



City of Salisbury

North Carolina

COUNCIL MEETING AGENDA

November 8, 2023
6:00 p.m.

The meeting will be held in a hybrid format and will be streamed live at salisburync.gov/webcast and on the City's Facebook account.

Anyone who wishes to speak via Zoom during public comment must sign-up by 5:00 p.m. on November 8, 2023 by contacting Connie Snyder at csnyd@salisburync.gov. Citizens who wish to speak in person can sign up in Council Chambers.

1. Call to order.
2. Moment of Silence.
3. Pledge of Allegiance.
4. Adoption of Agenda.
5. Council to recognize Downtown Development Director Sada Troutman for being named to Business North Carolina's 2023 Trailblazer list.
6. Council to recognize Event Coordinator Vivian Koontz for receiving the Certified Festival Events Executive Certification and Recreation Program Supervisor Megan Simpson for receiving the Certified Pool and Spa Operator Certification.
7. Mayor to proclaim the following observances:

VETERANS DAY	November 11, 2023
INTERNATIONAL SURVIVORS OF SUICIDE LOSS DAY	November 18, 2023
TRANSGENDER DAY OF REMEMBRANCE	November 20, 2023
INDIAN AND NATIVE AMERICAN MONTH	November 2023
SURVIVORS OF HOMICIDE VICTIMS AWARENESS MONTH	November 20 – December 20, 2023
8. Council to consider the CONSENT AGENDA:
 - (a) Approve Minutes of the regular meeting of October 17, 2023 and the special meetings of October 6, 2023 and October 25, 2023.
 - (b) Adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$6,249 to appropriate a sponsorship/donation for the Summer Concert Series at Bell Tower Green Park.
 - (c) Adopt a Resolution declaring the intent to permanently close an unimproved portion of Section Street located off the 100 block of Carolina Avenue and set a public to receive for December 5, 2023.

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- (d) Approve a right-of-way encroachment for the installation of approximately 1,582 feet of underground fiber optic cable by AT&T within the rights-of-way of Shay Crossing Road, Willamette Drive and Bluebonnet Drive per Section 11-24(27) of the City Code.
 - (e) Ratify the issuance of a purchase order to Interstate Transportation Sales & Service, Inc. in an amount not to exceed \$688,298 for the purchase of two all-electric vehicles and related charging stations for Transit and authorize the City Manager to execute any documents required to approve the purchase. On June 7, 2022, Council approved the appropriation of funds from the NC Volkswagen settlement Program for this purchase.
 - (f) Authorize the City Manager to execute an agreement with Garden Street Communities Southeast LLC for the Kerns Ridge Subdivision sewer infrastructure improvements. The developer will pay for the cost of the improvements estimated to total \$77,000.
 - (g) Adopt a budget Ordinance amendment to the FY2023-2024 budget in the amount of \$1,158 to appropriate a donation for College Night Out hosted by Downtown Development.
 - (h) Approve a Developer’s Agreement for Shay Crossing Phase 2, accept portions of Shay Crossing Road, Bluebonnet Drive and Willamette Drive for maintenance, and adopt an Ordinance establishing stop conditions.
9. Council to receive public comment. ***Speakers who wish to speak via Zoom must sign-up before 5:00 p.m. by contacting Connie Snyder at csnyd@salisburync.gov.*** Citizens who wish to speak in person can sign-up in Council Chambers. Citizens who are unable to speak during the meeting may submit written comments to the email above and they will be shared with Council.
10. Council to consider adopting an Ordinance approving an Annexation Agreement with the Town of Granite Quarry. (*Presenter – City Attorney Graham Corriher*).
- (a) Receive a presentation from staff
 - (b) Hold a public hearing
 - (c) Consider adopting an Ordinance approving an Annexation Agreement with the Town of Granite Quarry.
11. Council to consider awarding a contract to Downtown Salisbury, Incorporated in the approximate amount of \$142,000 (or the amount estimated from Municipal Service District taxes received for FY2023-2024) for Main Street Program services within the Municipal Service District: (*Presenter – Planning and Neighborhoods Director Hannah Jacobson*)
- (a) Receive a presentation from staff
 - (b) Hold a public hearing
 - (c) Consider awarding a contract to Downtown Salisbury, Inc. for services within the Municipal Service District.

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12. Council to receive the updated Draft Uniform Construction Standards Manual for review and comment: (*Presenter – City Engineer Wendy Brindle*)
13. Council to consider authorizing the City Manager to execute a contract renewal with Atlantic Coast Contractors, Inc. in the amount of \$1,550,000 for construction related to the Sanitary Sewer Rehabilitation Project – Contract 2. (*Presenter – Salisbury-Rowan Utilities Director Jim Behmer*)
14. Council to consider approving an update to the employee pay grade and classification schedule to add two positions and reestablish two positions previously included for the Police Department. (*Presenter – Police Chief Patrick Smith*).
15. City Attorney’s Report.
16. City Manager’s Report.
17. Council’s Comments.
18. Mayor Pro Tem’s Comments.
19. Mayor’s Announcements and Comments.
 - (a) Residents of Salisbury are encouraged to share their thoughts on housing in the City by taking an online survey. The survey will help shape future policies and spending priorities related to housing and community development. The survey is available at www.salisburync.gov/housing. The survey launched October 16th and will remain open through the end of November.
20. Adjourn.