

Salisbury, North Carolina  
December 6, 2011

## **REGULAR MEETING**

**PRESENT:** Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem Maggie A. Blackwell, Councilmen William (Pete) Kennedy, William Brian Miller and Paul B. Woodson, Jr.; Interim City Manager Doug Paris; City Clerk Myra B. Heard; and City Attorney F. Rivers Lawther, Jr.

**ABSENT:** None

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Reverend Wayne Houghland, Jr., St. Luke's Episcopal Church.

## **PLEDGE OF ALLEGIANCE**

The Police Honor Guard presented Colors and led those present in the Pledge of Allegiance to the United States flag.

## **RECOGNITION OF VISITORS**

Mayor Kluttz welcomed all visitors present.

## **CONSENT AGENDA**

### **(a) Approval of Minutes**

Approve Minutes of the Regular Meeting of November 15, 2011, and the Special Meeting of November 19, 2011.

(b) 2010 Council Meeting Schedule

Adopt the 2012 schedule of regular Council meeting dates.

(c) Budget Ordinance Amendment – Community Transportation Program Grant

Adopt a budget Ordinance amendment to the FY2011-2012 budget in the amount of \$84,070 to appropriate a Community Transportation Program grant for bus shelters.

AN ORDINANCE AMENDING THE 2011—2012 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE TRANSIT GRANT FOR BUS SHELTERS.

(The above Ordinance is recorded in full in Ordinance Book No. 23 at Page No. 81, and is known as Ordinance 2011-38.)

(d) Temporary Street Closure – 100 Block West Council Street

Close the 100 Block of West Council Street Monday, December 12, 2011 through Wednesday, December 14, 2011 from 8:00 a.m. until 5:00 p.m. to replace the chiller on the roof of the City Office Building located at 132 North Main Street.

Thereupon, Mr. Kennedy made a **motion** to adopt the Consent Agenda as presented. Mr. Woodson seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

**ADJOURNMENT**

**Motion** to adjourn the meeting was made by Mr. Woodson, seconded by Mr. Miller. All council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 4:18 p.m.

**NEW COUNCIL CONVENES**

Ms. Maggie A. Blackwell, Mr. William R. (Pete) Kennedy, Ms. Susan W. Kluttz, Mr. William Brian Miller, and Mr. Paul B. Woodson, Jr., who were elected as City Council members in the November 8, 2011 Regular Municipal Election for a two-year term, assembled in the Council Room of City Hall, 217 South Main Street, at 4:00 p.m. on December 6, 2011 for the purpose of being inducted into office.

Mr. Jeffrey R. Barger, Rowan County Clerk of Superior Court, administered the oath of office to the recently elected Council members.

Ms. Kluttz, with the consensus of Council, appointed herself to serve as Temporary Chair to preside over the meeting for the purpose of electing a Mayor.

Thereupon, Mr. Woodson made a **motion** to appoint Ms. Kluttz as Temporary Chair. Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

Temporary Chair Kluttz opened the floor for nominations for the office of Mayor for the City of Salisbury. She nominated Paul Bernhardt Woodson, Jr. for the office of Mayor. Mr. Kennedy seconded the nomination. There were no other nominations. Messrs. Kennedy, Miller, Woodson, Ms. Blackwell and Ms. Kluttz voted AYE. By unanimous vote of the Council, Paul Bernhardt Woodson, Jr. was elected Mayor for a two-year term beginning December 6, 2011.

Mayor Woodson asked his wife Beth, daughter Kristy and grandson Will, to join him as he took the oath of office. The oath of office of Mayor was administered to Paul Bernhardt Woodson, Jr. by Mr. Jeffrey R. Barger, Clerk of Superior Court.

Mayor Woodson thanked his family and everyone that supported him during the election as well as over the last 14 years he has served as a member of the Salisbury City Council. He stated it is an honor to be elected Mayor, and he noted it will be a challenge to follow former Mayor Susan Kluttz. He commended Ms. Kluttz on the outstanding job she has done as Mayor for the last 14 years, and he thanked her for her assistance during the transition. He thanked Interim City Manager Doug Paris, City Clerk Myra Heard, and Salisbury City Council for their support during the transition period and vowed to do his best to serve the citizens of Salisbury.

Mayor Woodson opened the floor for nominations for the office of Mayor Pro Tem. Ms. Blackwell nominated Susan W. Kluttz to serve as Mayor Pro Tem. Mr. Miller seconded the motion. Messrs. Kennedy, Miller, Woodson, Ms. Blackwell and Ms. Kluttz voted AYE. By unanimous vote of the Council, Susan W. Kluttz was elected Mayor Pro Tem for a two-year term beginning December 6, 2011.

Mayor Pro Tem Kluttz was joined by former Council Members Bill Burgin and Mark Lewis as she took the oath of office. The oath of office of Mayor Pro Tem was administered to Susan W. Kluttz by Mr. Jeffrey R. Barger, Clerk of Superior Court.

Mayor Woodson opened the floor for the newly elected Council members to speak.

Mayor Pro Tem Kluttz congratulated Mayor Woodson. She stated she is thrilled for Mayor Woodson and confident he will do a wonderful job for the City of Salisbury. She noted she looks forward to supporting Mayor Woodson for the next two years as he has supported her during the last 14 years. She indicated she is excited about working with Mayor Woodson, Council, and the citizens of Salisbury.

Council Member Blackwell thanked her family, friends, supporters, and the voters. She stated it is an honor and privilege to serve with this Council. She thanked Dr. James Davis and Assistant Principal Donna Hamilton for bringing the "Superkids" from Knox Middle School to the reception and Council Meeting. She asked the students to stand and be recognized. She thanked members of the Rowan County Board of Commissioners, Judge Charlie Brown, and everyone in attendance for their support of Council.

Councilman Kennedy thanked Salisbury voters for allowing him to serve a tenth term. He stated he will continue to serve the citizens of Salisbury to the best of his ability. He recognized his wife Hazel, grandson Brandon, granddaughter Briana, son-in-law Nick White, sister-in-law Willie Jean Kennedy, nephew Lee Boyd Kennedy, Reverend Thomas D. Lee, Ms. Gretta Saunders, Ms. Patricia Ricks, Mr. William Peoples, Ms. Eleanor Qadirah, Mr. Mark Lewis, and Ms. Terry Fox Love.

Councilman Miller stated being re-elected to City Council is a very humbling experience. He thanked his wife Amy, sons Harper and Christian, and daughter Jane, for their encouragement and support. He noted when a person is elected to Council their family makes sacrifices that allow the Council Member to serve. He thanked the members of the community that supported him, and stated he looks forward to doing good work for the citizens of Salisbury.

Mayor Woodson stated Fibrant is a top priority for this Council, and in the next several years Fibrant will prove to be an asset for growth in Salisbury. He indicated Council will do its best to keep citizens informed, and he hopes citizens will continue to sign-up and support Fibrant. He noted Council will do its best to recruit a leader in the field of Broadband Services to head Fibrant.

Mayor Woodson stated this Council will do everything in its power to bring jobs to the City of Salisbury. He asked department heads and City staff to do their part to make it effortless for existing businesses to expand or new businesses to come to Salisbury. He noted Salisbury desperately needs and wants new jobs.

Mayor Woodson recognized City employees as a valuable resource. He challenged department heads and employees to look for ways to save money, and noted for the City to be successful it must work as a team.

Mayor Woodson stated he has asked Interim City Manager Doug Paris and Council Members to develop ideas to promote business activity in the City to be discussed at the annual Council Retreat in February. He noted he is looking forward to working with Council and staff to accomplish great things.

#### **RESOLUTION OF RECOGNITION SUSAN WEAR KLUTTZ**

Mayor Woodson asked Council to consider adopting a Resolution of Recognition honoring former Mayor Susan Wear Kluttz. He read the Resolution honoring Mayor Kluttz as the longest serving Mayor in the history of Salisbury, and for her many contributions to the City.

Thereupon, Mr. Kennedy made a **motion** to adopt a Resolution of Recognition honoring Susan Wear Kluttz for her 14 years of service as Mayor. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

**RESOLUTION OF RECOGNITION FOR SUSAN WEAR KLUTTZ FOR HER SERVICE AS MAYOR.**

(The above Resolution is recorded in full in Resolution Book No. 14 at Page No. 28, and is known as Resolution 2011-28.)

Councilman Kennedy stated he has enjoyed Mayor Kluttz's leadership, and she is one of the reasons he continues to run for Council.

Mayor Woodson presented former Mayor Kluttz with the framed Resolution of Recognition along with the framed gavel she used during her 14 year tenure as Mayor.

Council Member Blackwell thanked Mayor Pro Tem Kluttz for her personal encouragement and for her leadership of the City. She added Mayor Pro Tem Kluttz is a role model for citizens and women, and the difference she has made in the City of Salisbury is undeniable.

Mayor Pro Tem Kluttz stated serving the City of Salisbury as Mayor for the last 14 years has been an incredible honor. She thanked past and present Councils, City staff and the citizens of Salisbury. She indicated she is very excited to continue to work with Council to improve the City.

Councilman Miller recognized Mayor Kluttz as a tremendous leader and a person of impeccable integrity and class. He noted it will be an honor and privilege to serve with Mayor Woodson and this Council, and there are bright days ahead for the City.

### **FUNDS FOR ROWAN ARTS COUNCIL**

Executive Director of the Salisbury-Rowan County Convention and Visitors Bureau (SRCVB) James Meacham updated Council regarding funds for the Rowan Arts Council. He explained the Rowan Arts Council is the official organization charged with distributing State grass roots funds and providing various programming for both the local citizens and visitors.

Mr. Meacham noted Council adopted a goal to enhance and support a creative enterprise economy with an environment for creativity and innovation, a positive business climate and a supportive government. He stated the creation of the Salisbury Tourism and Cultural Development Commission (STCDC), and the relationship between it and the SRCVB falls under this Council goal. He noted both Tourism Authorities collect a three percent occupancy tax and collectively manage various segments of the arts organizations through the SRCVB including:

- Visitor Center
- Salisbury-Spencer Trolley Works
- Fairgrounds
- Joint Tourism Marketing Committee
- Rowan Arts Council

Mr. Meacham reviewed the Rowan Arts Council reorganization timeline:

- April 2011: Rowan County Tourism Development Authority begins providing operational support to the Rowan Arts Council
- June 2011: Local governments budget funds for the Rowan Arts Council and its affiliate organizations with the understanding that structural changes are pending
- August 2011:
  - Formal Operational agreement between Arts Council and Tourism Development Authority
  - Rowan County distributes annual Arts Funds
  - Presentation to City Council on restructuring Arts Council
  - Council approves 25% distribution of annual Arts Funds
  - Conversations with the North Carolina Arts Council on the new Rowan Arts Council Structure
  - Communications with Arts Council Affiliates
- September 2011:
  - Rowan Arts Council Board approves bylaw revisions reflecting operational capacities to the Rowan County Tourism Development Authority and new Board appointment process
  - Grassroots grants panel is formed and meets to award 2011-2012 North Carolina Arts Council Grassroots Grants: North Carolina Arts Council participates in and assists the grant process to guarantee compliance
  - Salisbury Tourism Development Authority and Rowan County Tourism Development Authority agree to new structure
  - Formal submission to North Carolina Arts Council detailing new Rowan Arts Council Structure
- October-November 2011:
  - North Carolina Arts Council reviews changes to Arts Council structure and make recommendations, which are adopted by Rowan Arts Council
  - New Rowan Arts Council Board application is developed, request for Board Members scheduled for December 2011
- December 2011:
  - North Carolina Arts Council approves Grassroot grants
  - Release Grassroot funds to Rowan Arts Council
  - New Arts Council Board applications to be advertised pending Board appointments in January

Mr. Meacham reviewed the Rowan Arts Council's proposed operational model and budget, and the budget and distribution of funds for the last two years. He noted there has been a 10 percent reduction in revenues from Rowan County and the City of Salisbury, but the Rowan Arts Council has been able to increase total distribution by 22.10% over last year, even with the

reduction. He explained the increased distribution is due to SRCVB managing many of the operational capacities of the Rowan Arts Council resulting in a 71% reduction in overhead costs.

Mr. Meacham reviewed the Rowan Arts Council Distributions:

- Affiliates:
  - Waterworks Visual Arts Center
  - Piedmont Players
  - Salisbury Symphony
  - Carolina Artists
  - Concert Choir
  - Rowan County Concert Association
  - Rowan Blues and Jazz Society
  - Salisbury Rowan Choral Society
  - Looking Glass Arts Center
  - Center for Faith & Arts

Mr. Meacham noted the Rowan Arts Council Grassroots Distributions:

<u>Grassroots Grants Recipients</u>	<u>Amount</u>
• Waterworks	\$1,400
• Salisbury Symphony	\$3,000
• Rowan Blues and Jazz	\$5,000
• Rowan County Concert	\$1,500
• Piedmont Players	\$5,000
• Choral Society	\$ 750
• Concert Choir	\$1,500
• Rowan County Parks	\$1,500
• Center for Faith & Arts	\$1,200
• Salisbury Public Art Committee	\$3,500
• Rowan Museum	\$ 75
• Rowan Helping Ministries	<u>\$1,350</u>
• Total Approved Distributions	\$25,775

Mr. Meacham explained the Grassroots Distribution:

- \$25,775 of the \$31,119 from the North Carolina Arts Council Grassroots program was awarded to local organizations
  - Portion of balance applied to meet multicultural programming
  - Additional funds can be awarded with a second round of grant requests
  - Expand Arts programming in Rowan County
  - Partnership with Rowan County Library at South and East branches to offer three arts and cultural programs for the community

Mr. Meacham noted the Rowan Arts Council Program of Work:

- Partnered with Rowan-Cabarrus Community College on student art show at the Rail Walk in Downtown Salisbury
- Provided Arts in Education Grants to the Salisbury Symphony and Bostian Elementary School
- Sponsored an Arts and Cultural Event at the Literary Book Post in partnership with the Rowan Blues and Jazz Society

Mr. Meacham explained the Rowan Arts Council issues moving forward:

- Assemble new Rowan Arts Council Board of Directors in early 2012
- Work with North Carolina Arts Council on the Designated County Partner (DCP) review and approval
- Execute North Carolina Arts Council recommendation to obtain the services of a consultant for strategic planning with the new Board
- Via alliance with Salisbury and Rowan County Tourism Development Authorities expand Arts and Cultural programming in Salisbury/Rowan County
- Follow through on strategies and recommendations that may be presented in the Tourism Industry Master Plan

Council Member Blackwell asked Mr. Meacham to explain the five appointees from the arts community to the Rowan Arts Council. Mr. Meacham replied there had been discussion regarding giving certain arts organizations appointments to the Rowan Arts Council but the North Carolina Arts Council preferred the existing arts council board appoint the five members.

Councilman Miller stated better structure provides better benefit for the community. He thanked Mr. Meacham for taking on this additional role and noted even though less money was given, the SRCVB found a way to allocate more.

Thereupon, Mr. Miller made a **motion** to restore the previously approved process for distribution of City funds to the Rowan Arts Council. Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

Mr. Meacham thanked City staff for its help throughout this process.

Council Member Blackwell thanked Mr. Meacham for all he has done for the Rowan Arts Council.

Community Planning Services Director Joe Morris pointed out in the 2011-2012 budget a reduction in funding appears for the three largest arts organizations. He explained this is because these groups now receive funds from the marketing grant program established through the joint Tourism Marketing Committee.



## STREET NAME CHANGE IN THE 700 BLOCK OF OLD PLANK ROAD

Zoning Administrator David Phillips addressed Council regarding a street name change in the 700 Block of Old Plank Road. He explained Council policy requires a 30-day comment period for a street name change. He stated a portion of the 700 Block of Old Plank Road was closed by Council approximately one year ago. He indicated staff recommends the remaining portion of Old Plank Road be renamed West Marsh Street to avoid confusion to the traveling public and emergency services.

Mr. Phillips indicated the request was referred to the Planning Board for discussion in accordance with the guidelines established by City Council for naming public properties. He stated the Planning Board recommended approval of the renaming by a unanimous vote of 8-0 and requested Council establish a 30-day comment period for public input. He noted public comments will be received from December 7, 2011 until January 5, 2012. He indicated staff will report back to Council so it can take formal action at its January 17, 2012 meeting.

Mayor Woodson asked if a public hearing will be held regarding the name change. Mr. Phillips stated a formal hearing will not be held but Council can open the floor for public comment. Mr. Phillips noted the public comment should come through the comment period and staff will bring the information back to Council.

Thereupon, Ms. Blackwell made a **motion** to establish a 30-day comment period from December 7, 2011 until January 5, 2012 regarding the proposed street name change in the 700 Block of Old Plank Road to West Marsh Street. Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

## SPORTS COMPLEX SIDEWALK IMPROVEMENT PROJECT

City Engineer Dan Mikkelson addressed Council regarding a supplemental agreement to extend the completion date for the Sports Complex Sidewalk Improvement Project. He stated this project is one of three Congestion Mitigation Air Quality (CMAQ) sidewalk construction projects. He explained construction is complete, but staff is finalizing the required paperwork. He noted the North Carolina Department of Transportation (NCDOT) suggested extending the completion date of the project, and staff recommends authorizing the Interim City Manager to execute a supplemental agreement to extend the completion date for the Sports Complex Sidewalk Improvement Project until January 31, 2012.

Thereupon, Mr. Miller made a **motion** to authorize the Interim City Manager to execute a supplemental agreement to extend the completion date for the Sports Complex Sidewalk Improvement Project, C-4908B, until January 31, 2012. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, Woodson, and Mses. Blackwell and Kluttz voted AYE. (5-0)

## TRAFFIC AGREEMENT WITH NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

City Engineer Dan Mikkelson addressed Council regarding a Traffic Agreement with the North Carolina Department of Transportation (NCDOT) concerning modernization/rehabilitation and expansion of the existing traffic signal control system. He explained this project is in the beginning stages and is a Congestion Mitigation Air Quality (CMAQ) project that will update computer control equipment for the traffic signals throughout the City.

Mr. Mikkelson stated the cost of the entire project is approximately \$3.6 Million. CMAQ funding through NCDOT will pay for 97% of the project, and the City of Salisbury will be responsible for three percent. He noted the City's share is estimated to be \$109,000 and will be due at the end of the project, which is currently estimated to be in the FY2015 budget period. He explained by entering into the agreement Council will be committing future funds for the City's share. He indicated staff will continue to track the project through long-term planning in order to determine the exact years the funds will be due. He stated staff recommends Council authorize the Interim City Manager to execute a Traffic Agreement with the NCDOT concerning modernization/rehabilitation and expansion of the existing traffic signal control system, Project C-5553.

Thereupon, Mr. Miller made a **motion** to authorize the Interim City Manager to execute a Traffic Agreement with the North Carolina Department of Transportation (NCDOT) regarding modernization/rehabilitation and expansion of the existing traffic signal control system, Project C-5553. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, Woodson, and Meses. Blackwell and Kluttz voted AYE. (5-0)

## JERSEY CITY NEIGHBORHOOD INTERSECTION IMPROVEMENT PROJECT

Urban Design Planner Lynn Raker updated Council on the Jersey City Neighborhood Intersection Improvement Project. She stated work began on the project approximately two months ago, and she pointed out the location along Mocksville Avenue at the intersection of West Cemetery and North Caldwell Streets. She stated the project was a neighborhood goal to create a more attractive and safer entrance into the community. She explained truck aprons were installed to accommodate large trucks that use the intersection. She noted the project was also able to accommodate storm drain underground improvements with design assistance from Utilities Engineer Chris Tester and Civil Engineer Craig Powers which resulted in a better project with reasonable costs. She displayed before and after photographs of the project site and commented in addition to appearance improvements, the intersection is now safer for drivers and pedestrians.

Ms. Raker noted staff would like to proceed with adding sidewalk on the block of West Cemetery Street between Caldwell and Craige Streets, along with a bus shelter for the area. She stated if a bus shelter is installed it will leverage six additional bus shelters throughout the City to be funded with a Federal grant.

Ms. Raker reviewed the Jersey City Neighborhood Intersection Improvement Project Budget:

- Project Budget: \$130,000
- Contractor Name: Carolina Siteworks, Inc.
  - Awarded Bid \$76,892.06
  - 2 Change orders (drainage and soil stabilization) \$15,455.66
  - Estimated contract total \$92,347.80
  - 406 linear feet of 5 foot sidewalk, curb, ramps (estimate) \$17,000.00
  - Bus shelter (estimate) \$8,400.00
  - Revised Project estimate \$ 118,000.00

Council Member Blackwell asked if the project was \$11,000 under budget, including the additional sidewalks and bus shelter. Ms. Raker stated the project was approximately \$18,000 under the original budget of \$130,000.

Mayor Woodson commended staff on the attractiveness of the project and completing the project under budget.

Councilman Miller stated the area looks great. He noted he is still skeptical of trucks going over the curb. He stated it is a vast improvement, and he hopes the City will be able to maintain it. He noted he wants to monitor the area over time to make sure the large trucks do not damage the work that has been done at this location.

Thereupon, Mr. Miller made a **motion** to increase the scope of the project to include 406 linear feet of five-foot sidewalk, curb ramps, etc. for \$17,000 and a bus shelter for \$8,400 to be added to the Jersey City Neighborhood Intersection Improvement Project budget. Ms. Blackwell seconded the motion. Messrs. Kennedy, Miller, Woodson, and Mses. Blackwell and Klutz voted AYE. (5-0)

## **BOARDS AND COMMISSIONS**

### **Salisbury-Rowan Economic Development Commission**

Upon a **motion** by Mr. Kennedy, seconded by Mr. Miller, and with Messrs. Kennedy, Miller and Woodson and Mses. Blackwell and Klutz voting AYE, the following re-appointment was made to the Salisbury-Rowan Economic Development Commission:

Mr. Pete Teague

Term expires 12/31/14

## **COUNCIL LIAISONS FOR COMMUNITY GROUPS**

Mayor Woodson suggested the following liaison appointments to community groups:

- (a) ABC Board - Mayor Pro Tem Kluttz
- (b) Centralina Council of Governments – Mayor Woodson
- (c) Centralina Council of Governments-Alternate – Council and Staff
- (d) Community Appearance Commission – Council Member Blackwell
- (e) Downtown Salisbury, Inc. – Council Member Miller
- (f) Economic Development Commission – Mayor Woodson
- (g) Fireman’s Relief Fund – Mayor Woodson
- (h) Human Relations Council – Council Member Blackwell
- (i) Metropolitan Planning Organization – Council Member Blackwell
- (j) Metropolitan Planning Organization-Alternate – Mayor Pro Tem Kluttz
- (k) Parks and Recreation Advisory Board – Mayor Pro Tem Kluttz
- (l) Rowan County Tourism Development Authority – Council Member Miller
- (m) Rufty-Holmes Senior Center – Council Member Kennedy
- (n) Salisbury-Rowan Community Action Agency – Council Member Kennedy
- (o) Salisbury Tourism and Cultural Development Authority – Council Member Miller
- (p) Technical Review Committee – Council Member Miller
- (q) Transportation Advisory Board – Council Member Kennedy
- (r) Tree Board – Council Member Kennedy

By consensus, Council agreed to the appointments.

## **INTERIM CITY MANAGER’S COMMENTS**

### (a) Local Permitting Authority

Interim City Manager Doug Paris announced that after many years of hard work the City has received a final letter from the North Carolina Department of Environmental and Natural Resources (NCDENR) granting permitting authority to the City.

Mayor Woodson and Council congratulated Mr. Paris and staff and thanked them for their hard work on this Council Goal.

## **MAYOR’S ANNOUNCEMENTS**

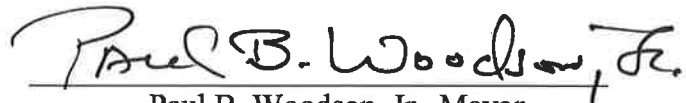
### (a) Annual Employee Christmas Luncheon

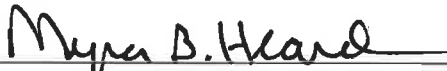
Mayor Woodson announced the annual Christmas luncheon for City employees will be held Wednesday, December 7, 2011 from 11:30 a.m. until 1:30 p.m. at the Salisbury Civic Center, 315 South Martin Luther King Jr. Avenue.

**RECESS**

Thereupon, Ms. Klutz made a **motion** to recess the meeting until Wednesday, December 7, 2011 at 2:00 p.m. in Council Chambers at City Hall, 217 South Main Street. Mr. Kennedy seconded the motion. Messrs. Kennedy, Miller, and Woodson, and Meses. Blackwell and Klutz voted AYE. (5-0)

The meeting was recessed at 5:13 p.m.

  
Paul B. Woodson, Jr., Mayor

  
Myra B. Heard, City Clerk