. Statesville Blvd does have sidewalks to facilitate pedestrian access to this bus stop if needed. However, with the increase in residents, the demand may justify a future route extension to serve the adjacent and proposed complexes, if approved.

While apartments have often been used as a transition between commercial uses and lower density residential uses, it would not be inappropriate to allow multi-family residential in a residential area with direct access to a major thoroughfare.

TRC & PLAN REVIEW

TRC Meeting:

The Conditional District petition and associated Master Plan were first reviewed by the city’s Technical Review Commission (TRC) on December 19, 2019. Staff and other reviewing agencies discussed the proposal with the petitioner. Comments were generated and delivered to the petitioner for their consideration. All TRC comments have been addressed at this time.
Planning Board Recommendation:

This proposal was presented to Planning Board at their courtesy hearing on January 14, 2020. The Planning Board heard from John Cranford with Presto Development and Steve Causey from Allied Design, Inc. Margaret Lipe with Wallace Realty spoke during the courtesy hearing on behalf of the Granberrys and Preston Development. She stated there is a need for additional apartments in Salisbury. After deliberation, the Planning Board unanimously recommended approval with the alternative design.
CONDITIONAL DISTRICT REZONING CD-03-2019
2715 STATESVILLE BLVD. AND UNNUMBERED STATESVILLE BLVD

ZONING:
CMX, RMX, AND OSP TO CMX WITH CD OVERLAY

PIDs 330 117; 330 121
The Salisbury Planning Board held its regular meeting Tuesday, January 14, 2020, in the Council Chamber at Salisbury City Hall, 217 S. Main Street, at 4:00 p.m. with the following being present and absent:

PRESENT: John Struzick, Jon Post, Bill Wagoner, Dennis Rogers, Bill Burgin, John Schaffer, Dennis Lunsford, Tim Norris, and Jayne Land

STAFF: Teresa Barringer, Graham Corriher, Catherine Garner, and Jessica Harper

WELCOME GUESTS AND VISITORS
Bill Wagoner, Chair, called the Planning Board meeting to order

APPROVAL OF MINUTES
- Planning Board Minutes of December 10, 2019 approved as submitted.

NEW BUSINESS
Z-02-2019
CD-03-2019

STAFF PRESENTATION
CASE NO. Z-02-2019
Petitioner(s): Silverio A. Confesor
Owner(s): Jorge Ortega & Yoko Senaga
Representative(s) or Developer(s): Silverio A. Confesor
PETITION:
Request to amend the Land Development District Map by: Rezoning (1) parcel from General Residential (GR-6) to Urban Residential (UR-12) district. This petition, submitted by Silverio Confesor, is a request to rezone 506 W. Marsh Street from General Residential (GR-6) to Urban Residential (UR-12). Mr. Confesor is currently under contract to purchase the subject property contingent upon approval of the rezoning.

STAFF COMMENTS:
The subject property was originally constructed in 1999 as a single family dwelling. In March 2017, Code Services made contact with the Mr. Jorge Ortega noting a complaint had been received that may identify potential non-compliant changes that were made to the property. Upon reviewing the records and discussing the property with the current property Mr. Ortega city staff determined the home had been converted to (3) units with the main living area on first floor with (2) apartment units on the second floor and the detached garage had been converted to a secondary-dwelling unit with no approvals. The multi-family use and the detached secondary dwelling had not been approved by the City and would not be eligible for consideration under the current zoning. Staff met with Mr. Ortega on several occasions advising him that the secondary dwelling was prohibited and would be required to be vacated from occupancy. There was also an approximate 7 ft. x 24 ft. addition to the detached garage that violated setback requirements that would need to be removed. It could be returned to the use of a detached garage or storage building. The structure was not eligible for a secondary dwelling request as the footprint of the structure appeared to exceed the maximum 750 sq. ft.

The petitioner is now requesting to rezone the property to be able to bring the (3) unit primary structure into compliance. Mr. Confesor is aware the non-compliant secondary dwelling located in the original detached garage will be required to be converted back to a garage or and accessory structure. Staff determined that although UR-12 is not contiguous to the subject parcel, it is directly across the street from several blocks of UR-12 zoned parcels. Staff noted that the entrance to the second story units are accessed from the rear of the primary residence.

POLICY:
Vision 2020 Comprehensive Plan
Any rezoning attempt must be held against the policies and objectives of the Vision 2020 Comprehensive Plan, as well as any other Council-adopted, applicable plans. Staff determined that the rezoning petition is consistent with Policy N-9: Architecturally compatible accessory housing may be encouraged on developed lots within neighborhood areas, especially for elderly housing. Staff noted that the entrance to the second floor apartments are accessible from rear of the primary structure with no visibility to the streetscape

APPLICANT PRESENTATION
The interested buyer, Mr. Confesor wants to rezone the property to be able to bring the (3) unit primary structure into compliance. Mr. Confesor is aware that the non-compliant secondary dwelling located in the original detached garage will be required to be converted back
to a garage or and accessory structure. He confirmed that he will be living in the downstairs unit. He did have an appraisal done Monday, January 6, 2020 and is still waiting for the report. Ms. Land asked the applicant if the contract paperwork specified multi-family or single family. He confirmed the contract stated two units which included the house and the garage. Mr. Wagoner asked the applicant if there was a real estate agent representing the seller. He also asked if the applicant was notified if the property was non-compliant with Rowan County and City of Salisbury laws. The applicant confirmed that he was not notified of any noncompliance. The applicant did bring and provide his buyer’s agent along with him. He also confirmed with the board that his intention to buy the property is not contingent with Planning Board or City Council approvals.

COURTESY HEARING
IN FAVOR

Robert Nunez (realtor) of 14435 Palmer Lane Mathews, N.C. spoke in favor of the rezoning. He identified that the seller’s agent did advise him about the non-conforming home. Mr. Nunez stated that he did inform the potential buyer in these matters. He also stated that the potential buyer is interested in buying the property regardless of Planning Board and City Council’s rezoning approval.

IN OPPOSITION

Jesse Ellison of 509 W. Marsh spoke against the proposed rezoning. She informed the board that the home was built as a single family home. She also stated that she reported the construction of multi-family to the city. She also reported the increase in traffic as well as the remodeling of the garage. She added that the neighborhood consists of single family homes and the elderly. She feels that the increased traffic will decrease property values in the neighborhood. She added that she has lived in the neighborhood since 1976 and it should remain a quiet single family neighborhood.

COURTESY HEARING CLOSED

DISCUSSION

Mr. Post asked staff to confirm the availability of other multi-family homes in the area. Staff was able to locate other multi-family units within the two block radius. After confirming multiple zoning jurisdictions in the area staff confirmed some of the homes to be legal non-conforming. Board members also asked if the interior and exterior up fits were illegally done without Rowan County Permits and staff confirmed that they were. Staff stated that the residence could have up to six non-related people living in the residence. She continued saying that the apartments are not an issue until they are marketed as such. Mr. Wagoner confirmed the listing agent as Keller Williams and was initially advertised as multi-family, but later changed. Ms. Land asked about permits and inspections and if they should be required. Staff answered saying a zoning permits can be issued, but other permits will need to be followed up by Rowan County building code. The applicant confirmed with Mr. Post that the due diligence date ends at the end of January. Ms. Land added that the due diligence period is different from the contract agreement and it can be extended if everyone agrees. Staff noted to Ms. Land that the Rowan County tax card identifies this property to be single/multi family. Staff added that when a zoning permit is issues for this property it will identify that a certificate of occupancy be required.
Staff added that the code enforcement complaint dropped the ball years ago when the original complaint was received. The employee could not pursue the case once employment ended. Staff noted that the city cannot regulate the decks at the rear of the parcel. She also noted that building code is separate from zoning. She was unclear of how the home is divided on the inside. The applicant confirmed the staircase blockage can be removed and have not demolished the stairs. There was some back and forth among the board members regarding if building permits should be an issue for approval or if they should only concentrate on the rezoning part of the case. Mr. Burgin asked if Urban-Residential 12 would be appropriate for the parcel. Staff determined that in order to keep the 3-unit home it would need to be zoned UR-12.

Board members noticed that the remaining General Residential zoning in the area resembled an island and may need to be reviewed further. Mr. Wagoner recommended moving the remaining General Residential (GR) zoning from General Residential (GR) to Urban Residential (UR).

Mr. Wagoner assigned Committee #3 to investigate the entire block near 506 W. Marsh Street to determine if a rezoning cleanup would be ideal.

**MOTION**

Mr. Burgin moved to motion to table until January 28, 2020 Planning Board meeting. Committee #3 will report back with findings. Motion seconded by Mr. Rogers seconded the motion. All members voting AYE.

**STAFF PRESENTATION**

**CASE NO.** CD-03-2019

**Petitioner(s):** Preston Development Group

**Owner(s):** Mary Bustin Granberry

**Representative(s) or Developer(s):** Steve Causey, Allied Design, Inc

**PETITION:**

Petition proposes request to amend the Land Development Ordinance & Land Development District Map by rezoning two parcels (combined 21.535 acres) from Corridor Mixed-Use (CMX), Residential Mixed-Use (RMX), and Open Space Primary (OSP) to Corridor Mixed Use with a Conditional District Overlay (RMX-CD) for a proposed campus-style residential development master plan. The residential use is for a 240-unit apartment complex fronting a central drive, common space, and community building.

**STAFF COMMENTS:**

The petitioner is proposing to construct a new multi-family apartment building located at 2715 Statesville Blvd and unnumbered Statesville Blvd. As proposed, there will be ten (10) apartment buildings, one (1) community clubhouse, and three (3) accessory structures with garages and maintenance facility storage. The buildings will all front onto a center drive aisle with 90 degree angled parking on both sides. At the center of the drive aisle is a landscaped community recreation area.

The current zoning is a mix of three different zoning classifications: RMX, CMX, and OSP. The current zoning scheme was adopted in 2009 through a legislative rezoning. The property owners were attempting to market the property for sale for mixed-use commercial redevelopment. The different zoning districts were intended to be for different uses with the OSP district serving as a buffer to adjacent residential uses.
The petitioner is requesting to rezone the property to CMX with a CD overlay permitting the campus-style development. The CD overlay will tie the proposed master plan to the property as the only option for development without returning through the CD process. Reducing the zoning districts on the parcel from three (3) zoning districts to one (1) zoning district is more consistent with planning best practices, as split-zoned parcels are not advisable from a regulatory and development standpoint. The topography of the site will provide a natural buffer to adjacent single family residential at the southeast rear (Neita Drive). The site plan identifies an area of approximately ten (10) acres at the south end of Parcel ID 330 117 is to remain undisturbed, which will further ensure a buffer to the residential areas. The use is consistent with surrounding uses. This portion of Statesville Boulevard is primarily residential. There is an apartment complex directly abutting the property (Woodland Creek Apartments).

The Conditional District petition and associated Master Plan were first reviewed by the city’s Technical Review Commission (TRC) on December 19, 2019. Staff and other reviewing agencies discussed the proposal with the petitioner. Comments were generated and delivered to the petitioner for their consideration. All TRC comments have been addressed at this time.

Conditional District
Alternative Design Request(s): The applicant is not requesting any alternative designs as part of this CD request. The impetus for the CD is compliance with LDO Section 5.6.A.1.

Staff recommends that the proposed rezoning from RMX, CMX, and OSP to CMX with a CD overlay is consistent with the adopted Vision 2020 Comprehensive Plan and the Land Development Ordinance and should be approved. Zoning without the Conditional District Overlay is permitted but not as proposed. Section 5.6.A.1 of the Land Development Ordinance (LDO) defines Campus-Style Development as no clear or definable principal building. This project is considered Campus-Style Development and shall follow the Conditional District development process.

The current state of the neighborhood located at 2715 Statesville Blvd (Parcel ID 330 121) currently has a vacant house and various accessory structures. Unnumbered Statesville Blvd (Parcel ID 330 117), which is adjacent to the south boundary, is undeveloped and almost entirely forested. The parcels abut other residential uses along Statesville Blvd. including another multifamily apartment complex and single family residential.

According to Mr. Rodney Harrison with Salisbury Transit Authority, the nearest bus stop is approximately 1.1 miles away at Lash Drive. Statesville Blvd does have sidewalks to facilitate pedestrian access to this bus stop if needed. However, with the increase in residents, the demand may justify a future route extension to serve the adjacent and proposed complexes, if approved. While apartments have often been used as a transition between commercial uses and lower density residential uses, it would not be inappropriate to allow multi-family residential in a residential area with direct access to a major thoroughfare.

The proposed location is not currently adjacent to places of work, shopping, and public transit, but it is adjacent to an existing multi-family use and will not utilize a lower-density housing area for access. The access will be directly from Statesville Blvd and no connections are proposed to the lower density housing adjacent to the site.
POLICY

Vision 2020 Comprehensive Plan

Applicable Policies & Objectives

N-16: New neighborhoods should include one or more neighborhood centers or focal points in each neighborhood planning area. The proposed development will include a community clubhouse, as well as a central greenspace common area and other recreation areas.

N-18: As new neighborhoods are developed, a mixture of housing types/sizes/prices shall be encouraged within the bounds of each neighborhood planning area. The proposed development will feature a mix of one, two, and three-bedroom units, providing opportunities for households of different sizes to obtain housing.

N-19: Higher density housing projects, such as apartment complexes and condominium developments, should be located adjoining places of work, shopping, and public transit. Access to such higher density housing shall not be through a lower density housing area. Higher density housing may often act as a transitional use between offices or shops and lower density housing.

APPLICANT PRESENTATION

Steve Causey (applicant) from Allied Design of 4720 Kester Mill Rd Winston Salem NC 27103. Mr. Causey is the civil engineer on the project. He added that there are two potential storm water facilities on site. He proposed to work with staff to resolve the alternative design option to make the space more inviting and pedestrian friendly. This may require additional screening near the road and be useable for all tenants.

John Cranford (developer) from Preston Development of 1400 Battleground Avenue Greensboro NC spoke in favor of the project. He spoke about a possible added structure at the front of the property that will be utilized as a common area. This covered picnic/grilling area would be attached to the building. Mr. Cranford will consider offering fake windows with glazing to the east elevation to meet the transparency requirement which will resemble windows. He added that if windows were added to the building to meet the transparency threshold then it would resemble a hotel. Mr. Cranford also proposed some type of community art display to add to the building wall.

COURTESY HEARING

IN FAVOR

Margret Blithe (Wallace Realty) of 301 N. Main Street spoke in favor of CD-03-2019. She stated that there was a strong need in Salisbury for nice and affordable housing. She added that another apartment complex would be good for the city. Ms. Blithe noted Statesville Blvd being a growth corridor with numerous amenities and industries. She contacted numerous apartment complexes in Salisbury and all confirmed having waiting lists for apartments.

NONE SPOKE IN OPPOSITION

COURTESY HEARING CLOSED
DISCUSSION

Staff confirmed to Mr. Wagoner that the building requesting the design alternative is approximately 80 ft. back from Statesville Blvd. She also confirmed the parcels are located in the ETJ and will voluntarily annex into the city limits. Staff identified other Conditional Districts (CD’s) along Statesville Blvd. She also confirmed that the existing neighboring apartment complex would be identified as non-conforming.

Mr. Wagoner asked staff if the architectural detailing on the building counts as an alternate design and staff confirmed that it was. Staff intends to codify the attached porch area and buffering options that City Council can approve. Mr. Burgin added that an alternative to a boring elevation was to add art or some type of structure allowing for alternatives.

MOTION

Mr. Schaffer moved to approve CD-03-2019 and find that it is consistent with the goals, objectives, and policies of Vision 2020 Comprehensive Plan and will accommodate the Land Development Ordinance of section 5.10.B.1 by providing a design alternative to be reviewed and approved by planning staff. Seconded by Mr. Struzick. All voting AYE.

OLD BUSINESS

LDO REVIEW

Staff provided board members with an updated matrix and identified committee chairs to be Mr. Rogers for committee one, Mr. Burgin for committee two, and Ms. P.J. Ricks for committee three. Staff reviewed each committee topics of discussion.

She noted that committee two met and discussed possible shared parking, screening, additional standards, and a possible reduction in percent required for tree canopy points. Committee two was tasked with review of flexible practices by staff. She noted that committee two will discuss and review these issues further prior to the next Planning Board meeting.

Staff added that committee one reviewed dimension requirement issues. Committee two discussed side yard setbacks of 20%, possible revisions to section 5.16 format and wording to provide clear requirements. A possible relocation of this particular section was proposed. Committee two will meet prior to the next Planning board meeting to discuss and make recommendations.

Committee three met to discuss weather or not mandatory pre-application conferences should be mandatory. Committee three identified the language and review procedures of Chapters 15 & 16 meets the intent of the pre-application meeting and recommend staff propose minor text amendments to identify pre-application meetings are mandatory for preliminary plats and major developments. This recommendation will be grouped with other text amendments and presented to City Council at a later time.

ADJOURN 6:00 p.m.

There being no further business to come before the Planning Board the meeting was adjourned.

Bill Wagoner, Chair

Jessica Harper, Secretary
Salisbury City Council
Statement of Consistency & Zoning Recommendation

DISTRICT MAP AMENDMENT:  CD-03-2019

Project Title:  Rowan Woodland
Petitioner(s):  Preston Development Group
Owner(s):  Mary Bustin Granberry
Representative(s) or Developer(s):  Allied Design, Inc.
Address:  2715 Statesville Blvd and unnumbered parcel on southern boundary
Tax Map - Parcel(s):  TM: 330, Parcel(s): 121, 117
Size / Scope:  Combined total: 21.535 acres
Location:  Located on the south side of Statesville Boulevard, approximately 300 feet west of the intersection of Statesville Boulevard, Woodland Creek Drive, and Wilton Lane.

REQUEST:
Request to amend the Land Development Ordinance & Land Development District Map by rezoning approximately 21.535-acres in the 2700 block on the south side of Statesville Boulevard from CORRIDOR MIXED-USE (CMX), RESIDENTIAL MIXED USE (RMX), AND OPEN SPACE PRIMARY (OSP) TO CORRIDOR MIXED USE (CMX) with a CONDITIONAL DISTRICT (CD) OVERLAY for the proposed campus-style residential development master plan

STATEMENT OF CONSISTENCY & RECOMMENDATION:

The Salisbury City Council held a public hearing and reviewed the petition and associated Master Plan on February 4, 2020. The Council finds that the use is CONSISTENT with the Salisbury Vision 2020 Comprehensive Plan, is reasonable, and in the public interest because:
- The proposed new development includes more than one neighborhood center and focal point (Policy N-16);
- The proposed new development will provide a mixture of housing sizes within the apartment complex with one (1), two (2), and three (3) bedroom apartment options (Policy N-18);
- The proposed new development will not be accessed through lower density housing areas and will act as a transitional use between the thoroughfare and lower density housing (N-19).
AN ORDINANCE AMENDING THE LAND DEVELOPMENT ORDINANCE AND THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, REZONING TWO PARCELS FROM CORRIDOR MIXED USE, RESIDENTIAL MIXED USE, AND OPEN SPACE PRIMARY TO CORRIDOR MIXED USE AND APPLY CONDITIONAL DISTRICT OVERLAY TO SUBJECT PARCELS, APPROXIMATELY 21.535 ACRES, AT 2715 STATESVILLE BLVD ESTABLISHING A CONDITIONAL DISTRICT OVERLAY TO PERMIT THE DEVELOPMENT OF A 240 UNIT MULTIFAMILY RESIDENTIAL CAMPUS STYLE APARTMENT DEVELOPMENT (PETITION NO. CD-03-2018)

WHEREAS, a petition and associated development documents to rezone land and establish a Conditional District Overlay on the property described herein were properly filed by the petitioner and authorized by the property owner(s); and

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the rezoning petition and associated development documents on January 14, 2020, voting unanimously to recommend approval of the proposed development plan, and stated that the proposal is not inconsistent with the Vision 2020 Comprehensive Plan; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting of February 4, 2020; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the two parcels described herein from ‘CMX,’ ‘RMX,’ and ‘OSP’ to ‘CMX’ district; and establishing a Conditional District (CD) Overlay for the parcel is reasonable and in the public interest. The proposal is fundamentally consistent with the Vision 2020 Comprehensive Policies N-16: New development should include a neighborhood center and focal point; Policy N-18: A mixture of housing types/sizes/prices shall be encouraged within the bounds of each neighborhood planning area; and Policy N-19: Access to higher density housing shall not be through a lower density housing area.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That property identified in the City of Salisbury and Rowan County as Tax Map 330, Parcel 121, 117 including those abutting rights-of-way and reaching to the respective centerlines, as designated on the official property identification maps of Rowan County, is hereby rezoned to ‘CMX’ district with the establishment of a new Conditional District (CD) Overlay pursuant to the approved CD Master Plan.

SECTION 2. DEVELOPMENT DOCUMENTS: That any and all development within this Conditional District (CD) Overlay shall substantially adhere to the approved development documents entitled ‘Rowan-Woodland Apartment Homes,’ which are on file with the City of Salisbury and signed by the Mayor of the City of Salisbury. A corrected set of documents, reflecting City Council approval and any development conditions that were approved by City Council and made a part of this Ordinance, shall be provided to the City for the Mayor’s signature within 30 days of the effective date of this Ordinance and prior to the issuance of any development permits.
SECTION 3. PERMITTED USES (PRIMARY): The ‘CMX’ base district primary use is restricted by this action to that of ‘Dwelling – Multifamily, more than four (4) units per building.’ Any other use requires issuance an Amendment to this Conditional District (CD) Overlay.

SECTION 4. DEVELOPMENT CONDITIONS: That the following conditions are applicable to the development proposal associated with this Ordinance (see above, Section 2, Development Documents) within the Conditional District (CD) Overlay:

- No Conditions Applied

SECTION 5. That as permitted by the Land Development Ordinance, the development documents associated with this Conditional District (CD) Overlay may establish alternatives to specific provisions of the Land Development Ordinance; however, where alternatives are not provided, those and all other applicable Land Development Ordinance provisions remain applicable for any and all development within this Conditional District (CD) Overlay.

SECTION 6. That improvements (public and/or private) for Stormwater drainage, streets, water and sewer shall be designed and installed in accordance with applicable City and Salisbury-Rowan Utilities standards and policies. Layouts shown on the approved, stamped, and signed Development Documents are considered schematic and may require administrative revision(s) upon review of engineering drawings or details (Construction Documents).

SECTION 7. That all Ordinances, or parts of Ordinances, in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SECTION 8. That this Ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  February 4, 2020

Name of Group(s) or Individual(s) Making Request:  Parks and Recreation

Name of Presenter(s):  Nick Aceves

Requested Agenda Item:  Pickleball Conversion/Facility Options Update

Description of Requested Agenda Item:  This will provide an update following an additional discussion by the Parks and Recreation Advisory Board on the project at City Park.

Attachments:  □ Yes  □ No  Power Point

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Nick Aceves 704-638-5299

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

□ Approved

□ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  February 4, 2020

Name of Group(s) or Individual(s) Making Request:  Engineering Department

Name of Presenter(s):  Wendy Brindle

Requested Agenda Item:  Council to consider authorizing the sale of Parcel 005 140-01, located in the 300 block of Grim Street

Description of Requested Agenda Item:
At the January 7, 2020 meeting, City Council adopted a Resolution authorizing the upset bid process for Parcel 005-140-01, a 0.14 acre parcel located in the 300 block of Grim Street. Advertisement for the upset bid was published in the Salisbury Post on Sunday, January 12, 2020 and the deadline for receipt of upset bids was 9:00 am on Wednesday, January 22, 2020. No upset bids were received.

Truland Development, LLC, the potential purchaser, currently owns the adjacent parcel 005-139, which is developed with a two-story quadruplex. Truland Development purchased this parcel in September 2018, and have incurred no code violations since the purchase. After review of the offer, staff recommends that Council authorize the sale of the property to the original bidder, Truland Development, LLC, in the amount of $3,500.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to authorize the sale of Parcel 005 140-01, located in the 300 block of Grim Street, in the amount of $3,500.

Contact Information for Group or Individual:
Wendy Brindle, City Engineer 704-638-5201 or wbrin@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

________________________     __________________________
Finance Manager Signature     Department Head Signature
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:   □ Public   □ Council   □ Manager   ☑ Staff

Requested Council Meeting Date: 2/4/2020

Name of Group(s) or Individual(s) Making Request: Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s): Chief Jerry Stokes

Requested Agenda Item: Update Council on SPD information – crime data, staffing, etc.

Description of Requested Agenda Item: Council to hear SPD staff update on community crime, etc. in 2019.

Attachments: ☑ Yes   □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
None.

Contact Information for Group or Individual: Chief Jerry Stokes, SPD 704-638-5333

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head/Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
☐ Approved   □ Delayed   ☐ Declined

Reason:
Staffing as of 12/31/2019

<table>
<thead>
<tr>
<th>Overall Department Sworn Staffing</th>
<th>81 sworn budgeted positions + 4 sworn over hire positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sworn Staff</td>
<td>76 89.4%</td>
</tr>
<tr>
<td>FTO Recruit</td>
<td>1 1.2%</td>
</tr>
<tr>
<td>BLET Recruit</td>
<td>5 5.9%</td>
</tr>
<tr>
<td>Conditional Offer</td>
<td>0 0%</td>
</tr>
<tr>
<td>Vacancies</td>
<td>2 *</td>
</tr>
<tr>
<td><strong>Filled Staffing %</strong></td>
<td><strong>83 97.6%</strong></td>
</tr>
</tbody>
</table>

*All Budget Position filled (100%), 2 of sworn over hire positions to be filled = 2.4%
** Changed as on 1/31/2020
SBI UCR Data

20 Year Trend for Total Violent Crime

SBI UCR Data

20 Year Trend for Total Part 1 Crime
Part 1 Crime Rate Comparison

<table>
<thead>
<tr>
<th></th>
<th>% Above US Rate</th>
<th>% Above NC Rate</th>
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</thead>
<tbody>
<tr>
<td>2014</td>
<td>127.1%</td>
<td>138.1%</td>
</tr>
<tr>
<td>2015</td>
<td>128.5%</td>
<td>134.8%</td>
</tr>
<tr>
<td>2016</td>
<td>176.5%</td>
<td>182.0%</td>
</tr>
<tr>
<td>2017</td>
<td>114.1%</td>
<td>113.9%</td>
</tr>
<tr>
<td>2018</td>
<td>142.9%</td>
<td>139.6%</td>
</tr>
</tbody>
</table>

Crime Reporting Changes

- North Carolina became aligned with Federal reporting requirements in October 2019.
- Changed somewhat how crime is reported.
- Old way was Uniform Crime Reporting – more event based
- National Incident Based Reporting System (NIBRS)
Example UCR

3 Reported Larceny from an Auto Events and Victims

Example NIBRS

1 Reported Larceny from an Auto Incident 3 Victims
Workload Information

- 51,739 calls for service (46,819 in 2018 – 10% increase)
- 1,998 arrests (1,557 in 2018 – 28% increase)
  - 520 Felony (352 in 2018 – 48% increase)
  - 1,430 Misdemeanor (1,151 in 2018 – 24% increase)
  - 48 Ordinance Violations (54 in 2018)
- 2,237 citations issued (2,574 in 2018 – 15% decrease)

Administrative Matters

- 45 total administrative reviews of employee conduct – 21 generated in house, 24 generated as the result of a citizen complaint
  - In house – 15 were found to have cause, 1 unable to determine, 1 unfounded, 1 exonerated, 1 resulted in coaching/training, 2 pending
  - Citizen Complaints – 2 found to have cause, 2 unable to determine, 18 unfounded, 1 exonerated, 1 pending *discourtesy is the most common citizen complaint
Force Applications

- 48 application of force incidents (down 5.9% from 2018, but also down 54.5% from 2017)
  - Per contact — 0.1% (0.1% in 2018)
  - Per arrest/citation — 1.1% (1.23% in 2018)

![Force Application Trend Graph]

Community Action Team Goals Progress
2/5/2018 Report Reminder

- To achieve SPD staffing rate of 95% for authorized sworn officer positions by 2018.
- Progress: Currently at 98.7% staffing — need to fill 1 budget position and the 4 over hire positions
- Reduce gun violence and assault by 5% each year
  - Working with ATF
  - Project Safe Neighborhood Initiative
  - Stratified policing model
- Progress: Homicides down 40% in 2018 compared to 2017
- Progress: ADW — Firearm down 19% in 2018 compared to 2017
  - Have two detectives assigned to ATF Task Force, ATF Agent(s) assigned to PD
  - PSN initiative well underway
  - Stratified Policing integrated into police operations since May 2017 — POP Working Group Initiative started in January 2018
Community Action Team Goals Progress

- To achieve SPD staffing rate of 95% for authorized sworn officer positions by 2018.
  - **Progress:** Currently at 100% plus staffing – need to fill no budget positions and 2 over hire positions (97.6% total)
- Reduce gun violence and assault by 5% each year
  - Working with ATF
  - Project Safe Neighborhood initiative
  - Stratified policing model
  - **Progress:** Homicides down 67% in 2019 compared to 2018
  - **Progress:** ADW – Firearm down 44% in 2019 compared to 2018

Santa Patrol 2019

![No Grinch symbol]
Santa Patrol 2019

- 702 Police Officer staff hours devoted to the initiative over six week period. Cost $21,337.26 in overtime money.
- Activity:
  - 15 Traffic Citations
  - 20 Misdemeanor Arrests
  - 10 Felony Arrests
- Results:

Questions
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  02/04/2020

Name of Group(s) or Individual(s) Making Request:  Community Planning Services

Name of Presenter(s):  Hannah Jacobson, Planning Director
                       Catherine Garner, Senior Planner

Requested Agenda Item:  Opportunities to Participate in Forward 2040 Visioning

Description of Requested Agenda Item:  Community Planning Services will present on the various ways community members can participate in creating a Vision for the Forward 2040 Comprehensive Plan, including an online survey, attending one of six planned pop-in sessions, or by hosting your own small group meeting (i.e. Meeting-in-a-Box).

Attachments:  ☐ Yes  ☒ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to receive a presentation on the various ways to participate in creating a Vision for the Forward 2040 Comprehensive Plan.

Contact Information for Group or Individual:  Hannah Jacobson (704) 638-5230

☐ Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda  (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

______________________________  ________________________
Finance Manager Signature     Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:   February 4, 2020

Name of Group(s) or Individual(s) Making Request:  Kelly Baker

Name of Presenter(s):  City Council

Requested Agenda Item:  Council to consider appointments to various boards and commissions.

Description of Requested Agenda Item:  The majority of Council appointed boards and commissions have seats expiring March 31, 2020. A worksheet showing the terms that are ending and whether the person is eligible for reappointment along with applications received to date are attached.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to consider making appointments to various boards and commissions. (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Kelly Baker 704-638-5233

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   ______________________________
Finance Manager Signature         Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
### Alternate Methods of Design Commission

<table>
<thead>
<tr>
<th>Current Member</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rodney Queen</td>
<td>3/31/20</td>
<td>No</td>
<td>Members shall have demonstrated experience, education, or licensure in the design, construction, and/or development field.</td>
</tr>
</tbody>
</table>

**Applicants:**
- Donald Hesprich (3rd choice)

**Notes:**
- Members shall have demonstrated experience, education, or licensure in the design, construction, and/or development field.

### Community Appearance Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 4 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reg Boland</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>William Mason</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Chris McNeely</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Shelley Harper Palmer</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Shyaine Betha (2nd choice)
- Phyllis Miller (1st choice)
- David Moore (3rd choice)
- Joseph Nalini (3rd choice)

**Notes:**
- The CAC is seeking individuals with construction and/or design experience.

### Greenway Committee

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benjamin Davis</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Amy Smith</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Dr. John Wear</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Jonathan Barbee (1st choice)
- Sharon Earnhardt
- David Moore (2nd choice)

**Notes:**

### Historic Preservation Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>All Vacancies Filled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larry Richardson</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Andrew Walker</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Acey Worthy</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Cindi Adames (2nd choice)
- Monica Randell (1st choice)
- Randal Rhodes (3rd choice)

**Notes:**
- All members must have a demonstrated interest, competence, or knowledge in historic preservation. The Certified Local Government must document in writing its good faith effort to appoint professionals from the disciplines of architecture, history, architectural history, planning, archaeology, or other related disciplines, to the extent such professionals are available in the community and willing to serve. The CLG program recognizes that a mix of professional and lay members makes the strongest commission.
### Housing Advocacy Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrea Anders</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>(Neighborhood)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anne Lyles (Landlord)</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Barbara Perry</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>(At-large)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Cindi Adames (3rd choice)
- Bradford Basinger (3rd choice)
- Shyaine Betha (1st choice)
- William Clements (2nd choice)
- Kendra Coney (1st choice)
- Hosea Crooms (3rd choice)
- Phyllis Miller (3rd choice)

**Notes:** Seats have been designated for representatives from Neighborhoods, Landlords and At-large.

### Human Relations Council

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 2 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debra Ellison</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Kendra Coney (3rd choice)
- Hosea Crooms (1st choice)
- Monica Randell (3rd choice)

**Notes:** Eight members of the HRC are appointed by City Council and eight members are appointed by the HRC.

### Hurley Park Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Riley</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Jane Ritchie</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Linda Sufficool</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**

**Notes:** The City will ensure that a member of the Hurley Family Foundation and a person who lives within 100 feet of the park are appointed to the board.

### Parks and Recreation Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Lawson</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Brian T. Miller</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Glenwood Oats</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Shyaine Betha (3rd choice)
- Joseph Nalini (2nd choice)

**Notes:**

---

Page 2 of 3
### Planning Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 4 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Burgin</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>John Struzick</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Dennis Rogers</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Bill Wagoner</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Bradford Basinger (2nd choice)
- Donald Hesprich
- Phyllis Miller (2nd choice)
- Joseph Nalini (1st choice)
- Monica Randell (2nd choice)
- Randal Rhodes (2nd choice)
- Kenneth Stutts (2nd choice)

**Notes:**
Transportation Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brandon Najarian</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Tammara Walker</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Quentin Woodward, Jr.</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**

**Notes:** Membership shall be representative of the population of the service area and include representatives from human service agencies, transportation providers, business sector, government sector, and the public within the service area.

### Tree Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Lynn Albertson ex-officio</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Linda Jones</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Kelli Isenhour</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Cindi Adames (1st choice)
- Jonathan Barbee (2nd choice)

**Notes:**
First Name: Cindi
Last Name: Adames
E-mail: CindiAdames@outlook.com
Home Phone: 7042320123
Address: 904 East Lafayette St
City: Salisbury
State: NC
ZIP Code: 28144

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Tree Board
Please indicate your #2 preference: Historic Preservation Commission
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I am from Salisbury and I have a passion for making a positive difference concerning the current integrity of the city, the amount of violent crimes and unsolved murders, there is a lot that can be done to help with the right people and resources coming together.
Graduated early from highschool, gained knowledge and expertise in the last 10 years as a single mother with little to no family for support or help. Survival is a skill.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my
removal from any board or commission.
Jonathan Barbee

First Name: Jonathan
Last Name: Barbee
E-mail: jonathanbarbeehome@gmail.com
Home Phone: 7046365490
Business Phone: 9802343088
Address: 101 Polo Drive
City: Salisbury
State: NC
ZIP Code: 28144
Occupation: Student

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Greenway Committee (No Requirement of Residency)

Please indicate your #2 preference:
Tree Board

Please indicate your #3 preference:
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
Having taken City of Salisbury's Citizen's Academy has been a benefit to my confidence in applying for the Greenway Committee, Tree Board, and the Comprehensive Plan Steering Committee. I am planning to graduate from Catawba College.

Skills in public speaking, leadership, listening, critical thinking, facilitation, team-building, planning, delegation, time management, and giving feedback.

Education in business administration and marketing.

Member of a local Toastmasters International club and the Young Republicans of Rowan County.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Bradford Basinger

First Name: Bradford
Last Name: Basinger
E-mail: bradfordm1978@gmail.com
Home Phone: 704-267-7763
Address: 306 Maupin Ave
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Self Employed
Occupation: Web Developer and Property Management/maintenance

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee
Please indicate your #2 preference:
Planning Board
Please indicate your #3 preference:
Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I would like to be of the Comprehensive Plan Steering Committee and/or planning board because I feel there has been a lack of including technological and digital infrastructure as needs of the future.

As the amount of data that is produced on a daily basis by an increasing number of users submitting data, and will ultimately have some kind of storage concerns for both citizens and municipalities. Currently most private citizens depend on free services like Gmail or Hotmail. As businesses face this need to store data, many will begin to charge. Some, if not all, mailbox service providers have storage limits around 5GB. If the public is charged with storing and securing their own health records, work records, etc., there will ultimately be those who can not afford to pay for storage. It will then be up to the government to provide these storage solutions and I believe these needs should be included in a comprehensive plan.

Another issue on the technological front that I believe the city needs to address is that the issue of citizens privacy in regards to video surveillance, drone use, handling of personal data stored and curated by the city, and requiring privacy policies for all businesses and/or individuals with surveillance equipment pointed at public spaces. Having a database of cameras can not only help with crime, but also in identifying problems with streets, signs, sewer, etc. most companies like Ring & Google Home have APIs that the user can share and grant permissions for access as needed.

Also, with the shrinking newspaper market who was once the hub for marketing and
information for the city, the city should have a plan in place to encourage and reward journalists and other watchdog/watch group organizations who help the community by keeping them informed and investigating matters that don’t seem fair. It should be an open source platform where all can contribute and share information and data. Municipalities, city council, and private citizens could curate the board to keep partisanship and corruption in check.

Finally, a problem some members of the city and city council has mentioned, but there must be some sort of plan for free internet access for low income families. I feel this will be an essential basic need in the future, and internet should be accessible by all. A citywide free internet service would also be a good way to recruit technology businesses to the area. Having already had a worst case scenario with Fibrant, I believe the city now has the experience to better organize and work these contracts.

Many of these ideas can and should be partnered with on by developers and businesses looking to come to the area. Most businesses look at revolutionary ideas as a positive and are willing to contribute their financial and professional resources for the right ideas that benefit both their businesses and their employees.

Either way, I feel we must start planning for addressing these needs and concerns and I would love to help contribute to a plan that includes these concerns.

I also have more than average experience in dealing with DOT, zoning, planning, code enforcement, and many other city departments on a professional level and understand some of the unique needs of businesses and developers involved in commercial construction projects. The one stop shop was a great plan that worked and I would love to be a part of something similar that really improves the image of the city.

These are just a few reasons why I think I would be a good fit. Please contact me if you have any other questions.

-1996 Salisbury High graduate and 3 years at UNCC in business administration.

-20 years in commercial construction industry, 12 in management. Mostly big box retail and civil concrete work.

-8 years civil construction/site work concrete experience including curb and gutter in parking lots, dumpster containers, concrete paving, sidewalks, and other concrete in public spaces with ADA requirements on sidewalk openings, grade, wheelchair turn radiuses, handrail heights, pipe bollard placements, etc.

-5 years Web Development experience with full stack JavaScript with Node & PHP applications including WordPress implementation with these data collection method using REST APIs.

-10 years HTML, CSS, Jquery website development experience with focus on SEO and digital marketing features using custom URLs, google analytics, and some eCommerce.

I certify that the facts contained in
this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
Shyaine
Betha

First Name: Shyaine
Last Name: Betha
E-mail: shyaineb@gmail.com
Home Phone: 2676013448
Address: 920 E. Lafayette Street
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Comfort Inn & Suites
Occupation: Night Auditor

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Housing Advocacy Commission
Please indicate your #2 preference: Community Appearance Commission
Please indicate your #3 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I am interested because I am a from-out-of-state resident with a deep history of community engagement and organizing, and I am seeking the same purpose and fulfillment here in Salisbury as I had back home. Community organizing is one of my passions. Community Engagement experience with various non-profit and for-profit organizations back home in Philadelphia; housing advocacy initiatives; entrepreneurship (I own two businesses); grassroots organizing

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct I agree
to the best of my knowledge. I
understand and agree that any
misstatement will be cause for my
removal from any board or
commission.
William Clements

First Name
William

Last Name
Clements

E-mail
williamwclements3@gmail.com

Home Phone
7046093904

Business Phone
Same

Address
225 W. Corriher Ave

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Senior Living Guide & Apple House Realty

Occupation
Regional Manager & NC licensed RE Broker

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Housing Advocacy Commission

Please indicate your #3 preference:
Fair Housing Committee

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I have previously applied; ideally you still have my paperwork on hand. I have extensive experience serving on several mayoral boards & committees in Mecklenburg County as well as the apartment association and Chamber in Charlotte when I lived there. I want to serve where I live!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Public speaking, negotiations, budgeting, long term planning, operations, process improvement, housing, property management, residential real estate, tenant law, sales & marketing, writing, publishing.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree.
understand and agree that any misstatement will be cause for my removal from any board or commission.
**Kendra Coney**

**First Name**  
Kendra  

**Last Name**  
Coney

**E-mail**  
kendra704@gmail.com

**Home Phone**  
704-267-8560

**Business Phone**  
704-637-6838

**Address**  
822 Brookmont Avenue

**City**  
Salisbury

**State**  
NC

**ZIP Code**  
28146

**Place of Employment**  
Rowan Helping Ministries

**Occupation**  
Housing Coordinator

---

**Do you reside within the City limits of Salisbury?**  
Yes

**Are you within the City's Extraterritorial Jurisdiction (ETJ) area?**  
Yes

**Please indicate your #1 preference:**  
Housing Advocacy Commission

**Please indicate your #2 preference:**  
Fair Housing Committee

**Please indicate your #3 preference:**  
Human Relations Council

**Have you served on a board or commission of the City of Salisbury?**  
No

**Why are you interested in serving on the Board or Commission for which you are applying?**  
As the Housing Coordinator for the city's biggest shelter, I serve as an advocate for those experiencing homelessness crisis by offering advice, education, and support to all in need. While being in this position, I've witnessed firsthand the community's need for more affordable housing. Overtime, I've built several professional relationships with local landlords and property managers which has given me the advantage to house those in need first. From a professional and personal standpoint, experiencing housing crisis can lead into other unfortunate events which is why I feel as a board member, I can be the voice for those whom face these issues.

**Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:**

Having years of experience in the Human Service Field and customer service, I'm honored to have gained an abundance amount of skills that has given me the qualifications that allows me to work in almost any setting. As the Housing Coordinator of Rowan Helping Ministries, I've assisted over 100 homeless individuals and families with finding permanent and sustainable housing. I've received numerous certificates supporting my role including Fair Housing and HUD training.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**  
No

**Is there any possible conflict of interest or other matter that would create problems or prevent you**
from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
As a young Black male educator, I believe that I can continue to advocate for minority groups while serving as a public role model for high risk minority groups. Working closely with young people everyday has given me a fresh perspective of what our “tomorrow” will look like, and what should be done today so that we can have a better “tomorrow”. It’s time for someone like myself to stand up and represent the under-represented, speak out for those who feel voiceless, and fight for an overall Safer Salisbury.

If we can converse and form relations across our entire city we can create what others view as an utopian society where the “little city” is filled with “Big Love”.

My major skills include Public Speaking, Motivational Speaking, organizational leadership, youth mentoring, community organizing, Pan-African Discussions, strategic planning, and personal relations.
discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Sharon Earnhardt

First Name
Sharon

Last Name
Earnhardt

E-mail
woodleaflanes@gmail.com

Home Phone
7046372287

Business Phone
7046335342

Address
360 Bonaventure Dr.

City
Salisbury

State
NC

ZIP Code
28147

Place of Employment
Woodleaf Lanes/South Main Book Co.

Occupation
Web Administrator/Bookseller

Do you reside within the City limits of Salisbury?
No

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:
Greenway Committee (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I have a vested interest in the greenway system in Salisbury, since as a founding board member of The Pedal Factory, I lead regular community bike rides on the greenway system and would like to stay off the roads as much as possible. I also belong to a run club that uses the greenway system for some of its regular runs.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Donald Hesprich
bigviking0001@gmail.com

First Name       Donald
Last Name        Hesprich
E-mail           bigviking0001@gmail.com
Home Phone       7042132746
Fax              N/A
Business Phone   N/A
Address         1110 S. Fulton St.
City             Salisbury
State            NC
ZIP Code         28144

Place of Employment
Livingstone College - Volunteer

Occupation
Assistant Coach - Track and Field

Do you reside within the City limits of Salisbury?
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Planning Board

Please indicate your #2 preference:
Comprehensive Plan Steering Committee

Please indicate your #3 preference:
Alternate Methods of Design Commission

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?

I am a retired Engineer and legally blind. I would like to share my experiences in getting around Salisbury as a Visually Impaired Person (VIP) so as to help with design and maintenance of side walks and access points. There was talk of creating a Bicycle and Pedestrian Committee and I would like to volunteer for that through the boards I have checked. There are so many things that could be easily accomplished through cooperation and information to ease the lives of impaired individuals and I would like to be a part of that.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Retired Engineer with a BSME. I have been a member of many engineering professional bodies, including the American Society of Test methods (ASTM), Society of Automotive Engineers (SAE) and the Society of Composite Engineers (SCE). During my career, I have earned many US Patents. Since retirement, I have taken up Coaching at the Collegiate level. I am Certified by the United States Track and Field Assn. (USATF) as a level II throws Coach and the National Federation of High school Sports (NFHS) as a Certified Interscholastic Coach. In addition, I am certified as a coach through the NCAA DII. I am entering my 5th year of coaching at Livingstone college and youth coaching and have produced 5 conference champions.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Daniel
King

First Name
Daniel

Last Name
King

e-mail
deking1990@outlook.com

Home Phone
9803187847

Address
107 s Walnut gq street

City
Salisbury

State
NC

ZIP Code
28146

Place of Employment
B&B expressions

Occupation
Barber

Do you reside within the City limits of Salisbury?
No

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Planning Board

Please indicate your #2 preference:
Community Appearance Commission

Please indicate your #3 preference:
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
Because I'm wanting to get involved

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I was born raised, and educated in Salisbury NC. Criminal justice degree. And currently a barber here.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree

https://www.jotform.com/inbox/51244332060138/4433583189819842053
understand and agree that any misstatement will be cause for my removal from any board or commission.
Dr. Phyllis Miller

First Name: Dr. Phyllis
Last Name: Miller
E-mail: dr.phyllismiller@yahoo.com
Home Phone: 980-234-0774
Business Phone: 980-234-0774
Address: 720 E Franklin Street
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Health Information Management Links Inc.
Occupation: Director

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Community Appearance Commission
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? I am a resident of the City of Salisbury, and I would like to get involved in helping to make Salisbury a safer more welcoming community. I would also like to be able to volunteer my leadership and business management skills towards that effort. Nothing happens unless you care about your community and become involved.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: Community/Neighborhood development and enhancement. Development and implementation of specialized healthcare education and training opportunities for the community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
First Name: David
Last Name: Moore
E-mail: feartheblitz@yahoo.com
Home Phone: 9803308694
Address: 111 E Horah Street, Apt 2
City: Salisbury
State: NC
ZIP Code: 28144

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Greenway Committee (No Requirement of Residency)

Please indicate your #3 preference:
Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I wanna help make a plan for what is ahead for this city and make it a better place to live and visit!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have strong customer service skills, Very strong interest in where the city is heading.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my
removal from any board or commission.
Nalini
Joseph

First Name: Nalini
Last Name: Joseph
E-mail: nalinijones1@hotmail.com
Home Phone: 704-754-8926
Business Phone: 704-488-7717
Address: 144 Rugby Road
City: Salisbury
State: NC
ZIP Code: 28144

Place of Employment: Administrative Offices of the Courts
Occupation: District Administrator for Guardian Ad Litem

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Parks and Recreation Advisory Board
Please indicate your #3 preference: Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I would like to be part of Salisbury's exciting growth opportunities. I believe Salisbury is an excellent place to live, learn and raise children. In order for Salisbury to maintain its excellent reputation, the city needs to have a strong and dedicated planning board.

I have thirty years of professional experience in local and state organizations, including work with non-profits focused on child and family work. I have an undergraduate degree in Psychology, with a Master's in Health Administration. I have a good understanding of demographics and the impact that this has on a city's growth and/or problems. I have many years of experience working in the courts in NC, which has given me the capacity to understand the legal language and the world of law and legalities. I have an understanding of issues such crime and safety, homelessness, public housing, mental health issues, our healthcare system, our criminal justice system, our public transportation system, etc.

I have volunteered many hours in church work and in non-profits such as Hospice. Moreover, my Christian faith leads me to work with people whom I face conflict with or have differences with, in a successful way.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an No
appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Monica
Randell

Submission Date
January 12, 2020 10:55

First Name
Monica

Last Name
Randell

E-mail
birdshu@aol.com

Home Phone
7049127730

Address
528 Mitchell Ave

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Wells Fargo

Occupation
Operational Risk Consultant

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Historic Preservation Commission

Please indicate your #2 preference:
Planning Board

Please indicate your #3 preference:
Human Relations Council

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I am new to Salisbury and live in historic Fulton Heights. I truly love and appreciate Salisbury's commitment to preserving the city's rich history and want to get involved in the city's activities related to preserving the history as well as moving the city forward and generating exposure and interest in Salisbury.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have been a volunteer with Girl Talk Foundation in Charlotte for almost 15 years. I've also volunteered for Habitat For Humanity and 2nd Harvest Food Bank. I am driven to mentor youth as much as possible. I have 30 years of office experience and have advanced MS Office skills as a result, including but not limited to PowerPoint and Excel.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any

I agree
misstatement will be cause for my removal from any board or commission.
First Name: Randal
Last Name: Rhodes
E-mail: rhideskjer@aol.com
Home Phone: 7042583342
Address: 8209 Grandeur drive
City: Salisbury
State: NC
ZIP Code: 28146
Place of Employment: Shook Kelley Architects and planners
Occupation: Architecture - Senior Associate Director of Construction Administration

Do you reside within the City limits of Salisbury?
No
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee
Please indicate your #2 preference:
Planning Board
Please indicate your #3 preference:
Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I work for a company that’s creates new town centers all over the nation - we did Birkdale locally and I in particular Waverly in a Charlotte. I am passionate about place making and reinvigorating our historic places to enrich our communities and lives of all walks of life and socio economic backgrounds. Imagine something like the city of Montreal has installed right now in Salisbury (Cité Mémoire) http://ville.montreal.qc.ca/375/en/

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have 30 plus years in Architecture design, buildings and place making opportunities as well as many other uses such as healthcare, senior living, schools etc.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No
Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an
No
appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Kenneth Stutts

First Name: Kenneth
Last Name: Stutts
E-mail: kennethstutts3@gmail.com
Home Phone: 980-234-5851
Address: 1702 4th St
City: Salisbury
State: NC
ZIP Code: 28144
Occupation: Attorney, Consultant

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Planning Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I want to serve as a member of the Forward 2040 Steering Committee to strengthen the welcoming atmosphere of our city. It's important that our city continues to create pathways for sustainable and evolving opportunities that broaden quality of life choices for future generations. I believe we can do this, and more, while reflecting the vision and priorities of residents from across every part of our community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Rebecca Wells

First Name
Rebecca

Last Name
Wells

E-mail
rebecca.wells@leapenablement.com

Home Phone
4402234437

Address
127 West Henderson Street
Salisbury

City
Salisbury

State
NC

ZIP Code
44081

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Transportation Advisory Board (No Requirement of Residency)

Please indicate your #2 preference:
Human Relations Council

Please indicate your #3 preference:
Greenway Committee (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I feel it is important to be involved in my community.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Operations and HR background, SHRM member,

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  February 4, 2019

Name of Group(s) or Individual(s) Making Request:  City Attorney (under City Attorney Report)

Name of Presenter(s):  Graham Corriher

Requested Agenda Item:  Adopt a Resolution terminating existing tank maintenance contracts.

Description of Requested Agenda Item:  SRU contracts with Utility Services Co., Inc., for the maintenance of its water tanks. There are a total of 15 existing contracts with Utility Services, some of which date back to 1997. SRU wants to terminate the contracts. SRU plans to use a City-approved engineering firm to make recommendations for tank maintenance. SRU will then bid the maintenance work in accordance with City Policy and State law.

The contracts between the parties are form contracts that include termination clauses. The termination clauses vary slightly from contract-to-contract, and some of the procedures do not squarely apply to the City of Salisbury. As an example, some of the contracts require that the notice of termination be signed by three "Commissioners."

In an effort to streamline the termination process, I am requesting that the City Council adopt the attached Resolution to clearly state that the Mayor and a majority (at least 3) of its City Council supports terminating the contracts, and authorizes the City Manager to send notice of same.

Attachments:  ☑ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

None

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Council to adopt a Resolution authorizing the City Manager to send notice to Utility Services Co., Inc., to terminate the existing contracts.

Contact Information for Group or Individual:

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)
Salisbury City Council
Agenda Item Request Form

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

***All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved ☐ Delayed ☐ Declined

Reason:
RESOLUTION TO TERMINATE TANK MAINTENANCE CONTRACTS

WHEREAS, the City of Salisbury ("City") contracts with Utility Services Co., Inc. ("Utility Service"), to perform periodic maintenance and repair on water tanks within the Salisbury-Rowan Utilities ("SRU") system; and

WHEREAS, each water tank is maintained under a separate contract, with a total of 15 existing contracts, some of which date back to 1997; and

WHEREAS, the City desires to terminate the existing contracts with Utility Services and have an engineering firm make recommendations to the City for tank maintenance and repair services beginning in Fiscal Year 2020-21; and

WHEREAS, the contractual procedure for terminating the contracts requires advance notice; and

WHEREAS, several of the contracts require that the notice of termination be "signed by the Mayor" or "signed by the three (3) authorized voting officials of the [City’s] management and/or Commissioners"]; and

WHEREAS, the City Council desires to adopt this Resolution to provide notice to Utility Services that its Mayor and at least a majority of its City Council, which is composed of five members, authorizes the City Manager to send notice on behalf of the Mayor and on behalf of the City Council to terminate the existing contracts;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The City Manager is hereby authorized to send written notice to Utility Services to terminate the existing contracts for tank maintenance, and to take such other actions as may be advisable in connection with the notice of termination to effect the actual termination of the existing contracts.

Section 2. This resolution shall become effective immediately upon its adoption.

Adopted this 4th day of February, 2020.

Karen K. Alexander, Mayor

ATTEST:

Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  February 4\textsuperscript{th}, 2020

Name of Group(s) or Individual(s) Making Request:  Downtown Development Dept. & Downtown Salisbury, Inc., 501c3 partner

Name of Presenter(s):  Announcement

Requested Agenda Item:  2020 Wine About Winter

Description of Requested Agenda Item:  Downtown Salisbury, Inc. will host the 7\textsuperscript{th} Annual Wine About Winter event on Friday, February 7\textsuperscript{th} from 5:00 p.m. until 9:00 p.m. Tickets include a tasting pass, signature Wine About Winter tasting glass and a carrying bag. Each ticket holder will present their ID at registration, located in the lobby of the Visitors Center (204 E. Innes St.) starting at 4pm on February 7\textsuperscript{th} to ensure everyone is 21 years old or above. Trolleys will provide convenient hop on/off service during the event. For ticket sales and detailed information, please visit www.downtownsalisburync.com or call (704) 637-7814.

Attachments:  □ Yes  ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  N/A

Contact Information for Group or Individual:  Latoya Price 704-638-5238 latoya.price@salisburync.gov

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason: