<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Call to Order</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Moment of Silence</td>
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</tr>
<tr>
<td>3</td>
<td>Pledge of Allegiance</td>
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<tr>
<td>4</td>
<td>Welcome to the People’s House!</td>
<td>A reminder that City Hall exists for, of and by the people of our City and is inclusive of ALL!! Council and staff are here to SERVE YOU and to create a welcoming, inclusive, safe, and thriving environment for ALL to enjoy as you live, work, play, volunteer, visit, learn and participate in decision making in our great City!!</td>
</tr>
<tr>
<td>5</td>
<td>Adopt Agenda</td>
<td>Adopt the Agenda for November 1, 2019.</td>
</tr>
<tr>
<td>6</td>
<td>Consent Agenda:</td>
<td></td>
</tr>
<tr>
<td>(a)</td>
<td>Minutes</td>
<td>Adopt Minutes of the Regular meeting of October 15, 2019 and the Special meeting of October 15, 2019.</td>
</tr>
<tr>
<td>(b)</td>
<td>Voluntary Annexation – The Gables Phase 5</td>
<td>Requestor(s): Engineering Department Receive a Certificate of Sufficiency from the City Clerk concerning the voluntary annexation of The Gables 5 and adopt a RESOLUTION setting a public hearing for December 3, 2019.</td>
</tr>
<tr>
<td>(c)</td>
<td>Street Closing – 200 Block of West Cemetery Street</td>
<td>Requestor(s): Engineering Department Adopt a RESOLUTION declaring intent to close the 200 block of West Cemetery Street and set a public hearing for December 3, 2019.</td>
</tr>
<tr>
<td>(d)</td>
<td>Budget Amendment – Parks and Recreation Grant</td>
<td>Requestor(s): Salisbury Parks and Recreation Adopt a Budget ORDINANCE Amendment to the FY2019-2020 budget in the amount of $95,000 to appropriate from revenue from the Carolina Thread Trail Grant.</td>
</tr>
<tr>
<td>(e)</td>
<td>Extension Request – CD-03-2017 Faith Road Shops</td>
<td>Requestor(s): Hannah Jacobson Council to consider granting a two-year extension to the previously approved ordinance for CD-03-2017 Faith Road Shops. There are no proposed changes to the previous approval.</td>
</tr>
<tr>
<td>7</td>
<td>Public Comment.</td>
<td>Public comment will begin following adoption of the Consent Agenda. The public sign-in sheet will remain open until the public comment period ends.</td>
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</table>
| **8** | **Federal Action Plan.** | Requestor(s): Leslie Mozingo  
Strategic Consulting  
Presenter(s): Leslie Mozingo | Council to consider adopting the Federal Action Plan. |
| 9 | City Attorney’s Report. |   |   |
| 10 | City Manager’s Report. |   |   |
| 11 | Announcements. |   |   |
| (a) | On Election Day, Tuesday, November 5, 2019, Salisbury Transit is offering FREE bus rides all day for everyone. Operating hours are 6:00 a.m. until 7:00 p.m. All buses are equipped to accommodate wheelchairs. Take advantage and have your voice heard. |   |   |
| (b) | Downtown Salisbury Inc. will host the biggest shopping night of the year, Friday, November 29, 2019, from 5:00 p.m. until 9:00 p.m. Fisher Street will convert into a snowy village. Downtown shops and restaurants will stay open late to offer best options for that perfect holiday gift. Live music, free craft-making, hot cocoa, and carolers strolling throughout downtown to make this special night all the more delightful. |   |   |
| 12 | Council’s Comments. |   |   |
| 13 | Mayor Pro Tem Comments. |   |   |
| 14 | Mayor’s Comments. |   |   |
| 15 | Closed Session. | Council to go into closed session concerning an economic development matter as allowed by NCGS 143-318.11(a)(4) and a personnel matter as allowed by NCGS 143-318.11(a)(6). |   |
| 16 | Adjourn. |   |   |
REGULAR MEETING

PRESENT: Mayor Al Heggins, Presiding; Mayor Pro Tem David Post; Council Members William Brian Miller, Karen Alexander, and Tamara Sheffield; City Manager W. Lane Bailey; City Clerk Diane Gilmore; and City Attorney J. Graham Corriher.

ABSENT: None.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Heggins led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Heggins welcomed all visitors present.

CHANGES TO THE AGENDA

Mayor Heggins noted the following changes to the Agenda:

Add – Proclamation for Hispanic/Latino Heritage Month.
Add – Recognition of the YouNique Starz Dance Team.
Add – Recognition of a Pickleball Team.
Add – Item 16b – Discussion regarding the process to be used for the City Attorney’s evaluation.

Add – Item 16c – Move regularly scheduled November 5, 2019 Council meeting to November 1, 2019.

ADOPTION OF THE AGENDA

Thereupon, Councilmember Miller made a motion to adopt the Agenda with the noted amendments. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

PROCLAMATIONS

Mayor to proclaim the following observances:

MAKE A DIFFERENCE DAY October 26, 2019
DOMESTIC VIOLENCE AWARENESS MONTH October 2019
NATIONAL CRIME PREVENTION MONTH October 2019
NATIONAL HISPANIC/LATINO HERITAGE MONTH September 15-October 15, 2019

Mayor Heggins read and presented the Make a Difference Day Proclamation to Urban Design Planner Alyssa Nelson and Community Appearance Commission Chair (CAC) Jane Creech.

Mayor Heggins read and presented the Domestic Violence Awareness Month Proclamation to Family Crisis Council Shelter Director Kimberly Fowler. Police Chief Jerry Stokes thanked Ms. Fowler for the work the Family Crisis Council does to assist victims of domestic violence in Rowan County.

Mayor Heggins read and presented the National Crime Prevention Month Proclamation to Police Chief Jerry Stokes. Chief Stokes thanked Council for the proclamation, and he noted crime prevention is a collaboration between the Police Department and the community.

Mayor Heggins read and presented the National Hispanic/Latino Heritage Month Proclamation to Ms. Liliana Spears and members of the Hispanic and Latino community. Ms. Spears thanked Council for the proclamation.
RECOGNITION - YOUNIQUE STARZ DANCE TEAM

YouNique Starz Dance Team performed for Council and the audience. Mayor Heggins presented a Certificate of Recognition to the YouNique Starz Dance Team Director Jamella Brown and Coach Brittany Still in honor of their award winning performances and in recognition of their service to the Salisbury community.


RECOGNITION – PICKLEBALL

Mayor Al Heggins recognized the pickleball team from Salisbury for winning the “Championship of the Carolinas” tournament.

YMCA Director and pickleball team member Richard Reinholz presented the championship trophy to Council. Mayor Pro Tem Post noted pickleball is a growing sport in the community, and he is proud to be a part of the team.

CONSENT AGENDA

Mayor Pro Tem Post requested Council discuss the Federal Action Plan. Mayor Heggins requested Item 7f be removed from the Agenda to give Council an opportunity for further discussion at the next Council meeting.

City Attorney Graham Corriher noted the item will be placed on the Agenda for the next Council meeting. He added he will ask Ms. Leslie Mozingo to attend the meeting to answer any questions Council may have.

Mayor Pro Tem Post asked if the voluntary annexation of the Gables will be brought to Council for discussion. City Engineer Wendy Brindle explained the item will be brought before Council three times, twice on the Consent Agenda and once as a public hearing and an item for discussion.

(a) Minutes

Approve Minutes of the Regular meeting of October 1, 2019.

(b) Budget Amendment – Fire Department Donations

Adopt a budget Ordinance amendment to the FY2019-2020 budget in the amount of $9,360 to appropriate Fire Department donations.
ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE DONATIONS TO THE FIRE DEPARTMENT.

(The above Ordinance is recorded in full in Ordinance Book No. 28 at Page No. 211, and is known as Ordinance 2019-54.)

(c) Right-of-Way Use Permit

Approve a right-of-way use permit for the use of two parking spaces in front of 106 East Innes Street and a third space in front of 110 East Innes Street as needed until October 31, 2019.

(d) Speed Reduction – Pinehurst Street

Adopt an Ordinance amending Section 13-336 Speed Limits – Generally to reduce the posted speed on Pinehurst Street to 25 miles per hour.

ORDINANCE AMENDING CHAPTER 13, ARTICLE X, OF THE CODE OF THE CITY OF SALISBURY, NORTH CAROLINA RELATING TO SPEED LIMITS.

(The above Ordinance is recorded in full in Ordinance Book No. 28 at Page No. 212, and is known as Ordinance 2019-55.)

(e) Right-of-Way Encroachment – Conterra

Approve a right-of-way encroachment by Conterra to install directional bore duct and aerial lines within the City right-of-way for Rowan-Salisbury Schools.

(f) Federal Action Plan


(g) Voluntary Annexation – The Gables

Receive a request for voluntary annexation of the Gables Phase 5 and adopt a Resolution instructing the City Clerk to investigate the sufficiency of the request.

RESOLUTION DIRECTING THE CITY CLERK TO INVESTIGATE A PETITION RECEIVED UNDER G.S. 160A-58.1, FOR VOLUNTARY ANNEXATION OF 20.2 ACRES (THE GABLES PHASE 5), LOCATED OFF FAITH ROAD AND IDENTIFIED ON TAX MAP 403 PARCEL 001.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 25, and is known as Resolution 2019-18.)
Thereupon, Councilmember Miller made a **motion** to adopt the Consent Agenda with the noted change. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

**PUBLIC COMMENT**

Mayor Heggins opened the floor to receive public comments.

Ms. Betty Jo Hardy explained the Truth, Healing, Hope, and Equity (THHE) Project is studying inequities in the community, searching for root causes of racial injustice and advocating for change. She thanked Mayor Heggins for bringing Opportunity Zones and Revitalization Council Executive Director Scott Turner to the City on October 8, 2019 and opening the meeting to the public.

Ms. Brooklyn Witherspoon stated she is a sixth grader at Knox Middle School and President of A Bridge 4 Kids. She indicated volunteers are needed for the program that takes place at Hall Gym on Mondays and Wednesdays from 5:00 p.m. until 7:00 p.m.

Ms. Nyasia Maxfield indicated she is also a sixth grader at Knox Middle School and an ambassador for A Bridge 4 Kids. She stated bullying affects kids and causes harm for young people.

Ms. Sharon Johnson addressed Council regarding A Bridge 4 Kids. She noted young people in the program are concerned about voting and additional information on the topic is needed.

Mayor Heggins thanked representatives from A Bridge 4 Kids for the work they do with local youth.

Ms. Pam Bloom stated the City is a member of the North Carolina League of Municipalities, and she asked if the League is lobbying the Senate to overturn Governor Roy Cooper’s veto. She noted she supports Governor Cooper’s veto and she is concerned about the League and its lobbying efforts.

Councilmember Alexander indicated she serves as a board member for the North Carolina League of Municipalities. She explained the organization is non-partisan and does not get involved in politics, but works toward the goals of cities as a whole.

Mr. Kim Porter stated he also supports the THHE Project. He noted during the meeting that took place on October 8, 2019 the group toured five sites including the Cone and Kesler Mills which could be addressed through Opportunity Zones. He requested that Council avoid focusing on Opportunity Zones through gentrification, but in a way that looks at opportunity for people in the community.
Ms. Liliana Spears thanked Council for its inclusiveness and recognition of local youth. She thanked Council for allowing the public to attend the Opportunity Zones meeting which allowed the representative from Washington, D.C. to see the diverse faces of the community.

Mr. Geoffrey Hoy questioned if there are guidelines for a commission to oversee the Opportunity Zone process. He suggested a commission be formed that includes representatives from the Economic Development Commission (EDC), local government and members of the community to set goals that could be included in the prospectus.

Mr. Tenkamenin Crowder addressed Council regarding his support and concerns of Opportunity Zones. He referenced the issues faced by low income and homeless citizens. He suggested the commission for Opportunity Zones be income based and include citizens from each tax bracket.

There being no one else to address Council, Mayor Heggins closed the public comment session. She thanked everyone who spoke during the public comment session, and she welcomed City Clerk Diane Gilmore back to the Council meetings.

**DOWNTOWN PARKING STUDY**

City Engineer Wendy Brindle noted VHB Engineering was selected to complete the Comprehensive Parking Study and introduced VHB Engineering Project Manager Wayne Robinson and Intern Connor Klassen. Mr. Robinson explained the purpose of the parking study:

- To analyze the location, supply and use of parking facilities within downtown
- To listen to stakeholders regarding parking issues
- Conduct a future parking needs analysis
- Develop recommendation strategies
- Improve wayfinding and access to parking

Mr. Robinson displayed a map of the parking study boundary which includes the Municipal Service District (MSD). He noted an on-street turnover analysis was conducted along with block numbering. Mayor Pro Tem Post asked for clarification regarding on-street turnover. Mr. Robinson explained on-street turnover is how often vehicles utilize and leave a parking space.

Mr. Robinson noted the community engagement process included:

- City and County leadership and staff
- Downtown land and business owners
- Employees working in downtown
- Residents of Salisbury and Rowan County
- Visitors to the City

Mr. Robinson noted an online survey was conducted and six focus group meetings were held that included stakeholder interview sessions. He noted VHB Engineering attended a
Downtown Salisbury, Inc. (DSI) meeting where it provided information and received stakeholder input. He noted VHB Engineering also attended the Cheerwine Festival where it conducted 97 interviews.

Mr. Robinson reviewed the results of the survey, and he pointed out most people were generally aware of the location of public parking in the downtown area. He noted most people are spending five minutes or less getting to a destination after parking, and he added the idea of paying an hourly fee to ensure parking was readily available was not well received.

Mr. Robinson pointed out topics of agreement from the community engagement sessions:

- Main Street needs wider sidewalks
- Innes Street needs traffic calming
- Parking problem is perceived and not based on numbers
  - Convenient parking locations are taken
  - Owners and employees are parking in front of stores and businesses
  - Parking enforcement not consistent
  - Willingness to walk to destinations
  - Safety considerations
- Improve parking facilities aesthetics and safety
- Improve parking signage to be clear about restrictions

Mr. Robinson noted the topics of disagreement:

- Paid parking and parking meters
- Building a parking structure
- Angled verses parallel parking on Main Street
  - Wider sidewalks
  - Poor visibility backing out of angled spaces
  - Discussions of back in angled spaces

Mr. Robinson explained safety concerns were addressed during community engagement:

- Some parking is remote and does not feel safe
  - Near the train depot and railroad tracks
  - Juror parking lot
  - Unpaved lot near the cemetery
  - Hogan’s Alley
  - Lot behind City Hall
- Additional lighting is needed
- Crossing Innes Street creates a barrier

Mr. Robinson stated an inventory of the public and private parking spaces was conducted on March 5, 2019 that noted the types of downtown parking. He explained data collection was completed at different times during the day to see if the parking spaces were being utilized. He stated the downtown study areas have 2,776 parking spaces:
<table>
<thead>
<tr>
<th>Lot Type</th>
<th>Number of lots</th>
<th>Total Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private</td>
<td>51</td>
<td>2,077</td>
</tr>
<tr>
<td>Private – pay</td>
<td>2</td>
<td>113</td>
</tr>
<tr>
<td>Public – two hour parking</td>
<td>2</td>
<td>54</td>
</tr>
<tr>
<td>Public – all day</td>
<td>7</td>
<td>287</td>
</tr>
<tr>
<td>Public – evening/weekends</td>
<td>6</td>
<td>199</td>
</tr>
<tr>
<td>Public – reserved</td>
<td>1</td>
<td>46</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>23</strong></td>
<td><strong>2,776</strong></td>
</tr>
</tbody>
</table>

Mr. Robinson reviewed the parking data results. He pointed out the peak parking period on the represented day was from 9:00 a.m. until 11:00 a.m. with 45% overall utilization and 51% utilization of municipally controlled parking spaces. He pointed out 14.9% of those parking in municipally controlled parking spaces are in violation of the City’s parking restrictions. He indicated in the next one to five years an additional 520 parking spaces will be needed within the study area and in six to 10 years the City will need an additional 216 parking spaces. He indicated the number could change based on City needs. He referenced the parking balance, and he noted with the current demand there is a surplus of 22 municipal parking spaces. He stated in the long term there will be a parking deficiency of approximately 119 municipal parking spaces.

Mr. Robinson pointed out the one to five year recommendations:

- **Parking Management:**
  - Encourage long term parking to off street parking lots
  - Encourage short term/turnover parking to on-street parking areas
  - Increase enforcement activity
  - Consider raising parking fines from $5 to $15 to be in line with state averages
  - Consider increasing the repeat violations time period to 60 or 90 days
  - Consider investing in enforcement technology
  - Ambassador approach to educating visitors and employees about parking options

- **Wayfinding:**
  - Enhance parking wayfinding
  - Consider naming public lots and let users know if a lot is paid or free
  - Continue using “P” for parking areas on signage
  - Enhance parking map with names and parking regulation information
  - Enhance parking information on the City website

- **Maintenance, Lighting and Safety**
  - Evaluate off-street public parking facilities using a maintenance checklist
  - Track maintenance issues, landscaping, lighting, signage, trash, and access
  - Conduct a bi-annual audit to identify issues and track improvements
  - Enhance lighting in public parking lots for evening use
  - Improve/add sidewalks and bicycle lanes to encourage multiple modes of transportation
Mr. Robinson reviewed the six to ten year recommendations:

- Monitor parking occupancy with the goal of generally 85% occupancy
- Solidify parking oversight within the City to include management, enforcement, and maintenance
- Evaluate the potential to add paid parking within the most convenient and heavily traveled areas
- Reach out to the Development Finance Initiative (DFI) group with the University of North Carolina School of Government
- Monitor curb activity patterns to consider whether partial re-allocation of curb space away from two-hour parking might be needed
- Review loading zones, rideshare passenger pick-up and drop-offs (Uber/Lyft) and other emerging new mobility and micro-mobility uses
- Consider a public/private partnership for construction of additional parking facilities

Mr. Robinson noted VHB Engineering does not recommend the City build a parking deck at this time. He suggested a public/private partnership that would access the capital of a private entity to create public parking opportunities and serve as an economic driver. He commented a public/private partnership would increase the parking supply without the City building a parking deck alone. He estimated the cost of a parking lot at $2,500 to $4,500 per parking space and a minimum of $20,000 per parking space to build a parking deck.

Councilmember Miller asked if VHB Engineering referenced the City’s Land Development Ordinance (LDO) to see if it included any provisions that would hinder the City’s long-term parking needs. Mr. Robinson noted the LDO and current and future zoning maps were reviewed for the future needs analysis.

Councilmember Miller noted the LDO does not require parking for development within the area the parking study addressed. He questioned if additional conditions could be considered for downtown development to require a certain number of parking spaces per housing units. He then asked if the LDO serves the long-term parking needs. Mr. Robinson explained many cities and towns have people living in urban cores who do not have parking spaces. He added if the City requires a high level of parking it may stifle development, and he commented some developers may create parking opportunities for marketability. Mr. Miller clarified the market will decide, and he asked if Mr. Robinson saw anything the City needs to correct. Mr. Robinson stated he will review the LDO and get back to Council.

Councilmember Miller pointed out the City has a sidewalk-in-lieu program that allows contributions in lieu of sidewalks to fill sidewalk gaps in pedestrian heavy areas. He asked Mr. Robinson if other cities have taken a parking-in-lieu approach so if development occurred the monies could be placed in a fund to create municipal parking. Mr. Robinson stated it has existed but he did not know how well it worked because the value of the parking spaces may change. Mr. Miller explained he is looking for a way for developers to participate in the creation of additional parking spaces that are project specific. Mr. Robinson suggested the City establish its goals and needs before it reaches out to partner with another entity. He stated a partnership is the best way for the City to gain parking facilities without funding the entire project.
Mayor Heggins referenced the discussion regarding changed behavior, and she asked if changing the behavior of people who are parking or using the parking spaces was a requirement for the parking study. Ms. Brindle explained staff did not request VHB Engineering look at how people are parking and using parking spaces, but it surfaced from the data and input received. Mr. Robinson clarified the City does not have a parking problem based on the numbers. He explained the issue is people who want to park in certain areas and get to their destination quickly. He added people are parking in violation and moving cars from block to block throughout the day. He commented he did not know who the violators were or their purpose for being in the City. Ms. Brindle stated improvements can be made to existing parking lots so people want to park farther away and walk into town. She indicated much of the input was from stakeholder interviews and the individuals did not feel safe walking at night.

Mr. Klassen pointed out there are large tracks of parking lots and on-street parking in areas farther from major destinations that are not being utilized. He added the goal is to educate people regarding other parking options.

Mayor Pro Tem Post asked what day of the week the data represented. Mr. Robinson noted the data was collected on Thursday, March 5, 2019. Mr. Post asked if the data was collected on one day. Mr. Robinson explained the data was collected on one day because of the labor cost involved.

Councilmember Miller asked if VHB Engineering had a recommendation for the City. Mr. Robinson recommended the City not build a parking deck on its own. He added the City does not have a parking problem, and he recommended using an ambassador approach to get people to examine the charts to determine the most available parking in the City. He commented if people feel safe to walk any time day or night it helps them make the choice to park farther away.

Mayor Pro Tem Post referenced the block that is being converted to a downtown park, and he noted there were 215 parking spaces in the lot that were 15% utilized. He asked if the 215 parking spaces were deducted from the parking inventory. Mr. Robinson agreed, and he indicated the on-street parking that will occur around the park was added back to the parking inventory. Ms. Brindle noted VHB Engineering was provided the plans for the Bell Towner Green Park and the data was included in the analysis.

Councilmember Sheffield referenced handicapped parking spaces, and she pointed out they are limited in the City. Mr. Robinson suggested when the City is developing its parking strategy and when it is adding facilities to consider additional handicapped parking spaces. He pointed out handicapped accessible routes must also be considered. Ms. Sheffield asked how many handicapped parking spaces are currently available in the parking study area. Mr. Robinson noted the information is included in the full report.

Mayor Heggins asked if the handicapped accessible routes are included in the parking study. Mr. Robinson explained the sidewalks will follow the grade of the road and if the road is not American with Disabilities Act (ADA) accessible the sidewalk will not be either. He questioned if an off-street parking lot is municipally controlled and includes a bank of handicapped accessible parking spaces will there be accessible routes to key destinations within downtown.
Mayor Heggins thanked Mr. Robinson for his presentation.

**OPPORTUNITY ZONES**

Mayor Heggins reviewed the visit on Tuesday, October 8, 2019 with Chief of the White House Revitalization and Opportunity Council Scott Turner that took place at City Hall in Council Chambers. She provided information on how the meeting to host a White House Representative in Salisbury came together. She shared she attended the Women Mayors White House Conference last year and met Special Assistant to the President and Deputy Director at the White House William Crozer. She added she spoke with him at the United States Conference of Mayors winter meeting in Washington, DC and following the summer meeting in Honolulu, Hawaii, he reached out to learn more about Salisbury’s Opportunity Zones and the Empire Hotel Project. She indicated staff prepared an executive summary that was provided to the White House which led to a conference call regarding the Empire Hotel and other Opportunity Zones. She stated she received a request for further discussion and included community members on a conference call with White House representatives. She commented she received an email from the White House stating Mr. Turner would be traveling in North Carolina October 7-9, 2019 and would arrive in Salisbury on October 8, 2019.

Mayor Heggins pointed out she and staff worked tirelessly to get everything prepared. She commented there was a great turnout for the meeting, and it was economically, racially and ethnicity diverse with business and community members in attendance. She stated Mr. Turner was impressed by the turnout, and he noted previous communities he visited had smaller roundtable discussions. She added Mr. Turner messaged Mr. Crozer and other staff members at the White House to watch the roundtable discussion via livestream.

Mayor Heggins noted she received an invitation to join the Rowan County Little League Girls’ Softball team during their visit to the White House and meet President Donald J. Trump. She commented she worked with the lobbyist to set up a series of meetings while in Washington, DC with Governmental Affairs Officer Owen Morgan and Senior Intergovernmental Affairs Officer Sean Poole with the United States Department of Transportation and Office of the Secretary. She noted the meeting took place to learn more about the Better Utilizing Investments to Leverage Development (BUILD) Grant application the City submitted to assist in the development of the train station and second platform. Mayor Heggins explained it was important to meet with the individuals who make decisions regarding where funds are going into communities because they begin to put a face with the community and understand the makeup and story of the community which helps the City as a whole.

Mayor Heggins commented she also met with the Intergovernmental Affairs Office of Legislative and Intergovernmental Affairs Director Anthony Foti with the United States Department of Commerce, United States Small Business Administration Policy Advisor David Chiokadze, and United States Small Business Administration Senior Advisor Ryan Lambert. She commented discussion took place regarding Opportunity Zones, what investors are looking for, and she added questions were asked about entrepreneurship. She noted she spoke about the Innovation Development Entrepreneurship Acceleration (IDEA) Center and conversations taking
place between Rowan County, the City, and the other jurisdictions within the County. She pointed out during the meeting the representatives were engaged, took notes and asked questions about the vision for the community.

Mayor Heggins stated she met President Donald J. Trump in the Oval Office with the Rowan County Little League Softball and the Little League Baseball World Champion teams. She added she visited Senator Thom Tillis and Congressman Richard Hudson’s offices and thanked them for submitting letters of support for the City’s BUILD grant application. She commented she also met Mr. James Aiken who reports to Mr. Crozer. She added Mr. Aiken asked a lot of questions about Salisbury and spoke about the roundtable discussion he had watched livestream.

Mayor Heggins pointed out recommendations were discussed regarding how important it is for the community to start talking about available properties within the Opportunity Zones, what the community wants to focus on for its prospectus and encourage each jurisdiction to create their own prospectus. She explained the Economic Development Commission (EDC) is working on a prospectus for Rowan County. She suggested each jurisdiction develop its own prospectus and feed into the County because the community knows what needs Salisbury has and the projects being looked at community wide.

Councilmember Sheffield asked what the next step would be and if a timeline needs to be developed. Mayor Heggins noted a timeline should be set, but with elections being so close a framework could be developed in hopes the next Council will continue the work. She noted Opportunity Zones are a great way to improve communities and build community wealth. She added there are different ways to revitalize Salisbury and Opportunity Zones are a great tool and an innovative way to do that.

Councilmember Sheffield noted she was excited to see the amount of acreage that is not being utilized within the Opportunity Zones because there is no fear of housing displacement.

Mayor Heggins noted feedback was heard and it needs to continue to be a community wide conversation. She added she hoped there is more clarity on how the community can engage in this conversation and look at different projects and routes that can benefit the community.

Mayor Pro Tem Post commented what Mayor Heggins did was phenomenal, but noted the program is a tax shelter. He stated developers and investors are integral to the process; however, Opportunity Zones require an investment to be held for 10 years. He added there are 8,700 Opportunity Zones in the United States defined by census tracts where the median income is less than the median for the state, and that is why Salisbury has three tracts. He explained Chapel Hill also qualifies for an Opportunity Zone due to the 40,000 students being unemployed.

Mayor Pro Tem Post pointed out an Opportunity Zone fund does not have to be created because there are enough tax benefits available if revitalization projects take place. He added it does not have to be an Opportunity Zone project, but engagement with developers and investors and people finding projects here. He stated a Mayor from South Carolina and former President of United States Conference of Mayors Steve Benjamin offered a copy of his prospectus to make edits and submit. Mayor Pro Tem Post noted he has corresponded with him and will receive the
information and send it to EDC President Rod Crider. He noted the EDC is supportive of what is taking place in the City, and it is important to keep Mr. Crider and the EDC in the conversation regarding Opportunity Zones and other projects. He added he appreciates the enthusiasm around Opportunity Zones, and he noted it is not the only way to get investment here as tax rates are low for investors and developers. He indicated renovations in downtown buildings have taken place through good investments and not necessarily driven by Opportunity Zones.

Mayor Heggins pointed out Opportunity Zones are not the only option, but are a priority because of the $770 million set aside specifically for use of local government. She indicated as Council continues the Opportunity Zone conversation she does not want to lose the momentum created with the relationships that are being built with the experts doing work with Opportunity Zones. She added it is important to identify the projects that are best for the community before the City competes for the funds.

Councilmember Miller asked if Council would take a vote regarding the formation of a commission. Mayor Heggins agreed. Councilmember Alexander asked if that would include budgeting. Mayor Heggins agreed, and noted it would be a comprehensive conversation.

**QUARTERLY POLICE REPORT**

Police Chief Jerry Stokes reviewed Police Department staffing levels, and he pointed out the department has one vacancy for an over hire position. He indicated there are five individuals in Basic Law Enforcement Training (BLET) and three officers in field training.

Chief Stokes compared crime levels from last year to this year. He pointed out an overall downward crime trend that includes an 83% decrease in homicides and a 49% decrease in assault with a dangerous weapon. He added total violent crime decreased by 9%, shootings into an occupied dwelling increased by 11%, and shots fired calls remained the same. He stated residential burglaries decreased by 27%, commercial burglaries 39%, auto theft 38%, larceny 12%, and larceny with motor vehicles 3%. He explained people seem to be paying attention to the Lock It, Take it or Lose It campaign.

Chief Stokes pointed out there was a 15% decrease in Part I crime, and he indicated the numbers show are consistent for the City to be at a 20-year low for Part I crime. He noted breaking into motor vehicles decreased by 3%, however five vehicles were broken into and four handguns were stolen from October 5, 2019 until October 11, 2019.

Chief Stokes reviewed summer violent crime, gun crime and property crime trends from June 21, 2019 through September 19, 2019 and compared it to 2015 through 2018. He commented assault with a gun decreased over the past two years, and he added it could be contributed to the Summer Cease Fire campaign that took place. He explained summer property crime totals including burglary, auto theft, and larceny from motor vehicle crimes decreased.

Chief Stokes pointed out the Police Department will begin its Santa Patrol from Thanksgiving through New Year’s Day by placing extra officers on duty to increase police
presence in shopping areas. He indicated there was a reduction in crime last year due to additional police presence and he hopes to see the same this year.

Council thanked Chief Stokes for the work the Police Department does to make the City a better place. Councilmember Miller commented Chief Stokes has done a great job in providing training and building trust with the things he is doing to train his teams. He thanked Chief Stokes for the work he does for the City. Mayor Heggins commented there have been great improvements in the Police and community relations and the community is thankful for that.

Mayor Pro Tem Post indicated he liked seeing the numbers and the 20 year downward trend. Chief Stokes agreed, and he added the Police Department will work endlessly to continue to build relationships.

**RENAME DOG PARK**

Parks and Recreation Director Nick Aceves pointed out Ms. Teresa Pitner has worked tirelessly over the past few years with the Parks and Recreation Department, the City, and the community to bring a Dog Park to the City. He commented a 30-day period of public input was held regarding the renaming of the dog park, and no negative comments were received. He asked for Council’s approval to rename the dog park to the Pitner Dog Park.

Thereupon, Councilmember Alexander made a motion to rename the dog park at Civic Center to the Pitner Dog Park. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

Ms. Pitner thanked Council for renaming the dog park. She added she is proud the dog park is located at the Civic Center where she has hosted five dog classes, and where she enjoys bringing people and dogs that have never been before. She noted she is proud the dog park will be called the Pitner Dog Park.

Mayor Heggins thanked Ms. Pitner for all that she has done for the dog park. Mayor Pro Tem Post pointed out how well she works with dogs.

Mr. Aceves announced a celebration is tentatively scheduled for November 23, 2019 between 12:00 p.m. and 3:00 p.m. with food and vendors being co-sponsored by Dog Paws.

Councilmember Sheffield thanked Ms. Pitner for the work she does for the community and the love she has for animals. She noted renaming the dog park in Ms. Pitner’s honor is the most deserving thing that could take place.
BLOCKWORK PRESENTATION

Urban Design Planner Alyssa Nelson presented information regarding the BlockWork event to be held on October 26, 2019. She introduced Community Appearance Commission (CAC) Chair Jane Creech and Housing Advocacy Commission (HAC) Chair Barbara Perry. She reviewed the event planning process and the block selection criteria.

Ms. Nelson stated the BlockWork event takes place on National Make A Difference Day each year. She indicated this year’s BlockWork event will take place within the 800-1000 blocks of North Main Street and will focus on the 900 block of North Main Street the day of the event. She pointed out the committees decided to take on a larger project due to the sponsorships that were received and the additional $5,000 grant from the Blanche and Julian Robertson Foundation and a $5,000 grant from the Community Foundation. She noted the CAC and HAC will partner with the Historic Salisbury Foundation (HSF) and the Salisbury Community Development Corporation (CDC) to utilize those funds and take on the large task.

Ms. Nelson reviewed road closures and parking options for the day of the event. She commented planting, landscaping, fence building, and wall repairs will take place at the event, and a mural will be placed on a large wall visible from Miller Street in coordination with students from the University of North Carolina at Charlotte.

Ms. Nelson thanked sponsors, volunteers, students, churches, City staff, Boards, Commissions and neighborhood members who make the event a success each year. She indicated breakfast and lunch will be served, and the Police Ice Cream truck will be there. She pointed out the event will begin at 8:30 a.m. with a Make A Difference Day Proclamation.

Councilmember Sheffield thanked Ms. Perry and Ms. Creech for serving as Chairs of the CAC and the HAC, and she thanked Ms. Nelson for the hard work put into the BlockWork event. She encouraged the public to volunteer on October 26, 2019 at 8:30 a.m.

Ms. Perry indicated it is a privilege to serve on the CAC and be involved in BlockWork to be a part of making the City a better place for all. She noted it has been a pleasure to be a part of this event and the community that gives and supports to make the event happen. She thanked Council and the City for its support.

BOARDS AND COMMISSIONS

Community Appearance Commission

Upon a motion by Councilmember Alexander. Mayor Heggins, Mayor Pro Tem Post and Councilmembers Alexander, Miller, and Sheffield voting AYE, the following appointment was made to the Community Appearance Commission:

Ms. Jessica Cloward Term Expires 03/31/2022
Transportation Advisory Board

Upon a motion by Councilmember Alexander. Mayor Heggins, Mayor Pro Tem Post and Councilmembers Alexander, Miller, and Sheffield voting AYE, the following appointment was made to the Transportation Advisory Board:

Ms. Cristina Rodriquez  Term Expires 03/31/2021

Tree Board

Upon a motion by Councilmember Sheffield, seconded by Councilmember Alexander. Mayor Heggins, Mayor Pro Tem Post and Councilmembers Alexander, Miller, and Sheffield voting AYE, the following appointment was made to the Tree Board:

Ms. Melissa Eller  Term Expires 03/31/2021

CITY ATTORNEY’S REPORT

City Attorney Graham Corriher explained the Municipal Services District (MSD) contract with Downtown Salisbury, Inc. (DSI) is up for renewal. He noted the contract is a five year agreement and is renewed annually. He commented he is working with the DSI Board chair and expects to bring the contract to Council for its consideration at its next meeting.

CITY MANAGER’S REPORT

(a) Fibrant Installment Financing Contract

City Manager Lane Bailey reviewed information regarding the refinancing of Fibrant Debt. He commented the refinancing would not change the lease agreement, and he explained the City was no longer tax exempt when it began leasing to a private party. He indicated interest rates have gone down and the negotiated lower rate with First Bank would save approximately $1.2 to $1.3 million over the remainder of the life of the loan.

Thereupon, Mayor Pro Tem Post made a motion to adopt a Resolution approving an amendment to an installment financing contract with First Bank and authorizing the execution and delivery of documents in connection therewith. Mayor Heggins, Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. (5-0)

RESOLUTION APPROVING AN AMENDMENT TO AN INSTALLMENT FINANCING CONTRACT WITH FIRST BANK AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS IN CONNECTION THEREWITH.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 26-27, and is known as Resolution 2019-19.)
(b) Council Meeting Date Change

Mayor Heggins announced the scheduled Council meeting for November 5, 2019 has been changed to November 1, 2019 beginning at 2:00 p.m. at City Hall in Council Chambers to accommodate the November 5, 2019 Election Day. She noted Council will enter into closed session to continue discussion regarding economic development and a personnel issue.

(c) City Attorney Performance Evaluation Process

Mayor Heggins pointed out a previous discussion took place regarding the City Attorney’s evaluation process and she indicated a request was made for a peer evaluation process to be used. She added it has been questioned whether it would be a fair process since the City Attorney and City Manager are peers and the same process was not used for the City Manager’s evaluation.

Councilmember Miller commented he initiated the request for a peer evaluation of the City Attorney due to the relationship between the City Attorney and the City Manager, and he noted the majority of Council thought it would be appropriate.

Thereupon, Mr. Miller made a motion that Council allow the City Manager to participate in the review of the City Attorney.

Mayor Heggins noted she does not think it is fair to use a peer evaluation process for the City Attorney since Council did not use the same process for the City Manager and both of them report directly to Council.

Councilmember Alexander disagreed, and she referred to the document Council discussed during the hiring process for the City Attorney. She stated the attorney conducts work for both the City and Council because there is not enough work related to Council-only issues to justify a full time employee for the City. She noted the City Attorney is under the supervision and direction of the City Manager since he does City work, and it would be appropriate for the City Manager to complete a performance evaluation.

Mayor Heggins commented the City Attorney is under the supervision of the City Manager and is a direct report to the City Council, not the City Manager. She added the City Manager does not direct the City Attorney’s work. She noted the City Attorney consults with the Council and the City Manager regarding legal issues.

Councilmember Sheffield asked Councilmember Alexander to clarify information regarding a full time City Attorney. Councilmember Alexander commented the previous City Attorney was paid a predetermined amount of money per year to answer Council’s questions at regular and closed session meetings. She added Council decided to evaluate an attorney that would be a City employee due to the City Manager needing someone with legal credentials to assist with City issues such as Code Enforcement. Councilmember Sheffield pointed out there was not a previous process in place due to the prior attorney being part-time. Councilmember Alexander commented it is currently a different arrangement and is very clear of the general definition of
work. She added she was not aware of an issue in getting a performance review of someone who is under the general supervision of the City Manager.

Mayor Heggins commented being under the general supervision of the City Manager does not mean the City Attorney reports to the City Manager. She noted the two direct reports of Council are employees of Council and not employees of each other, and if there is going to be an evaluation process that is equitable and fair, Council would need to use the same process for both direct reports. She added if Council is going to ask for a peer evaluation of the City Attorney from the City Manager, then Council should ask for a peer evaluation from the City Attorney for the City Manager to ensure Council is engaging in a fair process.

Mayor Pro Tem Post pointed out the City Manager knows more than anyone else what the City Attorney does. He noted the City Manager is responsible for running all of the City’s departments. Councilmember Miller called for the question.

Mayor Pro Tem Post, and Councilmembers Miller, Alexander, and Sheffield voted AYE. Mayor Heggins voted NAY. (4-1)

ANNOUNCEMENTS

(a) Halloween Fun Fest

Communications Director Linda McElroy announced Salisbury Parks and Recreation Department, in partnership with Downtown Salisbury, Inc., will host the annual Halloween Fun Fest in the City Hall parking lot on Saturday, October 26, 2019 from 3:00 p.m. until 6:00 p.m. Activities include carnival games, live entertainment, face painting, hay rides, haunted trolley rides, costume contest, pet costume contest and trick-or-treating with the downtown merchants from 4:00 p.m. until 5:00 p.m. All games and activities are free and open to the public.

(b) Moonlight Basketball

Communications Director Linda McElroy announced Salisbury Parks and Recreation will offer Moonlight Basketball for all teens aged 12 to 19 at Hall Gym starting Saturday, November 2, 2019. The Program will run the first and third Saturdays of each month from 7:00 p.m. until 9:00 p.m. through March 2020. There will be special guest speakers each night. Pre-registration is recommended at www.salisburync.gov/play. Anyone interested in volunteering can call Steve Clark at 704-638-5286.

(c) Fall Clean Up 19

Communications Director Linda McElroy announced the Community Appearance Commission and Salisbury’s Public Services Department will host “Fall Clean Up ’19” Saturday, November 2, 2019. The #Trashtag Challenge is a litter clean-up day along the main corridors of Salisbury. Check in at City Hall, 217 South Main Street, anytime from 8:00 a.m. until 12:00 noon.
to pick up equipment, coffee, and water and to sign up for a block. For more information call Stephen Brown at 704-638-4481 or by email at sbrow@salisburync.gov.

COUNCIL COMMENTS

Councilmember Sheffield announced Make a Difference Day is October 26, 2019 and she encouraged citizens to volunteer during the BlockWork event. She thanked Chief Jerry Stokes and Deputy Chief Shon Barnes for attending the first Coming Out Day on October 11, 2019 at Catawba College.

Councilmember Miller thanked Rowan Little League President Dan Wales and Rowan County Little League Girls softball team manager Steve Yang for the opportunity to join the team on their visit to the White House as they were recognized for their World Series Softball Championship win. He noted he had a great experience.

MAYOR PRO TEM COMMENTS

Mayor Pro Tem Post had no comments.

MAYOR’S COMMENTS

Mayor Heggins thanked staff and Council for all they do for the City.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Miller. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 9:32 p.m.

____________________________________
Al Heggins, Mayor

_______________________________________
Diane Gilmore, City Clerk
SALISBURY, NORTH CAROLINA
OCTOBER 15, 2019

SPECIAL MEETING

PRESENT: Mayor Al Heggins presiding; Mayor Pro Tem David Post; Council Members William Brian Miller, Karen K. Alexander (arrived at 5:20 p.m.) and Tamara Sheffield; City Manager Lane Bailey; Assistant City Manager Zack Kyle; City Clerk Diane Gilmore and City Attorney J. Graham Corriher.

ABSENT: None.

Salisbury City Council met at Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Heggins at 5:00 p.m.

ADOPTION OF THE AGENDA

Thereupon, Mayor Pro Tem Post made a motion to adopt the Agenda as presented. Mayor Heggins, Mayor Pro Tem Post and Councilmembers Miller and Sheffield voted AYE. (4-0)

CLOSED SESSION

Thereupon, Councilmember Sheffield made a motion to go into closed session concerning an economic development matter as allowed by NCGS 143-318.11(a)(4) and concerning a personnel matter as allowed by NCGS 143-318.11(a)(6). (4-0)

RETURN TO OPEN SESSION

Mayor Heggins announced no action was taken during closed session.
ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Sheffield. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 5:54 p.m.

____________________________________
Al Heggins, Mayor

____________________________________
Diane Gilmore, City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  November 1, 2019

Name of Group(s) or Individual(s) Making Request:  City of Salisbury, Engineering Department

Name of Presenter(s):  N/A

Requested Agenda Item:  Sufficiency of Annexation Petition – The Gables Phase 5
Description of Requested Agenda Item:
The Engineering Department, on behalf of the City Clerk, has investigated the sufficiency of the petition received for the voluntary annexation of the Gables Phase 5. The petition contains a description of the proposed annexation area, as well as the signature of the sole property owner. It is, therefore, sufficient in accordance with NCGS 160A-31.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)
Fiscal impact is unknown at this time. This will be included in the next step of the process.

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
City Council to receive the Certificate of Sufficiency and adopt a Resolution setting the date of the public hearing for December 3, 2019 for the voluntary annexation of the Gables Phase 5.

Contact Information for Group or Individual:
Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
For Use in Mayor’s Office Only

☐ Approved  ☐ Declined

Reason:
CERTIFICATE OF SUFFICIENCY
FOR
THE GABLES PHASE 5

To the City Council of the City of Salisbury, North Carolina:

I, Diane Gilmore, City Clerk, do hereby certify that I have investigated the petition for
The Gables Phase 5, attached hereto, and have found as a fact that said petition is signed by all
owners of real property lying in the area described therein, in accordance with G. S. 160A-31.

In witness thereof, I have hereto set my hand and affixed the Seal of the City of
Salisbury, this 24th day of October, 2019.

(SEAL)

Diane Gilmore
City Clerk
"RESOLUTION SETTING DATE OF PUBLIC HEARING ON QUESTION OF THE ANNEXATION OF THE GABLES PHASE 5, PURSUANT TO G.S. 160A-31."

WHEREAS, petitions requesting the annexation of the Gables Phase 5, as described herein have been received; and

WHEREAS, certification by the City Clerk as to the sufficiency of said petitions has been made;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, North Carolina:

Section 1. That a public hearing on the question of annexation of the area described herein will be held at the City Hall Building at 217 South Main Street, Salisbury, North Carolina in the Council Chambers at 6:00 p.m. on December 3, 2019.

Section 2. The areas proposed for annexation are described as follows:

Beginning at a new #5 rebar designated as corner G-102 of the existing City Limits of Salisbury as shown in Book of Maps 9995 Page 7976, thence 6 lines with the existing City Limits and the western line of Phase Four of The Gables at Kepley Farms: (1) S 01° 02' 28" W, 636.02' to an existing iron (1/2" iron pipe), common corner of lots 91 & 92 designated as corner G-101, (2) thence S 01° 00' 10" W, 111.46' to a new nail in concrete designated as corner G-124, (3) thence with a curve to the right having a radius of 1200.00', as arc length of 20.81', a chord bearing of N 56° 55' 53" W, and a chord distance of 20.81' to a point designated as corner G-36, (4) thence crossing River Birch Drive, S 32° 52' 34" W, 50.00' to a point designated as corner G-35, (5) thence a curve to the left having a radius of 1250.00', an arc length of 31.33', a chord bearing of S 57° 10' 48" E, and a chord distance of 31.32' to a point designated as corner G-34, (6) thence S 00° 47' 42" W, 137.09' to a point in the northern line of Samuel A. Nash, a corner designated as G-33, thence with Nash's line N 87°16' 10" W, 61.01' to an existing iron (l" iron pipe) the north east corner of Gaynelle P. Grizzard, thence with Grizzard's line N 87° 15' 25" W, 476.82' to an existing stone designated as corner G-126 the south east corner of Eunice S. Heilig etal, thence three lines with Heilig, (1) N 03° 08' 38" E, 423.94' to an existing iron (#5 rebar) designated as corner G-127, (2) N 87° 53' 00" W, 202.97' to an existing stone designated as corner G-128, (3) N 05° 29' 00" E, 925.41' to a new #5 rebar designated as corner G-129 in the south west corner of Favors Rest Home, Inc., thence with their line N 89° 04' 01" E, 639.37' to a new #5 rebar, designated as corner G-130, in the western line of Spencer Lane Construction, LLC, thence two lines with Spencer Lane Construction, LLC, (1) S 00° 45' 22" W, 456.23' to a new #5 rebar, designated as corner G-131, (2) N 89° 43' 52" E, 28.77' to the point and place of beginning and being 20.198 acres as shown on Annexation Survey for the City of Salisbury by Shulenburger Surveying Company, P.A. dated 10/17/2019
Section 3. Notice of said public hearing shall be published in the SALISBURY POST at least (10) days prior to the date of said public hearing.”

________________________________________
Al Heggies
Mayor

ATTEST:

______________________________
Diane Gilmore, City Clerk
PETITION REQUESTING VOLUNTARY ANNEXATION
FOR The Gables Phase 5

We the undersigned owners of real property respectfully request that the area described on the attached documents be annexed into the City of Salisbury. By signing this petition, we understand that the following conditions are the responsibility of the petitioners. Failure to meet the conditions may delay or invalidate the request:

1. The petition must be signed by all owners of real property in the area described and shall contain the address of each property owner.
2. The petition must include a metes and bounds description of the area to be annexed and a preliminary annexation boundary survey prepared by a Registered Land Surveyor. Two original maps of the final annexation boundary survey shall be completed after consultation with the City.
3. If the area is not contiguous to the primary City limits, the petition shall include documentation that:
   a) The nearest point of the described area is not more than three miles from the primary City limits.
   b) No point on the described boundary is closer to another municipality than to the City of Salisbury.
   c) No subdivision, as defined in GS 160A-376, will be fragmented by the proposed annexation.
4. Upon the effective date of annexation and thereafter, the described citizens and property shall be subject to municipal taxes and to all debts, laws, ordinances and regulations in force in the City of Salisbury and shall be entitled to the same privileges and benefits as other citizens and property in the City of Salisbury.

The annexation will include the rights-of-way of roads adjacent to the property to be annexed.

<table>
<thead>
<tr>
<th>Property Identification</th>
<th>Printed Name</th>
<th>Signature</th>
<th>Owner’s Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>TM 403 PCL 001</td>
<td>Spencer Lane Construction, LLC</td>
<td>[Signature]</td>
<td>630 W Ridge Rd</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Salisbury, NC 28147</td>
</tr>
</tbody>
</table>

(Append additional petition forms if needed) Form Revised 9-2014

Contact Person: Wendy Brindle; Telephone Number: 704-638-5201

For Office Use Only:

Total number of parcels: 1; Number Signed: 1; % Signed: 100; Date Returned: 10-9-19

Contiguous per GS 160A-31 or Non-contiguous “satellite” per GS 160A-58 (check one)
Legal Description for Voluntary Annexation of Phase Five of The Gables at Kepley Farms

Beginning at a new #5 rebar designated as corner G-102 of the existing City Limits of Salisbury as shown in Book of Maps 9995 Page 7976, thence 6 lines with the existing City Limits and the western line of Phase Four of The Gables at Kepley Farms: (1) S 01° 02' 28" W, 636.02' to an existing iron (1/2" iron pipe), common corner of lots 91 & 92 designated as corner G-101, (2) thence S 01° 00' 10" W, 111.46' to a new nail in concrete designated as corner G-124, (3) thence with a curve to the right having a radius of 1200.00', as arc length of 20.81', a chord bearing of N 56° 55' 53" W, and a chord distance of 20.81' to a point designated as corner G-36, (4) thence crossing River Birch Drive, S 32° 52' 34" W, 50.00' to a point designated as corner G-35, (5) thence a curve to the left having a radius of 1250.00', an arc length of 31.33', a chord bearing of S 57° 10' 48" E, and a chord distance of 31.32' to a point designated as corner G-34, (6) thence S 00° 47' 42" W, 137.09' to a point in the northern line of Samuel A. Nash, a corner designated as G-33, thence with Nash's line N 87°16' 10" W, 61.01' to an existing iron (1" iron pipe) the north east corner of Gaynelle P. Grizzard, thence with Grizzard's line N 87° 15' 25" W, 476.82' to an existing stone designated as corner G-126 the south east corner of Eunice S. Heilig etal, thence three lines with Heilig, (1) N 03° 08' 38" E, 423.94' to an existing iron (#5 rebar) designated as corner G-127, (2) N 87° 53' 00" W, 202.97' to an existing stone designated as corner G-128, (3) N 05° 29' 00" E, 925.41' to a new #5 rebar designated as corner G-129 in the south west corner of Favors Rest Home, Inc., thence with their line N 89° 04' 01" E, 639.37' to a new #5 rebar, designated as corner G-130, in the western line of Spencer Lane Construction, LLC, thence two lines with Spencer Lane Construction, LLC, (1) S 00° 45' 22" W, 456.23' to a new #5 rebar, designated as corner G-131, (2) N 89° 43' 52" E, 28.77' to the point and place of beginning and being 20.198 acres as shown on Annexation Survey for the City of Salisbury by Shulenburger Surveying Company, P.A. dated 10/17/2019

[Seal]
20.198 Acres
(To be Annotated)

Point of Beginning

Line Bearing and Distance

CURVE Radius Chord Bearing and Distance Arc Length

1. All distances shown are horizontal.
2. The computed factor for this survey equals 0.9998754.
3. This plat is for annotation purposes, it is not intended for use in property conveyance.
4. Total area to be annotated: 20.198 Acres.

AREA ANNOTATED INTO THE CORPORATE LIMITS OF THE CITY OF SALISBURY, N.C. BY ORDINANCE NUMBER ______________________ ADOPTED BY THE CITY COUNCIL ON __________. WITH AN EFFECTIVE DATE OF __________.

I HEREBY CERTIFY THAT THIS PLAT HAS BEEN APPROVED FOR RECORDED IN THE REGISTER OF DEEDS IN ROWAN COUNTY.

MAJOR (SALISBURY, N.C.) ________________

DATE ________________

L. RICHARD L. SHLEINBERGER, PROFESSIONAL LAND SURVEYOR, L.E. 2987 N.C., CERTIFY THAT THIS SURVEY CREATS A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

RICHARD L. SHLEINBERGER, P.L.S.

ANNEXATION SURVEY FOR THE CITY OF SALISBURY

BAR GRAPH SCALE: 1" = 100'
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  November 1, 2019

Name of Group(s) or Individual(s) Making Request:  City of Salisbury, Engineering Department

Name of Presenter(s):  N/A

Requested Agenda Item:  Request to close the 200 block of W Cemetery St and set a public hearing for December 3, 2019

Description of Requested Agenda Item:
The City Engineering Department has received a request from Salisbury-Rowan Utilities (SRU) to permanently close the 200 block of West Cemetery Street. The request meets standards of General Statute 160A-299, and SRU is the only adjoining property owner. Council may proceed by adopting a Resolution declaring their intent to close the street, setting a public hearing for December 3, 2019. City Staff will advertise the public hearing for four (4) consecutive weeks in the Salisbury Post, post signs at the site, and notify adjoining property owners by certified mail.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

There will be no fiscal impact regarding this request, other than the fees associated with advertisement

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
Adopt a Resolution declaring City Council's intent to close the 200 block of West Cemetery Street and set a public hearing for December 3, 2019

Contact Information for Group or Individual:
Wendy Brindle, City Engineer
704-638-5201/wbrin@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

________________________________________  _________________________________________
Finance Manager Signature                    Department Head Signature

________________________________________
Budget Manager Signature
****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor's Office Only

☐ Approved  ☐ Declined

Reason:
RESOLUTION PERTAINING TO THE PROPOSED CLOSING OF THE 200 BLOCK OF WEST CEMETERY STREET

WHEREAS, the City Council of the City of Salisbury is considering a proposal to close the 200 block of West Cemetery Street:

Beginning at a 5/8" rod Set having coordinates of N:702664.65, E:1564440.32 which is the northern intersection of of North Church Street and West Cemetery Street; thence across West Cemetery Street with a bearing of S 47°08'52" W a distance of 45.00 feet to a 5/8" rod Set being the west intersection of West Cemetery Street and North Church Street; thence with the southwest boundary of West Cemetery Street a bearing of N 42°37'43" W a distance of 399.31 feet to a nail set which is the south intersection of West Cemetery Street and North Jackson Street; thence across North Jackson Street with a bearing of N 41°36'16" W a distance of 45.04 feet to a 5/8" rod Set which is the west intersection of West Cemetery Street and North Jackson Street; thence with the southwest boundary of West Cemetery Street a bearing of N 42°58'04" W a distance of 127.46 feet to a 5/8" rod Set which is on the southwest right-of-way of Norfolk Railway; thence with the southwest boundary of Norfolk Railway a bearing of S 70°34'55" E a distance of 95.83 feet to a 5/8" rod Set which is on the northwest edge of West Cemetery Street; thence with West Cemetery Street a bearing of S 42°38'19" E a distance of 42.55 feet to a 5/8" rod Set which is the northern intersection of North Jackson Street and West Cemetery Street; thence across North Jackson Street with a bearing of S 42°40'10" E a distance of 45.01 feet to a point (not set nor found at the eastern intersection of North Jackson Street and West Cemetery Street; thence with West Cemetery Street a bearing of S 42°37'35" E a distance of 399.41 feet to the point of beginning; containing 23751.70 square feet or 0.545 acres.

NOW, THEREFORE, be it resolved that the City Council shall on the 3rd day of December at 6:00 p.m., hold a public hearing in the City Council Chambers of City Hall, 217 South Main Street, Salisbury, North Carolina, to consider forever closing the aforementioned portion of street.

This 1st day of November, 2019.

CITY COUNCIL OF THE CITY OF SALISBURY,
NORTH CAROLINA

By: Diane Gilmore
City Clerk
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☒ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  11/01/2019

Name of Group(s) or Individual(s) Making Request:  Salisbury Parks and Recreation Department

Name of Presenter(s):  Nick Aceves

Requested Agenda Item:  Adopt a Budget ORDINANCE Amendment to the FY2019-2020 budget in the amount of $95,000 to appropriate revenues for a Parks and Recreation grant.

Description of Requested Agenda Item:  The City of Salisbury has received a grant from the Carolina Thread Trail for a greenway extension project.

Attachments:  ☒ Yes  ☐ No

Fiscal Note:  (if fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Nick Aceves 704-638-5299

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature  Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
AN ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE REVENUE FROM CAROLINA THREAD TRAIL GRANT

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City received a $95,000 Carolina Thread Trail grant. NC General Statutes
require that the City appropriate this revenue so that it can be legally spent.

Section 2. That the 2018-2019 Budget Ordinance of the City of Salisbury, adopted on
June 18, 2019, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

(1) Increase line item 010-555-000-5450.00 $95,000
   Special Projects

(2) Increase line item 010-000-000-4433.06 $95,000
   Greenway Grants

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are
hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ✗ Staff

Requested Council Meeting Date:  November 1, 2019

Name of Group(s) or Individual(s) Making Request:  Hannah Jacobson, Planning Director

Name of Presenter(s):  Teresa Barringer

Requested Agenda Item:  CD-03-2017 Faith Road Shops

Description of Requested Agenda Item:  Request for an extension of the previously approved CD-03-2017 Faith Road Shops due to the expiration of the previous approval prior to development activity or the issuance of permits. There are not proposed changes to the previous approval.

Attachments:  ✗ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to consider granting a two-year extension to the previously approved ordinance as requested.

Contact Information for Group or Individual:  Teresa Barringer x5210 or tbarr@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
MEMO TO: Hannah Jacobson
Director of Community Planning Services

FROM: Teresa Barringer
Zoning Administrator

DATE: October 18, 2019

SUBJECT: CD-03-2017 FAITH ROAD SHOPS
517 FAITH ROAD
SALISBURY NC
PID 071 095
District: CMX  Overlay: CD

Jose & Faustina Escobar, property owners of the subject property has submitted a request to extend the approval of the previous ordinance approval of CD-03-2017 Faith Road Shops which is expiring due to non-development within the specified two years as required by the Land Development Ordinance. City Council has the authority to grant a specified extension of time to the previous approval as outlined in the Land Development Ordinance Chapter 15.23.G. There are no proposed changes to the previous approval. A copy of the approved ordinance is attached for reference.

Please place the request for approval of a two year extension of the previously approved CD-03-2017 Faith Road Shops, 517 Faith Road, Salisbury on the consent agenda of the November 1, 2019 City Council meeting.

Pc: File

TCB
AN ORDINANCE AMENDING THE LAND DEVELOPMENT ORDINANCE AND THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, REZONING ONE PARCEL AT 517 FAITH ROAD TO CORRIDOR MIXED-USE (CMX) DISTRICT AND ESTABLISHING A CONDITIONAL DISTRICT OVERLAY TO PERMIT THE DEVELOPMENT OF AN 11,000-SF SHOPPING CENTER. (PETITION NO. CD-03-2017)

WHEREAS, a petition and associated development documents to rezone land and establish a Conditional District Overlay on the property described herein were properly filed by the property owner(s); and

WHEREAS, the Salisbury Planning Board, an advisory board to the Salisbury City Council, reviewed the rezoning petition and associated development documents on September 12, 2017 and made a Statement of Consistency that the proposal was not consistent with the Vision 2020 Plan or the Eastern Gateway Area Plan, yet voted 7-1 to recommend conditional approval of the development plan; and

WHEREAS, the City Council held a properly-noticed public hearing at the regularly-scheduled City Council meeting of October 17, 2017; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein is NOT CONSISTENT with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan relative to promoting adaptive reuse along major streets where residential suitability has decreased, promoting office and institution along the side of neighborhood planning areas, and promoting appropriate commercial growth at neighborhood corners; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein is NOT CONSISTENT with the goals, objectives, and policies of the Eastern Gateway Area Plan relative to the Future Land Use Map and Urban General Policy calling for the continued support and future development of residential uses; and

WHEREAS, the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein is reasonable, as evidenced by the proposed development plan exhibiting use limitations and conditions on development, and is in the public interest as evidenced by the removal of a vacant, dilapidated house resulting in redevelopment of the site for neighborhood-serving business.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Salisbury, North Carolina:

SECTION 1. That property identified in the City of Salisbury and Rowan County as Tax Map 071, Parcel(s) 095 including those abutting rights-of-way and reaching to the respective centerlines, as designated on the official property identification maps of Rowan County, is hereby rezoned to CMX district with a new Conditional District (CD) Overlay pursuant to the approved CD Master Plan.
SECTION 2. DEVELOPMENT DOCUMENTS: That any and all development within this portion of the Conditional District (CD) Overlay shall substantially adhere to the approved development documents entitled ‘FAITH ROAD SHOPPING CENTER’ which are on file with the City of Salisbury and signed by the Mayor of the City of Salisbury. A corrected set of documents, reflecting City Council approval and any development conditions that were approved by City Council and made a part of this Ordinance, shall be provided to the City for the Mayor’s signature within 30 days of the effective date of this Ordinance and prior to the issuance of any development permits.

SECTION 3. POLICY AMENDMENT: That approval of the rezoning and development proposal represents a site-specific, automatic amendment to the Vision 2020 Comprehensive Plan and Eastern Gateway Area Plan, and that both plans shall now reflect policies supporting approval of the petition.

SECTION 4. PERMITTED USES: That the principal uses listed as permitted or permitted subject to additional standards in Exhibit A are the only permitted uses in this Conditional District (CD) Overlay.

SECTION 5. DEVELOPMENT CONDITIONS: That the following conditions are applicable to the development proposal associated with this Ordinance (see above, Section 2, Development Documents) within the Conditional District (CD) Overlay:

- Trees required for the south buffer against three (3) Fairview Street homes shall consist of an evergreen variety
- Operating hours for any use within the center shall end by 11 p.m.
- A unified, decorative sign plan shall be submitted for proposed building and freestanding signs

SECTION 6. That as permitted by the Land Development Ordinance, the development documents associated with this Conditional District (CD) Overlay may establish alternatives to specific provisions of the Land Development Ordinance; however, where alternatives are not provided, those and all other applicable Land Development Ordinance provisions remain applicable for any and all development within this Conditional District (CD) Overlay.

SECTION 7. That improvements (public and/or private) for Stormwater drainage, streets, water and sewer shall be designed and installed in accordance with applicable City and Salisbury-Rowan Utilities standards and policies. Layouts shown on the approved, stamped, and signed Development Documents are considered schematic and may require administrative revision(s) upon review of engineering drawings or details (Construction Documents).

SECTION 8. That all Ordinances, or parts of Ordinances, in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SECTION 9. That this Ordinance shall be effective from and after its passage.

Adopted October 17, 2017
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ☒ Staff

Requested Council Meeting Date:  November 1, 2019

Name of Group(s) or Individual(s) Making Request:  Leslie Mozingo, Strategics Consulting

Name of Presenter(s):

Requested Agenda Item:  Council to consider adopting the draft Federal Action Plan.

Description of Requested Agenda Item:  After meeting with Council members and department directors, Strategics Consulting has drafted a Federal Action Plan for Council's consideration.

Attachments:  ☒ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Council to consider adopting the draft Federal Action Plan.

Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Graham Corriher
                                             Kelly Baker

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)  Announcement

FINANCE DEPARTMENT INFORMATION:

_________________________________  __________________________________
Finance Manager Signature               Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
For Use in Clerk's Office Only

☐ Approved   ☐ Delayed   ☐ Declined

Reason:
# 2020 (FY21) Federal Action Plan

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>PROJECT AND DESCRIPTION OF NEEDS</th>
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| **Downtown Redevelopment and Quality of Life** | **Empire Hotel:** Gap funding is needed to complete the restoration of this historic property located in the heart of downtown and fully within a federal Opportunity Zone.  
**Choice Neighborhoods:** West End Neighborhood Revitalization  
**Farmers Market:** Seeking funds and technical assistance to help determine year-round location for downtown farmers market. Current submittal for Local Foods, Local Places Technical Assistance through U.S. Environmental Protection Agency. |
| **Public Safety** | **Police:**  
- Re-entry/Second Chance  
- Innovative Policing Strategies  
- Gang Suppression and Violent Crime Reduction (West End)  
**Fire:** Work with Fire Department to secure grant funding through the Assistance to Firefighters Grant Program and the Fire Prevention and Safety Grant.  
**Opioids:** Secure grant funding to help the City and local community partners battle the opioid epidemic, such as Rowan County’s need for treatment center. |
| **Public Infrastructure** | **Transportation:**  
- Bus and Bus Facilities Grant to support regional transit  
- BUILD Grant for Rowan-Cabarrus Platform Improvement Project  
**Water and Sewer Infrastructure:**  
- Aging Water Infrastructure Upgrades  
**Stormwater:**  
- Stream Restrictions |
FUNDING AND POLICY INTERESTS

The issues listed below include funding and policy interests that may be advocated for or found through regulatory changes, general program funding, and grants.

### QUALITY OF LIFE

- **Brownfields**: The City will seek 2020 grant funds

- **Farmers Market**: Seek funds and technical assistance to help determine year-round location for downtown farmers market. Current submittal for Loycal Foods, Local Places Technical Assistance through U.S. Environmental Protection Agency

- **Opportunity Zones**: Support ongoing efforts to maximize opportunity zones benefits to advance projects that spur economic and community development, community revitalization, and jobs

- **Parks and Recreation**: Support expanded funding for programs that enhance local community park and recreation needs, such as the Land and Water Conservation Fund Stateside Assistance

- **Waste Reduction/Recycling**: Seek federal policies that support local efforts to address these issues

- **Education and Workforce Development**: Seek ways to support Rowan County and other community partners by sharing grant opportunities and when applications are submitted

### PUBLIC SAFETY:

**Radio Interoperability, Schools Safety, and DNA Collection and Preservation**: Seek federal support in partnership with local partners

### PUBLIC INFRASTRUCTURE:

- **Transportation**
  - Electric Vehicles
  - Include funding in future federal infrastructure bills for Main Street Streetscapes and Greenways, including but not limited to Kelsey Scott to Carolina Thread Trail
  - Safe Routes to Schools

- **Water and Sewer**
  - Clean Water Act (CWA) Regulatory Relief
  - Stormwater/NPDES
  - PFAS and Lead Contamination Reduction

- **Invasive Species Impacting Ash Trees**: Seek resources to eliminate additional damage to local Ash trees by invasive bug species

- **Community Resiliency**: Seek resources to enhance sustained ability of the City to utilize available resources to respond to, withstand, and recover from adverse situations

For more information contact Leslie Mozingo, (202) 255-5760, leslie@strategies.consulting or Ron Hamm, (202) 596-8384, rhamm@hammconsulting.com.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  November 1, 2019

Name of Group(s) or Individual(s) Making Request:  Salisbury Transit (Rodney Harrison)

Name of Presenter(s):  Announcement

Requested Agenda Item:  Free Transit Rides on Election Day

Description of Requested Agenda Item:
On Election Day, November 5th, Salisbury Transit is offering FREE bus rides all day for everyone. Operating hours are 6:00 am to 7:08 pm. All buses are equipped to accommodate wheelchairs. Take advantage and have your voice heard.

Visit our website at www.salisbury nc.gov/transit and use Google Transit to plan your trip.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:

Contact Information for Group or Individual:  Kimberly Bell, 704-638-5252

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature  Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved    ☐ Delayed    ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  ☒ Staff

Requested Council Meeting Date: November 5th, 2019

Name of Group(s) or Individual(s) Making Request: Downtown Development Dept. & Downtown Salisbury, Inc., 501c3 partner

Name of Presenter(s): Announcement

Requested Agenda Item: Holiday Night Out

Description of Requested Agenda Item: Friday, November 29th, 2019 (5pm – 9pm)
Snow flurries fly on E Fisher St for the biggest shopping night of the year! Downtown shops and restaurants stay open late to offer the best options for that perfect holiday gift. Live music, free craft-making, hot cocoa, and carolers strolling throughout downtown make this special night all the more delightful.

Attachments: □ Yes  ☒ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: N/A

Contact Information for Group or Individual: Latoya Price 704-638-5238 latoya.price@salisburync.gov

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

____________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved  ☐ Delayed  ☐ Declined

Reason: