



City of Salisbury

North Carolina

COUNCIL MEETING AGENDA

June 21, 2022
6:00 p.m.

The meeting will be held in a hybrid format and the public may attend virtually using this link: <https://bit.ly/3m10JXg>. The meeting will also be streamed live at [salisburync.gov/webcast](https://www.salisburync.gov/webcast) and on the City's Facebook account.

Anyone who wishes to speak via Zoom during public comment must sign-up by 5:00 p.m. on June 21, 2022 by contacting Kelly Baker at kbake@salisburync.gov. Citizens who wish to speak in person can sign up in Council Chambers.

1. Call to order.
2. Moment of Silence.
3. Pledge of Allegiance.
4. Adoption of Agenda.
5. Mayor to proclaim the following observance:

INDEPENDENT RETAILER MONTH

July 2022

6. Council to consider the CONSENT AGENDA:
 - (a) Adopt Minutes of the special meeting of June 7, 2022 and regular meeting of June 7, 2022.
 - (b) Adopt a budget Ordinance amendment to the FY2021-2022 budget in the amount of \$50,000 to appropriate an American Rescue Plan Act donation from Rowan County for the purchase of water rescue equipment for the Fire Department.
 - (c) Adopt a budget Ordinance amendment to the FY2021-2022 budget in the amount of \$146,643 to appropriate revenues from Water and Sewer tap fees for the Kincaid Road Water and Sewer work project. Council awarded a contract to Triad Land Concepts, LLC at its May 3, 2022 meeting.
 - (d) Receive the Certificate of Sufficiency for the voluntary annexation of Tax Map 451 Parcel 227 located on Majolica Road and adopt a Resolution setting the date of the public hearing for July 19, 2022.
 - (e) Receive the Certificate of Sufficiency for the voluntary annexation of Tax Map 403 Parcel 192, The Gables Phase 6, located off of Faith Road and adopt a Resolution setting the date of the public hearing for July 19, 2022.

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- (f) Receive the Certificate of Sufficiency for the voluntary annexation of Tax Map 408 Parcel 011 located at 1215 Peeler Road and adopt a Resolution setting the date of the public hearing for July 19, 2022.
 - (g) Approve a Right-of-Way encroachment by Level 3 Communications on Corporate Circle adjacent to 650 Julian Road in accordance with Section 11-24(27) of the City Code.
 - (h) Accept the extension of Lash Drive to include 190 linear feet of new roadway within existing right-of-way for maintenance and begin the one year warranty period.
 - (i) Accept the roads within Ashton Manor Phase II for maintenance, establish stop conditions and begin the one year warranty period.
 - (j) Adopt a Resolution approving the acceptance of a North Carolina Governor’s Highway Safety Program grant in the amount of \$25,000 for the Police Department for overtime to enhance traffic enforcement efforts to increase traffic safety.
 - (k) Receive a request for voluntary annexation 42.823 acres on Tax Map 406 Parcel 024 and Tax Map 410 Parcels 003 and 034 located at 1465 Peeler Road, and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.
7. Council to receive public comment. *Speakers who wish to speak via Zoom must sign-up before 5:00 p.m. by contacting Kelly Baker at kbake@salisburync.gov.* Citizens who wish to speak in person can sign-up in Council Chambers. Citizens who are unable to speak during the meeting may submit written comments to the email above and they will be shared with Council.
8. Council to consider an economic development incentive request for Project Strong consisting of an application to the State of North Carolina for a \$75,000 Rural Building Reuse Grant and hiring a grant administrator for an amount not to exceed \$6,000: *(Presenter – Economic Development Commission Vice-President Scott Shelton)*
- (a) Receive a report
 - (b) Hold a public hearing
 - (c) Approve an application to the State of North Carolina for a Rural Building Reuse Grant and hiring a grant administrator in an amount not to exceed \$6,000.
9. Council to consider the voluntary annexation of 43.1536 acres located on Tax Map 407A Parcels 099, 112, and 113 on Peach Orchard Road, effective June 21, 2022, and adopting an Ordinance amending the Land Development District Map to rezone the parcels from Rowan County Zoning – I-85 Economic Development Corporate Park District and Rural Residential to Salisbury Zoning – Light Industrial. *(Presenter — Senior Planner Victoria Bailiff):*
- (a) Receive a presentation from staff regarding the proposed voluntary annexation and proposed rezoning of the property
 - (b) Hold a public hearing regarding the proposed voluntary annexation
 - (c) Close the public hearing
 - (d) Hold a public hearing regarding the proposed rezoning
 - (e) Close the public hearing
 - (f) Consider adopting an Ordinance annexing Tax Map 407A Parcels 099, 112 and 113.
 - (g) Issue a Statement of Consistency and Statement of Reasonableness, and consider adopting an Ordinance rezoning the property.

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10. Council to consider adopting the budget Ordinance of the City of Salisbury for the fiscal year beginning July 1, 2022 and ending June 30, 2023. *(Presenter – City Manager Jim Greene, Jr. and Finance Director Wade Furches)*
11. Council to consider adopting Ordinances authorizing the demolition of the structures located at: *(Presenter – Code Services Manager Michael Cotilla)*
 - (a) 318 Vanderford Street
 - (b) 425 Messner Street
 - (c) 623 Forney Street
 - (d) 1027 West Horah Street
12. Council to review the City’s draft FY2022-2023 Action Plan and Budget for the use of Community Development Block Grant (CDBG) and HOME Program funds from the U.S. Department of Housing and Urban Development. *(Presenter – Community Planning Services Director Hannah Jacobson)*
13. Council to consider renewing a contract with Strategics Consulting in the amount of \$60,000 for federal lobbying services beginning August 1, 2022. *(Presenter – Administrative Services Director Kelly Baker)*
14. City Attorney’s Report.
15. City Manager’s Report.
16. Council’s Comments.
17. Mayor Pro Tem’s Comments.
18. Mayor’s Announcements and Comments.
 - (a) Applications are now being accepted for the 2022 Salisbury Citizen's Academy. The academy is a 10-week program that meets each Thursday evening from 5:30 p.m. until 8:30 p.m. beginning September 8, 2022. Applications are available online at salisburync.gov/citizensacademy or by contacting Kelly Baker at kbake@salisburync.gov. All applications must be received by July 15.
 - (b) Downtown Salisbury Inc., in partnership with the Salisbury Post, presents Krazy Klearance in downtown Salisbury July 13 through 16, 2022. Shoppers can register to win 4100 in Krazy Klearance bucks at participating businesses. For more information visit www.downtownslaisburync.com
19. Adjourn.



City of Salisbury

North Carolina

PROCLAMATION

WHEREAS, Independent Retailer Month provides a time to celebrate the independence of the members of the community of Salisbury and the entrepreneurial spirit represented by our local independent retailers; and

WHEREAS, Salisbury's local independent retailers help preserve the uniqueness of the community and give us a sense of place; and

WHEREAS, Salisbury's core of independently-owned retailers gives back to this community in goods, services, time and talent; and

WHEREAS, the health of Salisbury's economy depends on our support of businesses owned by our friends and neighbors; and

WHEREAS, Salisbury's independent retailer owners and employees enrich community members' shopping experiences with their knowledge and passion; and

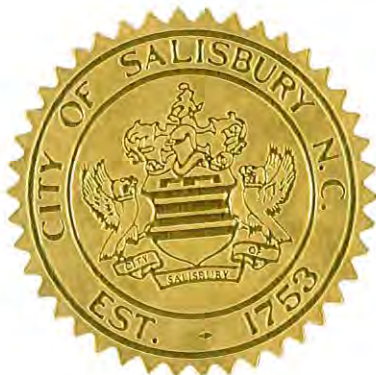
WHEREAS, as we celebrate Independent Retailer Month 2022, we acknowledge that local retailers are central to shaping Salisbury's identity.

NOW, THEREFORE, I, Karen K. Alexander, Mayor of the City of Salisbury, North Carolina, DO HEREBY PROCLAIM the month of July 2022 as

INDEPENDENT RETAILER MONTH

in Salisbury, and acknowledge our community members who are independent retailers and honor their efforts to make Salisbury the place we want to live and work.

This the 21st day of June 2022.



Karen K. Alexander, Mayor

Salisbury, North Carolina
June 7, 2022

REGULAR MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Tamara Sheffield, Council Members Harry McLaughlin, David Post, and Anthony Smith; City Manager Jim Greene, Jr., City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

ABSENT: None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 6:05 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

CHANGES TO THE AGENDA

Mayor Alexander noted the following changes to the Agenda:

Add – Council to receive a request to name a bench in honor of Joseph Heilig and consider establishing a 30-day period for public input.

Add – Council to go into closed session to consult with an attorney as allowed by NCGS 143-318.11(a)(3).

Postpone Item 14 – Council to consider adopting Ordinances authorizing the demolition of the structures located at:

- (a) 318 Vanderford Street
- (b) 425 Messner Street
- (c) 623 Forney Street
- (d) 1027 West Horah Street
- (e) 1436 Old Wilkesboro Road

ADOPTION OF THE AGENDA

Thereupon, Councilmember Smith made a **motion** to adopt the Agenda as amended. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

OATH OF OFFICE – CITY MANAGER JIM GREENE, JR.

Mayor Alexander administered the Oath of Office for City Manager of the City of Salisbury to Mr. James “Jim” S. Greene, Jr.

PROCLAMATIONS

Mayor to proclaim the following observances:

THE 78 TH ANNIVERSARY OF D-DAY	June 6, 2022
UNITED STATES ARMY’S BIRTHDAY DAY	June 14, 2022
IMMIGRANT HERITAGE MONTH	June 2022
JUNETEENTH	June 19, 2022
SALISBURY PRIDE DAY	June 25, 2022
PLAY BALL SUMMER	June 1 – August 31, 2022

CONSENT AGENDA

- (a) Minutes

Adopt Minutes of the special meeting of May 12, 2022, regular meeting of May 17, 2022 and the special meeting of May 24, 2022.

(b) Voluntary Annexation – Majolica Road

Receive a request for voluntary annexation of Tax Map 451 Parcel 227 located on Majolica Road, and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-31, FOR VOLUNTARY ANNEXATION OF TAX MAP 451 PARCEL 227, 31.487 ACRES LOCATED ON MAJOLICA ROAD.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 27, and is known as Resolution 2022-20.)

(c) Voluntary Annexation – The Gables Phase 6

Receive a request for voluntary annexation of Tax Map 403 Parcel 192, The Gables Phase 6, and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-58.1, FOR VOLUNTARY ANNEXATION OF 4.39 ACRES, LOCATED OFF FAITH ROAD AND IDENTIFIED AS TAX MAP 403 PARCEL 192.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 28, and is known as Resolution 2022-21.)

(d) Voluntary Annexation – 1215 Peeler Road

Receive a request for voluntary annexation of Tax Map 408 Parcel 011 located at 1215 Peeler Road, and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-58.1, FOR VOLUNTARY ANNEXATION OF 6.076 ACRES, LOCATED ON PEELER ROAD AND IDENTIFIED AS TAX MAP 408 PARCEL 011.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 29, and is known as Resolution 2022-22.)

(e) Voluntary Annexation – Peach Orchard Road

Receive the Certificate of Sufficiency for the voluntary annexation of Tax Map 407A Parcels 099, 112, and 113 located on Peach Orchard Road and adopt a Resolution setting the date of the public hearing for June 21, 2022.

RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF PEACH ORCHARD ROAD, 407A099, 407A112, 407A113, PURSUANT TO G.S. 160A-58.1.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 30-31, and is known as Resolution 2022-23.)

(f) Right-of-Way Encroachment – AT&T

Approve a Right-of-Way encroachment by AT&T in the 300 block of North Main Street in accordance with Section 11-24(27) of the City Code, subject to approval by the North Carolina Department of Transportation.

(g) Right-of-Way Encroachment – TEP Fiber/Duke Energy

Approve a Right-of-Way encroachment by TEP Fiber/Duke Energy within the City rights-of-way throughout the City in accordance with Section 11-24(27) of the City Code, subject to approval by the North Carolina Department of Transportation.

(h) Right-of-Way Encroachment – Evolution Optical

Approve a Right-of-Way encroachment by Evolution Optical on Corporate Circle in accordance with Section 11-24(27) of the City Code, subject to approval by the North Carolina Department of Transportation.

(i) Contract – Carolina Siteworks, Inc.

Award a unit price contract in the amount of \$182,221 to Carolina Siteworks, Inc. for the installation of sidewalk and curb and gutter along Ryan Street from Celebration Drive to Old Concord Road. Sidewalk pay-in-lieu funds in the amount of \$110,814.83 will be applied to this project and supplemented by Engineering Special Project funds.

(j) North Carolina Rural Building Reuse Grant – Project Strong

Receive an incentive request for a North Carolina Rural Building Reuse Grant from Project Strong and set a public hearing for June 21, 2022 to receive public input. The company will apply for a grant in the amount of \$75,000 that will be awarded to the City of Salisbury to disburse to the company. The City will satisfy its required match by hiring a grants administrator in an amount not to exceed \$6,000.

(k) Budget Ordinance Amendment – Byrne Criminal Justice Innovation Program Grant

Adopt a budget Ordinance amendment to the FY2021-2022 budget in the amount of \$800,000 to appropriate a grant from the Office of Justice Programs/Bureau of Justice Assistance for the FY2021 Byrne Criminal Justice Innovation Program Grant.

ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE BYRNE CRIMINAL JUSTICE INNOVATION PROGRAM GRANT FUNDS.

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No. 113 and is known as Ordinance 2022-38.)

(1) Budget Ordinance Amendment – Police Department Donations

Adopt a budget Ordinance amendment to the FY2021-2022 budget in the amount of \$10,000 to appropriate a grant from the Blanche and Julian Robertson Foundation for the Police Department to be used for traumatic first aid kits, and expenses related to the Teens and Police Service Academy Program and Salisbury Police Crime Scene Camp.

ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE POLICE DEPARTMENT DONATIONS.

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No. 114 and is known as Ordinance 2022-39.)

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt the Consent Agenda as presented. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

PUBLIC COMMENT

Mayor Alexander opened the floor to receive public comments.

Mr. Jonathan Barbee expressed concern regarding annexation and how it is negatively affecting Salisbury's economic development.

Mr. Daquan Del-Rio Coleman shared his concern about the budget proposal for an increase in utility fees. He commented raising utility fees would add additional financial stress to citizens who are dealing with inflation.

Mr. Tim Coffey thanked Council and staff for its support of the Salisbury Pride Festival.

Ms. Dee Dee Wright welcomed City Manager Jim Greene, Jr. to Salisbury. She commented she hopes the Parks and Recreation Department will receive the funding needed to update the Fred M. Evans Pool.

Ms. Heather DePalma- Spivey thanked Council for its continued support of the Salisbury Pride Festival which will host over 100 vendors and sponsors. She commented she is looking forward to seeing everyone there.

There being no one else to address Council, Mayor Alexander closed the public comment session.

FY2022-2023 PROPOSED CITY BUDGET

City Manager Jim Greene, Jr. noted the foundation of the budget was built on Council's priorities approved at its retreat in January. He added Interim City Manager Brian Hiatt mentioned early in the work session how the budget is tight due to higher expectations, services, inflation, and coming out of COVID. He pointed out there were a lot of additional requests from departments that need to be funded. He complimented departments for being flexible and efficient to provide important services citizens need.

Mayor Alexander convened a public hearing after due notice regarding the proposed FY2022-2023 proposed City Budget.

Mr. Daquan Del-Rio Coleman asked about a property tax increase. Mr. Greene noted there is not a recommendation to increase property tax. Mr. Coleman asked about the utility rate increase. Mr. Greene advised there is an increase recommendation due to inflation, higher cost of chemicals, maintenance, and fuel needed for operations. Mr. Coleman asked if Council sets the rent increases. Mr. Greene noted Council does not set rental rates, and he added rent is controlled primarily by the private sector.

There being no one else to address Council, Mayor Alexander closed the public hearing.

Councilmember Post asked about raising the vehicle tax to \$30 to match other communities. Mayor Alexander agreed with Mr. Post's suggestion. Mr. Greene suggested Council make recommendations at its next meeting after it receives information it requested during the budget work session.

STREET CLOSING – CORRELL STREET

City Engineer Wendy Brindle pointed out Council adopted a Resolution of Intent in May to permanently close Correll Street, an unimproved 50 foot right-of-way located in between Willow and Roy Streets near Old Innes Street. She commented this request was through petition and signed by the adjacent property owners.

Ms. Brindle explained staff has followed the guidelines of NCGS 160A-299 and staff found the proposed street closing is not contrary to the public interest and no one is deprived of reasonable means of ingress and egress to their property.

Mayor Alexander convened a public hearing after due notice regarding the proposed closing of Correll Street.

There being no one to address Council, Mayor Alexander closed the public hearing.

Thereupon, Councilmember Post made a **motion** to adopt a Resolution pertaining to the proposed closing of Correll Street, a 50-foot unimproved right-of-way. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

RESOLUTION PERTAINING TO THE PROPOSED CLOSING OF CORRELL STREET, A 50-FOOT UNIMPROVED RIGHT-OF-WAY.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 32, and is known as Resolution 2022-24.)

Thereupon, Councilmember Post made a **motion** to adopt an Order closing an unimproved right-of-way known as Correll Street. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

ORDER CLOSING AN UNIMPROVED RIGHT-OF-WAY KNOWN AS CORRELL STREET.

(The above Order is recorded in full at the Register of Deeds and maintained in the City Clerk's Alley Closing File dated June 7, 2022.)

FY2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME PROGRAM FUNDS

Planning Director Hannah Jacobson pointed out the scheduled public hearing will begin the process to determine the use of the available Community Development Block Grant (CDBG) and HOME Program funds.

Ms. Jacobson indicated Salisbury is an entitlement community for Community Block Grants and a participant in the Cabarrus-Iredell Home Consortium and eligible for \$514,920. She noted CDGBG and Home Program Funds are flexible funding sources that fund resources for low and moderate income individuals and families. She stated the past few years the funds have been focused on owner-occupied housing rehabilitation programs, down payment assistance programs, acquisition/rehabilitation for homeownership, sidewalks, public infrastructure/park improvements and supporting public agencies that provide services to low income and moderate families and individuals.

Ms. Jacobson explained a draft action plan will be published on June 13, 2022 on the City's website and hard copies will be available at various location throughout the City. She noted a public input session is planned for June 16, 2022 at 5:30 p.m. at 400 West Bank Street. She indicated no action is needed and a presentation will be provided to Council at its next meeting to include a proposed action plan and budget. She explained the public comment period will close on July 13, 2022.

Mayor Alexander convened a public hearing after due notice regarding the use of the FY2022-2023 Federal CDBG and HOME Program funds.

There being no one to address Council, Mayor Alexander closed the public hearing.

MICROTRANSIT UPDATE

Transit Director Rodney Harrison and Transit Supervisor Kimberly Bell addressed Council regarding an in-house microtransit pilot project. Mr. Harrison noted microtransit is a technology-enabled transit service that uses shuttles or vans to provide on-demand transportation. He reviewed the two partnership models:

- Software-as-a-service (SaaS) model uses third-party software to provide on-demand service with City operators and vehicles
- Transportation-as-a-Service (TaaS) model is operated by a third party and includes technology, operators, vehicles, and operation management

Mr. Harrison reviewed the benefits and potential challenges of microtransit service. He pointed out microtransit is more efficient which could increase rider demand. He stated the anticipated start date is December 2022, and he commented the project would operate in-house and use the SaaS model. He indicated Route 3 would be replaced with microtransit and the project would also include Americans with Disabilities Act (ADA) paratransit. He explained performance data would be collected and provided to Council.

Mr. Harrison displayed a map of the proposed service zone, and he indicated riders must be picked up and dropped off within the zone parameters. He pointed out ADA paratransit riders can be picked up or dropped off outside of the service zone.

Mr. Harrison indicated performance monitoring will be used to evaluate progress and recommend changes. He stated staff applied for the United States Department of Transportation's Rural Surface Transportation Grant Program for microtransit. He noted if the City is awarded the grant the service will be switched to the TaaS model. He added the three-year grant is 100% federal and state funded and should be awarded by fall 2022, with a start date of July 2023. He reviewed the service area map submitted with the grant application, and he added minor adjustments can be made to the service area.

Mayor Alexander questioned the TaaS model not being implemented immediately. Mr. Harrison explained the SaaS model would allow staff to get a better understanding of how the system works. He added staff would provide the transportation and personnel to replace one route and then transition to the TaaS model if the grant is awarded.

Councilmember Post asked if the City has the manpower and vehicles to implement the program in-house. Mr. Harrison agreed. Mr. Post asked which vehicles would be used to implement the program. Mr. Harrison stated the light transit vehicles and vehicles assigned to Route 3 would be used. Mr. Post asked if drivers be able to meet the need if demand for the service increases. Mr. Harrison stated the two full-time drivers that operate Route 3, ADA personnel, and part-time drivers could be used to support increased demand.

Councilmember Smith pointed out the City of Wilson is serving as a prototype, but the current environment includes a pandemic and possible recession. He commended Mr. Harrison and staff for its work to implement the pilot project.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to approve an in-house pilot project using the Software-as-a-Service model then transitioning to the Transportation-as-a-Service model if funding is awarded through the United States Department of Transportation's Rural Surface Transportation grant program. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

BUDGET ORDINANCE AMENDMENT – TRANSIT VEHICLE GRANT

Transit Director Rodney Harrison addressed Council regarding a budget Ordinance amendment to the FY2021-2022 budget to appropriate funds from the North Carolina Volkswagen Settlement Program grant to purchase two all-electric 25-foot light duty Americans with Disabilities Act (ADA) accessible replacement vehicles in the amount of \$688,298. Mr. Harrison stated the total grant is \$818,771.50 and does not require a local match.

Mr. Harrison noted the two electric vehicles will lower the average age of the fleet and assist in the transition to a cleaner, high-tech fleet helping to improve service reliability. He stated the purchased vehicles must be in the same class as the ones that are being replaced and can be used for in-house microtransit or leased to a third party for a turnkey microtransit operation.

Mr. Harrison stated the replacement cost for the vehicles is \$688,298 and includes a charging system. He added the remaining portion of the grant would be used to upgrade the Transit facility to support the electric charging stations. Mayor Alexander asked about the location of the charging stations. Mr. Harrison indicated the charging stations would be located at the Transit building which is fenced in and would allow the vehicles to charge overnight.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt an Ordinance amending the FY2021-2022 budget Ordinance of the City of Salisbury, North Carolina to appropriate North Carolina Volkswagen Program Grant funds to purchase two all-electric transit vehicles to include charging stations. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

ORDINANCE AMENDING THE FY2021-2022 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE NORTH CAROLINA VOLKSWAGEN PROGRAM GRANT FUNDS TO PURCHASE TWO ALL-ELECTRIC TRANSIT VEHICLES.

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No. 115 and is known as Ordinance 2022-40.)

PROPOSED DEMOLITIONS

This item was postponed.

BELL TOWER GREEN ADVISORY COMMITTEE

Parks and Recreation Director Nick Aceves requested Council consider adopting an Ordinance amending Appendix D Boards, Committees, Commissions, etc. to create the Bell Tower Green Advisory Committee. He noted the purpose of the Bell Tower Green Advisory Committee:

- Promotion and development of the park
- Seek sponsorships and donations for the development for the park
- Review and make recommendations for changes to the park

Mr. Aceves stated the committee will include seven members with staggered terms, and he noted members will have the authority to receive funds on behalf of the City to benefit the park. He added four seats will be held by Bell Tower Green, Inc. members and three seats will be held by community members.

Councilmember Smith asked about a Council liaison to the committee. Mr. Aceves stated the Council liaison would be determined by Council, and he indicated committee meetings would take place four times per year.

Thereupon, Councilmember Post made a **motion** adopt an Ordinance amending Appendix D, Part 10, of the Code of the City of Salisbury, North Carolina relating to the Bell Tower Green Advisory Committee. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

ORDINANCE AMENDING APPENDIX D, PART 10, OF THE CODE OF THE CITY OF SALISBURY, NORTH CAROLINA RELATING TO THE GREENWAY COMMITTEE.

(The above Ordinance is recorded in full in Ordinance Book No. 30 at Page No. 116-117 and is known as Ordinance 2022-45.)

BOARDS AND COMMISSIONS

Economic Development Commission

Upon a motion by Councilmember Post. Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voting AYE, the following appointment was made to the Economic Development Commission to fill an unexpired term:

Mr. Lawrence Roth

Term Expires 3/31/2023

Alternate Methods of Design Commission

Upon a motion by Councilmember Post, Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voting AYE, the following reappointment was made to the Alternate Methods of Design Commission:

Mr. Chris Bradshaw

Term Expires 3/31/2025

Upon a motion by Councilmember Post, Mayor Alexander, Mayor Pro Tem Sheffield, and Councilmembers McLaughlin, Post, and Smith voting AYE, the following appointments was made to the Alternate Methods of Design Commission:

Mr. Alex Bost

Term Expires 3/31/2025

JOSEPH HEILIG MEMORIAL BENCH

Mayor Pro Tem Sheffield noted local street artist Joseph Heilig who often worked from a bench on South Main Street recently passed away. She stated there have been multiple requests to honor Mr. Heilig, and she noted there is a process to make a request for a plaque to be placed in someone's honor. She indicated the request has been made and Council must establish a 30-day public input period.

Councilmember Post pointed suggested exploring the possibility of a sculpture of Mr. Heilig sitting on the bench. Mayor Alexander noted a sculpture would have to go through the Public Art Committee.

Thereupon, Councilmember McLaughlin made a **motion** to establish a 30-day public input period regarding naming the bench in front of Fuller's Market in honor of Joseph Heilig. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

Public input will be directed to City Clerk Kelly Baker and forwarded to Council.

CITY ATTORNEY'S REPORT

City Attorney Graham Corriher had nothing to report to Council.

CITY MANAGER'S REPORT

City Manager Jim Greene, Jr. stated he has enjoyed his first two weeks as City Manager of the City of Salisbury and he is grateful for the opportunity to serve. He noted he attended Wine About Winter and Pops at the Post, and he thanked the employees and community partners who

worked to make the events special. He stated Pride and Juneteenth events will take place later in the month, and he invited the public to attend.

COUNCIL COMMENTS

Councilmember Post noted he attended Wine About Winter and attendees told him they preferred having the event when the weather is warmer.

Councilmember Post noted a representative from the Elks Club asked him why the Bell Tower Green Park does not have a flag pole. He added he spoke to Mr. Dyke Messenger, President of the Bell Tower Green, Inc. who stated the group decided not to put a flag in the park due to the large flag across the street at the County building. He added the Elks Club is willing to pay for the flag pole if the City is interested. Mayor Alexander stated Mr. Ronnie Smith and Mr. Steve Fisher have also offered to pay for a flag at the park. She pointed out there is underground irrigation and infrastructure in the park that must be considered before digging could take place.

Councilmember Smith reaffirmed Council's commitment to growth and economic development that is equitable and efficient. He added the City has the right to do what it needs to do to grow the economy and bring jobs and additional tax revenue to the community.

MAYOR PRO TEM'S COMMENTS

Mayor Pro Tem Sheffield reminded citizens of events that will be taking place in the City:

- Jungle Cruise will be shown at the Bell Tower Green Park Friday, June 10, 2022 at 9:00 p.m.
- The Juneteenth celebration will take place at the Bell Tower Green on Saturday, June 18, 2022 from noon until 5:00 p.m. and is hosted by the Salisbury-Rowan NAACP

Mayor Pro Tem Sheffield thanked Planning Director Hannah Jacobson and the Community Planning and Development Services Department for all the do for citizens.

MAYOR'S ANNOUNCEMENTS AND COMMENTS

Mayor Alexander thanked everyone who worked to make Pops at the Post and Wine About Winter a success. She added she also heard from Wine About Winter participants who enjoyed the warm weather.

(a) Cultivating Community Conversations

Mayor Alexander announced the Salisbury Police Department will begin a series of in-person conversation with neighbors in various Salisbury communities. The first “Cultivating Community Conversations” will be held Thursday, June 9, 2022 at 5:30 p.m. at Kelsey Scott Park located at 1920 Old Wilkesboro Road. Food will be served.

CLOSED SESSION

Thereupon, Councilmember Post made a **motion** to go into closed session to consult with an attorney as allowed by NCGS 143-318.11(a)(3). Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers McLaughlin, Post and Smith voted AYE. (5-0)

RETURN TO OPEN SESSION

Mayor Alexander reconvened the meeting in open session.

Mayor Alexander stated no action was taken during closed session.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers McLaughlin, Post and Smith voted AYE. (5-0)

The meeting was adjourned at 10:12 p.m.

Karen Alexander, Mayor

Kelly Baker, City Clerk

Salisbury, North Carolina
June 7, 2022

SPECIAL MEETING

PRESENT: Mayor Karen K. Alexander, Presiding; Mayor Pro Tem Tamara Sheffield, Council Members Harry McLaughlin, David Post, and Anthony Smith; City Manager Jim Greene, Jr., City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

ABSENT: None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 5:00 p.m. A moment of silence was taken.

ADOPTION OF THE AGENDA

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt the Agenda as presented. Mayor Alexander, Mayor Pro Tem Sheffield, Councilmembers McLaughlin, Post, and Smith voted AYE. (5-0)

FY 2022-2023 BUDGET

City Manager Jim Greene, Jr. recognized Interim Manager Brian Hiatt and Finance Director Wade Furches who previously presented the FY2022-2023 proposed budget.

Mr. Hiatt noted the total City budget is \$93,381,414, which includes the General Fund and Enterprise Funds. He reviewed a summary of the proposed recommendation:

- No property tax increase
- \$10 increase in Municipal Vehicle Taxes to address street resurfacing needs
- No increase in sanitation fees
- \$.25 increase in Stormwater rates per the Master Plan recommendation to \$4.41 per monthly Equivalent Runoff Unit (ERU)

- 4.2% increase in Water and Sewer rates
 - An average residents increase of \$2.49 per month
- Modest increase in tap fees

Mr. Hiatt pointed out the sales tax projections were very conservative and there is potential later in the fiscal year to appropriate additional sales taxes if revenues continue to be strong. He added staff included a list of items that could be added if there was additional sales tax available.

Mr. Hiatt stated staff recommends a Fund Balance appropriation of \$2 million which is mainly for one-time expenditures, but also includes \$600,000 for compensation purposes.

Mr. Hiatt added the City has \$5.6 million still available in its American Rescue Plan Act (ARPA) funds. He indicated staff recommends using approximately \$4 million in ARPA funds for the following:

- \$1.2 million for Parks and Recreation
 - Miller Recreation Center expansion, Hall, Gym improvements, Fred Evans Pool short-term updates, and City Park building renovations
- \$1 million for Civic Center replacement or improvements
- Remaining funds are available for future appropriation
- \$425,853 in additional ARPA funds available for transit

Mr. Hiatt pointed out increased funding for programming is included in the Parks and Recreation budget to meet Council's priority. He reviewed examples of expenses:

- Appropriations in all funds for compensation and adjustments including the pay study
- \$5 million for vehicle and computer replacements
 - Including one fire truck that will be financed
- Two new recreation aids and a Professional Assistance for Diversity Equity and Inclusion (DEI)
- Comprehensive Housing Strategy and Uniform Construction Codes
- Microtransit pilot

Mr. Hiatt noted expenses that were updated due to inflation:

- Asphalt = 23%
- Concrete = 8%
- Herbicide = 350%
- Grass Seed = 240%
- Stormwater pipe = 60%
- Stone/Gravel = 6%
- Electricity = 16%
- Water/Wastewater treatment chemicals = 88%
- Gas prices up over \$1.50 per gallon from last year at this time

Mr. Hiatt noted due to changes in North Carolina law funding has been set aside in Council's budget for appropriations to external community agencies, but not specified for specific agencies.

Councilmember Post referenced the proposed vehicle tax increase, and he pointed out the state allows \$30 and the City is currently charging \$10. He added staff recommends an increase to \$20, and he asked why the recommendation was not \$30 to help meet the paving needs. Mr. Hiatt indicated the final amount is Council's decision, and he noted the increase in asphalt prices will affect the City's ability to complete more projects. He commented the City is experiencing growth which adds additional streets to the maintenance system. He stated it is important to make sure the older streets are in good shape because in 15 to 20 years they will need to be resurfaced. He pointed out the state will have the same problem with their streets and Powell Bill funds will not go as far as they have in the past due to the increased costs of asphalt.

Mayor Pro Tem Sheffield asked about the additional revenue from the increased vehicle tax. Mr. Furches noted the increase will generate approximately \$120,000.

Councilmember McLaughlin referenced the increase in asphalt cost, and he asked if the City will be able to pave the same or fewer streets. He added he received many calls from citizens regarding street conditions. Mr. Hiatt noted it would be difficult to determine, and he pointed out with the increase in asphalt costs it may just break even. Councilmember Post noted the proposed increase in vehicle tax will hopefully maintain the current level. Mr. Hiatt explained asphalt is a petroleum-based product and gas prices continue to increase.

Mayor Pro Tem Sheffield asked about the increased number of cell-phone stipends. Mr. Furches stated cell phone stipends are currently paid out of the salary line item, and he pointed out in the future the cell phone stipends will be posted to a separate line item.

Mayor Pro Tem Sheffield requested a comparison of the current and proposed fee schedules. She asked about a stipend or some type of consideration for those who volunteer to serve on City Boards and Commissions. She referenced the new chairs for Council Chambers and added she would forego the chairs for alley beautification and parking lots. She also pointed out a large increase in the environmental protection line item, and she requested clarification. Mr. Furches explained the increase is due to budgeted vehicles, including two garbage trucks at approximately \$400,000, price increases at the landfill, and fuel costs.

Mayor Pro Tem Sheffield pointed out the City has an increase in population, but the average income in the City decreased by approximately \$4,000. She asked about the drivers for the decrease in income, and she added Council is considering an increase in fees due to cost increases which could impact the marginalized who live in the City. Mr. Hiatt noted staff will pursue the source of the statistic.

Mayor Pro Tem Sheffield asked how a final decision can be made regarding the Fire Department budget when the pay study is not completed. Mr. Furches stated there is a special line item included in Human Resources for approximately \$1.4 million to address Fire Department salaries and Social Security, if the Fire Department votes to contribute to Social Security. Mr.

Hiatt pointed out all positions are budgeted at 100% with no turnover factor which creates a cushion for other increases.

Councilmember Smith noted staff tends to make conservative projections, and he asked about the process for the City if a recession takes place. Mr. Hiatt explained it would require cutting even more from the existing budget. He pointed out the personnel and operational line items in the General Fund for all departments are very tight and have been cut due to previous year's challenges. He commented if a recession hits in mid fiscal year, action must be taken. Mr. Greene noted he will work closely with Finance staff to review state and national trends to determine how the budget will be impacted.

Mr. Hiatt pointed out the City received \$5.6 million in ARPA funds which is less than \$10 million and can be used to pay salaries instead of projects. Mayor Alexander indicated the deferred list of projects has not been implemented and the ARPA funds could be allocated until the sales tax trend is more certain.

Mayor Pro Tem Sheffield asked about the status of the Fisher Street Bridge. Mr. Hiatt stated a public input process will take place regarding the bridge and then Council will make a decision based on the information it receives. He added if Council chooses to replace it with a bridge for vehicular traffic funds would need to be allocated. Mayor Alexander asked if the Fisher Street Bridge is included in the budget. Mr. Hiatt commented the bridge is not included in the budget.

Mayor Pro Tem Sheffield requested a Capital Improvement Plan (CIP) be presented to Council once the budget is completed. Mr. Greene agreed and noted there are opportunities to look at the CIP process.

Mayor Alexander noted at one point the City had many more employees than it has right now even though the work load has increased. She commended staff for all it does for the City. Mr. Hiatt commented City employees are doing a great job. Mr. Greene agreed, and he noted the community is growing and additional staff will be needed to provide the quality services customers expect. He added there is work to do regarding the pay study, and he added staff is committed to implementing the plan. Mr. Hiatt agreed there is a need for new personnel.

Mayor Alexander asked if a \$30 vehicle tax would help provide the match to receive the maximum amount of Powell Bill funding. She added she would support doing what surrounding communities are doing because remaining at the current rate would actually set the City back because of inflation.

Councilmember Post noted the increase would provide \$120,000 which is a small amount to make an impact on the roads.

Mayor Pro Tem referred to value of one cent of Salisbury's tax rate versus other communities and pointed out the City has the highest tax rate with lowest rate of return. She commented one of the most important things the City Manager can do is grow the tax base. She added growing the tax base will make a difference for the quality of life for residents.

Mayor Alexander agreed and added it is important to grow the commercial tax base because operational costs continue to increase.

Councilmember Post referred to the Fibrant debt which equals approximately 11 cents on the tax rate, and he noted if that 11 cents was removed the tax rate would be low.

Mr. Greene referred to economic development and the need to make it a priority. He stated the City must work closely with Rowan County, the Economic Development Commission and the private sector to attract quality growth. He stated the growth that is good for Salisbury is also good for Rowan County.

Councilmember McLaughlin thanked everyone who worked on the Cheerwine Festival and asked if the impact of special events on departmental budgets has been considered. Mr. Hiatt indicated consideration was given in the proposed budget. He noted there is also a concern for the future because the number of events is growing and puts pressure on operational and personnel budgets. He stated as the City grows the tax base will expand, and he pointed out the major source of revenue for the City is property tax.

ADJOURNMENT

Motion to adjourn the meeting was made by Mayor Pro Tem Sheffield. Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers McLaughlin, Post and Smith voted AYE. (5-0)

The meeting was adjourned at 5:57 p.m.

Karen Alexander, Mayor

Kelly Baker, City Clerk

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Fire Department / Finance Department

Name of Presenter(s):

Requested Agenda Item: Consent Agenda Item: Council to consider accepting and appropriation of donation from Rowan County in the amount of \$50,000.00. The County granted \$50,000.00 to every fire department in Rowan County, including all municipal departments, from American Rescue Plan (ARP) funds. Increase line item 010-000-000-4522.06 \$ 50,000 General Fire Donations / Increase line item 010-531-000-5710.00 Capital Outlay Equipment.

Description of Requested Agenda Item: Consider approval to accept and appropriate \$50,000.00 donation to Fire Department. The entire sum of this donation is dedicated to water rescue equipment. This new equipment consists of a boat, motor and trailer totaling \$35,000 along with associated rescue equipment and safety equipment totaling \$13,000.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Consider approval of Consent

Contact Information for Group or Individual: Fire Department/ Fire Chief

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

Salisbury City Council Agenda Item Request Form



*******All agenda items must be submitted at least 7 days before the requested Council meeting date*******

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE FIRE DONATION FUNDS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Appropriate Funds received from Rowan County to purchase Water Rescue Equipment.

Section 2. That the 2021-2022 Budget Ordinance of the City of Salisbury, adopted on June 15, 2021 is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

- | | | |
|-----|--|-----------|
| (1) | Increase line item 010-000-000-4522.06
General Fire Donations | \$ 50,000 |
| (2) | Increase line item 010-531-000-5710.00
Capital Outlay - Equipment | \$ 50,000 |

Section 3. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: City of Salisbury, Engineering Department

Name of Presenter(s): N/A

Requested Agenda Item: Sufficiency of Annexation Petition – Majolica Road, Parcel 451 227

Description of Requested Agenda Item:

The Engineering Department, on behalf of the City Clerk, has investigated the sufficiency of the petition received for the voluntary annexation of Tax Map 451 Parcel 227 located on Majolica Road. The petition contains a description of the proposed contiguous annexation area, as well as the signature of the sole property owner. It is, therefore, sufficient in accordance with NCGS 160A-31.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Fiscal impact is unknown at this time. This will be included in the next step of the process.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to receive the Certificate of Sufficiency and adopt a Resolution setting the date of the public hearing for July 19th, 2022 for the voluntary annexation of Majolica Road, Tax Map 451 Parcel 227.

Contact Information for Group or Individual:

Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Declined

Reason:



**CERTIFICATE OF SUFFICIENCY
FOR
MAJOLICA ROAD (PARCEL 451-227)**

To the City Council of the City of Salisbury, North Carolina:

I, Kelly Baker, City Clerk, do hereby certify that I have investigated the petition for Majolica Road, Tax Map 451 Parcel 227, attached hereto, and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G. S. 160A-31.

In witness thereof, I have hereto set my hand and affixed the Seal of the City of Salisbury, this 13th day of June, 2022.



Kelly Baker

Kelly Baker, MMC
Administrative Services Director/City Clerk

“RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF TAX MAP 451 PARCEL 227, LOCATED ON MAJOLICA RD, PURSUANT TO G.S. 160A-31.

WHEREAS, a petition requesting the annexation of Tax Map 451 Parcel 227, located on Harrison Road, as described herein has been received; and

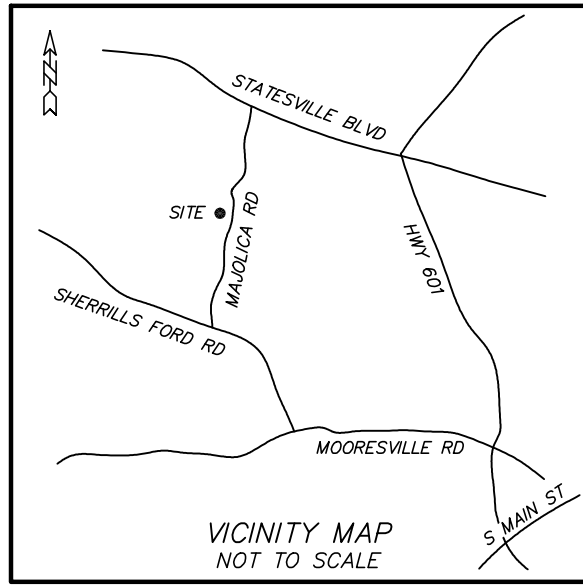
WHEREAS, certification by the City Clerk as to the sufficiency of said petitions has been made;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, North Carolina:

Section 1. The regularly scheduled July 19, 2022 City Council meeting will be held in a hybrid format. Anyone who wishes to speak via Zoom during the hearing regarding the proposed annexation must sign-up by 5:00 p.m. on Tuesday, July 19, 2022 by contacting Kelly Baker at kbake@salisburync.gov. Those who attend the meeting in person do not need to sign up.

Section 2. The areas proposed for annexation are described as follows:

Commencing at N.C.G.S. Monument “Junk” (PID FA2661) having North Carolina State Plane coordinates of N:708,652.09 E:1,543,857.06 (NAD83/2011, CF: 0.99986940); thence with a bearing of S74°15'44"E and a distance of 254.88' to a set rebar on the westerly margin of the right of way of Majolica Rd (S.R. 1772), said rebar also being on the existing city limit line; thence following the westerly margin of the right of way of Majolica Rd and the existing city limit with a curve to the right having a radius of 710.69' and an arc length of 154.74', and being chorded by a bearing of S 09°24'28" W and a distance of 154.43' to an existing pipe, being a common corner of the property of Joseph A Masiello & Kyle L Masiello (now or formerly) recorded in Deed Book 1279, Page 390; thence following three (3) lines of Masiello, all being new city limit lines: (1) with a bearing of N 71°59'00" W and a distance of 306.08' to an existing bent rebar; (2) with a bearing of S 18°01'00" W and a distance of 120.10' to an existing pipe; (3) with a bearing of S 72°02'00" E and a distance of 301.50' to a set rebar on the westerly margin of the right of way of Majolica Rd and on the existing city limit line; thence following the margin of said right of way and the existing city limit line with a bearing of S 20°12'22" W and a distance of 273.62' to an existing rebar, being the common corner of the property of Carl Sutton Westbrook & Summer Brown Westbrook (now or formerly) recorded in Deed Book 1268, Page 967; thence following two (2) lines of Westbrook, both being new city limit lines: (1) with a bearing of N 73°07'31" W and a distance of 184.90' to an existing bent rebar; (2) with a bearing of S 20°18'18" W and a distance of 108.60' to a set rebar on the common line of the property of Carolyn S Cochran & Alan E Bragg (now or formerly) recorded in Deed Book 1326, Page 282; thence following two (2) lines of Cochran & Bragg, both being new city limit lines: (1) with a bearing of N 73°11'50" W and a distance of 20.05' to an existing rebar; (2) with a bearing of S 89°03'57" W and a distance of 260.00' to an existing pipe, being the common corner of the property of Mark A Childers & Julie M Childers (now or formerly) recorded in Deed Book 1123, Page 704; thence following the common line thereof and a new city limit line with a bearing of N 84°32'51" W and a distance of 1748.80' to an existing bent rebar, being the common corner of the property of Glenn N Schenk & Patricia M Schenk (now or formerly) recorded in Deed Book 895, Page 140; thence following the common line thereof and a new city limit line with a bearing of N 05°23'54" E and a distance of 608.39' to an existing pipe, being a common corner of the property of Bryce M Kepley (now or formerly) recorded in Deed Book 952, Page 140; thence following the common line thereof and a new city limit line with a bearing of S 85°01'31" E and a distance of 2347.45' to a set rebar on the existing city limit line; being the point of BEGINNING, having an area of 31.083 acres, more or less, as shown on a survey by Carolina Surveyors, Inc.



SYMBOL LEGEND

- SET MONUMENT (TYPE INDICATED)
- EXISTING MONUMENT (TYPE INDICATED)
- CP ⊗ CALCULATED POINT

LINETYPE LEGEND

- BOUNDARY LINE
- - - - TIE LINE
- RIGHT OF WAY
- - - - APPROXIMATE RIGHT OF WAY (NOT SURVEYED)
- - - - ADJOINING LINE (NOT SURVEYED)
- - - - EXISTING CITY LIMITS
- - - - NEW CITY LIMITS

LEGEND:

- EIP = EXISTING IRON PIN
- OIP = OLD IRON PIPE
- SIP = SET IRON PIN
- R/W = RIGHT OF WAY
- AC = AIR CONDITIONING UNIT
- PWR = POWER PAD
- PM = POWER METER
- PP = POWER POLE
- LP = LIGHT POLE
- GM = GAS METER
- TELE = TELEPHONE PEDESTAL
- CATV = CABLE TELEVISION
- FOB = FIBER OPTIC BOX
- TSB = TRAFFIC SIGNAL BOX
- WM = WATER METER
- FES = FLARED END SECTION
- RCP = REINFORCED CONCRETE PIPE
- CMP = CORRUGATED METAL PIPE
- CPP = CORRUGATED PLASTIC PIPE
- PVC = POLYVINYL CHLORIDE PIPE
- DU = DESTINATION UNKNOWN
- SDE = STORM DRAINAGE EASEMENT
- SDMH = STORM DRAIN MANHOLE
- CB = CATCH BASIN
- YI = YARD INLET
- DI = DROP INLET
- SSE = SANITARY SEWER EASEMENT
- SSMH = SANITARY SEWER MANHOLE
- CO = SEWER CLEAN OUT
- BC = BACK OF CURB
- (T) = TOTAL DISTANCE
- POB = POINT OF BEGINNING

NOTES:

1. IRON PINS SET AT ALL CORNERS UNLESS OTHERWISE NOTED.
2. PROPERTY ZONED: RA (SETBACKS & ZONING MATTERS ARE SUBJECT TO INTERPRETATION BY LOCAL MUNICIPALITIES)
3. TAX PARCEL NUMBER 451227.
4. DEED REFERENCE: DB 1230 PG 495.
5. BOUNDARY SURVEY ONLY THROUGH POINTS AS SHOWN.
6. THIS PROPERTY IS LOCATED WITHIN AN AREA HAVING A ZONE DESIGNATION X BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), ON FLOOD INSURANCE RATE MAP (FIRM) NO. 3710574000, WITH A DATE OF IDENTIFICATION OF 6/19/2009.
7. THIS PROPERTY MAY BE SUBJECT TO ADDITIONAL RECORDED OR UNRECORDED EASEMENTS, RIGHTS-OF-WAY, OR RESTRICTIVE COVENANTS, OTHER THAN SHOWN. SURVEY MADE WITHOUT THE BENEFIT OF A TITLE EXAMINATION.
8. AREA COMPUTED BY COORDINATE METHOD.
9. UTILITY LOCATIONS SHOWN ARE LOCATED BASED ON SITE CONDITIONS AND MARKINGS AT THE TIME OF SURVEY. CONTRACTORS ARE TO HAVE ALL UTILITIES ACCURATELY MARKED PRIOR TO CONSTRUCTION.
10. ANY CONSTRUCTION OR USE WITHIN ANY DELINEATED FLOOD AREA IS SUBJECT TO THE RESTRICTIONS IMPOSED BY ANY APPLICABLE ORDINANCES OR REGULATIONS.
11. OFFSITE ADJOINER LINES AND RIGHT-OF-WAY LINES SHOWN AS DASHED ARE APPROXIMATE AND ARE FOR ILLUSTRATIVE PURPOSES ONLY.
12. LINES SHOWN REPRESENTING FENCES AND WALLS ARE MEASURED FROM THE APPROXIMATE CENTERLINE AND DO NOT ACCOUNT FOR THE THICKNESS, PLUMBNESS OR MEANDER OF THE FENCE UNLESS OTHERWISE STATED.
13. DISTANCES SHOWN ARE U.S. SURVEY FEET UNLESS OTHERWISE NOTED.

THE FOLLOWING WAS USED TO ESTABLISH N.C.S.P.C. INFORMATION:
 (1) CLASS OF SURVEY: A—URBAN LAND SURVEY
 (2) POSITIONAL ACCURACY: 0.05'
 (3) TYPE OF GPS FIELD PROCEDURE: STATIC, ONLINE POSITION USER SERVICE
 (4) DATES OF SURVEY: 2/3/2022
 (5) DATUM/EPOCH: NAD 83 (2011), EPOCH 2010
 (6) PUBLISHED/FIXED—CONTROL USE: CORS SITES
 PID DESIGNATION LATITUDE LONGITUDE DISTANCE(m)
 A4198 HIPT HIGH POINT CORS ARP N355756.486 W0800048.937 56553.5
 DK4045 NCTR TROY CORS ARP N352201.845 W0795212.770 70153.0
 DF6318 NC77 177 WELCOME CNTR CORS ARP N350721.254 W0805458.467 71441.3
 DM3523 NCHI HICKORY CORS ARP N354431.010 W081130.934 70043.5
 DL1804 NCWC WALNUT COVE CORS ARP N362219.688 W0801105.625 82411.1
 DF5880 NCMR MONROE CORS ARP N345854.776 W0803125.790 78230.2
 DK7404 NC5H SHELBY CORS ARP N351653.642 W0812928.115 97529.1
 DK4047 NCNW NORTH WILKESBORO CORS ARP N360959.275 W0810757.224 75602.8
 DM3525 NCRR REDSVILLE CORS ARP N352142.714 W0793356.540 108555.7
 (7) GEOID MODEL: GEOID18; NAVD 88
 (8) COMBINED GRID FACTOR(S): 0.99986940
 (9) UNITS: U.S. SURVEY FEET

GRAPHIC SCALE



(IN FEET)
1 inch = 200 ft.

CERTIFICATE OF ANNEXATION

AREA ANNEXED INTO THE CORPORATE LIMITS OF THE CITY OF SALISBURY, N.C.
 BY ORDINANCE NUMBER _____, ADOPTED BY THE CITY COUNCIL ON _____,
 WITH AN EFFECTIVE DATE OF _____

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED FOR RECORDING IN
 THE REGISTER OF DEEDS IN ROWAN COUNTY, N.C.

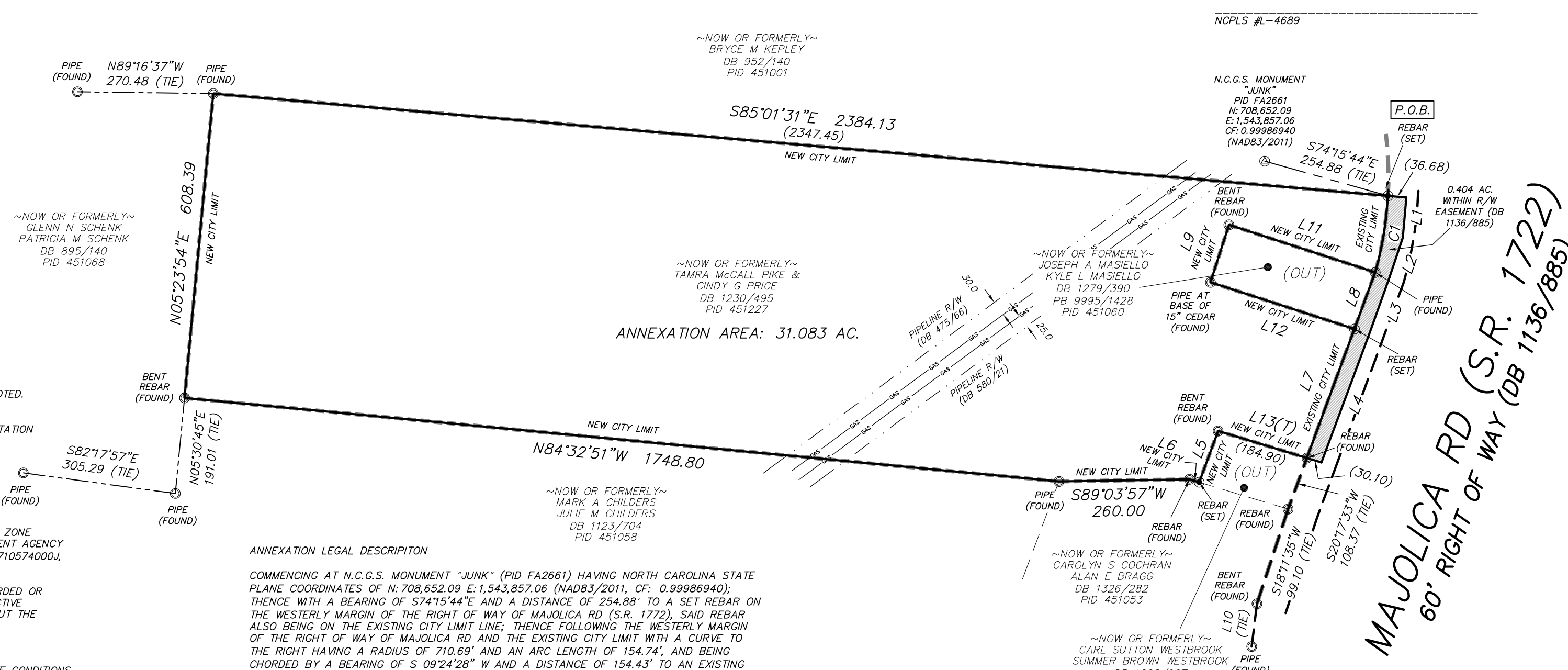
 MAYOR, CITY OF SALISBURY N.C. DATE

I, _____ REVIEW OFFICER OF ROWAN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

 REVIEW OFFICER DATE

I, THOMAS E. WHITE, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK _____ PAGE _____ ETC.); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____; THAT THE RATIO OF PRECISION AS CALCULATED IS 1: _____; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER, AND SEAL. THIS DAY OF _____, 20____.

THIS IS TO CERTIFY THAT THIS SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT ORDERED SURVEY, OR OTHER EXEMPTION OR EXCEPTION TO THE DEFINITION OF SUBDIVISION.



LINE	BEARING	LENGTH
L1	S04°54'33"W	80.36
L2	S18°35'51"W	82.71
L3	S19°41'59"W	119.86
L4	S20°24'49"W	273.09
L5	S20°18'18"W	108.60
L6	N73°11'50"W	20.05
L7	N20°12'22"E	273.62
L8	N20°12'22"E	119.92
L9	N18°01'00"E	120.10
L10	S07°02'57"W	85.98
L11	N71°59'00"W	306.08
L12	S72°02'00"E	301.50
L13	N73°07'31"W	215.00

CURVE	RADIUS	LENGTH	BEARING	CHORD
C1	710.69	154.74	N09°24'28"E	154.43

REVISIONS:	DATE	DESCRIPTION
SCALE: 1" = 200'		
PROJECT: 22-0016		
DRAWN BY: NB		
FIELD WORK: MB/MM		
DATE: JANUARY 14, 2021		
DWG: 2022 [BAT] Majolica Road (35 ac)		
COGO: 2022 [M] Majolica Road (35 ac)		

CAROLINA SURVEYORS, INC.
 P.O. BOX 267 PINEVILLE, N.C. 28134 - 0267
 THOMAS E. WHITE, N.C.P.L.S. & S.C.P.L.S. 704-889-7801
 CERTIFICATE OF AUTHORIZATION N.C.G-1242 SC:886

ANY ANNEXATION PLAT SHOWING
MAJOLICA ROAD (PID 451227)
 (CONTIGUOUS ANNEXATION)
 OWNER: TAMARA McCALL PIKE & CINDY G PRICE
 TOTAL AREA: 31.487 ACRES
 LOCKE TOWNSHIP, ROWAN COUNTY, NORTH CAROLINA

Date: 4/25/2022



**PETITION REQUESTING VOLUNTARY ANNEXATION
FOR MAJOLICA RD (PARCEL 451 227)**

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>451</u> PCL <u>227</u>	<u>Tamra McCall Pike</u>	_____	<u>838 McGregor Ct Concord, NC 28025</u>
TM <u>451</u> PCL <u>227</u>	<u>Cindy G Price</u>	<u>Cindy G Price</u>	<u>4008 White Pine Dr Raleigh, NC 27612</u>
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person R. Austin Coleman Telephone Number 704.940.2883

For Office Use Only:

Total number of parcels 1 Number Signed 2 % Signed 100 Date Returned 5/24/22
Contiguous per GS 160A-31 x or Non-contiguous "satellite" per GS 160A-58 _____ (check one)

CITY OF SALISBURY

P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Date: 4/25/2022



**PETITION REQUESTING VOLUNTARY ANNEXATION
FOR MAJOLICA RD (PARCEL 451 227)**

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>451</u> PCL <u>227</u>	<u>Tamra McCall Pike</u>	<u>Tamra McCall Pike</u>	<u>838 McGregor Ct Concord, NC 28025</u>
TM <u>451</u> PCL <u>227</u>	<u>Cindy G Price</u>	_____	<u>838 McGregor Ct Concord, NC 28025</u>
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person R. Austin Coleman Telephone Number 704.940.2883

For Office Use Only:

Total number of parcels 1 Number Signed 2 % Signed 100 Date Returned 5/24/22
Contiguous per GS 160A-31 or Non-contiguous "satellite" per GS 160A-58 _____ (check one)

CITY OF SALISBURY

P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Date: 4/25/2022



**PETITION REQUESTING VOLUNTARY ANNEXATION
FOR MAJOLICA RD (PARCEL 451 227)**

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>451</u> PCL <u>227</u>	<u>Tamra McCall Pike</u>	<i>Tamra McCall Pike</i>	<u>888 McGregor Ct Concord, NC 28025</u>
TM <u>451</u> PCL <u>227</u>	<u>Cindy G Price</u>	_____	<u>838 McGregor Ct Concord, NC 28025</u>
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person R. Austin Coleman Telephone Number 704.940.2883

For Office Use Only:

Total number of parcels 1 Number Signed 2 % Signed 100 Date Returned 5/24/22
Contiguous per GS 160A-31 or Non-contiguous "satellite" per GS 160A-58 _____ (check one)

CITY OF SALISBURY
P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Engineering Department

Name of Presenter(s): N/A

Requested Agenda Item: Certificate of Sufficiency and Resolution – The Gables Phase 6

Description of Requested Agenda Item:

The Engineering Department, on behalf of the City Clerk, has investigated the sufficiency of the petition received for the voluntary annexation of parcel 403 192 in Rowan County. The petition contains a description of the proposed annexation area, as well as signatures of the property owners. Additionally, the following conditions are met:

1. The nearest point on the proposed satellite is not more than three miles from the primary corporate limits of Salisbury.
2. No point on the proposed satellite is closer to the primary corporate limits of another city than to the primary corporate limits of Salisbury.
3. The area is situated such that Salisbury will be able to provide the same services within the proposed satellite corporate limits as are provided within the primary corporate limits.
4. No subdivision, as defined in G.S. 160A-376 will be fragmented by this proposed annexation.

The petition is, therefore, sufficient in accordance with G.S. 160A-58.1. A public hearing shall be conducted by City Council on July 19, 2022.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Fiscal impact is unknown at this time. This will be included in the next step of the process.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to receive the Certificate of Sufficiency and adopt a Resolution setting the date of the public hearing for July 19, 2022 for the voluntary annexation of Parcel 403 192 in The Gables Phase 6 off of Faith Rd.

Contact Information for Group or Individual:

Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

******All agenda items must be submitted at least 7 days before the requested Council meeting date******

For Use in Clerk's Office Only

Approved

Declined

Reason:



CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Salisbury, North Carolina:

I, Kelly K. Baker, City Clerk, do hereby certify that I have investigated the petition for The Gables Phase VI, off of Faith Rd, Parcel 403 192, attached hereto and have found as a fact that said petitions are signed by all owners of real property lying in the area described therein, in accordance with G. S. 160A-58.1.

In witness thereof, I have hereto set my hand and affixed the Seal of the City of Salisbury, this 13th day of June, 2022.



Kelly Baker

Kelly K. Baker
City Clerk

“RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF THE GABLES PHASE VI, OFF OF FAITH ROAD, PARCEL 403 192 PURSUANT TO G.S. 160A-58.1.

WHEREAS, petitions requesting the annexation of Parcel 403 192 in Phase VI of The Gables subdivision, off of Faith Road, as described herein have been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of said petitions has been made;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, North Carolina:

Section 1. The regularly scheduled July 19, 2022 City Council meeting will be held in a hybrid format. The public is invited to attend virtually. Anyone who wishes to speak during the hearing regarding the proposed annexation must sign-up by 5:00 p.m. on Tuesday, July 19th, 2022 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233.

Section 2. The areas proposed for annexation are described as follows:

Beginning at an existing #5 rebar within the right of way of Faith Road, S.R. 1006, said comer being designated as City Limit comer# G-22 as shown on Book of Maps 9995 Page 5409, thence with the existing City Limit line N 59° 49' 51" W, 275.50' to an existing #5 rebar, comer# G-21, thence N 59° 49' 41" W, 388.11' to an existing ½" iron pipe, comer# G-20, thence S 22° 07' 08" W, 88.52' to an existing #4 rebar, comer# G-19, thence N 79° 11' 12" W, 113.95' to a point, comer# G-18 in the eastern margin of Stable Drive, thence with a curve to the left having a radius of 190.00', a length of 54.46', a chord bearing of N 31° 15' 04" E, and a chord distance of 54.27' to a point in the eastern margin of Stable Drive, comer# G-17, thence crossing Stable Drive N 66° 57' 36" W, 50.00' to a point on the western margin of Stable Drive, comer# G-16, thence N 75° 45' 08" W, 125.91' to a point, comer# G-15, thence N 11° 50' 14" E, 54.32' to a point, comer# G-14, thence N 79° 09' 35" W, 93.29' to a concrete monument comer# G-13, thence S 66° 43' 58" W, 151.47' to a #3 rebar in the eastern margin of Spring Arbor Avenue, comer# G-12, thence 2 lines with Spring Arbor Avenue, (1) N 30° 56' 03" W, 5.05' to an existing #4 rebar comer# G-111, (2) N 32° 55' 45" W, 32.58' to an existing #5 rebar, comer# G-110, thence with City Annexation map recorded in Book of Map 9995 Page 7976, N 57° 04' 15" E, 96.07' to an existing #5 rebar, comer# G-109, thence N 38° 43' 12" E, 55.00' to an existing #4 rebar, comer# G-108, thence N 18° 08' 57" E, 61.19' to an existing #5 rebar, comer# G-107, thence N 32° 10' 18" E, 234.08' to an existing #5 rebar, comer# G-106, thence N 32° 58' 39" E, 16.12' to an existing stone, comer# G-105, the comer of Von M. Brown, Deed Book 635 Page 379, thence with Brown S 68° 10' 50" E, 348.77" to an existing #6 rebar, comer # G-105A, Alan Powlas' north west comer, thence 3 lines with Alan Powlas, (1) S 11° 14' 57" W, 273.42' to an existing #6 rebar comer# G-105B, (2) S 59° 16' 29" E, 11.98' to an existing ½" iron pipe, comer# G-105C, (3) S 59° 14' 29" E, 110.03' to the south west comer of Garrett Powlas existing ½" iron pipe, comer# G-105D, thence with the line of Powlas & Brandon Smith S 59° 49' 54" E, 551.02' to an existing #5 rebar within the right of way of Faith Road, comer# G-105E, thence with Faith Road, S 26° 52' 59" W, 45.10 to the Point & Place of Beginning and Being 4.390 Acres as shown on survey and map by Shulenburger Surveying Company, P.A. dated 05/26/2022

Section 3. Notice of said public hearing shall be published in the SALISBURY POST at least (10) days prior to the date of said public hearing.”

Karen K. Alexander
Mayor

ATTEST:

Kelly Baker, City Clerk


Date: 1/12/22



PETITION REQUESTING VOLUNTARY ANNEXATION
Parcel 403-192 The Gables PH 6

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>403</u> PCL <u>192</u>	<u>Spencer Lane Construction LLC</u>		<u>630 W. Ridge Road</u> <u>Salisbury, NC 28147</u>

(Attach additional petition forms if needed)

Form Revised 2-08

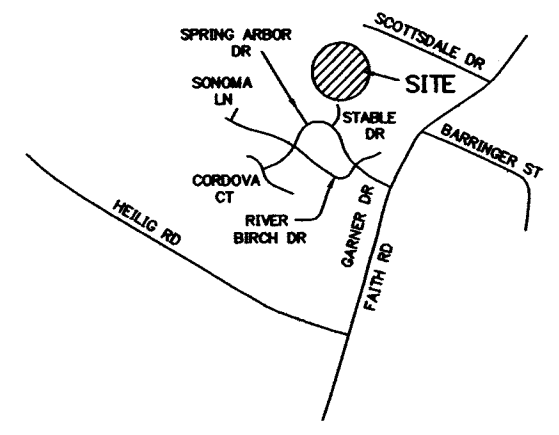
Contact Person Spencer Lane Telephone Number (704) 202-1866

For Office Use Only:

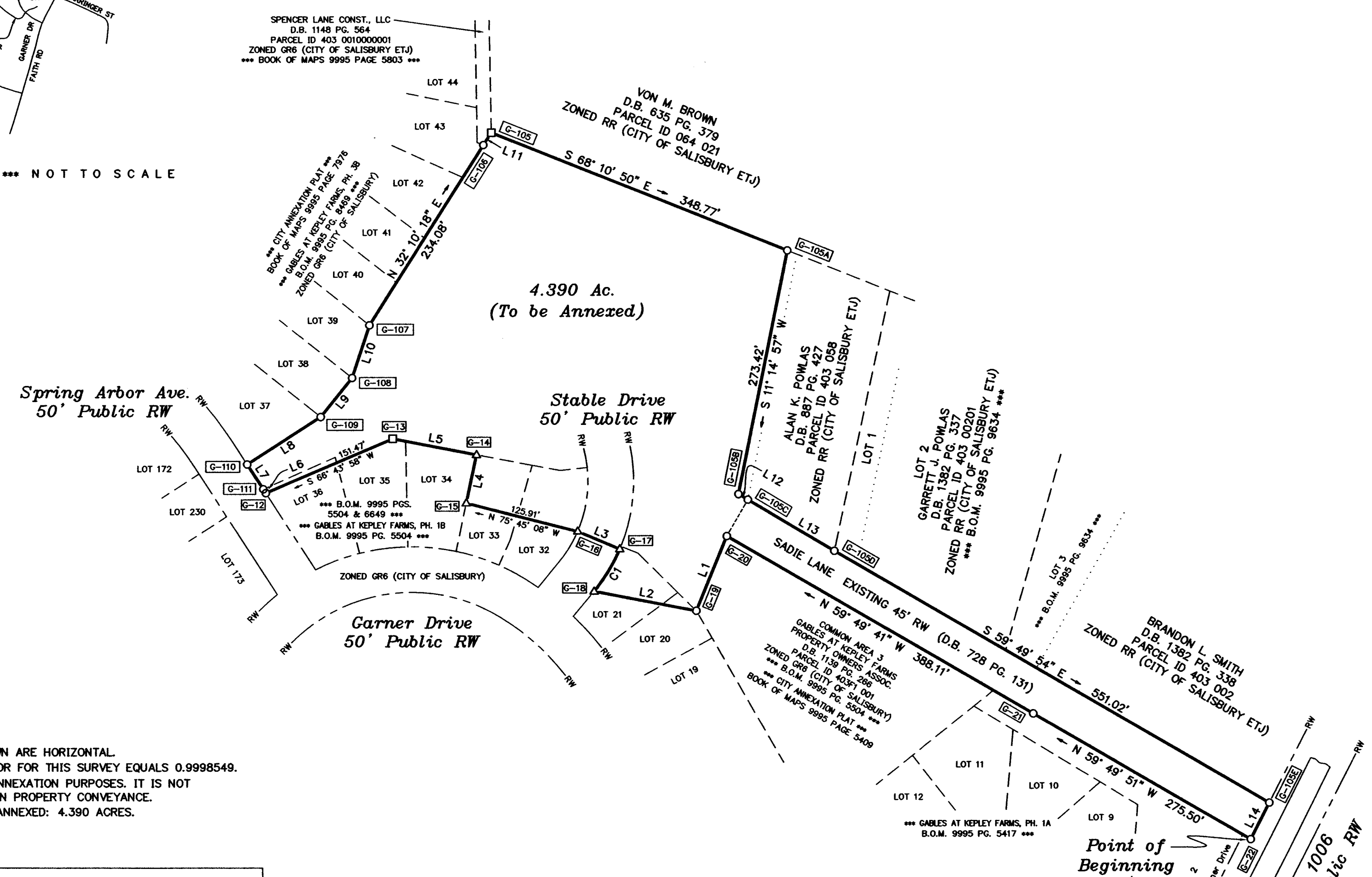
Total number of parcels 1 Number Signed 1 % Signed 100 Date Returned 5/19/2022
Contiguous per GS 160A-31 or Non-contiguous "satellite" per GS 160A-58 X (check one)

J. E. BRINDLE, REGISTER OF DEEDS

ASSISTANT/DEPUTY



VICINITY MAP *** NOT TO SCALE



N.C. GRID NORTH (NAD 83) FROM BOOK OF MAPS 9995 PAGE 5409

- NOTES:
1. ALL DISTANCES SHOWN ARE HORIZONTAL.
 2. THE COMBINED FACTOR FOR THIS SURVEY EQUALS 0.9998549.
 3. THIS PLAT IS FOR ANNEXATION PURPOSES. IT IS NOT INTENDED FOR USE IN PROPERTY CONVEYANCE.
 4. TOTAL AREA TO BE ANNEXED: 4.390 ACRES.

AREA ANNEXED INTO THE CORPORATE LIMITS OF THE CITY OF SALISBURY, N. C. BY ORDINANCE NUMBER _____ ADOPTED BY THE CITY COUNCIL ON _____ WITH AN EFFECTIVE DATE _____

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED FOR RECORDING IN THE REGISTER OF DEEDS IN ROWAN COUNTY.

MAYOR (SALISBURY, N.C.) _____ DATE _____

City Limit No.	Northing	Easting	Description
G-22	684959.0315	1565462.5105	#5 Rebar
G-21	685097.4836	1565224.3312	#5 Rebar
G-20	685292.5449	1564888.8045	1/2" Iron Pipe
G-19	685210.5419	1564855.4752	#4 Rebar
G-18	685231.9200	1564743.5485	Point
G-17	685278.3155	1564771.7032	Point
G-16	685297.8842	1564725.6916	Point
G-15	685328.8727	1564603.6546	Point
G-14	685382.0375	1564614.7973	Point
G-13	685399.5827	1564523.1721	Ex. Conc. Mon.
G-12	685339.7490	1564384.0208	#3 Rebar
G-111	685344.0765	1564381.4273	#4 Rebar
G-110	685371.4195	1564363.7185	#5 Rebar
G-109	685423.6416	1564444.3514	#4 Rebar
G-108	685466.5532	1564478.7547	#5 Rebar
G-107	685524.6968	1564497.8143	#5 Rebar
G-106	685722.8356	1564622.4519	#5 Rebar
G-105	685736.3606	1564631.2277	Ex. Stone
G-105A	685606.7292	1564955.0083	#6 Rebar
G-105B	685338.5579	1564901.6698	#6 Rebar
G-105C	685332.4389	1564911.9650	1/2" Iron Pipe
G-105D	685276.1686	1565006.5146	1/2" Iron Pipe
G-105E	684999.2555	1565482.9023	#5 Rebar

Line	Bearing	Distance
L1	S 22° 07' 08" W	88.52'
L2	N 79° 11' 12" W	113.95'
L3	N 66° 57' 36" W	50.00'
L4	N 11° 50' 14" E	54.32'
L5	N 79° 09' 35" W	93.29'
L6	N 30° 56' 03" W	5.05'
L7	N 79° 09' 35" W	32.58'
L8	N 57° 04' 15" E	96.07'
L9	N 38° 43' 12" E	55.00'
L10	N 18° 08' 57" E	61.19'
L11	N 32° 58' 39" E	16.12'
L12	S 59° 16' 29" E	11.98'
L13	S 59° 14' 29" E	110.03'
L14	S 26° 52' 59" W	45.10'

Curve	Radius	Chord Bearing and Distance	Arc Length
C1	190.00'	N 31° 15' 04" E 54.27'	54.46'

BAR GRAPH SCALE: 1" = 100'

I, RICHARD L. SHULENBURGER, PROFESSIONAL LAND SURVEYOR, L-2667 N.C., CERTIFY THAT THIS SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.

Richard L. Shulenburg
 RICHARD L. SHULENBURGER, P.L.S. DATE 5-26-22



I, RICHARD L. SHULENBURGER, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, D.B. (see references); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN D.B. (N/A) PG. (N/A); THAT THE RATIO OF PRECISION AS CALCULATED IS 1 : 10,000+ ; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 26th DAY OF MAY, 2022.

Richard L. Shulenburg 5-26-22

VOLUNTARY ANNEXATION SURVEY FOR THE:

City of Salisbury

SCALE: 1" = 100'

DATE: 5-26-2022

The Gables at Kepy Farms Phase 6

LITAKER TOWNSHIP, ROWAN COUNTY, NORTH CAROLINA

REFERENCES: Parcel ID 403 192, Deed Book 1148 Page 564, Book of Maps 9995 Pages 5409 & 7976.

SURVEY AND MAP BY SHULENBURGER SURVEYING COMPANY, P.A. (FIRM # C-1858) 614 N. MAIN ST., SUITE A, SALISBURY, N.C. PHONE: 704-637-9623

- LEGEND
- Ex. Conc. Mon.
 - ⊙ Utility Pole
 - Ex. Iron (as described)
 - New Iron (#5 rebar)
 - ⊕ Point (not set)
 - ⊙ Nail
 - ⊕ Centerline
 - RW Right-of-Way

STATE OF NORTH CAROLINA
 COUNTY OF ROWAN

I, _____, REVIEW OFFICER OF ROWAN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Engineering Department

Name of Presenter(s): N/A

Requested Agenda Item: Certificate of Sufficiency and Resolution – 1215 Peeler Rd

Description of Requested Agenda Item:

The Engineering Department, on behalf of the City Clerk, has investigated the sufficiency of the petition received for the voluntary annexation of parcel 408 011 in Rowan County. The petition contains a description of the proposed annexation area, as well as signatures of the property owners. Additionally, the following conditions are met:

1. The nearest point on the proposed satellite is not more than three miles from the primary corporate limits of Salisbury.
2. No point on the proposed satellite is closer to the primary corporate limits of another city than to the primary corporate limits of Salisbury.
3. The area is situated such that Salisbury will be able to provide the same services within the proposed satellite corporate limits as are provided within the primary corporate limits.
4. No subdivision, as defined in G.S. 160A-376 will be fragmented by this proposed annexation.

The petition is, therefore, sufficient in accordance with G.S. 160A-58.1. A public hearing shall be conducted by City Council on July 19, 2022.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Fiscal impact is unknown at this time. This will be included in the next step of the process.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to receive the Certificate of Sufficiency and adopt a Resolution setting the date of the public hearing for July 19, 2022 for the voluntary annexation of Parcel 408 011 at 1215 Peeler Rd.

Contact Information for Group or Individual:

Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

******All agenda items must be submitted at least 7 days before the requested Council meeting date******

For Use in Clerk's Office Only

Approved

Declined

Reason:



CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Salisbury, North Carolina:

I, Kelly K. Baker, City Clerk, do hereby certify that I have investigated the petition for 1215 Peeler Rd, Parcel 408 011, attached hereto and have found as a fact that said petitions are signed by all owners of real property lying in the area described therein, in accordance with G. S. 160A-58.1.

In witness thereof, I have hereto set my hand and affixed the Seal of the City of Salisbury, this 13th day of June, 2022.



Kelly K. Baker
City Clerk

“RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF 1215 PEELER RD, PARCEL 408 011 PURSUANT TO G.S. 160A-58.1.

WHEREAS, petitions requesting the annexation of Parcel 408 011, 1215 Peeler Rd, as described herein have been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of said petitions has been made;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, North Carolina:

Section 1. The regularly scheduled July 19, 2022 City Council meeting will be held in a hybrid format. The public is invited to attend virtually. Anyone who wishes to speak during the hearing regarding the proposed annexation must sign-up by 5:00 p.m. on Tuesday, July 19th, 2022 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233.

Section 2. The areas proposed for annexation are described as follows:

Being all that tract of land containing 6.357 acres, more or less, located in Litaker Township, Rowan County, North Carolina and being portion of the land described in Book 1256 Page 328; and being more particularly described as follows:

Beginning at a NCDOT concrete monument in the southern right of way of Peeler Road, thence continuing along said right of way, with a curve turning to the left with an arc length of 295.35', with a radius of 751.58', with a chord bearing of S 52°51'42" E, with a chord length of 293.45', to a NCDOT concrete monument; thence N 25°52'51" E a distance of 24.23' to a 5/8" rebar; thence S 64°14'43" E a distance of 7.79' to a 5/8" rebar, the northwest corner of Meilien S. Chen, (D.B. 1125 PG. 990); thence along the western line of Chen, S 02°55'41" W a distance of 373.48' to an angle iron, in the northern line of Edward Pietryk, II, (D.B. 837 PG. 490); thence along the northern line of Edward Pietryk, II (D.B. 837 PG. 490), N 86°40'36" W a distance of 666.68' to an arched iron stake, the southeast corner of Love's Travel Stops & Country Stores, Inc., (D.B. 1207 PG.615, parcel 2); thence along the eastern line of Love's Travel Stops & Country Stores, Inc., (D.B. 1207 PG.615, parcel 2), N 01°59'29" E a distance of 250.36' to a 5/8" iron pipe in the southeast margin of Lane Parkway; thence along the southeast margin of Lane Parkway, N 54°33'00" E a distance of 432.57' to a 5/8" rebar, the margin intersection of Lane Parkway and Peeler Road; thence S 83°39'56" E a distance of 72.48' to the point of beginning, having an area of 276921.0 square feet, 6.357 acres.

Section 3. Notice of said public hearing shall be published in the SALISBURY POST at least (10) days prior to the date of said public hearing.”

Karen K. Alexander
Mayor

ATTEST:

Kelly Baker, City Clerk

SURVEYOR'S CERTIFICATE

"I, Peter E. Glud, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in Book ---, Page, ---, etc.) (other); that the boundaries not surveyed are clearly indicated as drawn from information found in Book ---, Page ---; that the ratio of precision as calculated is 1:10,000±; that this plat was prepared in accordance with G.S. 47-30 as amended. BY COORD. COMPUTATION

This survey is of another category, such as the recombination of existing parcels, a court-ordered survey, or other exemption or exception to the definition of subdivision.

Witness my original signature License number and

Seal this --- day of --- A.D. 2022.

Professional Land Surveyor License Number L-3330



CERTIFICATE OF ANNEXATION

Area annexed into the corporate limits of the City of Salisbury, NC by Ordinance Number --- adopted by the City Council on --- with an effective date of ---. I hereby certify that this plat has been approved for recording in the Register of Deeds in Rowan County.

Mayor _____ Date _____

STATE OF NORTH CAROLINA
COUNTY OF ROWAN

I, ---, Review officer of Rowan County Certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

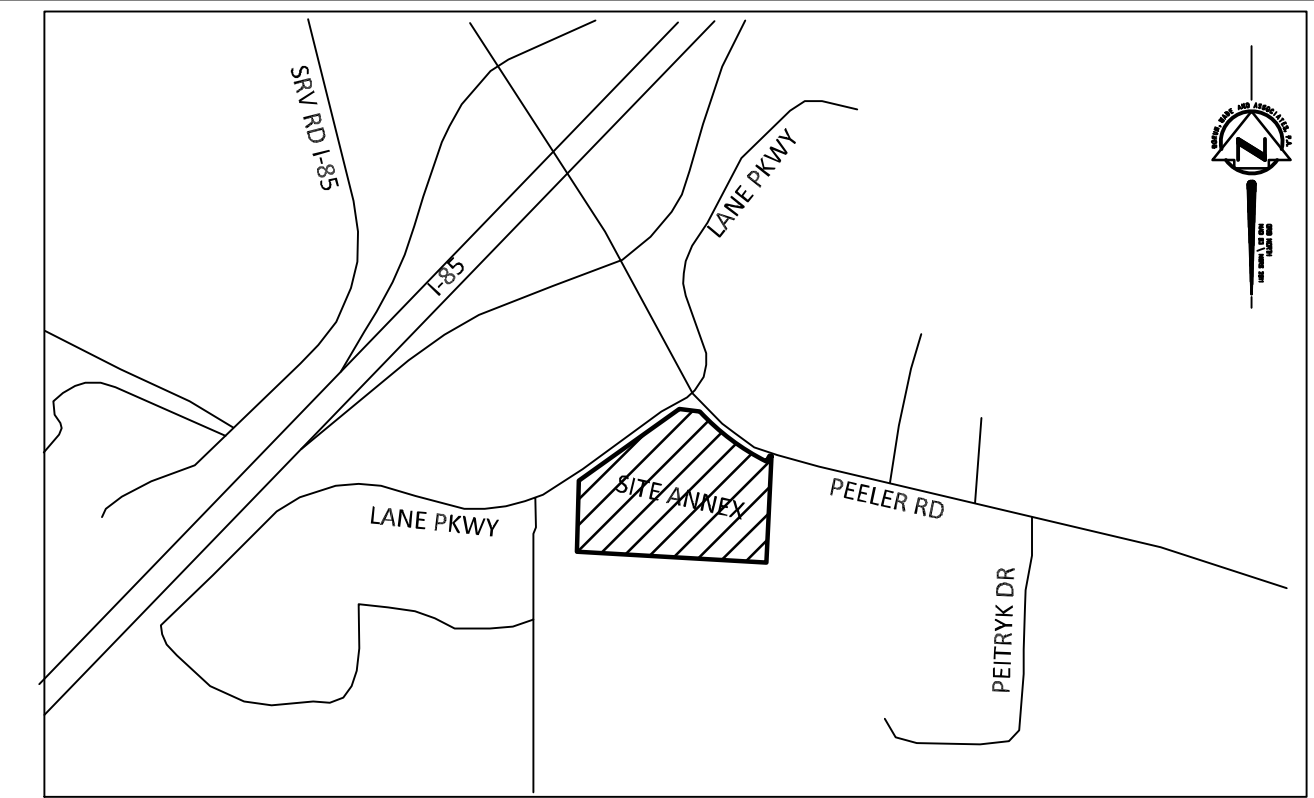
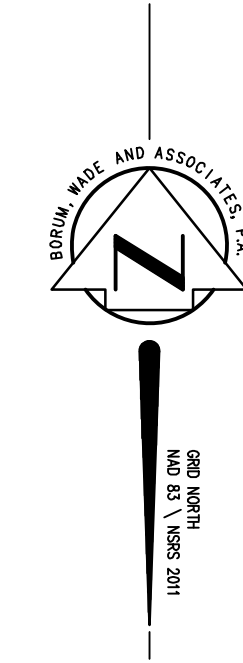
Review Officer _____ Date _____

MISCELLANEOUS NOTES

AREA DETERMINED BY COORDINATE METHOD
ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET.

BOUNDARY INFORMATION TAKEN FROM FIELD DATA BY BORUM, WADE & ASSOCIATES, P.A. AND RECORDED INFORMATION BASE BEARING - NAD 83 / NSRS-2011 COORDINATE ROTATION.

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO ANY FACTS AND EASEMENT WHICH MAY BE DISCLOSED BY A COMPLETE TITLE SEARCH.



VICINITY MAP
NOT TO SCALE

LEGAL DESCRIPTION

Being all that tract of land containing 6.357 acres, more or less, located in Litaker Township, Rowan County, North Carolina and being portion of the land described in Book 1256 Page 328; and being more particularly described as follows:

Beginning at a NCDOT concrete monument in the southern right of way of Peeler Road, thence continuing along said right of way, with a curve turning to the left with an arc length of 295.35', with a radius of 751.58', with a chord bearing of S 52°51'42" E, with a chord length of 293.45', to a NCDOT concrete monument; thence N 25°52'51" E a distance of 24.23' to a 5/8" rebar; thence S 64°14'43" E a distance of 7.79' to a 5/8" rebar, the northwest corner of Meilien S. Chen, (D.B. 1125 PG. 990); thence along the western line of Chen, S 02°55'41" W a distance of 373.48' to an angle iron, in the northern line of Edward Pietryk, II, (D.B. 837 PG. 490); thence along the northern line of Edward Pietryk, II (D.B. 837 PG. 490), N 86°40'36" W a distance of 666.68' to an arched iron stake, the southeast corner of Love's Travel Stops & Country Stores, Inc., (D.B. 1207 PG.615, parcel 2); thence along the eastern line of Love's Travel Stops & Country Stores, Inc., (D.B. 1207 PG.615, parcel 2), N 01°59'29" E a distance of 250.36' to a 5/8" iron pipe in the southeast margin of Lane Parkway; thence along the southeast margin of Lane Parkway, N 54°33'00" E a distance of 432.57' to a 5/8" rebar, the margin intersection of Lane Parkway and Peeler Road; thence S 83°39'56" E a distance of 72.48' to the point of beginning, having an area of 276921.0 square feet, 6.357 acres.

ANNEXATION DESCRIPTION

Being all that tract of land containing 7.13 acres, more or less, located in Litaker Township, Rowan County, North Carolina and being portion of land to be annexed to the City of Salisbury.

Beginning at a calculated point in the centerline of Lane Parkway (D.B. 789 P.G. 936 NCDOT Project 8.1631502, 60' public right of way), thence traveling along said centerline, with a bearing of N 54°33'00" E a distance of 509.31' to a point in the intersection of Lane Parkway and Peeler Road, thence traveling along the centerline of Peeler Road (D.B. 789 P.G. 936 NCDOT Project 8.1631502) with a curve turning to the left with an arc length of 345.66', with a radius of 701.58', with a chord bearing of S 49°45'00" E, and a chord distance of 342.17' to a point in the centerline of Peeler Road, thence with a bearing of S 02°55'41" W and a distance of 27.98' to a 5/8" rebar, the northwest corner of Meilien S. Chen, (D.B. 1125 PG. 990); thence along the western line of Chen, S 02°55'41" W a distance of 373.48' to an angle iron, in the northern line of Edward Pietryk, II, (D.B. 837 PG. 490); thence along the northern line of Edward Pietryk, II (D.B. 837 PG. 490), N 86°40'36" W a distance of 666.68' to an arched iron stake, the southeast corner of Love's Travel Stops & Country Stores, Inc., (D.B. 1207 PG.615, parcel 2); thence along the eastern line of Love's Travel Stops & Country Stores, Inc., (D.B. 1207 PG.615, parcel 2), N 01°59'29" E a distance of 250.36' to a 5/8" iron pipe in the southeast margin of Lane Parkway; thence continuing into lane parkway N 01°59'29" E a distance of 37.78' back to the Point of Beginning, having an area of 310382 square feet, 7.13 acres.

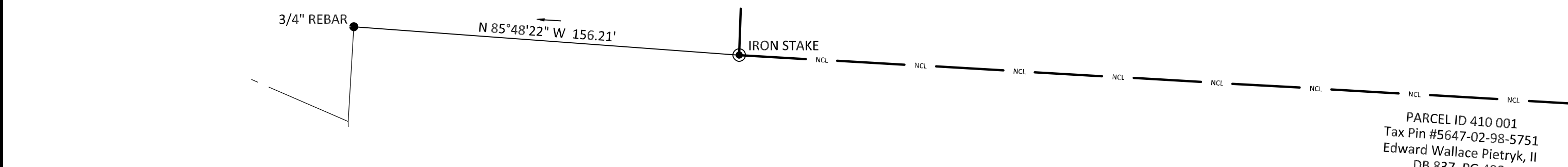
SITE DATA: PARCEL ID 408 011

SITE ADDRESS 1215 PEELER ROAD
DEED D.B. 1256, PG. 328
TOTAL ANNEXATION AREA 6.357(±) ACRES

PARCEL ID - 408 071
Tax Pin #5647-02-89-6473
MDH F2 CLT LANE LLC
DB 1398, PG 665

Tax Pin #5647-02-99-1594
PARCEL ID 408 011
1215 Peeler Rd.
McCullough, Jerry
DB 1256, PG 328
276921.0 S.F.
6.357 Acres

PARCEL ID 408 009
Tax Pin #5647-02-99-7423
Meilien S. Chen & Sui Ying Song
DB 1125, PG 990



FLOOD CERTIFICATE

No portion of this property is located in a 100 Year Flood Plain or in an identified "flood prone area", (Zone AE) as defined by FEMA and U.S. Department of Homeland Security, Community Map # 3710564700J pursuant to the Flood Insurance Rate Map dated 6/16/2009, as amended.

UTILITY NOTE:
1) THE LOCATION OF UTILITIES SHOWN HEREON ARE FROM OBSERVED EVIDENCE OF ABOVE GROUND APPURTENANCES, CITY OF GREENSBORO UTILITY MAPS AND PRIOR SURVEY MAPS.
2) BEFORE DIGGING IN THIS AREA, CALL "N.C. ONE CALL CENTER" 1-800-632-4949 FOR FIELD LOCATIONS (REQUESTED FOR GROUND MARKINGS) OF UNDERGROUND UTILITY LINES.

GRID TIE NOTE:
In lieu of NCGS Monument ties, bearing and distance ties shall be furnished from GPS observations processed by VRS NAD 83 (2011) STATE PLANE COORDINATES.

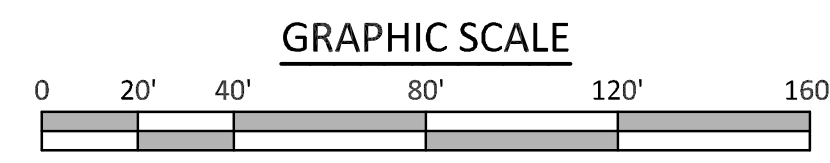
LINE DATA

LINE	BEARING	DISTANCE
L1	N 25°52'51" E	24.23'
L2	S 64°14'43" E	7.79'

CURVE DATA

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
CI	751.58'	295.35'	293.45'	S 52°51'42" E	22°30'55"

CURRENT OWNER
JERRY MCCULLOUGH
585 STATE ROAD
CHINA GROVE, NC 28023



LEGEND

Symbol	Description
⊕	COMMUNICATION VAULT
⊖	TELEPHONE PEDESTAL
⊙	TELEPHONE VAULT
⊚	TELEPHONE MANHOLE
⊛	IRON PIN SET
⊜	DROP INLET
⊝	MISC MANHOLE
⊞	CATCH BASIN
⊟	ELECTRICAL BOX
⊠	LIGHT POLE
⊡	POWER POLE
⊢	SPOT ELEVATION
⊣	SIGN
⊤	BENCHMARK
⊥	ELECTRIC METER
⊦	GAS METER
⊧	WATER METER
⊨	BENCH MARK
⊩	AXEL
⊪	SIGN
⊫	AIR CONDITIONER
⊬	P.K. NAIL
⊭	TOWER
⊮	EXITING IRON PIPE
⊯	MISC POLE
⊰	ROCK FOUND
⊱	WELL
⊲	EXITING REBAR
⊳	TRANSFORMER
⊴	GUY
⊵	TREE
⊶	TEST WELL
⊷	SPOT ELEVATION
⊸	MONUMENT
⊹	TELEPHONE MANHOLE
⊺	SEWER MANHOLE
⊻	CLEAN OUT
⊼	DRAINAGE MANHOLE
⊽	WATER VALVE
⊾	FIRE HYDRANT
⊿	OVERHEAD WIRE
⋈	UNDERGROUND ELECTRIC
⋉	UNDERGROUND TELEPHONE
⋊	CENTER LINE
⋋	FENCE
⋌	UNDERGROUND WATER LINE
⋍	UNDERGROUND GAS
⋎	EASEMENT
⋏	SEWER
⋐	STORM
⋑	NEW CITY LIMIT LINE
▨	RIGHT OF WAY TO BE ANNEXED

BWA Engineers
Planners
Surveyors
Borum, Wade and Associates, P.A.
621 Eugene Court, Suite 100, Greensboro, NC 27401-2711
PO Box 31883 Greensboro, NC 27420-1882
Phone: 336-275-0471 Fax: 336-275-3719
Web: www.borum-wade.com
N.C. License #: C-0868

SEALS:

DRAFT

PROJECT:

**NON-CONTIGUOUS ANNEXATION PLAT FOR:
SHEETZ, INC.
1215 PEELER ROAD
LITAKER TOWNSHIP, ROWAN COUNTY
SALISBURY, NORTH CAROLINA**

OWNER/DEVELOPER:

SHEETZ, INC.
5700 6TH AVENUE
ALTOONA, PA

CONTACT: 814-946-3611

DRAWN BY: SSS
DATE: 5/27/2022
REVISIONS:

SHEET TITLE:
**ANNEXATION PLAT FOR:
SHEETZ, INC.**

FILE NO: F:\SHEETZ\SALSIBURY
DRAWING SCALE: 1"=40'
PLAN SHEET NO.

C-1902

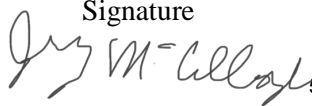
Date: 4/21/2022



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR 408 011 - 1215 Peeler Rd

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>408</u> PCL <u>011</u>	<u>Jerry McCullogh</u>		<u>585 State Rd China Grove, NC 28023</u>
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____
TM _____ PCL _____	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person Wes Hall Telephone Number 919-896-2019

For Office Use Only:

Total number of parcels 1 Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 X (check one)

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: City Engineering

Name of Presenter(s): Dana Ruth, Engineer

Requested Agenda Item: Request from Level 3 Communication for encroachment into City Rights-of-Way.

Description of Requested Agenda Item: Level 3 Communication requests approval direct bore approximately 55' of conduit within the City Right-of-Way on Corporate Circle. City Council approval of encroachments is required by Section 11-24 (27) of the City Code. NCDOT must approve encroachments along state maintained roads.

Staff review included input from Engineering, Public Services and Salisbury-Rowan Utilities. Staff recommends approval subject to the following conditions:

- All improvements and restoration shall be made at no expense to the City.
- A \$5,000 bond will be required prior to construction within the City Limits.
- Any disturbances must be returned to "as-before" conditions.
- Hotwire Communications facilities are present and must be located via NC811 prior to excavation. Must maintain 18" of separation.
- Water and sewer mains paralleling Corporate Circle will need to be spotted prior to drilling. NC811 notification, locates and appropriate separation from SRU utilities must be maintained.
- A pre-construction meeting will be required prior to construction.
- On-site inspection will be required during all critical street crossings.
- Any markers for underground facilities shall be flush with the ground.
- Lane closures shall be coordinated through Engineering.
- Level 3 shall participate with the State's one-call locating program, and appropriate locater tape shall be installed to facilitate future field location.
- Engineering "as-built" plans shall be maintained by Level 3 and made available to the City upon request.
- If the City (or State) makes an improvement to the public Right-of-Way, Level3 facilities shall be adjusted or relocated at no expense to the City (or State).

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

There is no budgetary impact on this item.

Salisbury City Council Agenda Item Request Form



Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*
City Council to consider approval of a right-of-way encroachment on Corporate Circle near Julian Road by Level 3 per Section 11-24 (27) of the City Code.

Contact Information for Group or Individual: Dana Ruth – 704-638-2176

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

Dana Ruth

From: Barry King
Sent: Thursday, June 2, 2022 11:18 AM
To: Dana Ruth
Cc: Wendy Brindle; Jason Wilson
Subject: FW: Encroachment Request, Level 3 Fiber - Project N.997704, 650 Julian Rd
Attachments: 650 Julian Rd_REV1_05-25-2022.pdf; [Untitled].pdf

Dana,

Comments have been received for the Level 3 Fiber, 650 Julian Rd, Project - N.997704.

SRU: Water & sewer mains paralleling Corporate Circle will need to be spotted prior to drilling. NC811 notification, locates and appropriate separation from our utilities must be maintained.

Traffic: There are no conflicts with any of our utilities on that side of Julian road.

Hotwire Communications: Underground facilities are present. Must maintain 18" of separation.

Public Services: Please fully restore the right of way, sidewalk and street of any disturbances that occur during excavation.

Thank you,

Barry King
Project Manager

Salisbury-Rowan Utilities || Administration
City of Salisbury || 1 Water St, Salisbury, North Carolina 28144
Office: (704) 216-2712 || Cell: (336) 470-1261
bking@salisburync.gov || www.salisburync.gov/SRU



E-mail correspondence to and from this address may be subject to the N.C. Public Records Law "NCGS. Ch.132" and may be disclosed to third parties by an authorized state or city official.

From: Barry King
Sent: Wednesday, June 1, 2022 3:47 PM
To: Paul Durham <pdurh@salisburync.gov>; Patrick Snyder <psnyd@salisburync.gov>; Zacheree Lemmon <zlemm@salisburync.gov> <zlemm@salisburync.gov>; Gregory Apple <gregory.apple@hotwirecommunication.com>
Cc: Robert Jones <robert.jones@salisburync.gov>; Randy Allman <Rallm@salisburync.gov>; Ashley Webb <ashley.webb@salisburync.gov> <ashley.webb@salisburync.gov>; Blake Jordan <bljord@salisburync.gov> <bljord@salisburync.gov>; Jason Wilson <jawils@salisburync.gov>; Vickie Eddleman <VTrou@salisburync.gov>; Dana Ruth <dana.ruth@salisburync.gov> <dana.ruth@salisburync.gov>; Wendy Brindle <Wbrin@salisburync.gov>; Chris Tester <ctest@salisburync.gov>; 'Kjeff Hansen' <kjeff.hansen@hotwirecommunication.com>
Subject: Encroachment Request, Level 3 Fiber - Project N.997704

All,

Level 3 has proposed a fiber extension at 650 Julian Rd. The project will establish (3) 1.5" conduits and (1) 48 count fiber from an existing splice point on Corporate Cir to its termination point at 650 Julian Rd. Planned footage is 55' of conduit

within the City's Right of Way. Method of installation is directional boring at 36" depth. Please provide any comments and concerns regarding the project.

SRU: Water & sewer mains paralleling Corporate Circle will need to be spotted prior to drilling. NC811 notification, locates and appropriate separation from our utilities must be maintained.

Thank you,

Barry King
Project Manager

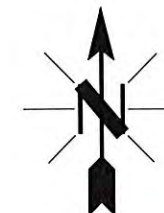
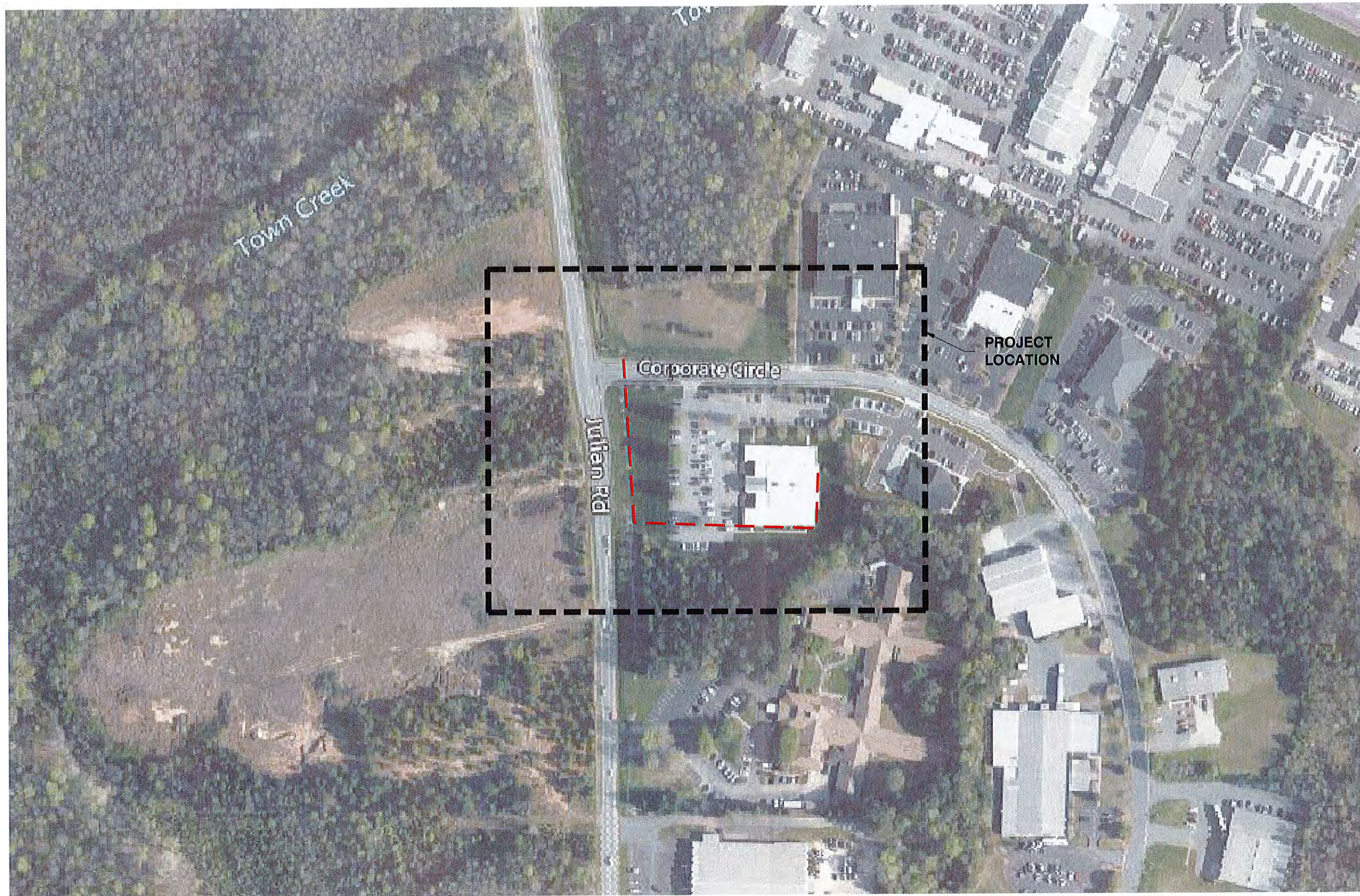
Salisbury-Rowan Utilities || Administration
City of Salisbury || 1 Water St, Salisbury, North Carolina 28144
Office: (704) 216-2712 || Cell: (336) 470-1261

bking@salisburync.gov || www.salisburync.gov/SRU



E-mail correspondence to and from this address may be subject to the N.C. Public Records Law "NCGS. Ch.132" and may be disclosed to third parties by an authorized state or city official.

LOCATION MAP



NETBUILD: # N749555

SEGMENT: RTE A

LATERAL
TO
650 JULIAN RD



REVISIONS

DATE	DESCRIPTION	INITIAL
05/11/22	ORIGINAL	AB
05/25/22	SALISBURY UTILITIES	AB

EXCEPT AS MAY BE OTHERWISE PROVIDED BY CONTRACT, THESE DRAWINGS AND SPECIFICATIONS SHALL REMAIN THE PROPERTY OF LEVEL3 COMMUNICATIONS. BEING ISSUED IN STRICT CONFIDENCE AND SHALL NOT BE REPRODUCED, COPIED, OR USED FOR ANY PURPOSE WITHOUT SPECIFIC WRITTEN PERMISSION.



Know what's below.
Call before you dig.

LEVEL3 COMMUNICATIONS IS NOT RESPONSIBLE FOR ANY UTILITY LOCATIONS SHOWN OR NOT SHOWN ON THIS DRAWING

AS-BUILTS

ORIGINAL:

REVISED:

SCALE

B SIZE DWG: N.T.S.

D SIZE DWG: N.T.S.

SHEET: 2 OF 12

DWG. # PROJECT LOCATION

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Wendy Brindle, City Engineer

Name of Presenter(s): Wendy Brindle

Requested Agenda Item: Lash Drive Street Acceptance

Description of Requested Agenda Item: The Engineering Department has received as-builts of the extension of Lash Drive. The developer built the extension in accordance with section 5.03.2 of the 2007 Subdivision Ordinance within the existing public right of way. Therefore, the extension of Lash Drive may be accepted for maintenance by the City. The streets will be subject to a one year warranty period and will qualify for Powell Bill funds in July 2022. The street and extents are as follows:

Lash Drive - from the private drive to the end – 190.00 ft (0.04 mi)

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*
Staff recommends that Council accept the extension of Lash Drive for maintenance.

Contact Information for Group or Individual: Wendy Brindle, 704-638-5201, wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

Salisbury City Council Agenda Item Request Form



******All agenda items must be submitted at least 7 days before the requested Council meeting date******

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

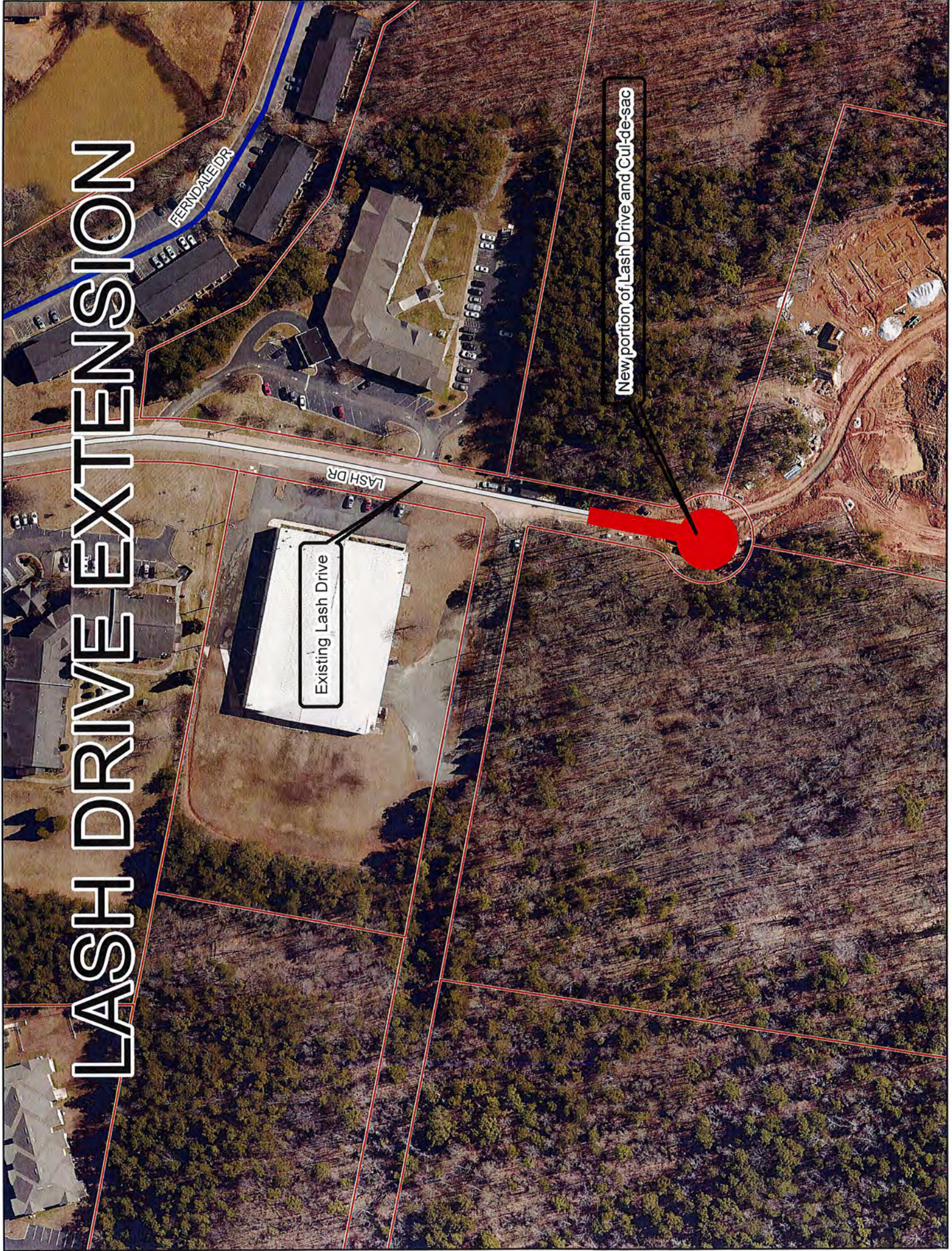
LASH DRIVE EXTENSION

FERNDALE DR

LASH DR

Existing Lash Drive

New portion of Lash Drive and Cul-de-sac



Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Engineering Department

Name of Presenter(s): Wendy Brindle, City Engineer

Requested Agenda Item: Ashton Manor Phase 2 S-07-21 (G-02-02) Street Acceptance

Description of Requested Agenda Item:

Council approved the final plat for the Ashton Manor Phase 2, S-07-21 (G-02-02) on November 16, 2021. The streets within the subdivision will be considered substantially complete prior to the date of the City Council Meeting of June 21, 2022, with the exception of the construction of sidewalk. The developer has provided a bond for the sidewalk.

Therefore, the streets within Ashton Manor Phase 2 may be accepted for maintenance by the City and STOP conditions established. The streets will be subject to a one year warranty period and will qualify for Powell Bill funds in July 2022. The streets and extents are as follows:

Cranberry Way – from the end of Phase 1 to Century Drive (Phase 1) – 1,253.6' (0.24 miles)

Winsley Drive – from Cranberry Way to Cranberry Way– 542.5' (0.1 miles)

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

The public streets will require routine maintenance by the Public Services Department. The cost of maintenance will be partially offset by receipt of Powell Bill funds allocated for the additional mileage.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

Staff recommends that Council accept the streets for City maintenance, adopt an Ordinance to establish stop conditions, and begin the one-year warranty period for Ashton Manor Phase 2.

Contact Information for Group or Individual:

Wendy Brindle, City Engineer 704-638-5201 or wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*******All agenda items must be submitted at least 7 days before the requested Council meeting date*******

For Use in Clerk's Office Only

Approved

Declined

Reason:

“AN ORDINANCE AMENDING SECTION 13-332, ARTICLE X, CHAPTER 13 OF THE CODE OF THE CITY OF SALISBURY, RELATING TO STOP SIGNS.

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. That Section 13-332, Article X, Chapter 13 of the Code of the City of Salisbury, be amended as follows:

	<i>Stop on</i>	<i>Before entering</i>
Add	Curnaby Way Winsley Drive	Cranberry Way/Century Dr. Cranberry Way

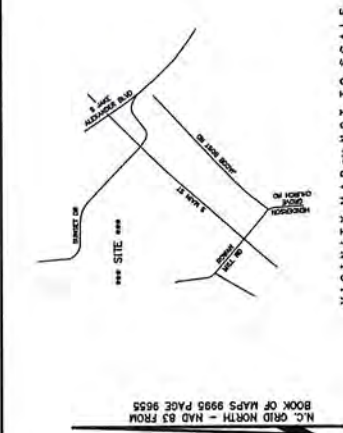
Section 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby replaced to the extent of such conflict.

Section 3. That this ordinance shall be effective upon adoption by the City of Salisbury from and after its passage.”

Ashton Manor Phase 2 Stop Conditions



ROWAN COUNTY
 FILED FOR REGISTRATION AT VOL. 2004-1
 9995 PAGE
 J. E. BRINDLE, REGISTER OF DEEDS
 ASSISTANT/DEPUTY



5-07-21
 Certificate of Correctness and Subdivision
 I, the undersigned, being a duly qualified and licensed Professional Engineer in the State of North Carolina, do hereby certify that the subdivision of the above described land into lots and common areas is in accordance with the provisions of the General Statutes of North Carolina, Chapter 208, and that the same conform to the requirements of the City of Salisbury, North Carolina, Ordinance 1999-02, as amended.
 My Commission Expires: 11/15/2021
 RICHARD L. SHULENBURGER, P.E.
 City Engineer

Station	Distance	Bearing	Arc Length
1+00	0.00	N 89° 59' 54" E	0.00
1+01	1.00	N 89° 59' 54" E	0.00
1+02	2.00	N 89° 59' 54" E	0.00
1+03	3.00	N 89° 59' 54" E	0.00
1+04	4.00	N 89° 59' 54" E	0.00
1+05	5.00	N 89° 59' 54" E	0.00
1+06	6.00	N 89° 59' 54" E	0.00
1+07	7.00	N 89° 59' 54" E	0.00
1+08	8.00	N 89° 59' 54" E	0.00
1+09	9.00	N 89° 59' 54" E	0.00
1+10	10.00	N 89° 59' 54" E	0.00
1+11	11.00	N 89° 59' 54" E	0.00
1+12	12.00	N 89° 59' 54" E	0.00
1+13	13.00	N 89° 59' 54" E	0.00
1+14	14.00	N 89° 59' 54" E	0.00
1+15	15.00	N 89° 59' 54" E	0.00
1+16	16.00	N 89° 59' 54" E	0.00
1+17	17.00	N 89° 59' 54" E	0.00
1+18	18.00	N 89° 59' 54" E	0.00
1+19	19.00	N 89° 59' 54" E	0.00
1+20	20.00	N 89° 59' 54" E	0.00



Station	Distance	Bearing	Arc Length
1+21	21.00	N 89° 59' 54" E	0.00
1+22	22.00	N 89° 59' 54" E	0.00
1+23	23.00	N 89° 59' 54" E	0.00
1+24	24.00	N 89° 59' 54" E	0.00
1+25	25.00	N 89° 59' 54" E	0.00
1+26	26.00	N 89° 59' 54" E	0.00
1+27	27.00	N 89° 59' 54" E	0.00
1+28	28.00	N 89° 59' 54" E	0.00
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1+38	38.00	N 89° 59' 54" E	0.00
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1+40	40.00	N 89° 59' 54" E	0.00
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1+42	42.00	N 89° 59' 54" E	0.00
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1+46	46.00	N 89° 59' 54" E	0.00
1+47	47.00	N 89° 59' 54" E	0.00
1+48	48.00	N 89° 59' 54" E	0.00
1+49	49.00	N 89° 59' 54" E	0.00
1+50	50.00	N 89° 59' 54" E	0.00

BAR GRAPH SCALE 1" = 50'
 0 25 50 100 150 200
 DATE: 11-10-21
 RICHARD L. SHULENBURGER, P.E.

1. RICHARD L. SHULENBURGER, PROFESSIONAL LAND SURVEYOR, L-2657 N.C., CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
 I, RICHARD L. SHULENBURGER, CERTIFY THAT THIS PLAN WAS DRAWN UNDER MY SUPERVISION, D.B. (DATE REFERENCE) SURVEY MADE UNDER MY SUPERVISION, D.B. (DATE REFERENCE) THAT THE DIMENSIONS WITHIN THIS PLAN ARE IN ACCORDANCE WITH THE STATUTES OF NORTH CAROLINA, AND THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000. I AND SEAL THIS 10th DAY OF NOVEMBER, 2021.

LEGEND
 Existing Stone
 Ex. RW Mon.
 Ex. Lvs (on adjacent)
 New Lvs (if new)
 Point (not set)
 Utility Pole
 Centerline
 Right-of-Way
 RW

FINAL SURVEY OF:
Ashton Manor Subdivision, Phase II
 SCALE 1" = 50'
 DATE: 10-19-2021
 SURVEYOR: RICHARD L. SHULENBURGER, P.E., 1714 E. CENTER ST., SALISBURY, N.C. 28156
 REVIEWER: J. E. BRINDLE, REGISTER OF DEEDS, 101 W. MARKET ST., SALISBURY, N.C. 28156
 REVISIONS: SHEET 2 OF 2, 10/19/21
 REV: 11-10-2021

LOT AREAS
 LOT 1: 0.25 AC
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 LOT 110: 0.25 AC
 LOT 111: 0.25 AC
 COMMON AREAS
 COMMON AREA 1: 0.25 AC
 COMMON AREA 2: 0.25 AC
 COMMON AREA 3: 0.25 AC
 COMMON AREA 4: 0.25 AC
 COMMON AREA 5: 0.25 AC

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 6/21/2021

Name of Group(s) or Individual(s) Making Request: Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s): Chief Jerry Stokes

Requested Agenda Item: Consider making a resolution approving Salisbury Police Department accepting a grant from the NC Governor's Highway Safety Program.

Description of Requested Agenda Item: Council is requested to make a resolution to approve the Salisbury Police Department receiving a grant from the NC Governor's Highway Safety Program in the amount of \$25,000 (no match) for overtime to enhance traffic enforcement efforts to increase traffic safety.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)
This grant does not require a City match.

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition) Approve Budget Ordinance

Contact Information for Group or Individual: Chief Jerry Stokes, SPD 704-638-5333

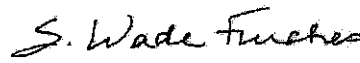
Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:


Finance Manager Signature


Department Head Signature


Budget Manager Signature

All agenda items must be submitted at least 7 days before the requested Council meeting date

For Use in Clerk's Office Only

Approved Delayed Declined

Reason:

North Carolina Governor's Highway Safety Program LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Salisbury Police Department (herein called the "Agency")
(The Applicant Agency)

has completed an application contract for traffic safety funding; and that City of Salisbury City Council
(The Governing Body of the Agency)
_____ (herein called the "Governing Body") has thoroughly considered the problem

identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE City of Salisbury City Council IN OPEN
(Governing Body)
MEETING ASSEMBLED IN THE CITY OF Salisbury, NORTH CAROLINA,

THIS ____ DAY OF _____, 20 ____, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That MPO M. Benjamin Of The Salisbury Police Department is authorized to file, on behalf of the Governing
(Name and Title of Representative)
Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal
funding in the amount of \$ 25,000 to be made to the Governing Body to assist in defraying
(Federal Dollar Request)
the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$ 0 as
(Local Cash Appropriation)
required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other
appropriate persons to furnish such information, data, documents and reports as required by the contract, if
approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by Mayor Karen Alexander
(Chairperson/Mayor)

ATTESTED BY _____
(Clerk)

SEAL

DATE _____

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Engineering Department

Name of Presenter(s): N/A

Requested Agenda Item: Voluntary Annexation Request – 1465 Peeler Rd, Crow Holdings

Description of Requested Agenda Item:

The Engineering Department has received a petition from Sheetz, Inc. to annex approximately 42.823 acres, located at 1465 Peeler Road and identified on Rowan County Tax Map 406 as Parcel 024 and Tax Map 410 as Parcels 003 and 034. In accordance with State Statutes, the annexation request will be discussed at three Council meetings. At the first meeting, Council will receive the request and adopt a resolution instructing the City Clerk to investigate the sufficiency of the request. At the second meeting, staff will certify the statutory requirements have been met, and Council will set a public hearing date. At the third meeting, Council will hold a public hearing and vote on the annexation.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Fiscal impact is unknown at this time. This will be investigated and included in future Council correspondence.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to receive the request for the voluntary annexation of Parcels 406 024, 410 003, and 410 034, and adopt a resolution instructing the City Clerk to investigate the sufficiency of the request.

Contact Information for Group or Individual:

Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Declined

Reason:

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-58.1, FOR VOLUNTARY ANNEXATION OF 42.823 ACRES, LOCATED at 1465 PEELER ROAD AND IDENTIFIED ON TAX MAP 406 AS PARCEL 024, AND TAX MAP 410 AS PARCELS 003 AND 034.

WHEREAS, a petition requesting annexation of an area described in said petition has been received on June 14, 2022 by the City Council; and

WHEREAS, G.S. 160A-58.1 provides that the sufficiency of the petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Salisbury deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury:

That the City Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the City Council the result of that investigation.

Karen K. Alexander, Mayor

ATTEST:

Kelly Baker, City Clerk

Date: 5/24/22



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR 1465 Peeler Rd - 406 024, 410 034, 410 003

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>406</u> PCL <u>024</u>	<u>Carolyn Brown</u>	_____	1465 Peeler Rd Salisbury, NC 28146
TM <u>406</u> PCL <u>024</u>	<u>Peter Brown</u>	_____	1465 Peeler Rd Salisbury, NC 28146
TM <u>410</u> PCL <u>034</u>	<u>Chris Elliott</u>	_____	140 Crescent Heights Dr Salisbury, NC 28146
TM <u>410</u> PCL <u>034</u>	<u>Gina Elliott</u>	_____	140 Crescent Heights Dr Salisbury, NC 28146
TM <u>410</u> PCL <u>003</u>	<u>Coy Wilhelm</u>	<u>Coy D. Wilhelm</u>	415 Glover Rd Salisbury, NC 28146

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person Nick Thornton Telephone Number 704.754.2792

For Office Use Only:

Total number of parcels 3 Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 x _____ (check one)

CITY OF SALISBURY
P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Date: 5/24/22



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR 1465 Peeler Rd - 406 024, 410 034, 410 003

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

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Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>406</u> PCL <u>024</u>	<u>Carolyn Brown</u>	<u>[Signature]</u>	1465 Peeler Rd Salisbury, NC 28146
TM <u>406</u> PCL <u>024</u>	<u>Peter Brown</u>	<u>[Signature]</u>	1465 Peeler Rd Salisbury, NC 28146
TM <u>410</u> PCL <u>034</u>	<u>Chris Elliott</u>	<u>[Signature]</u>	140 Crescent Heights Dr Salisbury, NC 28146
TM <u>410</u> PCL <u>034</u>	<u>Gina Elliott</u>	<u>[Signature]</u>	140 Crescent Heights Dr Salisbury, NC 28146
TM <u>410</u> PCL <u>003</u>	<u>Coy Wilhelm</u>	<u>[Signature]</u>	415 Glover Rd Salisbury, NC 28146

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person Nick Thornton Telephone Number 704.754.2792

For Office Use Only:

Total number of parcels 3 Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 (check one)

CITY OF SALISBURY
P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Date: 5/24/22



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR 1465 Peeler Rd - 406 024, 410 034, 410 003

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

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 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

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TM <u>406</u> PCL <u>024</u>	<u>Carolyn Brown</u>	<u></u> DocuSigned by: 3296D6A619BD49E...	<u>1465 Peeler Rd Salisbury, NC 28146</u>
TM <u>406</u> PCL <u>024</u>	<u>Peter Brown</u>	<u></u> DocuSigned by: 3296D6A619BD49E...	<u>1465 Peeler Rd Salisbury, NC 28146</u>
TM <u>410</u> PCL <u>034</u>	<u>Chris Elliott</u>	<u></u> 3296D6A619BD49E...	<u>140 Crescent Heights Dr Salisbury, NC 28146</u>
TM <u>410</u> PCL <u>034</u>	<u>Gina Elliott</u>	<u></u>	<u>140 Crescent Heights Dr Salisbury, NC 28146</u>
TM <u>410</u> PCL <u>003</u>	<u>Coy Wilhelm</u>	<u></u>	<u>415 Glover Rd Salisbury, NC 28146</u>

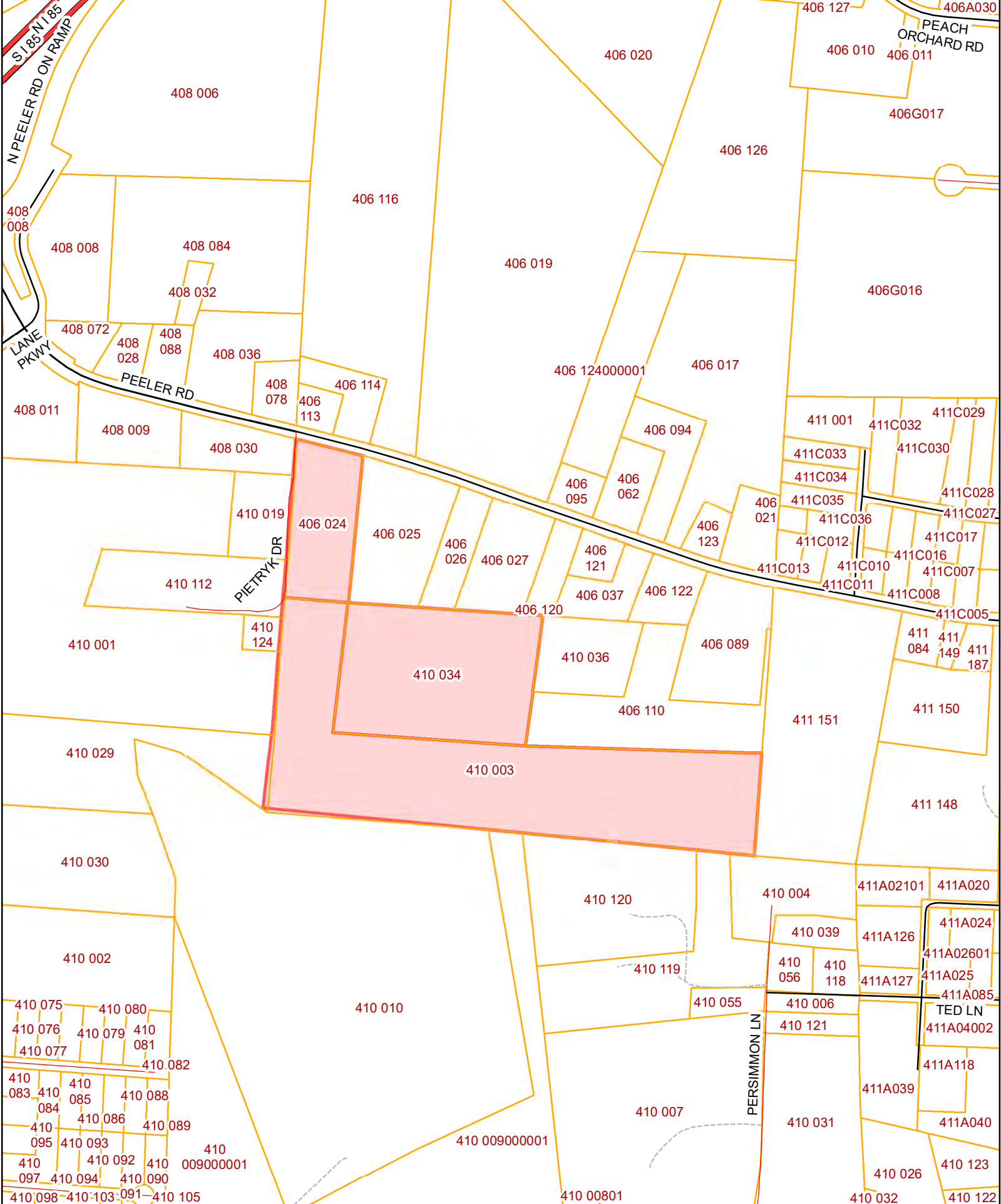
(Attach additional petition forms if needed)

Form Revised 2-08

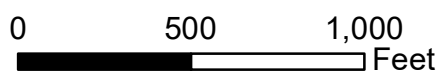
Contact Person Nick Thornton Telephone Number 704.754.2792

For Office Use Only:

Total number of parcels 3 Number Signed _____ % Signed _____ Date Returned _____
 Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 X (check one)



1465 Peeler Rd Annexation



Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Rowan EDC

Name of Presenter(s): Scott Shelton

Requested Agenda Item: Public Hearing and Incentive Request from 'Project Strong'

Description of Requested Agenda Item: The Rowan EDC requests that City Council consider approval of an incentive request from 'Project Strong.'

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: After the public hearing is held, we request that City Council approve the submittal of a \$75,000 Rural Building Reuse Grant application to the state and approve the hiring of a grant administrator for an amount not to exceed \$6,000

Contact Information for Group or Individual: Scott Shelton (704.637.5526 / scott@rowanedic.com)

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

Be an original.

Date: June 10, 2022
 To: Karen Alexander, Mayor
 Cc: Jim Greene, City Manager
 Kelly Baker, City Clerk
 From: Scott Shelton, Vice President
 Re: *Request for Council to consider incentive for 'Project Strong'*

Dear Mayor Alexander and Council Members,

Over the past month, the Rowan EDC has been working with the City's staff on 'Project Strong.' The company behind 'Project Strong' is an existing employer in Salisbury that will retain current employment levels and create 14 well-paying jobs over the next 3 years.

The company proposes to acquire and expand an existing facility in Salisbury as part of this project. While these numbers are preliminary, the company estimates that it will invest approximately \$2.9 million in new construction and equipment.

The company is pursuing a \$75,000 Rural Building Reuse Grant from the State of North Carolina to aid in these renovations. If approved, the grant would be awarded to the City of Salisbury who would then disburse funds to the company as long as it meets the job creation requirements.

Rural Building Reuse Grants are formally awarded by the State Rural Infrastructure Authority, which meets every two months. Their next meeting is scheduled for August 18th. The Building Reuse Grant program also requires a match from the local municipality. The City can satisfy the local match requirements by hiring a grant administrator to oversee the project. The EDC estimates the fee for grant administration to be no more than \$6,000.

The chart below is an estimate of the tax revenue that would be generated by the project. The investment timeline is based on information recently provided to the Rowan EDC by the company and the Economic Development Partnership of North Carolina.

Fiscal Year	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Calendar Year	2023	2024	2025	2026	2027
Real Property Investment	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000
<i>Current Real Property Tax Rate</i>	0.7196%	0.7196%	0.7196%	0.7196%	0.7196%
Real Property Tax Revenue	\$12,233	\$12,233	\$12,233	\$12,233	\$12,233
Personal Property - Machinery & Equipment	\$200,000	\$434,000	\$672,000	\$898,000	\$1,104,500
<i>Current Personal Property Tax Rate</i>	0.7196%	0.7196%	0.7196%	0.7196%	0.7196%
Personal Property Tax Revenue*	\$1,439	\$3,123	\$4,836	\$6,462	\$7,948
Total Property Taxes (Real & Personal)	\$13,672	\$15,356	\$17,069	\$18,695	\$20,181



PARTNERSHIP for ECONOMIC DEVELOPMENT
SALISBURY, NC

Be an original.

Fiscal Year	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34	10 Year Sum.
Calendar Year	2028	2029	2030	2031	2032	
Real Property Investment	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	
Current Real Property Tax Rate	0.7196%	0.7196%	0.7196%	0.7196%	0.7196%	
Real Property Tax Revenue	\$12,233	\$12,233	\$12,233	\$12,233	\$12,233	\$122,332
Personal Property - Machinery & Equipment	\$1,039,000	\$971,000	\$868,500	\$758,500	\$643,500	
Current Personal Property Tax Rate	0.7196%	0.7196%	0.7196%	0.7196%	0.7196%	
Personal Property Tax Revenue*	\$7,477	\$6,987	\$6,250	\$5,458	\$4,631	\$54,610
Total Property Taxes (Real & Personal)	\$19,710	\$19,221	\$18,483	\$17,691	\$16,864	\$176,942

Modeled with a 10-year horizon, the City of Salisbury would stand to collect an estimated \$176,942 in new property tax revenue. Please note that personal property tax values were estimated using the 2022 State Depreciation Schedule A (Fabricated Metal Products - 12-yr lifespan).

On behalf of the Rowan EDC, I respectfully request that the City Council approve the submittal of a Rural Building Reuse Grant application to the North Carolina Department of Commerce in the amount of \$75,000 on behalf of the project. I also request that the City Council approve the hiring of a grant administrator to oversee the project for an amount not to exceed \$6,000.

Approval of this request would give us an opportunity to demonstrate local support for a valued existing employer as well as allow a vacant building in the City to be put back in use.

Please do not hesitate to contact me with any questions you may have and thank you for considering this matter.

Yours truly,

Scott Shelton
Vice President

AUTHORIZING RESOLUTION BY THE CITY OF SALISBURY

for the

North Carolina Department of Commerce

Building Reuse Program

“Project Strong Building Reuse Project”

WHEREAS, The North Carolina General Assembly has authorized funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovating vacant buildings, expansion of existing buildings and implementing research and demonstration projects, and

WHEREAS, the City has need for and intends to assist in the expansion of an existing building in a project described as the "Project Strong Building Reuse Project"; and

WHEREAS, the City intends to request funding assistance from the North Carolina Department of Commerce from its Building Reuse Program for the project;

NOW THEREFORE BE IT RESOLVED, BY THE SALISBURY CITY COUNCIL:

That the City is in full support of the application and the project, if funding is received, and

That the City will arrange for a local cash match of \$6,000 to be used for the administration of the project, and

That the City has substantially complied or will substantially comply with all State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto, and that Jim Greene, Jr., City Manager, is authorized to execute any additional documents pertaining to the grant application as requested by the North Carolina Department of Commerce.

Adopted this the 21st day of June 2022 in Salisbury, North Carolina.

Karen K. Alexander, Mayor

ATTEST:

Kelly Baker, Clerk

(Seal)

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: City of Salisbury, Engineering Department

Name of Presenter(s): Wendy Brindle, City Engineer

Requested Agenda Item: Voluntary Annexation – Peach Orchard Rd

Description of Requested Agenda Item:

A public hearing concerning the voluntary annexation of Peach Orchard Road, parcels 407A099, 407A112, 407A113 was scheduled for June 21, 2022. The hearing has been properly advertised, and staff finds the request to meet the standards of NCGS 160A-58.1. The petitioner has requested the effective date to be on the date of adoption to allow City zoning to be established. Therefore, after the public hearing, City Council will consider adopting an Ordinance for the annexation of 43.1536 acres on Peach Orchard Road, identified as parcels 407A099, 407A112, 407A113 effective June 21, 2022.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

The current tax value of the property is \$509,905. The current development plan is for a 300,000 square foot industrial facility. The value of those improvements are yet to be determined. The higher zoning usage level will increase the tax revenues generated for this property and will take effect in FY 24-25. The amount of that increase cannot be determined at this time. The City will incur additional costs for police and fire protection, which is indeterminable.

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

City Council to hold a public hearing and consider adoption of an Ordinance to annex parcels 407A099, 407A112, 407A113, 43.1536 acres, per NCGS 160A-58.1, effective upon adoption.

Contact Information for Group or Individual:

Wendy Brindle, City Engineer 704-638-5201/wbrin@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Wade Funches
Finance Director Signature

Wendy Brindle
Department Head Signature

[Signature]
Budget Manager Signature

******All agenda items must be submitted at least 7 days before the requested Council meeting date******

For Use in Clerk's Office Only

Approved

Declined

Reason:

“AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF SALISBURY, NORTH CAROLINA, TO INCLUDE 43.1536 ACRES, TAX MAP 407A PARCELS 099, 112, 113, PEACH ORCHARD ROAD.

WHEREAS, the City Council of Salisbury has been petitioned under G.S. 160A-58.1 to annex the area described herein, and the City Clerk has certified the sufficiency of said petition; and

WHEREAS, a public hearing on the question of this annexation was held virtually by City Council on June 21, 2022 at 6:00 p.m. after due notice by publication on June 9, 2022 in the Salisbury Post; and

WHEREAS, the City Council of Salisbury does find as a fact that said petition meets the requirements of G.S. 160A-58.1; and

WHEREAS, the City Council of Salisbury further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the City Council of Salisbury further finds that the petition is otherwise valid, and that the public health, safety and welfare of the City of Salisbury and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

Section 1. By virtue of the authority granted by G.S. 160A-58.1, the following described territory, is hereby annexed and made part of the City of Salisbury as of the 21st day of June 2022. The survey plat that describes the annexed territory is that certain survey plat entitled Annexation Plat (Non-Contiguous) 735 Peach Orchard Rd Litaker Township, Rowan County, NC Deed Reference: 1253-789; 1332-298; 1342-520, Parcels 407A099, 407A112, 407A113, dated 02/28/2022, and recorded in Book of Maps _____ Page _____, Rowan County Register of Deeds:

Being that certain parcel of land located in the Litaker Township, Rowan County, North Carolina and being more particularly described as follows:

BEGINNING at a 1/2" new iron rod located on the southern margin of the right-of-way of Peach Orchard Road, said point also being located at the northeast corner of the James A. and Kari R. Alquist property as described in Deed Book 1267, Page 781; thence with the southern margin of Peach Orchard Road the following seven (7) courses and distances: 1) S 52°41'32" E a distance of 33.63' to an existing concrete monument; 2) S 37°18'51" W a distance of 33.14' to an existing concrete monument; 3)

S53°31'11" E a distance of 327.53' to an existing concrete monument; 4) N 37°12'20" E a distance of 22.72' to a 1/2" new iron rod; 5) S 53°45'01" E a distance of 83.11' to an existing concrete monument; 6) S 53°25'41" E a distance of 137.37' to a 1" existing iron pipe; 7) with a curve turning to the left with an arc length of 50.99', a radius of 3827.12', having a chord of S 53°54'43" E a distance of 50.99' to a 1/2" new iron rod; thence within the right-of-way of Peach Orchard Road N 08°26'55" E a distance of 33.94' to a calculated point in the centerline of Peach Orchard Road; thence with the centerline of Peach Orchard Road with a curve turning to the left with an arc length of 340.66', a radius of 3797.12', having a chord of S 56°37'45" E a distance of 340.55' to a calculated point; thence leaving the centerline of Peach Orchard Road and with the west line of the Edward L. and Donna S. Lockhart property as described in Deed Book 514, Page 37, and with the west line of the Karl J. Lockhart property as described in Deed Book 1336, Page 151 S 00°11'04" E crossing a 1" existing iron pipe at a distance of 36.89' for a total distance of 603.72' to a 1" existing iron pipe located on the western line of the Vickie G. Bean property as described in Deed Book 869, Page 46; thence with the Bean property the following two (2) courses and distances: 1) S 00°21'42" E a distance of 372.79' to a 1" existing iron pipe; 2) S 00°07'10" E a distance of 210.71' to a 1/2" existing iron rod located at the northeast corner of the Janice B. Lazenby property as described in Deed Book 1333, Page 457; thence with the Lazenby property the following two (2) courses and distances: 1) N 88°30'25" W a distance of 852.73' to a 1/2" new iron rod; 2) N 54°03'44" W a distance of 842.17' to a 5/8" existing iron rod located on the eastern line of Lot 12 of the Redhaven Acres Subdivision as described in Map Book 9995, Page 2705; thence with Lot 12 and with the eastern line of the Steven C. and Pearl R. Lund property as described in Deed Book 1214, Page 292 N 24°45'27" E a distance of 673.55' to a 1/2" existing iron rod; thence continuing with the Lund property N 25°09'44" E a distance of 67.13' to a 1" existing iron pipe located on the eastern margin of the right-of-way of Meadow Lane Drive; thence with the eastern margin of Meadow Lane Drive N 23°33'47" E a distance of 596.12' to a 1" existing iron pipe located on the southern line of the aforesaid James A. and Kari R. Alquist property as described in Deed Book 1267, Page 781; thence with the Alquist property the following two (2) courses and distances: 1) N 88°55'10" E a distance of 18.27' to a 1/2" existing iron rod; 2) S 86°32'55" E a distance of 171.00' to the point of beginning, having an area of 1,879,772 sq. ft. (43.1536 acres) according to a survey by Cloninger Bell Surveying & Mapping, PLLC dated February 28, 2022. File No. 1814.

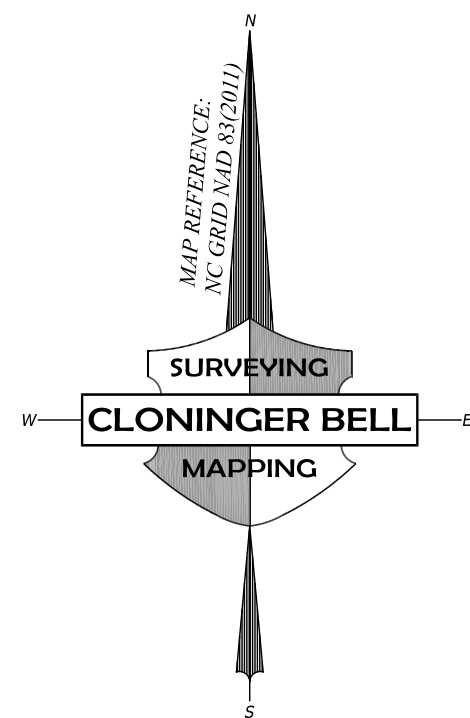
Section 2. Upon and after the 21st day of June 2022, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other parts of the City of Salisbury. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of Salisbury shall cause to be recorded in the office of the Register of Deeds of Rowan County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 hereof, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections as required by G.S. 163-288.1."

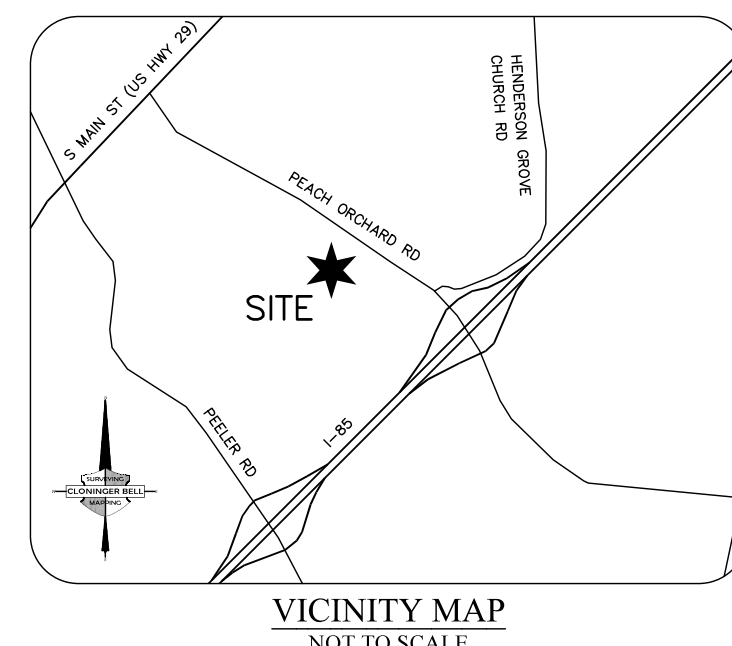
Adopted this 21st day of June 2022.

Karen K. Alexander, Mayor

ATTEST: _____
Kelly Baker, City Clerk

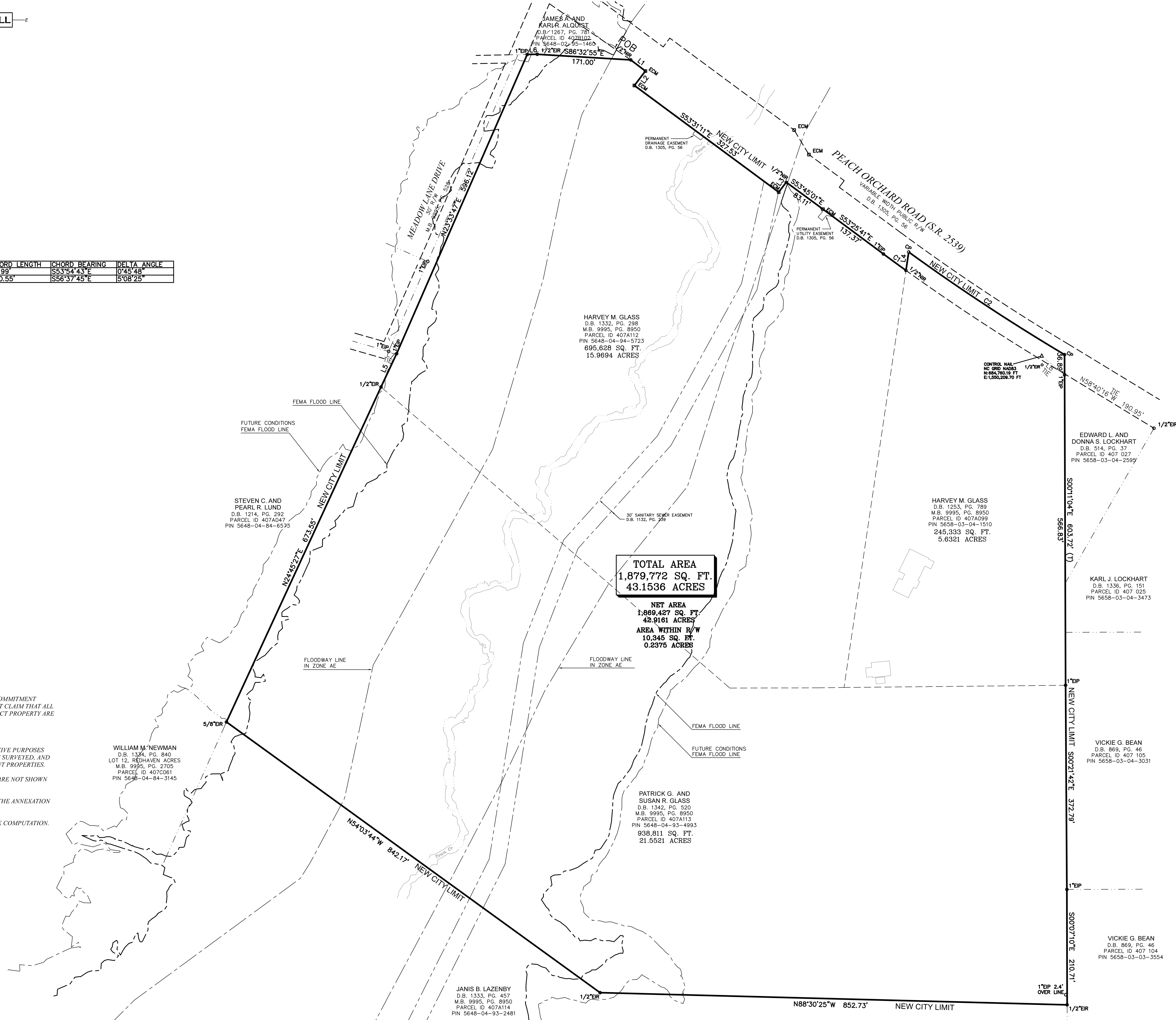


ANNEXATION PLAT
 (NON-CONTIGUOUS)
 735 PEACH ORCHARD RD.
 LITAKER TOWNSHIP, ROWAN COUNTY, NC
 DEED REFERENCE: 1253-789; 1332-298; 1342-520
 PARCEL: 407A099; 407A112; 407A113



LINE	BEARING	DISTANCE
L1	S62°41'32" E	33.63'
L2	S37°18'51" W	33.14'
L3	N37°12'20" E	22.72'
L4	N06°26'50" E	33.94'
L5	N25°09'44" E	67.13'
L6	N88°55'10" E	18.27'
L7	S73°58'57" E	15.22'
L8	S50°35'26" E	54.03'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	3827.12'	50.99'	50.99'	S53°54'43" E	0°45'48"
C2	3797.12'	340.68'	340.55'	S56°37'45" E	5°08'25"



TOTAL AREA
 1,879,772 SQ. FT.
 43.1536 ACRES

NET AREA
 1,869,427 SQ. FT.
 42.9161 ACRES

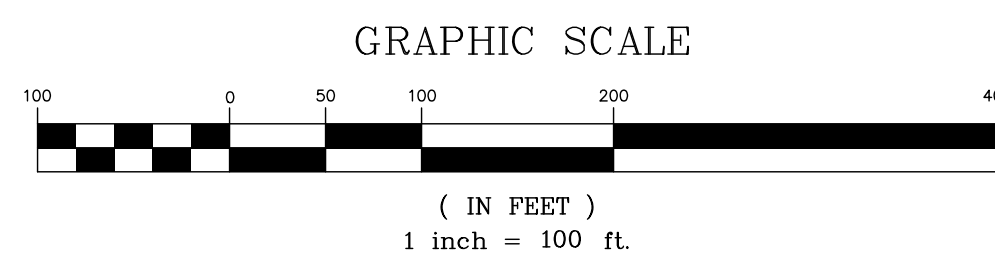
AREA WITHIN R/W
 10,345 SQ. FT.
 0.2375 ACRES

NOTES:

- ALL CORNERS MONUMENTED AS SHOWN.
- THIS SURVEY WAS PERFORMED WITHOUT BENEFIT OF A TITLE COMMITMENT REPORT. CLONINGER BELL SURVEYING & MAPPING, PLLC DOES NOT CLAIM THAT ALL MATTERS OF RECORD WHICH MAY OR MAY NOT AFFECT THE SUBJECT PROPERTY ARE SHOWN HEREON.
- BROKEN LINES INDICATE PROPERTY LINES NOT SURVEYED.
- THE OFF-SITE RIGHT-OF-WAY SHOWN HEREON IS FOR ILLUSTRATIVE PURPOSES ONLY. THE UNDERSIGNED CERTIFIES ONLY TO THE RIGHT-OF-WAYS SURVEYED, AND DOES NOT CERTIFY TO THE RIGHT OF WAY WIDTH OF ANY ADJACENT PROPERTIES.
- PHYSICAL IMPROVEMENTS MAY EXIST ON THIS PROPERTY THAT ARE NOT SHOWN HEREON.
- THE PURPOSE OF THIS PLAT IS TO IDENTIFY THE BOUNDARY OF THE ANNEXATION AREA.
- ALL AREAS SHOWN HEREON WERE DETERMINED BY COORDINATE COMPUTATION.

LEGEND:

- CP - CALCULATED POINT
- D.B. - DEED BOOK
- ECM - EXISTING CONCRETE MONUMENT
- EIP - EXISTING IRON PIPE
- EIR - EXISTING IRON ROD
- EN - EXISTING NAIL
- M.B. - MAP BOOK
- N.R. - NEW IRON ROD
- PG. - PAGE
- POB - POINT OF BEGINNING
- R/W - RIGHT-OF-WAY
- ANNEXATION BOUNDARY
- PROPERTY LINE (ADJACENT)
- RIGHT-OF-WAY (ADJACENT)
- EASEMENT



REVIEW OFFICER:

I, _____ REVIEW OFFICER OF ROWAN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

CERTIFICATE OF ANNEXATION:

AREA ANNEXED INTO THE CORPORATE LIMITS OF THE CITY OF SALISBURY, NC BY ORDINANCE NUMBER _____ ADOPTED BY THE CITY COUNCIL ON _____ WITH AN EFFECTIVE DATE OF _____ I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED FOR RECORDING IN THE REGISTER OF DEEDS IN ROWAN COUNTY.

MAYOR _____ DATE _____

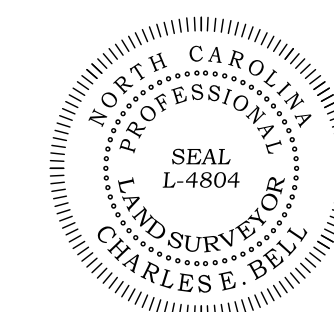
SURVEYOR'S CERTIFICATE:

STATE OF NORTH CAROLINA
 COUNTY OF ROWAN
 I, THE UNDERSIGNED SURVEYOR, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION DEED REFERENCE: 1253-789; 1332-298; 1342-520; THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION AS REFERENCED ON THE FACE OF THIS PLAT; THAT THE RATIO OF PRECISION AS CALCULATED EXCEEDS 1:10,000 LINEAR FEET; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-39 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 28th DAY OF FEBRUARY, A.D., 2022.

THAT THIS PLAT IS OF A SURVEY OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT ORDERED SURVEY OR OTHER EXCEPTIONS TO THE DEFINITION OF A SUBDIVISION.

PRELIMINARY

PROFESSIONAL LAND SURVEYOR _____ DATE _____



SURVEYING
CLONINGER BELL
MAPPING

CLONINGER BELL
 SURVEYING & MAPPING, PLLC
 201 W. 2nd AVENUE, SUITE C
 GASTONIA, NC 28052
 704.864.9007
 LICENSE P-2326

CREW: JH	DRAWN: CEB	REVISED:	SCALE: 1"=100'	DATE: FEB. 28, 2022	FILE NO. 1814
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FLOOD CERTIFICATION
 THIS IS TO CERTIFY THAT THE SUBJECT PROPERTY IS LOCATED IN A SPECIAL FLOOD HAZARD AREA AS SHOWN ON MAPS PREPARED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, FEDERAL INSURANCE ADMINISTRATION, DATED JUNE 16, 2009
 COMMUNITY PANEL NO: 3710564800J & 3710565800J

Date: 4/22/2022



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR 407A099, 407A112, 407A113 Peach Orchard Rd

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original mylars of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>407</u> PCL <u>099</u>	Harvey Michael Glass	<i>Harvey Michael Glass</i> ^{HMG}	735 Peach Orchard Rd Salisbury NC 28147
TM <u>407</u> PCL <u>112</u>	Harvey Michael Glass	<i>Harvey Michael Glass</i> ^{HMG}	PO Box 1693 Salisbury, NC 28145-1693
TM <u>407</u> PCL <u>113</u>	Patrick G. Glass	<i>Patrick G. Glass</i>	1604 Erindale Ct Monroe, NC 28110
TM <u>407</u> PCL <u>113</u>	Susan R. Glass	<i>Susan R. Glass</i>	1604 Erindale Ct Monroe, NC 28110Greg
TM ___ PCL ___	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person Greg Welsh Telephone Number 704-989-4046

For Office Use Only:

Total number of parcels 3 Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 (check one)

CITY OF SALISBURY

P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Date: 4/22/2022



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR 407A099, 407A112, 407A113 Peach Orchard Rd

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

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 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>407</u> PCL <u>099</u>	Harvey Michael Glass	<i>HMG</i>	735 Peach Orchard Rd Salisbury NC 28147
TM <u>407</u> PCL <u>112</u>	Harvey Michael Glass	<i>HMG</i>	PO Box 1693 Salisbury, NC 28145-1693
TM <u>407</u> PCL <u>113</u>	Patrick G. Glass	<i>Patrick G. Glass</i>	1604 Erindale Ct Monroe, NC 28110
TM <u>407</u> PCL <u>113</u>	Susan R. Glass	<i>Susan Glass</i>	1604 Erindale Ct Monroe, NC 28110Greg
TM ___ PCL ___	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person Greg Welsh Telephone Number 704-989-4046

For Office Use Only:

Total number of parcels 3 Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 x (check one)

CITY OF SALISBURY

P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Date: 4/22/2022



PETITION REQUESTING VOLUNTARY ANNEXATION
FOR 407A099, 407A112, 407A113 Peach Orchard Rd

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3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
 - a) The nearest point of the described area is not more than three miles from the primary City limits.
 - b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
 - c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

Property Identification (tax number or street address)	Printed Name (and title if business entity)	Signature	Owner's Address
TM <u>407</u> PCL <u>099</u>	Harvey Michael Glass	<i>HMG</i>	735 Peach Orchard Rd Salisbury NC 28147
TM <u>407</u> PCL <u>112</u>	Harvey Michael Glass	<i>HMG</i>	PO Box 1693 Salisbury, NC 28145-1693
TM <u>407</u> PCL <u>113</u>	Patrick G. Glass	<i>Patrick Glass</i>	1604 Erindale Ct Monroe, NC 28110
TM <u>407</u> PCL <u>113</u>	Susan R. Glass	<i>Susan Renee Glass</i>	1604 Erindale Ct Monroe, NC 28110Greg
TM _____ PCL _____	_____	_____	_____

(Attach additional petition forms if needed)

Form Revised 2-08

Contact Person Greg Welsh Telephone Number 704-989-4046

For Office Use Only:

Total number of parcels 3 Number Signed _____ % Signed _____ Date Returned _____
Contiguous per GS 160A-31 _____ or Non-contiguous "satellite" per GS 160A-58 x (check one)

CITY OF SALISBURY

P.O. BOX 479, SALISBURY, NORTH CAROLINA 28145-0479

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 06/21/2022

Name of Group(s) or Individual(s) Making Request: Community Planning Services

Name of Presenter(s): Victoria Bailiff, Senior Planner

Requested Agenda Item: Z-06-2022 – 735 Peach Orchard Road / Parcel ID 407A112, 407A099, 407A113

Description of Requested Agenda Item: Z-06-2022 Request to rezone three (3) parcels located on the southern side of Peach Orchard Road, in the 700 block, west of I-85, (PID 407A112, 407A113, 407A099) being approximately 43.22 acres, from Rowan County zoning I-85 Economic Development - Corporate Park District (85-ED-3) and Rural Residential (RR) to City of Salisbury zoning Light Industrial (LI), upon voluntary annexation.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*
Council to consider adopting an ordinance to rezone the subject parcels as requested.

Contact Information for Group or Individual: Victoria Bailiff, victoria.bailiff@salisburync.gov, 704-638-5212

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

Salisbury City Council Agenda Item Request Form



For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:



City of Salisbury
 Development Services
 132 North Main Street
 Salisbury, NC 28144
 E: 1stop@salisburync.gov
 Ph. 704.638.5208

REZONING PETITION

SHADED AREAS FOR STAFF USE ONLY

FILING DATE

CASE #

PLAN REVIEW CASE # (IF APPLICABLE):

ZONING MAP AMENDMENT:

GENERAL REZONING, LOCAL HISTORIC
 LANDMARK, HISTORIC OVERLAY ADOPTION \$800

* FEES PER CITY OF SALISBURY BUDGET ORDINANCE

PETITION TYPE

- General Rezoning (LDO Sec. 15.21)
- Petition involves entire parcel(s) as shown on the Rowan County tax map
- Petition involves a portion of a parcel(s) as shown on the Rowan County tax map
- Petitioner is the property owner of record
- Petitioner is an entity requesting a 3rd-party rezoning
- City-initiated rezoning

EXISTING DISTRICT(S): 85-ED-3 (ROWAN CO.), RR-3

PROPOSED DISTRICT(S): LI (CITY OF SALISBURY)

GENERAL PROPERTY DESCRIPTION (ESPECIALLY IF UNADDRESSED)

PROPERTY & CONTACT INFORMATION

Rowan County Parcel ID(s): 407A112, 407A099, 407A113

Address or Site Location: 735 PEACH ORCHARD ROAD

Subdivision: N/A Lot(s): N/A

Petitioner: Sansone Group

Address: 120 South Central Avenue, Ste 500, St. Louis, MO 63105

Email: dwilson@sansonegroup.com Best Phone: 314-393-0449

Owner (if different than petitioner): HARVEY MICHAEL GLASS Patrick and Susan Glass

Address: 735 PEACH ORCHARD ROAD, SALISBURY NC 28147

Email: Daytime Phone:

SIGNATURE

By signing this petition you understand that this petition will be forwarded to the Planning Board (a City Council-appointed board) who may hear statements from staff, the petitioner, and general public, and will then vote to make a Statement of Consistency and recommendation to City Council. The petition will then be forwarded to City Council who will conduct the official public hearing before casting a deciding vote.

Petitioner (or representative): Dave Wilson



Planning & Zoning Analysis

CASE NO.	Z-06-2022
Petitioner(s)	Sansone Group
Owner(s)	Harvey Michael Glass, Patrick G. Glass, Susan R. Glass
Representative(s)	Dave Wilson
Address	735 Peach Orchard Road
Tax Map & Parcel(s)	407A112, 407A113, 407A099
Size / Scope	Approximately 43.22 acres
Location	Located on the southern side of Peach Orchard Road, in the 700 block, west of I-85.

PETITIONER REQUEST

Request:	Petition proposes to amend the Land Development Ordinance district map by rezoning three (3) parcels, being approximately 43.22 acres in total, from Rowan County zoning I-85 Economic Development - Corporate Park District (85-ED-3) and Rural Residential (RR) to City of Salisbury zoning Light Industrial (LI).
Staff Comments:	The petitioner(s) will be required to voluntarily annex into the City of Salisbury prior to development and has already submitted annexation petition.
Uses:	This proposal is for general zoning purposes only. This request is not a conditional district zoning request; therefore, all uses of the requested LI zoning will be permitted per the existing Use Matrix.



Planning & Zoning Analysis

CHARACTER OF AREA

Overview:

Two of the parcels, 407A112 and 407A113, are currently undeveloped. Parcel 407A099 is occupied by a 2,112 square foot single family dwelling.

Existing uses in the vicinity include residential, industrial, and commercial properties. This rezoning may affect some adjacent residential properties due to an increase in traffic and possible noise or smells generally associated with industrial uses dependent upon the development proposal.

Surrounding Land Use(s) & Zoning:

<i>Location</i>	<i>Existing Land Uses</i>	<i>Existing Zoning</i>
North of area	Residential, Industrial, Undeveloped	Rowan County (RR, CBI)
East of area	Undeveloped, Residential	Rowan County (RR, 85-ED-3)
South of area	Undeveloped	Rowan County (85-ED-3)
West of area	Residential, Commercial	Rowan County (CBI)



Planning & Zoning Analysis

INFRASTRUCUTRE & CIVIC/COMMUNITY FACILITIES

Public Schools:

Elementary: Elisabeth Koontz Elementary
Middle: Southeast Middle
High: Salisbury High and Jesse Carson High

Fire District:

The parcels are currently within the South Salisbury Fire district. Upon voluntary annexation, the parcels will then be located within the Salisbury City Fire district.

Utilities

Water & Sewer:

Water and sewer are currently available to the subject parcels.

Transportation

Transit:

This site is not currently served by Salisbury Public Transit. The nearest transit route is in the 1400 block of Klumac Road.

Property Access(s):

The parcels have access on Peach Orchard Road; this access point will not be affected by rezoning the site.

Public Improvements:

Peach Orchard Road is maintained by the State.

ENVIRONMENT

Topography / Hydrology:

The land slopes upward towards the northeast corner of the property. Steeper grades of approximately 11% can be found around the boundaries of the 100 year floodplain. Parcel 407A099 is still heavily wooded, while the most all of parcels 407A112 and 407A113 have been cleared, leaving only areas immediately adjacent to the stream undisturbed.

Flood Hazard / Streams / Wetlands:

Parcels 407A112 and 407A113 are impacted by a blue line stream and large portions of both parcels are covered by wetlands and floodplain. Parcel 407A099 is free of any streams, wetlands, or flood hazard areas.



Planning & Zoning Analysis

COMPREHENSIVE & AREA PLANS

Applicable Plans:

Policy I-8:

Vision 2020 Comprehensive Plan

The Interstate 85 corridor, including roadways feeding into the interstate, shall be a focus of coordinated land use policy and capital investments for the development of quality industry.

*Staff recommends approval of **Z-06-2022**, determining the request is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan.*

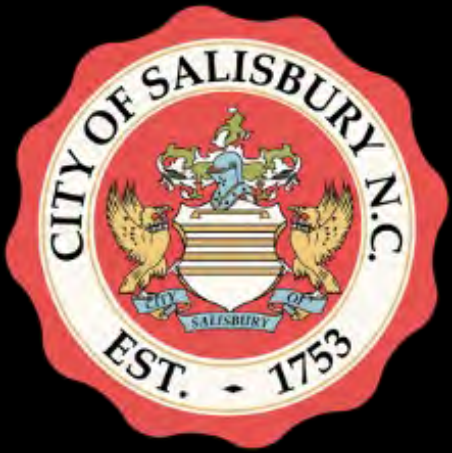


Planning & Zoning Analysis

PLAN REVIEW

Planning Board Recommendation:

This proposal was presented to Planning Board at their courtesy hearing on May 24, 2022. After deliberation, the Planning Board unanimously recommended approval, stating proposal is consistent with the Vision 2020 Comprehensive Plan as submitted.



PETITION TO REZONE

Z-06-2022

CURRENT

ZONING: Rural Residential (RR), I-85 Economic Development – Corporate Park District (85-ED-3)

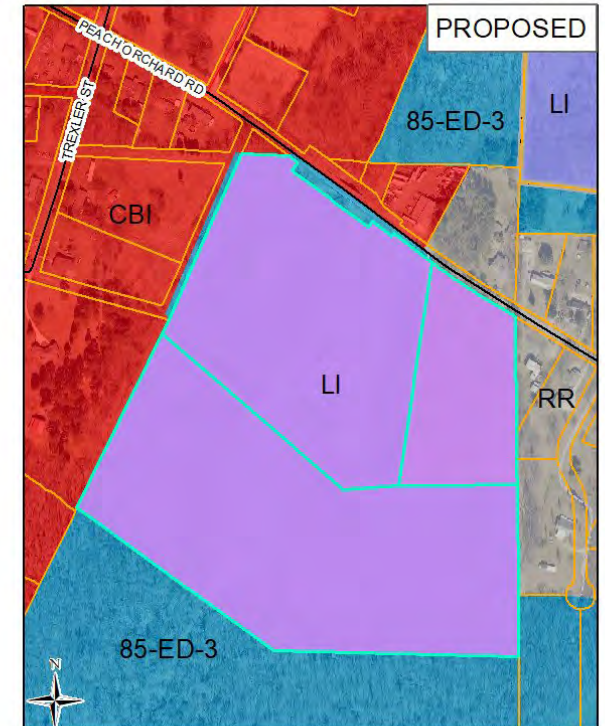
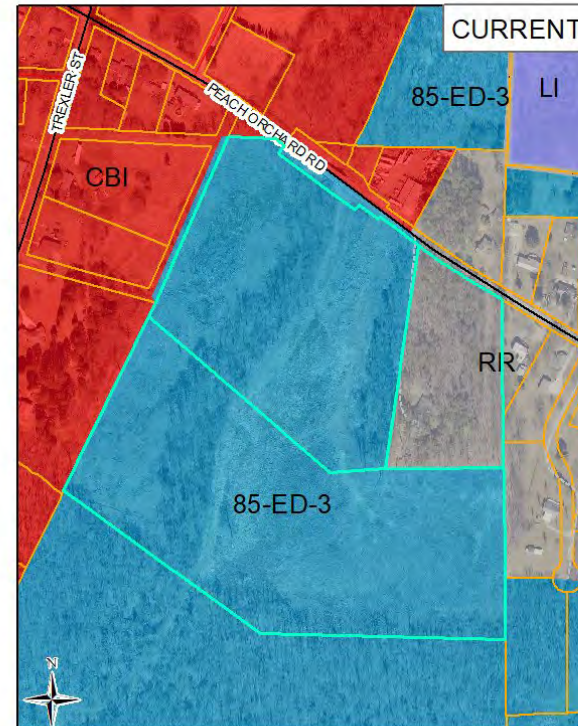
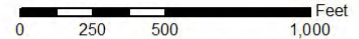
PROPOSED

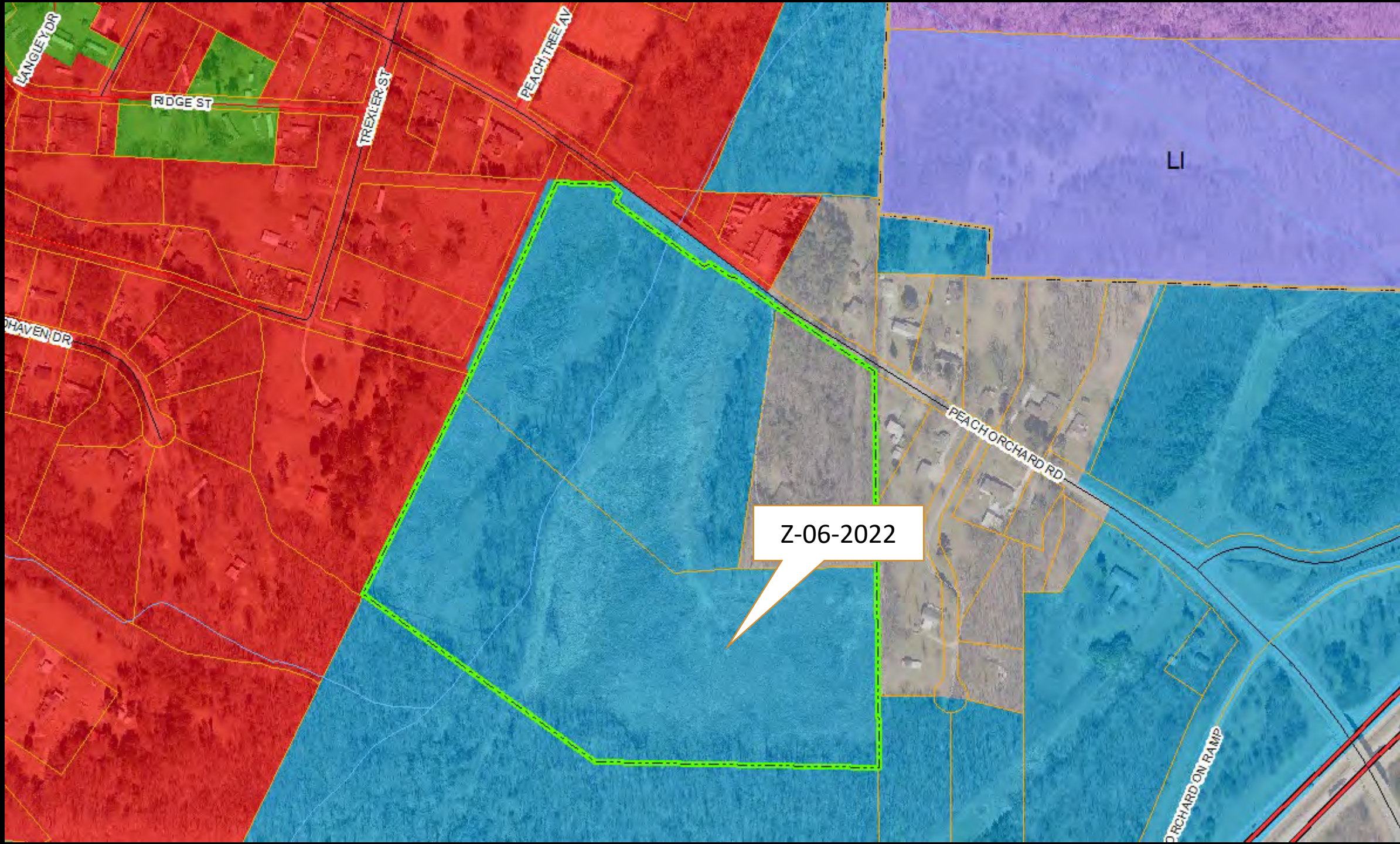
ZONING: Light Industrial (LI)

Z-06-2022: 735 PEACH ORCHARD ROAD

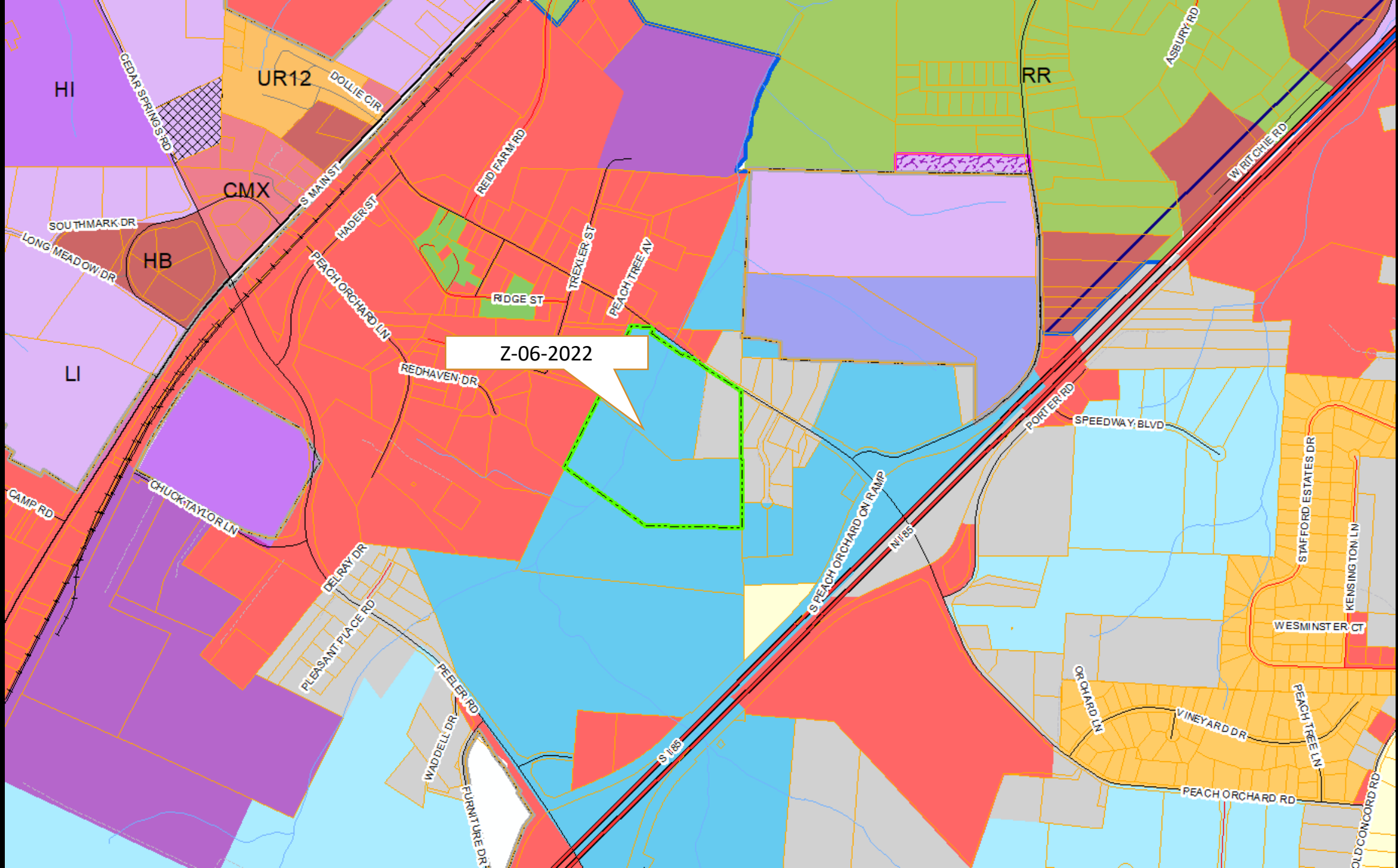


Parcels : Tax Map 407A, Parcels 099, 112, 113
Current Zoning: Rowan County Zoning Districts 85-ED-3 & RR
Proposed Zoning: City of Salisbury Zoning District LI





Z-06-2022



Z-06-2022

HI

UR12

RR

CMX

HB

LI

Z-06-2022

CEDAR SPRING RD

DOLLIE CIR

ASBURY RD

SOUTHMARK DR

LONG MEADOW DR

S MAIN ST

REID FARM RD

WITCHIE RD

HADER ST

RIDGE ST

TREXLER ST

PEACH TREE AV

REDHAVEN DR

PORTER RD

SPEEDWAY BLVD

CAMP RD

CHUCK TAYLOR LN

S PEACH ORCHARD ON RAMP

SR 165

STAFFORD ESTATES DR

KENSINGTON LN

DEL RAY DR

PLEASANT PLACE RD

FEELER RD

WADDELL DR

FURNITURE DR

WESMINSTER CT

ORCHARD LN

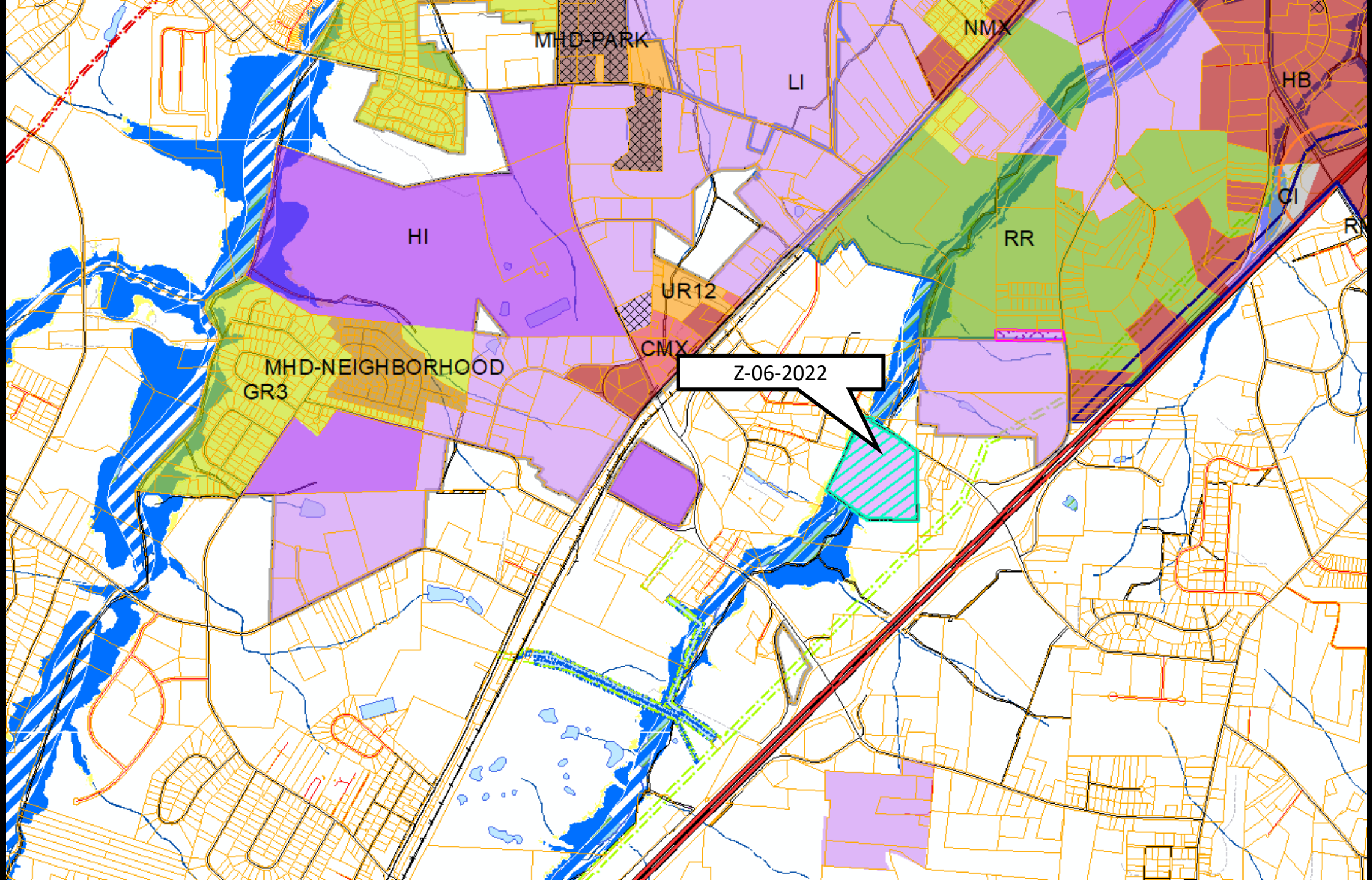
VINEYARD DR

PEACH TREE LN

PEACH ORCHARD RD

OLD CONCORD RD

SR 165



MHD-PARK

NMX

LI

HB

HI

RR

CI

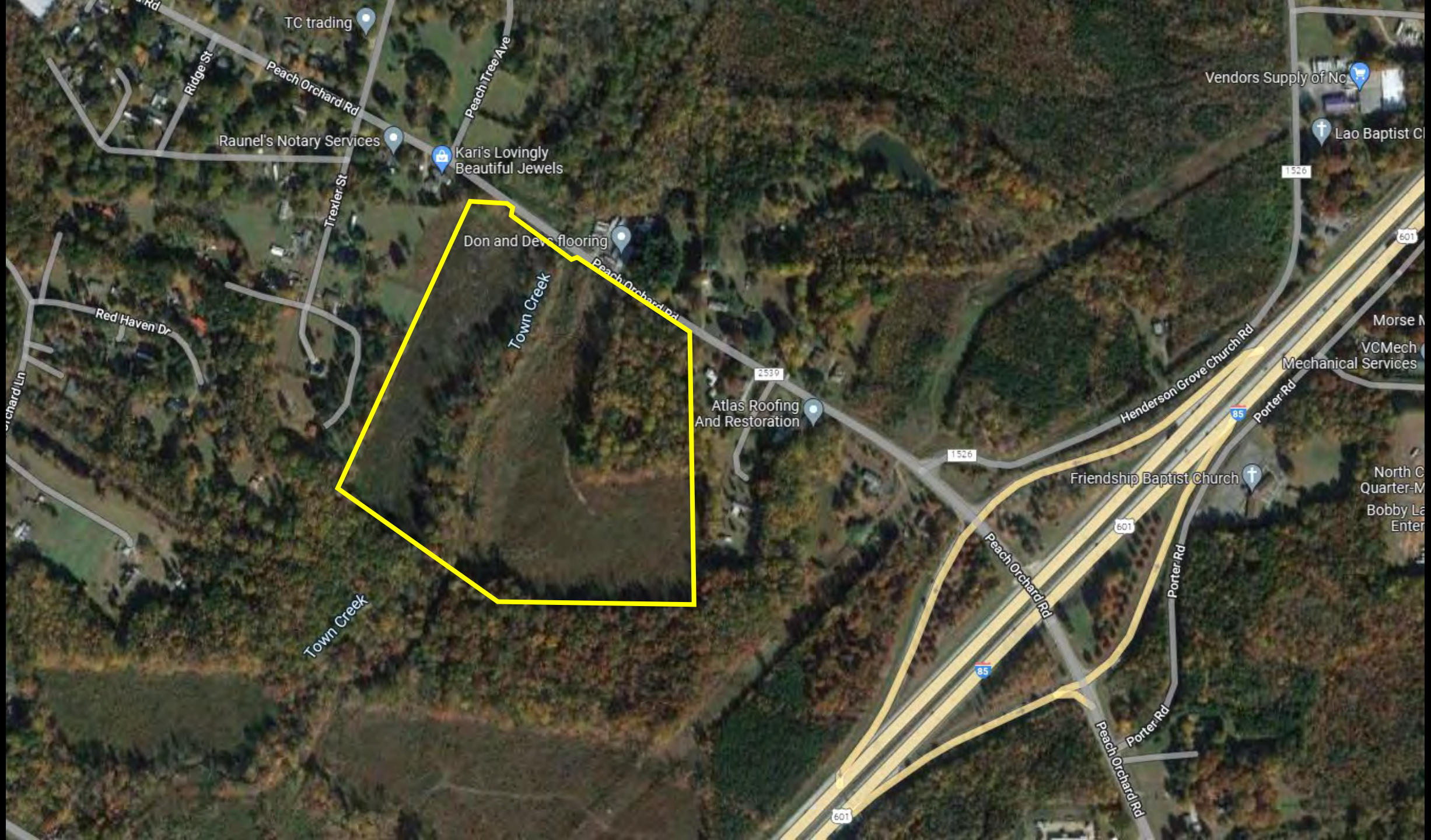
R

UR12

CMX

MHD-NEIGHBORHOOD
GR3

Z-06-2022



TC trading

Ridge St

Peach Orchard Rd

Peach Tree Ave

Raunel's Notary Services

Kari's Lovingly Beautiful Jewelry

Vendors Supply of No

Lao Baptist C

1526

601

Don and Dev's flooring

Town Creek

Peach Orchard Rd

Red Haven Dr

Atlas Roofing And Restoration

1539

Henderson Grove Church Rd

Morse M
VCMech
Mechanical Services

1526

Friendship Baptist Church

North C
Quarter-M
Bobby La
Enter

Peach Orchard Rd

601

Town Creek

85

Porter Rd

Peach Orchard Rd

Porter Rd

601

C. Use Matrix

P	Permitted	SUP	Special Use Permit required and subject to Additional Standards in Chapter 3
PS	Permitted subject to Additional Standards in Chapter 3	—	Not Permitted
PND	Permitted as new development only	CD	SUP is not required when proposed and adopted as part of a Conditional District

BASE DISTRICT	T1	T2	T3	T4		T5			T6	Assigned Districts			Planned Development			
	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Residential																
Dwelling-Single Family	P	P	P	P	P	P	P	P	P	P	—	—	—	P	P	P
Dwelling-Multifamily 4 units/bldg. or less	—	—	PND	P	PS	P	P	P	P	P	—	—	P	—	P	P
Dwelling-Multifamily more than 4 units/bldg.	—	—	—	—	—	P	P	P	P	P	—	—	P	—	—	P
Dwelling-Secondary	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	P	P	P	—	—	—	P	—	—	P
Family Care Home (6 or less residents)	—	P	P	P	P	P	P	P	P	P	—	—	P	P	—	P
Home Occupation	PS	PS	PS	PS	PS	PS	—	—	—	—	—	—	PS	PS	PS	PS
Housing Service for the Elderly	—	—	PS	PS	—	P	P	P	P	P	—	—	P	P	—	P
Live-Work Unit	—	—	—	—	—	PS	PS	PS	PS	—	—	—	PS	—	—	PS
Manufactured Housing	—	PS	—	—	—	—	—	—	—	—	—	—	—	—	PS	—
Lodging																
Bed and Breakfast	—	P	P	P	P	P	P	P	P	P	—	—	P	—	—	P
Hotel/Motel/Inn	—	—	—	—	—	—	—	P	P	P	—	—	P	—	—	P
Rooming or Boarding House	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	P
Office / Service																
Animal Services	—	PS	—	PS	—	—	P	P	P	P	P	P	P	—	—	P
Banks, Credit Unions, Financial Services	—	—	—	—	—	P	P	P	P	P	—	—	P	—	—	P
Business Support Services	—	—	—	—	—	P	P	P	P	P	P	P	P	—	—	P
Child Care Home	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	—	—	PS	PS	PS	PS
Child Care Center in Residence	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	PS	PS	PS	PS	PS	—	—	PS	PS	PS	PS
Commercial Child Care Center	—	—	—	—	—	SUP/CD	PS	PS	PS	PS	—	—	PS	PS	—	PS
Community Service Organization	—	—	—	—	—	P	P	P	P	P	—	—	P	P	—	P
Drive Thru Service	—	—	—	—	—	PS	PS	P	SUP/CD	P	—	—	—	—	—	SUP/CD
Equipment Rental	—	—	—	—	—	—	—	P	PS	P	P	P	—	—	—	—
Funeral Home	—	—	—	—	—	—	P	P	P	P	—	—	P	—	—	P
Group Care Facility (More than 6 residents)	—	—	—	SUP/CD	—	PS	PS	PS	PS	PS	—	—	PS	PS	—	PS
Government Services	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD
Laundry Services	—	—	—	—	—	P	P	P	P	P	—	—	—	—	—	P
Medical Clinic	—	—	—	—	—	P	P	P	P	P	—	—	P	SUP/CD	—	P

	T1	T2	T3	T4	T5			T6	Assigned Districts			Planned Development				
BASE DISTRICT	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Office / Service (cont.)																
Outdoor Kennels	—	P	—	—	—	—	—	P	—	P	—	—	—	—	—	—
Post Office	—	—	—	—	—	P	P	P	P	P	P	—	P	P	—	P
Professional Services	—	—	—	PND	—	P	P	P	P	P	P	P	P	—	—	P
Residential Treatment Facility	—	SUP/CD	—	—	—	SUP/CD	SUP/CD	P	—	P	—	—	—	—	—	SUP/CD
Studio: Art, dance, martial arts, music	—	—	—	—	—	P	P	P	P	P	—	—	P	SUP/CD	—	P
Vehicle Services: Minor Maintenance/Repair	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—	—
Vehicle Services: Major Repair/Body Work	—	—	—	—	—	—	—	SUP/CD	PS	PS	P	P	—	—	—	—
Retail / Restaurant																
Alcoholic Beverage Sales Store	—	—	—	—	—	—	SUP/CD	P	P	P	—	—	SUP/CD	—	—	P
Auto Parts Sales	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—
Bar/Tavern/Night Club	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	—	P
Drive-Thru Retail/Restaurant	—	—	—	—	—	—	—	P	P	P	—	—	—	—	—	P
Gas Station	—	—	—	—	—	—	PS	PS	PS	P	P	—	—	—	—	PS
General Retail: 3,500 sf or less	—	—	—	—	—	SUP/CD	PS	P	P	P	—	—	P	—	—	P
General Retail: 3,501 sf - 10,000 sf	—	—	—	—	—	SUP/CD	SUP/CD	P	P	P	—	—	P	—	—	P
General Retail: 10,001 sf - 50,000 sf	—	—	—	—	—	—	—	P	P	P	—	—	SUP/CD	—	—	P
General Retail: Greater than 50,000 sf	—	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	—	SUP/CD
Restaurant	—	—	—	—	—	SUP/CD	P	P	P	P	—	—	P	—	—	P
Vehicle or Heavy Equipment Sales	—	—	—	—	—	—	—	P	PS	P	P	P	—	—	—	PS
Entertainment / Recreation																
Adult Establishment	—	—	—	—	—	—	—	—	—	PS	—	—	—	—	—	—
Amusements, Indoor	—	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—
Amusements, Outdoor	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Cultural or Community Facility	—	P	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Internet/Electronic Gaming	—	—	—	—	—	—	—	—	—	PS	—	—	—	—	—	—
Meeting Facility	—	P	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Recreation Facilities, Indoor	—	P	—	—	—	P	P	P	P	P	P	P	P	P	—	—
Recreation Facilities, Outdoor	P	P	P	P	P	P	P	P	P	P	P	P	P	SUP/CD	P	P
Theater, Movie	—	—	—	—	—	—	—	P	P	P	—	—	—	P	—	—
Theater, Live Performance	—	—	—	—	—	—	P	P	P	P	—	—	P	P	—	P

	T1	T2	T3	T4	T5	T6	Assigned Districts				Planned Development					
BASE DISTRICT	OSP	RR	GR	UR	HR	RMX	NMX	CMX	DMX	HB	LI	HI	HS	CI	MHD	TND
Manufacturing / Wholesale / Storage																
Agriculture	P	P	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Laundry, dry cleaning plant	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—
Manufacturing, Light	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Manufacturing, Neighborhood	—	—	—	—	—	PS	P	P	P	P	P	P	—	—	—	P
Manufacturing, Heavy	—	—	—	—	—	—	—	—	—	—	—	P	—	—	—	—
Media production	—	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—
Metal products fabrication, machine or welding shop	—	—	—	—	—	—	—	P	P	P	P	P	—	—	—	—
Mini-Warehouse	—	—	—	—	—	—	—	P	—	P	P	P	—	—	—	—
Research and development	—	—	—	—	—	—	—	SUP/CD	SUP/CD	P	P	P	P	—	—	P
Storage: Outdoor Storage Yard as a primary use	—	—	—	—	—	—	—	—	—	—	P	P	—	—	—	—
Storage: Warehouse/Indoor Storage	—	—	—	—	—	—	—	PS	PS	P	P	P	—	—	—	—
Wholesaling and distribution	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—
Civic / Institutional																
Campground	PS	PS	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Cemetery	P	PS	—	—	—	PS	PS	P	P	P	P	P	P	—	P	P
College/University	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	—	P	—	—
Hospital	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	—	P	P	—	—
Public Safety Station	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	PS	PS	P	P	P	P	P	P	SUP/CD	P	P
Religious Institution	—	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
School: Elem. & Secondary	—	P	P	P	P	P	P	P	P	—	—	—	—	P	—	P
School: Vocational/Technical	—	—	—	—	—	P	P	P	P	P	P	P	P	P	P	P
Transportation / Infrastructure																
Air Transportation	—	SUP/CD	—	—	—	—	—	—	—	—	P	P	—	—	—	—
Parking Lot (primary use)	—	—	—	—	—	P	P	P	P	P	P	P	P	—	—	—
Parking Structure (primary use)	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	—	—	SUP/CD
Road/Rail Transit - Passenger	—	—	—	—	—	P	P	P	P	P	P	P	P	—	P	P
Road/Rail Freight/Courier/Trucking	—	—	—	—	—	—	—	—	—	P	P	P	—	—	—	—
Utilities-Class 1	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Utilities-Class 2	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	SUP/CD	P	P	P	P	P	P	P	P	P	SUP/CD
Utilities-Class 3	—	SUP/CD	—	—	—	—	—	SUP/CD	—	SUP/CD	P	P	—	—	—	—
Wireless Telecomm Facility: Stealth	—	—	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS
Wireless Telecomm Facility: Tower	—	—	—	—	—	—	—	SUP/CD	SUP/CD	SUP/CD	PS	PS	SUP/CD	SUP/CD	—	—

Vision 2020 Policies

- **Policy I-8:** The Interstate 85 corridor, including the roadways feeding into the interstate, shall be a focus of coordinated land use policy and capital investments for the development of quality industry.



Planning Board Courtesy Hearing was held May 24, 2022.

Planning Board voted unanimously to recommend approval as submitted with a motion stating the map amendment is “consistent with the Vision 2020 Comprehensive Plan.”



**Salisbury City Council
Statement of Consistency & Zoning Recommendation**

DISTRICT MAP AMENDMENT: **Z-06-2022**
Project Title: **Z-06-2022 735 Peach Orchard Road**
Petitioner(s): Sansone Group
Owner(s): Harvey Michael Glass, Patrick G. Glass, Susan R. Glass
Representative(s) or Developer(s) Dave Wilson
Tax Map Parcel(s): 407A112, 407A113, 407A099
Size / Scope: Approximately 43.22 acres encompassing one (1) parcel.
Location: Located on the southern side of Peach Orchard Road, in the 700 block, west of I-85.

REQUEST:

**Request to amend the Land Development District Map
by rezoning three (3) parcels at 735 Peach Orchard Road (PID 407A112, 407A113, 407A099) from
Rowan County zoning I-85 Economic Development - Corporate Park District (85-ED-3) and Rural
Residential (RR) to City of Salisbury zoning Light Industrial (LI) upon voluntary annexation into the
City.**

STATEMENT OF CONSISTENCY & RECOMMENDATION:

The Salisbury City Council held a public hearing and reviewed the petition on June 21, 2022. The Council finds that the rezoning petition of the aforementioned parcel is CONSISTENT with the Salisbury Vision 2020 Comprehensive Plan, is reasonable, and in the public interest due to consistency with:

Policy I-8: The Interstate 85 corridor, including roadways feeding into the interstate, shall be a focus of coordinated land use policy and capital investments for the development of quality industry.

AN ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, REZONING TAX MAP 407A PARCELS 112, 113, 099 FROM ROWAN COUNTY ZONING I-85 ECONOMIC DEVELOPMENT - CORPORATE PARK DISTRICT (85-ED-3) AND RURAL RESIDENTIAL (RR) TO CITY OF SALISBURY ZONING LIGHT INDUSTRIAL (LI) APPROXIMATELY 43.22 ACRES UPON ANNEXATION. (PETITION NO. Z-06-2022)

WHEREAS, a petition to rezone the property described herein was properly filed by the City of Salisbury; and

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the rezoning petition on May 24, 2022, unanimously voted to recommend approval as submitted, and stated that the request is consistent with the Vision 2020 Comprehensive Plan; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting on June 21, 2022; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, as requested, is consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan due to the proposed petition, site characteristics, surrounding development pattern, and observations provided by city planning staff, identifying the policies that support the petition.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That properties identified in the City of Salisbury and Rowan County as Tax Map 407A Parcels 112, 113, 099, including those abutting rights-of-way and reaching to the respective centerlines, as designated on the official property identification maps of Rowan County, are hereby rezoned to 'LI' district upon annexation.

SECTION 2. That all Ordinances, or parts of Ordinances, in conflict with this Ordinance are hereby repealed to the extent of such conflict;

SECTION 3. That this Ordinance shall be effective from and after its passage.

Rezoning/Annexation Petition

Neighborhood Meeting Notification Letter

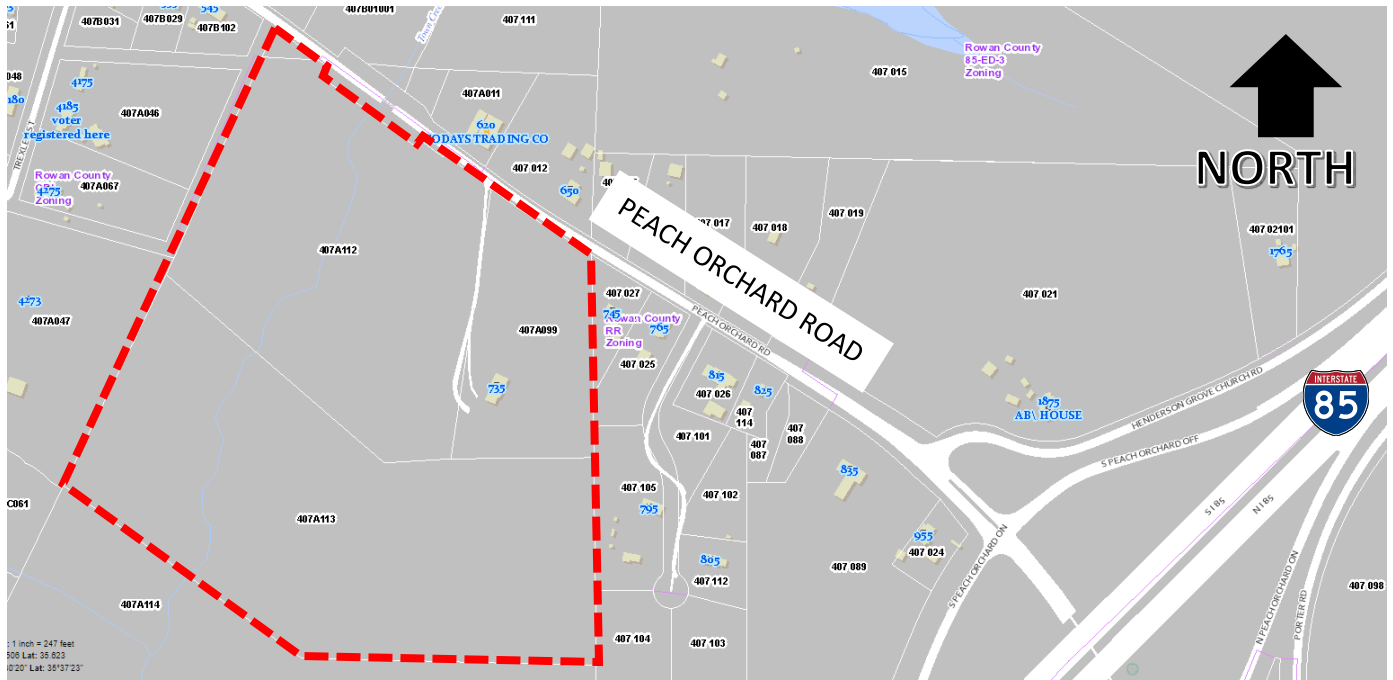
To the Adjoining Property Owners, Neighborhood Group Representatives expressing interest in this area.

Date: Thursday, April 7, 2022
Time: 6:30 PM (Eastern Standard Time)
Virtual Meeting Information:

Video call link: <https://meet.google.com/ssi-obsu-ifr>
Or dial: **651-560-5487** PIN: **427 419 447#**

The Sansone Group (Developer) is requesting that the below-listed Rowan County tax parcels be annexed into the City of Salisbury municipal limits and rezoned as further described below.

Tax Parcel ID #'s: 407A112, 407A099, 407A113



The properties are currently county zoned “85-ED-3” (Rowan County Economic Development District)

The developer intends to annex and rezone the properties to City of Salisbury zoning “LI” (Light Industrial)

In accordance with the City of Salisbury Planning Department’s procedures, the developer is inviting neighboring property owners to discuss this proposal. This will be a virtual meeting to see and hear about the proposed project and to answer any questions. This meeting will be held in addition to the established public meeting procedures of the Planning Board and City Council.

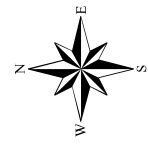
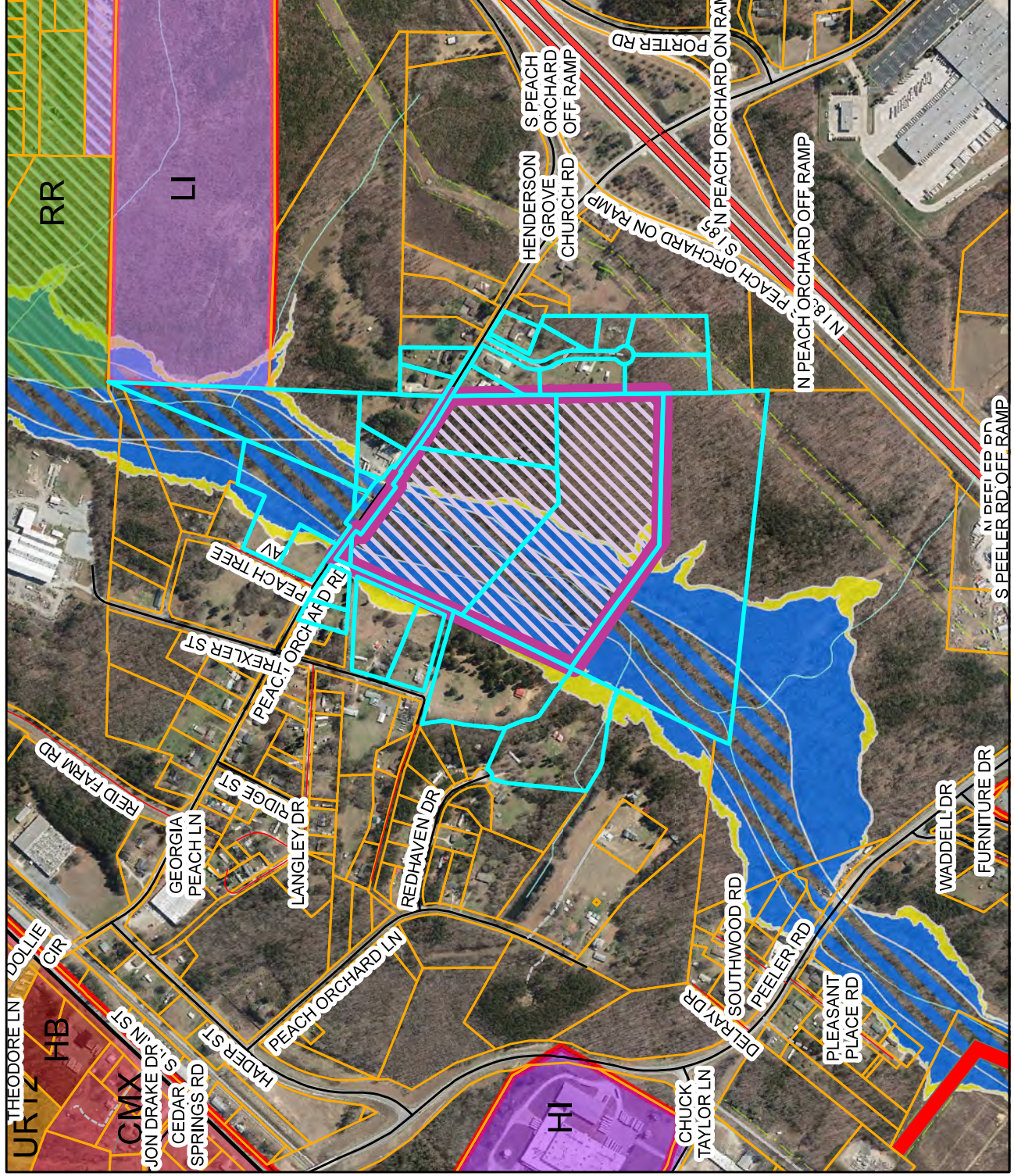
Please direct all questions about this meeting to:

Greg Welsh
Founding Partner
Oak Engineering
704.989.4046
Greg@Oak.Engineering

SITE PLAN

SANSONE PROJECT - PEACH ORCHARD ROAD

0 PEACH ORCHARD ROAD
PID: 407A 099, 112, 113
PROPOSED: LI / CD



PARCEL_ID	OWNNAME	TAXADD1	CITY	STATE	ZIPCODE
407 012	ELLER EDDIE DEAN & WF	107 E BARRINGTON CT	SALISBURY	NC	28146-9616
407 025	LOCKHART KARL JARRETT	765 PEACH ORCHARD RD	SALISBURY	NC	28147
407 105	BEAN VICKIE GASKEY	795 PEACH ORCHARD RD	SALISBURY	NC	28147
407 111	ELLER EDDIE DEAN & WF	107 E BARRINGTON CT	SALISBURY	NC	28146-9616
407A046	LANKFORD DARLENE D	1140 SHORE ACRES RD	SALISBURY	NC	28146
407 027	LOCKHART EDWARD LEE & WF	745 PEACH ORCHARD RD	SALISBURY	NC	28147
407 101	BEAN VICKIE GASKEY	795 PEACH ORCHARD RD	SALISBURY	NC	28147
407 112	HEATH STEPHANIE BEAN	805 PEACH ORCHARD RD	SALISBURY	NC	28147-0000
407A011	BEAVER KERRY DEWAIN	6911 UNTZ RD	CONCORD	NC	28027-7514
407A112	GLASS HARVEY MICHAEL	PO BOX 1693	SALISBURY	NC	28145-1693
407A113	GLASS PATRICK G & WF	1604 ERINDALE CT	MONROE	NC	28110
407A114	LAZENBY JANIS B	303 ANN ST	KANNAPOLIS	NC	28081
407B010	MULLIS ROSE H	6015 MEADOW LN	SALISBURY	NC	28147-8306
407B029	THOMASON LARRY DEAN	535 PEACH ORCHARD RD	SALISBURY	NC	28147
407 075	SHUE NANCY BOSTIAN	710 PEACH ORCHARD RD	SALISBURY	NC	28147
407 016	LOCKHART TIMOTHY B	730 PEACH ORCHARD RD	SALISBURY	NC	28147
407 026	FOSTER WAYNE C SR	815 PEACH ORCHARD RD	SALISBURY	NC	28147
407 104	BEAN VICKIE GASKEY	795 PEACH ORCHARD RD	SALISBURY	NC	28147
407B098	MULLIS ROSE H	6015 MEADOW LN	SALISBURY	NC	28147-8306
407C061	NEWMAN WILLIAM MICHAEL	1940 COOPER RD	SALISBURY	NC	28147-9647
407A047	LUND STEVEN CHRISTOPHER & WF	4273 TREXLER ST	SALISBURY	NC	28147-8382
407A067	ARRIAZA JOSE LUIS & WF	4 RICHMOND PL	COMMACK	NY	11725-5008
407A111	SALISBURY CITY OF	PO BOX 479	SALISBURY	NC	28145
407B102	ALQUIST JAMES ARTHUR & WF	545 PEACH ORCHARD RD	SALISBURY	NC	28147-8326



NOTICE OF PUBLIC HEARING

Salisbury City Council will hold a public hearing Tuesday, June 21, 2022 during its 6:00 p.m. meeting to consider the following general rezoning petition. The regularly scheduled June 21, 2022 City Council meeting will be held in a hybrid format. Anyone who wishes to speak virtually during the hearing regarding the request must sign-up by 5:00 p.m. on Tuesday, June 21, 2022 by contacting Kelly Baker at kbake@salisburync.gov or 704-638-5233. Information on accessing the meeting will be available on the City's website at www.salisburync.gov. The meeting can also be viewed on the City's livestream at www.salisburync.gov/webcast or the City's Facebook account.

DISTRICT MAP AMENDMENT: Z-06-2022

Project Title: 735 Peach Orchard Road
Petitioner(s): Sansone Group
Owner(s): Harvey Michael Glass, Patrick G. Glass, Susan R. Glass
Representative(s) or Developer(s) Dave Wilson
Address: 735 Peach Orchard Road
Tax Map - Parcel(s): Tax Map: 407A Parcel(s): 112, 113, 099
Size / Scope: Approximately 43.22 acres
Location: Located on the southern side of Peach Orchard Road, in the 700 block, west of I-85.

REQUEST:

Request to amend the Land Development Ordinance & Land Development District Map by rezoning approximately 43.22 acres located on Peach Orchard Road from Rowan County zoning I-85 Economic Development - Corporate Park District (85-ED-3) and Rural Residential (RR) to City of Salisbury zoning Light Industrial (LI) upon voluntary annexation.

A copy of the above petition is available for public review at Development Services (132 N. Main Street). Persons wishing a copy, or additional information, should call 704-638-5208. If persons would like to respond in writing, they may do so by mailing a letter to Development Services Division, P.O. Box 479, Salisbury, NC 28145 or by e-mail to victoria.bailiff@salisburync.gov.

Citizens interested in the proposal are invited to attend and participate in the courtesy hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

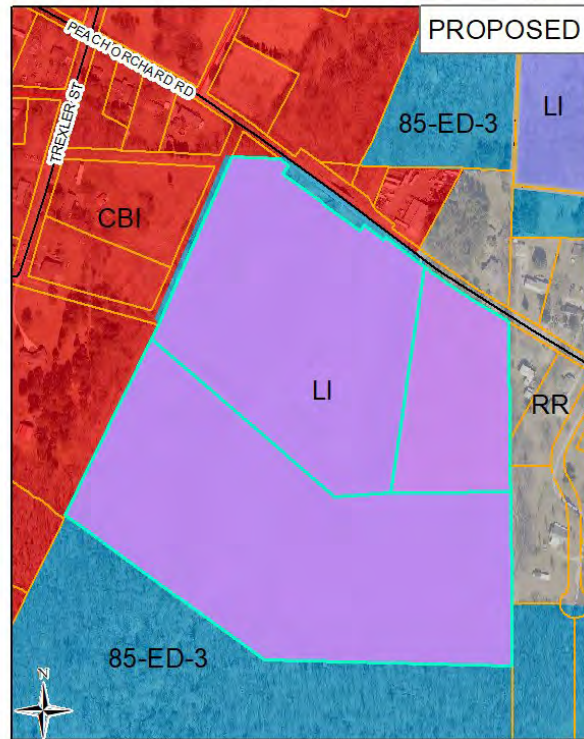
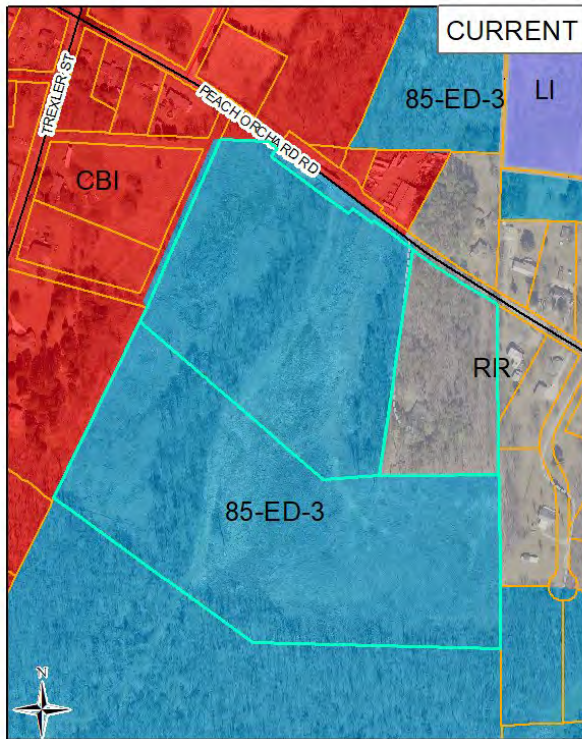
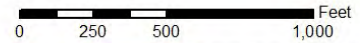
This the day of May 27th, 2022.

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Kelly Baker
Administrative Services Director/City Clerk

Z-06-2022: 735 PEACH ORCHARD ROAD

Parcels : Tax Map 407A, Parcels 099, 112, 113
 Current Zoning: Rowan County Zoning Districts 85-ED-3 & RR
 Proposed Zoning: City of Salisbury Zoning District LI



PARCEL_ID	OWNNAME	OWN2	TAXADD1	TAXADD2	CITY	STATE	ZIPCODE
407B098	MULLIS ROSE H		6015 MEADOW LN		SALISBURY	NC	28147-8306
407 012	ELLER EDDIE DEAN	ELLER DEBRA BARRINGER	107 E BARRINGTON CT		SALISBURY	NC	28146-9616
407 105	BEAN VICKIE GASKEY		795 PEACH ORCHARD RD		SALISBURY	NC	28147
407A011	BEAVER KERRY DEWAIN		6911 UNTZ RD		CONCORD	NC	28027-7514
407A046	LANKFORD DARLENE D		1140 SHORE ACRES RD		SALISBURY	NC	28146
407 016	LOCKHART TIMOTHY B		730 PEACH ORCHARD RD		SALISBURY	NC	28147
407 026	FOSTER WAYNE C SR	FOSTER MARTHA B	815 PEACH ORCHARD RD		SALISBURY	NC	28147
407 102	BEAN VICKIE G	ELLER DARLENE G	795 PEACH ORCHARD RD		SALISBURY	NC	28147
407 103	BEAN VICKIE GASKEY		795 PEACH ORCHARD RD		SALISBURY	NC	28147
407A067	ARRIAZA JOSE LUIS &	ARRIAZA YENI PATRICIA	4 RICHMOND PL		COMMACK	NY	11725-5008
407A099	GLASS HARVEY MICHAEL		735 PEACH ORCHARD RD		SALISBURY	NC	28147
407A111	SALISBURY CITY OF		ECONOMIC DEV DEPT	PO BOX 479	SALISBURY	NC	28145
407B102	ALQUIST JAMES ARTHUR	ALQUIST KARI REBECCA	545 PEACH ORCHARD RD		SALISBURY	NC	28147-8326
407C061	NEWMAN WILLIAM MICHAEL		1940 COOPER RD		SALISBURY	NC	28147-9647
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407A047	LUND STEVEN CHRISTOPHER	LUND PEARL REBECCA	4273 TREXLER ST		SALISBURY	NC	28147-8382
407 025	LOCKHART KARL JARRETT		765 PEACH ORCHARD RD		SALISBURY	NC	28147
407 027	LOCKHART EDWARD LEE	LOCKHART DONNA S	745 PEACH ORCHARD RD		SALISBURY	NC	28147
407 101	BEAN VICKIE GASKEY		795 PEACH ORCHARD RD		SALISBURY	NC	28147
407 111	ELLER EDDIE DEAN	ELLER DEBRA BARRINGER	107 E BARRINGTON CT		SALISBURY	NC	28146-9616
407 112	HEATH STEPHANIE BEAN		805 PEACH ORCHARD RD		SALISBURY	NC	28147-0000
407A112	GLASS HARVEY MICHAEL		PO BOX 1693		SALISBURY	NC	28145-1693
407A113	GLASS PATRICK G	GLASS SUSAN R	1604 ERINDALE CT		MONROE	NC	28110
407A114	LAZENBY JANIS B		303 ANN ST		KANNAPOLIS	NC	28081
407B010	MULLIS ROSE H		6015 MEADOW LN		SALISBURY	NC	28147-8306
407B01001	MULLIS ROSE H		6015 MEADOW LN		SALISBURY	NC	28147-8306
407B029	THOMASON LARRY DEAN		535 PEACH ORCHARD RD		SALISBURY	NC	28147



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Citizens interested in the proposal are invited to attend and participate in the courtesy hearing. Changes may be made in the above proposal as a result of debate, objection, or discussion.

This the 3rd day of June 2022.

CITY COUNCIL OF THE CITY OF
SALISBURY, NORTH CAROLINA

BY: Kelly Baker, MMC
Administrative Services Director/City Clerk



The Salisbury Planning Board held its regular meeting on Tuesday, May 24th, 2022, at 4:00 p.m. with the following being present:

GUESTS: Mark Carpenter, Sansone Group, Jayne Land, and Brian Straley

PRESENT: Yvonne Dixon, Tim Norris, Jon Post; P.J. Ricks, John Schaffer, Chair, and Esther Smith

STAFF: Victoria Bailiff, Teresa Barringer, Sheighla Temple

WELCOME GUESTS AND VISITORS

John Schaffer, Chair, called the Planning Board meeting to order at 4:05 p.m. on 5/24/2022.

APPROVAL OF MINUTES

Planning Board Minutes of May 10th, 2022 were approved as written by Members present.

NEW BUSINESS

COURTESY HEARING: LDTOA-02-2022 Chapter 4

Presenter: Teresa Barringer

Request

Staff is requesting a text amendment for LDO Chapter 4, Section 9B, to clarify circumstances in which the sidewalk payment in lieu program may be considered.

Staff Presentation

Teresa Barringer made a presentation. She clarified the meaning of an infill lot being a lot with at least 50% of development along its perimeter.

Applicable Policy

Vision 2020

Discussion

In response to questions from the Board, Ms. Barringer explained that authority belongs to TRC or City Council, depending on the plan type. She also clarified the difference between “impending road widening” and “immediate future transportation,” and the reason for using both terms in the ordinance.

Deliberation

None

Public Comment

None

Motion

Yvonne Dixon made a motion to approve the text amendment consistent with Vision 2020. Esther Smith seconded the motion.

All members present voted AYE (6-0).

ROLL CALL: Yvonne Dixon (AYE), Tim Norris (AYE), Jon Post (AYE), P.J. Ricks (AYE), John Schaffer (AYE), Esther Smith (AYE).

Jayne Land joined the meeting at 4:13 pm.

**Z-05-2022 Majolica Road; 0 Majolica Road; PID: 451 227; Current Zoning: RA (County); Proposed Zoning: GR3
Presenter: Victoria bailiff**

Request

Tar Heel Legacy, LLC requested to rezone (1) parcel from Rural Agriculture (RA), County Zoning, to City General Residential (GR-3).

Staff Presentation

Victoria Bailiff made a staff presentation. Public concerns regarding property value, and farm access and use were received by Staff. She clarified for the Board that if a property is not within City limits or the ETJ, it will need to be voluntarily annexed in order to receive services. When this case goes to City Council, they will decide on the annexation before the rezoning request.

Ms. Bailiff explained that while there is no specific policy addressing this request in the Comprehensive Plan, it is consistent with it.

Applicant Testimony

Mark Carpenter testified that the only concern they have received is from the owner of an adjacent property regarding his concern for his ability to access and make full use of his farmland when a development is built. Mr. Carpenter assured him they would be a good neighbor, and not hinder his land use. They've not received any other contact with concerns. The Applicant plans to build single-family homes on the property.

Ms. Bailiff responded to a question regarding the cutout in the property line. She said the owner wants to remain in Rowan County jurisdiction, and that they had called the City with a concern regarding development. The owner may be on County water, but would have a septic system; if they wanted to use City sewer/water, they would need to request annexation.

In response to questions from the Board regarding the prevalence of split zones in the area, Ms. Barringer responded that as these properties come up for the voluntary annexation addressed previously by City Council, the pre-existing zones will be cleaned up, and zoned appropriately.

Public Comment

None.

Motion

Jon Post made a motion to approve the request as consistent with Vision 2020, Yvonne Dixon seconded the motion.

All members present voted AYE (7-0).

ROLL CALL: Yvonne Dixon (AYE), Jayne Land (AYE), Tim Norris (AYE), Jon Post (AYE), P.J. Ricks (AYE), John Schaffer (AYE), Esther Smith (AYE).

**Z-06-2022 Peach Orchard; 735 Peach Orchard Road; PID: 407A112, 407A113, 407A099;
Current Zoning: 85-ED-3 (County), RR; Proposed Zoning: LI
Presenter: Victoria Bailiff**

Request

Sansone Group requested to rezone (3) parcels from I-85 Economic Development Corporate Park District (85-ED-3) and Rural Residential (RR), County Zoning, to City Light Industrial (LI).

Staff Presentation

Victoria Bailiff made a staff presentation. The City received no feedback from adjacent property owners.

Applicant Testimony

Brian Straley testified that he had nothing further to add, and that he was following the Vision 2020 Comprehensive Plan.

Public Comment

None.

Deliberation

Mr. Shaffer commented that there is a trend toward industry in this area. There were no questions or comments from the Board.

Motion

Jayne Land made a motion to approve the request, Tim Norris seconded the motion.

All members present voted AYE (7-0).

ROLL CALL: Yvonne Dixon (AYE), Jayne Land (AYE), Tim Norris (AYE), Jon Post (AYE), P.J. Ricks (AYE), John Schaffer (AYE), Esther Smith (AYE).

OTHER BUSINESS

Ms. Barringer thanked the Board for their flexibility in accommodating City Council’s meeting, and said they should be able to resume in-person for the next meeting. She also announced that Sheighla Temple will be leaving the City on June 10, 2022 for an opportunity in Charlotte.

Ms. Dixon thanked Ms. Barringer for her timely communication.

ADJOURN 4:43 p.m.

John Schaffer, Chair

Sheighla Temple, Secretary

DRAFT

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Finance Department

Name of Presenter(s): Wade Furches

Requested Agenda Item: Council to consider adopting Budget Ordinance for fiscal year July 1, 2022 - June 30, 2023. In response to Council's discussion on the vehicle tax there are two Ordinances attached. One Ordinance includes the proposed \$20 vehicle tax and one includes the \$30 vehicle tax.

Description of Requested Agenda Item: City Council received a presentation on the FY23 budget on May 24, 2022 and held a budget work session on June 7, 2022. Council can have further budget discussions and consider adopting the FY23 budget.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Council to consider adopting Budget Ordinance for fiscal year July 1, 2022 - June 30, 2023.

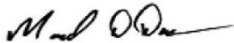
. Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Wade Furches, Finance Director

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council) Announcement

FINANCE DEPARTMENT INFORMATION:



Finance Manager Signature



Department Head Signature



Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

**BUDGET ORDINANCE OF THE CITY OF SALISBURY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023**

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Appropriations

That for the expense of the City Government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the amounts in the following subsections, or so much of each as may be necessary, are hereby appropriated:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND the following:

City Council	\$ 760,032
Management and Administration	1,439,322
Communications	461,242
Human Resources	2,482,415
Finance	1,537,200
Customer Service	463,535
Community Planning Services	1,016,585
Information Technology	1,674,755
Development Services	337,138
Code Services	502,333
Downtown Development	460,459
Facilities Maintenance	612,030
Central City Buildings	655,116
Plaza	150,139
Police Services	4,209,314
Police Administration	1,151,769
Police Operations	6,060,751
Fire Department	8,475,214
Telecommunications	797,836
Traffic Operations	291,568
Street Lighting	476,100
Transportation	630,000
Engineering	2,261,466
Public Works Administration	465,363
Streets	2,136,421
Solid Waste	2,070,287
Waste Management - Other	547,131
Cemetery	106,348
Grounds Maintenance	1,467,922
Bell Tower Green	504,535
Parks and Recreation	1,644,763
Fleet Management	1,271,873
Fibrant Support	2,700,000
Debt Service	810,578
	<hr/>
TOTAL GENERAL FUND	\$ <u>50,631,540</u>

(2) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER FUND the following:

Utilities Mgt. and Administration	\$ 7,456,166
Plant Operations-Water Treatment	2,693,480
Systems Maintenance	5,850,010
Environmental Services	669,460
Plant Operations-Wastewater Treatment	6,206,884
Meter Services	763,052
Water and Sewer Debt Service	<u>5,228,500</u>
TOTAL WATER AND SEWER FUND	<u>\$ 28,867,552</u>

(3) That for said fiscal year there is hereby appropriated out of the TRANSIT FUND for the purpose of operating Salisbury's Transit System, the sum of

\$ 2,414,460

(4) That for said fiscal year there is hereby appropriated out of the GENERAL FUND CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

\$ 4,032,743

(5) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

\$ 714,219

(6) That for said fiscal year there is hereby appropriated out of the FIBRANT COMMUNICATIONS FUND for the operating Salisbury's Fiber Optic Network, the sum of

\$ 3,518,110

(7) That for said fiscal year there is hereby appropriated out of the STORMWATER FUND for the purpose of operating Salisbury's Stormwater management program, the sum of

\$ 2,705,278

(8) That for said fiscal year there is hereby appropriated out of the STORMWATER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

\$ 497,512

(9) That for the Community Development Block Grant Entitlement there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes outlined within the grant, the sum of

\$ 425,000

Section 2. Revenue Estimates

The City Council has and does estimate that the following revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023:

General Fund:	
Taxes	\$ 23,183,199
Unrestricted governmental	13,811,000
Restricted governmental	2,545,217
Charges for services	8,463,637
Miscellaneous	628,487
Other financing sources	<u>2,000,000</u>
Total revenues and other financing sources	<u>\$ 50,631,540</u>
Water and Sewer Fund:	
Operating revenues	\$ 27,847,552
Nonoperating revenues	20,000
Other financing sources	<u>1,000,000</u>
Total revenues	<u>\$ 28,867,552</u>
Transit Fund:	
Charges for services	\$ 48,000
Intergovernmental revenues	553,661
Other financing sources	<u>1,812,799</u>
Total revenues and other financing sources	<u>\$ 2,414,460</u>
General Fund Capital Reserve Fund:	
Transfer from General Fund	\$ 2,367,648
Nonoperating revenues	30,000
Other financing sources	<u>1,635,095</u>
Total revenues and other financing sources	<u>\$ 4,032,743</u>
Water and Sewer Capital Reserve Fund:	
Transfer from Water and Sewer Fund	\$ 492,896
Miscellaneous	30,000
Other financing sources	<u>191,323</u>
Total revenues and other financing sources	<u>\$ 714,219</u>
Fibrant Communications Fund:	
Operating revenues	\$ 810,000
Nonoperating revenues	8,110
Other financing sources	<u>2,700,000</u>
Total revenues	<u>\$ 3,518,110</u>
Stormwater Fund:	
Total revenues	<u>\$ 2,705,278</u>
Stormwater Capital Reserve Fund:	
Total revenues and other financing sources	<u>\$ 497,512</u>
Special Revenue Funds:	
Entitlement Fund:	
Intergovernmental revenue	\$ 400,000
Miscellaneous	<u>25,000</u>
Total revenue	<u>\$ 425,000</u>

Section 3. Tax Levy

There is hereby levied the following rates of Ad Valorem Tax on each one hundred dollars (\$100.00) valuation of taxable property, as listed for taxes as of January 1, 2022 for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation, to wit:

General Fund:

(For the expense incident to the proper government of the City of Salisbury)

-- \$.7196

Municipal Service District:

(To promote, encourage and assist in the revitalization and economic health and stability of the downtown area)

-- \$.176

The estimated Ad Valorem Tax income is based upon collection of the above Tax rates as applied to the valuation of \$3,221,424,734 for General Fund purposes.

There is hereby levied a Municipal Vehicle Tax of \$20.00 on each vehicle resident as authorized by General Statute 20-97.

Section 4. There is hereby levied a tax of 1.5% on gross receipts derived from retail short-term lease or rental of vehicles to the general public. This tax will be levied, reported, and collected as established under Ordinance 2000-47 as authorized by General Statute 160A-215.1.

Section 5. Appropriations hereinabove authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2022 added to each appropriation as it applied in order to properly account for the payment against the fiscal year in which it is paid.

Section 6. The City Manager is hereby authorized to make any budget amendments as may be required within each fund as long as the total appropriation for each fund does not change and contingency funds are not utilized.

Section 7. Copies of this ordinance shall be furnished to the City's Finance Director, to be kept on file, for direction in the disbursement of City funds.

Section 8. The following schedules and fees are hereby adopted and all references to these fees in the City Code of Ordinances are amended to reflect these new schedules and fees as appropriate:

ADMINISTRATION

Sale of Salisbury City Council meeting recording
 Copier or Multifunction Machine Fee

 Copy of Reports/Files

Fee

Actual cost of supplies and mailing
 \$0.10 per copy/scanned page;
 Minimum of \$1
 Actual cost of supplies and mailing

COMMUNITY PLANNING SERVICES***Development Services***

Zoning Board of Adjustment:

Administrative appeal \$350
 Variance \$350

Conditional District Petition or General Development Overlay:

Adoption (Includes first construction submittal & two revisions.
 \$250 for each additional) \$1,200

Amendment \$900
 Revisions \$50

District Map & Text Amendment Petition

LDO Map Amendment (General Rezoning, Historic Overlay Adoption) \$800
 Local Historic Landmark \$200
 Land Development Ordinance Text Amendment \$600

Vested Rights Extension

\$600 without rezoning

After-the-fact Certificate of Appropriateness (HPC)

\$250

After-the-Fact Zoning Permit

Double regular permit fee

Major Site Plan Review (1st Submittal + Two Revisions)

\$500

Major Site Plan Re-Review

\$250 for each additional

Minor Site Plan Review (1st Submittal + Two Revisions)

\$150

Minor Site Plan Re-Review

\$75 for each additional

Alternate Methods of Compliance

\$50

Special Use Permit

\$500

Zoning Permit for New Single Family

\$50 (House <5 DU)

Zoning Permit for New Multi-family

\$150

Zoning Permit for New Non-residential

\$300

Zoning Permit for Addition, Accessory, Upfit of Residential

\$25

Zoning Permit for Addition, Accessory, Upfit of Non-residential

\$100

Zoning Verification Letter

\$60

Predevelopment Permit for Site Grading (LIA)

\$100

Predevelopment Permit for Site Grading (HIA)

\$300

New Telecommunications Tower Special Use Permit Application

\$5,000

Height Addition of Existing Telecommunications Tower Application

\$1,500

Sidewalk Dining Permit (Annually)

\$10

Special Event Permit

\$50

Temporary Sign Permit

\$25

Permit for Sign Panel / Face Change

\$50

Certificate of Appropriateness (COA) Major Works

\$25

Permit for New Wall, Canopy, Proj., Ground Sign

\$100

Temporary Use Permit

\$100

Temporary Construction Trailer

\$25

Tree Removal Permit

\$10

Home Occupation

\$50

Policy Plan Amendment

\$1,000

Payment in Lieu of Sidewalk Construction

\$26.50 per linear foot

Standards Manual (includes zoning and subdivisions)

\$20

Annual Tax for Cable/Pipelines in Public Streets, Sidewalks, Alley, or Parking

\$1 per foot annually

Code Enforcement

	Fee
Nuisance abatement (Fees vary depending on the extent of the abatement)	Contractor & landfill costs
Demolition or Moving Permit Application Fee	\$50
After the Fact Demolition Permit	\$250

ENGINEERING

Subdivision Review:	
Major Subdivision (Preliminary plat)	\$200 + \$10/lot
Minor Subdivision	\$30 per lot
Exception plat	\$20
Special Exception	\$200
Street & alley closings filing fee	\$500
Printed Maps	
Up to 11"x17" (ledger size)	\$1
34"x44" (E size sheet)	\$5
City Street Map	\$5
Custom Map	\$25
Engineering Plan Review Fee (Utility Only - New Construction)	\$200
Engineering Plan Review Fee (Utility Only- Upfit)	\$100
DENR Delegated Water Permit	\$200
DENR Delegated Sewer Permit	\$200
Field Inspections of Water Lines	\$1 per foot
Field Inspections of Sewer Lines	\$1 per foot
Media Charges	
CD Disk, Each	\$20
DVD Disk, Each	\$20

TRAFFIC OPERATIONS

Traffic Count	\$15 per counter per day
Repair of traffic control devices-materials	Actual cost + 10% for handling
Repair of traffic control devices-labor	Hourly rate + fringe benefits
Repair of traffic control devices-use of bucket truck or paint machine	\$50/hour
Repair of traffic control devices-use of service truck or small equipment	\$9/hour

POLICE

Copies	\$0.10 per copy/scanned page;
(No fee to victims of crime or traffic accidents for first copy	minimum of \$1;
of a report, but charged for any additional copies)	\$1 extra for mailing
Fingerprinting	\$10
Handicapped Parking Violation	\$250
Pool Hall Permits	\$100
Taxi permits - one time only	\$15
Parking ticket - illegal parking	\$5
Parking ticket - overtime parking (more than 2 hours)	\$15
Media Charges	
CD Disk, Each	\$20
DVD Disk, Each	\$20

FIRE

HazMat/Material Recovery
 Copies of Reports (First report is free to victims)

	Fee
	Actual cost including equipment
	\$0.10 per copy/scanned page; minimum of \$1
Lifting Assistance	\$250 per call
Lifting Assistance Standby	\$95 per hour stand-by

SPECIAL OPERATIONAL USE PERMITS

Operational permits are required by the NC Fire Code to conduct the following types of operations. A permit fee will be charged for the following Special Operational Use Permits. These permits are not attached to normal procedures and are not covered under a General Inspection Use Permit or Fire Department Construction Permit. Tents and air supported structures requiring a construction permit will be included with the Special Operational Use Permit.

Blasting Permit:	
30 day permit	\$100
2 day permit (48 hours)	\$45
Burning Permit:	
Commercial	\$25
Residential	No charge
Exhibit and Trade Show	\$25
Festivals (fairs, carnivals, etc.)	
Large Festival:	\$175
1. Festival with an attendance of more than 6,000 on any given day or	
2. Outdoor circus or carnival	
Small Festival:	\$50
1. Festival with an attendance of 6,000 or less each day or	
2. Indoor circus or carnival	
Firework/Pyrotechnic Display (per display)	\$200
Fumigation or Thermal Insecticidal Fogging	\$25
Special Amusement Building	\$25
Tent or Air Supported Structures (Funeral Homes & tents less than 700 sq. ft. exempt)	\$25
Tent, Structure or Stand for Fireworks Sales:	
21 day permit	\$500
7 day permit	\$200
Other Not Listed	\$25
After Hours Inspection (inspections conducted outside of normal work hours)	\$50
*Late Application Fee	\$50

*A fee will be added to certain Special Operational Use Permits if the application is not submitted 14 days prior to the event. The Special Operational Use Permit applications include Exhibit and Trade Shows; Large Festivals; Small Festivals; Fireworks Displays; Special Amusement Buildings; Tent or Air Supported Structures; and Tent, Structure or Stand for Fireworks Sales.

FIRE DEPARTMENT CONSTRUCTION PERMITS

Construction permits are required by the NC Fire Code to install or modify the following systems or equipment. Any person that commences any work before obtaining the necessary permit will be charged double permit fees and subject to civil citations and being reported to the NC State Board of Examiners.

Automatic Fire-Extinguishing System:	
Installation	\$60
Renovation/Modification	\$50
Automatic Sprinkler System:	
Installation (\$59 minimum)	\$0.01/sqare foot
Renovation/Modification	\$50
Standpipe System (Not part of a sprinkler system):	
Installation	\$50
Renovation/Modification	\$50

	Fee
Fire Alarm and Detection System: (Includes devices tied into fire alarm system)	
Installation (\$59 minimum)	\$0.01/square foot
Renovation/Modification	\$50
Door Locking Devices: (Access-controlled egress, delayed egress, & special locking devices)	
Installation	\$60
Renovation/Modification	\$50
Two-way Communication System: (Area of Rescue Assistance)	
Installation	\$60
Renovation/Modification	\$50
Fire Pumps and Related Equipment:	
Installation	\$60
Renovation/Modification	\$50
Private Fire Hydrants (per unit):	
Installation	\$60
Renovation/Modification	\$50
Compressed Gas Systems (Amounts exceed those listed in Table 105.6.9) Abandon, Remove, Place Temporarily out of Service, or Close	\$50
Flammable and Combustible Liquids Storage Tanks:	
* Tank Installation- (per tank)	\$60
Removal or Place out of Service- (per tank)	\$50
* If electrical circuitry is involved then an electrical permit must also be obtained from the Rowan County Building Inspections Department Hazardous Material Facility or Other Area:	
Abandon, Remove, Place Temporarily out of Service, or Close areas regulated by	\$60
MISCELLANEOUS TESTS, INSPECTIONS, AND SERVICES	
Residential (Group R-3):	
Fire Flow Test	\$200
Special Inspection (Conducted during normal work hours)	\$50
Special Inspection (Requested by contractor outside normal work hours) (per hour)	\$100
Stand-by Firefighter (4 hour minimum) (per hour)	\$25
Re-inspection fees will be charged to the permit applicant or holder of a General Inspection Use Permit beyond the first re-inspection when conducting inspections for fire code violations that have not been corrected:	
First non-compliance re-inspection	\$150
Second and all subsequent non-compliance re-inspections. (per re-inspection)	\$200
Re-inspection fees will be charged to the permit holder of a Fire Department Construction Permit for the following: <i>Re-inspections due to work not being finished, corrections not being completed, or failure to cancel an inspection.</i>	\$150
Reimbursement cost for stand-by fire protection services due to hazardous materials incidents or other emergencies:	
Exits and egress ways locked or blocked	\$200/door
Over-crowding, exceeding occupant load (crowd management system not compliant)	\$200
Parking in a Fire Lane	\$50
Engine or Ladder Company (per hour)	\$100
Incident Commander (per hour)	\$25
Incident supplies, fuel, overtime cost for staffing	Replacement cost
Plans Review:	
Plans review shall be based on the following computations for construction :	
A = Total Gross Building Floor Area of Construction	
B = Fee per Square Foot (from table below)	
Total Gross Building Floor Area of Construction (square feet)	
0 - 5,000	A x B = Permit Fee
5,001 - 15,000	(A x B x 0.75) + (1,250 x B) = Permit Fee
15,001 and above	(A x B x 0.50) + (5,000 x B) = Permit Fee

Building:	Fee
Residential	\$0.05
Storage	\$0.035
Assembly	\$0.06
Institutional	\$0.06
Business	\$0.06
Mercantile	\$0.05
Hazardous	\$0.05
Factory/Industrial	\$0.04
Educational	\$0.065

PUBLIC WORKS

Street Division

Installation and Removal of curbing, driveways, storm drains, and sidewalks Actual cost + 10%

Solid Waste

Additional Rollout for Trash (one time charge) \$65

Bulky Item Collection Fees:

Two Bulky Items (\$5 for each additional bulk item - \$10 minimum) \$10

Each Bag or Box \$2.50

Bulk Brush Removal Minimum Charge (applies to loads over a truck load) \$75

Charges for specific cases will be calculated by Public Works Director or designee based on site visit.

All fees must be paid in advance of service.

Fleet Management

Repair of Rowan Transit System Fleet and Trolley Fleet \$65.41/hour

Repair of Hazardous Material Van:

Labor \$65.41/hour

Repair Parts Actual cost + 20%

Repair Sublet Actual cost + 15%

Cemetery

Burial-adult \$900

Burial-infant \$450

Disinterment - Adult \$1,800

Disinterment - Infant \$900

Interments - two--one grave-adult \$950

Interments - two--one grave-infant \$500

Interment - Crematory remains \$450

Interment - Crematory remains placed inside of marker or scattered \$25

Interment - Mausoleum (city employee direct involvement) \$300

Interment - Mausoleum (no involvement) \$25

Funeral processions entering cemetery after 1:30 P.M. weekdays \$200

Funeral processions entering cemetery on weekends \$300

Funeral processions entering cemetery on holidays \$450

Monument installation permit \$25

Deed Change \$25

Cemetery Lot Fee Schedule:

Adult, City resident \$800

Adult, non-City resident \$1,000

Infant, City resident \$400

Infant, non-City resident \$600

Columbaria fees:

Niche, City resident \$1,350

Niche, non-City resident \$1,550

Weekday Inurnment fee \$150

Weekend Inurnment fee \$300

Grounds Maintenance

Cooperative tree planting on public right-of-way Actual cost of tree + 10%

Telecommunications

Dispatch service:

	Fee
Cost per unit	\$10
Surcharge per radio for companies with less than 25 radios	\$4
One-time hook-up (per radio)	\$25

Radio Programming:

Programming charge	\$35
ID Change Only	\$20
Partial Map Build	\$150
Fleet Map Build	\$250
Radio Diagnostic	\$90
Repair (Hourly rate)	\$120
Hourly Travel Rate outside City Limits (from Customer Service Center)	\$60

Equipment Installation:

Cost per hour	\$65.41
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Parts

Actual cost + 20%

TRANSIT

Individual Fares:

Regular- All Locations (no transfer fee)	\$1.00
Reduced (Disabled, Senior Citizens, Medicare and Students)	\$0.50
Transfers & Children under 5	FREE
40 Ride pass:	
Regular	\$35
Reduced (Disabled, Senior Citizens, Medicare and Students)	\$17
ADA Paratransit System (each way)	\$2
ADA Paratransit 20 Ride Pass	\$35
ADA Paratransit 10 Ride Pass	\$17

PARKS & RECREATION**City Park (3 hour minimum rental non-operational hours)**

Room A or B	\$40 per hour + \$75 Damage deposit
Multi-purpose room	\$75 per hour + \$75 Damage deposit
8 hour rental	\$500 + \$75 Damage deposit
Any room with kitchen	\$10/ hr. additional
Teen Room/Game Room	\$60 per hour + \$75 Damage deposit

Civic Center

Weekend and Full Day Rental:

Multi-purpose room & kitchen - for first eight hours each day	\$800 + \$200 Damage deposit/ \$300 if serving alcohol
Multi-purpose room, small room & kitchen - for first eight hours each day	\$875 + \$200 Damage deposit/ \$300 if serving alcohol
Small meeting room only (per hour)	\$75 per hour + \$50 Damage deposit
Set-up Fee (Fri 12-5 or Sat 9-1)	\$100
Technology Fee (mic and/or projector)	\$50
Cleaning Fee	\$50

Monday - Thursday Rentals:

Multi-purpose room & kitchen - four hour rental between 8 A.M. and 8 P.M.	\$250 + \$100 Damage deposit/ \$300 if serving alcohol
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Hall Gym (3 hour minimum rental non-operational hours)

Meeting Room	\$50 per hour + \$75 Damage deposit
Gym	\$70 per hour + \$100 Damage deposit
8 hour rental	\$300 + \$75 Damage deposit

Miller Center (3 hour minimum rental non-operational hours)

	Fee
Computer Lab	\$30 per hour + \$75 Damage deposit
Multi-purpose room	\$40 per hour + \$75 Damage deposit
Meeting room	\$40 per hour + \$75 Damage deposit
Any room with kitchen	\$10/ hr. additional

Park Avenue Community Center (2 hour minimum for rental non-operational hours)

Multi-purpose room & kitchen	\$70 per hour + \$50 Damage deposit
4 hours or less Rental	\$70 per hour + \$50 Damage deposit
4 hours or more Rental	\$300 + \$50 Damage deposit

Recreation Center Rental Discounts & Notes (applies to all centers)

Non-Profit Rate (must have non-profit status paperwork)	50%
Weekday Rate (Mon-Thurs)	75%

Please note discounts DO NOT apply to non-operating hours usage in some cases.

Per hour rates vary per facility for non-operating hours.

Fred M. Evans Pool @ Lincoln Park (2 hour minimum)

Two lifeguards	\$50 per hour + \$50 Damage deposit
Four lifeguards	\$75 per hour + \$50 Damage deposit

Bell Tower Green

County Rates:

Green (3 hour minimum)	\$300 + \$100 Damage deposit (\$50 per hour after)
Ampitheater/Green/Promenade (5 hour minimum)	\$750 + \$300 Damage deposit (\$100 per hour after)
Bell Tower/Gazebo (5 hour minimum)	\$300 + \$100 Damage deposit (\$50 per hour after)
Garden Trellis (3 hour minimum)	\$300 + \$100 Damage deposit (\$50 per hour after)
Promenade (3 hour minimum)	\$200 + \$100 Damage deposit (\$50 per hour after)

Non-County Rates:

Green (3 hour minimum)	\$500 + \$100 Damage deposit (\$100 per hour after)
Ampitheater/Green/Promenade (5 hour minimum)	\$1,000 + \$300 Damage deposit (\$200 per hour after)
Bell Tower/Gazebo (5 hour minimum)	\$500 + \$100 Damage deposit (\$100 per hour after)
Garden Trellis (3 hour minimum)	\$500 + \$100 Damage deposit (\$100 per hour after)
Promenade (3 hour minimum)	\$350 + \$100 Damage deposit (\$100 per hour after)

County Non-Profit Rate:

50%

Monday - Friday Day (before 5 P.M.) Rate

75%

Entire Park Rental (8 hours - large private or corporate events)	\$4,000 + \$1,000 Damage deposit (\$250 per hour after)
Concert /Large Spectator Event (8 hours)	\$2,000 + \$500 Damage deposit (\$150 per hour after)
Set-up	\$200
Staffing (if required)	\$20 per hour per staff member
8 Foot Table	\$5.00 per table (minimum of 10)
Chairs	\$1.00 per chair (minimum of 25)
Lighting Fee (Bell Tower & Water Wall)	\$25
Activity Cart	\$50
Raindate Hold (non-refundable)	\$300

Shelters & Gazebo Rentals:

Standard Park Shelters	\$40 per day
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Gazebos

Hurley Park Gazebo Rental	\$100
Peace Haven Gazebo at City Park	\$100
Robertson Eastern Gateway	\$100
Cannon Park Gazebo Rental	\$100
Gazebo Refundable Deposit	\$50

Advertising Fees

Salisbury Community Park

	Fee
	\$600 initial fee;
	\$300 annual renewal
Salisbury Greenway	\$1,000-\$5,000

Athletic Fields

Flat rate rentals will generally apply; the Director has authority to negotiate rates for major (regional/national) co-sponsored events.

Youth & Adult Softball/Baseball

Fee	\$20 per hour
Additional per hour charge for lights	\$25
Field Prep Fee	\$60
Tournament Fees for Kelsey and Sports Complex (multiple teams/multiple games)	
1 day (8 A.M. - 11 P.M.) per field	\$150
1 day, 2 fields	\$300
2 days, 2 fields	\$600
Non-refundable deposit of 50% of day rate or \$150	
Rate includes field preparation and lighting	
Tournament Fees for Salisbury Community Park (multiple teams/multiple games)	
1 day (8 A.M. - 11 P.M.) per field	\$200
1 day, all fields	\$1,000
2 days, all fields	\$2,000
Non-refundable deposit of 50% of day rate or \$200	
Rate includes field preparation and lighting	
Additional preparation fee per field	\$60
Inclement weather prep	
Field Conditioner (per bag)	\$15
Staff time (per hour per staff fee)	\$40

Soccer:

Flat Fee	\$25 per hour
Field Prep Fee	\$60 per field
Tournament Fees	
1/2 day tournament, 1 field (8 A.M.-1 P.M.) 5 hrs.	\$125
1 day tournament, 1 field	\$250
Rate Includes: 1 field AND 1 field prep	

Football:

Flat Fee	\$25 per hour
Tournament Prep Fees	\$60 per field

Cross Country Prep Fee

\$150

Tennis/Pickleball:

Key Card Access	\$5
Court Reservation (Max 2 courts, 2 hours)	\$20 per hour
Tournament Fee	\$500 for 8 hours
Additional Tournament Hours (over 8 hours)	\$20 per hour per court
Refundable Damage Deposit	\$100

Special Event Permits

Park Usage Fee	\$100
1 Day Permit	\$50
Refundable Damage Deposit	\$100
Gate Permit	\$50 per day
Concession Permit	\$50 per day
Vending Permit	\$50 per day

West End Community Center

Conference Room

\$50 per hour

UTILITY ENGINEERING

	Fee
Engineering, Consulting, and Technical Services	
Project Manager - Professional Engineer	\$100 per hour
Civil Engineer	\$75 per hour
Engineering Technician	\$50 per hour
Construction Inspector	\$50 per hour
Survey Field Crew (2 person)	\$75 per hour
Clerical	\$25 per hour
Set of Bid Documents	\$50 each
Utility Location Maps:	
Paper Document	\$15
Digital Format	
CD Disk, each	\$20
DVD Disk, each	\$20
Engineering Plan Review Fee (Water Only)	\$200
Field Inspection of Sewer Lines	\$1 per foot
Xerox/blue prints:	
On paper up to 4 ft in length	\$5
On mylar up to 4 ft in length	\$20

BUSINESS AND FINANCIAL SERVICES

Accounts Receivable - Not billed on Utility bill (30 days past-due)	1.5% per month
Accounts Receivable - Billed on Utility bill (24 days after billing)	1.5% per month
Copier or Multifunction Machine Fee	\$0.10 per copy/scanned page; Minimum of \$1/\$1 extra for mailing
Copy of Reports/Files	Actual cost of supplies and mailing

**SCHEDULE A
CASH DEPOSITS**

Charges in Schedule A shall be as authorized by Chapter 25, Article II, Section 25-32, of the City Code.

- | | |
|--|-------|
| (a) Domestic consumer of water, dischargers of sewage, fibrant, residential owner-occupants including single family townhouses and condominiums shall be exempted, unless (e) below applies | \$150 |
| (b) Waste Collection and/or Stormwater Residential without water service | \$75 |
| (c) Commercial, industrial, and institutional recipient
Local, state, and federal governments or agencies thereof shall be exempted. | \$150 |
| (d) Consumers with more than one account at the same location shall be required to make only one deposit if the customer has a good pay history. Commercial or industrial customers who operate multiple businesses under one corporate management shall be required to pay a deposit for each business or industry. | |
| (e) Any consumer or recipient of water, discharges of sewage, fibrant, waste collection and/or stormwater, that has previously been disconnected for non-payment or has any outstanding balance for previous services with the city will be required to pay a deposit. | \$150 |
| (f) Deposits shall be returned at termination of service less any unpaid rates and charges. | |

**SCHEDULE B
METER INSTALLATION AND SEWER CONNECTION CHARGES**

Charges in Schedule B shall be as authorized in Chapter 25, Article II, Section 25-33, of the City Code.

Tap fees are based upon the actual cost of material and labor at the time of connection. Estimates will be provided but the actual cost may fluctuate depending upon material price increases or supply chain shortages.

- (a) Three-fourths-inch residential water tap:
 - ¾" Water tap - SRU installed \$2,350
 - ¾" Water tap - Developer installed \$425
 - ¾" Water tap - Crescent \$1,275
- (b) One-inch residential water tap \$2,675
- (c) Irrigation taps are one-half the cost of regular taps and not subject to any discounts.
- (d) All commercial water services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. For these purposes, commercial shall be defined as anything other than single-family detached homes. All water connections made to a distribution main 24" or larger in diameter shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential water connections larger than 1", both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. Master meter installations required for private water or sewer systems shall be charged on the basis of material costs at the prevailing or established rates (See Chapter 25, Article II, Section 25-33 City Code).
- (e) Four-inch residential sewer connections:
 - 4" Sewer tap - SRU Installed \$1,975
 - 4" Sewer tap - Developer Installed*: \$250

*Note: Includes the Crescent Subdivision
- (f) All commercial sewer services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. For these purposes, commercial shall be defined as anything other than single-family detached homes. All residential sewer services larger than four-inch, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at then prevailing or established rates. (See Chapter 25, Article II, Section 25-33 City Code).
- (g) Water meter packages are materials only and are available for purchase when on-site submetering is required. Package includes meter, setter, meter box with lid, 2 ft. copper tailpiece outlet, and outlet coupling. Meter is installed by SRU upon inspection approval.
 - ¾" Meter Package \$890
 - 1" Meter Package \$1,120
 - 2" Meter Package \$3,550
- (h) Partial Abandonment Fee \$150

Where a second water connection exists on a lot and is not in use, it must be abandoned. Partial abandonment allows the connection to be put back into service at a later date, if desired, with payment of a Water Service Renewal Fee. Partial abandonment is not allowed for connections with substandard service lines.
- (i) Full Abandonment Fee Time and Materials

Where multiple water and/or sewer connections exist on a lot and are not in use, they must be abandoned. Full abandonment is not reversible. Should a property owner request that a connection be put back into service at a later date, the charges scheduled above will apply in full.
- (j) Disconnection/Reconnection fee for non-payment during business hours \$50
- (k) Physical notification of non-payment of a utility bill or disconnection notice (hanging tag) \$50
- (l) Turn on or off during business hours; shall be applied to utility bill if not prepaid \$50

Turn on or off after hours; shall be applied to utility bill if not prepaid \$100
- (m) Unauthorized use of fire protection system \$100
- (n) Fire protection system testing (per test) \$50
- (o) Meter reinstallation charge (per meter) \$35

- (p) Inspection fee (per connection)
- Water or sewer connection \$45
 - Backflow \$45
 - Re-inspection of either water, sewer, or backflow \$20
- (q) Should a property owner request an existing service connection be replaced with a larger one, the charges scheduled above will apply in full.
- (r) Payment of lump sum charges or charges based on estimated costs, as above, is a prerequisite to issuance of a building permit pursuant to Section 7-65 of the City code. Overpayments made as a result of overestimating costs will be reimbursed, and the City will invoice underpayments to the developer.
- (s) The City's charge for a returned check or debit, as authorized in Section 25-34, shall be the maximum allowed by State law. This amount shall be applied to current utility bill, along with amount of the unpaid check. There will be no convenience fees charged on any credit/debit card payments.
- (t) Water Service renewal fee shall be charged on the basic labor, material, and overhead costs, not to exceed the fee of a residential ¾" Water tap – SRU installed.
- (u) Sewer Lateral Transfer (transfers from private to public): \$1,975
 Sewer lateral transfer covers the expense of materials, equipment and labor to renew the existing tap from the edge of the property right-of-way to the public sewer system. The fee is one-time only and once the work is performed, the ownership and responsibility to maintain the lateral downstream of the cleanout belongs to the City. Payment, in full, must be received prior to commencing work.
- (v) Private Sewer Lateral Repair (in ROW, lateral remains private): Time and Materials
 Private Sewer Lateral Repair covers the expense of materials, equipment and labor to excavate and install a cleanout at the right-of-way of the private sewer lateral. Once installed, the City can inspect the portion of the sewer lateral and advise the property owner of the condition. The property owner can elect to transfer the lateral to the City with no refund of remaining balance, or elect to receive a refund of the fee less time and materials. Payment, in full, must be received prior to commencing work; refund based on completion of work and submittal of summary cost sheets. Refund may take up to two weeks to process. not to exceed \$1,975
- (w) Recycling Fee \$5.80/month
- (x) Landfill Fee
- (1) Residential (per container) \$5.13/month
 - (2) Commercial (per container) \$9.14/month
- (y) Waste Collection Fee
- (1) Residential (per container) \$9.28/month
 - (2) Commercial (per container) \$11.66/month
 - (3) Removal of containers for nonpayment \$25
- (z) Stormwater Fee
- (1) Residential \$4.41/month
 - (2) Commercial/Industrial per ERU with a minimum of one ERU (Capped at \$2,600/month) \$4.41/month
- (aa) Unauthorized reconnection fee (tampering charge for disconnecting a meter that has been illegally reconnected after meter has been disconnected due to non-payment or illegally connecting a meter in vacant status.) \$250
- (bb) Locking Devices Cut or Damaged \$250
- (cc) Meter Yokes Damaged \$300
- (dd) Metering infrastructure (meters, meter boxes, yokes, endpoints, etc.) damaged through intentional or deliberate action shall be charged on the basis of labor, material, equipment, and overhead costs at then prevailing or established rates. Accidental damage shall be charged at actual replacement costs of the equipment.
- (ee) The fact that water is turned on to any premises by an occupant thereof without the approval of the City of Salisbury personnel shall not relieve such premises of liability for the unauthorized use of water and damage (if any) to City of Salisbury property.
- (ff) Bulk water purchases are subject to the following deposits, monthly administrative fees and volume charges based on Schedules C and D.

Commercial/Industrial Hydrant Meter, Refundable Deposit	\$750
Residential Hydrant Meter, Refundable Deposit	\$150
Monthly Administrative Billing/Handling Fee	\$50 monthly
Annual Permit Fee – Vehicle Decal, if Applicable	\$50 annually
Penalties for Illegal Connection	\$1,000
Volume Charge	(Refer to Volume Charges in Schedule C)

**SCHEDULE C
WATER SERVICE CHARGES**

Charges in Schedule C shall be authorized by Chapter 25, Article II, Section 25-35, of the City Code.

Monthly Water Rates:

Minimum charge per meter size	3/4" =	\$4.32
	1" =	\$6.44
	1-1/2" =	\$9.96
	2" =	\$14.19
	3" =	\$27.59
	4" =	\$47.33
	6" =	\$101.61
	8" =	\$172.11
	10" =	\$270.81
	12" =	\$355.41
	16" =	\$707.91

Volume charge per 100 cubic feet:

Raw water	\$0.85
Finished, potable water	\$4.26
Southern Power	\$2.18

Volume charge per 1,000 gallons:

Raw water	\$1.14
Finished, potable water	\$5.70
Southern Power	\$2.91

**SCHEDULE D
WATER SERVICE CHARGES FOR BULK RATE**

Charges in Schedule D shall be as authorized by Chapter 25, Article II, Section 25-36 of the City Code.

- (a) Subject to the provisions of Sections 25-7 and 25-8, nongovernmental customers may purchase water directly from fire hydrants or other water outlets. Meters must be placed on hydrants to allow accurate measurement for billing purposes. Arrangements shall be made at least one week in advance to ensure availability and scheduling of equipment and manpower, all subject to applicable provisions of Schedules B and C, and an advance payment of a refundable deposit of \$750 for commercial customers and \$150 for residential users.

**SCHEDULE E
SEWER SERVICE CHARGES**

Charges in Schedule E shall be as authorized by Chapter 25, Article II, Section 25-37, of the City Code.

Monthly Sewer Rates:

(1) Minimum charge per meter size	3/4" =	\$4.65
	1" =	\$7.07
	1-1/2" =	\$11.09
	2" =	\$15.92
	3" =	\$31.22
	4" =	\$53.76
	6" =	\$115.74
	8" =	\$196.24
	10" =	\$308.94
	12" =	\$405.54
	16" =	\$808.04
Volume charge per 100 cubic feet		\$5.86
(2) Flat rate sewer charge		\$51.53
Volume charge per 1,000 gallons		\$7.83

**SCHEDULE F
SEWER SURCHARGE**

Surcharges shall be as authorized by Chapter 25, Article II, Section 25-38 of the City Code Sewer Surcharge Rates for discharges into either the Town Creek or Grant Creek Wastewater Plants:

- (a) For Chemical Oxygen Demand (COD) in excess of six hundred (600.0) mg/l, the surcharge shall be at the rate of one-hundred fifty-four dollars and twenty cents (\$154.20) per one thousand pounds.
- (b) For Total Suspended Solids (TSS) in excess of three hundred (300.0) mg/l, the surcharge shall be at the rate of two-hundred seventy-two dollars and twenty-six cents (\$272.26) per one thousand pounds.
- (c) For Total Kjeldahl Nitrogen (TKN) in excess of forty (40.0) mg/l, the surcharge shall be at the rate of one-thousand eight hundred nineteen dollars and forty-eight cents (\$1,819.48) per one thousand pounds.

Contract haulers of wastewater discharging at City treatment facilities will be assessed a charge of seventy-five dollars (\$75.00) for up to two-thousand gallon load discharged, as defined in Chapter 25, Article II, Section 25-38.

Pretreatment Permit Fees shall be assessed at \$300 for each permit.

Pretreatment Permit Modifications shall be assessed at \$50 per industry request (Administrative change) or \$100 for any other industry request.

**SCHEDULE G
ANALYTICAL TESTING**

Charges in Schedule G shall be as authorized by Chapter 25, Article II, Section 25-38, of the City Code.

Test	Fee
Coliform, P/A-Water	\$40
Nitrate (water)	\$40

Parameters not listed please contact Environmental Services for quote

Section 9. That this ordinance shall be effective upon its passage.



**BUDGET ORDINANCE OF THE CITY OF SALISBURY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023**

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Appropriations

That for the expense of the City Government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the amounts in the following subsections, or so much of each as may be necessary, are hereby appropriated:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND the following:

City Council	\$	760,032
Management and Administration		1,439,322
Communications		461,242
Human Resources		2,482,415
Finance		1,537,200
Customer Service		463,535
Community Planning Services		1,016,585
Information Technology		1,674,755
Development Services		337,138
Code Services		502,333
Downtown Development		460,459
Facilities Maintenance		612,030
Central City Buildings		655,116
Plaza		150,139
Police Services		4,209,314
Police Administration		1,151,769
Police Operations		6,060,751
Fire Department		8,475,214
Telecommunications		797,836
Traffic Operations		291,568
Street Lighting		476,100
Transportation		630,000
Engineering		2,261,466
Public Works Administration		465,363
Streets		2,281,421
Solid Waste		2,070,287
Waste Management - Other		547,131
Cemetery		106,348
Grounds Maintenance		1,467,922
Bell Tower Green		504,535
Parks and Recreation		1,619,763
Fleet Management		1,271,873
Education		-
Fibrant Support		2,700,000
Debt Service		810,578
TOTAL GENERAL FUND	\$	<u>50,751,540</u>

(2) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER FUND the following:

Utilities Mgt. and Administration	\$ 7,456,166
Plant Operations-Water Treatment	2,693,480
Systems Maintenance	5,850,010
Environmental Services	669,460
Plant Operations-Wastewater Treatment	6,206,884
Meter Services	763,052
Water and Sewer Debt Service	<u>5,228,500</u>
TOTAL WATER AND SEWER FUND	<u>\$ 28,867,552</u>

(3) That for said fiscal year there is hereby appropriated out of the TRANSIT FUND for the purpose of operating Salisbury's Transit System, the sum of

\$ 2,414,460

(4) That for said fiscal year there is hereby appropriated out of the GENERAL FUND CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

\$ 4,032,743

(5) That for said fiscal year there is hereby appropriated out of the WATER AND SEWER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

\$ 714,219

(6) That for said fiscal year there is hereby appropriated out of the FIBRANT COMMUNICATIONS FUND for the operating Salisbury's Fiber Optic Network, the sum of

\$ 3,518,110

(7) That for said fiscal year there is hereby appropriated out of the STORMWATER FUND for the purpose of operating Salisbury's Stormwater management program, the sum of

\$ 2,705,278

(8) That for said fiscal year there is hereby appropriated out of the STORMWATER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of

\$ 497,512

Section 2. Revenue Estimates

The City Council has and does estimate that the following revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023:

General Fund:	
Taxes	\$ 23,303,199
Unrestricted governmental	13,811,000
Restricted governmental	2,545,217
Charges for services	8,463,637
Miscellaneous	628,487
Other financing sources	2,000,000
Total revenues and other financing sources	<u>\$ 50,751,540</u>
Water and Sewer Fund:	
Operating revenues	\$ 27,847,552
Nonoperating revenues	20,000
Other financing sources	1,000,000
Total revenues	<u>\$ 28,867,552</u>
Transit Fund:	
Charges for services	\$ 48,000
Intergovernmental revenues	553,661
Other financing sources	1,812,799
Total revenues and other financing sources	<u>\$ 2,414,460</u>
General Fund Capital Reserve Fund:	
Transfer from General Fund	\$ 2,367,648
Nonoperating revenues	30,000
Other financing sources	1,635,095
Total revenues and other financing sources	<u>\$ 4,032,743</u>
Water and Sewer Capital Reserve Fund:	
Transfer from Water and Sewer Fund	\$ 492,896
Miscellaneous	30,000
Other financing sources	191,323
Total revenues and other financing sources	<u>\$ 714,219</u>
Fibrant Communications Fund:	
Operating revenues	\$ 810,000
Nonoperating revenues	8,110
Other financing sources	2,700,000
Total revenues	<u>\$ 3,518,110</u>
Stormwater Fund:	
Total revenues	<u>\$ 2,705,278</u>
Stormwater Capital Reserve Fund:	
Total revenues and other financing sources	<u>\$ 497,512</u>

Section 3. Tax Levy

There is hereby levied the following rates of Ad Valorem Tax on each one hundred dollars (\$100.00) valuation of taxable property, as listed for taxes as of January 1, 2022 for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation, to wit:

General Fund:

(For the expense incident to the proper government of the City of Salisbury)

-- \$.7196

Municipal Service District:

(To promote, encourage and assist in the revitalization and economic health and stability of the downtown area)

-- \$.176

The estimated Ad Valorem Tax income is based upon collection of the above Tax rates as applied to the valuation of \$3,221,424,734 for General Fund purposes.

There is hereby levied a Municipal Vehicle Tax of \$30.00 on each vehicle resident as authorized by General Statute 20-97.

Section 4. There is hereby levied a tax of 1.5% on gross receipts derived from retail short-term lease or rental of vehicles to the general public. This tax will be levied, reported, and collected as established under Ordinance 2000-47 as authorized by General Statute 160A-215.1.

Section 5. Appropriations hereinabove authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2022 added to each appropriation as it applied in order to properly account for the payment against the fiscal year in which it is paid.

Section 6. The City Manager is hereby authorized to make any budget amendments as may be required within each fund as long as the total appropriation for each fund does not change and contingency funds are not utilized.

Section 7. Copies of this ordinance shall be furnished to the City's Finance Director, to be kept on file, for direction in the disbursement of City funds.

Section 8. The following schedules and fees are hereby adopted and all references to these fees in the City Code of Ordinances are amended to reflect these new schedules and fees as appropriate:

ADMINISTRATION

Sale of Salisbury City Council meeting recording
 Copier or Multifunction Machine Fee

 Copy of Reports/Files

	Fee
	Actual cost of supplies and mailing
	\$0.10 per copy/scanned page; Minimum of \$1
	Actual cost of supplies and mailing

COMMUNITY PLANNING SERVICES***Development Services***

Zoning Board of Adjustment:

Administrative appeal \$350
 Variance \$350

Conditional District Petition or General Development Overlay:

Adoption (Includes first construction submittal & two revisions. \$250 for each additional) \$1,200

Amendment \$900
 Revisions \$50

District Map & Text Amendment Petition

LDO Map Amendment (General Rezoning, Historic Overlay Adoption) \$800

Local Historic Landmark \$200

Land Development Ordinance Text Amendment \$600

Vested Rights Extension

\$600 without rezoning

After-the-fact Certificate of Appropriateness (HPC)

\$250

After-the-Fact Zoning Permit

Double regular permit fee

Major Site Plan Review (1st Submittal + Two Revisions)

\$500

Major Site Plan Re-Review

\$250 for each additional

Minor Site Plan Review (1st Submittal + Two Revisions)

\$150

Minor Site Plan Re-Review

\$75 for each additional

Alternate Methods of Compliance

\$50

Special Use Permit

\$500

Zoning Permit for New Single Family

\$50 (House <5 DU)

Zoning Permit for New Multi-family

\$150

Zoning Permit for New Non-residential

\$300

Zoning Permit for Addition, Accessory, Upfit of Residential

\$25

Zoning Permit for Addition, Accessory, Upfit of Non-residential

\$100

Zoning Verification Letter

\$60

Predevelopment Permit for Site Grading (LIA)

\$100

Predevelopment Permit for Site Grading (HIA)

\$300

New Telecommunications Tower Special Use Permit Application

\$5,000

Height Addition of Existing Telecommunications Tower Application

\$1,500

Sidewalk Dining Permit (Annually)

\$10

Special Event Permit

\$50

Temporary Sign Permit

\$25

Permit for Sign Panel / Face Change

\$50

Certificate of Appropriateness (COA) Major Works

\$25

Permit for New Wall, Canopy, Proj., Ground Sign

\$100

Temporary Use Permit

\$100

Temporary Construction Trailer

\$25

Tree Removal Permit

\$10

Home Occupation

\$50

Policy Plan Amendment

\$1,000

Payment in Lieu of Sidewalk Construction

Time and material costs

Standards Manual (includes zoning and subdivisions)

\$20

Annual Tax for Cable/Pipelines in Public Streets, Sidewalks, Alley, or Parking

\$1 per foot annually

Code Enforcement

Nuisance abatement (Fees vary depending on the extent of the abatement)
 Demolition or Moving Permit Application Fee
 After the Fact Demolition Permit

	Fee
	Contractor & landfill costs
	\$50
	\$250

ENGINEERING

Subdivision Review:

Major Subdivision (Preliminary plat)	\$200 + \$10/lot
Minor Subdivision	\$30 per lot
Exception plat	\$20
Special Exception	\$200
Street & alley closings filing fee	\$500

Printed Maps

Up to 11"x17" (ledger size)	\$1
34"x44" (E size sheet)	\$5
City Street Map	\$5
Custom Map	\$25

Engineering Plan Review Fee (Utility Only - New Construction)

\$200

Engineering Plan Review Fee (Utility Only- Upfit)

\$100

DENR Delegated Water Permit

\$200

DENR Delegated Sewer Permit

\$200

Field Inspections of Water Lines

\$1 per foot

Field Inspections of Sewer Lines

\$1 per foot

Media Charges

CD Disk, Each	\$20
DVD Disk, Each	\$20

TRAFFIC OPERATIONS

Traffic Count

\$15 per counter per day

Repair of traffic control devices-materials

Actual cost + 10% for handling

Repair of traffic control devices-labor

Hourly rate + fringe benefits

Repair of traffic control devices-use of bucket truck or paint machine

\$50/hour

Repair of traffic control devices-use of service truck or small equipment

\$9/hour

POLICE

Copies

\$0.10 per copy/scanned page;

(No fee to victims of crime or traffic accidents for first copy
 of a report, but charged for any additional copies)

minimum of \$1;

\$1 extra for mailing

Fingerprinting

\$10

Handicapped Parking Violation

\$250

Pool Hall Permits

\$100

Taxi permits - one time only

\$15

Parking ticket - illegal parking

\$5

Parking ticket - overtime parking (more than 2 hours)

\$15

Media Charges

CD Disk, Each	\$20
DVD Disk, Each	\$20

FIRE

HazMat/Material Recovery
 Copies of Reports (First report is free to victims)

	Fee
	Actual cost including equipment
	\$0.10 per copy/scanned page;
	minimum of \$1
Lifting Assistance	\$250 per call
Lifting Assistance Standby	\$95 per hour stand-by

SPECIAL OPERATIONAL USE PERMITS

Operational permits are required by the NC Fire Code to conduct the following types of operations. A permit fee will be charged for the following Special Operational Use Permits. These permits are not attached to normal procedures and are not covered under a General Inspection Use Permit or Fire Department Construction Permit. Tents and air supported structures requiring a construction permit will be included with the Special Operational Use Permit.

Blasting Permit:	
30 day permit	\$100
2 day permit (48 hours)	\$45
Burning Permit:	
Commercial	\$25
Residential	No charge
Exhibit and Trade Show	\$25
Festivals (fairs, carnivals, etc.)	
Large Festival:	\$175
1. Festival with an attendance of more than 6,000 on any given day or	
2. Outdoor circus or carnival	
Small Festival:	\$50
1. Festival with an attendance of 6,000 or less each day or	
2. Indoor circus or carnival	
Firework/Pyrotechnic Display (per display)	\$200
Fumigation or Thermal Insecticidal Fogging	\$25
Special Amusement Building	\$25
Tent or Air Supported Structures (Funeral Homes & tents less than 700 sq. ft. exempt)	\$25
Tent, Structure or Stand for Fireworks Sales:	
21 day permit	\$500
7 day permit	\$200
Other Not Listed	\$25
After Hours Inspection (inspections conducted outside of normal work hours)	\$50
*Late Application Fee	\$50

*A fee will be added to certain Special Operational Use Permits if the application is not submitted 14 days prior to the event. The Special Operational Use Permit applications include Exhibit and Trade Shows; Large Festivals; Small Festivals; Fireworks Displays; Special Amusement Buildings; Tent or Air Supported Structures; and Tent, Structure or Stand for Fireworks Sales.

FIRE DEPARTMENT CONSTRUCTION PERMITS

Construction permits are required by the NC Fire Code to install or modify the following systems or equipment. Any person that commences any work before obtaining the necessary permit will be charged double permit fees and subject to civil citations and being reported to the NC State Board of Examiners.

Automatic Fire-Extinguishing System:	
Installation	\$60
Renovation/Modification	\$50
Automatic Sprinkler System:	
Installation (\$59 minimum)	\$0.01/square foot
Renovation/Modification	\$50
Standpipe System (Not part of a sprinkler system):	
Installation	\$50
Renovation/Modification	\$50

	Fee
Fire Alarm and Detection System: (Includes devices tied into fire alarm system)	
Installation (\$59 minimum)	\$0.01/square foot
Renovation/Modification	\$50
Door Locking Devices: (Access-controlled egress, delayed egress, & special locking devices)	
Installation	\$60
Renovation/Modification	\$50
Two-way Communication System: (Area of Rescue Assistance)	
Installation	\$60
Renovation/Modification	\$50
Fire Pumps and Related Equipment:	
Installation	\$60
Renovation/Modification	\$50
Private Fire Hydrants (per unit):	
Installation	\$60
Renovation/Modification	\$50
Compressed Gas Systems (Amounts exceed those listed in Table 105.6.9)	
Abandon, Remove, Place Temporarily out of Service, or Close	\$50
Flammable and Combustible Liquids Storage Tanks:	
* Tank Installation- (per tank)	\$60
Removal or Place out of Service- (per tank)	\$50
* If electrical circuitry is involved then an electrical permit must also be obtained from the Rowan County Building inspections Department	
Hazardous Material Facility or Other Area:	
Abandon, Remove, Place Temporarily out of Service, or Close areas regulated by	\$60
MISCELLANEOUS TESTS, INSPECTIONS, AND SERVICES	
Residential (Group R-3):	
Fire Flow Test	\$200
Special Inspection (Conducted during normal work hours)	\$50
Special Inspection (Requested by contractor outside normal work hours) (per hour)	\$100
Stand-by Firefighter (4 hour minimum) (per hour)	\$25
Re-inspection fees will be charged to the permit applicant or holder of a General Inspection Use Permit beyond the first re-inspection when conducting inspections for fire code violations that have not been corrected:	
First non-compliance re-inspection	\$150
Second and all subsequent non-compliance re-inspections. (per re-inspection)	\$200
Re-inspection fees will be charged to the permit holder of a Fire Department Construction Permit for the following: <i>Re-inspections due to work not being finished, corrections not being completed, or failure to cancel an inspection.</i>	\$150
Reimbursement cost for stand-by fire protection services due to hazardous materials incidents or other emergencies:	
Exits and egress ways locked or blocked	\$200/door
Over-crowding, exceeding occupant load (crowd management system not compliant)	\$200
Parking in a Fire Lane	\$50
Engine or Ladder Company (per hour)	\$100
Incident Commander (per hour)	\$25
Incident supplies, fuel, overtime cost for staffing	Replacement cost
Plans Review:	
Plans review shall be based on the following computations for construction :	
A = Total Gross Building Floor Area of Construction	
B = Fee per Square Foot (from table below)	
Total Gross Building Floor Area of Construction (square feet)	
0 - 5,000	A x B = Permit Fee
5,001 - 15,000	(A x B x 0.75) + (1,250 x B) = Permit Fee
15,001 and above	(A x B x 0.50) + (5,000 x B) = Permit Fee

	<u>Fee</u>
Building:	
Residential	\$0.05
Storage	\$0.035
Assembly	\$0.06
Institutional	\$0.06
Business	\$0.06
Mercantile	\$0.05
Hazardous	\$0.05
Factory/Industrial	\$0.04
Educational	\$0.065

PUBLIC WORKS

Street Division

Installation and Removal of curbing, driveways, storm drains, and sidewalks Actual cost + 10%

Solid Waste

Additional Rollout for Trash (one time charge) \$65

Bulky Item Collection Fees:

 Two Bulky Items (\$5 for each additional bulk item - \$10 minimum) \$10

 Each Bag or Box \$2.50

 Bulk Brush Removal Minimum Charge (applies to loads over a truck load) \$75

 Charges for specific cases will be calculated by Public Works Director or designee based on site visit.

All fees must be paid in advance of service.

Fleet Management

Repair of Rowan Transit System Fleet and Trolley Fleet \$65.41/hour

Repair of Hazardous Material Van:

 Labor \$65.41/hour

 Repair Parts Actual cost + 20%

 Repair Sublet Actual cost + 15%

Cemetery

Burial-adult \$900

Burial-infant \$450

Disinterment - Adult \$1,800

Disinterment - Infant \$900

Interments - two--one grave-adult \$950

Interments - two--one grave-infant \$500

Interment - Crematory remains \$450

Interment - Crematory remains placed inside of marker or scattered \$25

Interment - Mausoleum (city employee direct involvement) \$300

Interment - Mausoleum (no involvement) \$25

Funeral processions entering cemetery after 1:30 P.M. weekdays \$200

Funeral processions entering cemetery on weekends \$300

Funeral processions entering cemetery on holidays \$450

Monument installation permit \$25

Deed Change \$25

Cemetery Lot Fee Schedule:

 Adult, City resident \$800

 Adult, non-City resident \$1,000

 Infant, City resident \$400

 Infant, non-City resident \$600

Columbaria fees:

 Niche, City resident \$1,350

 Niche, non-City resident \$1,550

 Weekday Inurnment fee \$150

 Weekend Inurnment fee \$300

Grounds Maintenance

Cooperative tree planting on public right-of-way Actual cost of tree + 10%

Telecommunications

	Fee
Dispatch service:	
Cost per unit	\$10
Surcharge per radio for companies with less than 25 radios	\$4
One-time hook-up (per radio)	\$25
Radio Programming:	
Programming charge	\$35
ID Change Only	\$20
Partial Map Build	\$150
Fleet Map Build	\$250
Radio Diagnostic	\$90
Repair (Hourly rate)	\$120
Hourly Travel Rate outside City Limits (from Customer Service Center)	\$60
Equipment Installation:	
Cost per hour	\$65.41
Parts	Actual cost + 20%

TRANSIT

Individual Fares:	
Regular- All Locations (no transfer fee)	\$1.00
Reduced (Disabled, Senior Citizens, Medicare and Students)	\$0.50
Transfers & Children under 5	FREE
40 Ride pass:	
Regular	\$35
Reduced (Disabled, Senior Citizens, Medicare and Students)	\$17
ADA Paratransit System (each way)	\$2
ADA Paratransit 20 Ride Pass	\$35
ADA Paratransit 10 Ride Pass	\$17

PARKS & RECREATION***City Park (3 hour minimum rental non-operational hours)***

Room A or B	\$40 per hour + \$75 Damage deposit
Multi-purpose room	\$75 per hour + \$75 Damage deposit
8 hour rental	\$500 + \$75 Damage deposit
Any room with kitchen	\$10/ hr. additional
Teen Room/Game Room	\$60 per hour + \$75 Damage deposit

Civic Center**Weekend and Full Day Rental:**

Multi-purpose room & kitchen - for first eight hours each day	\$800 + \$200 Damage deposit/ \$300 if serving alcohol
Multi-purpose room, small room & kitchen - for first eight hours each day	\$875 + \$200 Damage deposit/ \$300 if serving alcohol
Small meeting room only (per hour)	\$75 per hour + \$50 Damage deposit
Set-up Fee (Fri 12-5 or Sat 9-1)	\$100
Technology Fee (mic and/or projector)	\$50
Cleaning Fee	\$50

Monday - Thursday Rentals:

Multi-purpose room & kitchen - four hour rental between 8 A.M. and 8 P.M.	\$250 + \$100 Damage deposit/ \$300 if serving alcohol
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Hall Gym (3 hour minimum rental non-operational hours)

Meeting Room	\$50 per hour + \$75 Damage deposit
Gym	\$70 per hour + \$100 Damage deposit
8 hour rental	\$300 + \$75 Damage deposit

	Fee
Miller Center (3 hour minimum rental non-operational hours)	
Computer Lab	\$30 per hour + \$75 Damage deposit
Multi-purpose room	\$40 per hour + \$75 Damage deposit
Meeting room	\$40 per hour + \$75 Damage deposit
Any room with kitchen	\$10/ hr. additional
Park Avenue Community Center (2 hour minimum for rental non-operational hours)	
Multi-purpose room & kitchen	\$70 per hour + \$50 Damage deposit
4 hours or less Rental	\$70 per hour + \$50 Damage deposit
4 hours or more Rental	\$300 + \$50 Damage deposit
Recreation Center Rental Discounts & Notes (applies to all centers)	
Non-Profit Rate (must have non-profit status paperwork)	50%
Weekday Rate (Mon-Thurs)	75%
Please note discounts DO NOT apply to non-operating hours usage in some cases.	
Per hour rates vary per facility for non-operating hours.	
Fred M. Evans Pool @ Lincoln Park (2 hour minimum)	
Two lifeguards	\$50 per hour + \$50 Damage deposit
Four lifeguards	\$75 per hour + \$50 Damage deposit
Bell Tower Green	
County Rates:	
Green (3 hour minimum)	\$300 + \$100 Damage deposit (\$50 per hour after)
Ampitheater/Green/Promenade (5 hour minimum)	\$750 + \$300 Damage deposit (\$100 per hour after)
Bell Tower/Gazebo (5 hour minimum)	\$300 + \$100 Damage deposit (\$50 per hour after)
Garden Trellis (3 hour minimum)	\$300 + \$100 Damage deposit (\$50 per hour after)
Promenade (3 hour minimum)	\$200 + \$100 Damage deposit (\$50 per hour after)
Non-County Rates:	
Green (3 hour minimum)	\$500 + \$100 Damage deposit (\$100 per hour after)
Ampitheater/Green/Promenade (5 hour minimum)	\$1,000 + \$300 Damage deposit (\$200 per hour after)
Bell Tower/Gazebo (5 hour minimum)	\$500 + \$100 Damage deposit (\$100 per hour after)
Garden Trellis (3 hour minimum)	\$500 + \$100 Damage deposit (\$100 per hour after)
Promenade (3 hour minimum)	\$350 + \$100 Damage deposit (\$100 per hour after)
County Non-Profit Rate: 50%	
Monday - Friday Day (before 5 P.M.) Rate	75%
Entire Park Rental (8 hours - large private or corporate events)	\$4,000 + \$1,000 Damage deposit (\$250 per hour after)
Concert /Large Spectator Event (8 hours)	\$2,000 + \$500 Damage deposit (\$150 per hour after)
Set-up	\$200
Staffing (if required)	\$20 per hour per staff member
8 Foot Table	\$5.00 per table (minimum of 10)
Chairs	\$1.00 per chair (minimum of 25)
Lighting Fee (Bell Tower & Water Wall)	\$25
Activity Cart	\$50
Raindate Hold (non-refundable)	\$300
Shelters & Gazebo Rentals:	
Standard Park Shelters	\$40 per day
Gazebos	
Hurley Park Gazebo Rental	\$100
Peace Haven Gazebo at City Park	\$100
Robertson Eastern Gateway	\$100
Cannon Park Gazebo Rental	\$100
Gazebo Refundable Deposit	\$50

Advertising Fees

Salisbury Community Park

Fee

\$600 initial fee;

\$300 annual renewal

Salisbury Greenway

\$1,000-\$5,000

Athletic Fields

Flat rate rentals will generally apply; the Director has authority to negotiate rates for major (regional/national) co-sponsored events.

Youth & Adult Softball/Baseball

Fee	\$20 per hour
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Additional per hour charge for lights	\$25
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Field Prep Fee	\$60
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Tournament Fees for Kelsey and Sports Complex (multiple teams/multiple games)

1 day (8 A.M. - 11 P.M.) per field	\$150
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1 day, 2 fields	\$300
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2 days, 2 fields	\$600
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Non-refundable deposit of 50% of day rate or \$150

Rate includes field preparation and lighting

Tournament Fees for Salisbury Community Park (multiple teams/multiple games)

1 day (8 A.M. - 11 P.M.) per field	\$200
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1 day, all fields	\$1,000
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2 days, all fields	\$2,000
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Non-refundable deposit of 50% of day rate or \$200

Rate includes field preparation and lighting

Additional preparation fee per field	\$60
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Inclement weather prep

Field Conditioner (per bag)	\$15
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Staff time (per hour per staff fee)	\$40
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Soccer:

Flat Fee	\$25 per hour
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Field Prep Fee	\$60 per field
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Tournament Fees

1/2 day tournament, 1 field (8 A.M.-1 P.M.) 5 hrs.	\$125
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1 day tournament, 1 field	\$250
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Rate Includes: 1 field AND 1 field prep

Football:

Flat Fee	\$25 per hour
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Tournament Prep Fees	\$60 per field
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Cross Country Prep Fee

\$150

Tennis/Pickleball:

Key Card Access	\$5
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Court Reservation (Max 2 courts, 2 hours)	\$20 per hour
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Tournament Fee	\$500 for 8 hours
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Additional Tournament Hours (over 8 hours)	\$20 per hour per court
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Refundable Damage Deposit	\$100
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Special Event Permits

Park Usage Fee	\$100
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1 Day Permit	\$50
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Refundable Damage Deposit	\$100
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Gate Permit	\$50 per day
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Concession Permit	\$50 per day
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Vending Permit	\$50 per day
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West End Community Center

Conference Room	\$50 per hour
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UTILITY ENGINEERING

	Fee
Engineering, Consulting, and Technical Services	
Project Manager - Professional Engineer	\$100 per hour
Civil Engineer	\$75 per hour
Engineering Technician	\$50 per hour
Construction Inspector	\$50 per hour
Survey Field Crew (2 person)	\$75 per hour
Clerical	\$25 per hour
Set of Bid Documents	\$50 each
Utility Location Maps:	
Paper Document	\$15
Digital Format	
CD Disk, each	\$20
DVD Disk, each	\$20
Engineering Plan Review Fee (Water Only)	\$200
Field Inspection of Sewer Lines	\$1 per foot
Xerox/blue prints:	
On paper up to 4 ft in length	\$5
On mylar up to 4 ft in length	\$20

BUSINESS AND FINANCIAL SERVICES

Accounts Receivable - Not billed on Utility bill (30 days past-due)	1.5% per month
Accounts Receivable - Billed on Utility bill (24 days after billing)	1.5% per month
Copier or Multifunction Machine Fee	\$0.10 per copy/scanned page; Minimum of \$1/\$1 extra for mailing
Copy of Reports/Files	Actual cost of supplies and mailing

**SCHEDULE A
CASH DEPOSITS**

Charges in Schedule A shall be as authorized by Chapter 25, Article II, Section 25-32, of the City Code.

- (a) Domestic consumer of water, dischargers of sewage, fibrant, residential owner-occupants including single family townhouses and condominiums shall be exempted, unless (e) below applies \$150
- (b) Waste Collection and/or Stormwater Residential without water service \$75
- (c) Commercial, industrial, and institutional recipient \$150
Local, state, and federal governments or agencies thereof shall be exempted.
- (d) Consumers with more than one account at the same location shall be required to make only one deposit if the customer has a good pay history. Commercial or industrial customers who operate multiple businesses under one corporate management shall be required to pay a deposit for each business or industry.
- (e) Any consumer or recipient of water, discharges of sewage, fibrant, waste collection and/or stormwater, that has previously been disconnected for non-payment or has any outstanding balance for previous services with the city will be required to pay a deposit. \$150
- (f) Deposits shall be returned at termination of service less any unpaid rates and charges.

SCHEDULE B
METER INSTALLATION AND SEWER CONNECTION CHARGES

Charges in Schedule B shall be as authorized in Chapter 25, Article II, Section 25-33, of the City Code.

Tap fees are based upon the actual cost of material and labor at the time of connection. Estimates will be provided but the actual cost may fluctuate depending upon material price increases or supply chain shortages.

- (a) Three-fourths-inch residential water tap:
 - ¾" Water tap - SRU installed \$2,350
 - ¾" Water tap - Developer installed \$425
 - ¾" Water tap - Crescent \$1,275
- (b) One-inch residential water tap \$2,675
- (c) Irrigation taps are one-half the cost of regular taps and not subject to any discounts.
- (d) All commercial water services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. For these purposes, commercial shall be defined as anything other than single-family detached homes. All water connections made to a distribution main 24" or larger in diameter shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential water connections larger than 1", both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. Master meter installations required for private water or sewer systems shall be charged on the basis of material costs at the prevailing or established rates (See Chapter 25, Article II, Section 25-33 City Code).
- (e) Four-inch residential sewer connections:
 - 4" Sewer tap - SRU Installed \$1,975
 - 4" Sewer tap - Developer Installed*: \$250

*Note: Includes the Crescent Subdivision
- (f) All commercial sewer services, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. For these purposes, commercial shall be defined as anything other than single-family detached homes. All residential sewer services larger than four-inch, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at then prevailing or established rates. (See Chapter 25, Article II, Section 25-33 City Code).
- (g) Water meter packages are materials only and are available for purchase when on-site submetering is required. Package includes meter, setter, meter box with lid, 2 ft. copper tailpiece outlet, and outlet coupling. Meter is installed by SRU upon inspection approval.
 - ¾" Meter Package \$890
 - 1" Meter Package \$1,120
 - 2" Meter Package \$3,550
- (h) Partial Abandonment Fee \$150

Where a second water connection exists on a lot and is not in use, it must be abandoned. Partial abandonment allows the connection to be put back into service at a later date, if desired, with payment of a Water Service Renewal Fee. Partial abandonment is not allowed for connections with substandard service lines.
- (i) Full Abandonment Fee Time and Materials

Where multiple water and/or sewer connections exist on a lot and are not in use, they must be abandoned. Full abandonment is not reversible. Should a property owner request that a connection be put back into service at a later date, the charges scheduled above will apply in full.
- (j) Disconnection/Reconnection fee for non-payment during business hours \$50
- (k) Physical notification of non-payment of a utility bill or disconnection notice (hanging tag) \$50
- (l) Turn on or off during business hours; shall be applied to utility bill if not prepaid \$50

Turn on or off after hours; shall be applied to utility bill if not prepaid \$100
- (m) Unauthorized use of fire protection system \$100
- (n) Fire protection system testing (per test) \$50
- (o) Meter reinstallation charge (per meter) \$35

- (p) Inspection fee (per connection)
- Water or sewer connection \$45
 - Backflow \$45
 - Re-inspection of either water, sewer, or backflow \$20
- (q) Should a property owner request an existing service connection be replaced with a larger one, the charges scheduled above will apply in full.
- (r) Payment of lump sum charges or charges based on estimated costs, as above, is a prerequisite to issuance of a building permit pursuant to Section 7-65 of the City code. Overpayments made as a result of overestimating costs will be reimbursed, and the City will invoice underpayments to the developer.
- (s) The City's charge for a returned check or debit, as authorized in Section 25-34, shall be the maximum allowed by State law. This amount shall be applied to current utility bill, along with amount of the unpaid check. There will be no convenience fees charged on any credit/debit card payments.
- (t) Water Service renewal fee shall be charged on the basic labor, material, and overhead costs, not to exceed the fee of a residential ¾" Water tap – SRU installed.
- (u) Sewer Lateral Transfer (transfers from private to public): \$1,975
 Sewer lateral transfer covers the expense of materials, equipment and labor to renew the existing tap from the edge of the property right-of-way to the public sewer system. The fee is one-time only and once the work is performed, the ownership and responsibility to maintain the lateral downstream of the cleanout belongs to the City. Payment, in full, must be received prior to commencing work.
- (v) Private Sewer Lateral Repair (in ROW, lateral remains private): Time and Materials
 Private Sewer Lateral Repair covers the expense of materials, equipment and labor to excavate and install a cleanout at the right-of-way of the private sewer lateral. Once installed, the City can inspect the portion of the sewer lateral and advise the property owner of the condition. The property owner can elect to transfer the lateral to the City with no refund of remaining balance, or elect to receive a refund of the fee less time and materials. Payment, in full, must be received prior to commencing work; refund based on completion of work and submittal of summary cost sheets. Refund may take up to two weeks to process. not to exceed \$1,975
- (w) Recycling Fee \$5.80/month
- (x) Landfill Fee
- (1) Residential (per container) \$5.13/month
 - (2) Commercial (per container) \$9.14/month
- (y) Waste Collection Fee
- (1) Residential (per container) \$9.28/month
 - (2) Commercial (per container) \$11.66/month
 - (3) Removal of containers for nonpayment \$25
- (z) Stormwater Fee
- (1) Residential \$4.41/month
 - (2) Commercial/Industrial per ERU with a minimum of one ERU (Capped at \$2,600/month) \$4.41/month
- (aa) Unauthorized reconnection fee (tampering charge for disconnecting a meter that has been illegally reconnected after meter has been disconnected due to non-payment or illegally connecting a meter in vacant status.) \$250
- (bb) Locking Devices Cut or Damaged \$250
- (cc) Meter Yokes Damaged \$300
- (dd) Metering infrastructure (meters, meter boxes, yokes, endpoints, etc.) damaged through intentional or deliberate action shall be charged on the basis of labor, material, equipment, and overhead costs at then prevailing or established rates. Accidental damage shall be charged at actual replacement costs of the equipment.
- (ee) The fact that water is turned on to any premises by an occupant thereof without the approval of the City of Salisbury personnel shall not relieve such premises of liability for the unauthorized use of water and damage (if any) to City of Salisbury property.
- (ff) Bulk water purchases are subject to the following deposits, monthly administrative fees and volume charges based on Schedules C and D.

Commercial/Industrial Hydrant Meter, Refundable Deposit	\$750
Residential Hydrant Meter, Refundable Deposit	\$150
Monthly Administrative Billing/Handling Fee	\$50 monthly
Annual Permit Fee – Vehicle Decal, if Applicable	\$50 annually
Penalties for Illegal Connection	\$1,000
Volume Charge	(Refer to Volume Charges in Schedule C)

**SCHEDULE C
WATER SERVICE CHARGES**

Charges in Schedule C shall be authorized by Chapter 25, Article II, Section 25-35, of the City Code.

Monthly Water Rates:

Minimum charge per meter size	3/4" =	\$4.32
	1" =	\$6.44
	1-1/2" =	\$9.96
	2" =	\$14.19
	3" =	\$27.59
	4" =	\$47.33
	6" =	\$101.61
	8" =	\$172.11
	10" =	\$270.81
	12" =	\$355.41
	16" =	\$707.61

Volume charge per 100 cubic feet:

Raw water	\$0.85
Finished, potable water	\$4.26
Southern Power	\$2.18

Volume charge per 1,000 gallons:

Raw water	\$1.14
Finished, potable water	\$5.70
Southern Power	\$2.91

**SCHEDULE D
WATER SERVICE CHARGES FOR BULK RATE**

Charges in Schedule D shall be as authorized by Chapter 25, Article II, Section 25-36 of the City Code.

- (a) Subject to the provisions of Sections 25-7 and 25-8, nongovernmental customers may purchase water directly from fire hydrants or other water outlets. Meters must be placed on hydrants to allow accurate measurement for billing purposes. Arrangements shall be made at least one week in advance to ensure availability and scheduling of equipment and manpower, all subject to applicable provisions of Schedules B and C, and an advance payment of a refundable deposit of \$750 for commercial customers and \$150 for residential users.

**SCHEDULE E
SEWER SERVICE CHARGES**

Charges in Schedule E shall be as authorized by Chapter 25, Article II, Section 25-37, of the City Code.

Monthly Sewer Rates:

(1) Minimum charge per meter size	3/4" =	\$4.65
	1" =	\$7.07
	1-1/2" =	\$11.09
	2" =	\$15.92
	3" =	\$31.22
	4" =	\$53.76
	6" =	\$115.74
	8" =	\$196.24
	10" =	\$308.94
	12" =	\$405.54
	16" =	\$808.04
Volume charge per 100 cubic feet		\$5.86
(2) Flat rate sewer charge		\$51.53
Volume charge per 1,000 gallons		\$7.83

**SCHEDULE F
SEWER SURCHARGE**

Surcharges shall be as authorized by Chapter 25, Article II, Section 25-38 of the City Code Sewer Surcharge Rates for discharges into either the Town Creek or Grant Creek Wastewater Plants:

- (a) For Chemical Oxygen Demand (COD) in excess of six hundred (600.0) mg/l, the surcharge shall be at the rate of one-hundred fifty-four dollars and twenty cents (\$154.20) per one thousand pounds.
- (b) For Total Suspended Solids (TSS) in excess of three hundred (300.0) mg/l, the surcharge shall be at the rate of two-hundred seventy-two dollars and twenty-six cents (\$272.26) per one thousand pounds.
- (c) For Total Kjeldahl Nitrogen (TKN) in excess of forty (40.0) mg/l, the surcharge shall be at the rate of one-thousand eight hundred nineteen dollars and forty-eight cents (\$1,819.48) per one thousand pounds.

Contract haulers of wastewater discharging at City treatment facilities will be assessed a charge of seventy-five dollars (\$75.00) for up to two-thousand gallon load discharged, as defined in Chapter 25, Article II, Section 25-38.

Pretreatment Permit Fees shall be assessed at \$300 for each permit.

Pretreatment Permit Modifications shall be assessed at \$50 per industry request (Administrative change) or \$100 for any other industry request.

**SCHEDULE G
ANALYTICAL TESTING**

Charges in Schedule G shall be as authorized by Chapter 25, Article II, Section 25-38, of the City Code.

Test	Fee
Coliform, P/A-Water	\$40
Nitrate (water)	\$40

Parameters not listed please contact Environmental Services for quote

Section 9. That this ordinance shall be effective upon its passage.



Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Code Services

Name of Presenter(s): Michael Cotilla Code Services Manager

Requested Agenda Item: City Initiated Demolitions

Description of Requested Agenda Item:

Demolition of five dilapidated residential structures in violation of Chapter 10 of the City Of Salisbury's minimum housing ordinance: 318 Vanderford Street, 425 Messner Street, 623 Forney Street, and 1027 W. Horah Street.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Council to consider adopting ordinances to demolish the structures located at 318 Vanderford Street, 425 Messner Street, 623 Forney Street, and 1027 W. Horah Street.

Contact Information for Group or Individual: Michael Cotilla, mcoti@salisburync.gov, 704-216-7574

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature



Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Salisbury City Council Agenda Item Request Form



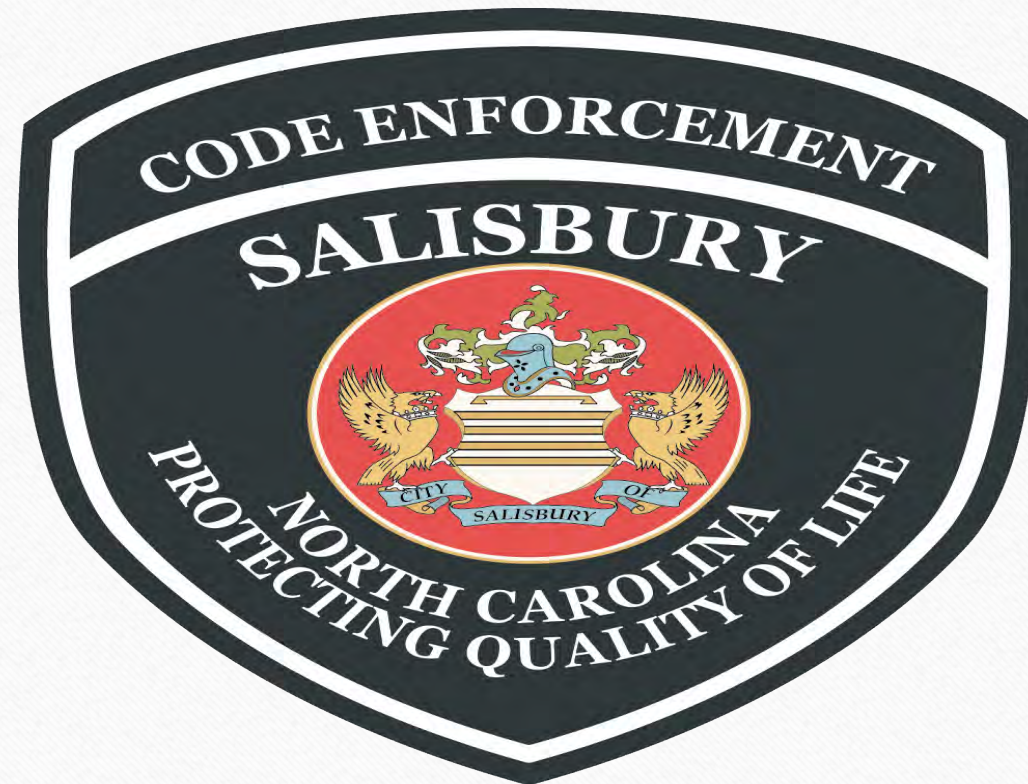
Approved

Delayed

Declined

Reason:

FY 2021-2022 Demolition status



Demolition Update

- A total of 25 properties were cited for minimum housing type violations.
- 3 structures have since been demolished by Code Services under abatement.
- 4 structures were demolished by the property owners after being cited for minimum housing violations.
- 2 Structures were repaired and have now come into compliance and cases have been closed.
- 1 structure is under a 120 day HPC demolition delay that will expire in July.

Demolition Update

- 5 properties were sold after being issued an order of compliance for minimum housing violations.
- 3 have been repaired and are now compliant and cases have been closed.
- 2 are currently undergoing renovations and are expected to be compliant with the minimum housing ordinance within the next 90 days.

Demolition Update

- 3 Property owners were granted extensions to compliance orders due to a significant amount of work having been completed.
- 6 structures are being presented to city council tonight for demolition by code services under abatement.
- Currently 22 more structures have already been identified as potential demolition candidates for the FY 22/23 year and case work will begin in the fall typically after the growing season.

FY 2021-2022
Demolition cases

1027 W HORAH ST

OWNER	Heirs of Ronald E Morton	
ACTIVITY	DATE	COMMENTS
INSPECTED	February 1, 2022	
ORDER OF COMPLIANCE ISSUED	February 1, 2022	
STRUCTURE POSTED WITH HEARING NOTICE	February 2, 2022 & May 10, 2022	Posted in the Salisbury post May 12, 2022
HEARING DATE	February 16, 2022 & May 31, 2022	No one attended
COMPLIANCE DATE	May 16, 2022	90 Days
No Utilities		





425 MESSNER ST

OWNER	Heirs of Berliner M Withers	
ACTIVITY	DATE	COMMENTS
INSPECTED	February 1, 2022	
ORDER OF COMPLIANCE ISSUED	February 1, 2022	
STRUCTURE POSTED WITH HEARING NOTICE	February 2, 2022 & May 10, 2022	Posted in the Salisbury post May 12, 2022
HEARING DATE	February 16, 2022 & May 31, 2022	No one attended
COMPLIANCE DATE	May 16, 2022	90 Days
No Utilities		





623 Forney ST

OWNER	Heirs of Norman F Alexander Sr	
ACTIVITY	DATE	COMMENTS
INSPECTED	February 1, 2022	
ORDER OF COMPLIANCE ISSUED	February 1, 2022	
STRUCTURE POSTED WITH HEARING NOTICE	February 2, 2022 & May 10, 2022	Posted in the Salisbury post May 12, 2022
HEARING DATE	February 16, 2022 & May 31, 2022	No one attended
COMPLIANCE DATE	May 16, 2022	90 Days





318 Vanderford ST

OWNER	Walter C Howell	
ACTIVITY	DATE	COMMENTS
INSPECTED	February 1, 2022	
ORDER OF COMPLIANCE ISSUED	February 1, 2022	
STRUCTURE POSTED WITH HEARING NOTICE	February 2, 2022 & May 10, 2022	Posted in the Salisbury post May 12, 2022
HEARING DATE	February 16, 2022 & May 31, 2022	No one attended
COMPLIANCE DATE	May 16, 2022	90 Days





Remedial Action Plan Updates

The purpose of Remedial Action Plan is to establish a registration requirement for Owners of Residential Rental Property when excessive levels of Disorder Activity have occurred on or in the property. In addition, the City desires to establish a method to hold Owners of Residential Rental Property accountable for failing to use effective methods to reduce Disorder Activity on their property. Tracking and detecting Crime on Rental Properties in the City of Salisbury, NC.

Properties Register in the Remedial Action Plan Program to date is **536**.

Made contact with 26 properties about disorder active reference by Police Calls for Service. This has resulted in compliance with all at this time.

Scheduled meeting with an Apartment Complex to update Crime Prevention measures on that property.

Respectfully Submitted,

Karen Barbee
Remedial Action Plan Coordinator

AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOATED AT **318 VANDERFORD STREET** IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 *et seq.* have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on February 1, 2022; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Coordinator on February 1, 2022, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

**318 VANDERFORD STREET, Salisbury, North Carolina, Rowan
County Parcel ID 009 099**

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated February 1 2022, and in accordance with the Housing Code and NCGS 160A-443:

SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this _____ day of _____.

Karen Alexander, Mayor

ATTEST:

Kelly Baker, City Clerk

AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOATED AT **425 MESSNER STREET** IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 *et seq.* have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on February 1, 2022; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Coordinator on February 1, 2022, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

425 MESSNER STREET, Salisbury, North Carolina, Rowan County
Parcel ID 005 175

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated February 1 2022, and in accordance with the Housing Code and NCGS 160A-443:

SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this _____ day of _____.

Karen Alexander, Mayor

ATTEST:

Kelly Baker, City Clerk

AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOATED AT **623 FORNET STREET** IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 *et seq.* have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on February 1, 2022; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Coordinator on February 1, 2022, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

623 FORNEY STREET, Salisbury, North Carolina, Rowan County
Parcel ID 008 128

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated February 1 2022, and in accordance with the Housing Code and NCGS 160A-443:

SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this _____ day of _____.

Karen Alexander, Mayor

ATTEST:

Kelly Baker, City Clerk

AN ORDINANCE TO ORDER THE DEMOLITION OF A DWELLING UNIT UNFIT FOR HUMAN HABITATION LOATED AT **1027 W HORAH STREET** IN THE CITY OF SALISBURY, NORTH CAROLINA.

WHEREAS, the City of Salisbury finds that the dwelling described herein is unfit for human habitation under the Housing Code of the City of Salisbury and that all of the procedures of the Housing Code and of NCGS 160A-441 *et seq.* have been complied with; and

WHEREAS, this dwelling is dilapidated and the cost of repairs to make the dwelling fit for human habitation is more than 50% of the value of the structure; and

WHEREAS, the dwelling should be removed or demolished as directed by the Code Enforcement Inspector in the Finding of Fact and Order to Demolish, published on February 1, 2022; and

WHEREAS, the dwelling should be placarded by placing thereon a notice prohibiting use for human habitation; and

WHEREAS, the Housing Inspector confirms that as of the date of this Ordinance, the dwelling has been vacated and only rubbish remains within the interior of the dwelling unit; and

WHEREAS, the owner of this dwelling has been given a reasonable opportunity to bring the dwelling up to the standards of the Housing Code in accordance with NCGS 160A-443(5) pursuant to an order issued by the Code Services Coordinator on February 1, 2022, and the owner has failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Salisbury that:

SECTION 1. The Housing Inspector is hereby authorized and directed to place a placard on the dwelling containing the legend:

"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."

On the building located at the following address:

1027 W HORAH STREET, Salisbury, North Carolina, Rowan County
Parcel ID 008 047

SECTION 2. The Code Enforcement Officer/Housing Inspector is hereby authorized and directed to proceed to remove or demolish the above-described structure in accordance with the order to the owner dated February 1 2022, and in accordance with the Housing Code and NCGS 160A-443:

SECTION 3. The cost of removal or demolition shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed in the office of the Rowan County Tax Collector, and shall have the same priority and be collected in the same manner as the lien for special assessments in Article 10 of the NCGS Chapter 160A or as otherwise allowed by law.

SECTION 4. Upon completion of the required removal or demolition, the Code Enforcement Officer/Housing Inspector shall sell any materials of the dwelling and credit the proceeds against the cost of removal or demolition. The Code Enforcement Officer/Housing Inspector shall deposit the surplus in the Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443(6).

SECTION 5. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of any building therein declared unfit for human habitation.

SECTION 6. This Ordinance shall become effective upon its adoption.

ADOPTED this _____ day of _____.

Karen Alexander, Mayor

ATTEST:

Kelly Baker, City Clerk

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: 06/21/2022

Name of Group(s) or Individual(s) Making Request: Community Planning Services

Name of Presenter(s): Hannah Jacobson, Planning Director

Requested Agenda Item: Council to review the City’s Draft FY 2022-23 Action Plan & Budget for the use of Community Development Block Grant (CDBG) & HOME Program funds from the U.S. Department of Housing & Urban Development (HUD).

Description of Requested Agenda Item:

The City of Salisbury receives Federal formula funds annually from the U.S. Department of Housing and Urban Development (HUD). As a condition of receiving these funds, the City is required to develop an annual Action Plan and Budget that outlines the community development goals on which it will focus these funds. The FY 22-23 Action Plan and Budget covers the period between July 1, 2022, and June 30, 2023. During this period, the City will receive the following funds:

Community Development Block Grant (CDBG).....	\$290,752.00
Projected CDBG Program Income	\$20,000.00
HOME Investment Partnerships Program (HOME)	\$204,168.00
TOTAL:	\$514,920.00

The above funds will be used to meet the goals and objectives adopted by the City Council in the 2020-2024 Consolidated Plan. The Consolidated Plan describes community needs and determines local priorities for using public resources to assist low- and moderate-income residents of Salisbury.

On June 21, 2022, Salisbury City Council will review the Draft FY 22-23 Action Plan. Affordable housing, public services, and public infrastructure improvements continue to be high priorities among all budget investments. Salisbury City Council will consider final approval of the Action Plan and Budget at its regular meeting on July 19, 2022.

Community Development Block Grant (CDBG)

<u>Activities</u>	<u>Amount of Funding</u>
Housing:	
• Owner Occupied Rehab	\$149,706.60
Public Infrastructure:	
• West End Community Garden	\$ 45,000.00
Public Services:	
• Rowan Helping Ministries	\$12,500.00
• Rowan Community Care Clinic	\$ 7,000.00

- Rowan Meals on Wheels \$ 7,000.00
- One Love Community Services, Inc. \$12,000.00
- Prevent Child Abuse Rowan \$ 5,000.00

Debt Service Section 108 Loan –	
• (Park Ave. Comm. Ctr.)	\$14,395.00
Fair Housing Activities	\$ 2,000.00
Program Administration	\$56,150.00

\$310,752.00

HOME Investment Partnership Program

Activities

New Construction	\$138,217.00
Down Payment Assistance	\$60,000.00
Program Administration	<u>\$11,557.00</u>
	\$204,168.00

TOTAL BUDGET \$514,920.00

Action Plan & Budget Details

This year’s CDBG & HOME Action Plan & Budget identifies activities to develop and strengthen communities with the provision of decent housing and a suitable living environment, principally for low- and moderate-income persons in Salisbury.

The proposed Budget & Action Plan (attached) continue the City’s investment in owner-occupied housing rehabilitation to assist low- and moderate- income homeowners. Based on past activities, the vast majority of those who apply for this assistance are elderly, minority homeowners. The Budget & Action Plan also continue the City’s investment in local public service agencies that benefit low- and moderate- income populations.

The Budget & Action Plan allocates funding for improvements to the West End Community Garden, which include redesigning the site to create easier access for maintenance, new sustainable planter boxes, a storage building for supplies, material bays (for mulch, dirt, gravel), and adding electrical and water access at the shelter and in additional spots.

Finally, this Budget & Action Plan includes the final loan re-payment on the Section 108 loan used to rehabilitate the Park Avenue Community Center.

More information about the CDBG Program is available at <https://www.hudexchange.info/programs/cdbg/>.

More information about the HOME Program is available at <https://www.hudexchange.info/programs/home/>.

Attachments: Yes No

Action Plan and Budget One Page Summary
 FY 22-23 Action Plan and Budget
 Council Presentation – 06.21.22

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: No action is requested at this time. Council will be asked to approve the FY 2022-23 CDBG & HOME Action Plan & Budget at its July 19th meeting, once the period of citizen participation and consultation has concluded and all feedback on the Draft Plan & Budget has been reviewed by planning staff.

Contact Information for Group or Individual: Hannah Jacobson, Community Planning Services,
(704) 638-5230, hannah.jacobson@salisburync.gov.

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

******All agenda items must be submitted at least 7 days before the requested Council meeting date******

For Use in Clerk's Office Only

Approved

Declined

Reason:



Housing and Community Development

CDBG and HOME Programs

Purpose of Block Grants

U.S. Department of Housing and Urban Development (HUD) provides annual grants to cities, counties and states. The purpose is to develop strong communities by:

- Providing decent housing
- Creating a suitable living environment
- Expanding economic opportunities
- Improving quality of life

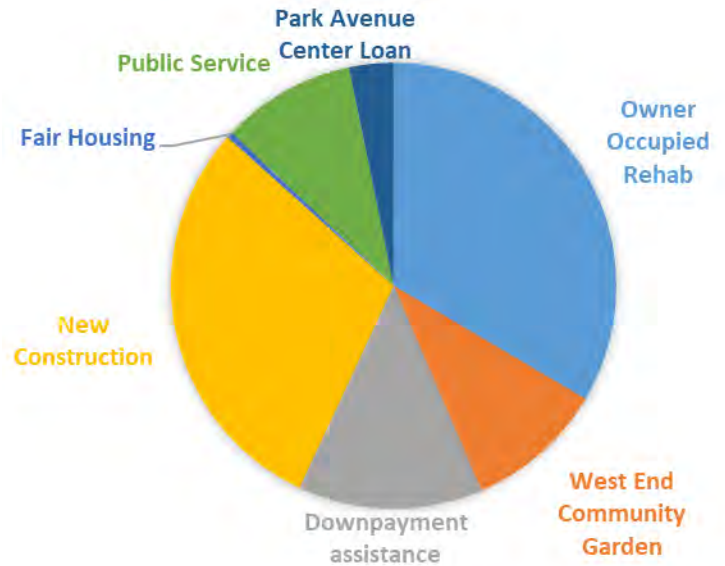
Specifically, for persons of low or moderate income

Current Revitalization Neighborhoods

Selected based on overall housing condition, median family income and percentage of individuals living in poverty, the City of Salisbury has identified five neighborhoods for priority funding for housing, infrastructure and public facilities:

- Park Avenue
- West End
- East End
- Jersey City
- North Main

FY 2022-2023 Proposed Activity and Budget



CDBG-HOME Projects	
Owner Occupied Rehab	\$ 149,706.60
West End Community Garden	\$ 45,000.00
Downpayment assistance	\$ 60,000.00
New Construction	\$ 132,611.00
Fair Housing	\$ 2,000.00
Public Service	\$ 43,500.00
Park Avenue Center Loan	\$ 14,395.00
Planning & Admin	\$ 67,707.40

Public Service Agency Support



Improve housing conditions for low and moderate income homeowners



Provide services to homeless individuals and families



Deliver food for homebound seniors and disabled individuals



Provide prevention services through the creation of a “food pharmacy” program



Offer mental health diagnosis, counseling and services



Provide education and therapy to victims of child abuse



DRAFT

Published June 13, 2022

This FY 2022-23 Community Development Draft Action Plan & Budget is made available for public inspection between June 13 and July 13, 2023. Citizens may send written comments to: Hannah Jacobson, City of Salisbury, Community Planning Services, P.O. Box 479, Salisbury, NC 28145-0479, or email: hannah.jacobson@salisburync.gov. More information is available online at www.salisburync.gov/housing.

City of Salisbury, North Carolina Community Development Block Grant (CDBG) & HOME Investment Partnerships

Action Plan

FY 2022-2023

Planned investments in community & neighborhood development projects and related efforts toward achieving the objectives described in Salisbury's 2020-2024 Consolidated Plan.

City of Salisbury Community Planning Services

P.O. Box 479 • Salisbury, North Carolina 28145-0479

Hannah Jacobson • (704)-638-5230 • hannah.jacobson@salisburync.gov •
www.salisburync.gov/housing

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Salisbury receives federal formula funds annually from the U.S. Department of Housing & Urban Development (HUD). As a condition of receiving these funds, the City is required to develop an annual Action Plan that outlines the community development goals on which it will focus these funds. This Action Plan covers the period between July 1, 2022 and June 30, 2023. During this period, the City will receive the following Federal formula funds:

- Community Development Block Grant (CDBG) \$290,752.00
- Community Development Block Grant (CDBG) Projected Program Income\$ 20,000.00
- HOME Investment Partnerships Program (HOME) \$204,168.00

TOTAL: \$514,920.00

These funds will be used to meet goals and objectives established and approved by the Salisbury City Council and articulated in the City's 2020-2024 Consolidated Plan. The Consolidated Plan describes community needs and determines local priorities for using public resources to assist low- and moderate-income (LMI) residents of Salisbury over a five-year period.

The Consolidated Plan is carried out by Annual Action Plans, which identify how jurisdictions will spend limited public resources each year to meet the goals and priorities of the 2020-2024 Consolidated Plan. This CDBG & HOME Action Plan is a document which identifies government action that will be taken in FY 2022-2023 to develop and strengthen communities by ensuring the provision of decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons in Salisbury.

The City of Salisbury recognizes the importance of developing this plan using input from citizens who are most likely to be impacted by the goals and objectives set forth in the plan. The strategy to gather input and participate in consultation activities is outlined by the framework provided by the U.S. Department of Housing and Urban Development (HUD). Citizen participation is incorporated within the process through public outreach and engagement activities by City planning staff and partnering agencies. This plan's goals and objectives were developed in consultation with citizens, nonprofit organizations, and other governmental bodies. The City of Salisbury and the Salisbury Community Development Corporation are responsible for plan coordination and reporting.

More information about the CDBG Program is available online at:
<https://www.hudexchange.info/programs/cdbg-entitlement/>

More information about the HOME Program is available online at:
<https://www.hudexchange.info/programs/home/>

2. Summarize the objectives and outcomes identified in the Plan

The main objective of the FY 2022-2023 Annual Action Plan is to implement CDBG and HOME eligible activities and projects that solidify the strategic vision of the Five-Year Consolidated Plan. As a HUD Entitlement Community, the City will continue to support decent housing, a suitable living environments for persons of low- and moderate-incomes. CDBG funds can be used for a wide range of activities. For FY 2022-2023, the City expects to expend funding on housing-related activities, public facilities, public services and planning/administration activities.

3. Evaluation of past performance

The City of Salisbury's investments in housing and public infrastructure have helped to stabilize neighborhoods by removing blighted structures, improving the condition of existing homes, increasing the supply of affordable homes, replacing aging sidewalks, and creating safe and more inviting parks and community centers. The City has partnered with Salisbury Community Development Corporation for more than twenty years to carry out housing programs that have produced concrete positive results. Housing counseling programs offered by the Salisbury CDC have helped families prepare for homeownership, improve their credit worthiness, obtain financing and maintain their home. By promoting homeownership and investing in housing and public infrastructure, the City has helped to strengthen neighborhoods and improve the overall quality of life. The City's involvement as a development partner in the affordable rental market has helped with a critical need for safe and affordable units for rent.

Since 2005, the City of Salisbury has received approximately \$6,000,000.00 through CDBG and HOME programs. Notable accomplishments with these funds include, but are not limited to, the following:

- More than 50 home acquisition/rehab/resale or new construction projects completed;
- More than 40 home emergency rehabilitation projects completed;
- Down payment and closing cost assistance made available to 12 low-moderate income first-time homebuyers;
- Demolition and blight removal to stabilize at-risk neighborhoods;
- More than five streetscape improvement/public infrastructure projects completed. These include improvements in the East End neighborhood at the Dixonville Cemetery; new sidewalk construction on Partee Street and Old Plank Road in the West End neighborhood; the

reconstruction of the Jersey City neighborhood entrance; and new sidewalk construction on Monroe Street

- Public service funding extended to numerous organizations serving low-moderate income populations including those that are homeless, those that have suffered abuse, those that lack health insurance, those that are homebound without access to fresh food, and those that have been impacted negatively by COVID-19.
- Summer employment program for youth of low-moderate income families
- Participation in development of affordable rental housing communities (Brenner Crossing Phases 1 and 2, and Westbridge Village); and
- More than 200 individuals have participated in homebuyer education training, consisting of training in money management, pre-homeownership, home maintenance and landscaping training.

4. Summary of Citizen Participation Process and consultation process

The City of Salisbury's Community Planning Services department developed this 2022-2023 Action Plan with consultation from a diverse group of individuals and organizations. Consistent with the framework outlined by HUD, a Citizen Participation & Consultation Plan guided the plan's development.

A public hearing for the use of these funds was held on June 7, 2022 at a meeting of the Salisbury City Council. Two public information and input sessions on the use of federal formula funds from the CDBG & HOME programs were held on March 30, 2022 and April 21, 2022.

The draft Action plan was made available for public review from June 13, 2022 until July 14, 2022. The draft plan was presented to the Salisbury City Council on June 21, 2022, and an additional public input session on the draft was held June 16, 2022.

5. Summary of public comments

A public hearing was held on **June 7, 2022**. No one signed up to speak.

A meeting of the Neighborhood Leaders Alliance was held on **March 30, 2022** to receive ideas from diverse neighborhoods regarding the use of federal community development funds. Conversation was facilitated and guided by a questionnaire. Comments included the need for:

- A sidewalk on Brenner Avenue near the Veteran's Administration Hospital (*note that this project is already in ROW acquisition*)
- Neighborhood community centers and programming for children and teens
- A refresher and activation of Cannon Park
- Workforce development programs (coding, for example)
- Regular street sweeping and bulky pick up

- Construction of new affordable housing and an increase in the overall housing supply

As part of Fair Housing month, key stakeholders were engaged on **April 21, 2022** in a round table discussion about the housing struggles experienced by low income persons and those in the protected classes. Those in attendance included representatives from Rufty Holmes Senior Center, Rowan County Department of Social Services, Rowan County United Way, City of Salisbury Communication Department, and City of Salisbury Human Resources. Discussion centered on the need for:

- An expanded minor repair program to retrofit housing units to accommodate low-income and disabled veterans, as well as low-income seniors;
- Fair housing education for renters and landlords that engages people where they are through art, mixed media, other platforms;
- An educational campaign combatting “predatory” home flippers
- Developing and implementing a multi-year, phased approach to Fair Housing: education, encouragement, and enforcement.

During the 30-day public review period, staff collected comments via email and in person at a **June 16, 2022** input and information session. Comments included: **TO BE COMPLETED**

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted. Comments made regarding creation of new programs will be considered in future planning opportunities when funding permits.

7. Summary

The City of Salisbury’s 2022-2023 Action Plan identifies action that will be taken in FY 2022-2023 to stabilize, develop and strengthen communities by ensuring the provision of decent housing and a suitable living environment, by improving public facilities and infrastructure, furthering fair housing and providing support for homeowners who are low- and moderate-income persons. This plan furthers goals and outcomes identified in the 2020-2024 Consolidated Plan.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	Salisbury	Salisbury Community Development Corporation	
HOME Administrator		Salisbury Community Development Corporation	

Table 1 – Responsible Agencies

Narrative

The City of Salisbury, through the department of Community Planning Services, will coordinate all planning and reporting activities for the CDBG and HOME programs, including developing budgets and completion of annual Action Plans and Performance Reports. The City will provide a staff contact and participate in the Cabarrus/Iredell/Rowan HOME Consortium and the Piedmont Regional Continuum of Care. Planning staff will manage non-housing/infrastructure projects and will be responsible for monitoring the activities of public service agencies or other sub-recipients. The Finance Department will oversee the drawdown of Federal funds and disbursements.

The Salisbury Community Development Corporation (CDC) will implement the CDBG and HOME grant programs as they relate to housing. The CDC will manage all aspects of housing acquisition, rehabilitation, site development, new construction and other housing activities. Related functions such as inspections, work write-ups, bid process, construction contracts, homebuyer education/counseling and confirming eligibility of applicants will be carried out or managed by the CDC. The CDC will also act on the City’s behalf to forge partnerships with lenders and other agencies to obtain reduced interest rates, grants and other leveraged assets. The City and the CDC will work with neighborhood organizations in designated revitalization areas to ensure that activities are tailored to the needs and desires of residents and will provide assistance as needed to other non-profits and agencies serving low-to-moderate income populations, the homeless and special needs populations.

The City will continue to support the work that our invaluable community-based organizations and partners, as well as other City of Salisbury departments to plan, develop, implement, and evaluate activities outlined in this Plan.

Consolidated Plan Public Contact Information

Hannah Jacobson

City of Salisbury- Community Planning Services

132 N. Main Street

Salisbury, NC 28144

(704) 638-5230/ Hannah.jacobson@salisburync.gov

www.salisburync.gov/housing

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Salisbury Action Plan is developed with input from those most likely to be affected by the goals and objectives set forth in the plan. The strategy to gather input and participate in consultation activities is outlined by the framework provided by the U.S. Department of Housing and Urban Development. Citizen participation is incorporated through public outreach and engagement activities by City planning staff and partnering agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Salisbury makes effective use of federal funds through many partnerships and collaboration, and by providing in-kind assistance and technical resources to other agencies in support of mutual goals. Federal funding allocation priorities are based on the City's intent to focus funds in order to achieve the greatest possible impact in areas with the greatest need. The City of Salisbury works with the Salisbury Housing Authority (SHA) to raise awareness and distribute media about the homeownership programs available through the Salisbury Community Development Corporation (CDC). The CDC is a non-profit, Community Housing Development Organization that helps to administer the City's CDBG and HOME grants. The organization partners to offer homeownership and housing counseling to eligible first-time home buyers, as well as homeowners in need of mortgage refinancing or facing foreclosure. The City helps address the needs of public housing residents by coordinating with the Family Self-Sufficiency Program (Salisbury Housing Authority) to encourage participation in financial literacy classes. Homeless prevention activities include partially funding the Homelessness Coordinator at Rowan Helping Ministries. The coordinator has created a coalition of governmental and non-governmental stakeholders working together to provide outreach and resources to those who are homeless. Two Resource Fairs for homeless individuals have occurred in 2021-2022, and there is now a coordinated approach between Rowan Helping Ministries, the Salisbury Police Department, and Salisbury Code Enforcement to get people the services they need.

The City will continue efforts to improve service coordination. Some activities will include:

- Continue to participate in the committee on homelessness spear headed by Rowan Helping Ministries
- Participate in Healthy Rowan, a collaboration of health and wellness related organizations
- Continue to participate in the Piedmont Regional Continuum of Care which strives to meet the housing needs of the homeless through regional partnerships;
- Regularly communicate with homeless service providers to stay attuned to periodic fluctuations in the homeless population and better understand the priority needs;

- Continue to engage public housing residents through community policing efforts and providing information about public transportation, recreation and other city services;
- Continue to participate in the Self-Sufficiency Programs (Salisbury Public Housing Authority) and encourage residents to attend classes at the Salisbury CDC on budgeting, home financial management, insurance needs and related topics;
- Continue to be responsive to requests from community service providers for GIS services, technical assistance or other assistance that the city is able to provide;
- Continue to support the efforts of the Human Relations Council and the Hispanic Coalition to engage diverse populations and encourage their participation in civic affairs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City does not directly administer any program providing support or care to homeless individuals and families however, the City has historically provided annual public service funding for emergency shelters for the homeless that are administered by Rowan Helping Ministries and the Family Crisis Council.

The City is an active participant in ongoing efforts to address the needs of homeless persons by maintaining active partnerships with local organizations that support the homeless. The City will continue to allocate public service funding to these organizations, as well as attend meetings relative to the City's role in addressing poverty in our community. City staff participate in regular meetings of the Continuum of Care and receive all email correspondence on CoC activities and updates.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Rowan County is part of a regional committee under the NC Balance of State Continuum of Care (CoC) that consists of 79 rural counties and broken into 30 regional committees. The Piedmont Regional Committee includes the following counties: Cabarrus, Davidson, Rowan, Stanly and Union counties. Locally, Rowan Helping Ministries (RHM) provides services to the homeless, including overnight shelter services. RHM provides bi-annual point-in-time homeless population counts, tracking information and other coordination activities to the Piedmont Regional Committee lead organization, Community Link in Charlotte, North Carolina. There is an Action Plan for the entire NC Balance of State COC but not specific to the Piedmont Region.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ROWAN HELPING MINISTRIES
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization is in regular, face-to-face, email and telephone contact with the City of Salisbury through monthly meetings of the homelessness committee.
2	Agency/Group/Organization	SALISBURY COMMUNITY DEVELOPMENT CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization is in regular, face-to-face, email and telephone contact with the City of Salisbury. City staff attend SCDC board meetings and staff meet monthly and on an as needed basis.
3	Agency/Group/Organization	Housing Authority of the City of Salisbury
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Salisbury is in regular communication with the Salisbury Housing Authority staff. SHA staff and City staff toured all SHA properties this year while discussing need, progress, and potential future collaboration.
4	Agency/Group/Organization	ROWAN COUNTY UNITED WAY
	Agency/Group/Organization Type	Regional organization Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization is in regular contact with City, and was invited to participate in housing stakeholder roundtable to discuss housing needs for vulnerable populations and protected classes.
5	Agency/Group/Organization	ROWAN COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City and County are in regular face-to-face communication, and via email and phone. Rowan County Department of Social Services participated in housing stakeholder roundtable to discuss housing needs for vulnerable populations and protected classes.
6	Agency/Group/Organization	Ruffy Holmes Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization participated in housing stakeholder roundtable to discuss housing needs for vulnerable populations and protected classes.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Piedmont Regional Committee	They are consistent.

Table 3 - Other local / regional / federal planning efforts

Narrative

Salisbury Community Development Corporation is a non-profit, Community Housing Development Organization (CHDO) The organization oversees the day-to-day administration of the City's CDBG and HOME funding. The City is in regular, face-to-face, email and telephone contact

with the City of Salisbury and local residents. The City will continue efforts to improve service coordination. The organization provides valuable input into the City's Consolidated Plan, Action Plans and end of year CAPER documents.

DRAFT

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Community Planning Services department, developed this 2022-2023 Action Plan with consultation from a diverse group of individuals and organizations. Guided by the framework provided by HUD, a Citizen Participation & Consultation Plan guided plan development.

A public hearing was held on **June 7, 2022**. No comments were received at the public hearing.

A meeting of the Neighborhood Leaders Alliance was held on **March 30, 2022** to receive ideas from diverse neighborhoods regarding the use of federal community development funds. Conversation was facilitated and guided by a questionnaire. Comments included the need for:

- A sidewalk on Brenner Avenue near the Veteran's Administration Hospital (*note that this project is already in ROW acquisition*)
- Neighborhood community centers and programming for children and teens
- A refresher and activation of Cannon Park
- Workforce development programs (coding, for example)
- Regular street sweeping and bulky pick up
- Construction of new affordable housing and an increase in the overall housing supply

As part of Fair Housing month, key stakeholders were engaged on **April 21, 2022** in a round table discussion about the housing struggles experienced by low income persons and those in the protected classes. Those in attendance included representatives from Rufty Holmes Senior Center, Rowan County Department of Social Services, Rowan County United Way, City of Salisbury Communication Department, and City of Salisbury Human Resources. Discussion centered on the need for:

- An expanded minor repair program to retrofit housing units to accommodate low-income and disabled veterans, as well as low-income seniors;
- Fair housing education for renters and landlords that engages people where they are through art, mixed media, other platforms;
- An educational campaign combatting "predatory" home flippers

- Developing and implementing a multi-year, phased approach to Fair Housing: education, encouragement, and enforcement.

During the 30-day public review period, staff collected comments via email and in person at a **June 16, 2022** input and information session. Comments included: **TO BE COMPLETED**

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Internet Outreach	Non-targeted/broad community	Five public service agencies responded with applications for assistance	Applications recieved	All accepted	
2	Public Hearing	Non-targeted/broad community	No one signed up to speak	No comments were received	NA	
3	Public Meeting	Non-targeted/broad community	13 residents from various neighborhoods dispersed throughout the City	Provided input into priority needs including sidewalks, community facilities, maintenance of public realm, affordable housing construction, and workforce development.	All comments accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Meeting	Public Service Providers	Representatives from five public service providers	Provided input into the housing struggles and needs experienced by low income persons and those in the protected classes they serve.	All comments accepted	
6	Social Media	Non-targeted/broad community	TO BE COMPLETED			
7	Public Meeting	Non-targeted/broad community	TO BE COMPLETED			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	290,752	20,000	0	310,752	0	
Other	public - federal	Admin and Planning Economic Development Housing Public Improvements Public Services	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will leverage in-kind support from the City related to infrastructure improvements with new housing development, park maintenance and future upgrades, and other state and federal grants that can be secured through the efforts of city staff. For the last four years, the City has allocated \$800,000 to a housing program in the West End and Park Avenue neighborhoods to assist with exterior rehabilitations to homes. Roofs, gutters, porches, windows, doors and paint are among eligible projects. A portion of these funds are used as the required match for HOME program, allowing new construction

for low-moderate homebuyers to be completed.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns a 12-acre site in the Park Avenue neighborhood that was recently awarded an EPA Brownfields Cleanup grant. After cleanup has been completed, the City will be developing an RFP which could include stipulations or requirements for the creation of new affordable housing in the future redevelopment of the site.

DRAFT

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase supply of decent, affordable housing	2020	2024	Affordable Housing	Park Avenue Neighborhood West End Neighborhood Jersey City Neighborhood East End Neighborhood North Main Neighborhood		CDBG: \$149,706 HOME: \$192,611	Homeowner Housing Rehabilitated: 3 Household Housing Unit New Construction: 1 New Housing Unit Downpayment Assistance: 3 Households
2	Improve public facilities and infrastructure	2020	2024	Non-Housing Community Development	West End Neighborhood		CDBG: \$45,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 275 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide assistance to public service agencies	2020	2024	Homeless Non-Homeless Special Needs			CDBG: \$43,500	Public service activities for Low/Moderate Income Housing Benefit: 130 Households Assisted Homeless Person Overnight Shelter: 150 Persons Assisted
4	Affirmatively further Fair Housing	2020	2024				CDBG: \$2,000	Other: 100 Other
5	Effectively plan and administer programs	2020	2024	Administration			CDBG: \$56,150 HOME: \$11,557	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase supply of decent, affordable housing
	Goal Description	Create a suitable and decent living environment that is safe, affordable and sustainable for low- and moderate-income residents of the City of Salisbury.
2	Goal Name	Improve public facilities and infrastructure
	Goal Description	Provide improvements and upgrades to aging infrastructure and community assets, including but not limited to streets, sidewalks, lighting, water and sewer lines, parks, and community facilities.
3	Goal Name	Provide assistance to public service agencies
	Goal Description	Assist agencies offering services to low-moderate income and homeless individuals and families.

4	Goal Name	Affirmatively further Fair Housing
	Goal Description	Strengthen Fair Housing education and outreach initiatives.
5	Goal Name	Effectively plan and administer programs
	Goal Description	Implement a well-managed Community Development program with effective progress toward five-year goals.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following section describes the projects that will be a part of the City of Salisbury's Program Year 2022 Action Plan. It describes the amount of funding that will be received, and the way CDBG will be used to support the community development needs.

#	Project Name
1	2022-2023 Owner Occupied Rehabilitation
2	2022-2023 Public Improvements and Infrastructure
3	2022-2023 Public Service
4	2022-2023 Fair Housing
5	2022-2023 Debt Service
6	2022-2023 Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities were determined through the PY 2022 citizen participation process, the priorities of the 2020-2024 Consolidated Plan, and in support of goals of the City Council.

Obstacles to addressing underserved needs include:

- A shortage of developers to build and rehabilitate affordable housing
- Increased costs of building and rehabilitating

AP-38 Project Summary

CDBG Projects are listed in the table below. In addition, activities using HOME funds include the creation of one (1) new single-family home for purchase by a moderate-income homebuyer (50-80% income range) who will receive homebuyer education and counseling, and may also qualify for down payment assistance with ensures affordability. This home will be constructed in the Park Avenue neighborhood.

In addition, down payment assistance will be provided for up to three (3) households in the 50-80% AMI income range. With the current market and escalation of housing costs, down payment assistance is more important than ever to ensure access to affordable homes. This assistance reduces the amount of the monthly mortgage payment, making homeownership affordable for these families.

1	Project Name	2022-2023 Owner Occupied Rehabilitation
	Target Area	Park Avenue Neighborhood West End Neighborhood Jersey City Neighborhood East End Neighborhood North Main Neighborhood
	Goals Supported	Increase supply of decent, affordable housing
	Needs Addressed	Affordable Housing – Rehabilitation of Existing Units
	Funding	CDBG: \$149,706

	Description	Owner Occupied Rehabilitation, assist homeowners with repairs need to bring properties into compliance with local municipal code, thus making properties more livable, decent and safe. Create a suitable, decent living environment that is safe, affordable, and sustainable for low- and moderate-income residents of the City of Salisbury. Rehabilitation activities that may be undertaken include, but are not limited to, acquisition for rehabilitation and rehabilitation for residential purposes; energy improvements; water efficiency improvements; connection to water and sewer lines; testing for and abatement of lead-based paint; and accommodations for the elderly and persons with disabilities.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Three low-moderate income families will benefit from rehabilitation work.
	Location Description	Target Neighborhoods
	Planned Activities	Create a suitable, decent living environment that is safe, affordable, and sustainable for low- and moderate-income residents of the City of Salisbury. Rehabilitation activities that may be undertaken include, but are not limited to, acquisition for rehabilitation and rehabilitation for residential purposes; energy improvements; water efficiency improvements; connection to water and sewer lines; testing for and abatement of lead-based paint; and accommodations for the elderly and persons with disabilities.
2	Project Name	2022-2023 Public Improvements and Infrastructure
	Target Area	West End Neighborhood
	Goals Supported	Improve public facilities and infrastructure
	Needs Addressed	Non-Housing Community Development Needs – Public Improvement
	Funding	CDBG: \$45,000
	Description	Site improvements to the West End Community Garden
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	275 low-income households live within a ¼ mile of the West End Community Garden, and will be within proximity to take advantage of the new facilities.
	Location Description	West End Community Garden on Brenner Avenue
	Planned Activities	Site improvements to the existing West End Community Garden to include redesigning the site to create easier access for maintenance; building new sustainable planter boxes; erecting a storage building for supplies; building material bays for mulch, dirt and gravel; and adding electrical and water access at the shelter and in additional locations.
3	Project Name	2022-2023 Public Service
	Target Area	City-Wide
	Goals Supported	Provide assistance to public service agencies
	Needs Addressed	Non-Housing Community Development – Public Services
	Funding	CDBG: \$43,500
	Description	Support public service agencies that primarily benefit low income residents with basic needs and specialized care.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	280 low moderate income persons. Goal to assist 150 persons with overnight shelter and 130 with non housing related public services.
	Location Description	City-wide
	Planned Activities	Public services are needed to help address the needs of the homeless population, as well as those at risk of becoming homeless. Direct services include shelter, food programs, and mental health counseling.
4	Project Name	2022-2023 Fair Housing
	Target Area	City-Wide

	Goals Supported	Affirmatively further Fair Housing
	Needs Addressed	Fair Housing
	Funding	CDBG: \$2,000
	Description	Activities and programs to educate and inform the public regarding rights and responsibilities under the Fair Housing Act.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Goal to have 100 persons to engage and attend events targeted at low income home buyers and renters.
	Location Description	City-wide
	Planned Activities	Develop a print, social media, and/or mixed media campaign to educate low income renters and homebuyers about the Fair Housing Act.
5	Project Name	2022-2023 Debt Service
	Target Area	Park Avenue Neighborhood
	Goals Supported	Improve public facilities and infrastructure
	Needs Addressed	Non-Housing Community Development Needs – Public Improvement
	Funding	CDBG: \$14,395
	Description	Section 108 loan payment
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Park Avenue

	Planned Activities	Final payment toward the debt service for the rehabilitation of the Park Avenue Community Center.
6	Project Name	2022-2023 Administration
	Target Area	
	Goals Supported	Effectively plan and administer programs
	Needs Addressed	
	Funding	CDBG: \$56,150
	Description	Implement a well-managed Community Development program with effective progress toward five-year goals as delineated in the 2020-2024 Consolidated Plan.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City-wide
	Planned Activities	Manage all aspects of housing acquisition, rehabilitation, site development, new construction and other housing activities. Related functions include inspections, work write-ups, bid process, construction contracts, homebuyer education/counseling and confirming eligibility of applicants.

P-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Housing and infrastructure funds will be directed to neighborhoods which have experienced persistent problems with housing decline; areas where predominantly low and moderate income families live and where neighborhoods are suffering due to the age of housing stock. These targeted areas include the Park Avenue, West End, Jersey City, North Main Street and East End neighborhoods. The housing programs will also be available for eligible applicants residing anywhere within the City of Salisbury.

Geographic Distribution

Target Area	Percentage of Funds
Park Avenue Neighborhood	15
West End Neighborhood	25
Jersey City Neighborhood	10
East End Neighborhood	10
North Main Neighborhood	10

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The goal will be to equally distribute funds for the owner occupied housing program between the target neighborhoods. Additional funds will be spent in the Park Avenue Neighborhood to complete paying off the debt service for the Park Avenue Community Center. This year's public infrastructure project is planned to be in the West End neighborhood.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

As identified in the 2020-2024 Needs Assessment, demand for affordable housing surpasses the supply. Lack of supply of housing means that rents can increase and waitlists for subsidized housing grow longer. The City's zoning and land development policies, ordinances and zoning are generally favorable and provide opportunities for development of multi-family residential. In the past, the City has assisted in the development of affordable rental housing by providing financial assistance to several LIHTC developments, including Westridge Village Phase II and Brenner Crossing Phases I and II. Assistance has included both federal and non-federal funds.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

- The City is currently updating the Comprehensive Plan and Future Land Use Map, Forward 2040, which will guide where growth and development occur over the next twenty years. Goals and policies are being created to encourage housing choices at a range of price points across the City.
- The City is looking to begin a Comprehensive Housing Strategy to identifying tools and funding mechanisms to foster and develop sustainment and creation of affordable housing.
- Additional actions could include:
- Continued financial support and possible expansion of rehabilitation program to preserve existing housing stock.
- Continued financial support and possible expansion of homeownership down payment program administered by Salisbury CDC.
- Evaluate State and Federal programs to identify potential new funding programs to help increase housing supply.
- Develop an inventory of vacant housing and assess if CDBG and HOME funds can support rehabilitation to increase affordable housing stock.

AP-85 Other Actions - 91.420, 91.220(k)

Actions planned to address obstacles to meeting underserved needs

The City will help meet underserved needs by focusing resources in areas of concentrated poverty and where minority concentration exceeds the city average. Through the designation of available City funds, Salisbury will continue to work to increase access to health care, human services, and public transportation in order to improve outcomes for families, increase employment, improve education, introduce a greater mix of incomes and households and to improve the overall living environment.

Actions planned to foster and maintain affordable housing

Efforts this year will focus on the rehabilitation of existing units to preserve housing stock and ensure quality living environments for homeowners. As property values rise, it's important that those on a limited or fixed income are able to stay in their neighborhoods and maintain their homes.

The City intends to begin work on a comprehensive Housing Strategy that will take stock of federal, local and other resources to address housing challenges.

Actions planned to reduce lead-based paint hazards

For all rehab work, the Salisbury Community Development Corp. will conduct lead inspections and include abatement as part of the project if needed.

Actions planned to reduce the number of poverty-level families

The City will bolster partnerships with Rowan-Salisbury Schools, NC Works, Rowan Cabarrus Community College, and the Rowan Economic Development Commission to create a create an educated workforce, trained to do jobs that are being created throughout the County.

Actions planned to develop institutional structure

The City will continue its long-standing partnership with the Salisbury CDC to manage its housing programs and homeowner education courses. City staff will continue to manage the public input and budget development process. City staff will attend monthly CDC board meetings to stay apprised of current activities and rehab work being conducted.

Actions planned to enhance coordination between public and private housing and social

service agencies

City staff will continue to coordinate with the Salisbury Housing Authority, the Continuum of Care, the Homelessness Coordination Team, Healthy Rowan, and other and public service agencies to identify issues where the City can provide assistance.

DRAFT

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	20,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	20,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%



Community Development Block Grant (CDBG) & HOME Programs

FY 2022-23 Proposed Action
Plan & Budget
City Council – June 21, 2022

Program Overview



- The City of Salisbury receives federal formula funds annually from the U.S. Department of Housing & Urban Development to improve neighborhoods and expand housing opportunities.
- In FY 2021-22, the City will receive **\$514,920.00** through these programs.
 - **Community Development Block Grant (CDBG) \$290,752.00**
 - **Community Development Block Grant (CDBG) Projected Program Income \$20,000.00**
 - **HOME Investment Partnerships Program (HOME) \$204,168.00**
- These funds will be used to meet goals and objectives established and approved by the Salisbury City Council in the 2020-2024 Consolidated Plan.
- The Consolidated Plan describes community needs and determines local priorities for using public resources to assist low- and moderate-income (LMI) residents of Salisbury over a five-year period.

Program Overview



- The Consolidated Plan is augmented by annual Action Plans, which identify how limited annual federal funding will be used.
- The 2021-22 Action Plan prioritizes the following goals:
 - **Goal 1: Increase supply of decent, affordable housing.**
 - **Goal 2: Improve public facilities & infrastructure (West End Community Garden).**
 - **Goal 3: Provide opportunities for home ownership**
 - **Goal 4: Provide assistance to public service agencies**
 - **Goal 5: Affirmatively further fair housing**
 - **Goal 6: Effectively plan and administer programs**

FY 2022-2023 CDBG & HOME Budget



Community Development Block Grant - CDBG	\$ 290,752.00
HOME	\$ 204,168.00
<u>Program Income</u>	<u>\$ 20,000.00</u>
Total	\$ 514,920.00

Source of Funds: U.S. Dept of Housing & Urban Development

FY 2022-2023 CDBG Budget



Project Activities:

Housing Activities

Owner-Occupied Rehab	\$149,706.60	\$149,706.60
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Infrastructure Activities

West End Community Garden	\$45,000.00	\$ 45,000.00
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Public Services: (15% cap)

Rowan Helping Ministries	\$12,500.00	
Community Care Clinic	\$ 7,000.00	
Prevent Child Abuse Rowan	\$ 5,000.00	
Meals on Wheels	\$ 7,000.00	
One Love, Inc.	\$12,000.00	
		\$ 43,500.00

Debt Service - Park Avenue Center	\$ 14,395.00	\$14,95.00.00
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Program Administration (20% cap)

General Administration	\$56,150.00	
Fair Housing Activities	\$ 2,000.00	\$ 58,150.40

FY 2022-2023 HOME Budget



Project Activities:

Housing Activities

New Construction

\$132,611.00

Down payment Assistance

\$ 60,000.00

Program Administration

General Administration

\$ 11,557.00

Total HOME Funds

\$ 204,168.00

Recap:

Total HOME Funds

\$146,510.00

Total CDBG Funds

\$310,158.00

Combined Total

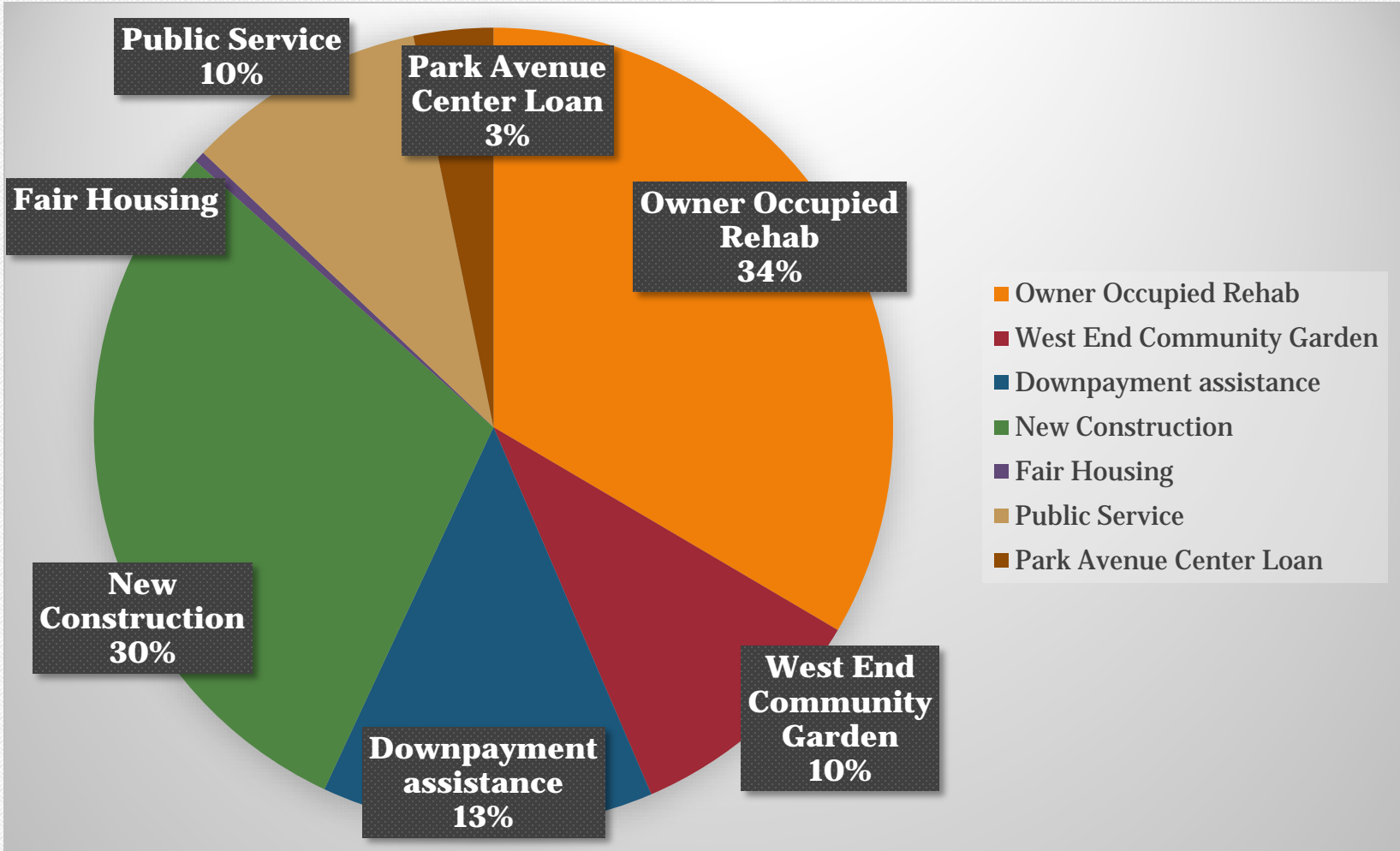
\$456,668.00

West End Community Garden



- Redesign site to create easier access for maintenance
- New sustainable planter boxes
- Storage building for supplies
- Material bays (for mulch, dirt, gravel),
- Adding electrical and water access at the shelter and in additional spots.

FY 2022-2023 Federal Community Development Budget



Citizen Participation



COMMUNITY DEVELOPMENT PUBLIC INPUT MEETINGS

Draft Fiscal Year 2022-23 CDBG & HOME Program Action Plan & Budget available for public review.

During the period between July 1, 2022 and June 30, 2023, the City will receive approximately **\$515,000.00** CDBG and HOME program dollars from the US Department of Housing and Urban Development (HUD). Citizen input is encouraged to help determine community development needs and priorities for the use of these funds in the next year.

The *Draft FY 2022-23 Action Plan & Budget* will be available for public review and comment between Monday, June 13 and Wednesday, July 13, 2022. Affordable housing, public services, and public infrastructure funding continue to be high priorities among all budgeted investments.

For more information, or to submit comments, **contact:** Hannah Jacobson, Community Planning Services, (704)-638-5230 or hannah.jacobson@salisburync.gov and visit our website at www.salisburync.gov/housing.



INPUT MEETING :

Thursday, June 16,
5:30 P.M.
West End Business
Center, 1400 West
Bank Street



Hard-Copy Draft Action
Plan & Budget available:

Salisbury City Hall 2nd Floor
217 South Main Street

Salisbury City Office Building
132 North Main Street

West End Business Center
1400 West Bank Street

Rowan Public Library
2nd Floor Reference Desk
201 West Fisher Street

Draft available online:

www.salisburync.gov/housing

Send written comments to:

Attn: Hannah Jacobson
City of Salisbury - CPS
P.O. Box 479
Salisbury, NC 28145-0479

Or email:

hannah.jacobson@salisburync.gov

- March 30 - Neighborhood Leaders Alliance meeting
- April 21 - Public Service Roundtable
- June 7 – Public Hearing
- June 13 – July 13 Draft available for public review
 - www.salisburync.gov/housing
 - City Office Building, Rowan Public Library, City Hall, 1400 West Bank Street
- June 16 - Public Input Meeting

FY 2022-2023 Schedule / Citizen Participation Plan



- March 30 Public Input Meeting - NLA
- April 21 Consultation – Public Service Roundtable
- May 26 Published Public Hearing notice
- June 7 Public Hearing
- June 13 Begin 30-day public review & comment
- June 16 Public Input Meeting
- June 21 City Council Presentation
- July 13 Last day of public review & comment
- July 19 City Council – Approval of Action Plan & Budget
- July 20 Prepare to submit to HUD



For More Information:

Community Planning Services
132 N. Main Street
(704) 638-5230

hannah.jacobson@salisburyinc.gov

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Kelly Baker

Name of Presenter(s): Kelly Baker

Requested Agenda Item: Council to consider renewing a contract with Strategics Consulting for Federal lobbyist services.

Description of Requested Agenda Item: The City has contracted with Strategics Consulting for federal lobbying services since August 2018 and the existing contract expires July 31. A new contract is proposed for a two year period. The new contract also proposes to raise the rate from \$4,000 per month to \$5,000 per month which is closer to industry standards. Payment for federal lobbying services is split between the General Fund and the Water Sewer Fund. The City has had a successful relationship with Strategics Consulting and staff recommends approval of the contract renewal.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: Council to consider renewing a contract with Strategics Consulting in the amount of \$60,000 beginning August 1, 2022

. Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason:

Mrs. Kelly Baker
Administrative Services Director
City of Salisbury
132 North Main Street
Salisbury, NC 28144

Dear Mrs. Baker:

Thank you for allowing the Strategics Consulting team to provide federal advocacy and government relations services to the City of Salisbury. Our continued collective accomplishments, the level of awareness, the stronger relationships between the City with your Members of Congress and the federal agencies, and their interest in working in partnership with the City, continues to grow.

As a result, I am writing on behalf of our team to request that the City renew our contract for two more years (2022-2024) to allow us to work through the next Congress and that the City consider an increase from \$48,000 annually to \$60,000 annually to bring the contract closer to industry standards, which range from \$60,000 to \$200,000 for local governments. We believe the City has already seen a substantial return on its investment and we are committed to ensuring this success continues every year that you entrust us with your federal advocacy needs.

During the last two years Salisbury's partnership in working with Strategics has resulted in the City securing more than \$2.43 million in federal funding to support the City's priorities. This has been gained in the following ways:

\$543,185 in Historic Restoration funding for downtown Salisbury;
\$500,000 for Brownfields Cleanup of the Kesler Mill site;
Technical Assistance under Local Foods, Local Places for the Farmers Market;
\$480,000 for Buses and Bus Facilities;
\$110,909 for Fire Department equipment; and
\$800,000 under Byrne Criminal Justice Innovation grant for West End neighborhood development.

Strategics was instrumental in helping the City secure these funds by participating in federal agency webinars; writing letters of support for congressional offices and coordinating delivery of same to the federal agencies; arranging calls with federal agencies; evaluating feedback on previously unsuccessful applications; editing grant applications in advance of submittal to make recommendations for improvement; arranging and participating in debriefing calls; sharing key political contacts; and regularly advising on grant programs and keys to being successful based on current political focus points.

Additionally, Strategics has worked with the City in several other ways:

- ✓ Prepared the annual Federal Action Plan, presented it to the City Council, developed strategies to implement it; and advocated for it directly with decision makers at the federal level.

- ✓ Coordinated local meetings with the City's Congressional Delegation and a representative from the Executive Office of the President.
- ✓ Prepared the DC schedule for the City's delegation to meet with federal elected officials and their staff, as well as decision makers in the federal agencies such as the U.S. Environmental Protection Agency and the U.S. Department of Agriculture.
- ✓ Arranged for virtual meetings with federal elected officials and their staff, as well as federal agency officials, during COVID-19 when face-to-face meeting were not possible.
- ✓ Attended all meetings in DC, NC, and virtually, prepared and sent background information prior to each meeting to attendees; provided briefing materials electronically to federal offices in advance of meeting; and followed up on all accordingly.
- ✓ Worked with the city and congressional delegation to urge the Federal Energy Regulatory Commission (FERC) to give Salisbury's concerns regarding the Yadkin Hydroelectric Project and pump station impacts appropriate consideration, garnered congressional support for city's FEMA Building Resilient Infrastructure and Communities (BRIC), and assisted the city on finalizing and submitting its proposal for FY23 Congressionally Directed Spending to support the Water Supply Pump Station.
- ✓ Responded to new issues and provided breakdowns of often large, complicated bills and/or administrative orders.
- ✓ Provided regular updates on individual grant opportunities, which is currently sent every week and a comprehensive list of competitive grants forthcoming that is updated twice a year.

Currently, we also have funding requests pending for Congressionally Directed Spending and are working with the City to identify the best grants to pursue over the next five years under the Bipartisan Infrastructure Law.

Although these highlights are not all inclusive, they do represent the variety of positive work and successful outcomes for Salisbury while Strategics Consulting has advocated on the City's behalf at the federal level. Still, there is always room for improvement and we welcome suggestions that will help us serve the City better.

Thank you in advance for your time and consideration of this request and, hopefully, for the opportunity to continue working for the City of Salisbury.

Respectfully,



Leslie C. Mozingo
Owner and CEO

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Kelly Baker

Name of Presenter(s): Announcement

Requested Agenda Item: Announce applications are being accepted for the 2022 Citizen's Academy.

Description of Requested Agenda Item: Applications are now being accepted for the 2022 Salisbury Citizen's Academy. The academy is a 10-week program that meets each Thursday evening from 5:30 p.m. until 8:30 p.m. beginning September 8. Participants will meet at various city facilities and have an inside view of City operations. Applications are available online at salisburync.gov/citizensacademy or by calling Kelly Baker at 704-638-5233. All applications must be received by July 15.

Attachments: Yes No

Fiscal Note: *(If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

Action Requested of Council for Agenda Item: *(Please note if item includes an ordinance, resolution or petition)*

Contact Information for Group or Individual: Kelly Baker 704-638-5233

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

For Use in Clerk's Office Only

Salisbury City Council Agenda Item Request Form



Approved

Delayed

Declined

Reason:

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: Public Council Manager Staff

Requested Council Meeting Date: June 21, 2022

Name of Group(s) or Individual(s) Making Request: Downtown Development Dept. & Downtown Salisbury, Inc., 501c3 partner

Name of Presenter(s): Announcement

Requested Agenda Item: Krazy Klearance

Description of Requested Agenda Item: Krazy Klearance is a Downtown Salisbury tradition in partnership with the Salisbury Post where merchants offer clearance prices throughout their shops and on the sidewalks. Shop downtown Salisbury, July 13th-16th and see what great bargains you can find! Register for a chance to win \$100 in Krazy Klearance bucks at participating businesses. For more information visit www.downtownsalisburync.com.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds \$100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: N/A

Contact Information for Group or Individual: Latoya Price 704-637-7814 latoya.price@salisburync.gov

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

*****All agenda items must be submitted at least 7 days before the requested Council meeting date*****

Salisbury City Council Agenda Item Request Form



For Use in Clerk's Office Only

Approved

Delayed

Declined

Reason: