

Salisbury, North Carolina
January 6, 2004

REGULAR MEETING

PRESENT:	Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem, Paul B. Woodson, Jr.; Councilmen William (Bill) Burgin; William (Pete) Kennedy; Mark N. Lewis; City Manager, David W. Treme; City Attorney, F. Rivers Lawther, Jr.; and City Clerk, Myra B. Heard.
ABSENT:	NONE

The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Councilman Lewis.

PLEDGE OF ALLEGIANCE

Mayor Kluttz led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Kluttz recognized all visitors present.

RECOGNITION OF WACHOVIA BANK 100TH ANNIVERSARY

Mayor Kluttz recognized Wachovia Bank in celebration of their 100th anniversary in Salisbury. She thanked them for their service to the community and for being an excellent corporate citizen. On behalf of Council, Mayor Kluttz presented representatives from the bank with a Certificate of Recognition. The representatives from Wachovia in attendance were: Mr. Ron Hankins, Senior Vice President & President of the Mid Carolinas Region of Wachovia; Mr. Darryel Scism, Vice President Rowan County and Market President of Business Banking; Ms. Jennifer Dassaw, Financial Center Manager; and Ms. Lane Beck, Mortgage Officer.

PROCLAMATION

Mayor Kluttz proclaimed the following observance:

DR. MARTIN LUTHER KING, JR. DAY January 19, 2004

CONSENT AGENDA

(a) Minutes

Approve Minutes of the regular meeting of December 16, 2003.

Thereupon, Mr. Woodson made a **motion** to adopt the Consent Agenda. Mr. Kennedy seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

HIGHLIGHTS AND GOALS

Tree Board

Mr. Clay Smith, Chairman of the Tree Board, and Mr. Joe Morris, Planning and Community Development Manager, reviewed the Tree Board's highlights and goals for 2002-2003, and goals for 2004-2005.

Level 1 Goals

- Provide funding for tree replacement and installation as part of the Downtown Master Plan - \$10,000
- Continue to provide funding for Neighborhood Tree Planting projects - \$5,000
- Initiate development of the Brown-Wiseman Boxwood property on Old Mocksville Road - \$5,000
- Develop an ordinance regulating the clear cutting of trees within the Salisbury planning jurisdiction
- Review city ordinances relating to tree topping, business licenses for arborists, and civil penalties for tree ordinance violations

Level 2 Goals

- Continue to seek grants and alternative funding for urban forestry programming
- Assist the Jersey City Neighborhood with a tree planting program using Community Development Block Grant (CDBG) funds
- Continue to participate in Arbor Day and Tree City, USA programs
- Support the Community Appearance Commission (CAC) efforts to increase the number of benches and trash receptacles in downtown

Mayor Kluttz commented on the clear cutting ordinance and noted that Council has adopted a resolution seeking this legislation. Mayor Kluttz noted that the legislation was blocked by Senator Andrew Brock and proposed a meeting with Senator Brock coordinated by the Tree Board.

Mr. Morris stated that the Tree Board would like to integrate the efforts by the City into those being undertaken by the County with the Air Quality Control. He noted that Dr. John Wear, Jr. of Catawba College is planning a symposium and he hopes to involve Senator Brock in that process. Mayor Kluttz agreed stating it may be best to approach Senator Brock as a group rather than just the City Council.

Mayor Kluttz complimented Mr. Morris' article in the Salisbury Post to educate the public about topping trees.

Mayor Kluttz thanked the Tree Board for their work and their willingness to serve. She noted that Council will take the requests under consideration during their retreat.

Zoning Board of Adjustment

Mr. Graham Carlton, Chairman of the Zoning Board of Adjustment (ZBA) addressed Council concerning the ZBA's goals for FY 2004 and highlights of 2003.

Goals for FY 2004

- Training for all Board members
- Participation of at least one (1) Board member on the Oversight Committee for the revisions to the Zoning code

Highlights for FY 2003

- Held four (4) meetings
- Granted two (2) Conditional Use requests
 - Off-premise directional sign on Faith Road for Eckerd's located at 1605 East Innes Street
 - To allow the use of a cabinet and wood-working shop in the B-5 Central Business district located at 111 West Bank Street
- Granted two (2) Variance request's
 - To restore the original property lines at 725 and 727 East Liberty Street in order to sell properties individually
 - Reduction of the rear setback from 20 feet to 7 feet for the installation of a walk-in cooler at 1906 West Innes Street

Mayor Kluttz thanked Mr. Carlton and ZBA board members for their work throughout the year.

Hurley Park Advisory Board

Ms. Elaine China, Chairman of the Hurley Park Advisory Board and Ms. Margo MacIntyre, Park Curator, reviewed the highlights for 2002-2003 and goals for 2004-2005 for Hurley Park.

Ms. China informed Council that two (2) new gardens were named this year. They were Ollie's Garden and Margaret's Garden.

Highlights

- Held Spring Celebration with 250 in attendance
- Held Summer Lecture with 50 in attendance
- Continued routine maintenance and hosted weddings and the Blessing of the Animals

Goals

- Continue Spring Celebration and Summer Lecture - \$1,600
- Renovate area behind Bracey Azalea Garden - \$1,500
- Add water fountain and trash can to area between Lake and Club Drives - \$3,800

Ms. China complimented the work of Mr. Mark Martin, Ms. Margo MacIntyre and Ms. Daphne Beck and noted they were essential in maintaining Hurley Park. She also noted that the new entrance sign will soon be erected.

Mayor Kluttz thanked Ms. China and staff for their work with Hurley Park.

ZONING MAP AMENDMENT - Z-18-03 - CITY OF SALISBURY

Z-18-03 - City of Salisbury
130 East Liberty Street

(a) Mr. Harold Poole, Senior Planner, informed Council that this request was received from the City regarding the area where the Police Station is located. The request is to rezone the property from B-6 General Business to B-5 Central Business. He noted that the area is approximately one (1) acre. Mr. Poole stated that in B-5 zoning a front yard setback is not required, as is required with the thirty-five (35) foot setback for B-6. He informed Council that this request came to Council with a unanimous recommendation from the Planning Board.

(b) Mayor Kluttz convened a public hearing, after due notice and advertisement thereof, to consider Zoning Map Amendment Z-18-03, City of Salisbury, to rezone approximately 45,000 sq. ft of property located 130 East Liberty Street (Police Station), from B-6 General Business District to B-5 Central Business District.

Since no one was present to speak **for** or **against** the above proposal, Mayor Kluttz closed the public hearing.

(c) Thereupon, Mr. Woodson made a **motion** to rezone from B-6 to B-5. Mr. Burgin seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Kluttz voted AYE. (5-0)

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SALISBURY, NORTH CAROLINA, BY REZONING APPROXIMATELY 54,900 SQUARE FEET, LOCATED AT 118, 120, 122, AND 130 EAST LIBERTY STREET AND 310 NORTH LEE STREET, IDENTIFIED AS PARCELS 244, 243, 242, 241, AND 240 ON SALISBURY TOWNSHIP TAX MAP 10-4, FROM B-6 GENERAL BUSINESS TO B-5 CENTRAL BUSINESS.

(The above ordinance is recorded in full in Ordinance Book No. 20, Zoning & Planning, at Page No. 1, and is known as Ordinance No. 2004-01.)

PRESENTATION FROM DOWNTOWN SALISBURY, INC. - DOWNTOWN PARKING

Mr. Gray Stout, Chairman of the Downtown Salisbury, Inc. Parking Committee, and Mr. Randy Hemann, Executive Director of Downtown Salisbury, Inc. addressed Council concerning parking ordinance revisions.

Mr. Stout informed Council that the Downtown Salisbury Parking Committee has been working on implementing recommendations made by Mr. John Edwards, who performed a downtown traffic and parking analysis in October 2000. One of the main items was to step-up enforcement of repeat parking violation offenders.

Mr. Hemann noted that as part of the study performed by Mr. Edwards it was determined:

- There are 651 on-street parking spaces in downtown Salisbury

- There are 2,830 off street parking spaces in downtown Salisbury
- Adequate supply for existing conditions
- Need 300-500 spaces for growth

Mr. Hemann commented that in the two (2) years since this study was completed growth has occurred. He added that parking spaces have also been added during this time.

- 9% of on street parkers stay over the time limit

Mr. Hemann reviewed some of the results of the study, which were:

- Parking fines should be escalated if not paid within seven (7) days and multiple violators (more than 10 per year) should pay a higher fine
- City should acquire hand held computers and support software to improve enforcement and record keeping

Mr. Hemann told Council that each on-street parking space generates on average \$17,000-\$30,000 in retail sales per year. He noted that when records were studied it was determined that Salisbury has an average of thirteen (13) repeat offenders who receive four (4) to eight (8) tickets per month. Mr. Hemann indicated that there is difficulty in collecting the unpaid parking fines because many judges are not concerned about a \$5.00 parking fine. He added that the funds that are collected do not come to the City and therefore this is not an issue about revenue.

Recent parking improvements include:

- 20 ± new on street spaces
- Gateway lot (62 spaces)
- Mid block pedestrian access to the Robertson Eastern Gateway Park lot
- New County lot at Main & Kerr Streets (94 spaces)
- City purchased lot at Main & Bank Streets

Mr. Hemann informed Council that the Committee has two proposals to deal with two (2) main issues: late penalties and repeat offenders. He noted that for late penalties the Committee proposes:

- 7 days to pay fine
- \$5 penalty after the 7th, 15th, 30th day
- After 30th day – misdemeanor – fine not to exceed \$50 or imprisonment not to exceed 30 days

Mr. Hemann stated that the proposal will also apply to handicap and other parking violations. He informed Council that in August 2002, in a downtown business owner survey, 33 of 44 or 75% of the respondents agreed with the proposed changes related to late penalties. Mr. Hemann commented that the people who did not agree with the proposed penalties agreed with the purpose but felt there might be another way to do it.

The second proposal involves the repeat offender violation:

- 4th parking violation in 30 days – additional parking notice with fine of \$50
- Late fees apply

Mr. Hemann informed Council that in a downtown business owner survey 36 of 43 respondents or 84% agreed with the proposal for repeat offenders.

The proposed new ordinance will be in Section 13-358 of the City Code. Mr. Hemann noted that Ms. Wendy Brindle, Traffic Engineer and Mr. Dan Mikkelson, Director of Land Management and Community Development, cleaned up the section covering two (2) hour parking and made it much more concise.

Mr. Hemann stated that the new ordinance will be cumulative for the same block to keep offenders from moving their vehicle from one space to another within the same block. He reiterated that the purpose of the ordinance is to preserve on-street parking for customers of downtown businesses.

Mr. Hemann requested Council adopt the ordinance with the proposed changes effective April 1, 2004. He stated he realized that Council just received the proposed ordinance and could not take action today. Mr. Stout indicated that the Parking Committee is working on an off-street parking map to help educate downtown employees and business owners about available parking for all day use. He stated that if the ordinance is approved they will have a marketing campaign with the slogan “Don’t be a fool, know the parking rule. April 1st parking violations are no joke.”

Mayor Klutz noted that when meters were taken down it made parking more convenient and added she felt it a shame the free parking is abused.

Mr. Hemann reiterated that the cost of the ticket remains the same, as well as the time. He noted that the proposed changes only address those people who do not pay their tickets or habitually abuse on-street parking.

Councilman Lewis asked if the ordinance was strictly for downtown parking or if the late penalties will apply city-wide. Mr. Dan Mikkelson stated that the ordinance will apply to anyone who receives a parking violation and the two hour time limit applies to any two hour time limit throughout town. Mr. Lewis confirmed that the repeat offender violations will also apply throughout the City and specifically on Lincolnton Road in front of Salisbury High School.

Mr. Lewis asked about stiffening the penalties for unpaid tickets and questioned if a district judge will enforce the ordinance. Mr. Hemann stated he felt this will make the offense something that is enforceable rather than the normal \$5.00 ticket.

Mr. Lewis asked about other options such as towing the car or putting a boot on the car to immobilize it. Mr. Hemann replied that when a car is immobilized it takes the use of the parking space out of circulation. He added that it also creates a confrontational situation and the committee felt the proposed option is the safest for police officers.

City Manager David Treme stated this will give judiciary officials the opportunity to differentiate between five hundred (500) \$5.00 tickets and thirty (30) \$50.00 tickets in order to target the repeat offenders. He added that he felt this is an opportunity to educate the public and to bring the burden to the repeat offenders.

Mayor Pro Tem Woodson asked if the repeat offenders are downtown workers. Mr. Hemann affirmed this and noted that the occasional shopper will not be affected. He noted that the ticket will be presented with an envelope so the fine can be mailed.

Councilman Burgin asked about tracking the tickets. Mr. Hemann stated that Officer Neely now keeps track of the tickets through a cumbersome process. He added that it will be more effective if he has the right software, but he can continue to keep up with the tickets as he currently does.

Mr. Mikkelson informed Council that representatives of the Police Department attend the Parking Committee meetings and are aware of what is taking place and have an opportunity for input.

Councilman Kennedy commented that he would like to have statistics from the Police Department in order to have more rationale for passing the ordinance.

Mr. Stout informed Council that the proposal presented today does not address the issues presented to Council by Mr. Von Poston at a previous meeting. Mr. Mikkelson stated that he is continuing to work with Mr. Poston to find a resolution for those issues.

Mayor Klutz thanked Mr. Hemann and Mr. Stout for their work on this ordinance.

COUNCIL COMMITTEE REPORT - REVISIONS TO THE SALISBURY ZONING AND SUBDIVISION CODES

Councilman Mark Lewis reported to Council that the Council Committee comprised of Councilman Burgin and himself, has met and seeks to bring as many stakeholders to the table as possible, while creating diversity and maintaining a working group in size. He informed Council that they have determined the types of people who they will invite to be a part of the Committee and they include Council members, representatives from the County Commission, County Planning Department, Chamber of Commerce, Downtown Salisbury, Inc., Real estate, banking, construction and real estate development, architect community, former planning board chairman, neighborhood interests representatives, transportation and planning interests, environmental, economic development, community appearance as well as the City Planning Board and Zoning Board of Adjustment. He noted that they will invite the members to participate and will bring the list back to Council for formal approval.

Councilman Kennedy suggested an attorney as part of the Oversight Committee. Mr. Lewis noted that several attorneys will be invited to participate. By consensus, Council agreed for the Council Committee to move forward.

BUDGET ORDINANCE AMENDMENT - APPROPRIATE FUNDS FOR RENOVATION OF THE NEW UTILITIES ADMINISTRATION BUILDING

Mr. Matt Bernhardt, Assistant City Manager for Utilities, informed Council that the Utilities Department is working to renovate the former Waterworks Visual Arts Center, which was the original water plant for the City. He noted that funds have been received from the Town of Faith for connection to the City's system for their sewer system. He asked Council to approve a budget amendment to appropriate the funds towards the renovation of the Waterworks facility.

Mayor Klutz complimented Councilman Burgin for his input on the water treatment plant noting it looks very nice.

Thereupon, Mr. Woodson made a **motion** to receive the funds in the budget in the amount of \$160,350 from the Town of Faith and approve the budget amendment. Mr. Kennedy seconded the motion. Messrs. Burgin, Kennedy, Lewis, Woodson, and Ms. Klutz voted AYE. (5-0)

AN ORDINANCE AMENDING THE 2003-2004 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA, TO APPROPRIATE FUNDS FOR THE RENOVATION OF THE NEW UTILITIES ADMINISTRATION BUILDING.

(The above ordinance is recorded in full in Ordinance Book No. 20, Budget, at Page No. 2 and is known as Ordinance No. 2004-02.)

GEOGRAPHIC INFORMATION SYSTEM (GIS)

Mr. Dan Mikkelson, Director of Land Management and Community Development, informed Council that staff has been working on developing a Geographic Information System (GIS) for about fifteen (15) years. He stated that GIS is a computer technology that improves data management, sharing, and staff's ability to produce custom mapping in order to make better decisions, faster. He stated currently six (6) City departments, the County, and Duke Power all contribute and maintain data for the GIS system. Mr. Mikkelson noted that the GIS has developed into a very powerful and useful system.

Mr. Mikkelson stated that as Council prepared for the retreat and budget process he wanted to give them an overview of GIS and what type of budget requests they might expect.

Ms. Kathryn Clifton, GIS Coordinator, reviewed Salisbury's GIS system. She noted that a GIS system is a:

- System designed to capture, store, update, analyze, and display geographically referenced information
- Method of organizing data, distributing data, analyzing data and visualizing data

She stated that it is her goal to promote City-wide use of GIS, noting:

- GIS data is stored on a centralized server
- GIS Users Group meets bi-monthly
- GIS software is available to all City staff
- GIS Master Plan was developed with input from GIS Users Group members

Ms. Clifton reviewed the concept of an Enterprise GIS:

- All data layers are available to all users
- Individual data layers are maintained by the assigned data steward
- GIS Coordinator is responsible for:
 - Acquiring data through consultants
 - Overseeing work of data stewards
 - Ensuring data integrity
 - Managing enterprise software
 - Providing training to all GIS users

She stated that one data layer in the basemap data uses aerial photography. She noted it is:

- Cooperative City/County project
- Flown March 2002
- Very high resolution for City limits, ETJ, and along growth corridors.
- Recommended re-fly in 2006

Ms. Clifton stated that she asked the GIS Users Group how aerial photography is useful and their responses were:

- Use as a basemap for all projects
- Identify physical locations of driveways, street striping, curb inlets, etc. without having to do a field inspection
- For response planning for crime, fires, and other hazardous situations
- To identify vacant properties
- To locate sewer outfall lines

In reviewing the basemap data for County parcel data, Ms. Clifton noted that it:

- Began in 1999
- Completed November 2003
- Tied to current parcel ownership information
- Available online at www.webgis.net

Ms. Clifton informed Council that she is working on a project with the Police Department to create a data overlay to show drug-free zones around schools, childcare centers and parks. She stated that if a person is arrested selling drugs in these zones they will face a felony rather than misdemeanor. She noted that she is also working on a weapons free zone around elementary and secondary schools as well as colleges and universities.

Mr. Mikkelson told Council that now that the County parcel data is available in a format consistent with GIS it has the ability to increase the efficiency of almost every operation in the City. He stated that staff performed a mailing list for approximately ninety (90) property owners in about half an hour. He added that in the past it would have taken almost a week.

Ms. Clifton explained how parcel data is useful:

- Use as a basemap for all projects
- Identify property owners for mailing notifications
- Identify properties in floodplain (FEMA mandate)
- Identify property address for street lighting outage notifications to Duke Power
- Mapping for Planning board, City Council, etc.

GIS is used throughout the City and support is received from:

- Development Services
- Engineering
- Fire
- Parks & Recreation
- Planning
- Police
- Public Services
- Utilities

Ms. Clifton explained the importance of data maintenance, noting:

- Data is an essential element of GIS
- Data must be kept current in order to be useful throughout the City
- Data is currently being developed with limited resources – additional funding and staff needed to realize true potential of Enterprise GIS

Ms. Clifton explained an additional project now underway for City-wide addressing which will:

- Improve response time for Police dispatch
- Convert existing paper documentation to digital format
- Prepare for future Census counts

Ms. Clifton told Council that they will now be able to do a comparison of addresses and possibly find those that the Census is unaware of, which could mean more federal money for the City. Mr. Mikkelson told Council that with the last census staff was able to document six hundred (600) households that the Federal Government overlooked. He noted that it took weeks to determine this number but once GIS is functioning in this area, it will be almost instantaneous.

Ms. Clifton reviewed budget requests for FY 2004-2005:

- Building Footprints
 - Base data layer for use in wireless applications
 - Identify structures within floodplain

She noted that the footprints could be acquired through three (3) methods:

- Acquire building footprints from consultants at the time of aerial photography is flown (the preferred method)
 - Acquire building footprints from consultants after aerial photography is flown
 - Hire staff to complete building footprint data layer in-house
-
- Updated aerial photography
 - Base data layer for use by all City departments
 - 3-5 year cycle
 - Partner with County to reduce costs

Councilman Kennedy noted that he uses GIS on a regular basis and he can now get information without having to actually go to the County office.

Mayor Kluttz commented that the City is very fortunate to have Ms. Clifton and her expertise and the advantages it brings to the City.

City Manager Treme noted that this is an example of how the implementation of technology within the City is saving costs and staff time.

COMMENTS FROM THE CITY MANAGER

(a) Downtown Parking Lot for Farmer's Market

City Manager Treme stated that he has received a letter from Downtown Salisbury, Inc. concerning the use of a downtown parking lot for a downtown Farmer's Market. He noted that they requested the use of the parking lot adjacent to the Police Department on Tuesdays, Thursdays, and Saturdays. Mr. Treme asked Council to discuss the request and to coordinate the efforts with some of the parking information that is being developed and to determine what the City needs to do in order to accommodate the request.

Mr. Randy Hemann, Executive Director Downtown Salisbury, Inc., told Council that he understood the issues in using the parking lot and that there needs to be discussion. He added that they are flexible and can use a different parking lot in the area. Mr. Hemann informed Council that there is approximately \$1 million in fresh fruit and vegetable sales that leave the County each year. He stated that growers go out of the county to sell and buyers leave the county to buy.

Mr. Hemann stated they seek to use a lot temporarily to get the Farmer's Market started with the hopes of eventually growing and moving to a more permanent facility.

Mayor Kluttz stated that she enthusiastically supports a Farmer's Market and hopes it will become a reality as soon as possible. She noted that she feels strongly about it because there is an outstanding group of farmers in the county and it will be an advantage for the citizens of Salisbury to be able to purchase it. Mayor Kluttz stated that she felt it will bring another business to downtown, and although it will not increase the tax base it will increase the customer base downtown. She noted that this also supports the local economy in Rowan County.

Mayor Kluttz stated that parking is a big challenge for bringing the Farmer's Market downtown and she is impressed that they want it. She added that she wants to find a solution as soon as possible.

Mayor Pro Tem Woodson asked if the downtown Farmer's Market will replace the market held on West Innes Street. Mr. Hemann responded that the market on West Innes has reached its growth potential. He added that there are many people who would like to sell in the market but have no place to go. Mr. Hemann stated he thinks the West Innes Market will continue.

Mr. Woodson asked about the use of the recycling building for the market. Mr. Hemann stated that he had looked at the Saleeby Building but the building was too large to start the market.

Mayor Kluttz stated that plans for the Farmer's Market have been scaled back over time and now they only seek a shelter, which is the minimum amount of expense. Mr. Hemann commented that they do not even require a permanent shelter at the moment, but just want to get into a lot to get started and grow from there.

Councilman Lewis stated that the Farmer's Market will be a great amenity for citizens and it makes sense to have an outlet downtown. He noted that Downtown Salisbury, Inc. has worked a long time on this idea.

Councilman Burgin asked what the obstacles were and what Council could do to remove the obstacles. He noted the construction project at the Police Department and material and parking issues for the project will need to be solved. Mr. Burgin added that the Farmer's Market will bring many benefits to downtown and starting in a parking lot makes sense and is a smart answer. He asked Mr. Treme what other obstacles Council needed to

address. Mr. Treme indicated the possible use of another location within the area might be a better place to start. He stated that there are civilian employees who park in the lot along with Police cars. If the lot is opened the City will have to find space for the displaced employees. Mr. Treme stated that since 2000 there has been the addition of buildings requiring more parking, and by bringing in people to the Farmer's Market the City needs to ensure it can accommodate the traffic.

Mayor Kluttz asked if it would be possible to start the Farmer's Market on Saturdays only when there would not be a conflict with parking. Mr. Treme stated that this is possible but by having the Market on three (3) days it will accommodate the produce picking schedule as well as allow them to see how successful the Market will be.

Mayor Kluttz appointed Councilman Burgin and herself to serve on a Committee to discuss the issues and to find a solution as soon as possible.

MAYOR'S ANNOUNCEMENTS

(a) Martin Luther King, Jr. Celebrations

Mayor Kluttz announced the following events for the Martin Luther King, Jr. Holiday:

- The W.G. "Bill" Hefner Veteran's Hospital will have a Martin Luther King, Jr. celebration on Thursday January 15th at 1:30 p.m. in the Social Room in Building 6.
- The annual Martin Luther King, Jr. humanitarian awards will be held at Mt. Zion AME Baptist Church, Salisbury on Sunday, January 18th at 3:00 p.m.
- The Salisbury-Rowan Human Relations Council will hold the annual Martin Luther King, Jr. Breakfast at the Salisbury Civic Center on Monday, January 19th at 6:30 a.m.
- The Martin Luther King, Jr. parade will be held on Monday, January 19 at 2:00 p.m. on Main Street.

(b) Committee of 100 Kick-Off Event

Mayor Kluttz announced that the Committee of 100 will hold their kick-off event on Wednesday, January 7, 2004 from 6:00 – 8:00 p.m. at the Crystal Lounge at Catawba College.

ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Woodson, seconded by Mr. Lewis. All council members agreed unanimously to adjourn. The meeting was adjourned at 5:32 p.m.

Mayor

City Clerk