COUNCIL MEETING AGENDA

January 7, 2020
6:00 p.m.

1. Call to order.
3. Pledge of Allegiance.
4. Recognition of visitors present.
5. Adoption of Agenda.

6. Council to present a Congressional Record to the family of Virginia Burleson honoring her service as the first female police officer hired by the Salisbury Police Department.

7. Council to recognize the Salisbury Community Foundation and local business leaders for donations to purchase Police bicycles for bicycle patrol.

8. Mayor to proclaim the following:
   
   FLOYD BURTON DAY     January 7, 2020
   DR. MARTIN LUTHER KING, JR. DAY   January 20, 2020

9. Council to consider the CONSENT AGENDA:
   
   (a) Adopt Minutes of the Regular meeting of December 3, 2019 and the Special meeting of August 20, 2019.

   (b) Approve a right-of-way encroachment by Level (3) for the installation of directional bored duct and aerial fiber optic cable on Brenner Avenue per Section 11-24(27) of the City Code.

   (c) Adopt a RESOLUTION authorizing the upset bid process for the sale of approximately 0.14 acres located in the 300 block of West Grim Street, parcel 005 140-01, for $3,500.

10. Council to receive public comment. Public comment will begin following adoption of the Consent Agenda. The public sign-in sheet will remain open until the public comment period ends.

11. Council to receive a presentation regarding RoCo Alerts a combined mass notification system partnership with Rowan County.

12. Council to consider appointing new members to the Comprehensive Plan Steering Committee.

13. Council to consider making appointments to the Planning Board and the Tree Board.

15. City Manager’s Report.

(a) Presentation of the 2019 Comprehensive Annual Financial Report (CAFR).

(b) Carbon Reduction Initiative.

16. Mayor’s Announcements.

(a) The Dr. Martin Luther King, Jr. Parade will be held Saturday, January 18, 2020. The parade will begin in downtown Salisbury at 11:00 a.m. at the corner of Liberty Street and North Main Street and will end at the Civic Center, located at 315 South Martin Luther King, Jr. Avenue. Following the parade, activities celebrating Dr. King will be held from 12:30 p.m. until 2:30 p.m. at the Civic Center.

(b) The Salisbury-Rowan Human Relations Council will host the Dr. Martin Luther King, Jr. Breakfast, Monday, January 20, 2020 at 7:00 a.m. The Breakfast will be held at the J.F. Hurley YMCA, 828 Jake Alexander Boulevard. Tickets are $10.00. To purchase tickets or for additional information please call 704-638-5218.

(c) Parks and Recreation will host the 24th Annual Father/Daughter Dance for girls ages 4 to 13 and their fathers Saturday, February 1, 2020 from 6:00 p.m. until 9:00 p.m. at the Civic Center. Tickets are limited and must be purchased in advance. Tickets are $10 and can be purchased at any of our recreation facilities. For more information please call 704-216-PLAY.

(d) Downtown Salisbury, Inc. will host the 7th Annual Wine About Winter event Friday, February 7, 2020 from 5:00 p.m. until 9:00 p.m. in downtown Salisbury. Tickets are $22.50 in advance or $30 on the day of the event. To purchase tickets or for additional information visit www.downtownsalisburync.com or call 704-637-7814.

17. Council’s comments.

18. Mayor Pro Tem’s Comments

19. Mayor’s Comments.

20. Council to go into closed session concerning an economic development matter as allowed by NCGS 143-318.11(a)(4).


Council meetings are streamed live at www.salisburync.gov/webcast
S a l i s b u r y  C i t y  C o u n c i l
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  1/7/2020

Name of Group(s) or Individual(s) Making Request:  Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s):  Mayor and Council

Requested Agenda Item:  Council to present family of Virginia Burleson a Congressional Record honoring Mrs. Burleson by Congressman Ted Budd.

Description of Requested Agenda Item:  Presentation to family of Virginia Burleson, the first female police officer hired by the SPD who retired after 22 years and passed away on June 19, 2019.

Attachments:  ☒ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

None.

Contact Information for Group or Individual:  Chief Jerry Stokes, SPD 704-638-5333

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  _____________________
Finance Manager Signature  Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
☐ Approved  ☐ Delayed  ☐ Declined

Reason:
**Salisbury City Council**  
**Agenda Item Request Form**

<table>
<thead>
<tr>
<th>Please Select Submission Category:</th>
<th>□ Public</th>
<th>□ Council</th>
<th>□ Manager</th>
<th>✗ Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requested Council Meeting Date:</td>
<td>1/7/2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name of Group(s) or Individual(s) Making Request:</td>
<td>Salisbury Police Department/Chief Jerry Stokes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name of Presenter(s):</td>
<td>Mayor and Council</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Requested Agenda Item:</td>
<td>Recognize the Salisbury Community Foundation and local business leaders for donations toward Police Bikes for bike patrol.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description of Requested Agenda Item:</td>
<td>Citizen Recognition.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attachments:</td>
<td>□ Yes</td>
<td>✗ No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Note:</td>
<td><em>(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Action Requested of Council for Agenda Item:</td>
<td><em>(Please note if item includes an ordinance, resolution or petition)</em> None.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact Information for Group or Individual:</td>
<td>Chief Jerry Stokes, SPD 704-638-5333</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- □ Consent Agenda *(item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)*

- ✗ Regular Agenda *(item to be discussed and possibly voted on by Council)*

**FINANCE DEPARTMENT INFORMATION:**

Finance Manager Signature  
Department Head Signature  
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only  
□ Approved  
□ Delayed  
□ Declined

Reason:
PROCLAMATION

WHEREAS, Floyd Burton celebrated his 100th birthday December 28, 2019 and the City of Salisbury and its elected officials value the tradition of honoring special people, events and milestones; and

WHEREAS, as a member of the Greatest Generation Floyd Burton served bravely and selflessly in the United States Army during World War II where he received a bronze star for his heroic contributions while serving in England, France and Germany; and

WHEREAS, Floyd Burton has spent much of his life in service to others joining the Masons in 1949 where he was instrumental in building the Masonic Lodge Temple on North Fulton Street and where he served as its first master in 1955, ultimately organizing the first Masonic barbecue and first Brunswick stew which are iconic community events to this day; and

WHEREAS, Floyd Burton’s dedication to helping children and youth reach their full potential was exemplified as he and his loving wife Dot established annual scholarships at the Oxford Orphanage, the Baptist Children’s Home of North Carolina, and Catawba College; and

WHEREAS, Floyd Burton has dedicated his life to his family and community and he has demonstrated in many ways his deep and genuine love for both.

NOW, THEREFORE, I Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, do hereby proclaim Tuesday, January 7, 2020 as

FLOYD BURTON DAY

in Salisbury and extend congratulations, gratitude, and best wishes to Floyd Burton and his family and friends on this very special occasion.

This the 7th day of January 2020.

Karen K. Alexander, Mayor
PROCLAMATION

WHEREAS, the Reverend Dr. Martin Luther King, Jr. dedicated his life to advancing social justice, equality and opportunity; and

WHEREAS, many of Salisbury’s citizens have gathered here today to commemorate the life of Dr. Martin Luther King, Jr. and to continue the cause for which he worked so tirelessly to move forward; and

WHEREAS, the life and work of Dr. Martin Luther King, Jr. continues to inspire and shape the lives of citizens of Salisbury and the lives of those across our nation; and

WHEREAS, we have continued to benefit from the improved quality of life, spiritual philosophies and exceptional ideals which are the legacies of this great American whose leadership was always personified by the characteristics of his own life; and

WHEREAS, it is indeed a great honor to offer this tribute before those gathered today to honor his memory.

NOW, THEREFORE, I, Mayor Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM Monday, January 20, 2020 as

DR. MARTIN LUTHER KING, JR. DAY

in Salisbury, and commend its observance and recognition to all of our citizens.

This the 7th day of January 2020.

____________________________________
Karen K. Alexander, Mayor
SALISBURY, NORTH CAROLINA
AUGUST 20, 2019

SPECIAL MEETING

PRESENT: Mayor Al Heggins, Presiding (arrived at 5:05 p.m.); Mayor Pro Tem David Post; Council Members Karen Alexander and Tamara Sheffield, City Manager W. Lane Bailey, City Attorney J. Graham Corriher and Administrative Services Director Kelly Baker.

ABSENT: Councilmember William Brian Miller and City Clerk Diane Gilmore.

City Council met in a Special session in Council Chambers at City Hall located at 217 South Main Street. The meeting began at 4:00 p.m.

ADOPTION OF THE AGENDA

Thereupon Councilmember Karen Alexander made a motion to adopt the agenda as presented. Mayor Pro Tem Post and Councilmembers Alexander Sheffield voted AYE. (3-0)

CLOSED SESSION

Thereupon, Councilmember Alexander made a motion to go into closed session to consult with an attorney as allowed by NCGS 143-318.11(a)(3) and concerning a personnel matter as allowed by NCGS 143-318.11(a)(6). Mayor Pro Tem Post and Councilmembers Alexander Sheffield voted AYE. (3-0)
RETURN TO OPEN SESSION

Thereupon, Mayor Pro Tem Post made a **motion** to return to Open Session. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander and Sheffield voted AYE. (4-0)

PROJECT SNOWY

Thereupon, Mayor Pro Tem Post made a motion to hold a public hearing for Project Snowy on Tuesday, September 3, 2019. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Alexander and Sheffield voted AYE. (4-0)

RECESS

Motion to recess the meeting was made by Mayor Pro Tem Post. All Council members in attendance agreed unanimously to recess the meeting until August 27, 2019 at 11:00 a.m. The meeting was adjourned at 6:01 p.m.

____________________________________
Al Heggins, Mayor

_______________________________
Diane Gilmore, City Clerk
REGULAR MEETING

PRESENT: Mayor Al Heggins, Presiding; Mayor Pro Tem David Post; Council Members William Brian Miller, Karen Alexander, and Tamara Sheffield; City Manager W. Lane Bailey; Deputy City Clerk Tiffany Crook and City Attorney J. Graham Corriher.

ABSENT: City Clerk Diane Gilmore.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

The Police Honor Guard presented Colors and led all those present in the Pledge of Allegiance to the United States flag.

Ms. Mia Mason sang the National Anthem.

RECOGNITION OF VISITORS

Mayor Heggins welcomed all visitors present.
ADJOURNMENT

Motion to adjourn the meeting was made by Mayor Heggins and seconded by Mayor Pro Tem Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:05 p.m.

NEW COUNCIL CONVENES

Ms. Karen Kirks Alexander, Ms. Alvena (Al) Heggins, Mr. Brian Miller, Mr. David Post, and Ms. Tamara Sheffield, who were elected as City Council members in the November 5, 2019 regular municipal election for a two-year term, assembled in the Council Room of City Hall, 217 South Main Street, at 6:06 p.m. on December 3, 2019 for the purpose of being inducted into office.

Clerk of Superior Court Jeff Barger administered the oath of office to each of the recently elected Council members.

Councilmember Brian Miller, as the senior member of Council, served as Temporary Chair to preside over the meeting for the purpose of electing a Mayor.

Temporary Chair Miller opened the floor to receive nominations for the office of Mayor for the City of Salisbury. Councilmember Heggins nominated Karen Kirks Alexander for the office of Mayor. There were no other nominations. Messrs. Miller and Post, and Mses. Alexander, Heggins and Sheffield voted AYE. By unanimous vote of the Council, Karen Kirks Alexander was elected Mayor for a two-year term beginning December 3, 2019.

Mayor Alexander asked her family members to join her as she took the oath of office. The oath of office of Mayor was administered to Karen Alexander by Mr. Barger.

Mayor Alexander opened the floor to receive nominations for the office of Mayor Pro Tem. Councilmember Post nominated Alvena (Al) Heggins to serve as Mayor Pro Tem. There were no other nominations. Messrs. Miller and Post, and Mses. Alexander, Heggins and Sheffield voted AYE. By unanimous vote of the Council, Al Heggins was elected Mayor Pro Tem for a two-year term beginning December 3, 2019.

Mayor Pro Tem Heggins asked her daughter to join her as she took the oath of office. The oath of office of Mayor Pro Tem was administered to Al Heggins by Mr. Barger.

REMARKS FROM NEW COUNCIL

Mayor Alexander opened the floor for comments from newly elected Council members.

Councilmember Miller thanked his wife, friends, neighbors, and volunteers who helped in his candidacy and all those who participated in the voting process. He stated he is honored to serve.
Councilmember Sheffield thanked volunteers, voters, staff, and other election participants. She added it is an honor to serve the citizens of Salisbury.

Councilmember Post thanked staff, voters, family, volunteers, and all candidates who ran in the election. He commented on topics he looks forward to addressing during this term, and he thanked everyone for the opportunity to serve.

Mayor Pro Tem Heggins thanked God, her family, friends, volunteers, staff, the Board of Elections, and those who participated in the campaign. She also thanked Mr. Barger for swearing in Council, and she thanked the citizens for the opportunity to continue to serve. She stated she will support Mayor Alexander and looks forward to working with each Councilmember.

Mayor Alexander thanked her family, friends, neighbors, campaign supporters, colleagues, staff and all candidates who ran in the election. She also thanked God for the opportunity to serve the community and expressed her excitement about Council and its members. She added she is eager to come together with community groups to support the children. She stated it is an honor to serve.

ADOPTION OF THE AGENDA

Thereupon, Councilmember Post made a motion to adopt the Agenda. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voted AYE. (5-0)

CONSENT AGENDA

(a) Minutes

Approve Minutes of the Regular meeting of November 19, 2019.

(b) Budget Ordinance Amendment – Police Department Controlled Substance Tax Fund Appropriation

Adopt a budget Ordinance amendment to the FY2019-2020 budget in the amount of $4,100 to appropriate Police Department Controlled Substance Tax Funds.

ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE POLICE DEPARTMENT CONTROLLED SUBSTANCE TAX FUNDS.

(The above Ordinance is recorded in full in Ordinance Book No. 28 at Page No. 216, and is known as Ordinance 2019-59.)
Thereupon, Mayor Pro Tem Heggins made a **motion** to adopt the Consent Agenda as presented. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voted AYE. (5-0)

**PUBLIC COMMENT**

Mayor Alexander opened the floor to receive public comments.

Mr. James Kirks thanked his sister Karen Kirks Alexander for her service to the community. He stated his family is very proud of Mayor Alexander for the many roles she has taken on.

Ms. Pam Bloom thanked Council for its service, and she suggested Council Chambers be renamed, “The People’s House,” as an act to unite the community. She added she supports Council and looks forward to its support of building a K-8 school.

Ms. M. T. Sidoli congratulated the new Council. She stated the expectation of Council members is to respect one another and work together for the equity and prosperity of all citizens.

Mr. Mark Stephenson congratulated the new Council. He stated if the City is to thrive, a premier public school is needed. He thanked Council for its support of building a K-8 school.

Mr. Clyde requested a discussion regarding storm water fees be placed on the Agenda during this Council’s term. He explained the fees are arbitrary and discriminatory and should be a tax.

Ms. Sue McHugh congratulated the new Council. She stated she represents the North Main neighborhood, and she is thankful for the street restriping which drastically slowed traffic in the area. She thanked the City for the BlockWork event and other facelift projects that encourage stewardship. She noted continued support is needed to build the neighborhood.

Mr. George Benson thanked the new Council for its continued service and Mayor Pro Tem Heggins for her dedication and courage. He urged Council to continue to move the City forward, and he encouraged citizens to vote and become more involved in the civic process.

Mr. John Leatherman congratulated the new Council and thanked them for their service. He asked Council to support the children of Knox Middle School by requesting the Board of Education present a plan and allow sufficient time for public comment.

Ms. Elizabeth Trick congratulated the new Council and thanked its members for supporting Knox Middle School and Overton Elementary School. She added difficult decisions must be made with limited resources, and she urged Council to continue to invest in the community and provide its support of building a K-8 school.
Mr. Johnathan Barbee stated he is proud of Council and thanked its members for their service. He stated he envisions positive things happening in the upcoming years.

Mr. Anthony Smith congratulated the new Council and requested they join members of the community and speak with School Board members and the Superintendent in support of building a K-8 school.

Ms. Susan Lee congratulated the new Council, and she explained the North Carolina School Justice Partnership (NCSJP) Program. She stated the NCSJP is recommended by the court system, and Rowan County is on the path to receive it. She requested Council make the NCSJP a priority during its term.

Mr. James White thanked Council for its service. He asked about sidewalks on Lash Drive. He added he would like to chair a committee dedicated to cleaning Salisbury and would like to see more restaurants in the area.

Mr. Bill Godair thanked Council for its service to the community. He urged community members to be considerate and to respect one another.

Mayor Alexander recognized exchange students from India who completed their semester at Livingstone College.

There being no one else to address Council, Mayor Alexander closed the public comment session.

**VOLUNTARY ANNEXATION- THE GABLES**

City Engineer Wendy Brindle addressed Council regarding the proposed annexation of the Gables at Kepley Farms Phase 5. She indicated the annexation includes the final plat Council adopted at its November 19, 2019 meeting which was contingent upon the annexation.

Ms. Brindle pointed out the annexation is in accordance with North Carolina General Statute 16A-58.1, and the requirements of the statute have been met. She noted the statute requires the annexation become effective within six months of the adoption of the Ordinance, and the Tax Assessor’s office would like the City to make it effective by the last day of the year. She commented the Ordinance will be effective December 31, 2019 if it is adopted.

Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding the voluntary annexation of the Gables at Kepley Farms Phase 5.

There being no one to address Council, Mayor Alexander closed the public hearing.

Thereupon, Councilmember Miller made a **motion** to adopt an Ordinance to extend the corporate limits of the City of Salisbury, North Carolina, to include 20.198 acres, Tax Map 403
Parcel 001, the Gables at Kepley Farms Phase 5, effective December 31, 2019. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voted AYE. (5-0)

ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF SALISBURY, NORTH CAROLINA, TO INCLUDE 20.198 ACRES, TAX MAP 403 PARCEL 001, THE GABLES AT KEPLEY FARMS PHASE 5.

(The above Ordinance is recorded in full in Ordinance Book No. 28 at Page No. 217 – 218, and is known as Ordinance 2019-60.)

STREET CLOSING – 200 BLOCK OF WEST CEMETERY STREET

City Engineer Wendy Brindle presented information regarding closing the 200 block of West Cemetery Street. She stated Salisbury-Rowan Utilities (SRU) requested the street be closed primarily for security reasons, and once the street is closed SRU could control access to the area. She explained the proposed street closing follows North Carolina General Statute 160A-299 and staff has found the closing will not be contrary to the public interest, and no individual will be deprived reasonable means of ingress or egress. She added the area to be closed extends slightly past the 200 block of West Cemetery Street and includes a remnant located west of Jackson Street. She commented the properties included in the street closing are owned by the City and consist of SRU facilities.

Mayor Alexander asked if the proposed street closing would affect any private property. Ms. Brindle commented it would not.

Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding closing the 200 block of West Cemetery Street.

There being no one to address Council, Mayor Alexander closed the public hearing.

Councilmember Sheffield asked if any residents would be affected by the street closing. Ms. Brindle responded that no residents would be affected.

Thereupon, Councilmember Miller made a motion to adopt a Resolution pertaining to the acceptance of an offer of dedication for public use of the 200 block of West Cemetery Street. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voted AYE. (5-0)

RESOLUTION PERTAINING TO THE ACCEPTANCE OF AN OFFER OF DEDICATION FOR PUBLIC USE OF THE 200 BLOCK OF WEST CEMETERY STREET.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 35, and is known as Resolution 2019-25.)
Thereupon, Councilmember Miller made a motion to adopt an Order closing the 200 Block of West Cemetery Street. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voted AYE. (5-0)

IT IS NOW, THEREFORE, ORDERED AND DECREED by the City Council of the City of Salisbury, Rowan County, North Carolina, pursuant to and in accordance with the authority vested in this Council by the General Statutes of North Carolina, Section 160A-299, that a portion of the road commonly known as West Cemetery Street, which is more particularly described as follows:

Beginning at a 5/8" rod Set having coordinates of N:702664.65, E:1564440.32 which is the northern intersection of North Church Street and West Cemetery Street; thence across West Cemetery Street with a bearing of S 47°08'52" W a distance of 45.00 feet to a 5/8" rod Set being the west intersection of West Cemetery Street and North Church Street; thence with the southwest boundary of West Cemetery Street a bearing of N 42°37'43" W a distance of 399.31 feet to a nail set which is the south intersection of West Cemetery Street and North Jackson Street; thence across North Jackson Street with a bearing of N 41°36'16" W a distance of 45.04 feet to a 5/8" rod Set which is the west intersection of West Cemetery Street and North Jackson Street; thence with the southwest boundary of West Cemetery Street a bearing of N 42°58'04" W a distance of 127.46 feet to a 5/8" rod Set which is on the southwest right-of-way of Norfolk Railway; thence with the southwest boundary of Norfolk Railway a bearing of S 70°34'55" E a distance of 95.83 feet to a 5/8" rod Set which is on the northwest edge of West Cemetery Street; thence with West Cemetery Street a bearing of S 42°38'19" E a distance of 42.55 feet to a 5/8" rod Set which is the northern intersection of North Jackson Street and West Cemetery Street; thence across North Jackson Street with a bearing of S 42°40'10" E a distance of 45.01 feet to a point (not set nor found at the eastern intersection of North Jackson Street and West Cemetery Street; thence with West Cemetery Street a bearing of S 42°37'35" E a distance of 399.41 feet to the point of beginning.; containing 23751.70 square feet or 0.545 acres.

Be and the same is hereby forever CLOSED.

This the 3rd day of December 2019.

CITY COUNCIL OF THE CITY OF SALISBURY, NORTH CAROLINA

BY: ___s/s Karen Kirks Alexander____________
Mayor

___s/s Tiffany Crook____________
Deputy City Clerk
RESOLUTION OF SUPPORT

Mayor Alexander explained Council is the requestor of a Resolution of Support to build a K-8 school in Salisbury, North Carolina. Mayor Pro Tem Heggins pointed out the original Resolution of Support was presented to Council by Mr. Corey Hill at its November 19, 2019 meeting.

Mayor Alexander convened a courtesy hearing, to receive comments regarding support for the construction of a K-8 school in Salisbury, North Carolina.

Mr. Jonathan Chamberlain stated he supports building a K-8 school in the City. He urged Council to consider a K-8 school as a community partnership that could include an early childhood development center in conjunction with local community agencies and local colleges and universities. He requested Council consider a community partnership to support the most vulnerable students and help build a K-8 school.

Mr. Corey Hill indicated he brought the proposed Resolution before Council because of the need in the community. He explained he met with community members to discuss what education in the community should look like. He added Salisbury is the County Seat of Rowan County and a significant contributor to the County tax base. He indicated the community needs a bigger voice in education to ensure students are ready to enter the work force. He commented the community wants to build a school, and he thanked Council for its support.

Mr. Chris Shelton noted he has children at Overton Elementary and Knox Middle Schools. He indicated what is being presented is not in the best interest of all families in the community. He added the School Board is tasked with a difficult decision due to economic challenges. He commented the community wants to work with the School Board to find a solution. He thanked Council for its leadership and support, and he pointed out the time for discussion is giving way to a need for action from a unified front.

There being no one else to address Council, Mayor Alexander closed the courtesy hearing.

Councilmember Post indicated a new school has not been built in the City since Overton Elementary School was constructed approximately 50 years ago. He pointed out a new school is needed and the proposed site is a great location. He stated the cost differential of approximately $30 million for a K-8 school needs to be addressed. He explained updating Knox Middle School would cost approximately $26 million and construction of a new school would cost approximately $56 million. He noted discussion is needed regarding how to pay for the proposed K-8 school. He commented if the City is going to have a voice in the discussion it should be part of determining a solution.

Councilmember Miller explained the School Board is vested with the authority to make decisions regarding school construction. He clarified he wants to support the School Board in its decision making process, but he does not want to indicate or suggest that the City has any authority regarding the process. He stated closing Overton Elementary School would not be the best solution for the City and a short-term fix to the existing foot print of Knox Middle School is not the best
solution either. He added school assignment and the quality of the education has a direct economic impact on the community. He indicated the goal is to build the community and increase the tax base.

Mr. Miller stated Council does not have the decision making authority regarding educational matters, and the School Board does not take into account the tax base as part of its decision making process. He noted a better process is needed for communicating and collaborating with those who have the decision making authority in order to be an advocate to make good things happen.

Mr. Miller indicated he is going to support the proposed Resolution, but his preferred method would be to come together and talk about the issues. He added the proposed Resolution supports a K-8 school which seems to be the best outcome from the options that have been presented. He pointed out there are too many schools with too many capital needs, but no one wants the proposed school in their neighborhood. He stated he does not have all the facts as it relates to the situation, but if the options are to close Overton and temporarily fix Knox or invest in a new school, the community is better off with a new school. He suggested an overall plan is needed and the cost is challenging. He added the community must work together to find the right solution, and he is not sure of Council’s role in the process. He stated it is an important economic issue for the community, and he will support the Resolution but additional information is needed.

Mayor Pro Tem Heggins noted Mr. Miller’s comments were well stated. She indicated Council has a good working relationship with the School Board. She stated conversations have taken place largely due to Mr. Miller’s work to pull the School Board and Council together. She pointed out the proposed Resolution lets the School Board and the community know Council supports the proposal. She commented it is critical for the City to have a good educational system and a safe learning environment for students. She noted it is also important to have an environment that supports families.

Councilmember Sheffield stated Council does not envy the task that has been put in front of the School Board for the entire County. She noted Council can show its support of the community and the K-8 school Resolution. She stated it is a good first step to indicate the boards are in this together, and she added she supports the proposed Resolution. She commented it is important to support the School Board in doing the right thing for the students it serves.

Mayor Alexander stated she supports the School System, but she is not sure she has seen all of the proposals. She added whatever happens to Overton Elementary School and Knox Middle School is a 50-year decision that is important to the entire community. She noted education is a direct link to economic development. She commented she does not know all of the actual details regarding the condition of Overton Elementary School, but Knox Middle School needs to be replaced. She added she supports a Resolution stating Council supports the community, School Board, and County coming together to find a solution that is best for the community.

Mr. Post referenced Mr. Miller’s comments regarding being an advocate and not trying to usurp authority from the School Board. He noted the last six words in the proposed Resolution state to move forward with this construction. He clarified Council would be passing a Resolution
urging the School Board to move forward with construction. Mayor Alexander asked if there is a way to modify the language of the proposed Resolution.

Mr. Miller suggested striking references to Knox Middle School and Overton Elementary School, and to state Council supports the idea. Mayor Alexander added Council supports construction on that site. Mr. Post suggested changing the word construction to consideration. Mayor Alexander agreed, and she questioned if simplicity is better in stating Council supports the community in its desire to have those schools stay open and/or rebuild Knox Middle School.

Ms. Heggins suggested the language read, “Now therefore be it resolved that the Salisbury City Council strongly supports a K-8 school located on the campus of Knox Middle School and Overton Elementary School and asks the Rowan-Salisbury Board of Education and the Rowan County Board of Commissioners to consider moving forward with this construction.”

Mr. Post stated he is leery of the word “construction.” Mayor Alexander agreed, and she pointed out a design process is needed to determine what will be constructed. Ms. Heggins stated Council is requesting moving forward with the construction process which includes a planning phase.

Mr. Miller suggested the verbiage, “Salisbury City Council strongly supports a K-8 school located on the campus of Knox Middle School and Overton Elementary School.” Mayor Alexander agreed, and she asked City Attorney Graham Corriher for his thoughts. Mr. Corriher noted the recommended changes would work. City Manager Lane Bailey suggested Council proceed with its Agenda and when it gets to the City Attorney’s report Mr. Corriher could present a clean version to Council for its consideration. By consensus, Council agreed.

RECESS

Councilmember Miller made a motion to take a five minute recess and all Councilmembers in attendance agreed unanimously to recess.

The meeting reconvened at 8:02 p.m.

APPOINTMENTS – COMPREHENSIVE PLAN STEERING COMMITTEE

Planning Director Hannah Jacobson addressed Council regarding appointments to the Comprehensive Plan Steering Committee. She pointed out there are 17 applications for review.

Mayor Alexander asked if the request is for the appointments to be made during the Council meeting. Ms. Jacobson commented it would be ideal. Mayor Alexander asked how many appointments would be made. Ms. Jacobson stated it was previously discussed up to 10 new appointments would be made, but the appointments are at Council’s discretion.
Mayor Alexander stated it has not been Council’s procedure in the past to discuss publicly why it would appoint one applicant over another. She suggested Council be allowed to give their recommendations to staff so the voting would not take place publicly. Mayor Pro Tem Heggins agreed that is how it has taken place in the past.

Mayor Alexander asked when the Steering Committee meeting would take place. Ms. Jacobson commented December 16, 2019 is the requested meeting date. Mayor Alexander asked City Manager Lane Bailey how the process could take place without being conducted publicly. Mr. Bailey suggested all applicants be invited to attend the meeting along with the current committee members before the year end, and the applicants that attend might be a good indication of who Council would like to appoint. He added the appointments could then take place at Council’s January 7, 2019 meeting. Mayor Pro Tem Heggins noted her concern would be giving special consideration to those who may not be able to attend the Steering Committee meeting due to the holiday season.

Councilmember Post requested the applicants be invited to attend the Steering Committee meeting on December 16, 2019. Mayor Alexander indicated the meeting may help the applicants determine if they are interested in joining the committee.

Council discussed the process for selecting candidates. Councilmember Post suggested using a doodle poll. Mayor Alexander agreed, and she noted she would work with the Clerk’s Office to create the poll. Councilmember Sheffield commented she does not like that the appointments are being delayed, but she agreed it is not appropriate to discuss volunteers and appointments publicly. She added the appointments need to take place at the next Council meeting.

Mayor Pro Tem Heggins asked City Attorney Graham Corriher if Council would be out of compliance if it used a doodle poll. Mr. Corriher commented the final vote will take place in an open meeting and would be a matter of public record. He indicated it would be a problem if a debate took place outside of open session between Councilmembers regarding the appointments.

Councilmember Post asked if he is allowed to speak with other Councilmembers regarding each applicant. Mr. Corriher noted meetings can take place as long as there is not a quorum of Council during the meetings. Council agreed that one-on-one meetings would be ideal. Councilmember Miller indicated the 10 appointments to the Steering committee should take place at Council’s January 7, 2020 meeting. He asked Ms. Jacobson to forward information regarding the December 16, 2019 Steering Committee meeting to Council and invite all the applicants to attend.

Councilmember Sheffield asked when the appointments should be submitted. Councilmember Miller suggested December 20, 2019, and he requested the Clerk’s office assist in getting responses from each Councilmember. Mayor Alexander asked for reminders to be sent out so the appointments would be completed on time. By consensus, Council agreed.
COUNCIL LIAISON APPOINTMENTS

Mayor Alexander indicated after individual discussions with each Councilmember it was determined that most of the Council liaisons would remain the same. She commented Councilmember Sheffield is unable to attend the Tree Board meetings due to her work schedule, and she indicated she or Mayor Pro Tem Heggins could take over. Mayor Pro Tem Heggins commented she would serve as the Council liaison to the Tree Board. Councilmember Sheffield thanked Mayor Alexander and Mayor Pro Tem Heggins for their support. She added she has attended Tree Board meetings, but felt she had not been able to support it in the way she would have liked.

Mayor Alexander suggested the following liaison appointments to community groups:

(a) ABC Board – Mayor Karen Alexander  
(b) Centralina Council of Governments – Mayor Karen Alexander  
(c) Centralina Council of Governments - Alternate – Mayor Pro Tem Al Heggins  
(d) Community Appearance Commission – Councilmember Tamara Sheffield  
(e) Downtown Salisbury, Inc. – Councilmember Brian Miller  
(f) Economic Development Commission – Councilmember David Post  
(g) Fireman’s Relief Fund – Councilmember Brian Miller  
(h) Housing Advocacy Commission – Councilmember Tamara Sheffield  
(i) Human Relations Council – Mayor Pro Tem Al Heggins  
(j) Metropolitan Planning Organization – Mayor Karen Alexander  
(k) Metropolitan Planning Organization-Alternate – Councilmember Tamara Sheffield  
(l) Parks and Recreation Advisory Board – Mayor Karen Alexander  
(m) Rufty-Holmes Senior Center – Councilmember David Post  
(n) Salisbury-Rowan Community Action Agency – Mayor Pro Tem Al Heggins  
(o) Rowan County Tourism Development Authority – Mayor Karen Alexander  
(p) Technical Review Committee – Mayor Pro Tem Al Heggins  
(q) Transportation Advisory Board – Councilmember David Post  
(r) Tree Board – Mayor Pro Tem Al Heggins  
(s) Youth Council – Councilmember David Post

Thereupon, Councilmember Post made a motion to approve Council liaisons to various Boards and Commissions. Councilmember Miller seconded the motion. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voting AYE. (5-0)

CITY ATTORNEY’S REPORT

(a) Resolution of Support Revisions

City Attorney Graham Corriher presented additions and revisions he made to the Resolution of Support to Council for its consideration. He reviewed the two paragraphs he added to the proposed Resolution, and he asked if Council was satisfied with the proposed revisions. By consensus, Council accepted the additional paragraphs to the Resolution of Support.
Mr. Corriher then read the entire Resolution. He pointed out Council had additional discussion regarding if it wanted to include additional language about a partnership between the School Board, City, and County or leave the Resolution to read the City supports a K-8 school. Councilmember Miller noted he liked what is being proposed. Mayor Pro Tem Heggins indicated the partnership was mentioned earlier in the Resolution. Mr. Corriher commented there is acknowledgement of the meeting between Council and the School Board and the meetings that did not involve the entire Council. He clarified he understands Council wants to continue with the meetings. Mayor Alexander agreed. By consensus, Council agreed to accept the proposed changes to the Resolution of Support.

Mr. Corey Hill commented the option that was voted on by the School Board was to remodel Knox Middle School and close Overton Elementary School. He indicated the proposal for a K-8 school is not an option that is currently being considered. He clarified the community wants the proposal of a K-8 school to be considered because it does not agree with remodeling Knox Middle School and closing Overton Elementary School. Mr. Corriher removed the language regarding the proposal.

Thereupon, Mayor Alexander made a motion to adopt a Resolution of Support to build a K-8 school in Salisbury, North Carolina as edited by the City Attorney. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voting AYE. (5-0)

RESOLUTION OF SUPPORT FOR A K-8 SCHOOL IN SALISBURY, NORTH CAROLINA.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 36, and is known as Resolution 2019-26.)

(b) New Council

Mr. Corriher congratulated the new Council on their election, and he thanked them for all they do for the City. He commented he has enjoyed serving with them and looks forward to serving with them for the next two years. Mayor Alexander thanked Mr. Corriher for his hard work and dedication. Councilmember Post noted he is mutually grateful for Mr. Corriher’s service, and he added Mr. Corriher has made Council better as a whole.

CITY MANAGER'S REPORT

City Manager Lane Bailey congratulated the new Council and thanked them for their willingness to serve. Mayor Alexander thanked Mr. Bailey for his service, and she thanked staff for the work they do for the City.
ANNOUNCEMENTS

(a) Candlelight Vigil

Communications Director Linda McElroy announced the Salisbury Police Department Victim Witness Program will host a candlelight vigil on Thursday, December 5, 2019 beginning at 6:00 p.m. on the steps of the Rowan County Courthouse located at 210 North Main Street in recognition of Survivors of Homicide Victims Awareness Month.

(b) Brunch with Santa

Communications Director Linda McElroy announced the Salisbury Parks and Recreation Department will hold "Brunch with Santa" on Saturday, December 7, 2019 from 10:00 am until noon at the Salisbury Civic Center. Participants will enjoy a pancake buffet, games, crafts and photos with Santa. Pre-registration is required by December 5, 2019 at www.salisburync.gov/PLAY. The fee for this event is $5.00 per person.

(c) Santa and the Grinch Photos

Communications Director Linda McElroy announced there will be a gathering on December 14, 2019 in downtown Salisbury at Gateway Park located at the corner of Depot Street and East Innes Street for photos with Santa and the Grinch from 10:00 a.m. until 1:00 p.m., then enjoy free rides on antique fire trucks with Santa and the Grinch from 1:30 p.m. until 4:00 p.m. at the Visitors Center located at 204 East Innes Street.

(d) New Year’s Eve at the Trolley Barn

Communications Director Linda McElroy announced the City of Salisbury will host the New Year’s Eve at the Trolley Barn Celebration on Thursday, December 31, 2019. Celebrate the start of 2020 as a community at the F&M Bank Trolley Barn. There is a temporary location change due to Bell Tower Green Construction. Festivities will begin at 9:00 p.m. and will include light refreshments, live entertainment, live video feed from Times Square and ringing in the New Year at midnight. This event is free and open to the public.

COUNCIL COMMENTS

Councilmember Post recommended the start time of the Council meetings be moved back to 5:00 p.m. Mayor Alexander noted there was discussion about other modifications, and she added other recommended changes would be considered and could be placed on a future Agenda. Councilmember Sheffield suggested discussion of such topics take place during the retreat. Mayor Alexander stated that option could be considered.
MAYOR PRO TEM COMMENTS

Mayor Pro Tem Heggins thanked everyone in attendance. She also thanked staff for all they do for the City. She added she is looking forward to serving as Mayor Pro Tem and working with Mayor Alexander and the rest of Council for the next two years.

MAYOR’S COMMENTS

Mayor Alexander noted she is grateful for all the knowledge and passion that each Councilmember brings to the Council, and she added she looks forward to working with them.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 8:28 p.m.

______________________________
Karen K. Alexander, Mayor

____________________________________
Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  January 7, 2020

Name of Group(s) or Individual(s) Making Request:  City Engineering

Name of Presenter(s):  Wendy Brindle, City Engineer

Requested Agenda Item:  Request from Level (3) for encroachment into City Rights-of-Way

Description of Requested Agenda Item:  Level (3) requests approval of installation of directional bored duct and aerial fiber optic cable within the City Right-of-Way on Brenner Avenue. City Council approval of encroachments is required by Section 11-24 (27) of the City Code.

Staff review included input from Engineering, Public Services and Salisbury-Rowan Utilities. Staff recommends approval subject to the following conditions:

- All improvements and restoration shall be made at no expense to the City.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- Level (3) shall participate with the State’s one-call locating program, and appropriate locator tape shall be installed to facilitate future field location.
- Engineering “as-built” plans shall be maintained by Level (3) and made available to the City upon request.
- If the City (or State) makes an improvement to the public Right-of-Way, Level (3) facilities shall be adjusted or relocated at no expense to the City (or State).

Attachments:  ☑ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to consider approval of a right-of-way encroachment by Level (3) per Section 11-24 (27) of the City Code.

Contact Information for Group or Individual:  Wendy Brindle – 704-638-5201

☒ Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda  (item to be discussed and possibly voted on by Council)
FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved        ☐ Delayed        ☐ Declined

Reason:
Job Location: 1601 BRENNER AVE. SALISBURY, NC

11/25/2019 - AH - Approx 1800' of new UG construction and 200' of aerial overlash from estimated building entry to existing aerial TWC splice 08607655.001.

New 2.0 ring needed

PROPERTY CONTACT NAME: JOSEPH LAURER
PROPERTY CONTACT PHONE #: 704-638-6000
PROPERTY CONTACT EMAIL: joseph.laurer@va.gov

DEVELOPER CONTACT

Customer Terminal: N/A

Cable Assignment: F1: N/A

Cross Connect: N/A

Site Location ID #: (BVAPP)

REVISIONS

ECD: 05/25/20

PUBLIC UTILITY /电缆图

ISSUE: 1

SECTION: DESC.

TOWNSHIP: EXCH. KEY:

RANGE: SCALE: N.T.&L.

DATE: 11/25/2019

SHEET: 1 OF 9
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  January 7, 2020

Name of Group(s) or Individual(s) Making Request:  Engineering Department

Name of Presenter(s):  Wendy Brindle

Requested Agenda Item:  Council to consider adopting a Resolution authorizing the upset bid process for the sale of Parcel 005 140-01, located in the 300 block of West Grim Street

Description of Requested Agenda Item:
The Engineering Department has received a request from TruLand Development, LLC to purchase Parcel 005 140-01, approximately 0.14 acres, located in the 300 block of West Grim Street for $3,500. Current tax value is $8,080. The requestor has provided the required 5% bid deposit.

In order to proceed, a Resolution must be adopted authorizing the use of the upset bid process for the sale of this property. Upon adoption of the Resolution, the upset bid process will begin. The offer will be published for a period of ten days. During this period, upset bids may be submitted. An upset bid must raise the current offer by an amount of at least 10% of the first $1,000 and 5% of the remainder.

If the bid is raised, the new bid becomes the current offer, and the City will conduct another upset bid, using the same procedure. This process will continue until a ten-day period passes without receipt of a qualifying upset bid. Council will receive notice of the final offer and may at that time reject or accept the offer.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to adopt the attached Resolution authorizing the sell of Parcel 005 140-01 using the upset bid process

Contact Information for Group or Individual:
Wendy Brindle, City Engineer 704-638-5201 or wbrin@salisburync.gov

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:
Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved

☐ Declined

Reason:
RESOLUTION SUPPORTING
UPSET BID PROCESS FOR THE SALE OF
PARCEL # 005 140-01 LOCATED IN THE 300 BLOCK OF GRIM STREET

WHEREAS, the City of Salisbury owns certain property; Parcel 005 140-01 and being approximately 0.14 acres. The same being located in the 300 block of Grim Street, as illustrated on the attached map, and

WHEREAS, North Carolina General Statute (NCGS) 160A-269 permits the City to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of $3,500 submitted by TruLand Development, LLC; and

WHEREAS, TruLand Development, LLC has paid the required 5% deposit;

WHEREAS, the City of Salisbury agrees to follow the upset bid procedures as outlined in NCGS 160A-269;

THEREFORE, the Salisbury City Council resolves that:

1. The Council authorizes the sale of the property described above through the upset bid procedure of North Carolina General Statute 160A-269.

2. The City Engineer shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.

3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the City Engineer within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the City Engineer shall open the bids, if any, and the highest such bid will become the new offer if it satisfies the requirements of NCGS 160A-269. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

4. If a qualifying higher bid is received, the City Engineer shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received.

5. A qualifying higher bid is one that raises the existing offer by not less than 10% of the first $1,000 of that offer and 5% of the remainder of that offer.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of 5% of the bid; the deposit may be made in cash, cashier's check, or certified check. The City will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a
qualifying higher bid is received. The City will return the deposit of the final high bidder at closing.

7. The terms of the final sale are that the buyer purchase the property as-is and shall remediate the mold and provide a final air clearance test, and must pay with cash, cashier's check or certified check at the time of closing.

8. The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and reserves the right to reject at any time all bids.

9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is presented to Council at which time the Council may award to the highest offeror or reject the offer. If awarded, the appropriate City officials are hereby authorized to execute the instruments necessary to convey the property.

This the 7th day of January, 2020

________________________________________
Karen K. Alexander, Mayor

________________________________________
Diane Gilmore, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  X Staff

Requested Council Meeting Date:  Tuesday, January 7, 2020

Name of Group(s) or Individual(s) Making Request:  City Communications and Rowan County Emergency Management

Name of Presenter(s):  TJ Brown, Division Chief Rowan County Emergency Management, and City Communications (Linda McElroy or Kaisha Brown)

Requested Agenda Item:  Council to receive a presentation about RoCo Alerts, the latest partnership with Rowan County on a combined mass notification system

Description of Requested Agenda Item:  To ensure an informed citizenry, the City of Salisbury and Rowan County have partnered on a combined mass notification system for the entire county titled “RoCo Alerts,” powered by Everbridge. Previously, Rowan County utilized Code Red, while Salisbury utilized Nixle. The two, separate systems complicated emergency notifications during incidents. RoCo Alerts will now allow both government agencies to use one notification system to assist with and pool communication resources in emergency incidents. Everbridge is the parent company of Nixle.

Attachments:  □ Yes  X No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition) None

Contact Information for Group or Individual:  Linda McElroy

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

X Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  _______________________
Finance Manager Signature          Department Head Signature

_________________________________  _______________________
Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:

Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  1/7/20

Name of Group(s) or Individual(s) Making Request:  Community Planning Services

Name of Presenter(s):  Hannah Jacobson, Planning Director

Requested Agenda Item:  Appointment of New Members to the Comprehensive Plan Steering Committee

Description of Requested Agenda Item:  Following direction received from the City Council at its August 20th meeting, Community Planning Staff worked with the Clerk’s Office and the Communications Department on a community-wide call for up to ten (10) new members for the Comprehensive Plan Steering Committee. Seventeen (17) applications have been received to fill those positions. Council is requested to review applications, make new appointments, and to discuss the role of Council liaison.

Attachments:  ☑ Yes  □ No

Attachment A: Roster of Steering Committee (as of November 12, 2019)
Attachment B: New Applications – Summary
Attachment C: New Applications - Complete

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to consider making appointments to the Comprehensive Plan Steering Committee.

Contact Information for Group or Individual:  Hannah Jacobson (704) 638-5230

☐ Consent Agenda  (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda  (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

____________________________
Budget Manager Signature
Salisbury City Council
Agenda Item Request Form

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
# Comprehensive Plan Steering Committee Roster of Active Members

as of November 12, 2019

**City Council Appointees:**

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue McHugh (Chair)</td>
</tr>
<tr>
<td>DeeDee Wright (Vice-Chair)</td>
</tr>
<tr>
<td>Dan Mikkelson</td>
</tr>
<tr>
<td>Sarah D. Walker</td>
</tr>
<tr>
<td>Jane Creech</td>
</tr>
<tr>
<td>Mark Lewis</td>
</tr>
<tr>
<td>Gene Goetz</td>
</tr>
<tr>
<td>Bill Burgin</td>
</tr>
<tr>
<td>Bridget Henderson</td>
</tr>
<tr>
<td>Jtan Whisenant</td>
</tr>
<tr>
<td>Bill Waggoner</td>
</tr>
</tbody>
</table>

**Staff Liaisons:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catherine Garner</td>
<td>Development Services Specialist, Community Planning Services</td>
<td>132 N. Main Street ● Salisbury, North Carolina 28144 ● 704-638-5212 ● <a href="mailto:catherine.garner@salisburync.gov">catherine.garner@salisburync.gov</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hannah Jacobson</td>
<td>Director Community Planning Services</td>
<td>132 N. Main Street ● Salisbury, North Carolina 28144 ● 704-638-5230 ● <a href="mailto:hannah.jacobson@salisburync.gov">hannah.jacobson@salisburync.gov</a></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Comprehensive Plan Steering New Applications
as of November 26, 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Occupation</th>
<th>Preference¹</th>
<th>Submission Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonathan Barbee</td>
<td>Student at Catawba College</td>
<td>3rd</td>
<td>September 29</td>
</tr>
<tr>
<td>Jonathan Behrooz</td>
<td>Business manager/analyst</td>
<td>1st</td>
<td>November 23</td>
</tr>
<tr>
<td>Bradford Basinger</td>
<td>Web Developer and Property Manager/Maintenance</td>
<td>1st</td>
<td>September 27</td>
</tr>
<tr>
<td>Rebecca Childs</td>
<td>Instructor, Realtor at RCCC</td>
<td>1st</td>
<td>October 5</td>
</tr>
<tr>
<td>William Clements</td>
<td>Regional Manager &amp; NC licensed Real Estate Broker</td>
<td>1st</td>
<td>October 7</td>
</tr>
<tr>
<td>Taylor Ellerbee</td>
<td>Owner of Pier &amp; Curtain Home Restoration</td>
<td>1st</td>
<td>October 7</td>
</tr>
<tr>
<td>Donald Hesprich</td>
<td>Assistant Coach – Track and Field at Livingstone College</td>
<td>2nd</td>
<td>October 7</td>
</tr>
<tr>
<td>David Hoyle</td>
<td>IT Infrastructure Engineer/Information Security</td>
<td>1st</td>
<td>November 25</td>
</tr>
<tr>
<td>Daniel King</td>
<td>Barber at B&amp;B Expressions</td>
<td>3rd</td>
<td>September 3</td>
</tr>
<tr>
<td>David Moore</td>
<td>Not listed</td>
<td>1st</td>
<td>September 17</td>
</tr>
<tr>
<td>Lew Pasgett</td>
<td>Retired</td>
<td>1st</td>
<td>September 18</td>
</tr>
<tr>
<td>Clyde Pasgett</td>
<td>Retired</td>
<td>1st</td>
<td>September 18</td>
</tr>
<tr>
<td>Randal Rhodes</td>
<td>Architect at Shook Kelley Architects and Planner</td>
<td>1st</td>
<td>October 2</td>
</tr>
<tr>
<td>John Schaffer</td>
<td>Retired from Governance &amp; Planning</td>
<td>1st</td>
<td>October 22</td>
</tr>
<tr>
<td>Liliana Spears</td>
<td>Not listed</td>
<td>1st</td>
<td>September 22</td>
</tr>
<tr>
<td>Sada Stewart</td>
<td>Executive Director of Historic Salisbury Foundation</td>
<td>1st</td>
<td>September 18</td>
</tr>
<tr>
<td>Kenneth Stutts</td>
<td>Attorney, Consultant</td>
<td>1st</td>
<td>September 18</td>
</tr>
</tbody>
</table>

¹ Applicants are asked to indicate their 1st, 2nd or 3rd preference for Board/Commission appointment. This column represents the applicant’s choice in ranking the Comprehensive Plan Steering Committee.
Jonathan Barbee
jonathanbarbeehome@gmail.com

Submission Date
September 29, 2019 12:30

First Name       Jonathan
Last Name        Barbee
E-mail           jonathanbarbeehome@gmail.com
Home Phone       7046365490
Business Phone   9802343088
Address          101 Polo Drive
City             Salisbury
State            NC
ZIP Code         28144

Occupation       Student

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)
Please indicate your #2 preference: Tree Board
Please indicate your #3 preference: Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

Having taken City of Salisbury’s Citizen’s Academy has been a benefit to my confidence in applying for the Greenway Committee, Tree Board, and the Comprehensive Plan Steering Committee. I am planning to graduate from Catawba College.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Skills in public speaking, leadership, listening, critical thinking, facilitation, team-building, planning, delegation, time management, and giving feedback. Education in business administration and marketing. Member of a local Toastmasters International club and the Young Republicans of Rowan County.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an No
appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Bradford Basinger
bradfordm1978@gmail.com

First Name: Bradford
Last Name: Basinger
E-mail: bradfordm1978@gmail.com
Home Phone: 704-267-7763
Address: 306 Maupin Ave
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: 28144
Occupation: Self Employed

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I would like to be of the Comprehensive Plan Steering Committee and/or planning board because I feel there has been a lack of including technological and digital infrastructure as needs of the future. As the amount of data that is produced on a daily basis by an increasing number of users submitting data, and will ultimately have some kind of storage concerns for both citizens and municipalities. Currently most private citizens depend on free services like Gmail or Hotmail. As businesses face this need to store data, many will begin to charge. Some, if not all, mailbox service providers have storage limits around 5GB. If the public is charged with storing and securing their own health records, work records, etc., there will ultimately be those who can not afford to pay for storage. It will then be up to the government to provide these storage solutions and I believe these needs should be included in a comprehensive plan. Another issue on the technological front that I believe the city needs to address is that the issue of citizens privacy in regards to video surveillance, drone use, handling of personal data stored and curated by the city, and requiring privacy policies for all businesses and/or individuals with surveillance equipment pointed at public spaces. Having a database of cameras can not only help with crime, but also in identifying problems with streets, signs, sewer, etc. most companies like Ring & Google Home have APIs that the user can share and grant permissions for access as needed. Also, with the shrinking newspaper market who was once the hub for marketing and information for the city, the city should have a plan in place to encourage and reward journalists and other...
watchdog/watch group organizations who help the community by keeping them informed and investigating matters that don't seem fair. It should be an open source platform where all can contribute and share information and data. Municipalities, city council, and private citizens could curate the board to keep partisanship and corruption in check. Finally, a problem some members of the city and city council has mentioned, but there must be some sort of plan for free internet access for low income families. I feel this will be an essential basic need in the future, and internet should be accessible by all. A citywide free internet service would also be a good way to recruit technology businesses to the area. Having already had a worst case scenario with Fibrant, I believe the city now has the experience to better organize and work these contracts. Many of these ideas can and should be partnered with on by developers and businesses looking to come to the area. Most businesses look at revolutionary ideas as a positive and are willing to contribute their financial and professional resources for the right ideas that benefit both their businesses and their employees. Either way, I feel we must start planning for addressing these needs and concerns and I would love to help contribute to a plan that includes these concerns. I also have more than average experience in dealing with DOT, zoning, planning, code enforcement, and many other city departments on a professional level and understand some of the unique needs of businesses and developers involved in commercial construction projects. The one stop shop was a great plan that worked and I would love to be a part of something similar that really improves the image of the city. These are just a few reasons why I think I would be a good fit. Please contact me if you have any other questions.

-1996 Salisbury High graduate and 3 years at UNCC in business administration. -20 years in commercial construction industry, 12 in management. Mostly big box retail and civil concrete work. -8 years civil construction/site work concrete experience including curb and gutter in parking lots, dumpster containers, concrete paving, sidewalks, and other concrete in public spaces with ADA requirements on sidewalk openings, grade, wheelchair turn radiiuses, handrail heights, pipe bollard placements, etc. -5 years Web Development experience with full stack JavaScript with Node & PHP applications including WordPress implementation with these data collection method using REST APIs. -10 years HTML, CSS, Jquery website development experience with focus on SEO and digital marketing features using custom URLs, google analytics, and some eCommerce.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
<table>
<thead>
<tr>
<th>First Name</th>
<th>Jonathan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name</td>
<td>Behrooz</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:jonathanbehrooz@yahoo.com">jonathanbehrooz@yahoo.com</a></td>
</tr>
<tr>
<td>Home Phone</td>
<td>704213511</td>
</tr>
<tr>
<td>Address</td>
<td>209 South Fulton St.</td>
</tr>
<tr>
<td>City</td>
<td>Salisbury</td>
</tr>
<tr>
<td>State</td>
<td>NC</td>
</tr>
<tr>
<td>ZIP Code</td>
<td>28144</td>
</tr>
<tr>
<td>Do you reside within the City limits of Salisbury?</td>
<td>Yes</td>
</tr>
<tr>
<td>Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?</td>
<td>Yes</td>
</tr>
<tr>
<td>Please indicate your #1 preference:</td>
<td>Comprehensive Plan Steering Committee</td>
</tr>
<tr>
<td>Have you served on a board or commission of the City of Salisbury?</td>
<td>No</td>
</tr>
<tr>
<td>Why are you interested in serving on the Board or Commission for which you are applying?</td>
<td>I share concerns with the city direction at times and don't feel I have enough time to serve as a council member with a young family. Because I would like to raise my family in this community(next 20 years) I want to make sure we are on the right path so that when my kids grow up, they will see the city as prosperous and thriving and would consider returning to their home town.</td>
</tr>
<tr>
<td>Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:</td>
<td>Eagle scout, president of multiple organizations in college, church deacon and landlord are a few roles that have provided valuable experience.(Plus husband and father/wrangler of 2 young children should count for something as well)</td>
</tr>
<tr>
<td>Profession:</td>
<td>Business manager and analyst are</td>
</tr>
</tbody>
</table>
professional positions that would aid in board duties as well.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
**Rebecca Childs**  
rebeccagchilds@gmail.com

First Name: Rebecca  
Last Name: Childs  
E-mail: rebeccagchilds@gmail.com  
Home Phone: 704-213-4496  
Address: 210 N Milford Dr  
City: Salisbury  
State: NC  
ZIP Code: 28144  
Place of Employment: Rowan-Cabarrus Community College, Coldwell Banker Residential Brokerage  
Occupation: Instructor, Realtor  

Do you reside within the City limits of Salisbury? Yes  
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No  

Please indicate your #1 preference:  
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No  

Why are you interested in serving on the Board or Commission for which you are applying?

When I heard about the Forward 2040 Steering Committee, I was excited to submit my application to participate in this critical initiative. I have been contemplating joining a commission for some time, but when explored the objective of this particular committee, I was drawn to this unique opportunity to create a long-term vision as a result of a collaborative endeavor. As a parent of two young children, the future of this city is a vital concern to my family. I am a firm believer that Salisbury is one of the greatest places to live, work, raise a family, and even retire. I would be honored to be a part of an effort to ensure that this is the case for all Salisbury residents, both now and in the decades to come.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I believe that my background and experience would benefit the interests of this committee. I have a Bachelor’s Degree in Business Administration with a concentration in Entrepreneurship, as well as a Master’s Degree in Education. With respect to my professional experience, I have 10 years of experience in education, having taught both domestically and abroad. Currently, I am a Career Specialist in the Continuing Education and Human Resource Development department at Rowan-Cabarrus Community College. Each day I have the amazing opportunity to empower Salisbury residents with the knowledge and skills they need to identify and achieve their career and employment goals. I am also a licensed NC Real Estate Broker. Specializing in first-time homebuyers, I am blessed to be able to provide education and guidance throughout the complex process of homeownership. Each of these roles allows me to gain extensive first-hand knowledge of local economic conditions and the unique needs, perspectives, and concerns of local residents. I believe that his awareness would be a vital asset to help develop plans and strategies that will propel Salisbury towards greater prosperity for all.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
William Clements

First Name: William
Last Name: Clements
E-mail: williamwcllements3@gmail.com
Home Phone: 7046093904
Business Phone: Same
Address: 225 W. Corriher Ave
City: Salisbury
State: NC
ZIP Code: 28144

Place of Employment: Senior Living Guide & Apple House Realty
Occupation: Regional Manager & NC licensed RE Broker

Do you reside within the City limits of Salisbury? Yes
Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Housing Advocacy Commission
Please indicate your #3 preference: Fair Housing Committee

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying?
I have previously applied, ideally you still have my paperwork on hand. I have extensive experience serving on several mayoral boards & committees in Mecklenburg County as well as the apartment association and Chamber in Charlotte when I lived there. I want to serve where I live!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Public speaking, negotiations, budgeting, long term planning, operations, process improvement, housing, property management, residential real estate, tenant law, sales & marketing, writing, publishing.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Taylor Ellerbee
taylorellerbee@gmail.com

First Name
Taylor

Last Name
Ellerbee

taylorellerbee@gmail.com

Home Phone
9194086471

Address
429 Park Ave

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Owner of Pier & Curtain Home Restoration

Occupation
Owner/manager/designer

Do you reside within the City limits of Salisbury?
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I believe this is a unique opportunity to shape Salisbury's development over the coming years. Salisbury is a wonderful place to live and I want to do my part to make it a flourishing environment for business, family, and community development. Graduated with BA from UNC Chapel Hill Worked as Global Project Manager for Clinical Research Organizations and Pharmaceutical companies for a decade- created operating procedures and guidelines for my department. Started my historic restoration company with my husband 6 years ago; our primary objective in our renovations are to bring a home into the current decade while maintaining its historical charm and irreplaceable contribution. Salisbury practices this balance with the historic structures downtown while bringing in new development. Volunteer with Historic Salisbury Foundation, and active Rowan chapter member of the Three Rivers Land Trust

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Donald Hesprich  
bigviking0001@gmail.com

<table>
<thead>
<tr>
<th>First Name</th>
<th>Donald</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name</td>
<td>Hesprich</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:bigviking0001@gmail.com">bigviking0001@gmail.com</a></td>
</tr>
<tr>
<td>Home Phone</td>
<td>7042132746</td>
</tr>
<tr>
<td>Fax</td>
<td>N/A</td>
</tr>
<tr>
<td>Business Phone</td>
<td>N/A</td>
</tr>
<tr>
<td>Address</td>
<td>1110 S. Fulton St.</td>
</tr>
<tr>
<td>City</td>
<td>Salisbury</td>
</tr>
<tr>
<td>State</td>
<td>NC</td>
</tr>
<tr>
<td>ZIP Code</td>
<td>28144</td>
</tr>
<tr>
<td>Place of Employment</td>
<td>Livingstone College - Volunteer</td>
</tr>
<tr>
<td>Occupation</td>
<td>Assistant Coach - Track and Field</td>
</tr>
</tbody>
</table>

Do you reside within the City limits of Salisbury?  
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?  
Yes

Please indicate your #1 preference:  
Planning Board

Please indicate your #2 preference:  
Comprehensive Plan Steering Committee

Please indicate your #3 preference:  
Alternate Methods of Design Commission

Have you served on a board or commission of the City of Salisbury?  
No

Why are you interested in serving on the Board or Commission for which you are applying?  
I am a retired Engineer and legally blind. I would like to share my experiences in getting around Salisbury as a Visually Impaired Person (VIP) so as to help with design and maintenance of side walks and access points. There was talk of creating a Bicycle and Pedestrian Committee and I would like to volunteer for that through the boards I have checked. There are so many things that could be easily accomplished through cooperation and information to ease the lives of impaired individuals and I would like to be a part of that.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:  
Retired Engineer with a BSME. I have been a member of many engineering professional bodies, including the American Society of Test methods (ASTM), Society of Automotive Engineers (SAE) and the Society of Composite Engineers (SCE). During my career, I have earned many US Patents. Since retirement, I have taken up Coaching at the Collegiate level. I am Certified by the United States Track and Field Assn. (USATF) as a level II throws Coach and the National Federation of High school Sports (NFHS) as a Certified Interscholastic Coach. In addition, I am certified as a coach through the NCAA DII. I am entering my 5th year of coaching at Livingstone college and youth coaching and have produced 5 conference champions.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  
I agree
<table>
<thead>
<tr>
<th><strong>Boards and Commissions Application</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Name</strong></td>
</tr>
<tr>
<td><strong>Last Name</strong></td>
</tr>
<tr>
<td><strong>E-mail</strong></td>
</tr>
<tr>
<td><strong>Home Phone</strong></td>
</tr>
<tr>
<td><strong>Address</strong></td>
</tr>
<tr>
<td><strong>City</strong></td>
</tr>
<tr>
<td><strong>State</strong></td>
</tr>
<tr>
<td><strong>ZIP Code</strong></td>
</tr>
<tr>
<td><strong>Occupation</strong></td>
</tr>
<tr>
<td><strong>Do you reside within the City limits of Salisbury?</strong></td>
</tr>
<tr>
<td><strong>Please indicate your #1 preference:</strong></td>
</tr>
<tr>
<td><strong>Have you served on a board or commission of the City of Salisbury?</strong></td>
</tr>
<tr>
<td><strong>Why are you interested in serving on the Board or Commission for which you are applying?</strong></td>
</tr>
<tr>
<td><strong>Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:</strong></td>
</tr>
<tr>
<td><strong>Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?</strong></td>
</tr>
<tr>
<td><strong>Is there any possible conflict of interest or other matter that would create problems or</strong></td>
</tr>
</tbody>
</table>
prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Daniel King
deking1990@outlook.com

First Name                      Daniel
Last Name                       King
E-mail                          deking1990@outlook.com
Home Phone                      9803187847
Address                         107 s Walnut gg street
City                            Salisbury
State                           NC
ZIP Code                        28146
Place of Employment             B&B expressions
Occupation                      Barber
Do you reside within the City limits of Salisbury?   No
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes
Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Community Appearance Commission
Please indicate your #3 preference: Comprehensive Plan Steering Committee
Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying? Because I'm wanting to get involved
Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: I was born raised, and educated in Salisbury NC. Criminal justice degree. And currently a barber here.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No
Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
David Moore
feartheblitz@yahoo.com

First Name: David
Last Name: Moore
E-mail: feartheblitz@yahoo.com
Home Phone: 9803308694
Address: 111 E Horah Street, Apt 2
City: Salisbury
State: NC
ZIP Code: 28144

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Greenway Committee (No Requirement of Residency)

Please indicate your #3 preference:
Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I wanna help make a plan for what is ahead for this city and make it a better place to live and visit!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have strong customer service skills, Very strong interest in where the city is heading.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree
understand and agree that any misstatement will be cause for my removal from any board or commission.
Lew & Clyde Pasgett
lewzbluz@gmail.com

First Name: Lew & Clyde
Last Name: Pasgett
E-mail: lewzbluz@gmail.com
Home Phone: 704-640-1980
Address: 323 W Harrison St.
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Retired

Do you reside within the City limits of Salisbury? Yes
Please indicate your #1 preference: Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? Yes
Why are you interested in serving on the Board or Commission for which you are applying? Interested in serving on the Steering Committee to help to continue to work toward Salisbury’s DELICIOUSNESS!!!
Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Real estate, marketing, retail, business, and passion!

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No
Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Randal Rhodes

First Name: Randal
Last Name: Rhodes
E-mail: rhideskjerr@aol.com
Home Phone: 7042583342
Address: 8209 Grandeur drive
City: Salisbury
State: NC
ZIP Code: 28146
Place of Employment: Shook Kelley Architects and planners
Occupation: Architecture - Senior Associate Director of Construction Administration

Do you reside within the City limits of Salisbury?
No
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Planning Board

Please indicate your #3 preference:
Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury?
No

Please list the date of service:
Oct 2, 2019

Why are you interested in serving on the Board or Commission for which you are applying?
I work for a company that's creates new town centers all over the nation - we did Birkdale locally and I in particular Waverly in a Charlotte. I am passionate about place making and reinvigorating our historic places to enrich our communities and lives of all walks of life and socio economic backgrounds. Imagine something like the city of Montreal has installed right now in Salisbury (Cité Mémoire) http://ville.montreal.qc.ca/375/en/
I have 30 plus years in Architecture design, buildings and place making opportunities as well as many other uses such as healthcare, senior living, schools etc.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would
No
create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
John Schaffer

First Name: John
Last Name: Schaffer
E-mail: japschaffer@me.com
Home Phone: 6143970010
Address: 201 S Fulton ST
City: Salisbury
State: NC
ZIP Code: 28144-4846

Place of Employment: Retired
Occupation: Governance & Planning

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference:

Have you served on a board or commission of the City of Salisbury? Yes

Why are you interested in serving on the Board or Commission for which you are applying?

I've been a member of the Planning Board, now in my 2nd term. The Comprehensive Plan drives what our City strives to be, and I'd like to be a part of that important effort.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:


Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any

I agree

https://www.jotform.com/inbox/51244332060138/4475886920415093952
1/2
misstatement will be cause for my removal from any board or commission.
<table>
<thead>
<tr>
<th><strong>First Name</strong></th>
<th>Liliana</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Last Name</strong></td>
<td>Spears</td>
</tr>
<tr>
<td><strong>E-mail</strong></td>
<td><a href="mailto:llatinamix11@aol.com">llatinamix11@aol.com</a></td>
</tr>
<tr>
<td><strong>Home Phone</strong></td>
<td>7044882162</td>
</tr>
<tr>
<td><strong>Address</strong></td>
<td>931 s Fulton st</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Salisbury</td>
</tr>
<tr>
<td><strong>State</strong></td>
<td>NC</td>
</tr>
<tr>
<td><strong>ZIP Code</strong></td>
<td>28144</td>
</tr>
<tr>
<td><strong>Do you reside within the City limits of Salisbury?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Please indicate your #1 preference:</strong></td>
<td>Comprehensive Plan Steering Committee</td>
</tr>
<tr>
<td><strong>Have you served on a board or commission of the City of Salisbury?</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Why are you interested in serving on the Board or Commission for which you are applying?</strong></td>
<td>I am excited of how Salisbury is growing.. and I feel being involved is a privilege.</td>
</tr>
<tr>
<td><strong>Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?</strong></td>
<td>No</td>
</tr>
<tr>
<td><strong>I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.</strong></td>
<td>I agree</td>
</tr>
</tbody>
</table>
Submission Date
September 18, 2019 11:10

Sada
Stewart

First Name
Sada

Last Name
Stewart

director@historicsalisbury.org

Home Phone
7176680060

Business Phone
704-636-0103

Address
313 S Shaver Street

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Historic Salisbury Foundation

Occupation
Executive Director

Do you reside within the City limits of Salisbury?
Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:

Comprehensive Plan Steering Committee

No

Have you served on a board or commission of the City of Salisbury?

No

Why are you interested in serving on the Board or Commission for which you are applying?

The Forward 2040 Comprehensive Plan Steering Committee offers the chance to shape the future of Salisbury as a thriving downtown, full of culture, housing and businesses. Salisbury is uniquely poised to be a revitalized downtown, and being able to contribute to the direction of positive growth is extremely valuable to me. As more and more studies show that younger demographics are interested in moving back to authentic, character-driven small cities, Salisbury needs to keep those ideals in mind as the 2040 plan is devised. I would be honored to be a part of that.

I feel that my background in history and historic preservation lend themselves to being able to serve the committee as it drives to develop a plan that highlights transportation, green space, housing, business development, and historic preservation. I primarily studied adaptive reuse and non-profit management, though I also focused on design and preservation plans for historic sites and towns. I am enthusiastic, and deeply invested in the positive growth of Salisbury, which would show in my participation in this committee.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially

No
discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Kenneth Stutts

First Name: Kenneth
Last Name: Stutts
E-mail: kennethstutts3@gmail.com
Home Phone: 980-234-5851
Address: 1702 4th St
City: Salisbury
State: NC
ZIP Code: 28144

Occupation: Attorney, Consultant

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Planning Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I want to serve as a member of the Forward 2040 Steering Committee to strengthen the welcoming atmosphere of our city. It's important that our city continues to create pathways for sustainable and evolving opportunities that broaden quality of life choices for future generations. I believe we can do this, and more, while reflecting the vision and priorities of residents from across every part of our community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree

https://www.jotform.com/inbox/51244332060138/4446453830418543723
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☑ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  January 7, 2020

Name of Group(s) or Individual(s) Making Request:  Kelly Baker

Name of Presenter(s):

Requested Agenda Item:  Council to consider making appointments to the Planning Board and Tree Board.

Description of Requested Agenda Item:  There is currently a vacancy on the Planning Board with a term that expires 3/31/22. There is also a vacancy on the Tree Board for a seat with a term expiring 3/31/20. Council could make an appointment for a three month period or for a full term to expire 3/31/23. Copies of applications from those who have expressed interest in these boards are attached.

Attachments:  ☑ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to consider making appointments to the Planning Board and Tree Board. (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Kelly Baker
704-638-5233

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)  Announcement

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
☐ Approved  ☐ Delayed  ☐ Declined

Reason:
## Planning Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Need 1 Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacant</td>
<td>3/31/22</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Bradford Basinger
- Jessica Cloward
- Donald Hesprich
- Daniel King
- Phyllis Miller
- Giannina Monzon
- Randal Rhodes

**Notes:**

## Tree Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Need 1 Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacant</td>
<td>3/31/20</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Cindi Adames
- Jonathan Barbee
- Kelli Isenhour

**Notes:**
Bradford Basinger  
bradfordm1978@gmail.com

**First Name**  
Bradford

**Last Name**  
Basinger

**E-mail**  
bradfordm1978@gmail.com

**Home Phone**  
704-267-7763

**Address**  
306 Maupin Ave

**City**  
Salisbury

**State**  
NC

**ZIP Code**  
28144

**Place of Employment**  
Self Employed

**Occupation**  
Web Developer and Property Management/maintenance

Do you reside within the City limits of Salisbury?  
Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?  
Yes

Please indicate your #1 preference:  
Comprehensive Plan Steering Committee

Please indicate your #2 preference:  
Planning Board

Please indicate your #3 preference:  
Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury?  
No

Why are you interested in serving on the Board or Commission for which you are applying?  

I would like to be of the Comprehensive Plan Steering Committee and/or planning board because I feel there has been a lack of including technological and digital infrastructure as needs of the future. As the amount of data that is produced on a daily basis by an increasing number of users submitting data, and will ultimately have some kind of storage concerns for both citizens and municipalities. Currently most private citizens depend on free services like Gmail or Hotmail. As businesses face this need to store data, many will begin to charge. Some, if not all, mailbox service providers have storage limits around 5GB. If the public is charged with storing and securing their own health records, work records, etc., there will ultimately be those who can not afford to pay for storage. It will then be up to the government to provide these storage solutions and I believe these needs should be included in a comprehensive plan. Another issue on the technological front that I believe the city needs to address is that the issue of citizens privacy in regards to video surveillance, drone use, handling of personal data stored and curated by the city, and requiring privacy policies for all businesses and/or individuals with surveillance equipment pointed at public spaces. Having a database of cameras can not only help with crime, but also in identifying problems with streets, signs, sewer, etc. most companies like Ring & Google Home have APIs that the user can share and grant permissions for access as needed. Also, with the shrinking newspaper market who was once the hub for marketing and information for the city, the city should have a plan in place to encourage and reward journalists and other...
watchdog/watch group organizations who help the community by keeping them informed and investigating matters that don’t seem fair. It should be an open source platform where all can contribute and share information and data. Municipalities, city council, and private citizens could curate the board to keep partisanship and corruption in check. Finally, a problem some members of the city and city council has mentioned, but there must be some sort of plan for free internet access for low income families. I feel this will be an essential basic need in the future, and internet should be accessible by all. A citywide free internet service would also be a good way to recruit technology businesses to the area. Having already had a worst case scenario with Fibrant, I believe the city now has the experience to better organize and work these contracts. Many of these ideas can and should be partnered with on by developers and businesses looking to come to the area. Most businesses look at revolutionary ideas as a positive and are willing to contribute their financial and professional resources for the right ideas that benefit both their businesses and their employees. Either way, I feel we must start planning for addressing these needs and concerns and I would love to help contribute to a plan that includes these concerns. I also have more than average experience in dealing with DOT, zoning, planning, code enforcement, and many other city departments on a professional level and understand some of the unique needs of businesses and developers involved in commercial construction projects. The one stop shop was a great plan that worked and I would love to be a part of something similar that really improves the image of the city. These are just a few reasons why I think I would be a good fit. Please contact me if you have any other questions.

-1996 Salisbury High graduate and 3 years at UNCC in business administration. -20 years in commercial construction industry, 12 in management. Mostly big box retail and civil concrete work. -8 years civil construction/site work concrete experience including curb and gutter in parking lots, dumpster containers, concrete paving, sidewalks, and other concrete in public spaces with ADA requirements on sidewalk openings, grade, wheelchair turn radiiuses, handrail heights, pipe bollard placements, etc. -5 years Web Development experience with full stack JavaScript with Node & PHP applications including WordPress implementation with these data collection method using REST APIs. -10 years HTML, CSS, Jquery website development experience with focus on SEO and digital marketing features using custom URLs, google analytics, and some eCommerce.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Jessica Cloward
jessicacloward1@gmail.com

Submission Date
July 3, 2019 12:43

First Name
Jessica

Last Name
Cloward

E-mail
jessicacloward1@gmail.com

Home Phone
7045028383

Address
1905 Benjamin Drive

City
Salisbury

State
NC

ZIP Code
28146

Place of Employment
Lantern Realty & Development, LLC

Occupation
Licensed Real Estate Broker

Do you reside within the City limits of Salisbury?
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:
Planning Board

Please indicate your #2 preference:
Historic Preservation Commission

Please indicate your #3 preference:
Community Appearance Commission

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
As a real estate broker and a home owner in Salisbury I have a passion for our city and it's growth. I am an active member at large of Pray Rowan, a growing and thriving ministry focused on the needs of our county. I want to see the same type of growth and success in Salisbury that I am seeing daily in other areas such as Kannapolis. I want to be a part of preserving what makes this city beautiful and unique yet have an open mind and heart for change. As a millennial, I want to lead as an example that my generation does care, we can make a difference, and nothing can be done alone but together. We need one another and we need people that have a sound mind, an open heart and wisdom.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

*Member of Charlotte Regional Realtor® Association, Licensed Real Estate Broker servicing Rowan County and surrounding cities. *Member at Large of Pray Ecclesia / Pray Rowan *Bilingual and helping those in the hispanic community with language barriers *Ordained Minister under Forerunner Ministries. I believe that being a real estate professional and part of various ministries in our city helps me tremendously understand the needs and concerns of the people and of our town. I network with other agents in different cities as well as builders and developers and have a great sphere of amazing people that have helped guide and educate me along the way. Being bilingual also is an advantage in reaching others that may want to speak up or have amazing plans and ideas but do not have the interpretation they may need. I love
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
I agree
Donald Hesprich
bigviking0001@gmail.com

First Name: Donald
Last Name: Hesprich
E-mail: bigviking0001@gmail.com
Home Phone: 7042132746
Fax: N/A
Business Phone: N/A
Address: 1110 S. Fulton St.
City: Salisbury
State: NC
ZIP Code: 28144

Place of Employment: Livingstone College - Volunteer
Occupation: Assistant Coach - Track and Field

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Planning Board

Please indicate your #2 preference:
Comprehensive Plan Steering Committee

Please indicate your #3 preference:
Alternate Methods of Design Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I am a retired Engineer and legally blind. I would like to share my experiences in getting around Salisbury as a Visually Impaired Person (VIP) so as to help with design and maintenance of side walks and access points. There was talk of creating a Bicycle and Pedestrian Committee and I would like to volunteer for that through the boards I have checked. There are so many things that could be easily accomplished through cooperation and information to ease the lives of impaired individuals and I would like to be a part of that.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Retired Engineer with a BSME. I have been a member of many engineering professional bodies, including the American Society of Test methods (ASTM), Society of Automotive Engineers (SAE) and the Society of Composite Engineers (SCE). During my career, I have earned many US Patents. Since retirement, I have taken up Coaching at the Collegiate level. I am Certified by the United States Track and Field Assn. (USATF) as a level II throws Coach and the National Federation of High school Sports (NFHS) as a Certified Interscholastic Coach. In addition, I am certified as a coach through the NCAA DII. I am entering my 5th year of coaching at Livingstone college and youth coaching and have produced 5 conference champions.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Daniel King
deking1990@outlook.com

First Name: Daniel
Last Name: King
E-mail: deking1990@outlook.com
Home Phone: 9803187847
Address: 107 s Walnut gg street
City: Salisbury
State: NC
ZIP Code: 28146

Place of Employment: B&B expressions
Occupation: Barber

Do you reside within the City limits of Salisbury? No
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Community Appearance Commission
Please indicate your #3 preference: Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? Because I’m wanting to get involved

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: I was born raised, and educated in Salisbury NC. Criminal justice degree. And currently a barber here.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree.
Dr. Phyllis Miller
dr.phyllismiller@yahoo.com

First Name  Dr. Phyllis
Last Name    Miller
E-mail       dr.phyllismiller@yahoo.com
Home Phone   980-234-0774
Business Phone 980-234-0774
Address      720 E Franklin Street
City         Salisbury
State        NC
ZIP Code     28144
Place of Employment Health Information Management Links Inc.
Occupation   Director

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Community Appearance Commission

Please indicate your #2 preference:
Planning Board

Please indicate your #3 preference:
Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? I am a resident of the City of Salisbury, and I would like to get involved in helping to make Salisbury a safer more welcoming community. I would also like to be able to volunteer my leadership and business management skills towards that effort. Nothing happens unless you care about your community and become involved.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Community/Neighborhood development and enhancement. Development and implementation of specialized healthcare education and training opportunities for the community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially

No
discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Giannina Monzon
cebsis19@gmail.com

First Name: Giannina  
Last Name: Monzon  
E-mail: cebsis19@gmail.com  
Home Phone: 704-433-8711  
Address: 416 Inverness Ln  
City: Salisbury  
State: NC  
ZIP Code: 28146  
Place of Employment: Eagle Integrity Solutions  
Occupation: President  

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Human Relations Council
Please indicate your #3 preference: Other

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I would like to serve the City of Salisbury in the above mentioned boards to use my business experience as well as represent the hispanic community in our city.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have a background in Performance Improvement in Health Care and am a small business owner. I have worked with diverse teams using Lean Six Sigma methodology and helping teams collaborate and adapt best practices. These practices have helped organizations work more efficiently and complete projects. I would like to serve the city with my skill set.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Randal Rhodes
rhideskjer@aol.com

First Name
Randal

Last Name
Rhodes

E-mail
rhideskjer@aol.com

Home Phone
7042583342

Address
8209 Grandeur drive

City
Salisbury

State
NC

ZIP Code
28146

Place of Employment
Shook Kelley Architects and planners

Occupation
Architecture - Senior Associate Director of Construction Administration

Do you reside within the City limits of Salisbury?
No

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Planning Board

Please indicate your #3 preference:
Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury?
No

Please list the date of service:
Oct 2, 2019

Why are you interested in serving on the Board or Commission for which you are applying?
I work for a company that's creates new town centers all over the nation - we did Birkdale locally and I in particular Waverly in a Charlotte. I am passionate about place making and reinvigorating our historic places to enrich our communities and lives of all walks of life and socio economic backgrounds. Imagine something like the city of Montreal has installed right now in Salisbury (Cité Mémoire) http://ville.montreal.qc.ca/375/en/

I have 30 plus years in Architecture design, buildings and place making opportunities as well as many other uses such as healthcare, senior living, schools etc.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would
create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Cindi Adames
CindiAdames@outlook.com

First Name
Cindi

Last Name
Adames

E-mail
CindiAdames@outlook.com

Home Phone
7042320123

Address
904 East Lafayette St
Salisbury

State
NC

ZIP Code
28144

Do you reside within the City limits of Salisbury?
Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:
Tree Board

Please indicate your #2 preference:
Historic Preservation Commission

Please indicate your #3 preference:
Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I am from Salisbury and I have a passion for making a positive difference concerning the current integrity of the city, the amount of violent crimes and unsolved murders, there is a lot that can be done to help with the right people and resources coming together.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Graduated early from highschool, gained knowledge and expertise in the last 10 years as a single mother with little to no family for support or help. Survival is a skill.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in
I agree
this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
Jonathan Barbee
jonathanbarbeehome@gmail.com

First Name
Jonathan

Last Name
Barbee

E-mail
jonathanbarbeehome@gmail.com

Home Phone
7046365490

Business Phone
9802343088

Address
101 Polo Drive

City
Salisbury

State
NC

ZIP Code
28144

Occupation
Student

Do you reside within the City limits of Salisbury?
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Greenway Committee (No Requirement of Residency)

Please indicate your #2 preference:
Tree Board

Please indicate your #3 preference:
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
Having taken City of Salisbury's Citizen's Academy has been a benefit to my confidence in applying for the Greenway Committee, Tree Board, and the Comprehensive Plan Steering Committee. I am planning to graduate from Catawba College.

Skills in public speaking, leadership, listening, critical thinking, facilitation, team-building, planning, delegation, time management, and giving feedback. Education in business administration and marketing. Member of a local Toastmasters International club and the Young Republicans of Rowan County.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an

No
appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Kelli Isenhour

First Name: Kelli
Last Name: Isenhour
E-mail: kelli.isenhour@rowancountync.gov
Home Phone: 704-637-8864
Business Phone: 704-216-8998
Address: 3295 Long Ferry Rd.
City: Salisbury
State: NC
ZIP Code: 28146

Place of Employment: Rowan Soil and Water Conservation District
Occupation: Environmental Educator

Do you reside within the City limits of Salisbury? No
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Greenway Committee (No Requirement of Residency)
Please indicate your #2 preference: Tree Board
Please indicate your #3 preference: Hurley Park Advisory Board

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying?
I would like to be a part of the Greenway Committee so I can be more involved in the community. I have lived in Rowan County for over 14 years, but my previous job and community involvement was in Forsyth County. Also, as an environmental educator I love seeing people of all ages and socio-economic backgrounds enjoy being outside. There is a lot of research showing the health and emotional benefits of being outside. I see the Greenway as an opportunity to make the outdoors more accessible to more people.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have been a NC Certified Environmental Educator for over twenty years. I was a Forsyth County Master Gardener for twelve years, and served on the Forsyth County Treasure Tree Committee for many years. I was the VP of Education for a science center in Winston-Salem where I was a part strategic planning, exhibit planning, and outdoor Environmental Park planning and maintenance. I currently work for Rowan County Soil and Water Conservation District as the Education Coordinator. I provide conservation education to students and adults across Rowan County. This year with the help of some amazing people I started Rowan Creek Week where I formed a lot of partnerships.

Has any formal charge of
professional misconduct ever been sustained against you in any jurisdiction?

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

No

I agree
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public □ Council □ Manager □ Staff

Requested Council Meeting Date: January 7, 2020

Name of Group(s) or Individual(s) Making Request: Finance

Name of Presenter(s): CJ Palmer with Elliott Davis, PLLC

Requested Agenda Item: Council to receive a presentation regarding the 2019 Comprehensive Annual Financial Report (CAFR).

Description of Requested Agenda Item: General Statues require that all municipalities have their financial records audited annually and financial report prepared. The City has complied its financial reports for this fiscal year ended June 30, 2019, and the reports have been audited by Elliott Davis, PLLC.

Once the audit is completed, the financial statements are then combined into the CAFR. This report is then presented by our auditor to City Council together with their analysis of the financial condition of the City and any findings of non-compliance or problems identified during their audit.

Attachments: □ Yes □ No

Fiscal Note: N/A

(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: None Required.

(Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Shannon Moore, Finance Director, 704-216-8026
Wade Furches, Finance Manager, 704-638-5302

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature  Shannon Moore
Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined
Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  ☑ Manager  □ Staff

Requested Council Meeting Date:  January 7, 2020

Name of Group(s) or Individual(s) Making Request:

Name of Presenter(s):  Lane Bailey

Requested Agenda Item:  Update on initiative to reduce the carbon footprint of city services.

Description of Requested Agenda Item:  A staff committee has been created and tasked with reducing the carbon footprint of city operations. The committee has partnered with Centralina Council of Governments for best practices, conducted a peer exchange with the City of Charlotte to discuss its Sustainable Energy Action Plan, and is current exploring and evaluating options to reduce emissions for vehicles and city facilities.

Attachments:  □ Yes  ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  No action  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Lane Bailey, 704-638-5228

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature ___________________________ Department Head Signature ___________________________

Budget Manager Signature ___________________________

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  January 7, 2020

Name of Group(s) or Individual(s) Making Request:  Anne Little

Name of Presenter(s):

Requested Agenda Item:  Announcement for the Dr. Martin Luther King, Jr. parade and post-parade celebration.

Description of Requested Agenda Item:  The Dr. Martin Luther King, Jr. Parade will be held Saturday, January 18, 2020. The parade will begin in downtown Salisbury at 11:00 a.m. at the corner of Liberty Street and North Main Street and will end at the Civic Center, located at 315 South Martin Luther King, Jr. Avenue. Following the parade, activities celebrating Dr. King will be held from 12:30 p.m. until 2:30 p.m. at the Civic Center.

Attachments:  ☐ Yes  ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  No action (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Anne Little 704-638-5218

 ☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

___________________________________  ____________________________
Finance Manager Signature  Department Head Signature

___________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public □ Council □ Manager □ Staff

Requested Council Meeting Date: January 7, 2020

Name of Group(s) or Individual(s) Making Request: Anne Little

Name of Presenter(s):

Requested Agenda Item: Announcement for the Dr. Martin Luther King, Jr. breakfast

Description of Requested Agenda Item: The Salisbury-Rowan Human Relations Council will host the Dr. Martin Luther King, Jr. Breakfast, Monday, January 20, 2020 at 7:00 a.m. The Breakfast will be held at the J.F. Hurley YMCA, 828 Jake Alexander Boulevard. Tickets are $10.00. To purchase tickets or for additional information please call 704-638-5218.

Attachments: □ Yes □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: No action (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Anne Little 704-638-5218

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

____________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***
Requested Council Meeting Date: January 7, 2020

Name of Group(s) or Individual(s) Making Request: Salisbury Parks and Recreation Department
Name of Presenter(s): Nick Aceves

Requested Agenda Item: Announcement

Description of Requested Agenda Item: Salisbury Parks and Recreation will host the 24th Annual Father Daughter Dance for girls ages 4-13 and their fathers on Saturday, February 1, 2020 from 6:00-9:00 pm at the Salisbury Civic Center. Fathers and daughters will dance the night away and make memories that will last a lifetime. There will be great entertainment, dancing, snacks, games and door prizes. Tickets are limited and must be purchased in advance. Tickets are $10 and can be purchased at any of our recreation facilities. For more information, please call (704) 216-PLAY.

Contact Information for Group or Individual: Vivian Koontz 704-638-5294

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

Approved □ Delayed □ Declined □ 

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public □ Council □ Manager □ Staff

Requested Council Meeting Date: January 7th, 2020

Name of Group(s) or Individual(s) Making Request: Downtown Development Dept. & Downtown Salisbury, Inc., 501c3 partner

Name of Presenter(s): Announcement

Requested Agenda Item: 2020 Wine About Winter

Description of Requested Agenda Item: Downtown Salisbury, Inc. will host the 7th Annual Wine About Winter event on Friday, February 7th from 5:00 p.m. until 9:00 p.m. This wine tasting event allows ticket holders to sample 20+ wines from around the world and features Rowan County’s very own wineries while visiting each participating merchant or restaurant. The one day ticketed event will attract visitors into downtown Salisbury and provide exposure to downtown businesses in a unique, fun, and engaging way. Tickets include a tasting pass, signature Wine About Winter tasting glass and a carrying bag. Each ticket holder will present their ID at registration, located in the lobby of the Visitors Center (204 E. Innes St.) starting at 4pm on February 7th to ensure everyone is 21 years old or above. Trolleys will provide convenient hop on/off service during the event. For ticket sales and detailed information, please visit www.downtownsalisburync.com or call (704) 637-7814.

Attachments: □ Yes □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: N/A

Contact Information for Group or Individual: Latoya Price 704-638-5238 latoya.price@salisburync.gov

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature
Salisbury City Council
Agenda Item Request Form

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason: