1. Call to order.
3. Pledge of Allegiance.
4. Recognition of visitors present.
5. Adoption of Agenda.

6. Council to consider the CONSENT AGENDA:


   (b) Adopt a Budget ORDINANCE amendment to the FY2019-2020 budget in the amount of $71,214 to appropriate $5,500 in Joint Operations funds from the Secret Service, $12,000 from the Salisbury Community Foundation for the purchase of bicycles, $2,500 from a Walmart donation, and a $51,214 Community Impact Grant from the United Way.

   (c) Authorize the City Engineer to accept agreements with the North Carolina Department of Transportation regarding maintenance of signs (Schedule A), marking and markers (Schedule B), traffic signals (Schedule C), and the computerized traffic signal system (Schedule D).

   (d) Authorize a Stormwater Grant in the amount of $5,275 to Darlene Pendergrass for improvements at 915 Maple Avenue.

   (e) Set a public hearing for Tuesday, March 3, 2020 to receive public comment on a proposed application for a North Carolina Rural Infrastructure Grant in the amount of $110,000 for Project Toaster.

   (f) Adopt budget ORDINANCE amendment to FY2019-2020 budget in the amount of $10,000 to appropriate $5,000 to Public Art and $5,000 to the Dixonville-Lincoln Memorial Project.

7. Council to receive public comment. Public comment will begin following adoption of the Consent Agenda. The public sign-in sheet will remain open until the public comment period ends.
8. Council to hold a public hearing and consider adopting an ORDINANCE designating the “Grubb-Sigmon-Weisiger House” located at 213 South McCoy Road as a Local Historic Landmark. (Presenter – Senior Planner Catherine Garner)
   
   (a) Receive a presentation from staff
   (b) Hold a public hearing
   (c) Consider adopting an ORDINANCE designating the structure located at 213 South McCoy Road as a Local Historic Landmark.


10. Council to receive an update from the Salisbury Police Department. (Presenter – Salisbury Police Chief Jerry Stokes)

11. Council to consider adopting an ORDINANCE amending the name and membership of the Greenway Committee. (Presenter – Parks and Recreation Director Nick Aceves)

12. Council to consider appointments to various boards and commissions.


   (a) 2020 Revenue Bond Update.

15. Mayor’s Announcements.

   (a) Community Planning Services is hosting three open house input sessions for members of the community to weigh in on a Vision for the Forward 2040 Comprehensive Plan, to help prioritize housing and community development needs for the 5-Year Consolidated Plan, and to learn about the 2020 Census. Visit the Park Avenue Community Center at 632 Park Avenue on Wednesday, February 19 from 9:00 a.m. until 11:00 a.m.; La Alcancia Grocery Store at 3023 South Main Street on Monday, February 24 from 6:00 p.m. until 8:00 p.m.; or the Salisbury Customer Service Center at 1415 South Martin Luther King, Jr. Avenue on Wednesday, February 26 from 9:00 a.m. until 11:00 a.m. to share ideas.

16. Council’s comments.

17. Mayor Pro Tem’s Comments.

18. Mayor’s Comments.

19. Adjourn.

Council meetings are streamed live at www.salisburync.gov/webcast
SALISBURY, North Carolina
January 21, 2020

SPECIAL MEETING

PRESENT: Mayor Karen Alexander, Presiding; Mayor Pro Tem Al Heggins; Council Members William Brian Miller, David Post, and Tamara Sheffield; City Manager W. Lane Bailey; Deputy City Clerk Tiffany Crook; and City Attorney J. Graham Corriher.

ABSENT: City Clerk Diane Gilmore.

Mayor Alexander and members of City Council met in a Special session in Council Chambers at City Hall located at 217 South Main Street. The meeting began at 4:07 p.m.

ADOPTION OF THE AGENDA

Thereupon, Mayor Pro Tem Heggins made a motion to adopt the agenda as presented. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post, and Sheffield voted AYE. (5-0)

LAND DEVELOPMENT ORDINANCE

Planning Director Hanna Jacobson introduced Mr. Rick Flowe of N-Focus Inc. who conducted an analysis of the City’s Land Development Ordinance (LDO). Ms. Jacobson stated the Ordinance has been a topic within the community for many years, and she recognized Planning Board Chair Bill Wagner and Develop Services Manager Teresa Barringer who would be presenting future plans for the LDO.

Mr. Flowe stated his team compared the City’s LDO to several jurisdictions including Statesville, Mooresville, Concord, Lexington, and Charlotte. He mentioned the LDO is thorough in terms of policies, but there is an awkwardness and conflicting
standards within the LDO that can negatively affect building and development.

Mr. Flowe stated the LDO contains large amounts of information that cannot be located due to the document’s arrangement. He explained defects in the layout may cause confusion and can decrease development activity in the community. He stated if it is hard to find conclusive information it will result in inconsistent interpretation which can discourage professionals from spending time in Salisbury.

Mr. Flowe referenced a copy of the report given to Council prior to the meeting and reviewed its contents related to his observations and peer comparisons of the LDO. He explained an important step in the analysis process was viewing the LDO as an individual document and dissecting it to provide concise feedback on how it can be improved. He stated peer comparisons were conducted to determine how the City’s LDO compared to those in surrounding areas.

Mr. Flowe indicated in his review of the LDO he found the General Residential 3 unit per acre (GR3) and General Residential 6 unit per acre (GR6) districts have the same lot sizes, standards, and specifications which is confusing. He mentioned GR3 district zones can potentially be penalized by GR6 district requirements.

Mr. Flowe stated he compared a General Residential district to a 100-acre green field site and examined how a developer would approach development. He mentioned there was a relatively low cost analysis which is very beneficial, but the dimensional criteria included in the LDO could possibly push development out of the price range of a developer. He stated lot sizes are adequate but setbacks do not add up when compared to the size of the lots. He mentioned the current formula includes an increase in setbacks for every increase in lot size which should be changed. He stated people within the same district currently have varied setback requirements based on the size of their lots.

Mr. Flowe explained the Highway Business (HB) district covering older commercial developments is very similar to the City’s Corridor Mixed-Use (CMX) district. He noted both districts contain apartments as a listed permitted use and should be reviewed. He mentioned HB and CMX districts have very similar use characteristics except CMX has well-structured development standards and HB has very limited development standards. He stated his recommendations include reducing the oversupply of low quality zoning districts that will decrease the quality and quantity of future development.

Mr. Flowe stated as the City goes through its comprehensive planning process activity centers and places that have the potential of becoming catalyst areas should be reviewed and used to move things in a positive direction. He stated when interest in an area increases, a decision should be made as to whether the district will remain an HB district or if it should be rezoned.

Mayor Alexander asked about the best way to engage property owners in catalyst areas. Mr. Flowe stated districts should reflect the character of the area planning that is
done during comprehensive planning and should serve property owners. He commented business owners want to be treated fairly and feel there is mutual gain.

Mayor Pro Tem Heggins asked for Mr. Flowe’s thoughts on how the LDO has impacted segregation and concentrated areas of poverty in the community. Mr. Flowe explained the LDO generally would not have much of an effect on existing areas because lot sizes and other standards in the Ordinance are compact. He stated this would actually benefit older neighborhoods where there is older housing and an increase in poverty. He mentioned setbacks would be the biggest problem creating an increase in non-conformity which can be problematic if combined with low income. He stated issues with non-conformity can easily be corrected and the LDO would be favorable in new developments and will not inhibit affordable housing.

Mayor Pro Tem Heggins asked how the City could use the LDO to assist with affordable housing concerns in the community. Mr. Flowe stated there is a Traditional Neighborhood Development (TND) opportunity in the Ordinance for creating affordable housing. He explained there should be diversity among citizens and price range of homes within a TND. He stated the current TND is not working because it is a primary zoning district and needs to be modified. He stated quantity or the need to increase density should be replaced with focusing on the quality aspects of building a home that is affordable and resilient. He stated the City should create overlay districts where developers can ask for and agree to higher standards.

Mayor Alexander asked if the City’s current Ordinance provides the ability to create an overlay using the CD process. Mr. Flowe stated standards should be straightforward and the LDO should have limited amounts of processes that are evidence based or implore subjectivity.

Mr. Flowe stated conditional use zoning works well with concise and unique settings that need to be protected. He stated planning is a very important step in preservation and change and should be used to create a favorable outcome.

Councilmember Miller asked for clarification on whether the LDO is suitable or if restrictions within it are hurting affordability. Mr. Flowe stated the awkwardness of the LDO does not provide clear and consistent answers which is paramount so staff and developers can comprehend it.

Councilmember Post asked about complaints in Mr. Flowe’s report regarding developer costs. Mr. Flowe stated specific mandates and standards that are causing issues are pointed out individually in the report. He stated one restriction that hurts affordability is lots are not required to be a certain size and have a direct correlation to development costs. He explained set backs are not in line with lot sizes and are creating problems. He stated if the market was trying to fit current zoning it could easily be done but developers are trying to fit their templates.
Councilmember Miller asked if developer complaints were from an undeveloped site where a road would have to be constructed or on an in-fill site. Mr. Flowe stated the complaints in the report are true for the General Residential (GR) districts, but in the City’s Urban Residential (UR) areas where there is more in-fill on existing street infrastructure, the concerns are different. He stated most in-fill sites are either taken up already or have a negative terrain aspect so the development cost report will be lower.

Councilmember Miller asked if having sidewalks in a development is an owner risk, and he questioned if the Hidden Creek and Wellington Hills neighborhoods could not be built today as stated in the report. Mr. Flowe clarified he has not been out to the neighborhoods and the statements were made by members of his team. He mentioned he would have to familiarize himself with the subdivisions in order to answer accurately.

Councilmember Miller asked about building garage-front homes and the possibility of using a Conditional District Overlay (CO) where there is flexibility. Mr. Flowe stated front-loaded homes are potentially problematic which is outlined in the report. He stated these homes are not aesthetic and have heated spaces that could affect public safety. He explained garages should be towards the back on small lots and brought forward on larger lots where there is room to work.

Councilmember Miller asked if the standards within the LDO were adequate with the exception of set-backs which is the major issue. He asked for confirmation that the Ordinance was viewed in comparison to peers, and if there was an analysis done on systems outside of the Ordinance that may affect development patterns. Mr. Flowe stated his analysis did not include outside systems with the exception of reviewing utility participation and off-site improvements. He referenced language in the Ordinance which is very clear that off-site improvements are the developers’ responsibility. He stated this section of the Ordinance comes across as obstinate, and he recommended the City create an extension and allocation policy that allows flexibility and shared costs for off-site improvements. He noted this is an issue within the LDO that is not necessarily standard and specification but is policy based.

Councilmember Miller asked for confirmation that Mr. Flowe’s work was focused solely on the Ordinance and nothing outside of the development policy. Mr. Flowe stated his analysis involved reviewing the standards, specifications, and user friendliness of the LDO which is the whole process of land development.

Councilmember Miller mentioned he was a part of the LDO review process and stated there was an intent to manage growth in a manner that lifted up the community through quality of development. He stated if the Ordinance can be improved then it must be improved. He asked Mr. Flowe’s opinion on how he would characterize the Ordinance the way it currently reads as it relates to encouraging quality development.

Mayor Pro Tem Heggins asked for clarification from Councilmember Miller regarding the type of development to which he was referring. She inquired whether he was asking about residential or commercial development. Mr. Miller stated he was
referring to all types of development and the need to raise the quality of development so that better developed environments are achieved.

Mr. Flowe stated the Ordinance has a clear intent but fears may have brought about changes to the LDO where numbers were thrown in without thought. He stated the specifications for setbacks are probably the result of this. He explained in the Ordinances that he has written, he rarely used even numbers and the human experience is generally not in multiples of five. He stated half-sizes may be appropriate depending on the circumstance. He noted the Ordinance is in fairly good shape with the exception of a few obstacles that are preventing the successes for which the City is striving. He added many of the obstacles can easily be corrected by changing numbers so that they are not random and insuring the specifications are being enforced.

Councilmember Post asked about the concerns and pressing issues discussed about the LDO two years ago. Mr. Flowe stated he did not ask the same questions or conduct the identical surveys but was provided with the results which are in the report. Mr. Post stated the front-loaded housing issue has been adjusted inside the Ordinance, and some of the issues raised during public comment within the report are no longer a problem. Mr. Post asked Planning Board Chair Bill Wagner if he is familiar with current feedback from contractors.

Mr. Wagner stated the LDO is virtually the same as it was 12 months ago with the exception of minute details. He stated in the spring of last year Council indicated the need for the LDO to be reviewed and the Planning Board began engaging in the process. He stated during the Planning Board meetings members were able to locate areas of focus and identify a starting point for the review. He indicated the plan was to speak to users of the Ordinance and identify things that inhibit, prohibit, or create disincentives to capital investment in the City of Salisbury. He stated the report includes feedback from the meetings, letters received, and surveys that were conducted. He mentioned with Mr. Flowe’s help the Planning Board is now engaged and involved with his recommendations.

Mr. Post asked if the problems the City faces are a product of the recession or created by the LDO. He stated development issues in the Crescent and Country Club Hills subdivisions may be the result of the community not being able to support two neighborhoods of that size. He stated there is a demand for lower priced homes, and he asked when development will start again in those areas.

Mr. Wagner stated there is renewed emphasis in building and development specifically on Highway 601 which is very active. Mr. Post asked if development was adhering to the LDO. Mr. Wagner stated the Planning Board reviewed the LDO last year and had to work through some of the inhibitions the LDO created for the development in the area. He stated one owner has acquired the property and will now be developing all remaining areas creating a renewed interest in investment within the subdivision.

Mr. Wagner stated amendments were made to the Ordinance to reduce obstacles
that make it difficult for developers. He stated the amendments were specific to the zoning districts being reviewed at that time. He stated the Planning Board recognized in January 2008 that changes would have to be made and there would be conversion issues in the future. He indicated the Planning Board viewed the LDO as a starting point and not a fixed document. He stated there is a need to focus on creating LDO hot spots for capital investment. Mr. Wagner noted the Planning Board is always looking for ways to improve the Ordinance through text or map amendments. He stated many of the pages in the Ordinance have multiple amendment dates and revisions that show an attitude of constant improvement.

Mayor Alexander pointed out during the time the LDO was created the Planning Board and staff focused on small area plans. She stated during the recession there was a loss in staff and very little activity in the development realm so the City took a step back to focus on other areas. She noted she would like to see focus returned to development and LDO hot spots. She mentioned South Main Street should be an area of focus because it is an entry way to the City.

Mr. Wagner indicated the last small area plan included areas on Faith Road and East Innes Street. He mentioned South Main Street has been on the radar from 2008 to 2010 but there were changes in staff that halted action in this area. He commented the City is getting the most from its current Planning staff that the community has ever received. He stated if it is the goal of the City to continue improving the LDO and increase capital investment there needs to be an investment in staff as well.

Mr. Wagner stated one thing that became apparent in the review process is the need to make certain the LDO is a reflection of market reality. He added the LDO should align with demands from the market and should not inhibit growth and development. He noted the market will change over time and the LDO should be in a form that allows changes in order to keep up with market demand and also stay in-line with the Comprehensive Plan.

Mr. Post pointed out Salisbury is a Certified Retirement Community and there is a change in the City’s demographics. He asked if the LDO, along with the market, would allow for the development of senior communities. Mr. Wagner stated there is not a direct answer to the question but there is a path. He stated the City needs to keep an eye on the market and see what the demand is and determine what is needed to meet the demand.

Mayor Alexander asked if staff is currently reviewing the market and the LDO when new projects are brought in to the Technical Review Committee (TRC). Mr. Wagner stated in the last 10 years there has only been one new residential subdivision to come through the TRC.

Mayor Alexander asked if the decrease in development inquiries could be from developers who review the LDO online and find conflicts. Mr. Wagner stated this is quite possible and he speculated there will not be an increase in TRC activity unless developers feel they have invested enough in their design to submit for a TRC review.
Mr. Flowe stated the City needs to create opportunities that meet the goals and objectives the community wants to achieve. He commented in order to create opportunities the City needs to make sure districts have enough incentive in them for developers to move forward rather than having a complicated process. He noted if developers have to go through obstacles to develop then they may be deterred. He stated the City needs to simplify much of what it has because there is a supply of all types of product on the ground.

Mr. Flowe pointed out creating opportunities in hot spots and catalyst areas is critical because this is where seeds can be planted to get things moving in a positive direction. He stated there is a convergence of the millennials and baby boomers headed towards the center of the community. He added it is easier to attract people when there is diversity in housing products which is critical to respond to shifts in the market.

Councilmember Miller asked who would lead the process of making sure there is a diversity in housing products. He stated the process seems to be market driven, and he asked if this is something to which the City would always be reacting.

Mr. Flowe explained the City is reacting to the market and has to look at what creates life within the community, which is its people. He stated if opportunities in housing product are diverse, people will come. He stated the City should encourage people to live in close proximity which will retain both the young and aging populations and will attract jobs and business investments.

Development Services Manager Teresa Barringer stated her team created an LDO matrix identifying three to six month goals and six to twelve month goals in response to the analysis. She noted the goals include minor changes to the Code to correct terminology and verbiage to make it clearer and to verify they are in-line with general statute requirements. She added committees are currently meeting to review each of the tasks and will come back to the Planning Board with recommendations. She stated each item will be dissected and staff will make a plan for the how to continue moving forward.

Mayor Alexander noted she liked the approach and asked if staff is testing as they go and making necessary changes. She questioned if either the GR3 or GR6 district should be eliminated and if the reason there are two districts stemmed from the transition from the old zoning to the new zoning.

Ms. Jacobson stated distinguishing between the two districts fell within the Planning Board committee realm and was not something that was straight forward. She noted there is a Committee reviewing policy-level decisions which include setbacks and building envelops.

Mayor Alexander asked if they will be testing. Ms. Barringer stated the importance comparing any proposed changes to other jurisdictions has been discussed in
Committee meetings. She stated they have come up with examples to determine the best move forward and are testing against different scenarios.

Mayor Alexander commented she is excited to have a sound document that just needs to be updated. She thanked Mr. Flowe for his great work and for being an important part of the City’s planning.

City Manager Lane Bailey stated he is impressed with the Planning staff and the leadership within the department. He added they are doing great things but still have a few vacancies, and he asked Ms. Jacobson to speak about the vacancies.

Ms. Jacobson indicated she is excited about the changes in the department, and she noted the current vacancy is for a housing planner which is a new position with the City. She stated this will be a person who understands market analysis and can look at data and trends and come up with policies and programs. She added this person will also be trained in minimum housing.

Ms. Jacobson noted the Planning Department has a new Development Services Manager, Senior Planner, and Development Services Specialist which leaves the need for a Development Services Technician.

**ADJOURNMENT**

Motion to adjourn the meeting was made by Mayor Pro Tem Heggins. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:03 p.m.

_____________________________________________________

Karen Alexander, Mayor

______________________________
Tiffany Crook, Deputy City Clerk
REGULAR MEETING

PRESENT: Mayor Karen Alexander, Presiding; Mayor Pro Tem Al Heggins; Council Members William Brian Miller, David Post, and Tamara Sheffield; City Manager W. Lane Bailey; Deputy City Clerk Tiffany Crook; and City Attorney J. Graham Corriher.

ABSENT: City Clerk Diane Gilmore.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 6:00 p.m. A moment of silence was taken.

PLEDGE OF ALLEGIANCE

Mayor Alexander led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Alexander welcomed all visitors present.

ALTERATIONS TO THE AGENDA

Mayor Alexander noted the following changes to the Agenda:

Remove – Consent Agenda item 6(c): Authorize the City Manager to execute a change order with Atlantic Coast Contractors, Inc. in the amount of $400,000 for construction related to Phase 4 of the Sanitary Sewer Rehabilitation Project.
Change – Agenda item 9 to include Section a. Parks and Recreation pickleball update, Section b. public input, and Section c. discussion.

Replace – Agenda item 14 with a Resolution in Support for the 2020 Rowan County Bond Referendum.

Add – Council will go into closed session following Agenda item 20.

ADOPTION OF THE AGENDA

Thereupon, Mayor Pro Tem Heggins made a motion to adopt the Agenda with the presented revisions and changes. Mayor Alexander, Mayor Pro Tem Heggins; and Councilmembers Miller, Post, and Sheffield voted AYE. (5-0)

CONSENT AGENDA

(a) Minutes


(b) Budget Ordinance Amendment – Automatic Passenger Counters

Adopt a Budget Ordinance amendment to the FY2019-2020 budget in the amount of $40,114 to appropriate fund balance for automatic passenger counters.

ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE FUND BALANCE FOR AUTOMATIC PASSENGER COUNTERS.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 10 and is known as Ordinance 2020-10.)

(c) Change Order – Atlantic Coast Contractors

Authorize the City Manager to execute a change order with Atlantic Coast Contractors, Inc. in the amount of $400,000 for construction related to Phase 4 of the Sanitary Sewer Rehabilitation Project.

(d) Resolution – Intent to close a portion of an alley duct on Birdie Avenue

Adopt a Resolution declaring City Council’s intent to close a portion of an alley off the 100 Block of South Lee Street and set a public hearing for March 3, 2020.
RESOLUTION DECLARING CITY COUNCIL’S INTENT TO CLOSE A PORTION OF AN ALLEY OFF THE 100 BLOCK OF SOUTH LEE STREET AND SET A PUBLIC HEARING FOR MARCH 3, 2020.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 5, and is known as Resolution 2020-03.)

(e) **Right-of-Way Encroachment**

Approve a Right-of-Way Encroachment by Level 3 for the installation of directional bored duct on Birdie Avenue per Section 11-24 (27) of the City Code.

(f) **Parking Restrictions**

Adopt an Ordinance amending Chapter 13, Article X of the City Code relating to parking to remove the parking prohibited at all times for portions of the south side of the 200-300 blocks of West Franklin Street.

ORDINANCE AMENDING CHAPTER 13, ARTICLE X OF THE CODE OF THE CITY OF SALISBURY, RELATING TO PARKING.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 11, and is known as Ordinance 2020-11.)

Thereupon, Councilmember Sheffield made a **motion** to adopt the Consent Agenda as presented. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted **AYE.** (5-0)

**PUBLIC COMMENT**

Mayor Alexander opened the floor to receive public comments.

Mr. Howard Doby noted he is proud repairs were made to the City Lake. He expressed his concerns regarding the street repaving on Confederate Avenue and the street lighting on Stokes Ferry Road near Sills Drive. He added a structure on Depot Street near the bus stop needs to be repaired.

Ms. Luann Nordine pointed out she spoke with two male residents on West Miller Street and two female residents on North Jackson Street regarding the pickleball and tennis ball court conversion. She noted their concerns were with the noise, traffic and safety in the neighborhoods, and she added each resident was against the permanent conversion. She demonstrated how the game of tennis and pickleball pose different noise levels.

Mr. Bryan Wymbs noted he is in favor of both pickleball and tennis. He stated as a Salisbury Academy tennis coach his team has to pay to use the Country Club’s tennis courts due
to the condition of the tennis courts in the City. He pointed out other schools in the City could benefit with the resurfaced courts. He stated he hopes the tennis and pickleball community can develop a compromise to benefit the entire community.

Ms. Margaret Lipe indicated she is a real estate broker for the Wallace Realty Company and represents the Granberry family in the sale of property to Preston Communities, LLC. She added the proposed apartments by Preston Communities, LLC will provide affordable housing, and she noted numerous apartment complexes in Salisbury have waiting lists. She explained Preston Communities, LLC is a private development company willing to invest money in the community to provide affordable housing and to spur economic growth.

Ms. Emily Rivers point out over the past two years she has been pleased to see police patrol on her street at least three times a day, and she hoped to see it continue. She expressed concerns regarding the picture of people standing in front of the Fame Statue with confederate flags. She commented she does not want people visiting Salisbury to get the wrong message about the City.

Ms. Ashley Honbarrier commented she is the Executive Director of Happy Roots who manages local community gardens and works with Horizons Unlimited and the Rowan-Salisbury School System (RSSS) to implement school gardens. She noted Happy Roots practices environmental stewardship, and she expressed concerns regarding litter. She commented Happy Roots started a Facebook group called Clean Up Salisbury to recognize the outstanding citizens who regularly pick up trash. She added she hopes the City can help promote and encourage residents to clean up the City.

Mayor Alexander noted a previous conversation with Public Works Director Craig Powers about incorporating information regarding the litter issue during the fourth grade tours. She added students will develop solutions once they hear a staff presentation regarding the City’s litter conditions. She thanked Ms. Honbarrier for her ideas.

Mayor Pro Tem Heggins thanked Ms. Honbarrier and Happy Roots for the tremendous work they do throughout the community.

Councilmember Sheffield referenced information she provided at the previous Council meeting regarding litter. She pointed out events that took past last year and events coming up this year. She encouraged citizens to attend a Community Appearance Commission meeting or a Neighborhood Leadership Alliance meetings to learn ways the City is working to improve the litter issue. She commented the City has things in place but needs more participation to implement the ideas. She thanked Ms. Honbarrier for her efforts.

Mayor Pro Tem Heggins commented she hopes efforts to assist communities that have trash dumped in them can be reviewed, and she added dumping is an issue the City faces.

Mr. Dylan Horne expressed interest in joining the Bicycle and Pedestrian Advisory Board. He noted he lived in Oregon where residents would ride their bikes every day, and he added bike lanes were on 95% of the roads. He commented he was Chair to the Bicycle and Pedestrian
Advisory Board for the last three years in Oregon, and he added he would like to offer his services and ideas to the City.

There being no one else to address Council, Mayor Alexander closed the public comment session. She thanked everyone who spoke during the public comment session.

LAND DEVELOPMENT DISTRICT MAP AMENDMENT CD-03-2019

Senior Planner Catherine Garner presented information regarding land development district map amendment CD-03-2019 to rezone Rowan Woodland Apartments. She stated the petitioner is Preston Development Group represented by Mr. Steve Causey of Allied Design, Inc., and the property owner is Ms. Mary Granberry. She pointed out the property is located in the 2700 block on the south side of Statesville Boulevard.

Ms. Garner explained the request is for a multifamily residential campus style apartment development. She stated there is a need to rezone the property because it is currently located in three different zones: Corridor Mixed-Use (CMX), Residential Mixed-Use (RMX), and Open Space Primary (OSP). She stated the zoning of the area was completed in 2007-2008 as an attempt to develop the property for a mixed-use development. She added the request is to rezone the property to CMX district and allow a Conditional District (CD) on the two parcels nearby. She noted the two parcels being considered were combined as part of the engineering review, and she added the CD process allows for the applicant to request special design proposals and criteria.

Ms. Garner stated the proposed site plan will include 10 residential buildings, one community building, and several on-site accessory structures for facility maintenance and other site features. She added a pool is proposed as part of the neighborhood amenities along with an onsite mail kiosk, enclosed dumpster, and bus shelter. She reviewed the landscape rendering site plans, and she noted the buffers will change along the property lines as required by the ordinance based on the adjacent zoning districts, and she explained most of the proposed area will remain wooded which will provide a natural buffer.

Ms. Garner indicated the proposed development is not inconsistent with the Vision 2020 Comprehensive Plan specifically Policy N-16 that new development should include a neighborhood center and focal point; Policy N-18 that a mixture of housing types, sizes and prices shall be encouraged within the bounds of each neighborhood planning; and Policy N-19 for access to higher density housing shall not be through a lower density housing area.

Ms. Garner commented staff spoke with Transit Director Rodney Harrison regarding the possibility of bus services to the site. She added the closest bus stop is slightly over one mile down Statesville Boulevard at Lash Drive which could be a possible walk, but a future extension of the bus service may be possible depending on the budget and Council’s directive.

Ms. Garner pointed out the Planning Board held a courtesy hearing on January 14, 2020, and she added members voted unanimously to recommend approval as proposed with the alternative design and found that it was not inconsistent with the Vision 2020 Comprehensive Plan.
Councilmember Post asked about the mixture of housing type, sizes, prices and square footage. Ms. Garner commented the proposal is for one, two, and three bedroom units depending on the size of the unit. Mr. Steve Causey of Allied Design, Inc. introduced Mr. John Cranford with Preston Development. Mr. Cranford stated the square footage ranges from 725 to 1,150 square feet with a rental rate range of $850 to $1,300 depending on the specific unit. Councilmember Post asked how many units will be included. Mr. Cranford explained there will be 240 units in total with a general mix of one, two, and three bedrooms.

Councilmember Miller asked if the rates are market rate. Mr. Cranford agreed.

Mayor Alexander asked if there is a concern with traffic and installing a stop light. Ms. Garner commented there has been conversation with the North Carolina Department of Transportation (NCDOT) regarding improvements that might be required, and she indicated she is not sure if a stop light is required, but there has been discussion about a taper lane within the right-of-way. She indicated NCDOT attended pre-application meetings and is aware of the plan. She added the developers are working with NCDOT regarding the driveway permit and its requirements.

Councilmember Miller commented according to the right in and right out conditions the traffic light should not be an issue. Mr. Causey commented a full access turning left in and left out was submitted for approval, but it was denied. He noted a median currently exists and will remain in place to only allow right in and right out traffic pattern with u-turns to be made at the signal.

Mayor Alexander convened a public hearing, after due notice thereof, to receive comments regarding CD-03-2019.

Ms. Shania Scott asked if there is an occupant in the house that is planned to be demolished.

Ms. Dora Mbuwayesango shared her concerns regarding how the rent rates were determined in regards to affordable housing and the average job salaries in Salisbury. She asked about the percentage of residents who still reside at Brenner Crossing. She pointed out she is concerned the proposed apartment complex will bring new residents and not solve the problem of insufficient affordable housing.

There being no one else to address Council, Mayor Alexander closed the public hearing.

Councilmember Miller pointed out the property owner has to be willing to sell its property to the developer before development can take place, and he added Council would never demolish a house without permission. He commented Council does not determine the rental rates, and he noted Council makes decisions based on the zoning criteria. He added the developer determines the amount of rent necessary to cover the construction costs.

Mayor Pro Tem Heggins asked about the percentage of low income units available at Brenner Crossing. She stated even though Council does not determine rental rates in communities,
Council can participate in how affordable housing is available for its citizens so that everyone has a place to live. Ms. Garner explained she does not have the percentage of available units at Brenner Crossing. She added staff is aware of several affordable housing projects that may be brought to Council in the next month with developers who are interested in affordable housing projects.

Mayor Alexander stated Brenner Crossing had to meet specific requirements in order to get a tax credit from the North Carolina Financing Agency. She added other projects such as the one proposed do not get any special financing or incentives, so the developer will use the market rate for rent. Mr. Causey pointed out the project is self-financed.

Councilmember Sheffield stated it is important for the City to pay attention to low income housing, and she requested for more information regarding Brenner Crossing be provided to Council. She also asked what the need is for affordable housing so that improvements are made to Fair Housing.

Councilmember Sheffield asked what the next steps are if the rezoning request is approved. Ms. Garner pointed out if the rezoning request is approved, Preston Development and Allied Design would submit construction documents for construction review to ensure applicable City ordinances and utility ordinances are being met, and the property will need to be annexed into the City limits for water and sewer connections. She added the developer wanted to wait for annexation until the rezoning was approved. She noted then permits would be issued and construction can begin once all conditions have been satisfied.

Mayor Pro Tem Heggins asked what incentives the City gives to developers in order for their costs to be kept at minimum. Mayor Alexander pointed out she is pleased to have the developer with self-financing as it does not take away tax payers’ resources to give the incentives. Mayor Pro Tem Heggins pointed out everyone is a tax payer no matter the amount of income, and she added as a local government it would great if the City could participate in a type of program or partnership to assist developers who want to provide quality housing.

Councilmember Post asked if the developers received any incentives from the City or County. Mr. Causey pointed out they did not receive any incentives. He noted he builds projects in North Carolina and was pleased how the One Stop Shop made the process easy, and he added it is nice to develop in communities that are welcoming.

Councilmember Miller stated the City Council hereby finds and determines that adoption of an Ordinance to rezone the two parcels described herein from Corridor Mixed-Use, Residential Mixed-Use, and Open Space Primary to Corridor Mixed-Use district; and establishing a Conditional District Overlay for the parcel is reasonable and in the public interest. The proposal is fundamentally consistent with the Vision 2020 Comprehensive Policies N-16; New development should include a neighborhood center and focal point; Policy N-18: A mixture of housing types, sizes, and prices shall be encouraged within the bounds of each neighborhood planning area; and Policy N-19: Access to higher density housing shall not be through a lower density housing area.

Thereupon, Councilmember Miller made a motion to adopt an Ordinance amending the Land Development Ordinance and the Land Development District Map of the City of Salisbury,
North Carolina rezoning two parcels from Corridor Mixed-Use, Residential Mixed-Use, and Open Space Primary to Corridor Mixed-Use and apply a Conditional District Overlay to subject parcels, approximately 21.535 acres, at 2715 Statesville Boulevard establishing a Conditional District Overlay to permit the development of a 240 unit multifamily residential campus style apartment development. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY NORTH CAROLINA REZONING APPROXIMATELY 21.535 ACRES ON THE SOUTH SIDE OF THE 2700 BLOCK OF STATESVILLE BOULEVARD FROM CORRIDOR MIXED-USE, RESIDENTIAL MIXED-USE, AND OPEN SPACE PRIMARY TO CORRIDOR MIXED USE AND ESTABLISH A NEW CONDITIONAL DISTRICT OVERLAY WITH A MASTER PLAN FOR A PROPOSED CAMPUS STYLE RESIDENTIAL DEVELOPMENT MASTER PLAN.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 12-13, and is known as Ordinance 2020-12.)

PICKLEBALL COURT CONVERSION

Parks and Recreation Director Nick Aceves introduced Recreation Coordinator Teri Shaw and Recreation Program Manager Sam Wilborn. Mr. Aceves addressed Council regarding the conversion of two tennis courts at City Park to six pickleball courts. He noted the item was originally brought to the Parks and Recreation Advisory Board in August 2018 and the Board voted unanimously to approve the conversion. He stated the item received additional discussion in the fall of 2018 with no opposition. He added in November 2019 a final vote was taken and the conversion was unanimously approved.

Mr. Aceves indicated staff presented the pros and cons of the proposed court conversion to the Parks and Recreation Advisory Board and it held open discussion regarding the various options. He explained the options that were discussed, and he added building a new facility at another location was also mentioned. He stated the Board voted unanimously to move forward with the court conversion to serve as many residents as possible which is in line with the Master Plan regarding infrastructure improvements. He clarified it was the recommendation of staff and the Advisory Board that a new facility would not be fiscally responsible and the money would be better spent to fix the Fred M. Evans Pool or the floor at Hall Gym.

Mayor Alexander asked Mr. Aceves to review the options. Mr. Aceves stated the tennis courts need to be resurfaced regardless of the proposed conversion. He noted if the court conversion is granted the remaining four tennis courts will need to be resurfaced. Councilmember Miller asked about the cost to resurface the tennis courts. Mr. Aceves explained the City could apply for a United States Tennis Association (USTA) grant for up to $20,000 per court to resurface four to 11 courts. He noted the City would receive approximately $40,000 or $10,000 per court. Mayor Alexander asked about the criteria for receiving the USTA grant. Mr. Aceves explained a match is needed to apply for the grant and youth lines are required on the tennis courts. He added
some people in the tennis community did not want the youth lines, but it is a requirement for the USTA grant. He indicated one of the reasons for opposition to the conversion of the two tennis courts to pickleball courts is the lines on the courts.

Mr. Aceves reviewed the advantages of the proposed conversion: it provides an additional amenity for citizens at no cost to the Parks and Recreation Department, it will save on maintenance costs because the City will not be building and maintaining a separate facility, and it will increase park usage. Mr. Aceves pointed out there is limited parking in the area and if the park usage increases traffic will also increase. He added staff is looking for ways it can increase opportunities with a limited budget. He stated if the conversion progresses City Park will lose two tennis courts and the remaining four tennis courts will need to be updated.

Mr. Aceves explained there is an option to resurface the tennis courts and build an additional facility for pickleball at a cost of up to $300,000. He noted the additional site would require Public Works to maintain both facilities and in five to seven years court resurfacing would be needed at two facilities. He pointed out it would create a separate amenity and give the City the ability to host a premier pickleball tournament. He commented there would be additional utility costs and maintenance costs associated with a separate facility.

Mr. Aceves stated there is an option to not move forward with the proposed conversion. He pointed out the lack of parking would not be impacted and tennis courts one and two would be available for tennis tournaments. He added the courts will still need to be resurfaced and the utilization is not there, but another group would increase the utilization. He noted if the temporary pickleball lines remain, pickleball players will be required to bring nets to play on the courts.

Mayor Pro Tem Heggins referenced the USTA grant, and she noted the youth lines are required. She asked if the youth lines and pickleball lines are the same. Councilmember Post noted the lines are different. Ms. Heggins commented if the two tennis courts are converted into pickle ball courts four tennis courts will remain in their current condition. Mr. Aceves noted the condition of the tennis courts needs to be addressed.

Mr. Aceves explained with the proposed conversion the City would have six pickleball courts. He added the tennis nets would be left in place so the courts could be converted back to tennis. He stated the remaining four courts would be as they are today and still need to be resurfaced.

Mayor Pro Tem Heggins asked what has contributed to the lack of tennis traffic at City Park. Mr. Aceves noted when he came to the City in 2015 the number had already decreased and interest had declined. He commented scanning cards were used for entry into the tennis courts and in August 2019 there were 115 scans to get on the courts and in comparison Hall Gym had 1,603 visits during the same month. He pointed out the scans at City Park could be for pickle ball or tennis and could include multiple players in each scan.

Mr. Aceves explained a tennis instructor had been available in the past. Ms. Shaw commented tennis is instructor based and the City does not have a staff member dedicated to tennis. She commented staff relies on the tennis instructor’s expertise and the change in tennis instruction
impacted the programs the City is able to offer. Ms. Heggins pointed out the programming or lack of programming may be connected to the lower numbers. Mr. Aceves explained the programs are advertised through social medial and the City’s Play Book and low cost camps have been provided for children who may not be able to afford lessons. Mayor Alexander noted the tennis instructor is paid by the public and receives income from students. Ms. Shaw stated the instructor pays a monthly permitting fee for access to the tennis courts. Mr. Aceves clarified the cost has been lowered to try to improve numbers at the facility. Ms. Shaw explained the City covered additional pay for the tennis camps to keep the cost low. Mr. Aceves commented the City took a reduction in revenue to increase participation. He pointed out during the Rotary Tournament no fees are charged and the City sets up tents and tables for the event. He noted a fee is charged for tournaments at Community Park and it is a revenue generator.

Councilmember Post noted the last Rotary Tennis tournament took place two years ago, attracted approximately 65 people and raised $1,000, but the money went to the Rotary Club and not to the City. Ms. Heggins noted the City donated the use of the tennis courts to the Rotary Club. Mr. Post agreed. Mr. Aceves clarified the City did not charge the Rotary Club a fee to host the tournament.

Councilmember Miller noted the courts need to be resurfaced and the Parks and Recreation Advisory Board has recommended converting two tennis courts into six pickle ball courts leaving four tennis courts in place. He asked if the proposal is just to convert the two tennis courts into pickleball courts or to convert the two courts and to resurface and repair and the entire six courts. Mr. Aceves noted the resurfacing needs to be done, but it is not included in the current budget. He commented when the donation was presented it brought an opportunity to consider a facility that is not in high use. He stated pickleball has become popular in the older adult active community and youth are also playing. He added he thinks more people would play if the courts had permanent pickleball nets.

Councilmember Miller asked how much it would cost to resurface all six courts. Mr. Aceves explained it would cost $40,000 to $50,000 to resurface all of the courts, but it may be possible to get a grant to cover a portion of the costs. He stated the City would commit approximately $40,000 to be used with the $25,000 donation the City received for a total of $65,000. Mr. Miller clarified $75,000 should cover resurfacing all of the courts at City Park. He indicated the City received a $25,000 donation. Mr. Post noted several donors came together to donate $25,000 and after two years the cost has probably increased and the donors have agreed to cover additional cost. Mr. Miller stated the courts need to be repaired and usage may be decreasing because of the conditions of the courts which must be addressed.

Councilmember Post pointed out courts 5 and 6 are in the best condition and the courts proposed to be converted to pickleball courts are courts 1 and 2. He noted a local professional has applied to teach tennis and is also working toward pickleball certification which would provide an opportunity for multiple programming if the two courts are converted to pickleball courts.

Mayor Pro Tem Heggins commented she did not want to set a precedent where public and private funds are combined because the private funds have a priority that is important to the donor and there is a priority from the private donors for pickleball courts. Mr. Miller clarified pickleball
has been a priority and someone has come forward to help fund the court conversion. Mr. Aceves explained the private donation would go toward converting the two tennis courts to six pickleball courts and the other funds would go toward repairing the four remaining tennis courts. He added the whole facility would be resurfaced. Ms. Heggins asked if the money is in the budget to resurface the four remaining tennis courts. Mr. Aceves noted the funds are not included in the current budget. Ms. Heggins pointed out until the money is located to fix the remaining tennis courts there would be an inequity.

Mayor Pro Tem Heggins stated if Council moves forward it needs to determine how to make the whole project work. Mayor Alexander stated Mr. Aceves wants to work toward a USTA grant. Ms. Heggins asked if the City has applied for the grant. Mr. Aceves indicated the City does not have a match, and he noted a letter of interest was submitted but without a match the City cannot proceed. He pointed out if a match was located there are other grants the City can apply for. Ms. Heggins clarified for the match Council would need to find the $20,000. City Manager Lane Bailey explained if Council were to find $20,000 with no strings attached it would be used for Hall Gym or other facilities where there is more public usage and a greater need. Mr. Aceves commented he can request the funding during the budget process.

Councilmember Sheffield asked when the courts were last resurfaced. Mr. Aceves indicated the courts were resurfaced in 2010. Ms. Sheffield stated tennis league play requires six courts, and she asked about the required number of courts for pickleball league play. Mr. Aceves noted whatever courts are available could be used for pickleball league play. Ms. Sheffield commented the two existing shared courts could be used for pickleball league play. Mr. Aceves agreed. Ms. Sheffield added with the shared courts and the remaining four tennis courts tennis league play could also take place in the City. Mr. Aceves agreed.

Mr. Aceves indicated staff has been asked about high school tennis, and he noted four courts are reserved for high school play. He pointed out when the tennis courts are reserved for the high schools and the remaining two courts are converted to pickleball the public would have to wait to use the tennis courts which is the same procedure currently used at Hall Gym. He stated staff reached out to the Rowan-Salisbury School System (RSSS) regarding how to partner with the School System to make their tennis courts accessible to citizens and to see if staff can work with the School System to determine if it is eligible for grants.

Councilmember Sheffield referenced the two clay tennis courts at Town Creek Park, and she asked if they are usable. Mr. Aceves indicated the courts are in disrepair. Ms. Sheffield asked where citizens can go to play tennis in the City. Ms. Aceves noted county schools use the City’s tennis facilities. He added public tennis courts in the City are located at Knox Middle School, Henderson and Salisbury High Schools and City Park. He commented there are no permeant pickleball courts inside the City limits, but citizens can play at Hall Gym on temporary courts three times per week and on the temporary courts at City Park. Mr. Aceves pointed out citizens must bring their own net to play pickleball on the temporary courts at City Park. Ms. Sheffield asked about playing pickle ball at the YMCA. Mr. Aceves noted pickleball is available at the YMCA, but a membership or fee is required to play. Ms. Sheffield asked if citizens have access to the tennis courts at the schools. Mr. Wilborn noted staff is working with the School System to get a definitive answer regarding the School System’s policy on public use of its tennis courts.
Councilmember Sheffield pointed out City Park currently has six tennis court, two are shared between tennis and pickleball. She added the goal is to resurface all of the courts used for tennis and pickleball. She commented if the pickleball courts are resurfaced with gifts from donors why is it no longer allowed to be a tennis court because the courts are currently shared. Mr. Aceves explained the courts would become permanent pickleball courts with the sleeves for the nets in the ground. He indicated making the nets removable has been discussed with the donors and the Board. Ms. Sheffield noted the courts would then be usable for league play for both sports. Mr. Aceves agreed.

Councilmember Sheffield stated the discussions have taken place for a year, and she asked why the City could not resurface the two courts for tennis and pickleball. She added she is not willing to sacrifice one sport for another. She thanked staff for its guidance.

Mr. Aceves responded to an email from Ms. Heggins where she asked who presented the information. He stated staff presented the information to Advisory Board. He indicated Ms. Heggins also asked about the November 2019 meeting and revote, and he explained staff’s biggest recommendation was not to build a separate facility. He pointed out staff and the Advisory Board used the Master Plan information and invited members of the tennis group to provide their opinions regarding tennis.

Ms. Heggins noted the questions she presented to staff:

- What information was presented to the Parks and Recreation Advisory Board before its final vote
- Who were the presenters of the information
- With specific indicator how did the board arrive at its decision
- Did any voting member on the Parks and Recreation Advisory Board have a vested financial interest
- How was the decision best serving both tennis and pickleball communities
- How does this decision impact at-risk youth and low wealth communities who only have access to public courts
- What programming does the City offer to the pickleball and tennis communities

Councilmember Sheffield noted the City is working on getting an instructor who can offer services to the tennis and pickleball communities. Mr. Aceves explained the instructor left in December, and he added staff has met twice with a particular instructor and is working out the details of the proposal. He commented the work is contracted and staff thinks this option could foster growth and interest for both pickleball and tennis.

Councilmember Sheffield asked how the Parks and Recreation Advisory Board came to its decision. Mr. Aceves explained staff made its presentation and the board had discussions with the biggest concern being budget constraints, facility needs, a multi-use facility and the Master Plan. He added the Board voted unanimously to approve the proposal to convert the two tennis courts to pickleball courts.
Mayor Alexander noted the tennis group will make a presentation. Ms. Heggins asked if Councilmember Post should be allowed to vote on the decision. City Attorney Graham Corriher stated Mr. Post does not have a conflict regarding the matter before Council. He explained it is a legislative matter and councilmembers have a duty to vote and are only permitted to be excused from voting in limited circumstances. He indicated for legislative decisions like the one before Council it is only if they have a financial interest in the outcome and a donation for a project is not a financial interest in the outcome. He pointed out in a quasi-judicial setting bias must be considered and making a decision beforehand, which does not come into play in this situation. He emphasized the only question is if there is a financial interest in the outcome and in this case there is not a conflict of interest for any Councilmember, including Mr. Post, voting on the issue.

Ms. Mary Miller James stated the tennis community is grateful for the additional deliberation before Council renders a decision. She indicated she does not favor a private donation for a public taxpayer funded facility. She noted in this case six new pickleball courts will be resurfaced and the rest of the courts will be left in their current condition. She indicated Council should not consider accepting private funds in this situation unless it is committed to resurfacing the remaining tennis courts at City Park.

Ms. James indicated the tennis community acknowledges City Park usage has declined due to the deterioration of the tennis courts and the lack of a viable tennis program. She pointed out all six of the courts need to be resurfaced. She referenced a potential tennis instructor and noted he is proposing to offer individual and group lessons, junior play days, tennis in a weekend for adults, tennis academy for kids, summer camps, a minority outreach program and tennis tournaments. She commented tennis tournaments need to be held on six courts at a single location.

Ms. James noted other towns have converted tennis courts to pickleball courts and added pickleball lines to tennis courts, but never reduced the number of dedicated tennis courts below six. She stated the tennis courts at schools are locked and unavailable for public use. She commented the two clay tennis courts at the Civic Center are not in a usable condition. She pointed out all students should have the right to full use of the only dedicated six tennis facility in the County. She added the school that uses the City Park facility only uses four courts because there is a rule that no one can book more than four tennis courts. She indicated the schools should be allowed to use and reserve all six tennis courts. She commented local schools would use the City Park tennis courts if there were in better shape.

Ms. James explained Livingstone College is committed to using City Park tennis courts for its upcoming season, but requested no pickleball be played during their matches due to the noise it creates. She added if all the tennis courts were used for pickleball courts for an occasional tournament it would produce noise for the neighborhood. She added she is concerned pickleball could eventually take over the courts and leave no room for tennis. She indicated a separate facility is needed for pickleball and there are possibilities for partnerships in the community regarding a separate facility. She added the possibilities need to be explored. She requested the courts at City Park be resurfaced and dedicated to tennis and for the Parks and Recreation Department to bring someone on board who is interested in jumpstarting the City’s tennis program. She asked Council to allow the tennis community one year to convert the City into a thriving tennis community like it used to be.
Mr. Jon Post noted he has no financial interest in the pickleball courts, and he explained he made a donation but no personal gain is involved. He added he has offered to Mr. Aceves to run Pickleball Tournaments, leagues and clinics, and teach lessons for free. He commented if the City hires the person who is being considered who knows tennis and pickleball it would be a great asset for tennis and pickleball.

Mr. Post stated he is concerned about the USTA and its guidelines for minimum number of courts for tennis activity. He added he contacted the USTA and the person he spoke to was unaware of minimum guidelines for tennis courts for USTA matches and league play. He noted he contacted the Southern Tennis Association which had no guidelines. He stated he then called the North Carolina Tennis Association and the person he spoke to did not know of minimum court guidelines. He called the North Carolina High School Activities Association but did not receive a response from the association. He added cities across the United States are converting a portion of the tennis courts to pickleball courts. He displayed photographs of other cities that have converted their tennis courts to pickleball courts.

Mr. Post indicated if four tennis courts are left there would be plenty of room for recreational tennis play. He agreed accommodations would be needed for tennis tournaments. He commented he has never seen more than two or three tennis courts being used during recreational play. He pointed out the Parks and Recreation Department continues to modify its offerings to accommodate as many people as possible and to keep up with changing times. He commented as a member of the Parks and Recreation Advisory Board one of the most important goals is to do much work with minimal funding. He added he believes the overall court conversion fits into the City-wide goals. He pointed out the ball is louder in pickleball, but both tennis and pickleball players make noise during play. He added the court conversion is not about tournaments, but about recreational play for the community.

Mr. Post referenced an article from NBC News which stated pickleball has had a 650% increase in numbers during the last six years. He referenced a Salisbury Post article that noted six dedicated and 17 temporary pickleball courts. He clarified the six permanent pickleball courts are located at Dan Nicholas Park and nine of the 17 temporary pickleball courts are located at the YMCA which can shift the play so that only three courts are available at a time unless a tournament is taking place. He added the three courts at Hall Gym are only available for three hours per day three times per week and the six courts at City Park require players to bring their own nets. He pointed out there is no place in the City where a person can play pickleball on the evenings or weekends if that person does not have a net or a YMCA membership. He added there is every reason to believe tennis and pickleball can work together to provide both activities for citizens.

Councilmember Post stated it does not make sense to issue a bond to build a pickleball facility. Mr. Aceves agreed, and he pointed out the money could be better used to build a pool, multi-use center or improve Hall Gym. He pointed out Public Works provides maintenance for the Parks and Recreation facilities and if new buildings are constructed without repairing the existing facilities it will fall into disrepair. Mr. Post asked how many courts would be needed to run viable pickleball and tennis tournaments. Mr. Wilborn explained the tournaments are scheduled around the facilities and the number of courts would not dictate the scheduling of the facility.
Councilmember Miller noted the courts are deteriorating and resurfacing the courts for everyone provides fairness. He added a viable tennis program is needed in the City, and he pointed out a good facility and programming around the facility will attract the use the City is looking for. He explained the City is facing significant budget pressures that will cause it to dip into its Fund Balance, and it does not have the funds to build a pickleball facility. He added Council serves the entire community and has an interest in both programs. He pointed out the courts will have to be resurfaced at a cost of $60,000 to $75,000. He indicated the City can keep its current programs and pay the entire amount or it can leverage donations from the community and grants to spend one-third of the proposed amount and have a facility that serves more people. He stated he supports moving forward with the Park and Recreation Advisory Board’s recommendation. He commented the facilities need to be taken care of if the matching funds can be found. He indicated the City needs to convert two tennis courts to pickleball courts and resurface the whole facility, hopefully at a cost of approximately $20,000 to the City.

Mayor Pro Tem Heggins stated she does not want to sacrifice either group and would prefer the City resurface the six courts and provide shared pickleball courts.

Councilmember Sheffield added Council is appreciative of the donation. She indicated she is concerned with the stipulation for permanent pickleball courts, but is at peace doing what Council and the Parks and Recreation Advisory Board recommends.

Councilmember Post explained in the beginning chalk lines were placed on the tennis courts to play pickleball and due to the lack of resources a donation was made. He added the donation was never intended to take anything away from the community.

Mayor Alexander stated she serves as the liaison to the Parks and Recreation Advisory Board, but she does not vote. She explained the Parks and Recreation Advisory Board makes its decisions based on how it can leverage the available funds to serve the most people in the community. She noted she is proud of the deliberations that were carefully considered. She pointed out the board voted unanimously twice to proceed with the project and it was pulled to be opened to the public. She thanked the tennis and pickleball communities for their presentations to Council. She added City Park has six tennis courts and the request is for one-third of the courts to provide an opportunity for a demographic of the community that clearly uses the facility. She clarified the request is to make the courts permanent pickleball courts because there are players who cannot haul the long poles to set up the pickleball courts. She added Council needs to find a match in its budget to apply for the USTA grant to resurface all six of the courts at City Park but it cannot build a standalone pickleball facility.

Mayor Pro Tem Heggins asked if shared courts are counted as permanent. Mr. Aceves explained permanent courts mean the poles are in the ground, and he noted the board discussed making the courts where the poles could be pulled out to accommodate a tournament. Ms. Shaw stated of the six tennis courts at City Park there are no pickleball nets, there are only lines. She added tennis can be played because the nets are in place and if one wants to play pickleball they must bring their own net. Ms. Heggins asked if the City could provide the nets if the courts were shared. Mayor Alexander noted staff would be needed to install the nets every time someone plays due to their weight.
Councilmember Miller then called for the question. Ms. Sheffield pointed out a vote is not scheduled on the Agenda. Mayor Alexander explained a vote is not required because Council can move forward and let the vote of the Parks and Recreation Advisory Board stand. She indicated Council wanted to discuss it as a Council and make the final decision.

Thereupon, Mr. Miller made a motion that Council proceed with the Parks and Recreation Advisory Board’s recommendation to convert two tennis courts into six pickleball courts, and he further requested the City Manager bring a plan to Council to allocate $25,000 from Fund Balance toward the resurfacing of the remaining courts on the condition that the City apply and receive the grants that were mentioned as a matching contribution to the work. He requested staff come back to Council if it is not able to secure the mentioned grants. Mayor Alexander and Councilmembers Miller, Post and Sheffield voted AYE. Mayor Pro Tem Heggins voted NAY (4-1)

Mayor Alexander thanked staff and citizens for their input and participation.

SALE OF PARCEL 005 140-01

City Engineer Wendy Brindle pointed out a Resolution authorizing the upset bid process for the sale of parcel 005 140-01 in the 300 Block of Grim Street was approved at Council’s January 7, 2020 meeting. She stated no upset bids were received, and she asked Council for its decision of the final sale. She commented the offer from Truland Development, LLC is for $3,500. She indicated Truland Development, LLC owns the parcel with a two story apartment complex directly beside this vacant parcel. She added prior to Truland Development, LLC purchasing the apartment complex property many code violations were found, but since they purchased it no code violations have been found according Code Services Manager Mike Cotilla.

Thereupon, Mayor Pro Tem Heggins made a motion to authorize the sale of Parcel 005 140-01, located in the 300 block of Grim Street, to Truland Development, LLC in the amount of $3,500. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

UPDATE - SALISBURY POLICE DEPARTMENT

This item was postponed.

FORWARD 2040 COMPREHENSIVE PLAN VISION

Planning Director Hannah Jacobson presented information regarding the Forward 2040 Comprehensive Plan and opportunities available for citizen input for the vision statement. She commented the vision statement will provide guidance for the entire Comprehensive Plan and will help determine the goals and policies of the City and to reflect broad community participation.
Ms. Jacobson pointed out the two visioning activities are the Big Idea and the Big Picture. She explained the Big Idea activity is intended to help establish high-level community priorities for economic development, environmental sustainability, and community character. She noted citizens are asked to rank their ideas from most important to least important to get a sense of overall priority and emphasis for the plan. She added the Big Picture activity is intended to begin a conversation about areas of Salisbury that might need to evolve or remain the same and will help develop a growth development framework. She commented the goal of the activities is to be quick and accessible for community members and can also be completed online.

Senior Planner Catherine Garner indicated citizens can also participate by using a meeting-in-a-box or attending pop-in meetings. She explained the meeting-in-a-box includes instructions and materials to conduct the Big Idea and Big Picture activities to obtain survey results by hosting a quick meeting. She added the information gathered during the meeting would be placed in the box and the full box should be returned to staff.

Mayor Pro Tem Heggins commented she liked the idea, and she pointed out the options are innovative and creative. Mayor Alexander agreed, and she asked if other committees will be participating. Ms. Jacobson agreed. Councilmember Miller suggested giving a box to each of the Boards and Commissions as they may be interested to provide feedback.

Ms. Jacobson pointed out the other way to participate is in person through information sessions called pop-in-meetings to speak with staff and Steering Committee members. She noted there are five meetings already scheduled at different times and locations throughout the City.

Mayor Alexander asked if information regarding the 2020 Census could be included with the rest of the Steering Committee material. Ms. Jacobson agreed.

Councilmember Sheffield asked what the time frame is for staff receiving the results. Ms. Jacobson noted results should be returned by the end of March.

Mayor Pro Tem Heggins asked if any schools have been asked to participate in the study during parent and student open houses. Ms. Jacobson commented they had not, and she added it is a great idea. She indicated the Steering Committee will create a key audience and stakeholder’s spreadsheet where certain populations can be identified where staff wants to reach out to brainstorm with people and organizations. She added information on ways to participate and contact information will be provided to them.

BOARDS AND COMMISSIONS

Community Appearance Commission

Upon a motion by Councilmember Sheffield. Mayor Heggins, Mayor Pro Tem Post and Councilmembers Alexander, Miller, and Sheffield voting AYE, the following re-appointments were made to the Community Appearance Commission:
RESOLUTION – IN SUPPORT OF THE 2020 ROWAN COUNTY BOND REFERENDUM

City Attorney Graham Corriher indicated Council, as a whole, is limited by state law and the ability to adopt a referendum in support or opposition to any political issue or candidate. He recommended Council not adopt the Resolution in support of the 2020 Rowan County Bond Referendum. He added the reasoning does not involve the merits of the Resolution, but the legality of Council adopting it.

Mayor Alexander removed this item from the Agenda. No action was taken.

CITY ATTORNEY’S REPORT

(a) Resolution – Terminate Utility Services Co. Contracts

City Attorney Graham Corriher presented a Resolution authorizing the City Manager to terminate existing tank maintenance agreements with Utility Services Co. He pointed out there are approximately 15 contracts that date back to the 1990’s that the City entered into on its behalf or inherited from the municipalities the City collaborates with including China Grove and Granite Quarry. He commented there are various terminations provisions in each contract, but all are similar with required actions from either Council, Mayor, or the City Manager. He added terminating the contracts does not reflect the quality of the contractor’s work, but will provide Salisbury-Rowan Utilities (SRU) the ability to have its engineer approve or recommend necessary maintenance and then conduct the bid process according to the City policy.

Thereupon, Councilmember Miller made a motion to adopt a Resolution authorizing the City Manager to send notice to Utility Services Co., to terminate existing contracts. Mayor Alexander, Mayor Pro Tem Heggins, and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

RESOLUTION AUTHORIZING THE CITY MANAGER TO SEND NOTICE TO UTILITY SERVICES CO. TO TERMINATE EXISTING CONTRACTS.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 6, and is known as Resolution 2020-04)

(b) Worker’s Compensation Settlement

City Attorney Graham Corriher indicated the matter of Ken Keller vs. the City of Salisbury, the North Carolina League of Municipalities (NCLM) has settled for $110,000 with the release of liability from the City.
CITY MANAGER’S REPORT

City Manager Lane Bailey had nothing to report to Council.

ANNOUNCEMENTS

(a) 7th Annual Wine About Winter

Mayor Alexander announced Downtown Salisbury, Inc. will host the 7th Annual Wine About Winter event Friday, February 7, 2020 from 5:00 p.m. until 9:00 p.m. in downtown Salisbury. Tickets are $22.50 in advance or $30 on the day of the event. To purchase tickets or for additional information visit www.downtownsalisburync.com or call 704-637-7814.

(b) Livingstone College Founders Day

Mayor Alexander announced the Livingstone College Founders Day will take place Thursday, February 6, 2020 beginning at 10:00 a.m. in the Varick Auditorium with a lunch following at 1:00 p.m.

COUNCIL COMMENTS

Councilmember Sheffield thanked Councilmember Miller for his foresight regarding a compromise for the pickleball and tennis courts, and she added she thinks it is the right thing to do for all community members. She thanked everyone involved including the donors, both communities, and the Parks and Recreation Department.

Councilmember Sheffield read a letter from a citizen asking, “That we all be kind, we all be accepting, and we all be forgiving.” She noted the citizen wanted the whole community to know those things.

Councilmember Post pointed out he received a notice in the mail from a for-profit company selling water filtration systems. He commented there are no concerns with the City’s water supply.

Councilmember Post commented he attended the Mayors Innovation Project meeting in Washington, DC. He noted the meeting covered topics such as designing for extremes, affordable housing, 2020 Census, and a Cradle to Preschool program. He added the Oakland, California Mayor spoke about a website called Kiva that provides entrepreneurs with small loans. He explained a sponsor would have to pay for the loans with an investment of $25,000, and he added some cities are acting as sponsors so businesses can apply for the help they need to be able to grow. He noted Mr. Gemale Black mentioned in a previous campaign that nearly 50 small business entrepreneurs are located in the minority neighborhoods and the biggest issue is lack of capital. He stated he hopes to move this idea forward to brainstorm on how to finance and get entrepreneurship loans started locally.
MAYOR PRO TEM COMMENTS

Mayor Pro Tem Heggins pointed out Council did incredible work during the Retreat. She thanked staff and City Manager Lane Bailey for the work that was put into getting Council prepared for the Retreat. She extended condolences to Mayor Alexander for the loss of her brother.

MAYOR’S COMMENTS

Mayor Alexander thanked staff for their work for the Retreat, and she also thanked Council for their work at the Retreat and a great team they make.

CLOSED SESSION

Thereupon, Councilmember Miller made a motion to go into closed session concerning a personnel matter as allowed by NCGS 143-318.11(a)(4). City Attorney Graham Corriher asked for motion to be amended to add an attorney client privilege conversation as well. Councilmember Miller accepted the amendment. Mayor Alexander, Mayor Pro Tem Heggins; and Councilmembers Miller, Post and Sheffield voted AYE. (5-0)

RETURN TO OPEN SESSION

Council returned to open session. Mayor Alexander announced no action was taken during closed session.

ADJOURNMENT

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 10:00 p.m.

____________________________________
Karen Alexander, Mayor

_______________________________________
Tiffany Crook, Deputy City Clerk
**Salisbury City Council Agenda Item Request Form**

Please Select Submission Category:  □ Public  □ Council  □ Manager  ◐ Staff

Requested Council Meeting Date:  2/18/2020

Name of Group(s) or Individual(s) Making Request:  Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s):  Chief Jerry Stokes

**Requested Agenda Item:** Adopt a Budget ORDINANCE Amendment to the FY2019-2020 budget in the amount of $51,214 to appropriate a Police Department grant from Rowan County United Way.

**Description of Requested Agenda Item:** The Police Department has received a $51,214 Community Impact Grant from Rowan County United Way for an opioid response initiative.

**Attachments:**  □ Yes  ◐ No

**Fiscal Note:** *(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)*

**Action Requested of Council for Agenda Item:** *(Please note if item includes an ordinance, resolution or petition)*

**Contact Information for Group or Individual:** Chief Jerry Stokes, SPD 704-638-5333

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

**FINANCE DEPARTMENT INFORMATION:**

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  ☒ Staff

Requested Council Meeting Date: 2/18/2020

Name of Group(s) or Individual(s) Making Request: Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s): Chief Jerry Stokes

Requested Agenda Item: Adopt a budget ORDINANCE Amendment to the FY2019-2020 budget in the amount of $12,000 to appropriate a donation from Salisbury Community Foundation.

Description of Requested Agenda Item: The Police Department received funds from the Salisbury Community Foundation to be used for the purpose of purchasing six police bicycles.

Attachments: □ Yes  ☒ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Chief Jerry Stokes, SPD 704-638-5333

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

__________________________________________________________
Finance Manager Signature

__________________________________________________________
Department Head Signature

__________________________________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only
□ Approved  □ Delayed  □ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: ☐ Public ☐ Council ☐ Manager ☒ Staff

Requested Council Meeting Date: 2/18/2020

Name of Group(s) or Individual(s) Making Request: Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s): Chief Jerry Stokes

Requested Agenda Item: Adopt a budget ORDINANCE Amendment to the FY2019-2020 budget in the amount of $2,500 to appropriate a donation from Walmart.

Description of Requested Agenda Item: The Police Department received funds from Walmart to be used for the purpose of purchasing five tactical helmets.

Attachments: ☐ Yes ☒ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Chief Jerry Stokes, SPD 704-638-5333

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

☐ Approved ☐ Delayed ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  ✗ Staff

Requested Council Meeting Date:   2/18/2020

Name of Group(s) or Individual(s) Making Request:  Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s):  Chief Jerry Stokes

Requested Agenda Item:  Adopt a budget ORDINANCE Amendment to the FY2019-2020 budget in the amount of $5500 to appropriate Joint Operations funds from the US Secret Service.

Description of Requested Agenda Item:  The Police Department received funds from the Treasury Executive Office for Asset Forfeiture, Joint Operations / Secret Service to be used for the purpose of purchasing equipment and training for Criminal Investigations.

Attachments:  □ Yes  ✗ No

Fiscal Note:  (If fiscal note requires approved by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:  Chief Jerry Stokes, SPD 704-638-5333

[Signature]

Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

[Signature]

Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

[Signature]

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only

□ Approved  □ Delayed  □ Declined

Reason:
AN ORDINANCE AMENDING THE 2019-2020 BUDGET ORDINANCE
OF THE CITY OF SALISBURY, NORTH CAROLINA TO
APPROPRIATE POLICE DEPARTMENT DONATIONS

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City has received funds for the police department from Rowan County
United Way in the amount of $51,214 for a Community Impact Grant, $12,000 from Salisbury
Community Foundation for police bicycles, $2,500 from Walmart for tactical helmets, and $5,500
from Secret Service for equipment for Criminal Investigations. NC General Statutes require that the
City appropriate these revenues so that they can be legally spent.

Section 2. That the 2019-2020 Budget Ordinance of the City of Salisbury, adopted on
June 18, 2019, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

1. Increase line item 010-000-000-4521.07
   Police Donations
   $71,214

2. Increase line item 010-514-000-5710.00
   Capital Outlay – Equipment
   $51,214

3. Increase line item 010-514-000-5164.00
   Public Safety Vehicle Equipment
   $12,000

4. Increase line item 010-514-000-5299.02
   Tactical Unit
   $2,500

5. Increase line item 010-511-326-5131.03
   Crime Prevention
   $5,500

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are
hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  02/18/2020

Name of Group(s) or Individual(s) Making Request: Vickie Eddleman, Traffic Engineering Coordinator

Name of Presenter(s): Vickie Eddleman

Requested Agenda Item: NCDOT Reimbursement Contract for Schedules A (Signs), B (Markings & Markers), C (Traffic Signals) and D (Computerized Traffic Signal System).

Description of Requested Agenda Item: The North Carolina General Statutes charge the NCDOT Division of Highways with the responsibility of maintaining the State Highway System. However, within municipalities, the General Statutes permit the Division of Highways to delegate the actual maintenance of the system streets to municipalities qualified to perform the work. A standard reimbursement agreement must be executed with each municipality.

The City has agreements that were executed with NCDOT in March 26, 2019, and is allowed to be renewed in subsequent years. This year, NCDOT has asked for a renewal, with no changes for reimbursements. The agreements define maintenance functions and corresponding reimbursement rates. These agreements would be valid for service dates of July 1, 2019 through June 30, 2020, and has requested the signature of the City Engineer.

Attachments:  □ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: (Please note if item includes an ordinance, resolution or petition)

Council action will be to authorize the City Engineer to accept agreements with NCDOT concerning maintenance of signs (Schedule A), of markings & markers (Schedule B), of traffic signals (Schedule C), and of the computerized traffic signal system (Schedule D).

Contact Information for Group or Individual: Vickie Eddleman – 704-638-5213

☑ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature
Ms. Wendy Brendle, Traffic Engineer
City of Salisbury
P.O. Box 479
Salisbury, North Carolina 28145-0479

SUBJECT: MUNICIPAL OPERATIONS AGREEMENT-TRAFFIC SCHEDULE A - EXTENSION OF AGREEMENT

Dear Ms. Brendle:

This is in reference to the current Municipal Operations Agreement for Traffic Schedule A (Traffic Control Devices/Signs) between the City of Salisbury and NCDOT, which was executed on March 26, 2019, for Fiscal Year 2018-19.

In accordance with the executed agreement, I am proposing to extend this agreement, with the reimbursement remaining the same at $4,000.00, until June 30, 2020. The budget amount for the Fiscal Year will be $4,000.00.

If the City agrees with this extension, please sign and date the bottom of this letter and return the original to me for approval. A signed copy will be returned to the City of Salisbury for its records.

If we may be of further assistance, please advise.

Sincerely,

J. P. Couch, P.E.
Division Traffic Engineer

JPC/ddk

cc: Division Engineer
LPMO - Contract Officer

CONCUR:

City Representative
Date
Division Engineer
Date

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 9
375 SILAS CREEK PARKWAY
WINSTON-SALEM, NC 27127

Telephone: (336) 747-7800
Fax: (336) 761-2004
Customer Service: 1-877-368-4968
Website: www.ncdot.gov

Location:
375 SILAS CREEK PARKWAY
WINSTON-SALEM, NC 27127
January 22, 2020

Ms. Wendy Brendle, Traffic Engineer
City of Salisbury
P.O. Box 479
Salisbury, North Carolina 28145-0479

SUBJECT: MUNICIPAL OPERATIONS AGREEMENT-TRAFFIC SCHEDULE B - EXTENSION OF AGREEMENT

Dear Ms. Brendle:

This is in reference to the current Municipal Operations Agreement for Traffic Schedule B (Markings and Markers) between the City of Salisbury and NCDOT, which was executed on March 26, 2019, for Fiscal Year 2018-19.

In accordance with the executed agreement, I am proposing to extend this agreement, with the reimbursement remaining the same at $5,000.00, until June 30, 2020. The budget amount for the Fiscal Year will be $5,000.00.

If the City agrees with this extension, please sign and date the bottom of this letter and return the original to me for approval. A signed copy will be returned to the City of Salisbury for its records.

If we may be of further assistance, please advise.

Sincerely,

J. P. Couch, P.E.
Division Traffic Engineer
JPC/ddk

cc: Division Engineer
LPMO – Contract Officer

CONCUR:

City Representative Date Division Engineer Date
Ms. Wendy Brendle, Traffic Engineer  
City of Salisbury  
P.O. Box 479  
Salisbury, North Carolina 28145-0479

SUBJECT: MUNICIPAL OPERATIONS AGREEMENT-TRAFFIC SCHEDULE C - EXTENSION OF AGREEMENT

Dear Ms. Brendle:

This is in reference to the current Municipal Operations Agreement for Traffic Schedule C (Traffic Signal Operation) between the City of Salisbury and NCDOT, which was executed on March 26, 2019, for Fiscal Year 2018-19.

In accordance with the executed agreement, I am proposing to extend this agreement, with the reimbursement remaining the same at $127,000.00, until June 30, 2020. The budget amount for the Fiscal Year will be $127,000.00.

If the City agrees with this extension, please sign and date the bottom of this letter and return the original to me for approval. A signed copy will be returned to the City of Salisbury for its records.

If we may be of further assistance, please advise.

Sincerely,

JPCouch
J. P. Couch, P.E.
Division Traffic Engineer

JPC/ddk

cc: Division Engineer  
LPMO — Contract Officer

CONCUR:

<table>
<thead>
<tr>
<th>City Representative</th>
<th>Date</th>
<th>Division Engineer</th>
<th>Date</th>
</tr>
</thead>
</table>

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 9  
375 SILAS CREEK PARKWAY  
WINSTON-SALEM, NC 27127

Telephone: (336) 747-7100  
Fax: (336) 761-2004  
Customer Service: 1-877-368-4968  
Website: www.ncdot.gov

Location:  
375 SILAS CREEK PARKWAY  
WINSTON-SALEM, NC 27127
Ms. Wendy Brendle, Traffic Engineer  
City of Salisbury  
P.O. Box 479  
Salisbury, North Carolina 28145-0479  

SUBJECT: MUNICIPAL OPERATIONS AGREEMENT-TRAFFIC SCHEDULE D - EXTENSION OF AGREEMENT  

Dear Ms. Brendle:  

This is in reference to the current Municipal Operations Agreement for Traffic Schedule D (Signal Systems Operation) between the City of Salisbury and NCDOT, which was executed on March 23, 2019, for Fiscal Year 2018-19.  

In accordance with the executed agreement, I am proposing to extend this agreement, with the reimbursement remaining the same at 97,600.00, until June 30, 2020. The budget amount for the Fiscal Year will be $97,600.00.  

If the City agrees with this extension, please sign and date the bottom of this letter and return the original to me for approval. A signed copy will be returned to the City of Salisbury for its records.  

If we may be of further assistance, please advise.  

Sincerely,  

J. P. Couch, P.E.  
Division Traffic Engineer  
JPC/ddk  

cc: Division Engineer  
LPMO - Contract Officer  

CONCUR:  

City Representative Date Division Engineer Date
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☒ Public  ☐ Council  ☐ Manager  ☐ Staff

Requested Council Meeting Date:  February 18, 2020

Name of Group(s) or Individual(s) Making Request:  Darlene Pendergrass, 915 Maple Ave

Name of Presenter(s):  Michael Hanna

Requested Agenda Item:  Council to consider authorizing Stormwater Grant of $5,275.00 for improvement to 915 Maple Avenue.

Description of Requested Agenda Item:  Ms. Pendergrass has experienced stream bank erosion and property loss during heavy rains during 2019. Bank stabilization to her property will protect her property, improve water quality, and reduce erosion.

Attachments:  ☒ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  Request a 50% match of construction costs for stormwater improvements at 915 Maple Avenue through Public Services Storm Drain Incentive Grant Program for up to $5,275.00

Contact Information for Group or Individual:  Michael Hanna 704-216-8028

☒ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

S. Woods
Finance Manager Signature

Department Head Signature

Anna Bugg
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk's Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved   ☐ Delayed   ☐ Declined

Reason:
City of Salisbury

STORM DRAINAGE INCENTIVE GRANT APPLICATION

Page 1

Property Location  
915 Maple Ave Salisbury, NC 28144

Nature of Problem  
Stream bank erosion causing loss of property and flooding issues.

Proposed Treatment  
Remove area of brick rubble and loose tree roots. Place gravel under and behind wall. Form and pour slanted 48' long x 5' tall x 12" thick wall. Seed and straw around wall to stabilize remaining soil.

Total Estimated Cost  
(Please attach itemized estimates)  $ 10,550

Expenses shall be shared in the following manner:

X  A single participant shall incur all expenses.

Other (please describe)

Neighborhood Representative:

Name:  Darlene Pendergrass

Mailing Address:  915 Maple Ave Salisbury, NC 28144
Phone:

__________ (daytime)  ____________ (evening)
We the undersigned hereby apply for a Storm Drainage Incentive Grant from the City of Salisbury. By signing this form we acknowledge the following:

- The proposed storm drainage improvement is being made under control of private property owners. The subject drainage way is neither owned nor controlled by the City, and at this time is not part of a City-maintained drainage system.
- Upon completion of the project, property owners shall continue to maintain the drainage facilities located on their respective properties. Maintenance includes, but is not limited to: using reasonable diligence to keep pipes and ditches free of obstructions and uncontrolled vegetation; removal of litter and debris; repair of erosion or structural failure.
- We agree to allow access to our property for the subject project.
- We have read the standard Agreement and agree to abide by its terms.
- We authorize the individual listed on page 1 of this application to execute a standard Agreement with the City on our behalf and to act as our representative in dealings with the City.
- We agree to pay our respective shares of the project, estimated as follow:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Signature</th>
<th>Estimated Participation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darlene Pendergrass</td>
<td>915 Maple Ave</td>
<td></td>
<td>$5275.00</td>
</tr>
</tbody>
</table>

(.___ check here if additional copies of page 2 are attached)
Creative Concrete and Grading Solutions
6803 elk trail
Salisbury NC.
910-643-4474

11/6/19

Darlene Panderglass
915 Maple street
Salisbury NC

This is an estimate for work performed on the french in the rear of your property.

To excavate the wall and brick rubble out of the area and loose dirt and free roots and haul off = $2,100
To place gravel under and behind wall for new wall to be poured = $1,125
To form and pour a slanted wall 48' long x 5' tall x and 12" thick approx 13 yards $6,725
To repair grass and seed and straw construction area = $600

Total = $10,550
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category: □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  February 18, 2020

Name of Group(s) or Individual(s) Making Request: Scott Shelton, Rowan EDC

Name of Presenter(s):

Requested Agenda Item: Council to set a public hearing for Tuesday, March 3, 2020 to receive public comment on a proposed application for a N.C. Rural Infrastructure Grant in the amount of $110,000 for Project Toaster.

Description of Requested Agenda Item: The EDC is working with a local company that anticipates a capital investment of $4.25 million and the creation of 55 jobs. The company is seeking a N.C. Rural Infrastructure Grant in the amount of $110,000 for the relocation of a sewer line.

Attachments: □ Yes  □ No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Set a public hearing for Tuesday, March 3, 2020 regarding an application for a N.C. Rural Infrastructure Grant in the amount of $110,000 for the relocation of a sewer line for Project Toaster. (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Scott Shelton, 704-637-5526

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________ ______________________________
Finance Manager Signature  Department Head Signature

_________________________________
Budget Manager Signature

***All agenda items must be submitted at least 7 days before the requested Council meeting date***
For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Dear Mayor Alexander,

I respectfully request that the City Council schedule a public hearing for March 3rd to consider an incentive request from ‘Project Toaster.’ The company behind ‘Project Toaster’ is an existing employer in Salisbury that will retain current employment levels and create 56 new jobs over the next 3 years.

In order to expand its existing facility, the company will need to move an existing public sewer line located in the rear of their property. The company is pursuing a Rural Division Infrastructure Grant from the State of North Carolina to aid in the relocation of the line. If approved, the City of Salisbury would be considered the grant recipient since the sewer line is publicly owned. After the public hearing, the Rowan EDC will request that the City formally apply for the grant as well as hire a professional grant administrator for the project. The estimated cost for the grant administrator will be $10,000.

‘Project Toaster’ would allow the Company to substantially increase its employment levels and expand its operations. This project would also allow us the opportunity to actively support an valuable existing employer.

I look forward to providing you detailed information regarding this request and this project in the coming days. Please do not hesitate to contact me with any questions you may have, and thank you for considering this matter.

Yours truly,

[Signature]

Scott Shelton
Vice President
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  
☐ Public  ☐ Council  ☐ Manager  ☑ Staff

Requested Council Meeting Date:  
February 18, 2020

Name of Group(s) or Individual(s) Making Request:  
Public Art Committee

Name of Presenter(s):  
Alyssa Nelson

Requested Agenda Item:  
Council to consider adopting a Budget Ordinance Amendment to the FY 2019-2020 budget in the amount of $10,000 to appropriate revenue for Dixonville-Lincoln Memorial Project and the Public Art Committee.

Description of Requested Agenda Item:

The Dixonville-Lincoln Memorial Project and the Salisbury Public Art Committee have received a total of $10,000 from the Salisbury-Rowan Community Foundation, $5,000 has been awarded to the Dixonville-Lincoln Memorial Project and $5,000 has been awarded to the Salisbury Public Art Committee.

Attachments:  
☑ Yes  ☐ No

Fiscal Note:  
(If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Appropriation of grants.

Action Requested of Council for Agenda Item:  
(Please note if item includes an ordinance, resolution or petition)

Adopt budget ordinance amendment to FY2019-2020 budget to appropriate $5,000 to Public Art and $5,000 to the Dixonville-Lincoln Memorial Project.

Contact Information for Group or Individual:  
Alyssa Nelson 704.638.5235

☑ Consent Agenda  
(item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☐ Regular Agenda  
(item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________________  
Finance Manager Signature

_________________________________________  
Department Head Signature
Salisbury City Council
Agenda Item Request Form

________________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Clerk’s Office Only

☐ Approved ☐ Delayed ☐ Declined

Reason:
AN ORDINANCE AMENDING THE 2019-20 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE DONATIONS FROM SALISBURY-ROWAN COMMUNITY FOUNDATION

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. The City received $10,000 in donations for the Salisbury-Rowan Community Foundation for Public Art and the Dixonville-Lincoln Memorial Project. NC General Statutes require that the City appropriate this revenue so that it can be legally spent.

Section 2. That the 2019-20 Budget Ordinance of the City of Salisbury, adopted on June 18, 2019, is hereby amended as follows:

(a) That the following General Fund line items be amended as follows:

1. Increase line item 010-491-000-5450.00 $5,000 Special Projects-Dixonville
   Increase line item 010-491-000-5450.40 $5,000 Public Art/Sculpture Show
   $10,000

2. Increase line item 010-000-000-4821.10 $5,000 General Donations
   Increase line item 010-000-000-4821.20 $5,000 Public Art Donations
   $10,000

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage.
Requested Agenda Item: Council to hold a Public Hearing and consider adoption of an ordinance designating the “Grubb-Sigmon-Weisiger House”, located at 213 S McCoy Road in Salisbury, North Carolina, as a Local Historic Landmark.

Description of Requested Agenda Item:

N.C.G.S 160A, Part 3C authorizes municipalities to designate historic landmarks that are deemed by the local preservation commission to be of special significance in terms of their historical, prehistorical, architectural, or cultural importance; and that possess integrity of design, setting, workmanship, materials, feeling and/or association. On April 12, 2018, the Salisbury Historic Preservation Commission reviewed and approved an pre-application (Attachment 1) for local historic landmark designation of the “Grubb-Sigmon-Weisiger House” finding that it meets the requisite criteria.

The designation report (Attachment 2) outlines the building’s historic and architectural significance.

Planning staff submitted the designation report to the State Historic Preservation Office (SHPO), as required, in order to provide state preservation specialists an opportunity to review and comment on the proposal. SHPO returned a positive letter of comment, Attachment 3.

The HPC will meet on Thursday, February 12, 2020 to review the SHPO response and make a recommendation to Salisbury City Council regarding the formal adoption of a local historic landmark designation ordinance for the “Grubb-Sigmon-Weisiger House”. City Council makes the final decision for the designation of any landmark. Council may adopt the ordinance as proposed, adopt the ordinance with any amendments it deems necessary, or reject the proposed ordinance. The proposed draft ordinance is attached as Attachment 4.

The Grubb-Sigmon-Weisiger House would become the fourth local historic landmark; the second outside of the local districts.

Consequences of Local Historic Landmark designation:

- Owners of designated landmarks are eligible to apply for an annual 50% property tax deferral as long as the property’s significant historic or architectural features are maintained. An overview of the tax implications is available as Attachment 5.
- The landmark becomes protected under Salisbury’s Historic Design Guidelines. Owners of local landmarks are required to obtain a Certificate of Appropriateness (COA) from the preservation commission before making any significant change or addition to the property; before beginning new construction; or before demolishing or relocating the landmark.
- A descriptive historical marker may be placed on or adjacent to the landmark.
More information about local historic landmark designation in North Carolina is available online at:

The North Carolina General Statutes, enabling legislation for local landmark designation is available online at:

Attachments: ☑ Yes    ☐ No

1) Historic Landmark Application (HL-1-18: Grubb-Sigmon-Weisiger House)
2) Designation Report (Survey & Research S/R Report)
3) SHPO Response Letter
4) Draft Designation Ordinance
5) Overview of Tax Implications

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Council to hold a Public Hearing and consider adoption of an ordinance designating the “Grubb-Sigmon-Weisiger House”, located at 213 S McCoy Road in Salisbury, North Carolina, as a Local Historic Landmark.

Contact Information for Group or Individual: Catherine Garner, Community Planning Services, (704) 638-5212, Catherine.garner@salisburync.gov 132 North Main Street.

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  _______________________
Finance Manager Signature                 Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Mayor’s Office Only

☐ Approved    ☐ Declined

Reason:
# HISTORIC LANDMARK PRE-APPLICATION

## Property Information

<table>
<thead>
<tr>
<th>Site Address:</th>
<th>213 S. McCoy Road</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rowan County Parcel ID(s):</td>
<td>335-100</td>
</tr>
<tr>
<td>Historic Name of Property:</td>
<td>Grubb-Simon-Weisiger</td>
</tr>
<tr>
<td>Date of Original Construction:</td>
<td>1911</td>
</tr>
<tr>
<td>Original Architect/Builder:</td>
<td>Henry Clay Grubb</td>
</tr>
<tr>
<td>Original Use:</td>
<td>Domestic/single dwelling</td>
</tr>
<tr>
<td>Present Use:</td>
<td>Domestic/single dwelling</td>
</tr>
<tr>
<td>Local Historic District:</td>
<td></td>
</tr>
<tr>
<td>National Register District:</td>
<td></td>
</tr>
<tr>
<td>Individually Listed NR:</td>
<td>Yes</td>
</tr>
<tr>
<td>Acreage:</td>
<td>1.828</td>
</tr>
<tr>
<td>Assessed Value:</td>
<td>283,971</td>
</tr>
<tr>
<td>Jurisdiction:</td>
<td></td>
</tr>
</tbody>
</table>

This application is submitted:  
☐ at the request of the owner  
☐ with the owner's knowledge but not at his or her request  
☐ without the owner's knowledge

## Applicant

<table>
<thead>
<tr>
<th>Name/Contact Person:</th>
<th>Roy + Norma Campbell</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>213 S. McCoy Rd.</td>
</tr>
<tr>
<td>City/State/ZIP:</td>
<td>Salisbury NC 28144</td>
</tr>
<tr>
<td>Telephone:</td>
<td>704-637-5402</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:rcampbell@fibrant.com">rcampbell@fibrant.com</a></td>
</tr>
</tbody>
</table>

## Owner

<table>
<thead>
<tr>
<th>Name/Contact Person:</th>
<th>Roy + Norma Campbell</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>213 S. McCoy Rd.</td>
</tr>
<tr>
<td>City/State/ZIP:</td>
<td>Salisbury NC 28144</td>
</tr>
<tr>
<td>Telephone:</td>
<td>704-637-5402</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:rcampbell@fibrant.com">rcampbell@fibrant.com</a></td>
</tr>
</tbody>
</table>

## Certification

I (We), the undersigned, do hereby make an application for the listing of the above referenced property on the study list for Salisbury Historic Landmarks, I (We) certify that all the application is complete and accurate, and I (We) understand that incomplete or inaccurate information may invalidate this application.

Roy H. Campbell  
Owner Signature  
Date  3-26-18
Application Information

This application initiates preliminary consideration of a property for historic landmark status. This does not mean that a property is being designated as a historic landmark at this time, nor does this application constitute a historic landmark nomination form. This application will be reviewed by the Salisbury Historic Preservation Commission. This application enables evaluation of a property to determine if it is likely to qualify as a historic landmark.

The Historic Preservation Commission will evaluate your preliminary application at one of their regularly scheduled meetings. If approved by the Commission, the property will be placed on the study list. Applicants will be notified of the Commission's action in writing. Once a property is approved for the study list, a formal historic landmark designation application may be prepared.

Please type, if possible, or print clearly. All submitted materials become the property of the Historic Preservation Commission and cannot be returned.

Criteria for Designation

1. A building, structure, site, area, or object may be considered for designation as a historic landmark only if all of the following three criteria are met:
   a. The property must not currently be undergoing renovation unless it has been approved for state or federal tax credits in accordance with the Secretary of Interior Standards;
   b. The HPC must deem and find that the building, structure, site, area, or object meets at least one of the following criteria:
      - (1) Individual listing on the National Register of Historic Places or on the Study List
      - (2) Statewide Significance status granted by the State Historic Preservation Office;
      - (3) Integrity of location, design, setting, materials, and workmanship, feeling, and association on the whole, and:
         a. Is associated with events that have made a significant contribution to the broad patterns of local, regional, or national history; or
         b. Is associated with the lives of persons significant in local, regional, national history; or
         c. Embody the distinctive characteristics of a type, period, or method of construction; represents the work of a master; possesses high artistic values (i.e., the architecture alone is significant in its own right); or
         d. Has yielded, or may be likely to yield, information important to Salisbury's history or prehistory.
   c. The governing body must deem and find that the property possesses distinction within the context or period of significance.

2. A property shall be designated as a historic landmark only with the consent of the property owner or owners.

Survey and Research (S/R) Report Information

In most instances it will be your responsibility to have a Survey and Research (S/R) Report prepared which documents the historic, cultural and architectural significance of your property. The S/R Report must comport to professional standards established by the Historic Preservation Commission. Applicants may complete the report on their own if they so choose. For applications that are more complex, you may also choose to obtain the services of professional consultants. Fees should be negotiated between you and the consultant you choose. The North Carolina Division of Archives and History maintains a list of consultants.

You should only contact a consultant after your property has been placed on the Study List of prospective historic landmarks by the Historic Preservation Commission. Otherwise, you may be spending money needlessly. Additionally, the hiring of a consultant and the preparing of the necessary documentation by him or her does not preclude the possibility that the Historic Preservation Commission might vote against recommending the property for historic designation or that the local governing board may vote not to designate the property.

You should make clear to the consultant that the consultant will be responsible for:

1. Preparing a Survey and Research Report and supplying paper and electronic copies of same to the Historic Preservation Commission.
2. Taking record photographs of the property and submitting files and one print of each photograph to the Historic Preservation Commission for its files.
3. Presenting the documentation on the property to a meeting of the Historic Preservation Commission.
Consequences of Historic Landmark Designation

1. A suitable sign may be placed on a "historic landmark" or, if the owner objects, upon a nearby public right-of-way. This sign states that the property is a "historic landmark." G. S. 160A-400.5.

2. The owner of a "historic landmark" may apply for an automatic deferral of 50% of the Ad Valorem taxes on a "historic landmark." This deferral persists as long as the property retains its status as a "historic landmark." G. S. 105-278.

3. The owner of a "historic landmark" must secure a Certificate of Appropriateness from the Historic Preservation Commission before any material alteration, restoration, removal, or demolition of any exterior feature of a "historic landmark" may occur. With the owner's written consent or with the previous owner's written consent which has been filed and indexed in the Register of Deeds Office, the Historic Preservation Commission may exercise authority over the interior of a "historic landmark." G. S. 160A-400.9.

4. A Certificate of Appropriateness for the demolition of a "historic landmark," except as specified below, may not be denied. However, the effective date of the Certificate of Appropriateness for the demolition may be delayed for a period of up to 365 days from the date of approval. A Certificate of Appropriateness for the demolition of a "historic landmark" may be denied, if the subject "historic landmark" is determined by the State Historic Preservation Officer as having State-wide significance as defined by the criteria of the National Register of Historic Places. G. S. 160A-400.14.

5. Local governing boards may exercise the power of eminent domain and thereby acquire those "historic landmarks" for which an application has been made for a Certificate of Appropriateness for demolition. G.S. 160A-241 and G.S. 40A-3 (b) (8).

I (We) hereby attest that I (We) have read and understand the above consequences of historic landmark designation:

Ray A. Campbell
Norma Campbell

3-26-18

Date

Application Attachments

The following items must be submitted as part of this application:

<table>
<thead>
<tr>
<th>Required</th>
<th>Optional</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 copy</td>
<td></td>
</tr>
<tr>
<td>1 CD</td>
<td>or</td>
</tr>
<tr>
<td>1 set of</td>
<td>prints</td>
</tr>
</tbody>
</table>

1. **Written Description**: Provide a thorough written description of the property/structure and its significance. The description should include all of the following elements:

   - **General Architectural Description** - On an attached 8 1/2" x 11" sheet, briefly describe architectural features, additions, remodelings, and any alterations not apparent in photographs. Also, describe the setting, e.g. rural, downtown neighborhood, etc.

   - **History** - On an attached 8 1/2"x11" sheet, briefly note any significant events, personages and/or families associated with the property. (Detailed family genealogies are not necessary.) Please list any additional sources of information. Only material contained on the form will be used for evaluation.

   - **Reason for Request** – On an attached 8 1/2"x11" sheet, briefly describe why you are seeking historic landmark designation for the property in question.

2. **Photographs**: At least two current exterior color photographs must be provided. Photographs MUST BE LABELLED (name of structure, address). Current interior views and views of other buildings on the property would also be helpful. If the property is in a developed setting, such as a residential neighborhood or a business district, include slides of adjoining streetscapes and indicate how these views relate to subject property. Current exterior and interior color photographs are recommended. Good photocopies of photographs are acceptable.

3. **Map**: Please include a map showing the location of the property. A sketch map is acceptable, but please note street and route numbers. Any outbuildings on the property should also be noted. Please include a "North" arrow.

Page 3 of 4
Submittal Instructions

Deadline: This pre-application is due by the 25th of any month for consideration at the next regularly scheduled meeting of the Historic Preservation Commission. Meetings of the HPC are held the 2nd Thursday of each month at 5:15 p.m. in the City Council Chambers.

A pre-submittal meeting is required at least 48 hours prior to submitting your Historic Landmark Application.

Submit To:
Kyle Harris, Planner
City of Salisbury
Community Planning Services
P.O. Box 479
Salisbury, NC 28145
Ms. Ramona M. Bartos  
Acting Local Preservation Commission/CLG Coordinator  
NC State Historic Preservation Office  
4617 Mail Service Center, Raleigh, NC 27699-4617

December 23, 2019

Dear Ms. Bartos,

Please find enclosed a revised application for Local Historic Landmark designation for the Grubb-Sigmon-Weisiger House in Salisbury, North Carolina. The enclosed report was prepared by Ms. Karen Lilly-Boywer at the request of the current owners, Mr. and Ms. Roy Campbell.

The original report was first submitted to Ms. Amber Stimpson on October 25, 2019. Ms. Stimpson reviewed the submitted document but did not process it for official review and comment. She provided feedback to Ms. Lilly-Boywer and the report was revised accordingly. At this time, the applicant has requested that SHPO provide a response on the prepared application.

If you have any questions, please contact me either by email at catherine.garner@salisburync.gov or by phone at 704-638-5212.

Sincerely,

Catherine Garner, AICP, CZO  
Development Services Specialist  
City of Salisbury, North Carolina

Enclosures

CC:   File  
      Karen Lilly-Boywer, via e-mail
I. General Information
   1. Grubb-Sigmon-Weisiger House
   2. 213 South McCoy Road, Salisbury, NC 28144
   3. Tax Parcel Identification Number (PIN) 335 100
   4. Current Owners Name: Mr. and Mrs. Roy H. Campbell, Jr
   5. Current Owners Address: 213 South McCoy Road, Salisbury, NC 28144

II. Abstract

1. The Grubb-Sigmon-Weisiger House is a well-preserved two-story Queen Anne-style frame house that was built in 1911 with Colonial-Revival-style interiors from 1939. It occupies a unique place in the architecture of Salisbury and Rowan County and possesses local significance in the areas of architecture and social history. This unique Queen Anne style house was distinctly unlike the Colonial Revival-style houses expected to be built in the new suburban small estate residential area that was being developed by the Salisbury Development Company; nevertheless, its symmetrical façade, imposing appearance and its history appealed to Mr. Ross Minish Sigmon, the local agent of the Salisbury Development Company. He made it the centerpiece of the company’s Milford Hills, residential park. His efforts reflected contemporary estate-making activities by people of means who, often like Mr. Sigmon, enhanced, enlarged and otherwise embellished an old, historic place for modern family life in the 1920s and 1930s.

The house is proposed for designation as the only example of an older property being reused as a part of a new suburban small estate development in Salisbury, NC. The Milford Hills residential park was the first upscale suburban development for Salisbury that was designed to create small private estates. Milford Hills was not Salisbury’s first suburban development, that honor is held by the more conventional streetcar suburb of Fulton Heights, but it was the first in which the natural topography of the land influenced the curvilinear pattern of streets and expansive lots.

The house is unique in the architectural history of Salisbury and Rowan County as an elaborate and important surviving example of a Queen Anne-style farmhouse within the city limits. The miniature playhouse and a guest house, which was built to resemble and replace the servants’ quarters for the original farmhouse, are significant for their architecture and their contribution to the social history of the house.

The current owner is seeking exterior local designation of the house as it has satisfied the criteria for the National Register of Historic Places as an important surviving example of a Queen Anne style farmhouse architecture in Rowan County. The contributing structures, the playhouse and the guest house, also, recognized by the NRHP, are socially and culturally significance to the history of the house and Rowan County.

Additionally, the house though different in style from the planned houses in the new 1920s and 1930s Salisbury small estate residential park became the centerpiece of the Milford Hills
development that is located in the southwest quadrant of Salisbury, NC. The Grubb-Sigmon-Weisiger House, like the “new” small estate homes for the park had 3 to 5 surrounding acres of well-developed estate like grounds.

The property seeking designation is lots 168 and 169 of the National Register document that was approved in 1999.

2. The exterior of the main house and exteriors of the guest house and playhouse are to be included in the designation. These structures are located on tax plots 168 and 169, approximately one acre, that face South McCoy Road.

III Historical Background

1. The Grubb-Sigmon-Weisiger House was erected in 1911 for Henry Clay Grub (1870-1913) as the residence for his farm manager. Mr. Grubb was a flamboyant distiller and entrepreneur who purchased a 372.50-acre farm on the waters of Grants Creek. The Salisbury Evening Post announced that Mr. Grubb was planning to build “a handsome new country home on the old Fink farm near the fairgrounds” (Post, 30 December 1910). After completion, the house was occupied by Mr. Grubb’s farm manager, Charles Pinkney Jacobs, until Mr. Grubbs death on August 9, 1913. In 1915 the property was sold to John D Grimes.

The property was sold to the Salisbury Development Company that developed a residential park on the former farm fields. The house became the “centerpiece” of the new Milford Hills development. The house became the residence of Ross M Sigmon, a local agent of the real estate company. Ross Sigmon, the resident agent/manager of the Salisbury Development Company, did not receive title to the property until 1931 (Rowan County Deeds: 198. 33-34), but he and his family occupied the former farm managers house in early 1927. Mr. Sigmon left the late Victorian Queen Anne style architecture in intact. He added two bathrooms and made kitchen improvements. While Mr. Sigmon left the exterior of the south-facing house intact, he had it turned ninety degrees to face McCoy Road. He laid a brick-paved walk to the street which he lined with English boxwoods. Mr. Sigmon built a small playhouse (#2 on site map), for his daughter. The playhouse is included in the designation application.

Mr. Leslie Marshall Weisiger, who purchased the property at auction on December 1938, followed Mr. Sigmon’s architectural precedent with the exception of changing the front doors and closing the dining room doorway onto the north porch. He added a door from the den to the porch. Mr. Weisiger built the guesthouse, on the site of the original servant’s quarters. The Weisiger family stayed in the house until 1973 when it was sold to Elmer Lee Allen Jr. In 1990, the house was briefly owned by Fredrick Lyman then Richard Mickelson who sold it to the Campbells in 1995.

---

1 National Register of Historic application # 99000198, added 1999
2 NRHP app # 990000198
2. The Grubb-Sigmon-Weisiger House which is a well-preserved two-story Queen Anne frame house was built in 1911. The guest house which is a contributing building which is a long rectangular frame building was built in 1941. The playhouse is a small weather-boarded frame cottage was built in 1921. The property to be landmarked is a total of approximately one acre.

3. Changes to Property:

**Grubb-Sigmon-Weisiger House additions and alterations:**
1927: Sigmon turned the south facing house 90 degrees to face west onto McCoy Road
1920s: The east end of the porch was enclosed to create an additional bedroom.
1939: Weisiger added six-pane over two panel doors and a woven-wire screen door to the front porch entrance. (see architectural description)
   “At the east edge of the porch’s north end, there is a break in the railing which gives onto steps descending to a walk which leads to a private driveway off McCoy Road. This break was on axis with a door into the dining room, behind the porch which was closed by Mr. Weisiger when he added the door in the north end of the two-story block which opens into the den; that door has six panes above two tall panels and retains its original 1939 screen door. The single window and former doorway in the north wall of the dining room under the porch were replaced by paired one over one sash windows in 1939.”

1974-75 Allen: A shallow service porch is recessed in the offset. During the Allen ownership (after the Weisiger ownership) it was enclosed with six-over-six sash windows above a vertically-sheathed apron. (1974-75). A door leads to an eastward walkway to the guest house.

**Playhouse additions and alterations:**
1928-1930: Maintained but has had no additions or alterations
1980s: Asbestos shingles were replaced with beaver style slate like modern architectural shingles.

**Guest House additions and alterations:**
1941: No additions or alterations. The guest house was built by Weisiger to replace the servant’s quarters that had deteriorated. The guest house was designed to have an appearance that was similar to the original servant’s quarters which was also a small rectangular building with two simple entrances. The guest house has a slate roof.

---

3 NRHP app # 99000198
IV Assessment

1. The property possesses local significance in the areas of architecture and social history.

The architectural significance of the Grubb-Sigmon-Weisiger House, reflecting three important periods in its history, is associated with the house as an important, surviving example of a late Victorian/Queen Anne style farmhouse in Rowan County. The house became the centerpiece of small suburban estate-making efforts in the 1920s and 1930s, and therefore contributes to the social history of Rowan County.

In the 1920s, the Salisbury Development Company converted the broad open fields surrounding the house and the adjoining lands into a new suburban residential park which was named “Milford Hills.” It was not the first suburban development at Salisbury, but it was the first in which the natural topography of the land influenced the curvilinear pattern of streets and expansive lots.

The retention of the farmhouse at the center of the Milford Hills development makes the house an anomaly in the neighborhood whose 1920s and 1930s houses were Colonial Revival. Although this house was completed in 1911 and first used as a farm manager’s residence, those humble beginnings did not deter Ross Minish Sigmon. He admired the house and grounds and developed them into a small suburban estate for his family. His efforts in the 1920s and early 1930s were continued in 1938 -1939 by Leslie Marshall Weisiger who kept the exterior of the house intact, refashioned the interior in a late Colonial Revival style.

“Stylistically, the house is similar in appearance and materials to a number of like turn-of-the-century houses in Salisbury; however, as a country house and the seat of a farm it was decidedly more sophisticated than the conventional two-story three bay gable-end frame houses erected by farm families from the mid-1850s, through the Reconstruction era, and into the 1910s.”

Mr. Sigmon’s decision to occupy the house as an agent of the Salisbury Development Company in which he was an investor reflected “a trend in the social and architectural history of the period whereby older houses were refitted, updated, remodeled, or overbuilt for modern family needs…”

Mr. Sigmon’s construction of the playhouse/cottage for his only daughter reflects the social trend of updating older properties to reflect the needs of a modern family.

Mr. Weisiger’s construction of the guesthouse on the site of the former servant’s quarters, reflects the 1940’s social trend to establish a small residential estate.

2. Architectural description; Inventory List

A. The Grubb-Sigmon-Weisiger House 1911; Repositioned to face west in 1927

“The Grubb-Sigmon-Weisiger House is a well-preserved weatherboard frame Queen Anne style house standing on a low mortared brick foundation and covered with asbestos-shingle (now non asbestos architectural slate-like shingle) on a side-gable roof. The main block of the house, three

---

4 NRHP app # 99000198
The house’s side and rear elevations are asymmetrically composed. On the north elevation, the one-story porch continues around the three-side bay and eastward along one half of the one-story ell. At the east edge of the porch’s north end, there is a break in the railing which gives onto steps descending to a walk which leads to a private driveway off McCoy Road. This break was on axis with a door into the dining room, behind the porch which was closed by Mr. Weisiger when he added the door in the north end of the two-story block which opens into the den; that door has six panes above two tall panels and retains its original 1939 screen door. The single window and former doorway in the north wall of the dining room under the porch were replaced by paired one over one sash windows in 1939. A pair of six-over-six windows are centered in the east half of the ell’s elevation. A brick stairwell descends to a door opening to the basement under these windows. The rear elevation is defined by a pair of offset gable ends; The north gable end is blind while the south gable end has square casement windows positioned to either side of the interior-end chimney. A shallow service porch is recessed in the offset. During the Allen ownership (after the Weisiger ownership) it was enclosed with six-over-six sash windows above a vertically-sheathed apron. (1974-75) A door leads to an eastward walkway to the guest house. The east elevation of the main block’s second story has a window in the center, between the two chimney shafts. On the south side of the house, the southeast end of the porch was taken down and a small bedroom and small bathroom enclosed in its place. Paired two-over-two windows are centered on the east and south
sides of the bedroom and a small window is positioned on the west wall of the bathroom (under the porch). There are single conventional two-over-two sash windows in the ell and a third, smaller two-over-two sash window between them.\textsuperscript{5}

Only the exterior of the house is included in the designation.

\textbf{B. Guest House} Ca.1941 #2 on the site plan

Occupying the site of the former servants’ quarters, this long rectangular frame building was erected as a guest house by Mr. Weisiger ca. 1941. Bedrooms are positioned at each end of the building with a bathroom between them. It has a common bond brick foundation, weather boarded elevations and a slate roof; the elevations are finished with a sill frieze, and corner boards and molded eaves. Entrances on each gable end are protected by shallow hip-roof porches which are inset from the side elevations. Rectangular louvered ventilators occupy the upper gable ends. There are two door openings under the front west porch, one of which has been infilled with weatherboards while the south opening holds a five horizontal-panel door as does the east rear doorway. The side elevations have three six-over-six sash window in plain board surrounds with projecting fillets across their lintels.\textsuperscript{6}

Only the exterior of the guest house is included in the designation.

\textbf{C Playhouse} Ca. 1928-1930 #3 on the site plan

The diminutive weather boarded frame cottage (5’ 10” by 7’ 10”) was built by Ross Minish Sigmon for his only daughter, Katherine Balfour Sigmon. It stands on low brick piers and is covered with a slate like shingle roof. A tall arch-headed doorway, fitted with a board and batten door, and a small four-pane window with hinged board blinds occupies the front, west elevation; paired four pane casement windows are set in a simple molded surround on the south side.\textsuperscript{7}

Only the exterior of the playhouse is included in the designation.

3. The property has no known archaeological significance.

4. Evaluation of the property’s integrity of design, setting, workmanship, materials, feeling and association for all alterations and changes to the property:

The Grubb-Sigmon-Weisiger House is an elaborate, well-preserved two-story Queen Anne-style frame farmhouse that was built in 1911. It is unique in the architectural history of Salisbury and Rowan County as one of the few remaining farmhouses in the city, and unique as the center piece of the 1920s-1930s small estate residential park where it is located. The current setting of the house and contributing buildings is consistent with the setting of the original Milford Hills development. Like the new houses that were built in Milford Hills, the Grubb-Sigmon-Weisiger House is

\begin{itemize}
  \item \textsuperscript{5} NRHP app # 99000198
  \item \textsuperscript{6} NRHP app # 99000198
  \item \textsuperscript{7} NRHP app # 99000198
\end{itemize}
Grubb-Sigmon-Weisiger House

surrounded by two to three acres of well landscaped grounds. The house was turned ninety degrees from south-facing to west-facing in the late 1920s, but the original architectural features of the house were not altered. The multiple owners of the house have made changes to the original architectural design, but they have maintained the symmetrical façade and imposing appearance of the house. Maintenance of the house, as well as the additions, has been completed with appropriate materials and high-quality workmanship. None of the changes are incongruent with the 1911 original design. The original weather board exterior, as well as the original 1911 windows, are intact and well maintained. The windows and doors that were added in the 1920s and 1930s are in keeping with the materials that were used in the original structure. The house and contributing structures have satisfied the criteria for the National Register of Historic Places as an important surviving example of a Queen Anne style farmhouse in Rowan County.

The property of the designation presents an intact presentation of covered lawns with shade trees and flowering shrubs, as well as, informal grouped garden plantings. Neither the modern driveway materials from McCoy Road nor the modern two-car garage on the site plan distracts from the integrity of the property. The house and grounds are consistent with a 1911 country farmhouse presentation.

5. Boundary Justification:

The nominated one acre serves as the site and setting of the Grubb-Sigmon-Weisiger House and the related out buildings. Lots 168 and 169 (see the attached site plan) are to be included in the designation. The buildings to be included in the designation include the house, guest house and playhouse.

Parcel #100 (Lots168 and 169) Is shown on the Map of Milford Hills recorded in the Office of the Register of Deed Book of Maps page 183 and on Rowan County tax Map #335 in the Office of the Tax Assessor of Rowan County.
Grubb-Sigmon-Weisiger House

V Supporting documentation
1. Digital photographs
   List of photographs:
   1. Title page
   2. House east elevation
   3. House front doors
   4. House south elevation
   5. House north elevation
   6. House north elevation porch entry
   7. House gable ventilators
Guest House:
   8. GH east elevation
   9. GH west elevation
  10. GH north elevation
  11. GH south elevation
Playhouse
  12. PH east elevation
  13. PH north elevation
  14. PH south elevation
  15. PH west elevation
Other
  16. 1910-1911 house photograph
2. Floor Plan (PowerPoint slides # 21-22)
3. Site-plan (PowerPoint slides)
  23. Local designation site plan 2019)
4. Plat or Tax Map
  19. Tax card
  20. Tax bill
  25 Local designation Tax map
5. City of Salisbury GIS Map

VI Bibliography/Source Citations
   National Register of Historic Places approved application document ,1999
   # 99000198
Grubb-Sigmon-Weisiger
House
213 McCoy Road
Salisbury, NC 28144
East Elevation (Front) View from McCoy Road
Front Doors under Porch East Elevation
South Elevation
North Elevation
North Elevation Porch entrance from driveway and example of porch turned posts and reeded member railing
North Elevation from East Direction
and gable ventilators
Guest House East Elevation
Guest House North Elevation
Guest House South Elevation from West Direction
Playhouse East Elevation
Playhouse North Elevation
Playhouse South Elevation
Playhouse West (rear) Elevation from North Direction
Garage (non Contributing #10 on site plan)
1910-1911 Grubb House

OLD MILFORD HILLS HOME

This picture of Milford Hill's oldest home was made about 1910 when the C.P. Jacobs family occupied the house and oversaw the farm. One-year-old Rannos Jacobs is the child with the bird dog. The house was erected at the turn of the century and occupied besides the Jacobs family, the Percy Grimes family, the Ross Nigmon family, and the Weisger family and is now the home of former mayor E.L. Allen and his wife Jane B. Allen. The large plantation on which this home is a part was once known as Frock's Mount Pleasant plantation, later as Massey's Mill Pond Tract, and still later as the McNeely Place, which the family call "Milford."

On loan from Mrs. E.L. Allen, Jr.
Grubb-Sigmon-Weisiger House
2019 Local Historic Landmark
Designation Documents
Rowan County, NC Tax Card

<table>
<thead>
<tr>
<th>Property Owner</th>
<th>Owner's Mailing Address</th>
<th>Property Location Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAMPBELL ROY &amp;</td>
<td>215 S MCCOY RD</td>
<td>215 S MCCOY RD</td>
</tr>
<tr>
<td>HEJRI NORMA</td>
<td>SALISBURY - NC 28144</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Administrative Data</th>
<th>Administrative Data</th>
<th>Property Location Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parcel ID No</td>
<td>Legal Desc</td>
<td></td>
</tr>
<tr>
<td>338 108</td>
<td>1.875-189</td>
<td></td>
</tr>
<tr>
<td>(Old Tax ID)</td>
<td>561-044; 561-47; 677-233</td>
<td></td>
</tr>
<tr>
<td>(NW)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Owner ID</td>
<td>Due Date</td>
<td></td>
</tr>
<tr>
<td>6100001</td>
<td>1086 - 764 / 775</td>
<td></td>
</tr>
<tr>
<td>Tax District</td>
<td>Lot Bu/Pg</td>
<td></td>
</tr>
<tr>
<td>101 - CITY OF SALISBURY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land Use Code</td>
<td>Plot Bu/Pg</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neighborhood</td>
<td>Grantor</td>
<td></td>
</tr>
<tr>
<td>014 240</td>
<td>Sold Date</td>
<td></td>
</tr>
<tr>
<td></td>
<td>01/01-09-06</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sold Amount</td>
<td>399,950</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Improvement Detail</th>
<th>Value Information</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Market Value $</td>
</tr>
<tr>
<td></td>
<td>330,970</td>
</tr>
<tr>
<td></td>
<td>Assessed Value $</td>
</tr>
<tr>
<td></td>
<td>330,970</td>
</tr>
</tbody>
</table>

If assessed value not equal market value then appeal appraisal in writing to chief appraiser at Rowan County Appraisal Office.
2019 Tax Bill
House Floor Plan
Up Stairs
2019 Site Plan
Lots 167,168,169
Contributing Buildings
1. House
2. Guest House
3. Playhouse #3

1.83 acres
1999 National Register of Historic Places Site Plan
(For Comparison to local designation)
1999 National Register of Historic Places Tax Map (for comparison)
GRUBB-SIGMON WEISIGER HOUSE
LOCAL HISTORIC LANDMARK APPLICATION

GRUBB-SIGMON-WEISIGER HOUSE
Ca. 1911

GUEST HOUSE
Ca. 1941

PLAYHOUSE
Ca. 1928-1930

Non-Contributing Garage
Constructed 1997
Not Included

Original Garage/Stable
Not Included in Landmark Designation

Prepared by: C. Garner; City of Salisbury Dev. Svcs. 10/24/2019
January 22, 2020

Catherine Garner
Development Services Specialist
132 North Main St.
Salisbury, NC 28145

RE: Proposed Designation of Grubb-Sigmon-Weisiger House, Salisbury, Rowan County.

Dear Ms. Garner:

Thank you for submitting the report for Grubb-Sigmon-Weisiger House, Salisbury, Rowan County. We have reviewed the information in the report and offer the following comments in accordance with North Carolina General Statute 160A-400.6.

According to the report, the Grubb-Sigmon-Weisiger House, built in 1911, is an “important surviving example of a Queen Anne-style farmhouse within the [Salisbury] city limits.” It was later used as the centerpiece for Milford Hills, a significant 1920s and 1930s residential development. The proposed boundary encompasses approximately one acre of land and includes the exteriors of the main house, guest house, and playhouse.

We commend the commission for submitting a report that satisfies the requirements outlined in the HPO’s Guidelines and believe the data contained therein provides the local governing board with sufficient information to determine whether the Grubb-Sigmon-Weisiger House possesses the requisite special local significance and integrity for local historic landmark designation.

Landmark designation means the community recognizes properties within the historic district are worthy of preservation because of their special significance to the local community. Any substantial changes in design, materials, and appearance to these properties is subject to the design review procedures of the preservation commission.

Thank you for the opportunity to comment on the report. Please note, our comments are advisory only and therefore, non-binding. Once the governing board has received a recommendation from the Salisbury Historic Preservation Commission, it should proceed in the same manner as would otherwise be required for an amendment to the zoning ordinance. Once the decision has been made, please return a completed copy of the enclosed form to our office.
This letter serves as our comments on the proposed designation of the Grubb-Sigmon-Weisiger House, Salisbury, Rowan County. Please contact me at 919-814-6583 should you have any questions about our comments.

Sincerely,

Ramona M. Bartos, Deputy
State Historic Preservation Officer

CC: Commission Chair

Enclosure
AN ORDINANCE DESIGNATING THE “GRUBB-SIGMON-WEISIGER HOUSE”, LOCATED AT 213 S MCCOY ROAD IN SALISBURY, NORTH CAROLINA, AS A HISTORIC LANDMARK

WHEREAS, Chapter 160A, Article 19, Part 3C of the North Carolina General Statutes provides for the designation of historic landmarks; and

WHEREAS, the City of Salisbury has created the Salisbury Historic Preservation Commission as a commission having the authority to exercise, within the planning jurisdiction of the City, the powers and duties conferred by N.C.G.S. 160A-400; and

WHEREAS, the Grubb-Sigmon-Weisiger House is located at 213 S McCoy Road in Salisbury, North Carolina, and is identified by the Rowan County Parcel ID No. 335 100 (“the Property”); and

WHEREAS, the Property is owned by Roy and Norma Campbell, who have consented to the landmark designation; and

WHEREAS, the Salisbury Historic Preservation Commission issued a Landmark Designation Report in December 2019, recommending designation of the Property as a historic landmark; and

WHEREAS, as set forth in the Landmark Designation Report, the Salisbury Historic Preservation Commission has determined that the Property is of special significance in terms of its historical, prehistorical, architectural, and/or cultural importance, and possesses integrity of design, setting, workmanship, materials, feeling, and/or association; and

WHEREAS, the State Historic Preservation Office (“SHPO”) of the North Carolina Department of Natural and Cultural Resources has been provided the opportunity to review and comment on the proposed designation; and

WHEREAS, the SHPO reviewed the proposed designation and issued a letter of comment dated January 22, 2020 in which it noted that the structure “is an ‘important surviving example of a Queen Anne-style farmhouse’”; and

WHEREAS, the Salisbury Historic Preservation Commission held a duly-noticed public hearing on February 13, 2020, with respect to this ordinance and designation of the Property as a historic landmark as contemplated herein, and following said hearing voted to confirm its recommendation that the Salisbury City Council designate the Property as a historic landmark; and

WHEREAS, the Salisbury City Council held a duly-noticed public hearing on February 18, 2020, with respect to this ordinance and designation of the Property as a historic landmark as contemplated herein; and

WHEREAS, the Salisbury City Council, having taken into full consideration all statements and information presented at the public hearings and in the Landmark Designation
Report, finds that the Property meets all qualifying elements of a historic landmark, particularly, that it is of special significance in terms of its historical, prehistorical, architectural, and/or cultural importance, and possesses integrity of design, setting, workmanship, materials, feeling, and/or association; and

WHEREAS, the Salisbury City Council finds that the Property’s preservation should be encouraged and ensured.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, NORTH CAROLINA, AS FOLLOWS:

SECTION 1. The City of Salisbury hereby designates the Grubb-Sigmon-Weisiger House, located at 213 S McCoy Road in Salisbury, North Carolina as a Salisbury Historic Landmark pursuant to Chapter 160A, Article 19, as amended, of the North Carolina General Statutes. Said property being more particularly described as follows:

Grubb-Sigmon-Weisiger House, 213 S McCoy Road, Salisbury, Rowan County, NC, specifically: the complete exterior portions of the house, the ca. 1941 Guest House, and the Ca. 1928-1930 Playhouse and the portions of the property formerly known as lots 168 and 169. This property is identified by the Rowan County Parcel ID # 335 100, that property described in deed book 764, page 575 recorded in the Rowan County Register of Deeds, affecting approximately 1.19 acres of the site’s total 1.82 acres. This property is owned by Roy and Norma Campbell.

SECTION 2. No portion of the interior and exterior features of any building, site, structure, area, or object that is designated in this ordinance may be altered, restored, moved, remodeled, or reconstructed so that a change in design, material, or outer appearance occurs unless and until a Certificate of Appropriateness is obtained from the Salisbury Historic Preservation Commission or its successors; provided however that the City of Salisbury Planning Director or designee may approve Certificates of Appropriateness for minor works as listed in the Bylaws and Rules of Procedure of the Salisbury Historic Preservation Commission. The Salisbury Historic Preservation Commission shall review Certificates of Appropriateness for interior alterations using The Secretary of the Interior’s Standards for Rehabilitation.

SECTION 3. No portion of the exterior features of any building, site, structure, or object that is designated in this ordinance may be demolished unless and until a Certificate of Appropriateness is obtained from the Salisbury Historic Preservation Commission or a period of three hundred and sixty-five (365) days has elapsed following final review by the Commission of a request for demolition (or any longer period of time required by N.C.G.S. 160A-400.14 as it may be amended hereafter); provided however, that demolition may be denied by the Salisbury Historic Preservation Commission in the event that the State Historic Preservation Officer determines that the building, site, structure, or object has statewide significance as provided by N.C.G.S. 160A-400.14.

SECTION 4. Nothing in this ordinance shall be construed to prevent or delay ordinary maintenance or repair of any architectural feature in or on said landmark that does not involve a
change in design, material, or outer appearance thereof, nor to prevent or delay the construction, reconstruction, alteration, restoration, demolition or removal of any such feature when a building inspector or similar official certifies to the Commission that such action is required for the public safety because of an unsafe condition. Nothing herein shall be construed to prevent the owner of the historic landmark from making any use of the historic landmark not prohibited by other statutes, ordinances, or regulations. Owners of locally designated historic landmarks are expected to be familiar with and follow The Secretary of the Interior’s Standards for Rehabilitation and the Salisbury Historic Design Guidelines, the guidelines used by the Salisbury Historic Preservation Commission to evaluate proposed alterations or additions.

SECTION 5. The Salisbury Historic Preservation Commission shall have no jurisdiction over the interior features of the property, with the exception of those portions of the interior that are included in the designation parameters as contemplated in this ordinance.

SECTION 7. City administration and the Salisbury Historic Preservation Commission are hereby authorized to have posted a suitable sign on the site herein described indicating that said site has been designated a historic landmark by action of the Salisbury Historic Preservation Commission and the Salisbury City Council provided, should the owners of the herein described property not consent to the posting of said sign on the described premises, City administration and the Salisbury Historic Preservation Commission are hereby authorized to have said sign located on the public right-of-way adjacent to said property.

SECTION 8. All owners of the property hereinabove described, whose identity and addresses can be ascertained by the exercise of due diligence, shall be sent by certified mail a copy of this ordinance.

SECTION 9. Copies of this ordinance shall be filed and indexed in the offices of the City Clerk, Community Planning Services, Rowan County Register of Deeds, and the Rowan County Tax Administrator, as required by applicable law.

SECTION 10. In the event any building, site, structure, or object designated in this ordinance is demolished in accordance with the ordinances of the City of Salisbury, this ordinance may be repealed.

SECTION 11. Any violation of this ordinance shall be unlawful as by law provided.

SECTION 12. This ordinance shall be effective on the date of adoption.
Local Historic Landmark Designation: Tax Implications

The Salisbury City Council is authorized by N.C.G.S. 160A, Part 3C to designate local historic landmarks that are deemed by the Salisbury Historic Preservation Commission (HPC) to be of special significance in terms of their historical, prehistorical, architectural, or cultural importance; and that possess integrity of design, setting, workmanship, materials, feeling and/or association.

Owners of local historic landmarks are eligible for property tax benefits.

Owners are eligible to apply annually for a 50% property tax deferral as long as the property’s significant historic or architectural features are maintained. N.C.G.S. 105-278 authorizes this benefit:

§ 105-278. Historic properties.

(a) Real property designated as a historic property by a local ordinance adopted pursuant to former G.S. 160A-399.4 or designated as a historic landmark by a local ordinance adopted pursuant to G.S. 160A-400.5 is designated a special class of property under authority of Article V, Sec. 2(2) of the North Carolina Constitution. Property so classified shall be taxed uniformly as a class in each local taxing unit on the basis of fifty percent (50%) of the true value of the property as determined pursuant to G.S. 105-285 and 105-286, or 105-287.

(b) The difference between the taxes due on the basis of fifty percent (50%) of the true value of the property and the taxes that would have been payable in the absence of the classification provided for in subsection (a) shall be a lien on the property of the taxpayer as provided in G.S. 105-355(a). The taxes shall be carried forward in the records of the taxing unit or units as deferred taxes. The deferred taxes for the preceding three fiscal years are due and payable in accordance with G.S. 105-277.1F when the property loses the benefit of this classification as a result of a disqualifying event. A disqualifying event occurs when there is a change in an ordinance designating a historic property or a change in the property, other than by fire or other natural disaster, that causes the property's historical significance to be lost or substantially impaired. In addition to the provisions in G.S. 105-277.1F, no deferred taxes are due and all liens arising under this subsection are extinguished when the property's historical significance is lost or substantially impaired due to fire or other natural disaster. (1977, c. 869, s. 2; 1981, c. 501; 1989, c. 706, s. 3.1; 2005-435, s. 38; 2006-162, s. 28; 2008-35, s. 2.5; 2010-95, s. 17.)

The deferment reduces the taxable value of the property by 50%. This means that any special taxes are also reduced; for example, a landmark property located in a Municipal Service District would see its MSD tax revenue reduced by 50%.

The value of the deferred property taxes are held as a lien against the property. In the event that the property loses landmark status, due to loss or impairment of historical significance or changes in the designating ordinance, the deferred taxes for the previous three years are payable to the owner. If a property loses its historic significance due to a fire or natural disaster, no recapture of past tax deferments will occur.

On the following pages, the tax implications of the designation of example landmarks is provided.
Example 1: Historic Commercial Building

- Value: $900,000.00
- Special Taxes:
  - Located in Municipal Service District
- Tax Rates:
  - City Tax Rate: 0.7196%
  - MSD Tax Rate: 0.176%
- Pre-Landmark Taxes Paid, 10-Years
  - Taxable Value: $900,000.00
  - City Revenue: $64,764.00
  - MSD Revenue: $15,840.00
- Post-Landmark Taxes Paid, 10-Years
  - 50% REDUCTION IN TAXABLE VALUE
  - Taxable Value: $450,000.00
  - City Revenue: $32,382.00
  - MSD Revenue: $7,920.00

The designation of this property would reduce the City’s revenue by $40,302.00 over 10 years.

Example 2: Large Historic Residence

- Value: $1,200,000.00
- Special Taxes: N/A
- Tax Rates:
  - City Tax Rate: 0.7196%
- Pre-Landmark Taxes Paid, 10-Years
  - Taxable Value: $1,200,000.00
  - City Revenue: $86,352.00
- Post-Landmark Taxes Paid, 10-Years
  - 50% REDUCTION IN TAXABLE VALUE
  - Taxable Value: $600,000.00
  - City Revenue: $43,176.00

The designation of this property would reduce the City’s revenue by $43,176.00 over 10 years.
**Example 3: Modest Historic Residence**

- Value: $350,000.00
- Special Taxes: N/A
- Tax Rates:
  - City Tax Rate: 0.7196%
- Pre-Landmark Taxes Paid, 10-Years
  - Taxable Value: $350,000.00
  - City Revenue: $25,186.00
- Post-Landmark Taxes Paid, 10-Years
  - 50% REDUCTION IN TAXABLE VALUE
    - Taxable Value: $175,000.00
    - City Revenue: $12,593.00

*The designation of this property would reduce the City’s revenue by $12,186.00 over 10 years.*

**Additional Resources:**
S a l i s b u r y  C i t y  C o u n c i l
A g e n d a  I t e m  R e q u e s t  F o r m

Please Select Submission Category:  ■ Public  ■ Council  ■ Manager  ■ Staff

Requested Council Meeting Date:  Tuesday, March 6, 2020

Name of Group(s) or Individual(s) Making Request:  City Communications and Rowan County Emergency Management

Name of Presenter(s):  Peter J. Sabo, Partnership Specialist U.S. Census Bureau, and City Communications (Linda McElroy or Kaisha Brown)

Requested Agenda Item:  Council to receive a presentation about the 2020 U.S. Census.

Description of Requested Agenda Item:  To inform and encourage residents to prepare for the 2020 U.S. Census, the City of Salisbury and Rowan County have partnered to ensure that all residents are “counted once, only once and in the right place.” The presentation will also include discussing the importance of the Census to receive federal funding for schools, hospitals, roads and infrastructure. In addition to confidentiality of responses that are safe, secure, and protected by federal law.

Attachments:  ■ Yes  ■ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

None

Contact Information for Group or Individual:  Linda McElroy

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

X Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  ________________________
Finance Manager Signature  Department Head Signature

____________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  □ Public  □ Council  □ Manager  □ Staff

Requested Council Meeting Date:  2/18/2020

Name of Group(s) or Individual(s) Making Request:  Salisbury Police Department/Chief Jerry Stokes

Name of Presenter(s):  Chief Jerry Stokes

Requested Agenda Item:  Update Council on SPD information – crime data, staffing, etc.

Description of Requested Agenda Item:  Council to hear SPD staff update on community crime, etc. in 2019.

Attachments:  □ Yes  □ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)
None.

Contact Information for Group or Individual:  Chief Jerry Stokes, SPD 704-638-5333

□ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

□ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

Finance Manager Signature

Department Head Signature

Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
□ Approved  □ Delayed  □ Declined

Reason:
Council Meeting Update
Salisbury Police Department

February 18, 2020

Staffing as of 12/31/2019

Overall Department Sworn Staffing
(81 sworn budgeted positions + 4 sworn over hire positions)

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sworn Staff</td>
<td>76</td>
<td>89.4%</td>
</tr>
<tr>
<td>FTO Recruit</td>
<td>1</td>
<td>1.2%</td>
</tr>
<tr>
<td>BLET Recruit</td>
<td>5</td>
<td>6.9%</td>
</tr>
<tr>
<td>Conditional Offer</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Vacancies</td>
<td>2</td>
<td>*</td>
</tr>
<tr>
<td>Filled Staffing %</td>
<td>83</td>
<td>97.6%</td>
</tr>
</tbody>
</table>

*All Budget Position filled (100%), 2 of sworn over hire positions to be filled = 2.4%
**Changes in February 2020
2019 Crime Data

<table>
<thead>
<tr>
<th>Category</th>
<th>2019</th>
<th>2018</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>VIOLENT CRIMES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HOMICIDE</td>
<td>2</td>
<td>6</td>
<td>-67%</td>
</tr>
<tr>
<td>RAPE</td>
<td>14</td>
<td>13</td>
<td>-8%</td>
</tr>
<tr>
<td>COMMERCIAL ROBBERY</td>
<td>27</td>
<td>21</td>
<td>-19%</td>
</tr>
<tr>
<td>INDIVIDUAL ROBBERY</td>
<td>51</td>
<td>50</td>
<td>-2%</td>
</tr>
<tr>
<td>AGGRAVATED ASSAULT</td>
<td>95</td>
<td>133</td>
<td>-28%</td>
</tr>
<tr>
<td>Assault Dangerous Weapon - GUN</td>
<td>22</td>
<td>20</td>
<td>-10%</td>
</tr>
<tr>
<td>Shooting Into an Occupied Dwelling</td>
<td>21</td>
<td>22</td>
<td>-5%</td>
</tr>
<tr>
<td>TOTAL VIOLENT CRIMES</td>
<td>178</td>
<td>213</td>
<td>-16%</td>
</tr>
<tr>
<td>GAD - SHOT FIRED</td>
<td>326</td>
<td>311</td>
<td>5%</td>
</tr>
<tr>
<td>PROPERTY CRIMES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RESIDENTIAL BURGLARY</td>
<td>167</td>
<td>252</td>
<td>-34%</td>
</tr>
<tr>
<td>COMMERCIAL BURGLARY</td>
<td>41</td>
<td>57</td>
<td>-23%</td>
</tr>
<tr>
<td>AUTO THEFT</td>
<td>92</td>
<td>133</td>
<td>-31%</td>
</tr>
<tr>
<td>LARCENY</td>
<td>812</td>
<td>862</td>
<td>-6%</td>
</tr>
<tr>
<td>LARCENY FROM MY</td>
<td>288</td>
<td>311</td>
<td>-8%</td>
</tr>
<tr>
<td>TOTAL PROPERTY</td>
<td>1414</td>
<td>1625</td>
<td>-13%</td>
</tr>
<tr>
<td>TOTAL PART 1 CRIMES</td>
<td>1552</td>
<td>1838</td>
<td>-13%</td>
</tr>
</tbody>
</table>
Crime Rate Comparison

Crime Reporting Changes

- North Carolina became aligned with Federal reporting requirements in October 2019.
- Changed somewhat how crime is reported.
- Old way was Uniform Crime Reporting – more event based
- National Incident Based Reporting System (NIBRS): two means of looking at crime reports; Incident and "people" based
Example UCR

3 Reported Larceny from an Auto Events and Victims

Example NIBRS

1 Reported Larceny from an Auto Incident 3 Victims
PSP Engagement ends March 2020. DOJ is not accepting applications for new PSP sites in 2020, but reviewing prior applications. SPD applied in 2019 and will be reviewed.

CRI-TAC Engagement began January 2020 and ends March 2020. Specific areas of training or technical assistance needs support. We can and will ask for more support.

Grant funding for Rowan Regional Crime Intelligence Center accepted in 2019. Two to three year grant and training and technical assistance.

Workload Information

- 51,739 calls for service (46,819 in 2018: 10% increase)

- 1,951 arrests (1,557 in 2018: 25% increase)
  - 47 commitments, not included
  - 508 Felony
  - 1443 Misdemeanor

- 3,786 citations issued (2,574 in 2018: 47% increase)

- Of these, 10.3% of arrests are of homeless persons, 4.3% of citations are issued to homeless persons
Workload Information

- Type of Arrest
  - On View (observed or investigated by officer) - 31.8%
  - Taken into Custody (warrant existed for person when contacted) - 41.4%
  - Summoned for Appearance (not full custodial arrest) - 26.9%

Workload Information

Citation Demographics 2019
Workload Information

Top Five Calls

- Vehicle Collisions, 3017
- 911 Hang Up/Misdial, 2994
- Susp Person/Vehicle, 2215
- Foot Patrol, 2144
- Vehicle Collisions, 2141

- Top Five Calls – 45.8% of all calls
- Shots Fired: .63% of total number of calls

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Stops</td>
<td>11.8%</td>
</tr>
<tr>
<td>911 Hang up/Misdial</td>
<td>11.3%</td>
</tr>
<tr>
<td>Susp Person/Vehicle</td>
<td>9.4%</td>
</tr>
<tr>
<td>Foot Patrol</td>
<td>7.5%</td>
</tr>
<tr>
<td>Vehicle Collisions</td>
<td>5.8%</td>
</tr>
</tbody>
</table>

Workload Information

Reportable Offenses 2019

- Larceny, 1178
- Mischief, 1164
- Drug, 624
- Other, 346
- Simple Assault, 278
- Vandalism, 254
- Burglary, 232
- Agg Assault, 93
- Robbery, 60
- MV Theft, 60
- Trespass, 58

- Top Five Reported Offenses – 77% of all reports made (4,295)

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larceny</td>
<td>26%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>23%</td>
</tr>
<tr>
<td>Drug Offense</td>
<td>14%</td>
</tr>
<tr>
<td>Other Criminal Offenses</td>
<td>8%</td>
</tr>
<tr>
<td>Simple Assault</td>
<td>6%</td>
</tr>
</tbody>
</table>

11
Administrative Matters

- 45 total administrative reviews of employee conduct – 21 generated in house, 24 generated as the result of a citizen complaint

- In house: 15 were found to have cause, 1 unable to determine, 1 unfounded, 1 exonerated, 1 resulted in coaching/ training, 2 pending

- Citizen Complaints: 2 were found to have cause, 2 unable to determine, 18 unfounded, 1 exonerated, 1 pending *discourtesy is the most common citizen complaint

Force Applications

- 48 application of force incidents (down 5.9% from 2018, but also down 54.5% from 2017)
  - Per contacts – 0.1% (0.1% in 2018)
  - Per arrest/citation – 1.1% (1.23% in 2018)
Community Action Team Goals Progress
2/5/2018 Report Reminder

- To achieve SPD staffing rate of 95% for authorized sworn officer positions by 2018.
- Progress: Currently at 98.7% staffing – need to fill 1 budget position and the 4 over hire positions
- Reduce gun violence and assault by 5% each year
  - Working with ATF
  - Project Safe Neighborhood initiative
  - Stratified policing model
- Progress: Homicides down 40% in 2018 compared to 2017
- Progress: ADW – Firearm down 19% in 2018 compared to 2017
  - Have two detectives assigned to ATF Task Force, ATF Agent(s) assigned to PD
  - PSN initiative well underway
  - Stratified Policing integrated into police operations since May 2017 – POP Working Group Initiative started in January 2018

Community Action Team Goals Progress

- To achieve SPD staffing rate of 95% for authorized sworn officer positions by 2018.
- Progress: Currently at 100% plus staffing – need to fill no budget positions and 2 over hire positions (97.6% total)
- Reduce gun violence and assault by 5% each year
  - Working with ATF
  - Project Safe Neighborhood initiative
  - Stratified policing model
- Progress: Homicides down 67% in 2019 compared to 2018
- Progress: ADW – Firearm down 44% in 2019 compared to 2018
Santa Patrol 2019

- 702 Police Officer staff hours devoted to the initiative over six week period. Cost $21,337.26 in overtime money.

- Activity:
  - 15 Traffic Citations
  - 20 Misdemeanor Arrests
  - 10 Felony Arrests

- Very few comments this year.
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☒ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  February 18, 2020

Name of Group(s) or Individual(s) Making Request:  Parks and Recreation

Name of Presenter(s):  Nick Aceves

Requested Agenda Item:  Approve Changes to Greenway Committee

Description of Requested Agenda Item:  Officially change name from Greenway Committee to the Greenway, Pedestrian and Bicycle Committee and increase the number of members to eleven (11) from nine (9). Upon these changes staff will advertise for new members and meet with the new committee to determine roles and responsibilities of the committee and bring the new ordinance to council for a vote.

Attachments:  ☒ Yes  ☐ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition) Council to adopt an ordinance amending the name and membership of the Greenway Committee.

Contact Information for Group or Individual:  Nick Aceves  704-638-5299

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________  __________________________
Finance Manager Signature       Department Head Signature

_________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date***

For Use in Mayor’s Office Only

☐ Approved  ☐ Declined
Reason:
AN ORDINANCE AMENDING CHAPTER 16, ARTICLE V, OF THE CODE OF THE CITY OF SALISBURY, RELATING TO THE GREENWAY COMMITTEE

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

SECTION 1. That Section 80, Article V, Chapter 16 of the Code of the City of Salisbury be amended to delete the stricken language and add the underlined language as follows:

Section 16-80 Creation; membership

There is hereby created a greenway, bicycle and pedestrian committee composed of nine (9) eleven (11) citizens of the city, to be known as the greenway, bicycle and pedestrian committee.

SECTION 2. That all ordinances, or the parts of ordinances in conflict with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 3. That this Ordinance shall be effective upon adoption by the City of Salisbury from and after is passage.
Requested Council Meeting Date: February 18, 2020

Name of Group(s) or Individual(s) Making Request: Kelly Baker

Name of Presenter(s): City Council

Requested Agenda Item: Council to consider appointments to various boards and commissions.

Description of Requested Agenda Item: The majority of Council appointed boards and commissions have seats expiring March 31, 2020. A worksheet showing the terms that are ending and whether the person is eligible for reappointment along with applications received to date are attached.

Attachments: Yes No

Fiscal Note: (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item: Council to consider making appointments to various boards and commissions. (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual: Kelly Baker 704-638-5233

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________  __________________________________
Finance Manager Signature  Department Head Signature

_________________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****

For Use in Clerk’s Office Only
Salisbury City Council
Agenda Item Request Form

☐ Approved   ☐ Delayed   ☐ Declined

Reason:
### Alternate Methods of Design Commission

<table>
<thead>
<tr>
<th>Current Member</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Notes:</th>
<th>Applicants:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rodney Queen</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
<td>Donald Hesprich (3rd choice)</td>
</tr>
</tbody>
</table>

**Notes:** Members shall have demonstrated experience, education, or licensure in the design, construction, and/or development field.

### Community Appearance Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 4 Members</th>
<th>Applicants:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reg Boland</td>
<td>3/31/20</td>
<td>Yes</td>
<td>Reg Boland</td>
<td>Shyaine Betha (2nd choice)</td>
</tr>
<tr>
<td>William Mason</td>
<td>3/31/20</td>
<td>Yes</td>
<td>William Mason</td>
<td>Phyllis Miller (1st choice)</td>
</tr>
<tr>
<td>Chris McNeely</td>
<td>3/31/20</td>
<td>Yes</td>
<td>Chris McNeely</td>
<td>David Moore (3rd choice)</td>
</tr>
<tr>
<td>Shelley Harper Palmer</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
<td>Joseph Nalini (3rd choice)</td>
</tr>
</tbody>
</table>

**Notes:** The CAC is seeking individuals with construction and/or design experience.

### Greenway Committee

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benjamin Davis</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Amy Smith</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Dr. John Wear</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**

### Historic Preservation Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>All Vacancies Filled</th>
<th>Applicants:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larry Richardson</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
<td>Cindi Adames (2nd choice)</td>
</tr>
<tr>
<td>Andrew Walker</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
<td>Monica Randell (1st choice)</td>
</tr>
<tr>
<td>Acey Worthy</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
<td>Randal Rhodes (3rd choice)</td>
</tr>
</tbody>
</table>

**Notes:** All members must have a demonstrated interest, competence, or knowledge in historic preservation. The Certified Local Government must document in writing its good faith effort to appoint professionals from the disciplines of architecture, history, architectural history, planning, archaeology, or other related disciplines, to the extent such professionals are available in the community and willing to serve. The CLG program recognizes that a mix of professional and lay members makes the strongest commission.
### Housing Advocacy Commission

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrea Anders</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>(Neighborhood)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anne Lyles (Landlord)</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Barbara Perry</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>(At-large)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Cindi Adames (3rd choice)
- Bradford Basinger (3rd choice)
- Shyaine Betha (1st choice)
- William Clements (2nd choice)
- Kendra Coney (1st choice)
- Hosea Crooms (3rd choice)
- Phyllis Miller (3rd choice)

**Notes:** Seats have been designated for representatives from Neighborhoods, Landlords and At-large.

### Human Relations Council

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 2 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debra Ellison</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Kendra Coney (3rd choice)
- Hosea Crooms (1st choice)
- Monica Randell (3rd choice)

**Notes:** Eight members of the HRC are appointed by City Council and eight members are appointed by the HRC.

### Hurley Park Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Riley</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Jane Ritchie</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Linda Sufficool</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Notes: The City will ensure that a member of the Hurley Family Foundation and a person who lives within 100 feet of the park are appointed to the board.

### Parks and Recreation Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jerry Lawson</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Brian T. Miller</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Glenwood Oats</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**
- Shyaine Betha (3rd choice)
- Bucky Cline
- Joseph Nalini (2nd choice)

**Notes:**
### Planning Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 6 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Burgin</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>John Struzick</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Dennis Rogers</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Bill Wagoner</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td></td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**

Bradford Basinger (2nd choice)

Donald Hesprich

Phyllis Miller (2nd choice)

Joseph Nalini (1st choice)

Monica Randell (2nd choice)

Randal Rhodes (2nd choice)

Kenneth Stutts (2nd choice)

**Notes:**

### Transportation Advisory Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brandon Najarian</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Tammara Walker</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Quentin Woodward, Jr.</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**

Dylan Horne

**Notes:** Membership shall be representative of the population of the service area and include representatives from human service agencies, transportation providers, business sector, government sector, and the public within the service area.

### Tree Board

<table>
<thead>
<tr>
<th>Current Members</th>
<th>Term Expires</th>
<th>Eligible for Reappointment</th>
<th>Need 3 Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Lynn Albertson ex-officio</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Linda Jones</td>
<td>3/31/20</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Kelli Isenhour</td>
<td>3/31/20</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

**Applicants:**

Cindi Adames (1st choice)

Jonathan Barbee (2nd choice)

**Notes:**
Cindi Adames

First Name: Cindi
Last Name: Adames
E-mail: CindiAdames@outlook.com
Home Phone: 7042320123
Address: 904 East Lafayette St
City: Salisbury
State: NC
ZIP Code: 28144

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference: Tree Board
Please indicate your #2 preference: Historic Preservation Commission
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying? I am from Salisbury and I have a passion for making a positive difference concerning the current integrity of the city, the amount of violent crimes and unsolved murders, there is a lot that can be done to help with the right people and resources coming together. Graduated early from highschool, gained knowledge and expertise in the last 10 years as a single mother with little to no family for support or help. Survival is a skill.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my
removal from any board or commission.
Jonathan Barbee

First Name: Jonathan
Last Name: Barbee
E-mail: jonathanbarbeehome@gmail.com
Home Phone: 7046365490
Business Phone: 9802343088
Address: 101 Polo Drive
City: Salisbury
State: NC
ZIP Code: 28144
Occupation: Student

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference:
Greenway Committee (No Requirement of Residency)

Please indicate your #2 preference:
Tree Board

Please indicate your #3 preference:
Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
Having taken City of Salisbury's Citizen's Academy has been a benefit to my confidence in applying for the Greenway Committee, Tree Board, and the Comprehensive Plan Steering Committee. I am planning to graduate from Catawba College.

Skills in public speaking, leadership, listening, critical thinking, facilitation, team-building, planning, delegation, time management, and giving feedback.

Education in business administration and marketing.

Member of a local Toastmasters International club and the Young Republicans of Rowan County.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Bradford Basinger

First Name: Bradford
Last Name: Basinger
E-mail: bradfordm1978@gmail.com
Home Phone: 704-267-7763
Address: 306 Maupin Ave
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Self Employed
Occupation: Web Developer and Property Management/maintenance

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

I would like to be of the Comprehensive Plan Steering Committee and/or planning board because I feel there has been a lack of including technological and digital infrastructure as needs of the future.

As the amount of data that is produced on a daily basis by an increasing number of users submitting data, and will ultimately have some kind of storage concerns for both citizens and municipalities. Currently most private citizens depend on free services like Gmail or Hotmail. As businesses face this need to store data, many will begin to charge. Some, if not all, mailbox service providers have storage limits around 5GB. If the public is charged with storing and securing their own health records, work records, etc., there will ultimately be those who can not afford to pay for storage. It will then be up to the government to provide these storage solutions and I believe these needs should be included in a comprehensive plan.

Another issue on the technological front that I believe the city needs to address is that the issue of citizens privacy in regards to video surveillance, drone use, handling of personal data stored and curated by the city, and requiring privacy policies for all businesses and/or individuals with surveillance equipment pointed at public spaces. Having a database of cameras can not only help with crime, but also in identifying problems with streets, signs, sewer, etc. most companies like Ring & Google Home have APIs that the user can share and grant permissions for access as needed.

Also, with the shrinking newspaper market who was once the hub for marketing and...
information for the city, the city should have a plan in place to encourage and reward journalists and other watchdog/watch group organizations who help the community by keeping them informed and investigating matters that don’t seem fair. It should be an open source platform where all can contribute and share information and data. Municipalities, city council, and private citizens could curate the board to keep partisanship and corruption in check.

Finally, a problem some members of the city and city council has mentioned, but there must be some sort of plan for free internet access for low income families. I feel this will be an essential basic need in the future, and internet should be accessible by all. A citywide free internet service would also be a good way to recruit technology businesses to the area. Having already had a worst case scenario with Fibrant, I believe the city now has the experience to better organize and work these contracts.

Many of these ideas can and should be partnered with on by developers and businesses looking to come to the area. Most businesses look at revolutionary ideas as a positive and are willing to contribute their financial and professional resources for the right ideas that benefit both their businesses and their employees.

Either way, I feel we must start planning for addressing these needs and concerns and I would love to help contribute to a plan that includes these concerns.

I also have more than average experience in dealing with DOT, zoning, planning, code enforcement, and many other city departments on a professional level and understand some of the unique needs of businesses and developers involved in commercial construction projects. The one stop shop was a great plan that worked and I would love to be a part of something similar that really improves the image of the city.

These are just a few reasons why I think I would be a good fit. Please contact me if you have any other questions.

1996 Salisbury High graduate and 3 years at UNCC in business administration.

20 years in commercial construction industry, 12 in management. Mostly big box retail and civil concrete work.

8 years civil construction/site work concrete experience including curb and gutter in parking lots, dumpster containers, concrete paving, sidewalks, and other concrete in public spaces with ADA requirements on sidewalk openings, grade, wheelchair turn radiiuses, handrail heights, pipe bollard placements, etc.

5 years Web Development experience with full stack JavaScript with Node & PHP applications including WordPress implementation with these data collection method using REST APIs.

10 years HTML, CSS, Jquery website development experience with focus on SEO and digital marketing features using custom URLs, google analytics, and some eCommerce.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I agree that this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
Shyaine
Betha

First Name
Shyaine

Last Name
Betha

E-mail
shyaineb@gmail.com

Home Phone
2676013448

Address
920 E. Lafayette Street

City
Salisbury

State
NC

ZIP Code
28144

Place of Employment
Comfort Inn & Suites

Occupation
Night Auditor

Do you reside within the City limits of Salisbury?
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:
Housing Advocacy Commission

Please indicate your #2 preference:
Community Appearance Commission

Please indicate your #3 preference:
Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I am interested because I am a from-out-of-state resident with a deep history of community engagement and organizing, and I am seeking the same purpose and fulfillment here in Salisbury as I had back home. Community organizing is one of my passions.

Community Engagement experience with various non-profit and for-profit organizations back home in Philadelphia; housing advocacy initiatives; entrepreneurship (I own two businesses); grassroots organizing

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct

I agree

https://www.jotform.com/inbox/51244332060138

1/2
to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
Name: William Clements

First Name: William
Last Name: Clements
E-mail: williampwcllements3@gmail.com
Home Phone: 7046093904
Business Phone: Same
Address: 225 W. Corriher Ave
City: Salisbury
State: NC
ZIP Code: 28144

Place of Employment: Senior Living Guide & Apple House Realty
Occupation: Regional Manager & NC licensed RE Broker

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Housing Advocacy Commission
Please indicate your #3 preference: Fair Housing Committee

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I have previously applied, ideally you still have my paperwork on hand. I have extensive experience serving on several mayoral boards & committees in Mecklenburg County as well as the apartment association and Chamber in Charlotte when I lived there. I want to serve where I live!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Public speaking, negotiations, budgeting, long term planning, operations, process improvement, housing, property management, residential real estate, tenant law, sales & marketing, writing, publishing.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree
understand and agree that any misstatement will be cause for my removal from any board or commission.
Melvin (Bucky) Cline

First Name: Melvin (Bucky)
Last Name: Cline
E-mail: clineb66@gmail.com
Home Phone: 704-245-4247
Address: 521 Maupin Avenue
City: Salisbury
State: NC
ZIP Code: 28144

Place of Employment: Retired
Occupation: Human Resources Professional

Do you reside within the City limits of Salisbury? Yes
Please indicate your #1 preference: Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying? I am interested in the recreation offerings the city has and think Salisbury has much to do to be prepared for future recreation needs.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have lived in Salisbury most of my life and have participated in many recreational programs here and my children did also. I was also involved with many recreation programs while the HR director of the Cone Mills plant in Salisbury.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Kendra Coney

First Name
Kendra

Last Name
Coney

E-mail
kendra704@gmail.com

Home Phone
704-267-8560

Business Phone
704-637-6838

Address
822 Brookmont Avenue

City
Salisbury

State
NC

ZIP Code
28146

Place of Employment
Rowan Helping Ministries

Occupation
Housing Coordinator

Do you reside within the City limits of Salisbury?
Yes

Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Housing Advocacy Commission

Please indicate your #2 preference:
Fair Housing Committee

Please indicate your #3 preference:
Human Relations Council

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
As the Housing Coordinator for the city’s biggest shelter, I serve as an advocate for those experiencing homelessness crisis by offering advice, education, and support to all in need. While being in this position I’ve witnessed first hand the community’s need for more affordable housing. Overtime, I’ve built several professional relationships with local landlords and property managers which has given me the advantage to house those in need first. From a professional and personal stand point, experiencing housing crisis can lead into other unfortunate events which is why I feel as a board member I can be the voice for those whom face these issues.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Having years of experience in the Human Service Field and customer service, I’m honored to have gained an abundance amount of skills that has given me the qualifications that allows me to work in almost any setting. As the Housing Coordinator of Rowan Helping Ministries, I’ve assisted over 100 homeless individuals and families with finding permanent and sustainable housing. I’ve received numerous certificates supporting my role including Fair Housing and HUD training.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you
No
from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Hosea Crooms

First Name: Hosea
Last Name: Crooms
E-mail: hoseacrooms@ymail.com
Home Phone: 9802820152
Address: 1202 Bell st
City: Salisbury
State: NC
ZIP Code: 28144

Place of Employment: RSSS
Occupation: Educator

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Human Relations Council
Please indicate your #2 preference: Fair Housing Committee
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

As a young Black male educator, I believe that I can continue to advocate for minority groups while serving as a public role model for high risk minority groups. Working closely with young people everyday has given me a fresh perspective of what our "tomorrow" will look like, and what should be done today so that we can have a better "tomorrow". It's time for someone like myself to stand up and represent the under-represented, speak out for those who feel voiceless, and fight for an overall Safer Salisbury.

If we can converse and form relations across our entire city we can create what others view as an utopian society where the "little city" is filled with "Big Love".

My major skills include Public Speaking, Motivational Speaking, organizational leadership, youth mentoring, community organizing, Pan-African Discussions, strategic planning, and personal relations.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially
discharging your duties as an appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.
Sharon Earnhardt

First Name: Sharon
Last Name: Earnhardt
E-mail: woodleaflanes@gmail.com
Home Phone: 7046372287
Business Phone: 7046335342
Address: 360 Bonaventure Dr.
City: Salisbury
State: NC
ZIP Code: 28147

Place of Employment:
Woodleaf Lanes/South Main Book Co.
Occupation:
Web Administrator/Bookseller

Do you reside within the City limits of Salisbury?
No
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area?
No

Please indicate your #1 preference:
Greenway Committee (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I have a vested interest in the greenway system in Salisbury, since as a founding board member of The Pedal Factory, I lead regular community bike rides on the greenway system and would like to stay off the roads as much as possible. I also belong to a run club that uses the greenway system for some of its regular runs.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Donald Hesprich  
bigviking0001@gmail.com

First Name  
Donald

Last Name  
Hesprich

E-mail  
bigviking0001@gmail.com

Home Phone  
7042132746

Fax  
N/A

Business Phone  
N/A

Address  
1110 S. Fulton St.

City  
Salisbury

State  
NC

ZIP Code  
28144

Place of Employment  
Livingstone College - Volunteer

Occupation  
Assistant Coach - Track and Field

Do you reside within the City limits of Salisbury?  
Yes

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?  
Yes

Please indicate your #1 preference:  
Planning Board

Please indicate your #2 preference:  
Comprehensive Plan Steering Committee

Please indicate your #3 preference:  
Alternate Methods of Design Commission

Have you served on a board or commission of the City of Salisbury?  
No

Why are you interested in serving on the Board or Commission for which you are applying?  
I am a retired Engineer and legally blind. I would like to share my experiences in getting around Salisbury as a Visually Impaired Person (VIP) so as to help with design and maintenance of side walks and access points. There was talk of creating a Bicycle and Pedestrian Committee and I would like to volunteer for that through the boards I have checked. There are so many things that could be easily accomplished through cooperation and information to ease the lives of impaired individuals and I would like to be a part of that.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:  
Retired Engineer with a BSME. I have been a member of many engineering professional bodies, including the American Society of Test methods (ASTM), Society of Automotive Engineers (SAE) and the Society of Composite Engineers (SCE). During my career, I have earned many US Patents. Since retirement, I have taken up Coaching at the Collegiate level. I am Certified by the United States Track and Field Assn. (USATF) as a level II throws Coach and the National Federation of High school Sports (NFHS) as a Certified Interscholastic Coach. In addition, I am certified as a coach through the NCAA DII. I am entering my 5th year of coaching at Livingstone college and youth coaching and have produced 5 conference champions.
Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?  

No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.  

I agree
Dylan
Horne

First Name
Dylan
Last Name
Horne
E-mail
dylanrosshorne@gmail.com
Home Phone
7044336945
Address
7613 Old Concord Road
City
Salisbury
State
NC
ZIP Code
28146

Do you reside within the City limits of Salisbury?
No

Are you within the City's Extraterritorial Jurisdiction (ETJ) area?
Yes

Please indicate your #1 preference:
Greenway Committee (No Requirement of Residency)

Please indicate your #2 preference:
Transportation Advisory Board (No Requirement of Residency)

Please indicate your #3 preference:
Parks and Recreation Advisory Board

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I was highly involved with the City of Corvallis, Oregon's Bicycle and Pedestrian Advisory board, chairing it for several years during my Ph.D. work. I'm now finished with my Ph.D. in Civil Engineering, and am looking for ways to get involved in the town where I'm from. I'm passionate about transforming our transportation system for the health, safety, and sustainability of all.

Through my extensive education in civil engineering, I'm well versed in planning, design, construction, and operations of our transportation system. My previous board leadership provides experience in facilitating productive conversations. My ability to have conversations with all types of people allows me to be an effective communicator, providing technical language to bridge the gap between professional engineers and lay folks.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I

I agree
understand and agree that any
misstatement will be cause for my
removal from any board or
commission.
Daniel King

First Name: Daniel
Last Name: King
E-mail: deking1990@outlook.com
Home Phone: 9803187847
Address: 107 s Walnut gq street
City: Salisbury
State: NC
ZIP Code: 28146

Place of Employment: B&B expressions
Occupation: Barber

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Planning Board
Please indicate your #2 preference: Community Appearance Commission
Please indicate your #3 preference: Comprehensive Plan Steering Committee

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying? Because I'm wanting to get involved

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission: I was born raised, and educated in Salisbury NC. Criminal justice degree. And currently a barber here.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No
Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I agree
understand and agree that any misstatement will be cause for my removal from any board or commission.
Dr. Phyllis Miller

First Name: Dr. Phyllis
Last Name: Miller
E-mail: dr.phyllismiller@yahoo.com
Home Phone: 980-234-0774
Business Phone: 980-234-0774
Address: 720 E Franklin Street
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Health Information Management Links Inc.
Occupation: Director

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Community Appearance Commission
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference: Housing Advocacy Commission

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying?

I am a resident of the City of Salisbury, and I would like to get involved in helping to make Salisbury a safer more welcoming community. I would also like to be able to volunteer my leadership and business management skills towards that effort. Nothing happens unless you care about your community and become involved.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

Community/Neighborhood development and enhancement. Development and implementation of specialized healthcare education and training opportunities for the community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No
Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No
I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
David Moore

First Name: David
Last Name: Moore
E-mail: feartheblitz@yahoo.com
Home Phone: 9803308694
Address: 111 E Horah Street, Apt 2
City: Salisbury
State: NC
ZIP Code: 28144

Do you reside within the City limits of Salisbury? Yes
Are you within the City's Extraterritorial Jurisdiction (ETJ) area? Yes

Please indicate your #1 preference: Comprehensive Plan Steering Committee
Please indicate your #2 preference: Greenway Committee (No Requirement of Residency)
Please indicate your #3 preference: Community Appearance Commission

Have you served on a board or commission of the City of Salisbury? No
Why are you interested in serving on the Board or Commission for which you are applying?

I wanna help make a plan for what is ahead for this city and make it a better place to live and visit!

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:

I have strong customer service skills, Very strong interest in where the city is heading.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my agreement.

I agree
removal from any board or commission.
Nalini Joseph

First Name: Nalini
Last Name: Joseph
E-mail: nalinijones1@hotmail.com
Home Phone: 704-754-8926
Business Phone: 704-488-7717
Address: 144 Rugby Road
City: Salisbury
State: NC
ZIP Code: 28144
Place of Employment: Administrative Offices of the Courts
Occupation: District Administrator for Guardian ad Litem

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Planning Board

Please indicate your #2 preference:
Parks and Recreation Advisory Board

Please indicate your #3 preference:
Community Appearance Commission

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I would like to be part of Salisbury’s exciting growth opportunities. I believe Salisbury is an excellent place to live, learn and raise children. In order for Salisbury to maintain its excellent reputation, the city needs to have a strong and dedicated planning board.

I have thirty years of professional experience in local and state organizations, including work with non-profits focused on child and family work. I have an undergraduate degree in Psychology, with a Master’s in Health Administration. I have a good understanding of demographics and the impact that this has on a city’s growth and/or problems. I have many years of experience working in the courts in NC, which has given me the capacity to understand the legal language and the world of law and legalities. I have an understanding of issues such crime and safety, homelessness, public housing, mental health issues, our healthcare system, our criminal justice system, our public transportation system, etc.

I have volunteered many hours in church work and in non-profits such as Hospice. Moreover, my Christian faith leads me to work with people whom I face conflict with or have differences with, in a successful way.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an
appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Monica Randell

First Name: Monica  
Last Name: Randell  
E-mail: birdshu@aol.com  
Home Phone: 7049127730  
Address: 528 Mitchell Ave  
City: Salisbury  
State: NC  
ZIP Code: 28144  
Place of Employment: Wells Fargo  
Occupation: Operational Risk Consultant

Do you reside within the City limits of Salisbury? Yes

Please indicate your #1 preference: Historic Preservation Commission
Please indicate your #2 preference: Planning Board
Please indicate your #3 preference: Human Relations Council

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?

I am new to Salisbury and live in historic Fulton Heights. I truly love and appreciate Salisbury’s commitment to preserving the city’s rich history and want to get involved in the city’s activities related to preserving the history as well as moving the city forward and generating exposure and interest in Salisbury.

I have been a volunteer with Girl Talk Foundation in Charlotte for almost 15 years. I’ve also volunteered for Habitat For Humanity and 2nd Harvest Food Bank. I am driven to mentor youth as much as possible.

I have 30 years of office experience and have advanced MS Office skills as a result, including but not limited to PowerPoint and Excel.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any

I agree
misstatement will be cause for my removal from any board or commission.
Randal Rhodes

Submission Date
October 2, 2019 12:33

First Name  Randal
Last Name Rhodes
E-mail  rhideskjer@aol.com
Home Phone  7042583342
Address  8209 Grandeur drive
City Salisbury
State NC
ZIP Code 28146
Place of Employment  Shook Kelley Architects and planners
Occupation  Architecture - Senior Associate Director of Construction Administration

Do you reside within the City limits of Salisbury?  No
Are you within the City's Extraterritorial Jurisdiction (ETJ) area?  Yes

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Planning Board

Please indicate your #3 preference:
Historic Preservation Commission

Have you served on a board or commission of the City of Salisbury?  No
Please list the date of service: Oct 2, 2019

Why are you interested in serving on the Board or Commission for which you are applying?
I work for a company that's creates new town centers all over the nation - we did Birkdale locally and I in particular Waverly in a Charlotte. I am passionate about place making and reinvigorating our historic places to enrich our communities and lives of all walks of life and socio economic backgrounds. Imagine something like the city of Montreal has installed right now in Salisbury (Cité Mémoire) [http://ville.montreal.qc.ca/375/en/]

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
I have 30 plus years in Architecture design, buildings and place making opportunities as well as many other uses such as healthcare, senior living, schools etc.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an

No

No
appointee of the Salisbury City Council?

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Kenneth Stutts

First Name: Kenneth
Last Name: Stutts
E-mail: kennethstutts3@gmail.com
Home Phone: 980-234-5851
Address: 1702 4th St
City: Salisbury
State: NC
ZIP Code: 28144
Occupation: Attorney, Consultant

Do you reside within the City limits of Salisbury? Yes
Are you within the City’s Extraterritorial Jurisdiction (ETJ) area? No

Please indicate your #1 preference:
Comprehensive Plan Steering Committee

Please indicate your #2 preference:
Planning Board

Have you served on a board or commission of the City of Salisbury? No

Why are you interested in serving on the Board or Commission for which you are applying?
I want to serve as a member of the Forward 2040 Steering Committee to strengthen the welcoming atmosphere of our city. It's important that our city continues to create pathways for sustainable and evolving opportunities that broaden quality of life choices for future generations. I believe we can do this, and more, while reflecting the vision and priorities of residents from across every part of our community.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction? No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council? No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission. I agree
Rebecca Wells

First Name
Rebecca

Last Name
Wells

E-mail
rebecca.wells@leapenablement.com

Home Phone
4402234437

Address
127 West Henderson Street
Salisbury

City
Salisbury

State
NC

ZIP Code
44081

Do you reside within the City limits of Salisbury?
Yes

Please indicate your #1 preference:
Transportation Advisory Board (No Requirement of Residency)

Please indicate your #2 preference:
Human Relations Council

Please indicate your #3 preference:
Greenway Committee (No Requirement of Residency)

Have you served on a board or commission of the City of Salisbury?
No

Why are you interested in serving on the Board or Commission for which you are applying?
I feel it is important to be involved in my community.

Interest/Skills/Education/Areas of Expertise/Professional Organizations that you feel would be of assistance to you in your duties as a member of the Board or Commission:
Operations and HR background, SHRM member,

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
No

Is there any possible conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Salisbury City Council?
No

I certify that the facts contained in this application are true and correct to the best of my knowledge. I understand and agree that any misstatement will be cause for my removal from any board or commission.

I agree
Salisbury City Council
Agenda Item Request Form

Please Select Submission Category:  ☐ Public  ☐ Council  ☐ Manager  ☒ Staff

Requested Council Meeting Date:  February 18, 2020

Name of Group(s) or Individual(s) Making Request:  Salisbury-Rowan Utilities & Finance

Name of Presenter(s):  Jason Wilson, Asst Utilities Director & Shannon Moore, Finance Director

Requested Agenda Item:  City staff to give an update on the 2020 Revenue Bond Projects

Description of Requested Agenda Item:  City Utilities staff will give an update on the bid process for the Grants Creek Wastewater Project and Water Treatment Plant Improvements as they relate to the upcoming 2020 Revenue Bond issue. The City has received formal bids for these two projects, with an anticipated award of contracts to take place at the March 3rd, 2020 council meeting, contingent on LGC approval. Additionally, at the March 3rd, 2020 meeting, council will need to adopt a bond order to proceed with the issue of Revenue Bonds.

Attachments:  ☐ Yes  ☒ No

Fiscal Note:  (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

Action Requested of Council for Agenda Item:  (Please note if item includes an ordinance, resolution or petition)

Contact Information for Group or Individual:
Jason Wilson 704-216-7553 or Shannon Moore 704-216-8026

☐ Consent Agenda (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

☒ Regular Agenda (item to be discussed and possibly voted on by Council)

FINANCE DEPARTMENT INFORMATION:

_________________________________   _____________________________
Finance Manager Signature     Department Head Signature

____________________________
Budget Manager Signature

****All agenda items must be submitted at least 7 days before the requested Council meeting date****
SALISBURY CITY COUNCIL
AGENDA ITEM REQUEST FORM

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason:
### Salisbury City Council
#### Agenda Item Request Form

- **Please Select Submission Category:**
  - [ ] Public
  - [ ] Council
  - [ ] Manager
  - [x] Staff

- **Requested Council Meeting Date:** 02/18/2020

- **Name of Group(s) or Individual(s) Making Request:** Community Planning Services

- **Name of Presenter(s):** Announcement

- **Requested Agenda Item:** Public Input Open Houses for Forward 2040 Comprehensive Plan and the 5-Year Consolidated Plan

**Description of Requested Agenda Item:**
Community Planning Services is hosting three open house input sessions for members of the community to weigh in on a Vision for the Forward 2040 Comprehensive Plan, to help prioritize housing and community development needs for the 5-Year Consolidated Plan, and to learn about the 2020 Census. Come share your thoughts and ideas with staff by visiting the Park Avenue Community Center at 632 Park Avenue on Wednesday, February 19th from 9-11 AM; La Alcancia Grocery Store at 3023 S. Main Street on Monday, February 24 from 6-8 PM, or the Salisbury Customer Service Center at 1415 S. MLK Jr. Avenue on Wednesday, February 26th from 9-11 AM.

- **Attachments:**
  - [ ] Yes
  - [x] No

- **Fiscal Note:** (If fiscal note requires approval by finance department because item exceeds $100,000 or is related to grant funds, please fill out signature blocks for finance at bottom of form and provide supporting documents)

- **Action Requested of Council for Agenda Item:** No action requested.

- **Contact Information for Group or Individual:**
  - Hannah Jacobson (704) 638-5230

---

- [ ] **Consent Agenda** (item requires no discussion and will be voted on by Council or removed from the consent agenda to the regular agenda)

- [x] **Regular Agenda** (item to be discussed and possibly voted on by Council)

---

**FINANCE DEPARTMENT INFORMATION:**

<table>
<thead>
<tr>
<th>Finance Manager Signature</th>
<th>Department Head Signature</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Budget Manager Signature</th>
</tr>
</thead>
</table>

****All agenda items must be submitted at least 7 days before the requested Council meeting date***
Salisbury City Council
Agenda Item Request Form

For Use in Clerk’s Office Only

☐ Approved  ☐ Delayed  ☐ Declined

Reason: