

Salisbury, North Carolina  
February 16, 2021

## **REGULAR MEETING**

**PRESENT:** Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Al Heggins, Council Members William Brian Miller, David Post and Tamara Sheffield; City Manager W. Lane Bailey, City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

**ABSENT:** None.

In response to the State of Emergency declaration related to the spread of COVID-19 and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

## **PLEDGE OF ALLEGIANCE**

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

## **RECOGNITION OF VIEWERS**

Mayor Alexander welcomed all viewers.

## **CHANGES TO THE AGENDA**

Mayor Alexander noted the following changes to the Agenda:

Add Proclamation – NAACP Birthday Commemoration.

**ADOPTION OF THE AGENDA**

Thereupon, Mayor Pro Tem Heggins made a **motion** to adopt the Agenda with the presented change. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

**PROCLAMATIONS**

Mayor Alexander proclaimed the following observance:

NAACP BIRTHDAY COMMEMORATION

February 12, 2021

**CONSENT AGENDA**

(a) Minutes

Adopt Minutes of the Regular meeting of February 2, 2021.

(b) Budget Ordinance Amendment- Joint Operations Funds

Adopt a budget Ordinance Amendment to the FY2020-2021 Budget in the amount of \$5,500 to appropriate a Joint Operations funds from the United States Secret Service.

ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE JOBS SECRET SERVICE FUNDS.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 56, and is known as Ordinance 2021-11.)

(c) Budget Ordinance Amendment- United Way Community Impact Grant

Adopt an a budget Ordinance Amendment to the FY2020-2021 Budget in the amount of \$46,093 to appropriate a Community Impact Grant received from United Way of Rowan County.

ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE UNITED WAY COMMUNITY IMPACT GRANT.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 57, and is known as Ordinance 2021-12.)

(d) Budget Ordinance Amendment- Coronavirus Emergency Supplemental Funding Grant

Adopt a budget Ordinance Amendment to the FY2020-2021 budget in the amount of \$78,281 to appropriate a Police Department grant from the United States Department of Justice for Coronavirus Emergency Supplemental Funding.

ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 58, and is known as Ordinance 2021-13.)

(e) Budget Ordinance Amendment- Duke Energy Foundation Grant

Adopt a budget Ordinance Amendment to the FY2020-2021 budget in the amount of \$25,000 to appropriate a Duke Energy Foundation grant for Fair and Impartial Policing training.

ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE DUKE ENERGY FOUNDATION GRANT.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 59, and is known as Ordinance 2021-14.)

f) Contract- Carolina Siteworks

Authorize the City Manager to execute a contract in the amount of \$101,501.10 with Carolina Siteworks for construction of the Salisbury Street Sewer Extension in China Grove. Funds for this project have been allocated in the FY2020-2021 budget.

Thereupon, Mayor Pro Tem Heggins made a **motion** to adopt the Consent Agenda as presented. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

**PUBLIC COMMENT**

Mayor Alexander opened the floor to receive public comments.

There being no one to address Council, Mayor Alexander closed the public comment session.

## **LAND DEVELOPMENT DISTRICT MAP AMENDMENT- CD-02-2018**

Senior Planner Catherine Garner reviewed the first three phases of CD-02-2018 of Shay Crossing approved in 2018, and she pointed out the areas included in Phase 4. She commented TrueHomes is the petitioner and developer and the current owner is B&C Land Farming, LLC from Monroe, NC. She added TrueHomes has the option to purchase the property subject to the rezoning.

Ms. Garner commented the request is to rezone the property from Urban Residential (UR-12) and Neighborhood Mixed Use (NMX) to General Residential (GR-6) and establish a new Conditional District (CD) overlay with a Master Plan proposal for Phase 4 to include 246 mixed-width lots for a single family development.

Ms. Garner commented TrueHomes is requesting a voluntary annexation of parcels 065 008, 067 189, and a portion of 058 088. She noted this project follows the Vision 2020 Comprehensive Plan policies and visions.

Ms. Garner commented the Planning Board voted unanimously on January 26, 2021 that the proposed plan is consistent with the Vision 2020 Comprehensive Plan and recommend approval to City Council with stated conditions.

Ms. Garner pointed out the applicant has agreed to the recommended conditions which includes the constriction of approximately 447 linear feet of privacy fencing abutting the rear boundaries of parcels 067 0511, 058 116, and 058 529. She added the other condition is to construct a three to five foot landscape berm from the southern boundary of Jake Alexander Boulevard right-of-way to closest proximity of a stormwater device abutting to Earnhardt Road.

Councilmember Miller commented on adding a network of greenways during future development in the City. He asked what needed to be done for the CD to include trail standards to build the trails to greenway standards instead of installing any type of trail. He also asked if Council had an opportunity to create that expectation as part of the CD or the current ordinance. Ms. Garner indicated Council could require the developer to construct trails to a certain standard as a condition. She noted the developer is proposing trails to adhere to the Recreation Open Space requirement and ordinance. She added some developers choose a playground and she noted TrueHomes chose trails. She pointed out the Recreation Open Space Ordinance could be amended to set a standard for developers to construct a trail to specific standards instead of unspecified material. She deferred the question to City attorney Graham Corriher.

Councilmember Miller explained his idea of the City possibly taking over maintenance of the trails if the developer installs them to a greenway standard, but he added he is unsure of the costs. He stated there is a future vision to have connecting greenways throughout the community and public accessible right-of-ways. He asked if there is the possibility for connecting greenways.

City Attorney Graham Corriher commented the Recreation Open Space Ordinance currently requires a dedication of a certain percentage of open space and greenways could be added in that ordinance. He noted if the developer is willing to set aside enough space or construct a walking trail to specific standards, then a condition of approval can be added. He suggested

conversations take place with the developer regarding what the recreation open space will look like and if they would be willing to modify the plan to meet the City's overall goal of connecting greenways.

Councilmember Miller pointed out even if the greenway cannot be connected in larger thoroughfares, he sees it as an opportunity to try to extend consistent greenway trails even if they are not connected.

Councilmember Post asked about the size of the homes. Ms. Garner noted the lot sizes are proposed to be a mix of 36, 50, and 60 feet wide by 100 foot deep. She added she is unsure of the specific size of the homes.

Councilmember Sheffield asked if the proposed project plans will be consistent with the Forward 2040 Comprehensive Plan including the placement of greenway space. Ms. Garner agreed, and she noted she does not think it will conflict with the plan of adding greenway space.

b) Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding the proposed Land Development District Map Amendment CD-02-2018.

Mr. Andrew McDonald representing TrueHomes noted Phase 1 through Phase 3 will be under construction soon. He pointed out there is a trail system shown in the plans throughout the development. He added there is an area that can be dedicated for greenway trails to be a part of future planning. He noted this particular development includes a flood plain and greenway standards may be challenging, but can be included.

Mr. Matt Mandle with ESP Associates commented he is with the civil engineering and land planning landscape architecture firm partnering with TrueHomes on this project. He noted the project received a favorable vote from the Planning Board and from reaching out to the neighbors in the area of the proposed construction.

Councilmember Miller thanked Mr. McDonald for mentioning the possibility of setting areas aside for greenway installation. He asked how those additions would be added to the plan. Mr. Mandle commented there would be a need for a defined area with specified width to coordinate with the City. Mr. Miller asked if there would be consideration for that to be done. Mr. McDonald agreed, and he added it could potentially be left open-ended since there is an area that is not developable. He commented they would not limit it to just greenway space, but a park area to construct in the future. Mr. Miller thanked TrueHomes for their willingness to work with Council and the City.

Councilmember Post asked about the size and pricing of homes. Mr. McDonald explained the estimated price range is \$195,000 to \$285,000 but could change due to the market rate when construction takes place. He added the houses will range from 1,200 square feet to 3,600 square feet.

There being no one else to address Council, Mayor Alexander closed the public hearing and indicated comments regarding the proposed amendment will be accepted for 24 hours from the close of the public hearing. She noted questions regarding the amendment can be directed to

Development Services Director Teresa Barringer at (704) 638-5210 or (704) 638-5208 and comments can be emailed to the City Clerk at [kbake@salisburync.gov](mailto:kbake@salisburync.gov).

## **MORATORIUM- HISTORIC LANDMARK**

Senior Planner Catherine Garner indicated there was nothing new to report to Council regarding the Historic Landmark Moratorium. She noted she received one email in opposition and one email in support of the moratorium since the public hearing was held at Council's last meeting.

Mayor Pro Tem Heggins asked if the moratorium will benefit staff. Ms. Garner indicated the moratorium will provide staff with clear direction and guidance. She explained it will aid the Historic Preservation Commission (HPC) in reviewing potential applications to ensure they are aligned with visions of the community and Council. She added the moratorium will streamline the application process.

Councilmember Post asked about the emails regarding the moratorium. Ms. Garner indicated the email in opposition to the moratorium stated there is no significant demand for landmarks to need a moratorium and it is not detrimental to the City budget. She noted the email in support stated clear guidelines are necessary to determine landmarks and clarification is needed regarding places that are in historic districts.

Councilmember Post indicated the email in support provided information regarding legislation. He explained when the legislation was proposed to the North Carolina Legislature, the theory behind landmark designation was regarding the preservation of properties not located in historic districts. He added the City is not following the state legislative guidelines which should be addressed. He stated the moratorium will allow the City to have an Ordinance that is aligned with the state's intent.

Councilmember Sheffield asked if policies within the Landmark Ordinance can be revised without a moratorium. Ms. Garner indicated the HPC and most members of the community support the recommendation of a moratorium. She added the moratorium will allow everyone to be on the same page. She explained a moratorium will make things easier because applications will not be processed during the updates but policies can be updated without the moratorium.

Planning Director Hannah Jacobson indicated staff understands the urgency and importance of having a successful landmark program. She explained the program will be revised whether or not there is a moratorium. She added because of the workload and staff shortages, other priorities in the department will be deferred but staff will make the landmark program a top priority if recommended by Council.

Ms. Jacobson stated the moratorium may be unnecessary given the length of the application process. Ms. Garner indicated the length of the process depends on whether or not an applicant has the extensive documentation that is required. She noted the time it takes to create a report depends on the applicant. She commented the McCandless House application was the shortest she has seen because the applicant had information from a previous National Register nomination. She

explained the state will take 30 days to review and comment on the application before returning it to the HPC for final recommendation. She added the information is then presented to Council. She noted four months is aggressive for an application with the required documentation included.

Mayor Alexander asked if a six month moratorium will be long enough given the time needed to process an application. She stated if someone submits an application before the moratorium they will complete the process before the end of the moratorium. Ms. Jacobson indicated staff has investigated and found six months is reasonable.

City Attorney Graham Corriher commented a moratorium cannot exceed six months unless there are additional findings to support the extension at the end of the original six month moratorium.

Mayor Pro Tem Heggins indicated she does not want the landmark program to prevent properties that are not located in historic districts from becoming landmarks. She commented a moratorium is not necessary if staff can improve the landmark program without it.

Councilmember Post commented there should be a moratorium because it will provide notice to future applicants to delay application submissions until the landmark program has been revised. He indicated the current landmark status of a property will not change after the moratorium. He explained the community will not benefit from applications being processed while the rules are changed. He added not having a moratorium while the requirements are changed will cause additional problems. He stated at the end of the moratorium the community will be clear of the requirements for obtaining landmark status. He noted concerns of property becoming landmark status while in a historic district can be addressed in the review process.

Mayor Pro Tem Heggins indicated there have not been many applications for landmark status and applications that are currently pending should be processed according to the current system rather than a revised system.

Councilmember Post stated there are no pending applications. He noted the policy on landmark status should be revised and a list of rules should be created for the program.

Councilmember Sheffield indicated the Ordinance on landmark status should be reviewed but she does not want the moratorium to convey that the City does not support historic preservation and landmarks. She commented a moratorium may not be necessary.

Councilmember Miller stated a moratorium may be a moot point but it will provide time to revise the policy. He explained the purpose of the moratorium will not be to eliminate the landmark program but to enhance and gain better understanding of it. He stated he is in support of the moratorium.

Thereupon, Councilmember Miller made a **motion** to adopt an Ordinance establishing a six month moratorium pursuant to North Carolina General Statute 160A-381(e) on the consideration and approval of Historic Landmarks. Upon a roll call vote Mayor Alexander voted

AYE, Mayor Pro Tem Heggins voted NO, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted NO. (3-2)

*\*\*It will be necessary to have a second reading on the above Ordinance due to the lack of an affirmative vote of two-thirds of all members of the City Council required to pass an Ordinance at its first reading.*

### **LAND DEVELOPMENT DISTRICT MAP AMENDMENT- Z-03-2020**

Senior Planner Catherine Garner addressed Council regarding Land Development District Map Amendment Z-03-2020 to rezone 1.5 acres of 417, 421, and 425 Faith Road and 112 Dunham Avenue (Parcel ID 070 012) from Urban Residential (UR8) and Corridor Mixed-Use (CMX) to Corridor Mixed-Use (CMX) only. She explained the site is currently developed and has several house type buildings of which some have been converted for office use. She presented maps of the area to be rezoned, and she noted the property surrounding the parcel along Faith road is zoned CMX.

Ms. Garner noted the Planning Board considered the request at its January 12, 2021 meeting and recommended unanimous approval. She pointed out Council held a public hearing on February 2, 2021, and she added no additional comments or questions have been received.

Councilmember Post stated the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, as requested, is not inconsistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan due to the proposed petition, site characteristics, surrounding development pattern, and observations provided by City planning staff, identifying there are no policies in direct opposition to the petition. Thereupon, Mr. Post made a **motion** to adopt an Ordinance amending the Land Development District Map of the City of Salisbury, North Carolina rezoning 1.5 acres of 417, 421, and 425 Faith Road and 112 Dunham Avenue (Parcel ID 070 012) from Urban Residential (UR8) and Corridor Mixed-Use (CMX) to Corridor Mixed-Use (CMX) only. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

**AN ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA REZONING 1.5 ACRES OF 417, 421, AND 425 FAITH ROAD AND 112 DUNHAM AVENUE (PARCEL ID 070 012) FROM URBAN RESIDENTIAL (UR8) AND CORRIDOR MIXED-USE (CMX) TO CORRIDOR MIXED-USE (CMX).**

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 60, and is known as Ordinance 2021-15.)



## **AGREEMENT- NORTH CAROLINA DEPARTMENT OF TRANSPORTATION**

Engineering Director Wendy Brindle indicated she is seeking approval of a municipal agreement for the second platform at the Salisbury Station. She explained funding has been allocated in the State Transportation Improvement program to have the passenger platform on the east side of the tracks. She added she is expecting 25% of the design plans soon which will show access through a proposed tunnel. She added two additional design plans will be submitted by the summer of 2021, construction will begin in 2022, and the project will be completed in 2024.

Ms. Brindle stated the estimated cost of the project is \$20 million. She indicated the project will allow expansion of the freight and passenger service at the Salisbury Depot and improve safety. She noted in the agreement the City will be liable for \$780,000 of the total cost and will be responsible for ownership and maintenance of the platform and tunnel upon completion.

Councilmember Miller asked if the City would incur the cost for parking in the area. Ms. Brindle replied the North Carolina Department of Transportation (NCDOT) has additional funding included in the cost of construction that will be used for waiting room and parking after the construction of the platform. She mentioned the information is subject to change with the NCDOT budget.

Councilmember Sheffield asked if the project was in the City's Capital Improvement Plan (CIP). City Manager Lane Bailey replied the project is included in the CIP. He mentioned the City is capped at \$780,000 regardless of the total cost.

Thereupon, Councilmember Post made a **motion** to approve a municipal agreement with the North Carolina Department of Transportation for the construction of the Salisbury Station Second Platform project. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

## **BUDGET ORDINANCE- GENERAL CAPITAL RESERVE FUND BALANCE**

Public Works Director Craig Powers indicated there is a need for a new garbage truck to replace an older one. He explained the department has the opportunity to purchase a truck with an approximate savings of \$45,000. He explained the City should take advantage of the opportunity instead of waiting until next year.

Thereupon, Councilmember Sheffield made a **motion** to adopt a budget Ordinance amendment to the FY2020-2021 budget in the amount of \$283,454 to appropriate General Capital Reserve Fund Balance. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUND BALANCE IN THE GENERAL FUND CAPITAL RESERVE.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 61, and is known as Ordinance 2021-16.)

Thereupon, Councilmember Sheffield made a **motion** to approve the purchase of an automated sanitation truck in the amount of \$283,452 from Amick Equipment. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

**BUDGET ORDINANCE- STORMWATER FUND BALANCE**

Assistant Public Works Director Chris Tester stated Public Works Administrative Services Manager Michael Hannah will present Council with phase two of the Stormwater Capital Improvement Project (CIP) development plan.

Mr. Hannah indicated the department is in the process of developing a Stormwater Master plan with HDR engineering. He explained phase one is concluding and options for phase two are being explored. He added HDR Engineering presented to Council previously to explain the CIP Master Plan process.

Mr. Hannah stated staff is concluding phase one of the plan regarding defining the Master Plan Goals. He explained staff is evaluating the stormwater system, its assets, and conducting assessments in needed areas. He added the assessments include capacity, condition, and flood control assessments. He indicated water quality initiatives are also being reviewed. He added the process involves an electronic survey that will be available for public participation on March 1, 2021 to elicit feedback on the CIP project.

Mr. Hannah noted phase two of the plan will involve publishing and reviewing the feedback from the survey. He explained feedback from the survey will assist the project team in selecting focus areas to include in the Master Plan. He added a condition assessment will be completed for the focus areas along with a natural asset inventory which will identify areas with critical stream degradation. He indicated modeling plans and planning level engineering will be completed to add recommended projects to the plan. He commented the goal of phase two is to develop a Stormwater Master Plan CIP that can be used for future projects that will address stormwater issues.

Mr. Hannah indicated the phase two contract with HDR engineering is for \$147,000 for the Stormwater Center Services CIP Master Plan. He explained there is \$80,000 available in the FY2021 budget for the project and an additional \$67,200 is needed. He noted he is requesting the additional amount be appropriated and the award of the contract to HDR engineering.

Thereupon, Councilmember Miller made a **motion** to adopt a budget Ordinance amending the FY2020-2021 budget Ordinance of the City of Salisbury, North Carolina to appropriate Fund Balance in Stormwater Fund for engineering services. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUND BALANCE IN STORMWATER FUND FOR ENGINEERING SERVICES.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 62, and is known as Ordinance 2021-17.)

Thereupon, Councilmember Miller made a **motion** to approve an agreement with HDR Engineering, Inc. in the amount of \$147,200 for engineering services for Phase 2 of the Stormwater Master Plan. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (5-0)

**CITY ATTORNEY'S REPORT**

City Attorney Graham Corriher indicated a question was asked during Council's retreat regarding the process for changing the City Charter related to the election of Council. He noted in 2019 the City adopted an ordinance to change the way the Mayor is elected to make it a separate mayoral race. He explained Council elected to have a referendum of the people which was included on the ballot in 2019. He added the referendum was passed and it is effective for the 2021 election.

Mr. Corriher stated there were questions asked during the retreat regarding an increase in the number of council members and mayoral powers. He explained concerns can be addressed with an amendment to the City Charter. He added the charter can be amended by adopting an ordinance for a referendum or Council can adopt an ordinance that will take effect without a referendum. He noted there is no time to have a referendum before the 2021 municipal election and the only way to change the charter before the election is to adopt an ordinance. He indicated Council may propose to make changes to the charter and hold a public hearing. He explained during the meeting following the public hearing Council can consider adopting an ordinance to make changes to the City Charter. He added the ordinance must be adopted 90 days before Election Day to be effective for the 2021 municipal election. He added if the number of seats on Council is changed, the change should take place before the filing period on July 2, 2021. He pointed out August 4, 2021 is 90 days before the election and recommended Council adopt an ordinance before June.

Mayor Alexander asked if it would be helpful to hold a special meeting to address concerns with the Charter. Mr. Corriher indicated a special meeting will be useful to discuss changes, concerns, and the process following the changes.

Councilmember Sheffield indicated changes to the City Charter should not be done in haste and without maximum public input. She explained the Charter is important and changes should not be addressed virtually because members of the public may not have access.

Councilmember Sheffield stated the process can be started by gathering information but Council should not try to make changes using a virtual platform and before the next election. She noted the people voted on a mayoral election. She explained the election of Council will remain the same except for a second mayoral election.

Councilmember Post stated a special meeting to discuss the charter will be advertised and the public will be invited to speak during public comment. He indicated he is in favor of taking action to have a five member Council and a Mayor. He explained Council can hold a special meeting to evaluate the amount of public input and decide whether or not to continue.

Mayor Pro Tem Heggins indicated the decision to increase the number of Council members should not be rushed. She explained after the next election a new Council will have the time necessary to address changes to the charter.

Councilmember Post asked if a person can run for Mayor and Council at the same time. Mr. Corriher replied candidates cannot run for two municipal offices at the same time.

Thereupon, Councilmember Post made a **motion** to hold a special meeting to invite public opinion on the number of Council members given the passing of the vote to have a separate Mayoral Election. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Heggins voted NO, Councilmember Miller voted NO, Councilmember Post voted AYE, and Councilmember Sheffield voted NO. (2-3)

Mayor Alexander indicated a new Council can address the issue.

## **CITY MANAGER'S REPORT**

City Manager Lane Bailey had nothing to report to Council.

## **COUNCIL COMMENTS**

Councilmember Sheffield stated she would like the City Attorney and the City Manager to advise Council on the process for development of a local non-discrimination ordinance. City Manager Lane Bailey indicated a draft ordinance can be created.

City Attorney Graham Corriher noted he will send Council sample ordinances that have been adopted by other communities for its consideration.

## MAYOR PRO TEM COMMENTS

Mayor Pro Tem Heggins thanked staff for the jobs that are exceptionally done for the City and its citizens. She stated staff is innovative and instrumental in obtaining grants for the City to keep it moving forward.

## MAYOR'S ANNOUNCEMENTS AND COMMENTS

Mayor Alexander announced the following event:

(a) Boards and Commissions

The City of Salisbury is seeking applications from citizens who have an interest in serving on one of the City's Boards and Commissions. Information regarding the Boards and Commissions and an online application are available at [www.salisburync.gov](http://www.salisburync.gov) under the City Council and Boards and Commissions tab. Applications are also available by emailing Kelly Baker at [kbake@salisburync.gov](mailto:kbake@salisburync.gov) or by calling 704-638-5233.

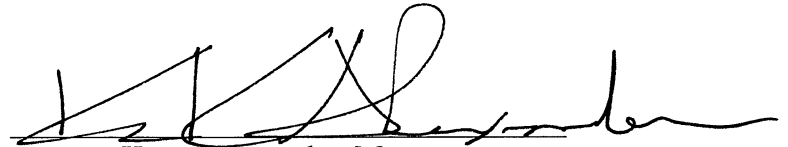
Mayor Pro Tem Heggins indicated she would like information regarding the makeup of members of the Boards and Commissions. She stated the information should include gender, race, background, and interests. She noted the selection of members should be intentional and include all voices within the community to allow participation in financial decisions and development in the City.

Administrative Services Director and City Clerk Kelly Baker commented citizens may contact her with any questions they have regarding Boards and Commissions.

Mayor Alexander thanked staff for its dedication to serve the City and its citizens in an effective and efficient way.

## ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Miller. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 7:55 p.m.



Karen Alexander, Mayor



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Kelly Baker, City Clerk