

Salisbury, North Carolina  
December 7, 2021

## **REGULAR MEETING**

**PRESENT:** Mayor Karen K. Alexander, Presiding; Council Members William Brian Miller, David Post, and Tamara Sheffield; City Manager W. Lane Bailey; City Clerk Kelly Baker; and City Attorney J. Graham Corriher.

**ABSENT:** Mayor Pro Tem Al Heggins.

Salisbury City Council met in Council Chambers in City Hall located at 217 South Main Street. The meeting was called to order by Mayor Alexander at 6:00 p.m. She recognized the passing of Bishop Bill Godair, and a moment of silence was taken.

## **PLEDGE OF ALLEGIANCE**

Mayor Alexander led participants in the Pledge of Allegiance to the United States flag.

## **ADOPTION OF THE AGENDA**

Thereupon, Councilmember Post made a **motion** to adopt the Agenda as presented. Upon a roll call vote Mayor Alexander voted AYE, Councilmember Miller voted AYE, Councilmember Post voted AYE, and Councilmember Sheffield voted AYE. (4-0)

## **RECOGNITION OF VISITORS**

Mayor Alexander welcomed all visitors present.

## **ADJOURNMENT**

Motion to adjourn the meeting was made by Councilmember Post. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:05 p.m.

## **NEW COUNCIL CONVENES**

Ms. Karen Kirks Alexander, Mr. Harry McLaughlin, Mr. David Post, Ms. Tamara Sheffield, and Mr. Anthony R. Smith who were elected as City Council members in the November 2, 2021 regular municipal election for a two-year term, assembled in the Council Chambers of City Hall, 217 South Main Street, at 6:06 p.m. on December 7, 2021 for the purpose of being inducted into office.

City Clerk Kelly Baker administered the oath of office to each of the recently elected Councilmembers.

Ms. Baker then administered the oath of office of Mayor to Karen Kirks Alexander who was the first mayor elected by voters.

The new Council convened.

## **RESOLUTION OF APPRECIATION HONORING BRIAN MILLER**

Mayor Alexander asked Council to consider a Resolution of Appreciation honoring former Councilmember William Brian Miller.

Thereupon, Councilmember Post Sheffield made a **motion** to adopt a Resolution of Appreciation honoring William Brian Miller. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember Post voted AYE, Councilmember McLaughlin voted AYE, and Councilmember Smith voted AYE. (5-0)

RESOLUTION OF APPRECIATION HONORING THE SERVICE OF WILLIAM BRIAN MILLER.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 37, and is known as Resolution 2021-30.)

Mayor Alexander read the Resolution and presented a framed copy to Mr. Miller. She also presented Mr. Miller with an original painting of Bell Tower Green Park and a Key to the City.

Mr. Miller thanked everyone who supported him during his time on Council, and he stated is has been an honor to serve. He recognized past Councils and thanked staff for all it does for the City. He thanked his wife Amy for her love and support that allowed him to serve. He wished the new Council well, and he challenged councilmembers to get to know one another before the

challenges arise. He stated the community is better when Council is in alignment, and he encouraged the new Council to accept the decisions that are made, to find ways to work together, and to move the City forward.

Mayor Alexander thanked Mr. Miller for his service to the City and great advice for Council.

### **RESOLUTION OF APPRECIATION HONORING AL HEGGINS**

Mayor Alexander asked Council to consider a Resolution of Appreciation honoring former Councilmember Alvena (Al) Heggins.

Thereupon, Councilmember Sheffield made a **motion** to adopt a Resolution of Appreciation honoring Al Heggins. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember Post voted AYE, Councilmember McLaughlin voted AYE, and Councilmember Smith voted AYE. (5-0)

RESOLUTION OF APPRECIATION HONORING THE SERVICE OF ALVENA (AL) HEGGINS.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 38, and is known as Resolution 2021-31.)

Mayor Alexander read the Resolution which will be presented to Ms. Heggins at a later date.

### **ELECTION OF MAYOR PRO TEM**

Mayor Alexander opened the floor to receive nominations for the office of Mayor Pro Tem for the City of Salisbury. Councilmember Post nominated Tamara Sheffield to serve as Mayor Pro Tem. There were no other nominations. By unanimous vote of the Council, Tamara Sheffield was elected Mayor Pro Tem for a two-year term beginning December 7, 2021.

The oath of office for Mayor Pro Tem was administered to Tamara Sheffield by City Clerk Kelly Baker.

### **REMARKS FROM NEW COUNCIL**

Mayor Alexander opened the floor to receive comments from newly elected Councilmembers.

Mayor Pro Tem Sheffield stated she learned a great deal from former Councilmember Brian Miller. She thanked him for his service to the City and its citizens.

Councilmember Post noted Mr. Miller has served as his mentor and has a wealth of knowledge about the City. He thanked him for all he has done for the City, and he stated his service will be missed.

Mayor Alexander thanked Mr. Miller for the wisdom he brought to the Council and his ability to encourage Councilmembers to work together toward a common goal. She stated it has been an honor to serve with him and he will be missed.

Councilmember Smith thanked Mr. Miller for his openness and ability to listen. He thanked him for bringing his faith to Council and his service to the City.

Councilmember McLaughlin indicated he reached out to Mr. Miller after he was elected to Council and he looks forward to working with him in the future.

Mr. Miller wished the new Council well and stated he has high hopes for where it will take the City.

## **PROCLAMATIONS**

Mayor Alexander proclaimed the following observance:

NATIONAL IMPAIRED DRIVING PREVENTION MONTH

December 2021

## **CONSENT AGENDA**

City Manager Lane Bailey stated it was brought to his attention that October 4, 2022 is Yom Kippur, and he suggested Council consider moving the meeting from 6:00 p.m. to 2:00 p.m. or moving the meeting to Monday, October 3, 2022 at 6:00 p.m..

By consensus, Council agreed to move the October 4, 2022 meeting to Monday, October 3, 2022 at 6:00 p.m.

(a) **Minutes**

Adopt Minutes of the Special meetings of November 16, 2021 and November 18, 2021, and the Regular meeting of November 16, 2021.

(b) **2022 Schedule of Regular Council Meeting Dates**

Adopt the 2022 schedule of regular Council meeting dates with noted change.

(c) Budget Ordinance Amendment

Adopt a budget Ordinance amendment to the FY2021-2022 budget in the amount of \$15,000 to appropriate a donation for demolition of dilapidated structures in the West End.

ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE OF THE CITY OF SALISBURY, NORTH CAROLINA TO APPROPRIATE DONATION FOR DEMOLITION OF DILAPIDATED STRUCTURES IN THE WEST END.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 163, and is known as Ordinance 2021-71.)

(d) Resolution Driveway Variance

Adopt a Resolution granting a variance to Section 22-73(a) of the City Code for a third driveway connection with less than 25 feet of curb between the driveway entrances for 511 Riviera Drive.

RESOLUTION AUTHORIZING THE CITY ENGINEER TO GRANT A VARIANCE OF THE CITY CODE, SECTION 22-73(A), FOR A DRIVEWAY CONNECTION FOR 511 RIVIERA DRIVE.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 39, and is known as Resolution 2021-32.)

(e) Municipal Agreement

Authorize the City Manager to execute a Municipal Agreement for 30% participation in the construction of pedestrian facilities along Julian Road as part of Project U-5738.

(f) Resolution Transferring Market Station Drive

Adopt a Resolution transferring Market Station Drive, between Innes Street and Bendix Drive, from the State Secondary Road System to the City of Salisbury Road System.

RESOLUTION AGREEING TO TRANSFER MARKET STATION DRIVE (SR 2695) FROM THE STATE SECONDARY ROAD SYSTEM TO THE CITY OF SALISBURY ROAD SYSTEM.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 40, and is known as Resolution 2021-33.)

(g) Right-of-Way Use Permit

Approve a Right-of-Way Use Permit for the use of two parking spaces adjacent to 115 East Innes Street through January 31, 2022 for interior renovations.

(h) Resolution – City Manager Contracting Authority

Adopt a Resolution regarding City Manager contracting authority.

RESOLUTION REGARDING CITY MANAGER CONTRACTING AUTHORITY.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 41-42, and is known as Resolution 2021-34.)

(i) Resolution – Public Comment Policy

Adopt a Resolution approving the Public Comment Period Policy in accordance with City Council's Rules of Procedure.

RESOLUTION ESTABLISHING RULES OF PROCEDURE FOR PUBLIC COMMENT PERIODS.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 43-44, and is known as Resolution 2021-35.)

(j) Resolution – Remote Meeting Policy

Adopt a Resolution approving the Remote Meeting Policy in accordance with City Council's Rules of Procedure.

RESOLUTION TO APPROVE THE POLICY AND PROCEDURE FOR ELECTRONIC MEETINGS OF THE SALISBURY CITY COUNCIL.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 45, and is known as Resolution 2021-36.)

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt the revised Consent Agenda. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember Post voted AYE, Councilmember McLaughlin voted AYE, and Councilmember Smith voted AYE. (5-0)

**PUBLIC COMMENT**

Mayor Alexander opened the floor to receive public comments.

There being no one to address Council, Mayor Alexander closed the public comment session.

## **DEMOLITION PERMIT – R. B. MILLER BUILDING**

Planner Emily Vanek stated the R.B. Miller Building located at 317 East Liberty Street in the downtown local historic district is being proposed for partial demolition. She pointed out the front facade will remain and the rest of the building will be demolished.

Ms. Vanek explained no structure within the downtown local historic district may be demolished unless Council issues a demolition permit. She stated the Historic Preservation Commission (HPC) approved the demolition at its November 10, 2021 meeting with no delays.

Ms. Vanek noted the local historic design standards state four factors must be considered for demolition; the location is within the historic district; the state of repair; the architectural significance of the building; and the impact of the demolition on the historic district. She reviewed a map of the area, and she pointed out the structure's location within the historic district. She displayed photographs of the property, and she pointed out the back half of the roof has caved in and the windows and doors are covered.

Ms. Vanek stated the building was constructed around 1910 and is considered pivotal to the Salisbury railway corridor and National Register district. She pointed out the front facade, including the dock, the awning, and the windows will be retained and restored. She noted the building is vacant and the property owners would like to turn the site into transitional housing.

Mayor Alexander convened a public hearing after due notice to receive comments regarding the issuance of a demolition permit for the R.B. Miller Building.

There being no one to address Council, Mayor Alexander closed the public hearing.

Councilmember Post asked how many transitional housing units will be located in the buildings. Ms. Vanek noted the buildings will include six units each and office space for Rowan Helping Ministries.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to issue a demolition permit for the R.B. Miller Building located at 317 East Liberty Street. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember Post voted AYE, Councilmember McLaughlin voted AYE, and Councilmember Smith voted AYE. (5-0)

## **CD-06-2021 THE GRAND ON JULIAN – PHASE II**

Development Services Manager Teresa Barringer addressed Council regarding Land Development District Map Amendment CD-06-2021 to rezone one parcel consisting of approximately 12.84 acres located at 1040 Julian Road from Rural Residential (RR) to Residential Mixed-Use (RMX) and establish a Conditional District (CD) Overlay to allow for the development of a 212 unit multi-family apartment complex known as Phase II of the Grand on Julian. She displayed a map of the area, and she pointed out existing RMX zoning in the area.

Ms. Barringer reviewed the site plan, and she stated the proposal meets the Land Development Ordinance (LDO) parking and recreation open space requirements. She reviewed the exterior façade of the buildings and artist rendering of the landscape. She also displayed artist's renderings of the garage building, the clubhouse, and the pavilion area.

Ms. Barringer then reviewed the elevation drawings of the buildings. She pointed out building six will have an alternate design that includes a partial fourth story. She added the fourth story will be above grade and an exception to RMX building design standards. Mayor Pro Tem Sheffield asked if the fourth story will make the best use of the land. Ms. Barringer agreed. She reviewed an aerial photo, and she pointed out the site's location and its proximity to the Rowan County Rescue Squad, the Grand on Julian, area dining and shopping, and its close proximity to I-85. She stated the design meets the Vision 2020 policies regarding housing, N-18, and N-19

Ms. Barringer noted the item came before Planning Board on October 21, 2021 and it recommended unanimous approval.

Mayor Pro Tem Sheffield asked if there will be a connection between Phases I and II. Ms. Barringer agreed, and she explained Phase I is located in the ETJ. She added staff has spoken with the developer and they propose voluntary annexation for Phase II. She indicated there will be an interlock connectivity point as required by the LDO which will allow tenants from Phase II to access amenities at Phase I and use the dumpster site. Ms. Sheffield clarified Phase I residents will have road access and access to amenities in Phase II but they will not be located in the City. Ms. Barringer agreed, and she explained Council recently adopted an Ordinance that requires voluntary annexation when access is being requested to City utilities.

Councilmember Smith asked how neighboring properties are informed of the proposed development. Ms. Barringer explained all properties within 250 feet of the parcel were notified by letter, an ad was published in the *Salisbury Post*, and the property was posted with a sign. Mr. Smith asked if there has been any response to the City's communication. Ms. Barringer indicated one neighbor was concerned about his driveway. She added staff advised the property owner unless there is a recorded easement the property owners would have to reach an agreement or he may have to relocate his driveway. Mayor Alexander clarified it is a property issue outside of the City's control. Ms. Barringer agreed, and she indicated staff spoke to the architect to make him aware of the situation.

Mayor Alexander convened a public hearing after due notice to receive comments regarding CD-06-2021.

Mr. Richard Rojek stated he and Mr. David Barr are the developers of the project. He noted the adjoining property owner reached out to him and they are working on a solution that will work for both parties. Mayor Alexander thanked Mr. Rojek for his willingness to work with the neighboring property owner.

Mr. David Barr indicated the proposed project will be a great addition to the City. He explained surveys and market studies determined additional housing is needed in the area. Mayor Alexander thanked Mr. Barr for investing in the community.

There being no one else to address Council, Mayor Alexander closed the public hearing.

Mr. Post stated the City Council hereby finds and determines that adoption of an Ordinance to rezone the property described herein, is reasonable and is in the public interest. The proposal is fundamentally consistent with the goals, objectives, and policies of the Vision 2020 Comprehensive Plan Vision Statement and Policies N-18 and N-19. Therefore, Councilmember Post make a **motion** to adopt an Ordinance amending the Land Development District Map of the City of Salisbury, North Carolina rezoning approximately 12.84 acres located at 1040 Julian Road, changing the zoning from Rural Residential to Residential Mixed-Use zoning, and creating a Conditional District Overlay to allow for the development of a 212 unit multi-family apartment complex known as Phase II of the Grand on Julian. Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember Post voted AYE, Councilmember McLaughlin voted AYE, and Councilmember Smith voted AYE. (5-0)

ORDINANCE AMENDING THE LAND DEVELOPMENT DISTRICT MAP OF THE CITY OF SALISBURY, NORTH CAROLINA REZONING APPROXIMATELY 12.84 LOCATED AT 1040 JULIAN ROAD, MAINTAINING THE BASE ZONING OF RURAL RESIDENTIAL, AND CREATING A CONDITIONAL DISTRICT OVERLAY TO ALLOW FOR THE DEVELOPMENT OF A 212 UNIT MULTI-FAMILY APARTMENT COMPLEX KNOWN AS PHASE II OF THE GRAND ON JULIAN.

(The above Ordinance is recorded in full in Ordinance Book No. 29 at Page No. 164-165, and is known as Ordinance 2021-72.)

### **MULTI-FAMILY HOUSING REVENUE BONDS – FORD CITY MOTOR LOFTS**

Planning Director Hannah Jacobson, City Attorney Graham Corriher, Developer Tonya Haddock, and Property Owner Lisa Pope addressed Council regarding the adoption of a Resolution giving preliminary approval to issuance of multi-family housing revenue bonds for the Ford City Motor Lofts.

Ms. Jacobson noted at the previous Council meeting staff reviewed the project and a way the City might be able to support it. Ms. Haddock stated the Ford City Motor Lofts are located at 419 South Main Street. She explained the project was initially considered for the low income housing tax credit program, but the request was denied. She stated the developer and property owners applied for a Housing and Urban Development (HUD) grant and were awarded \$6.1 million.

Ms. Haddock stated the project would create 64 inter-generational affordable housing units with one and two bedroom options. She pointed out the units will target those making 50% to 60% of the area median income and will include options for ages 62 and older, ages 55 and over, and some that will not be age restricted.

Ms. Haddock provided an overview of the site plan, and she pointed out the existing buildings will remain on the property and a new three-story building will be constructed. She

commented the property will be listed on the National Register and everything that is historic on the property will remain. She reviewed the timeline of the project, and she noted construction will take 15 to 18 months and should be completed by the fourth quarter of 2023.

Ms. Haddock stated the cost of the project is projected to be approximately \$15 million of which \$6.1 million will be funded through the HUD 202 grant. She added the remaining funding will be obtained through low-income housing tax credits, federal and state historic tax credits, and a very small permanent loan.

Ms. Pope reviewed the history of the site, and she indicated the plan is to provide a place for people to live and enjoy downtown amenities. Mayor Alexander stated she is excited the proposal will focus on the City's aging population.

Councilmember McLaughlin stated it is a great opportunity focused toward older citizens that will help keep those individuals involved in the community. He asked if children or grandchildren will be allowed to stay in the age restricted units. Ms. Haddock explained the units for age 62 and older would require all persons living there to be 62 and older. She added the 55 and older units could have a younger person stay with them on a temporary basis.

Councilmember Smith stated he appreciates the collaborative and creative approach that is being taken on the project. He thanked Ms. Haddock and Ms. Pope for bringing the facility to the City.

Mayor Pro Tem Sheffield pointed out the City is a certified retirement community.

Councilmember Post asked if there is flexibility regarding the income requirement. Ms. Haddock stated once a tenant is established they would not be penalized for making additional money. Mr. Post asked how the rent is established. Ms. Haddock explained median income rents are set by HUD.

Thereupon, Mayor Pro Tem Sheffield made a **motion** to adopt a Resolution giving preliminary approval to issuance of multifamily housing revenue bonds for the Ford City Motor Lofts located at 419 South Main Street.

Mayor Alexander asked if any additional action is needed. City Attorney Graham Corriher explained if the funding application is approved staff will bring additional Resolutions and documents regarding the issuance of the bonds to Council for its consideration.

Upon a roll call vote Mayor Alexander voted AYE, Mayor Pro Tem Sheffield voted AYE, Councilmember Post voted AYE, Councilmember McLaughlin voted AYE, and Councilmember Smith voted AYE. (5-0)

RESOLUTION GIVING PRELIMINARY APPROVAL TO ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS FOR FORD CITY MOTOR LOFTS.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 46-48, and is known as Resolution 2021-37.)

### **STREET ASPHALT BID**

Public Works Director Craig Powers introduced Public Works Technician Benjamin Parker.

Mr. Parker presented information regarding the 2021-2022 Street Asphalt Resurfacing project. He noted four bids were received and NJR Group, Inc. submitted the lowest bid for the project. He displayed a resurfacing map and explained proposed asphalt resurfacing will take place near the VA Hospital, Henderson High School, South of I-85 and Innes Street, and down the Faith Road area. He provided a list of streets that will be resurfaced.

Councilmember Post asked if complaints were received regarding the street at the Country Club. Mr. Powers agreed, and he added complaints are also a factor in deciding which streets are resurfaced along with how much money has been budgeted for road maintenance.

Thereupon, Councilmember McLaughlin made a **motion** to award the street asphalt bid to NJR Group, Inc. in the amount of \$533,925 for paving City streets for the period January 4, 2022 through May 31, 2022. Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers Post, McLaughlin, and Smith voted AYE. (5-0)

### **CITY ATTORNEY'S REPORT**

City Attorney Graham Corriher presented information regarding a proposed Resolution in support of referendum for firefighter participation in Social Security. He noted firefighters do not participate in the Social Security System and there has been some interest among firefighters to bring participation to a vote. He pointed out the City must go through a long multi-step process to allow the vote to take place.

Mr. Corriher explained if Council approves the proposed Resolution, the City would be required to contribute to the Social Security Administration on behalf of the firefighters. He indicated the next steps would include additional Council approvals. He added the Resolution not only provides Council support, but also authorizes him to work with the Regional and State Social Security Administration offices to ensure all procedures are in place and followed.

Mayor Alexander thanked Mr. Corriher for his work on this process, and she thanked City Manager Lane Bailey for his tenacity in getting this issue resolved.

Thereupon, Councilmember Sheffield made a **motion** to adopt a Resolution in support of referendum for firefighter participation in Social Security. Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers Post, McLaughlin, and Smith voted AYE. (5-0)

## RESOLUTION IN SUPPORT OF REFERENDUM FOR FIREFIGHTER PARTICIPATION IN SOCIAL SECURITY.

(The above Resolution is recorded in full in Resolution Book No. 16 at Page No. 49, and is known as Resolution 2021-38.)

### **CITY MANAGER'S REPORT**

City Manager Lane Bailey asked Council if it preferred upcoming meetings be held in-person, virtually, or a hybrid of the two formats. He pointed out according to COVID-19 numbers, he believes it is time for meetings to return to an in-person format with attendees required to wear a mask.

Mayor Alexander asked Council for its input. Council agreed for the meetings to take place in person with necessary precautions.

Mayor Alexander asked if the hybrid meeting option would allow a Councilmember to attend virtually if they are out of town or sick. City Attorney Graham Corriher agreed, and he noted there could be options to amend the Remote Meeting Policy Resolution if needed. Mayor Alexander then asked if the Resolution needed to be updated. Mr. Corriher commented no changes need to be made at this time.

Councilmember Post agreed meetings should take place in person, and he liked the idea of having the hybrid meeting option. He pointed out masks should be worn and social distancing should take place. He requested the City Manager review the number of COVID-19 cases prior to the meeting and make a recommendation to Council.

Mr. Bailey asked if Council would like to go back to in person meetings with the option of hybrid meetings and allow staff to take measures needed to keep everyone safe. By consensus, Council agreed.

Mr. Bailey introduced Mr. Brian Hiatt who will serve as the Interim City Manager and will begin the budget process. Mr. Bailey pointed out one of the biggest challenges that Mr. Hiatt will be working on is the new budget and the salary compensation study.

Mr. Bailey thanked Council as he attended his last Council meeting as City Manager. He stated he expects wonderful things for the City's future.

Councilmembers expressed gratitude to Mr. Bailey for all he has done for the City and extended well wishes regarding his retirement and his future endeavors.

## **COUNCIL COMMENTS**

Councilmember Smith pointed out the meeting was an historic meeting due to Council having two African-Americans serve on City Council at the same time. He stated he looks forward to working collaboratively and getting to know everyone.

Councilmember McLaughlin congratulated Mayor Alexander and Mayor Pro Tem Sheffield as representatives of the City, and he thanked them for serving. He also thanked Councilmember Post and Councilmember Smith for serving on Council along with him. He commented he thinks the new Council is a great team and will come together and work collaboratively.

Councilmember Post congratulated Councilmember McLaughlin and Councilmember Smith on their elections. He also congratulated the others that ran for Council. He pointed out the issues he would like see addressed include transportation, KIVA, and schools.

Councilmember Post thanked City Manager Lane Bailey and staff for the great work they do for the City, and he welcomed Interim City Manager Brian Hiatt to the City.

## **MAYOR PRO TEM COMMENTS**

Mayor Pro Tem Sheffield thanked City Manager Lane Bailey for the great work he does for the City, and she welcomed Interim City Manager Brian Hiatt. She also welcomed and congratulated the new Council. She added she is excited for the future and looks forward to working together. She also thanked Council for putting its trust in her to be the Mayor Pro Tem, and she thanked the citizens who voted. She suggested citizens who want to become active in the community apply to serve on one of the City's Boards and Commissions.

Mayor Pro Tem Sheffield noted today was Pearl Harbor Remembrance Day, and thanked veterans from every branch.

Mayor Pro Tem Sheffield reminded citizens that the City's newsletter, the *Lamplighter*, is included in the monthly water bills and there is information about the Share 2 Care program. She also pointed out Mr. Jason Parks was the employee spotlight for the month, and she thanked him for all he does for the City.

Mayor Pro Tem Sheffield commented on the passing of Senator Bob Dole, and she noted the *Salisbury Post* named him an adopted Salisburian. She added he was a great person and many lessons could be learned from him in his lifetime.

Mayor Pro Tem Sheffield commented she is excited for the future in Salisbury, and she thanked all the attendees who stayed for the meeting, and she thanked staff for the great work it does for the City.

## **MAYOR'S ANNOUNCEMENTS AND COMMENTS**

Mayor Alexander congratulated Councilmember Smith and Councilmember McLaughlin on their election to Council, and she noted she is excited to work collaboratively with Council to move the City forward.

Mayor Alexander commented at the next meeting the Boards and Commissions liaisons will be appointed. She thanked Council for its flexibility for working through the process.

Mayor Alexander thanked City Manager Lane. Bailey for his great work as City Manager. She noted she was a part of the team that recruited him, and he will leave the City better than he found it. She wished him well on his future endeavors, and she added she is glad he will remain in Salisbury.

(a) Photos with Santa and the Grinch

Mayor Alexander announced Downtown Salisbury, Inc. will host photos with Santa and the Grinch Saturday, December 11, 2021 from 10:00 a.m. until 4:00 p.m. at Bell Tower Green Park. Activities include free rides on antique fire trucks, crafts, hot cocoa and live music.

(b) New Year's Eve at the Bell Tower celebration

Mayor Alexander announced the City of Salisbury will host the New Year's Eve at the Bell Tower celebration Friday, December 31, 2021 at Bell Tower Green. Festivities begin at 9:00 p.m. and include refreshments, entertainment, a live video feed from Time's Square, and ringing in the New Year at midnight.

(c) Salisbury Sculpture Show

Mayor Alexander announced the Salisbury Public Art Committee is seeking applicants for the Salisbury Sculpture Show. Neighborhoods can apply to host a sculpture from April 2022 through March 2023. There is no fee to apply and applications are due by Friday, December 31, 2021. Artists are also invited to submit their outdoor pieces for consideration. The application fee is \$30 per artist and submissions are due by Monday, December 20, 2021. Work from individual teams will be considered and student work is encouraged. For more information or to apply please visit [www.salisburync.gov/SculptureShow](http://www.salisburync.gov/SculptureShow).

Mayor Alexander commented City Clerk Kelly Baker and City Attorney Graham Corriher are working with the City's lobbyists to update the Federal Action Plan and will interview each Councilmember to determine what each wants to accomplish the coming year.

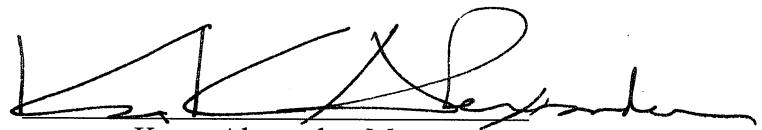
Mayor Alexander pointed out she welcomed Mayor of Monrovia, Liberia and his delegates to Council Chambers on November 11, 2021 along with Economic Development Commission Executive Director Rod Crider and Rowan Chamber of Commerce Director Elaine Spalding. She noted a Resolution will be presented to Council for its consideration for Salisbury to become sister

cities with Liberia. She added in February 2022 Liberia will celebrate its 200<sup>th</sup> Anniversary as a Country

Mayor Alexander commented information will be sent by to Council regarding possible dates for the Council Goal Setting retreat to be held in February.

### **ADJOURNMENT**

Motion to adjourn the meeting was made by Councilmember Smith. Upon a roll call vote Mayor Alexander, Mayor Pro Tem Sheffield and Councilmembers Post, McLaughlin, and Smith voted AYE. (5-0) The meeting was adjourned at 8:28 p.m.

A handwritten signature in black ink, appearing to read 'Karen Alexander', written over a horizontal line.

Karen Alexander, Mayor

A handwritten signature in black ink, appearing to read 'Kelly Baker', written over a horizontal line.

Kelly Baker, City Clerk