COUNCIL MEETING AGENDA

May 5, 2020
6:00 p.m.

The City is operating under a State of Emergency declaration related to the spread of COVID-19. The City Council meeting will be held electronically to remain consistent with limiting physical interactions and the potential spread of COVID-19, and Council Chambers will be closed. The meeting will be streamed live at salisburync.gov/webcast and on the City’s Twitter account. Anyone who wishes to speak during public comment must sign-up by 5:00 p.m. on May 5, 2020 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233.

1. Call to order.
3. Pledge of Allegiance.
4. Adoption of Agenda.

5. Mayor to proclaim the following observances:
   - NATIONAL DAY OF PRAYER May 7, 2020
   - PEACE OFFICERS MEMORIAL DAY AND NATIONAL POLICE WEEK May 15, 2020
   - NATIONAL SKILLED NURSING CARE WEEK May 10-16, 2020
   - MENTAL HEALTH AWARENESS MONTH May 2020

6. Council to consider the CONSENT AGENDA:
   (a) Adopt Minutes of the Regular meeting April 21, 2020.
   (b) Authorize the submission of a Coronavirus Aid, Relief and Economic Security (CARES) Act grant application to the Federal Transit Administration for operating, capital and COVID-19 related expenses for Salisbury Transit.

7. Council to receive public comment. Public comment will begin following adoption of the Consent Agenda. For electronic meetings speakers must sign-up before 5:00 p.m. Speakers unable to sign-up prior to 5:00 p.m. can submit comments by email to tiffany.crook@salisburync.gov and they will be added to the record.

8. Council to hold a public hearing regarding community development priorities for use of the Community Development Block Grant funding to prevent, prepare for, and respond to the Coronavirus (CDBG-CV): (Presenter – Community Planning Services Director Hannah Jacobson and Housing Planner Candace Edwards)
   (a) Receive a presentation from staff
   (b) Hold a public hearing.
9. Council to consider the issuance of demolition permits for the structures located at:

(a) 39 Knox Street  
(b) 519 Vance Avenue  
(c) 1003 Grady Street  
(d) 1027 South Church Street  
(e) 1511 West Horah Street

10. Council to consider approving a one month trial period for the closure of the 200 block of East Kerr Street, between North Lee Street and Depot Street, for the Salisbury Farmer’s Market each Saturday from 7:00 a.m. until 1:00 p.m., beginning May 9, 2020.


13. Mayor’s Announcements.


15. Mayor Pro Tem’s Comments.

16. Mayor’s Comments.

17. Adjourn.
City of Salisbury
North Carolina

PROCLAMATION

WHEREAS, the history of our Nation is indelibly marked with the role that prayer has played in the lives of individual Americans and indeed the United States as a whole; and

WHEREAS, our greatest leaders have always turned to prayer in times of crisis; and

WHEREAS, we acknowledge that prayer is a deeply personal experience – the way on which it finds expression depends on our individual dispositions as well as on our religious convictions; and

WHEREAS, the virtues of prayer have a common bond – our hope and aspirations; our sorrows and fears; and deepest remorse and renewed resolve; our thanks and joyful praise; and most importantly our love – all turned toward God; and

WHEREAS, we join with our President, the Governors and the Mayors of our United States and invite all Salisburians to join us in earnest prayer for our Nation, our State, and our City.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM Thursday, May 7, 2020 as

NATIONAL DAY OF PRAYER

in Salisbury, and encourage our fellow citizens of Salisbury to join in prayer, asking that God’s light may illuminate the minds and hearts of our people and our leaders, so that we may meet the challenges that lie before us with courage, wisdom and justice.

This the 5th day May 2020.

_________________________________
Karen K. Alexander, Mayor
PROCLAMATION

WHEREAS, The Congress and President of the United States have designated May 15 as Peace Officers’ Memorial Day, and the week in which May 15 falls as National Police week; and

WHEREAS, the members of the law enforcement agency of Salisbury play an essential role in safeguarding the rights and freedoms of Salisbury; and

WHEREAS, it is important that all residents know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Salisbury Police Department unceasingly provide a vital public service.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the week of May 10-16, 2020 as

NATIONAL POLICE WEEK

in Salisbury, and call upon our residents and our patriotic, civic and educational organizations to observe the week with appropriate ceremonies and observances in which all people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all residents of Salisbury to observe May 15, 2020 as Peace Officers’ Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

This the 5th day of May 2020.

______________________________
Karen K. Alexander, Mayor
WHEREAS, we honor and respect our elders and citizens of any age with physical or intellectual disabilities who reside in skilled nursing care centers nationwide; and

WHEREAS, skilled nursing care centers throughout our area will observe National Skilled Nursing Care Week, May 10th through 16th, using this year’s theme of “Sharing Our Wisdom”; and

WHEREAS, the City of Salisbury is committed to the quality of health, and take this moment to also embrace the nationwide theme, “Sharing Our Wisdom”; and

WHEREAS, National Skilled Nursing Care Week is a week to honor and recognize the role of skilled nursing care centers in caring for America’s seniors and those with disabilities.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the week of May 10-16, 2020, as

NATIONAL SKILLED NURSING CARE WEEK

in Salisbury, and urge all citizens to help celebrate residents, patients, caregivers, nurses, and health care staff during this very special week.

This the 5th day of May 2020.

___________________________________
Karen K. Alexander, Mayor
PROCLAMATION

WHEREAS, mental health is an essential factor to the overall health and well-being of our bodies; and

WHEREAS, a majority of Americans have been touched by a mental health illness at some point in their lives, and approximately one in five Americans will experience mental illness either directly or through someone they care about; and

WHEREAS, 1 in 17 adults live with a mental illness, and it is estimated that one-half of chronic mental illness transpires by the age of 14 and three-quarters by age 24 – regardless of geography, politics, or economics; and

WHEREAS, it is important to maintain our mental wellness and identify key symptoms in order to successfully manage and treat mental illness; and

WHEREAS, investments made in the prevention, early identification, and recovery can provide substantial positive social outcomes that affect every aspect of our communities; and

WHEREAS, public education and civic activities can encourage mental well-being and help improve the lives of individuals and families affected by mental illness.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM May 2020 as

MENTAL HEALTH AWARENESS MONTH

in Salisbury, and to increase public understanding of the importance of mental health and fight stigma, provide support and be advocates for equal care and opportunities.

This the 5th day of May 2020.

__________________________
Karen K. Alexander, Mayor
REGULAR MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Al Heggins; Council Members William Brian Miller, David Post and Tamara Sheffield; City Manager W. Lane Bailey; Deputy City Clerk Tiffany Crook; and City Attorney J. Graham Corriher.

ABSENT: City Clerk Diane Gilmore.

In response to the State of Emergency declaration related to the spread of Coronavirus 2019 (COVID-19) and to limit physical interactions and the potential spread of COVID-19 the Salisbury City Council met electronically. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VIEWERS

Mayor Alexander welcomed all viewers.

ADOPTION OF THE AGENDA

Thereupon, Councilmember Sheffield made a motion to adopt the Agenda as presented. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)
PROCLAMATIONS

Mayor to proclaim the following observances:

<table>
<thead>
<tr>
<th>Observance</th>
<th>Date</th>
</tr>
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<tbody>
<tr>
<td>EARTH DAY</td>
<td>April 22, 2020</td>
</tr>
<tr>
<td>BETTER HEARING AND SPEECH MONTH</td>
<td>May, 2020</td>
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Mayor Alexander stated April 22, 2020 is the 50th anniversary of Earth Day and she read the Earth Day Proclamation.

Mayor Alexander read the Better Hearing and Speech Month Proclamation.

CONSENT AGENDA

(a) Minutes

Adopt Minutes of the Regular meeting of April 7, 2020.

(b) CD-01-2018 - Aaronfield of Salisbury

Extend the approval of CD-01-2018 Aaronfield of Salisbury, which is expiring due to non-development within the specified two years as required by the Land Development Ordinance.

(c) Contract Renewal-Atlantic Coast Contractors, Inc.

Authorize the City Manager to execute a contract renewal with Atlantic Coast Contractors, Inc. in the amount of $400,000 for construction related to the fourth phase of the Sanitary Sewer Rehabilitation Project. The funds for this project have been approved and are included in the FY2019-2020 budget.

Thereupon, Councilmember Miller made a motion to adopt the Consent Agenda as presented. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

PUBLIC COMMENT

Mayor Alexander opened the floor to receive public comments.

Administrative Services Director Kelly Baker read comments submitted by Mr. Clyde. Mr. Clyde referred to recycling. He mentioned citizens should not have to pay for services they are not using and urged Council not to commit to three more years of recycling.

There being no other comments, Mayor Alexander closed the public comment session.
CURBSIDE RECYCLING BID

Public Works Director Craig Powers stated he received three bids for a recycling contract. He noted the current vendor opted out of renewing the contract. He mentioned the lowest bid received was from Republic Services for $4.43 per month per can. He stated the quoted price is a 23% increase from last year and a 60% increase from the last time the project was bid three years ago.

Mr. Powers explained one bid option included the City providing recycling cans under a one year contract, but quotes for the option were expensive. He noted a second bid option was a three year contract with the vendor providing recycling cans. He stated a three year contract would allow a new vendor time to recover their costs because they would have to hire staff, learn routes, and buy equipment.

Mr. Powers noted staff opened a bid to determine the cost of recycling bins. He explained the low bid was $467,830 and the high bid was $545,270 which prompted staff to select Republic Services at $4.43, the most economical available option. He stated the company is a nationwide contractor that provides services to several large cities west of Salisbury. He mentioned the contract requires collected items to be recycled and not taken to a landfill.

Mr. Powers stated the contract will begin July 1, 2020, and the biggest concern is switching the recycling cans. He mentioned staff will work with the Communications Department and the current vendor to make the transition as smooth as possible. He recommended Council award a three year contract to Republic Services in the amount of $4.43 per pick up point.

Mayor Alexander asked if there will be an increase in cost to customers. City Manager Lane Bailey stated there will be an increase of $0.94 per month, per can. He noted staff explored charging only the residents who will use the service but determined trucks will drive complete routes even when there is only one person on a street who recycles. He pointed out the cost of recycling is more than the cost to take items to the landfill.

Councilmember Sheffield asked if a collection center option was considered. Mr. Bailey stated the feedback regarding a collection center was that a large number of people may have trouble accessing the center and would not be able to participate.

Councilmember Sheffield asked if the current vendor has the option to renew its contract. Mr. Bailey stated the vendor has the option to renew the contract but decided against it because of a decrease in the recycling market. He stated the vendor cannot continue the contract at the previously quoted rate.

Councilmember Post asked if an option to purchase recycling cans and hire a local vendor had been explored. Mr. Bailey stated staff reached out to local vendors, but no bids were received.

Councilmember Post asked if the contract will include an option for the City to cancel if conditions change and recycling prices decrease. Mr. Powers stated the contract can be cancelled if the vendor fails to provide the services specified within the contract.
Councilmember Post asked if other cities have opted out of recycling. Mr. Bailey stated there are communities in North Carolina and around the country who have opted out, and there may be more in the next fiscal year. Mr. Post asked if the City should consider opting out or awarding a one year contract in consideration of the difficult budget year approaching.

Councilmember Miller asked about the current monthly cost per house and the cost to the City for having a recycling program. Mr. Powers stated the total cost is $5.43 after adding a $1.00 finance charge to recover costs. Mr. Miller stated if there is no cost to the City, staff should find out if citizens want to recycle.

Mayor Alexander asked if signing the contract could be delayed in order to get information and surveys out to the public to determine the percentage of those who would like to recycle. Mr. Bailey stated the decision can be delayed for one week.

Mr. Powers stated the current contractor has reported an 80% participation rate in recycling. Councilmember Miller noted the percentage of participants reflects most citizens would like to recycle and there is no need to delay the contract or distribute surveys.

Councilmember Post stated citizens may be recycling because everyone is being charged whether they recycle or not. He mentioned the percentage of participants does not necessarily reflect those who want to recycle.

Thereupon, Councilmember Sheffield made a motion to award the Curbside Recycling bid to Republic Services for a three year period beginning July 1, 2020 at an estimated annual cost of $574,128. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller and Sheffield voted AYE. (4-1)

CITY ATTORNEY’S REPORT

(a) Update - Resolution to protect the City’s water supply

City Attorney Graham Corriher explained in response to the Federal Energy Regulatory Commission’s (FERC) approval of Cube Hydro’s inadequate flood plan for the City’s river pump station, the City has filed a request for a re-hearing and is awaiting a response. He noted the most current information on the request can be found on the City’s website.

CITY MANAGER’S REPORT

(a) Pre-Budget Discussion

City Manager Lane Bailey asked if Council will be available to change the meeting time of the Special Meeting scheduled for April 28, 2020 from 1:00 p.m. to 2:00 p.m. By consensus, Council agreed to the change.
(b) HUD Funding

City Manager Lane Bailey explained the City will receive $168,950 in Community Development Block Grant (CDBG) funding. He stated the funds are specifically for COVID-19 and funded through the federal stimulus Coronavirus Aid, Relief and Economic Security (CARES) Act. He noted staff has created a website, www.salisburync.gov/cdbg, that addresses frequently asked questions and criteria for eligibility. He requested Council schedule a public hearing for May 5, 2020.

Planning Director Hannah Jacobson stated the public hearing will help staff gain understanding of community needs, and Council will not be expected to make a decision at that time. She noted applications will be evaluated and a selection committee will provide recommendations to Council.

Councilmember Miller asked if the CDBG funds are part of the CARES Act allocating provisions to local and state governments.

Mr. Bailey pointed out the biggest challenge the City is facing is the loss of sales tax revenue. He noted the act that was passed only provided direct support to units of government that have a population of 500,000 or more. He explained funds provided to large units of government are not to offset revenue but for COVID-19 related expenses. He stated the City does not have significant COVID-19 related expenses but is struggling with a loss in revenue.

Mayor Alexander stated she is working with other Mayors involved in the NC League of Municipalities, US Congress of Mayors, and the National League of Cities to encourage the Congress and Senate to support funding for the loss in revenue. She noted focus is currently on small businesses and she will continue to work with other Mayors to obtain funding.

ANNOUNCEMENTS

(a) Update-Citadel

Mayor Alexander mentioned she spoke with Ms. Patricia Cowan, Centralina Council of Governments Ombudsmen for nursing facilities in Rowan County, who is working with The Citadel staff during its COVID-19 outbreak. She acknowledged there is incorrect information circulating regarding the Citadel and they are in need of support from the community. She stated the City, County, and Novant are rallying to provide support to the Citadel.

COUNCIL COMMENTS

Councilmember Sheffield thanked Mr. Powers and staff for providing great service to citizens.

Councilmember Post expressed his concern with Citadel staff. He thanked City staff for all they do and suggested Council start a letter writing campaign to send letters to Senators and
members of Congress describing the City’s current financial situation. He requested talking points for the letters to maintain consistency and increase impact.

Councilmember Miller thanked everyone in the community for all that they are doing to keep the community safe and functioning.

MAYOR PRO TEM COMMENTS

Mayor Pro Tem Heggins thanked citizens, staff, and Council for their continued efforts throughout the COVID-19 crisis and reminded everyone to practice social distancing and wear masks.

Mayor Pro Tem Heggins encouraged everyone to participate in the United States Census.

MAYOR’S COMMENTS

Mayor Alexander thanked citizens, staff, and Council for their continued efforts throughout the COVID-19 crisis. She mentioned everyone is affected by COVID-19 and the City will get through the crisis by working together, encouraging others to stay at home, and wearing a mask when going out.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 7:27 p.m.

___________________________________
Karen Alexander, Mayor

___________________________________
Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public □ Council □ Manager □ Staff

Requested Council Meeting Date: May 5, 2020

Name of Group(s) or Individual(s) Making Request: Salisbury Transit

Name of Presenter(s): Rodney Harrison, Transit Director

Requested Agenda Item: Coronavirus Aid, Relief, and Economic Security (CARES) Act 2020

Description of Requested Agenda Item:
On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law. The CARES Act provides emergency assistance and health care response for individuals, families and businesses affected by the COVID-19 pandemic and provide emergency appropriations to support Executive Branch agency operations during the COVID-19 pandemic.

Federal Transit Administration (FTA) is allocating $25 billion to recipients of urbanized area and rural area formula funds, with $22.7 billion to large and small urban areas and $2.2 billion to rural areas. Funding will be provided at a 100-percent federal share, with no local match required, and will be available to support capital, operating, and other expenses generally eligible under those programs to prevent, prepare for, maintain transit services, and respond to COVID-19.

The estimated Federal funding available for Salisbury Transit is $959,697.

Attachments: □ Yes □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Appropriation will be brought to Council after the application is awarded.

Action Requested of Council for Agenda Item: Council consider granting Salisbury Transit the authority to submit a CARES grant application to FTA for operating, capital, & COVID-19 related assistance.

Contact Information for Group or Individual: Rodney Harrison, 704-638-5252

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)
**FINANCE DEPARTMENT INFORMATION:**

[Signatures]

**Budget Manager Signature**

**All agenda items must be submitted at least 7 days before the requested Council meeting date***

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For Use in Clerk’s Office Only

☐ Approved   ☐ Delayed   ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  May 5, 2020

Name of Group(s) or Individual(s) Making Request:  Community Planning Services

Name of Presenter(s):  Candace Edwards, Housing Planner; Hannah Jacobson, Community Planning Services Director

Requested Agenda Item:  Council to hold a Public Hearing concerning community development priorities for the use of Community Development Block Grant funding to prevent, prepare for, and respond to the coronavirus (CDBG-CV) through the CARES Act.

Description of Requested Agenda Item:

On April 2, 2020, the U.S. Department of Housing and Urban Development (HUD) announced an initial allocation of $168,950.00 in CDBG-CV funding to Salisbury to prevent, prepare for, and respond to the coronavirus through the CARES Act. HUD requires that the City receive public comment, prepare an Action Plan Amendment that documents the proposed use of funds, and publish it for additional public input.

No action by City Council is necessary at this time. The proposed amendment to the FY 2019/20 Action Plan, will be presented at a later meeting following public input.

Attachments:  □ Yes  ☑ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Hold a Public Hearing concerning community development priorities for the use of CDBG-CV funding to prevent, prepare for, and respond to the coronavirus through the CARES Act.

Contact Information for Group or Individual:  Hannah Jacobson, Community Planning Services, (704) 638-5230, hannah.jacobson@salisburync.gov.

Candace Edwards, Housing Planner, (704) 638-5324, Candace.edwards@salisburync.gov.

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:
****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  May 5, 2020

Name of Group(s) or Individual(s) Making Request:  Hannah Jacobson, Community Planning Services

Name of Presenter(s):  Michael Cotilla, Code Services Manager

Requested Agenda Item:  City-Initiated Demolition – 39 Knox Street

Description of Requested Agenda Item:  Demolition of a dilapidated residential structure in violation of the minimum housing ordinance in Chapter 10 of the Salisbury City Code.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  City Council to consider adopting an ordinance to demolish the structure at 39 Knox Street per the City Code, Chapter 10 Minimum Housing.

Contact Information for Group or Individual:  Michael Cotilla, mcoti@salisburync.gov, 704-216-7574

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  _____________________________
Finance Manager Signature     Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined
Salisbury City Council
Agenda Item Request Form

Reason:
AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOCATED AT 39 KNOX STREET IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 et seq. have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on August 23, 2019 and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Manager on August 23, 2019, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

39 KNOX STREET, Salisbury, North Carolina, Rowan County Parcel ID 018 156

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated August 23, 2019, and in accordance with the Housing Code and NCGS 160A-443:
SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this________ day of ________.

____________________________
Karen Alexander, Mayor

ATTEST:

____________________________
Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ✔ Staff

Requested Council Meeting Date:       May 5, 2020

Name of Group(s) or Individual(s) Making Request: Hannah Jacobson, Community Planning Services

Name of Presenter(s): Michael Cotilla, Code Services Manager

Requested Agenda Item: City-Initiated Demolition – 519 Vance Avenue

Description of Requested Agenda Item: Demolition of a dilapidated structure in violation of the Nuisance Ordinance Chapter 14 of the Salisbury City Code.

Attachments:   ✔Yes      □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: City Council to consider adopting an ordinance to demolish a structure at 519 Vance Avenue per the City Code, Chapter 14 of the Nuisance Ordinance.

Contact Information for Group or Individual: Michael Cotilla, mcoti@salisburync.gov, 704-216-7574

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

✔ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

________________________________   _____________________________
Finance Manager Signature             Department Head Signature

________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

□ Approved             □ Delayed             □ Declined
Salisbury City Council
Agenda Item Request Form

Reason:
AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOCATED AT 519 VANCE AVENUE IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 et seq. have been complied with; and

WHEREAS, the dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, issued on March 26, 2020; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Coordinator on March 26, 2020, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

“This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful.”

On the building located at the following address:

519 VANCE AVENUE, Salisbury, North Carolina, Rowan County
Parcel ID 017 081

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated March 26, 2020, and in accordance with the Housing Code and NCGS 160A-443. In addition, the owner has consented to the demolition of the dwelling unit by agreement with the City of Salisbury dated March 11, 2020, the terms of which are incorporated into this ordinance by reference.
SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus with the Rowan County Clerk of Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this________ day of ________.

____________________________
Karen Alexander, Mayor

ATTEST:

____________________________
Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  ☒ Staff

Requested Council Meeting Date: May 5, 2020

Name of Group(s) or Individual(s) Making Request: Hannah Jacobson, Community Planning Services

Name of Presenter(s): Michael Cotilla, Code Services Manager

Requested Agenda Item: City-Initiated Demolition – 1003 Grady Street

Description of Requested Agenda Item: Demolition of a dilapidated residential structure in violation of the minimum housing ordinance in Chapter 10 of the Salisbury City Code.

Attachments: ☒ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: City Council to consider adopting an ordinance to demolish the structure at 1003 Grady Street per the City Code, Chapter 10 Minimum Housing.

Contact Information for Group or Individual: Michael Cotilla, mcoti@salisburync.gov, 704-216-7574

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined
Salisbury City Council
Agenda Item Request Form

Reason:
AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOATED AT 1003 GRADY STREET IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 et seq. have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on October 22, 2019; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Coordinator on October 22, 2019, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

1003 GRADY STREET, Salisbury, North Carolina, Rowan County
Parcel ID 012 124

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated October 22, 2019, and in accordance with the Housing Code and NCGS 160A-443:
SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this________ day of ________.

____________________________
Karen Alexander, Mayor

ATTEST:

____________________________
Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  May 5, 2020

Name of Group(s) or Individual(s) Making Request: Hannah Jacobson, Community Planning Services

Name of Presenter(s): Michael Cotilla, Code Services Manager

Requested Agenda Item: City-Initiated Demolition – 1027 S Church Street

Description of Requested Agenda Item: Demolition of a dilapidated residential structure in violation of the minimum housing ordinance in Chapter 10 of the Salisbury City Code.

Attachments:  ☑ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: City Council to consider adopting an ordinance to demolish the structure at 1027 S Church Street per the City Code, Chapter 10 Minimum Housing.

Contact Information for Group or Individual: Michael Cotilla, mcoti@salisburync.gov, 704-216-7574

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
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Reason:
AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOCATED AT 1027 SOUTH CHURCH STREET IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 et seq. have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on October 23, 2019; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Coordinator on October 23, 2019, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

1027 SOUTH CHURCH STREET, Salisbury, North Carolina, Rowan County Parcel ID 015 270

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated October 23, 2019, and in accordance with the Housing Code and NCGS 160A-443:
SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this________ day of ________.

____________________________
Karen Alexander, Mayor

ATTEST:

______________
Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☑ Staff

Requested Council Meeting Date:  May 5, 2020

Name of Group(s) or Individual(s) Making Request:  Hannah Jacobson, Community Planning Services

Name of Presenter(s):  Michael Cotilla, Code Services Manager

Requested Agenda Item:  City-Initiated Demolition – 1511 W Horah Street

Description of Requested Agenda Item:  Demolition of a dilapidated residential structure in violation of the minimum housing ordinance in Chapter 10 of the Salisbury City Code.

Attachments:  ☑ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  City Council to consider adopting an ordinance to demolish the structure at 1511 W Horah Street per the City Code, Chapter 10 Minimum Housing.

Contact Information for Group or Individual:  Michael Cotilla, mcoti@salisburync.gov, 704-216-7574

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☑ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

______________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved       ☐ Delayed       ☐ Declined

Reason:
AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOATED AT 1511 WEST HORAH STREET IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 et seq. have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on October 23 2019; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit, and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Manager on October 23, 2019, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

1511 WEST HORAH STREET, Salisbury, North Carolina, Rowan County Parcel ID 005 191

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated October 23, 2019, and in accordance with the Housing Code and NCGS 160A-443:
SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this_______ day of ________.

____________________________
Karen Alexander, Mayor

ATTEST:

____________________________
Tiffany Crook, Deputy City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date: 05/05/2020

Name of Group(s) or Individual(s) Making Request: Rowan County Tourism/Farmer’s Market

Name of Presenter(s): Wendy Brindle

Requested Agenda Item: Council to consider a closure of the 200 block of East Kerr Street for Farmers’ Market events

Description of Requested Agenda Item: Rowan County Tourism, on behalf of the Farmers’ Market, is requesting the closure of the 200 block of East Kerr Street, from North Lee Street to Depot Street, every Saturday for the hours of 7:00 A.M until 1:00 P.M., beginning May 9, 2020. The group will use sandwich boards for parking information and will utilize Type III barricades for the physical closure. The unsigned detour route will be North Lee Street to East Liberty Street to Depot Street.

The Rowan County Tourism Authority has agreed to provide insurance coverage, which can extend into the public right-of-way. They will also be utilizing social distancing guidelines and requirements.

Staff recommends a trial of the requested street closure for one month, with allowance for adjustments during this period, and a final recommendation to City Council in June 2020.

Attachments: ☐ Yes  ☒ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There is no budgetary impact on this item.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)
City Council to approve a one month trial period for the closure of the 200 block of East Kerr Street, from North Lee Street to Depot Street, beginning Saturday, May 9, 2020.

Contact Information for Group or Individual: Wendy Brindle, wbrin@salisburync.gov, 704-638-5201

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  ___________________________________
Finance Manager Signature  Department Head Signature
Salisbury City Council
Agenda Item Request Form

_____________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved     ☐ Delayed     ☐ Declined

Reason: