

Salisbury, North Carolina
January 5, 2021

REGULAR MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Al Heggins, Council Members William Brian Miller, David Post and Tamara Sheffield; City Manager W. Lane Bailey, City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

ABSENT: None.

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VIEWERS

Mayor Alexander welcomed all viewers.

CHANGES TO THE AGENDA

Mayor Alexander noted the following changes to the Agenda;

Remove – Agenda Item 6e - Approve the retirement of Police K-9 Arnie and gifting the dog to his handler Officer James Hampton.

ADOPTION OF THE AGENDA

Thereupon, Councilmember Post made a **motion** to adopt the Agenda with presented changes. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

PROCLAMATIONS

Mayor Alexander proclaimed the following observances:

MARTIN LUTHER KING, JR. DAY
NATIONAL MENTORING MONTH

January 18, 2021
January 2021

CONSENT AGENDA

(a) Minutes

Adopt Minutes of the Regular meeting of December 1, 2020.

(b) Budget Ordinance Amendment- Tennis and Pickleball Court Resurfacing

Adopt an Ordinance amending the FY2020-2021 budget in the amount of \$25,000 to appropriate donations received for the completion of the tennis and pickleball court resurfacing project.

ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE DONATIONS IN GENERAL FUND FOR PARKS AND RECREATION.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 1, and is known as Ordinance 2021-01.)

(c) 2021 Council Meeting Schedule

Adopt the 2021 meeting schedule for Council. The schedule includes one meeting for July, one meeting in December, an early start time for August 3 to allow Council to participate in National Night Out events, and the meeting for November 2 will be moved to Wednesday, November 3 to accommodate the election.

(d) Ordinance Amendment- TA-02-2020

Adopt an Ordinance amending the Land Development Ordinance (TA-02-2020) to amend Chapters 1, 2, 4, 9, 14, 15, 17 and 18 for compliance with North Carolina General Statute 160D and other legislative changes. A presentation and public hearing were held during Council's December 1, 2020 meeting and no additional comments were received.

AN ORDINANCE AMENDING CHAPTERS 1 (PURPOSE AND APPLICABILITY), 2 (DISTRICTS), 4 (SUBDIVISIONS AND INFRASTRUCTURE), 9 (ENVIRONMENTAL PROVISIONS), 14 (AGENCIES, BOARDS AND COMMISSIONS), 15 (DEVELOPMENT PROCESS), 17 (VIOLATIONS AND PENALTIES), AND 18 (DEFINITIONS) OF THE LAND DEVELOPMENT ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA RELATED TO ORDINANCE CONFORMANCE WITH NCGS 160D AND OTHER LEGISLATIVE CHANGES. (PETITION NO. LDOTA-02-2020)

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 2-43, and is known as Ordinance 2021-02.)

Thereupon, Councilmember Sheffield made a **motion** to adopt the Consent Agenda with presented changes. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

PUBLIC COMMENT

Mayor Alexander opened the floor to receive public comments.

There being no one to address Council, Mayor Alexander closed the public comment session.

ALLEY CLOSING- WEST CEMETERY STREET

City Engineer Wendy Brindle noted on November 17, 2020 City Council adopted a Resolution of Intent to permanently close a portion of an alley, also known as Elite Street, located in the 800 block of West Cemetery Street. She presented a map and identified the portion of Elite Street that is proposed for permanent closure. She explained a public hearing regarding the closure was scheduled and advertised in accordance with North Carolina General Statute 160A-299. She added the closure is not contrary to the public interest. She reviewed the process for a closure and noted because the hearing is virtual, it requires a 24 hour comment period. She indicated she will come back to Council at its next meeting to request the adoption of a resolution and an order to close the alley.

b) Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding the proposed closing of a portion of an alley in the 800 block of West Cemetery Street.

There being no one to address Council, Mayor Alexander closed the public hearing and indicated comments regarding the proposed closing will be accepted for 24 hours from the close of the public hearing. She noted questions regarding the closing can be directed to the City's engineering office at (704) 638-5200 and comments can be emailed to the City Clerk at kbake@salisburync.gov.

LAND DEVELOPMENT DISTRICT MAP AMENDMENT- Z-01-2020

Senior Planner Catherine Garner indicated Land Development District Map Amendment Z-01-2020 regards an unnumbered parcel identified as Parcel 060190 located on South Martin Luther King, Jr. Avenue. She stated Mr. Bill Wagner is an agent for Partners in Learning Child Development Center who has requested to convert the parcel that is split-zoned from Corridor Mixed-Use (CMX) and Highway Business (HB) to HB use only. She explained the parcel is vacant and located approximately 255 feet south of the intersection of Martin Luther King, Jr. Avenue and Mooresville Road. She noted the parcel has no address and will be given an official address when plans are submitted to develop the site. She added the land is relatively flat and does not appear to have any environmental concerns.

Ms. Garner stated there are few changes in applicable uses in the zoning matrix between CMX and HB but the parcel will need to be rezoned for the development of a commercial child development center. She explained the rezoning will not be a conditional district rezoning and a specific site plan will not be tied to the site. She added the rezoning will make the parcel consistent with surrounding parcels which are zoned HB.

Ms. Garner indicated the rezoning is applicable to Vision 2020 statements regarding the demand for large scale commercial and institutional manufacturing facilities should be buffered from neighborhoods. She noted there are small residential neighborhoods within the vicinity of the parcel but it does not directly border neighborhoods and will not have an impact on residential use. She stated the rezoning is applicable to the neighborhood policy recommendation to locate major traffic generators on corners of neighborhood planning areas.

Ms. Garner indicated the Planning Board met on December 8, 2020 and voted unanimously to recommend approval of the rezoning. She noted Mr. Bill Wagner and Mr. Bill Burgin abstained from the vote because of their involvement in the project.

b) Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding the proposed Land Development District Map Amendment Z-01-2020.

Mr. Bill Wagner stated he is involved with the Partners in Learning organization which has operated as a child development center for approximately 30 years. He explained the eight and one-half acre parcel is zoned for HB except for a small portion which is zoned CMX. He added

rezoning the entire parcel to HB will eliminate the challenges associated with developing an area with split zoning.

There being no one else to address Council, Mayor Alexander closed the public hearing and indicated comments regarding the proposed amendment will be accepted for 24 hours from the close of the public hearing. She noted questions regarding the amendment can be directed to Senior Planner Catherine Garner at (704) 638-5212 or (704) 638-5208 and comments can be emailed to the City Clerk at kbake@salisburync.gov.

LAND DEVELOPMENT DISTRICT MAP AMENDMENT- Z-02-2020

Senior Planner Catherine Garner indicated Land Development District Map Amendment Z-02-2020 regards Parcel 015537 located at 725 South Main Street. She noted the parcel is owned by Mr. Edward Clemmet who is requesting to rezone the property from Highway Business (HB) to Corridor Mixed-Use (CMX). She explained the site is developed and has a residential single family dwelling that has been recently used as commercial space. She added Mr. Clemmet would like the option to convert the home into a single-family residence or multi-family apartments which are not permitted under HB zoning requirements. She indicated rezoning the property to CMX will increase residential opportunities for the house.

Ms. Garner stated the proposed rezoning is applicable to Vision 2020 statements regarding historic preservation. She indicated the property is located in a historic area of the City but is not within a historic district.

Ms. Garner noted the Planning Board met on December 8, 2020 and voted unanimously to recommend approval of the rezoning. She indicated if anyone has questions regarding the rezoning she can be reached at (704) 638-5212 and written comments can be sent to the City Clerk.

b) Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding the proposed Land Development District Map Amendment Z-02-2020.

Ms. Garner read emailed comments from Mr. Edward Clemmet indicating he purchased the house in early 2018 with the idea of rehabilitating it and preserving its history. He noted the historic architecture of the house is unique and preserving the house will add to the historic core of the City.

Councilmember Post expressed concerns regarding spot zoning. He stated the parcel will be surrounded by HB if the rezoning is approved. He noted zoning in areas surrounding the parcel should be examined.

Councilmember Miller asked if Business Mixed-Use (BMX) had been reviewed as a potential option for the area. Ms. Garner stated BMX had not been considered because of its rarity in the area.

Mayor Alexander indicated CMX and HB are similar regarding what is permitted. She stated CMX is a great option because it will permit single-family dwellings that can also be used for home-based businesses.

City Attorney Graham Corriher noted spot zoning concerns are understandable and the City has the option to determine whether current zoning is appropriate for the larger area.

Mr. Edward Clemmet joined the meeting and reiterated his need for the flexibility that CMX zoning will provide.

There being no one else to address Council, Mayor Alexander closed the public hearing. She indicated comments regarding the proposed amendment will be accepted for 24 hours from the close of the public hearing. She noted questions regarding the amendment can be directed to Senior Planner Catherine Garner at (704) 638-5212 or (704) 638-5208 and comments can be emailed to the City Clerk at kbake@salisburync.gov.

Councilmember Sheffield asked for a larger map of the area to be rezoned including the surrounding areas. She then asked why single family dwellings are excluded in HB zoning.

Ms. Garner indicated the proposed rezoning area and the surrounding areas can be examined to determine whether rezoning is necessary. She indicated she will provide Council with additional information regarding HB zoning and a larger map of the area.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Mr. CJ Palmer from Elliott Davis, PLLC stated he is thankful to the City for allowing him to provide audit services. He noted the City's finance team was great to work with.

Mr. Palmer indicated he issued the City an unmodified opinion of the financial statements which is the highest level of assurance that can be provided. He added staff utilized statistical sampling and other sampling methods when testing. Mr. Palmer stated internal controls were reviewed as part of the audit procedure to gain an understanding of how the City works. He explained if a city has strong internal controls in place the risk assessment will be low but areas that have weak internal controls will have a high-risk assessment.

Mr. Palmer noted the audit includes a letter of representation to outline management's responsibility for the financial statements and to confirm significant judgments. He indicated consultations between staff and management were typical with no significant issues or difficulties. He explained he is required to include significant deficiencies or material weaknesses in the audit report. He added there was one finding on the deficit net position which is a repeat finding from the past several years. He explained the City is working through a broadband service fund deficit net position that is not in alignment with the state.

Mr. Palmer indicated City funds were relatively stable over the past year. He explained there was a budgeted use of the Fund Balance over the past year and there was an increase of \$0.5 million which speaks to management and the City's ability to control costs.

Mr. Palmer presented a chart showing the available Fund Balance as a percentage of expenditures and transfers to the General Fund. He noted the Fund Balance is significantly higher than the City policy. He reviewed General Fund revenues versus expenditures and transfers. He indicated the funds have remained similar each year. He explained revenues, expenditures, and personnel costs have increased but there are also capital items that make up some of the increase. He displayed a chart showing the details of revenue by source. He pointed out the largest revenue item is property tax followed by sales tax. He explained the data is relatively consistent and expected for a City of comparable size. He stated broadband services from Fibrant are on an accrual basis and include appreciation and operating expenses. He pointed out the City has a deficit net position which can be viewed as an increase in net position from approximately a \$10 million deficit to a \$5 million deficit.

Mr. Palmer indicated Water and Sewer, Stormwater, and Transit Funds have experienced an increase in net position and have a positive net position. He noted the data for the funds is relatively consistent with prior years. He explained when viewing the Comprehensive Annual Financial Report (CAFR) the management discussion and analysis should be reviewed because it provides additional analysis of financial highlights, explanations of changes between years and economic outlooks. He added towards the end of the report there is trend information on multiple-year periods that provides historic trends and data which can be helpful to citizens.

Councilmember Post stated North Carolina law requires the City to maintain a minimum 8% of the Fund Balance and the City has 32%. He explained it is important for the public to know that the City has four times the amount required by law. He asked about the City policy regarding the Fund Balance. Mr. Palmer indicated the City's policy is 10%.

Councilmember Post asked about the Broadband Fund. He stated it is significant that operating losses have decreased from approximately \$1 million to under \$200,000. Mayor Alexander noted the Broadband Fund is trending in a positive direction.

Mayor Pro Tem Heggins asked if information regarding the different schedules will be available to the public. Mr. Palmer indicated the information will be available to the public within the City's CAFR. Mr. Furches stated the CAFR will be posted to the City's website.

Mayor Pro Tem Heggins asked if the public will have access to specific areas of the CAFR without reading the entire document. Mr. Furches indicated the complete CAFR will be posted to the website and citizens can access the transmittal letter, management discussion, and analysis sections for information regarding the highlights. He stated he will work with the Communications Department to develop a press release that will highlight key sections of the CAFR.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG-CV) FUNDING

Housing Planner Candace Edwards stated the City has received additional Community Development Block Grant (CDBG-CV) funds in response to COVID-19. She noted in September 2020 staff was notified of a second allocation in the amount of \$200,221. She explained the first allocation was provided in the spring and summer of 2020 for \$168,950. She added 100% of the first allocation was dedicated to public service agencies serving low-income individuals and families. She stated on December 1, 2020 a public hearing was held to gather input regarding the best and most urgent use of the second allocation of funds. She indicated she received additional public comment that will be shared with Council before its January 19, 2021 meeting. She stated staff is in the draft phase of the budget and action plan amendment for the funds. She explained a draft will be available for public viewing and comment from January 5, 2021 through January 12, 2021. She added the action plan amendment will be presented to Council at its January 19, 2021 meeting for consideration. She indicated once the plan is adopted the action plan amendment will be submitted to the United States Department of Housing and Urban Development (HUD) for approval.

Ms. Edwards indicated there was \$34,834 remaining from the first round of funding to be spent on public service activity. She noted the second round of funding has not been designated for specific use and may be spent on public services, housing activities, planning or economic development and infrastructure. She stated the total amount available is \$235,055. She explained staff has developed recommendations for use of the funds to include public service agencies. She added staff would like to distribute a community wide advertisement to call for applications.

Ms. Edwards indicated \$25,500 was awarded to Rowan Helping Ministries who is diligently helping families with rent and utilities. She explained the agency has received Hope Funds from the State and has spent approximately \$1.3 million in Hope Funds to assist 400 families during the pandemic. She added with CDBG-CV funds, traditional funds, and Share 2 Care funds they have been able to assist an additional 58 families. She explained there will be a high demand for utility assistance due to the Governor's continued moratorium on evictions through January 31, 2021. She added Rowan Helping Ministries receives approximately 100 applications each week for rent and utility assistance.

Ms. Edwards stated another recommendation is to assist with sewer and lateral line repair. She indicated the cost to transfer a private lateral line to the public sewer system is \$1,975 and the cost to repair the line is approximately \$500 to \$700. She explained Salisbury-Rowan Utilities (SRU) and the Finance Department support funding for line services because a grant program is not available to assist low-income people who apply for these services. She added staff is recommending \$10,000 be allocated to line assistance.

Ms. Edwards indicated staff recommends funds be used to assist with coordinating a strategy to address homelessness in the short and mid-term with a focus on prevention. She stated coordinated strategic planning can be used to help examine and address root causes of homelessness. She noted staff recommends \$40,000 for this coordination. She added staff met with stakeholders who are willing to partner with the City regarding this effort.

Ms. Edwards pointed out another recommendation is to establish a Small Business Grant Program similar to the one created by Rowan County. She explained administration of the program could be costly. She added an additional idea for small business assistance is investment funds for the Kiva program. She indicated the recommendation for small business programs is \$60,000.

Ms. Edwards stated there are two amendments to the FY2021 Action Plan. She explained staff is recommending that sidewalks on Ryan Street from Celebration Drive to Old Concord Road be prioritized in FY2021. She indicated the budget cost estimates for Lash Drive exceeded the available budget and Ryan Drive connects a low-income housing development to future sidewalk improvements on Old Concord Road. She stated there is a minor error in the HUD allocation that needs to be rectified and explained the impact of the error is less than \$500.

Ms. Edwards noted a draft of the plan will be available online for the public to view until January 12, 2021. She indicated hard copies of the draft plan are also available. She stated for additional information or to submit comments she can be reached at (704) 638-5324 or at candace.edwards@salisburync.gov.

RECESS

By consensus, Council agreed to take a five-minute recess. The meeting reconvened at 7:50 p.m.

ONE-WAY STREET- WEST HENDERSON STREET

City Engineer Wendy Brindle indicated the request for a one-way street is related to the portion of West Henderson Street between Old Mocksville Road and Confederate Avenue. She pointed out the area is a small section of the street that is approximately 15 feet wide. She explained the concern is when vehicles are on the curved section of the street one of the vehicles has to drive off the pavement which can result in property damage or an accident. She added the street is posted as a no truck street to mitigate large trucks coming through the area. She explained staff has worked with the neighborhood since January 2019 to identify a solution. She added one solution was to widen the road in the curve but budget constraints and the potential to damage landscaping was overwhelming.

Ms. Brindle stated neighbors suggested posting do not enter signs at the end of the street at the entrance from Old Mocksville Road. She explained posting the signs will designate the area as one-way and allow the residents to travel through the exit and prevent traffic from the opposite direction from entering. She added petitions based on the number of parcels were circulated to gain feedback on posting the signs. She explained two parcels are owned by the same property owner and one is a separate owner. She added there were three parcels opposed and only two property owners. She indicated based on the petition process 75% are in favor based on parcels and 79% based on property owners.

Ms. Brindle stated based on the input received and the inability to quickly alleviate the width of the curve, staff recommends Council adopt an Ordinance to modify Section 13-329 of the City Code which would designate West Henderson street as one-way from Old Mocksville Road to a point approximately 130 feet East of Old Mocksville Road.

Thereupon, Councilmember Miller made a **motion** to adopt an Ordinance amending Chapter 13, Article X, of the Code of the City of Salisbury relating to one-way streets. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

ORDINANCE AMENDING CHAPTER 13, ARTICLE X, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO ONE-WAY STREETS.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 44, and is known as Ordinance 2021-03.)

CITY ATTORNEY'S REPORT

City Attorney Graham Corriher had nothing to report to Council.

CITY MANAGER'S REPORT

(a) Interlocal Agreement with Rowan County for tax collection

City Manager Lane Bailey requested Council consider adopting an Interlocal Agreement between Rowan County and the City of Salisbury for property tax collection services. He explained the County is formatting agreements with municipalities so they are uniform.

Mr. Bailey stated Council has discussed the possibility of adding Stormwater fee collections to tax bills rather than the monthly water bill. He indicated he has spoken with County staff and Council may vote on the matter separately if Stormwater collection is still an interest.

Thereupon, Mayor Pro Tem Heggins made a **motion** to adopt an Interlocal Agreement with Rowan County for tax collection. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

Mayor Alexander asked for Council's comments regarding bill collection for Stormwater services. She indicated there is an option to continue to bill for services on a customer's water bill which is due monthly or the City can have the County send customers a yearly bill with their tax bill.

Councilmember Miller asked if there will be a cost savings for using the County and if it will impact the budget. Mr. Bailey indicated the City will pay a percentage of the collection fees

for the tax which can potentially be offset by not filling a position. He stated staff will look into options to offset the collection fee but having the charge on a tax bill may yield a higher collection rate. Councilmember Miller stated he would like to see information regarding the cost impact of placing the charge on the tax bill.

Mayor Alexander asked if surveys can be completed to gain citizen feedback on the option they would prefer. Mr. Bailey indicated he will speak with Communications staff regarding survey and poll options.

Councilmember Post indicated if either option creates a break even cost benefit it may not be worth the trouble to change the billing.

Councilmember Post stated he would like information on how other municipalities are billing for Stormwater services.

Mayor Pro Tem Heggins questioned which option will be easiest and most amenable for the residents.

Councilmember Sheffield indicated she would like information regarding how other municipalities are billing for Stormwater services, a cost analysis including the average cost for businesses and residents, the impact and difference between renters and owners, and citizen feedback.

Councilmember Sheffield asked if there is a timeline to choose an option. Mr. Bailey stated the decision for the tax bill option would have to be made by April 2021. He indicated the options can be discussed further at the second meeting in January 2021 or following the retreat.

(b) 2021 Council Retreat

City Manager Lane Bailey noted the City Council Retreat will be held virtually because of COVID-19. He indicated the Retreat will take place on February 10, 2021 from 5:00 p.m. until 8:00 p.m. and on February 11, 2021 from 5:00 p.m. until 8:00 p.m.

COUNCIL COMMENTS

Councilmember Sheffield asked if the City has moratoriums that are ongoing regarding utility service assistance or other COVID-19 related assistance. Mayor Alexander replied the moratorium for utility service assistance had ended.

Councilmember Sheffield indicated things do not seem to be getting better and Rowan County has suffered many losses due to COVID-19. She stated she hopes everyone is staying safe and following the Center for Disease Control and Prevention (CDC) guidelines.

Councilmember Sheffield acknowledged Mr. Mark Martin who was the City Arborist for several years and retired at the end 2020.

Councilmember Post indicated the pickleball courts are continuing to stay crowded in spite of the cold weather, and he is pleased to have the courts for the citizens of Salisbury.

MAYOR PRO TEM COMMENTS

Mayor Pro Tem Heggins thanked staff for a great New Year Celebration and for hard work completed throughout the year in 2020. She wished everyone a happy and prosperous 2021. She reminded everyone to stay safe, wash hands, and continue to social distance and wear a mask. She encouraged those who are allowed to take the COVID-19 vaccine.

MAYOR'S ANNOUNCEMENTS AND COMMENTS

Mayor Alexander announced the following events:

(a) **Community Resource Fair**

The Winter Drive-Thru Community Resource Fair will be held Saturday, January 16, 2021 from 11:00 a.m. until 1:00 p.m. at the Civic Center located at 315 Martin Luther King, Jr. Avenue. The Resource Fair is being held in conjunction with the annual MLK Celebration Weekend to provide information and support for families. One bag per family, while supplies last. Walk-ups are also welcome. For more information, please contact Anne Little at anne.little@salisburync.gov or call (704) 638-5218.

(b) **Dr. Martin Luther King Jr. Celebration**

The Human Relations Council will host its annual Dr. Martin Luther King Jr. Celebration Weekend with the theme "United in Service to Remember the Dream." A Community Day of Service will be held Monday, January 18, 2021 with the adoption of Kelsey Scott Park and a COVID-19 compliant clean-up and sign placement (weather permitting). A delivery of donated items will be made to Rowan Helping Ministries at 11:00 a.m., and at 2:00 p.m. a Virtual Program will air on WSRG-TV and Facebook at 2:00 p.m. For more information, please contact Anne Little at anne.little@salisburync.gov or call (704) 638-5218.

(c) **Feedback-Downtown Main Street Plan**

The public is invited to provide feedback on the proposed Downtown Main Street Plan presented to Council at its December 1, 2020 meeting. The plan will be presented virtually to the Community Appearance Commission January 5, 2021 at 4:00 p.m., to the Neighborhood Leaders Alliance January 21, 2021 at 4:00 p.m. and at a Main Street meeting January 27, 2021 at 6:00 p.m. Several meetings will be held outdoors and in person including the Historic Preservation Commission on January 14, 2021 at 1:00 p.m. at City Hall, January 22, 2021 at 8:00 a.m. in front of Koco Java located at 329 S. Main Street, and January 22, 2021 at 11:30 a.m. in front of the

Wells Fargo Building located at 231 S. Main St. For Zoom meeting links and to view the draft plan please visit www.salisburync.gov/mainstplan.

Mayor Alexander indicated Phase 1-A for the COVID-19 vaccine is in progress and will continue throughout the week. She explained Rowan County public health will begin Phase 1-B on January 11, 2021. She added additional information regarding the vaccine will be posted to the City website. She stated those who receive the vaccine will need to continue to be safe and follow CDC guidelines. She encouraged everyone to take the vaccine when it becomes available.

Mayor Alexander thanked staff for continuing to providing excellent service to citizens and she wished everyone a Happy New Year.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Miller. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 8:36 p.m.



Karen Alexander, Mayor



Kelly Baker, City Clerk