

RECESSED MEETING OF DECEMBER 6, 2011

Continued
December 7, 2011
2:00 p.m.

The City Council of the City of Salisbury met at 2:00 p.m., Wednesday, December 7, 2011 in Council Chambers at City Hall, 217 South Main Street pursuant to the recess of the regular meeting of December 6, 2011, with the following members being present and absent:

PRESENT: Mayor Paul B. Woodson, Jr., Presiding; Mayor Pro Tem Susan W. Kluttz; Council Members Maggie A. Blackwell, William (Pete) Kennedy, and William Brian Miller; City Clerk Myra B. Heard, and City Attorney F. Rivers Lawther

ABSENT: Interim City Manager Doug Paris

Mayor Woodson called the meeting to order. Council Member Kennedy provided the invocation.

UPDATE – CITY MANAGER HIRING PROCESS

Mr. John Anzivino with Springsted, Inc. updated Council regarding the hiring process for a new City Manager. He noted Springsted, Inc. took information obtained through interviews with City Council, a public meeting where approximately 20 citizens attended, and approximately 30 responses to an online survey to develop a draft position profile. He noted once the profile was endorsed by Council, Springsted, Inc. began the recruitment process.

Mr. Anzivino informed Council 70 applications, representing 23 different states, have been received. He commented he thinks Council has a very talented pool of applicants to review.

Mr. Anzivino suggested that once Council determines which candidates it would like to interview, the candidates should be brought to the City for personal interviews and tours. He stated Springsted, Inc. will assist in setting up the tours and interviews and will provide draft questions Council may use during the interviews. He recommended the

interviews be held in a two to three day period, with each interview lasting approximately one hour to 75 minutes.

Council Member Miller asked if Mr. Anzivino will perform community research about each applicant once the short list of candidates is determined. Mr. Anzivino indicated Springsted, Inc. has already looked at the communities and performed background research on the candidates. He added once a candidate is selected to be interviewed more in depth research will be conducted.

CLOSED SESSION

Thereupon, Ms. Blackwell made a **motion** to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(6). Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

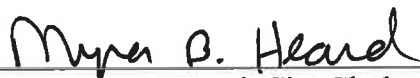
RETURN TO OPEN SESSION

Thereupon, Mr. Kennedy made a **motion** to return to open session. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

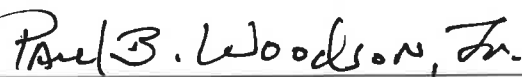
Mayor Woodson announced Council took no action in closed session. He stated Council will hold a Special Meeting Monday, December 12, 2011 to discuss the applicants.

ADJOURNMENT

Motion to adjourn the meeting was made by Ms. Blackwell, seconded by Ms. Kluttz. All council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 4:11 p.m.



Myra B. Heard, City Clerk



Paul B. Woodson, Jr., Mayor