



The Salisbury Planning Board held its regular meeting on Tuesday, January 10, 2023, at 4:00 p.m. with the following being present:

PRESENT: Larry Cartner, Yvonne Dixon, Jayne Land, Timothy Norris, Jon Post, Dennis Rogers, John Schaffer, John Struzick

STAFF: Victoria Bailiff, Senior Planner; Jenni Pfaff, Planning Board Secretary

WELCOME GUESTS AND VISITORS

John Schaffer, Chair, called the Planning Board meeting to order at 4:00 p.m. He welcomed the Board's new member, Larry Cartner.

APPROVAL OF MINUTES

Planning Board Minutes of December 13, 2022 were approved by Members present.

NEW BUSINESS

LDOTA-05-2022 COA and Industrial Site Plans

Presenter: Victoria Bailiff

Request

Staff recommendation of a text amendment to change language from Chapter 15 updating Historic Preservation terminology. The request also includes updates which would not require a COA for the addition or replacement of bike racks, and allowing temporary art to remain in place for a period of one year. Also, Industrial Development has been shifted from Minor to Major Site Plan review.

Staff Presentation

Victoria Bailiff explained that the terminology for Historic Preservation "Guidelines" will be changed to "Local Historic Design Standards" to more appropriately reflect the language used by the Historic Preservation Commission (HPC). In response to a question regarding HPC review of the request, Ms. Bailiff verified that they had unanimously approved all changes.

Staff clarified the specifics of the Salisbury Sculpture Show in relation to the request addressing temporary art, and verified that the Public Arts Commission, which sponsors the show, does not need to review it.

The Board had questions regarding the LDO, that were unrelated to the requested text amendment:

- An inconsistency in terminology for the city’s Board of Adjustment. At times, it is referred to as the “Zoning Board of Adjustment.” Ms. Bailiff is planning to review the full LDO, by chapter, with Planning Board at a later time, which would address these types of issues.
- The Board asked Ms. Bailiff to verify with the City Attorney if the city can legally require a COA from the state and county.

Public Comment

None.

Motion

Dennis Rogers made a motion to recommend approval of the request as it is consistent with Vision 2020. Jayne Land seconded the motion. All Members present voted AYE.

STAFF UPDATES

Ms. Bailiff welcomed and congratulated the new member, Larry Cartner.

A final public hearing and vote by the Planning Board for the Forward 2040 Comprehensive Plan will take place at the January 24 meeting. The version received by City Council after Planning Board votes to approve may have slight changes due to grammar or other small edits.

ADJOURN 4:27 p.m.

John Schaffer, Chair

Jennifer Pfaff, Secretary