

Salisbury City Council Agenda Item Request Form



Please Select Submission Category: ☐ Public ☐ Council ☐ Manager ☒ Staff

Requested Council Meeting Date: October 3, 2022

Name of Group(s) or Individual(s) Making Request: Salisbury-Rowan Utilities

Name of Presenter(s): Jason Wilson

Requested Agenda Item: CDMA Cellular Endpoint Exchange Service Contract

Description of Requested Agenda Item: On April 6, 2021 City Council adopted a Capital Project Ordinance in the amount of \$1,000,000 to purchase and install cellular endpoints to replace all remaining CDMA cellular endpoints that will cease to function when the CMDA cellular network is turned off at the end of 2022. The endpoints were purchased and the final shipment is scheduled for delivery.

Salisbury-Rowan Utilities (SRU) opened two (2) bids on September 22, 2022 from qualified service providers for the CDMA Cellular Endpoint Exchange project. Vanguard Utility Service, Inc. submitted the lowest bid in the amount of \$507,500. As such, SRU recommends awarding a contract to Vanguard Utility Service, Inc. for cellular endpoint exchange services for SRU. Attached is the bid tabulation. Installation costs were originally estimated to be approximately \$415,000 eighteen months ago. Given the low bid amount, an additional appropriation of \$92,500 will be needed.

Attachments: ☒ Yes ☐ No

Fiscal Note: An additional appropriation of Water Sewer Fund – Fund Balance equaling \$92,500 will be required to award this contract.

Action Requested of Council for Agenda Item: Council to consider awarding a contract to Vanguard Utility Service, Inc. in the amount of \$507,500 for the CDMA Cellular Endpoint Exchange project for Salisbury-Rowan Utilities.

AND

Council to consider amending Capital Project Ordinance 2021-23 in the amount of \$92,500 for the purchase and installation of advanced metering infrastructure endpoint upgrades.

Contact Information for Group or Individual: Jason Wilson, Assistant Utilities Director
704-216-7553, jason.wilson@salisburync.gov

☒ **Consent Agenda** (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ **Regular Agenda** (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

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******All agenda items must be submitted at least 7 days before the requested Council meeting date******

For Use in Clerk's Office Only

☐ **Approved**

☐ **Delayed**

☐ **Declined**

Reason:

Bid Number: 003-2023
CDMA Cellular Endpoint Exchange

September 22,2022

Base Bid:

Unit price for typical endpoint installation =

Vanguard Utility Services, Inc.
\$ 37.50 x 7,500 Endpoints = \$ 281,250.00

Bitter Creek Construction, LLC
\$ 45.00 x 7,500 Endpoints = \$ 337,500.00

Alternate:

Unit price for typical endpoint installation =

\$ 35.00 x 14,500 Endpoints = \$ 507,500.00

\$ 45.00 x 14,500 Endpoints = \$ 652,500.00

"ADVANCED METERING INFRASTRUCTURE
CAPITAL PROJECT ORDINANCE AMENDMENT

Be it ordained by the City Council of the City of Salisbury, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The project is to upgrade endpoints in the Advanced Metering Infrastructure.

Section 2. The following revenue is available to the City of Salisbury.

Water & Sewer Fund – Fund Balance	
032-000-000-499900	<u>\$ 92,500</u>

Section 3. The following amounts are appropriated for the project.

Construction - Water	
032-801-000-577350	<u>\$ 92,500</u>

Section 4. The Finance Officer is hereby directed to maintain a Capital Project with sufficient specific detailed accounting records to allow compliance with G.S. 159-28 Budgetary accounting for appropriations.

Section 5. Copies of this capital project ordinance shall be made available to the City Manager and the Finance Officer for direction in carrying out this project."