

Salisbury, North Carolina
August 3, 2010

REGULAR MEETING

PRESENT: Mayor Susan W. Kluttz, Presiding; Mayor Pro Tem Maggie A. Blackwell, Councilman Paul B. Woodson, Jr.; City Manager David W. Treme; City Clerk Myra B. Heard; and City Attorney F. Rivers Lawther, Jr.

ABSENT: Councilmen William (Pete) Kennedy, William Brian Miller

The meeting was called to order by Mayor Kluttz at 4:00 p.m. The invocation was given by Councilman Woodson.

PLEDGE OF ALLEGIANCE

Mayor Kluttz led those present in the Pledge of Allegiance to the United States flag.

RECOGNITION OF VISITORS

Mayor Kluttz recognized all visitors present.

RECOGNITION – SUMMER YOUTH EMPLOYMENT PARTICIPANTS

Ms. Kathy Seybold, Parks and Recreation Department Secretary, and Ms. Michelle Balknight, Personnel Analyst, addressed Council regarding the Summer Youth Employment Program. Ms Seybold thanked those who made the Summer Youth Program a success. She indicated that, with assistance from the Human Resources department, approximately 35 students were interviewed, and selections were made based on income qualifications and personal interviews. She stated 10 students were placed in different departments throughout the City. Ms. Seybold thanked the Community Development Corporation and the City of Salisbury for

funding the program. Ms. Seybold stated one of Council's goals is youth mentoring, and this program is a good example of how the City can make a difference in the lives of youth.

Ms. Balknight indicated positive feedback regarding the students was received from all departments. She pointed out the program is a recruitment tool for the City, and real-life experience for the youth that gives them guidance for the future. She noted the program is an investment, because these students could become future employees of the City. She indicated this is the second year of the program, and several students returned this year to participate.

Mayor Kluttz presented each student with a Certificate of Appreciation:

Alexandra Wurst, second year	– GIS
Janoah Williams, second year	– Fire
Joseph Wiggins, second year	– Engineering
Augustine Wiggins, second year	– Customer Service
Jazmine Campbell, second year	– Public Services, Transit Division
Kie Marlin	– Public Services, Solid Waste Division
Titus King	– SRU
Terrell Hemphill	– Parks and Recreation
Jacob Hancock	– Facilities Maintenance/Human Resources

Ms. Balknight thanked each student for participating in the program, and stated she hopes they all become City of Salisbury employees.

Mayor Kluttz congratulated the students, and noted Council has received excellent reports on how well the students have done. She stated she hopes the students will consider employment with the City in the future, and she thanked staff and Management Team members for working with them.

RECOGNITION – CUSTOMER SERVICE DESIGN TEAM

Mr. Evans Ballard, Budget and Benchmarking Analyst, and Mr. Joe Eagle, Personnel Analyst II, addressed Council regarding the City's Customer Service Initiative, which was featured in PM magazine. Mr. Ballard, co-author of the article titled, "Customer Service Intervention in Local Government," stated that the Initiative is the vision of City Manager David Treme, and the vision has been executed by Mr. Eagle and the Salisbury Customer Service Design Team. He thanked co-author Mr. Bill Rivenbark, UNC School of Government, Ms. Beth Payne, Editor of PM Magazine, and the publishing staff at International City-County Management Association (ICMA). He noted that PM Magazine is the publication of ICMA, and its mission aims to inspire innovation, inform decision-making, connect leading edge thinking to everyday challenges, and serve ICMA members and local government worldwide in the pursuit of excellence and local governance. Mr. Ballard informed Council that he and Mr. Treme created a video discussing the Customer Services Initiative to imbed in the online version of the article located at www.ICMA.org. He then shared the video with Council.

Mr. Eagle recognized the Customer Service Design Team and asked them to stand. He also recognized Mr. Tom Westall, Consultant with Lead for Life, who was unable to be in attendance. Mr. Eagle extended thanks to Mr. Treme, the Management Team, and City Council for their continued support. He recognized the City of Salisbury employees, who he described as the true driving force behind the success of the initiative. Mr. Eagle and Mr. Ballard then presented Council with copies of PM magazine.

Mayor Kluttz stated it is very exciting when Salisbury makes the cover of a national magazine, especially for something that is as important as customer service. She thanked staff for the presentation, and congratulated the Customer Service Design Team. She also thanked all City employees and Mr. Treme for his leadership in this initiative.

UPDATE – SALISBURY-ROWAN READS! PROGRAM

Ms. Karen Wilkinson, Director of Public Information and Communications, updated Council on the Salisbury-Rowan READS! events that took place Wednesday, July 21, 2010, at the East Rowan Branch of the Rowan Public Library in Rockwell, and Wednesday, July 28, 2010, at the Spencer Library Park in Spencer. Ms. Wilkinson stated over 1,550 individuals, throughout the County, have actively participated in the summer reading program, which promotes reading to children and supports youth literacy. She thanked the volunteers and City employees who have helped make the program a success. Ms. Wilkinson shared a video highlighting the events.

Mayor Kluttz thanked Ms. Wilkinson for coordinating the events, and thanked Rowan County for partnering with the City to host the events. Mayor Kluttz also thanked the mayors, aldermen, municipalities, volunteers, and City employees who have participated in the events. She indicated the events will continue Wednesday, August 4, 2010, at the South Branch Library in China Grove, and August 11, 2010, at Cleveland Elementary School in Cleveland.

CONSENT AGENDA

(a) Approval of Minutes

Approve Minutes of the Regular meeting of July 20, 2010, and the Recessed meeting of July 23, 2010.

(b) Street Closure

Close the 400 block of Mitchell Avenue Tuesday, August 3, 2010, from 6:00 p.m. until 8:00 p.m. to facilitate a safe area for the National Night Out celebration in the Fulton Heights neighborhood.

(c) Street Closure

Close the 300 block of North Main Street, 100 block of East Liberty Street, 200 block of North Lee Street, 100 block of East Council Street, 200 block of North Main Street, 100 block of West Liberty Street, 300 block of North Church Street, 400 block of North Church Street, 100 block of West Cemetery Street, 400 block of North Main Street, and the 100 block of North Main Street Thursday, August 5, 2010, from 5:00 p.m. until 11:00 p.m. for the Crossroads Classic Bike Race.

Thereupon, Mr. Woodson made a **motion** to adopt the Consent Agenda as presented. Ms. Blackwell seconded the motion. Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

ADMINISTER OATH OF OFFICE – MR. DAVID MCCOY, ABC BOARD APPOINTEE

Mayor Kluttz recognized Mr. David McCoy, the City's appointee to the Rowan/Kannapolis ABC Board. She indicated the City is grateful to the State Legislature and Governor Perdue for providing a seat for Salisbury on the local ABC Board. She noted this will give Salisbury an equal voice with Rowan County and the City of Kannapolis. She indicated there were seven applications submitted for the ABC Board seat, and Council unanimously chose Mr. McCoy. She stated Council is grateful that someone of Mr. McCoy's caliber would agree to serve, and pointed out he has been a Certified Public Accountant for 30 years, and is a Certified Fraud Examiner. Mayor Kluttz noted Mr. McCoy's profession is to advise businesses and conduct audits. She stated his character and integrity make the City very fortunate to have him serve on the Board.

Mr. McCoy thanked Council for appointing him to the Rowan-Kannapolis ABC Board. He indicated he looks forward to representing the City of Salisbury and all of Rowan County.

Mayor Kluttz then administered the Oath of Office to Mr. McCoy. She expressed Council's appreciation to Mr. McCoy for his service.

PUBLIC HEARING – ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

(a) Ms. Janet Gapen, Senior Planner, addressed Council regarding the Analysis of Impediments to Fair Housing Choice. She stated the Analysis of Impediments to Fair Housing Choice is a document the City is required to prepare for the United States Department of Housing and Urban Development (HUD).

Ms. Gapen reviewed the Fair Housing Assessment:

- Equal access to housing is a fundamental right protected by Federal and State law
- Fair Housing Act of 1968, and amendments of 1988

- Prohibits discrimination based on race, color, religion, sex, familial status, disability, sexual orientation, national origin

- All aspects of housing
 - Sale
 - Rental/Lease
 - Negotiation
 - Financing

Ms. Gapen noted examples of illegal activities:

- Refusal to engage in a real estate transaction
- Refusal to rent or sell property
- Refuse or fail to transmit or receive a bona-fide offer for property
- Indicate that housing is not available when it actually is
- Provide different terms or conditions

Ms. Gapen indicated the City has an obligation, as a recipient of Community Development Block Grant funds, to actively further fair housing choice. She pointed out three steps the City will need to take in order to further fair housing choice:

- Assessment of barriers
- Actions to eliminate or mitigate identified barriers
- Maintain fair housing records

Ms. Gapen stated the nature of the Analysis of Impediments of Fair Housing Choice includes:

- Nature and extent of housing discrimination
- Conditions in public sector and private market that may limit the range of housing choices or impede access
- Fair Housing complaints
- Identify impediments
- Recommend actions to remove or mitigate impediments

Ms. Gapen reviewed the process for the analysis:

- Background research
 - Demographics
 - Housing needs
 - Availability of housing
 - Public Policies/Practices
 - Zoning and Land Use
 - Real Estate practices
 - Lending Data (HMDA data)

- Public input
 - Public hearing
 - Surveys
 - Publish draft report
 - 30-day comment period
- Incorporate Public Input/Finalize Draft
- City Council consideration – Fall 2010

(b) Mayor Kluttz convened a public hearing, after due notice thereof, to receive comments on the proposed Analysis of Impediments to Fair Housing Choice.

There being no one to address Council, Mayor Kluttz closed the public hearing.

Mayor Kluttz indicated no additional action will be taken at this time, and Council looks forward to hearing from staff in the Fall.

PUBLIC HEARING – ECONOMIC INCENTIVE GRANT FOR NORANDAL USA

(a) Mr. Robert Van Geons, Executive Director of the Salisbury-Rowan Economic Development Commission (EDC), addressed Council regarding an Economic Incentive Grant for Norandal USA. Mr. Van Geons indicated Council has an adopted incentive policy, and a proposed project by Norandal USA is being presented for Council’s consideration for an Incentive grant.

Mr. Van Geons explained the proposed project is a \$7 million investment in the City of Salisbury, and would create approximately \$374,000 in revenue over the next 10 years. He pointed out this project is an opportunity to expand the City’s industrial tax base, and create 25 new jobs with future growth potential.

Mr. Van Geons introduced Mr. Mike Eller, Norandal USA Operational Controller, and Mr. Mike Fox, Norandal USA Plant Manager. He pointed out Norandal USA focuses on two primary businesses:

- Primary Metals – aluminum smelting, bauxite mining, and aluminum refining
- Rolled Products – consists of rolling mill facilities across Tennessee, North Carolina, and Arkansas

Mr. Van Geons explained the Salisbury facility dates to 1965, but Norandal has other facilities in the southeast region, which are competing for this project. He pointed out the location of the Salisbury facility on Jake Alexander Boulevard, and showed a photograph of the plant layout. Mr. Van Geons indicated the company had a number of lay-offs in 2008 due to the recession, and Norandal USA has worked very aggressively to realign the operation to be more efficient and cost competitive. He noted the company is currently adding jobs, and considering additional job creation that will require significant new investment.

Mr. Van Geons pointed out key products that are manufactured at the Salisbury site:

- Fin Stock – HVAC
 - Heavy foil for heat exchangers and condensers in home and commercial air conditioner units
- Flexible Packaging
 - Used for pharmaceutical and food service applications
- Converter Foil
 - Foil laminated with paper or film used for building products and packaging
- Package Foil
 - Thin foil with one matte side used for household and food service food wrapping

Mr. Van Geons assessed the potential project:

- Expand operations at their existing facility, located in Salisbury
- Invest in new equipment and operational improvements
- Create 25 new jobs, while retaining the existing 163 employees
- Pay an average wage exceeding \$43,000 per year

Mr. Van Geons displayed a list of new jobs that would be created, and indicated the overall majority of new jobs are committed to come from North Carolina.

Mr. Van Geons pointed out the proposed expansion is in compliance with the existing zoning for the property, and will not require any regulatory approvals beyond standard building permits. He indicated the Salisbury site is competing with multiple facilities in the southeastern United States, and some sites are 40 years newer than the Salisbury site.

Mr. Van Geons stated the proposed grant would be in compliance with the City's adopted Incentive Grant Program, which states a company that invests over \$5 million is eligible for a five-year grant equivalent to 75% of the increase tax revenue generated. He reiterated that the taxes paid today will continue to be paid at 100%, and the grant will be based on a portion of the new revenue created.

Mr. Van Geons reviewed the City's incentives of the proposed project, and 10 years of proven incentives:

Proposed Incentives

- Cash flow positive
- Require an increase of the existing tax base
- Performance based – must create and retain jobs, make investment, and pay taxes prior to receiving any portion of the grant
- Designed to limit risk
- Proven successful

10-Year Review of Incentives

- 20 projects approved
- 2 pending decisions/announcement
- 5 under construction
- 1 project withdrawn - \$0 incentives paid
- 1 project concern - \$0 incentives paid
- 1 company closed (\$35,000 incentive) net = \$608,565
- These projects will pay over \$7 million in tax revenue, this fiscal year – after incentives, over \$6.76 million will be retained
- Since announcement, these projects have provided a net of approximately \$42 million of revenue to the County, Fire Districts, and municipalities
- Representing a return on investment (ROI) of \$4.50 to \$1.00
- Creating and retaining over 3,875 jobs

Mr. Van Geons noted the EDC will provide Council a Fiscal and Economic Impact Analysis of the proposed project, stating the Fiscal Impact Analysis models the direct cash flow of the proposed project to the City, and the Economic Impact Analysis projects the direct, indirect, and induced changes that such a project can be expected to bring to the local economy.

Mr. Van Geons explained the Fiscal Impact Foundation:

- The City tax rate is fixed at the current rate of .590
- Installation of new equipment and construction remains consistent with the proposed timeline
- 100% of new equipment purchasing and installation occurs prior to December 31, 2013
- The company meets or exceeds performance requirements

Mr. Van Geons reviewed the formula for the new revenue and its impact on the City:

- $X \text{ Assessed New Property} - \text{Old Property} = \text{Increase in Property Value}$
- $\text{Increase in Property Value} \times \text{City Tax Rate} \times .75 = \text{Grant}$
- $\text{Grant} \times 5 \text{ years} = \text{Total Grant}$

Time Period		Construction	Grant Year 1	Grant Year 2	Grant Year 3
		2011	2012	2013	2014
Total Capital Investment	Total planned amount of Expansion project	\$3,500,000	\$5,000,000	\$6,000,000	\$7,000,000
City Tax Rate	0.590%	0.590%	0.590%	0.590%	0.590%
City Tax Rev.	Local Taxable Capital Investment times City Tax Rate	\$20,650	\$29,500	\$35,400	\$41,300
Expansion Grant %	75% for 5 years, Paid in FY 2011 - 20012	0%	75%	75%	75%
Expansion Grant	City Tax Revenue times Expansion Grant	\$0	\$22,125	\$26,550	\$30,975
City Net Rev.	City Tax Revenue minus Expansion Grant	\$20,650	\$7,375	\$8,850	\$10,325

Grant Year 4	Grant Year 5	Post Year 1	Post Year 2	Post Year 3	Post Year 4	10 Year Sum.
2015	2016	2017	2018	2019	2020	
\$7,000,000	\$7,000,000	\$7,000,000	\$7,000,000	\$7,000,000	\$7,000,000	\$7,000,000
0.590%	0.590%	0.590%	0.590%	0.590%	0.590%	0.590%
\$41,300	\$41,300	\$41,300	\$41,300	\$41,300	\$41,300	\$374,650
75%	75%	0%	0%	0%	0%	
\$30,975	\$30,975	\$0	\$0	\$0	\$0	\$141,600
\$10,325	\$10,325	\$41,300	\$41,300	\$41,300	\$41,300	\$233,050

Mr. Van Geons summarized the fiscal and economic impact of the project:

- With the project partially complete during FY 2011-2012, the facility would generate \$20,650 of new revenue for the City of Salisbury. The company would receive no incentive for this year.
- During the proposed 5-year incentive agreement, the facility would generate an average of \$37,760 of new revenue annually. The City would provide an annual incentive grant of approximately \$28,320. The City would retain \$9,440 annually.
- During the five incentivized years, the City would collect \$188,800 in revenue and provide incentive grants totaling \$141,600. The City would retain \$47,200 of revenue during the incentive term.
- Modeled with a 10-year horizon, the City would collect an estimated \$374,650, disburse an estimated \$141,600 in grant and retain an estimated \$233,050 of new revenue.

Mr. Van Geons assessed the effects of temporary job creation, and its ongoing impact:

Temporary Job Creation

One –Time Effects	Output	Value Added	Labor Income	Employment
Direct Effect	\$5,500,000	\$2,857,944	\$2,726,223	52
Indirect Effect	543,367	301,513	508,184	5
Induced Effect	1,040,737	647,098	319,544	10
Total	\$7,084,105	\$3,806,552	\$3,253,950	67

Ongoing Impact

Year to Year Effects	Output	Value Added	Labor Income	Employment
Direct Effects	\$15,636,084	\$2,203,448	\$1,569,574	25
Indirect Effects	1,562,379	799,112	510,976	11
Induced Effect	740,192	460,350	226,933	6
Total	\$17,938,656	\$3,462,912	\$2,307,484	42

Mr. Van Geons explained the standard incentive agreement:

- No substantial changes to current form of the agreement
- Substantial completion by December 31, 2011
- Requires the retention of existing employees, in addition to the creation of new jobs
- Exclusion for additional property discovered during an “audit”
- Includes the addendum prohibiting the employment of undocumented workers

Mr. Van Geons reviewed the timeline of the potential announcement:

- Rowan County Public Hearing – Approved
- City of Salisbury Public Hearing – Tonight
- Conclusion and decision of the State of North Carolina, regarding support for this project – Pending City Council decision
- Company decision – Pending

Mr. Van Geons concluded by stating the request from Norandal USA is aligned with the City’s adopted incentive policy; new employment could begin as soon as fall 2010; and each dollar requested from the City will be matched by \$2.80 in State and County grants, private sector assistance and other support. He stated the EDC respectfully requests Council look favorably on the proposal and help EDC move toward a winning result for Norandal USA and the City of Salisbury.

(b) Mayor Kluttz convened a public hearing, after due notice thereof, to receive comments on the proposed Economic Incentive Grant for Norandal USA.

There being no one to address Council, Mayor Kluttz closed the public hearing.

Councilman Woodson stated Council is delighted that Norandal USA is expanding, and adding jobs. He indicated he supports the proposed expansion, and is happy that manufacturing lines could be added to the Salisbury site.

Mayor Pro Tem Blackwell indicated she is thankful that new jobs are being produced in Salisbury.

Mayor Kluttz stated Council is always excited when new jobs come to Salisbury, especially when it is the expansion of a local facility. She indicated there has been concern from the community regarding local job loss, and she hopes those individuals would be given consideration for the new positions. She noted that she appreciates the opportunity for Salisbury to be considered for the expansion.

Thereupon, Ms. Blackwell made a **motion** to approve a Relocation and Expansion Assistance Agreement with Norandal USA. Mr. Woodson seconded the motion. Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

PUBLIC HEARING – 2010 JUSTICE ASSISTANCE GRANT (JAG)

(a) Police Chief Rory Collins and Mr. Greg Pannell, Police Department Finance Specialist, addressed Council regarding a 2010 Byrne Memorial Justice Assistance Grant (JAG). Mr. Pannell indicated the Salisbury Police Department is in the process of applying for the 2010 JAG grant, which is a disparate grant to be shared with the Rowan County Sheriff's Office. He noted the allocation of funds to the Salisbury Police Department will be \$39,791, and \$14,555 to the Rowan County Sheriffs' Department, for a total grant of \$54,346. He pointed out there is no match for this grant, and the Police Department is seeking permission to proceed with the grant application.

Mr. Pannell stated the Police Department plans to utilize the funds to acquire four mobile data units, a P2C software program, an undercover GPS system for vehicle tracking, and a sound system for the training room. He indicated the Sheriff's Department will purchase gang tracking software and an in-car video camera.

Chief Collins indicated the Police Department would like to purchase four mobile data units for the patrol vehicles, which could enable more officers to be in the field. He explained the GPS system will be used as a device for drug investigation, and the sound system is needed for the training room. Chief Collins indicated he is most excited about the P2C program which stands for Police to Citizen, noting it is an internet-based customer service tool that will allow police to provide a higher level of customer service to the citizens. He explained the P2C system will allow citizens to receive reports electronically, instead of having to physically pick them up. He stated other benefits will be to allow citizens to anonymously give crime tips to the Police Department, and allow citizens to enter data for their own low-level incident reports. He stated it will also allow the Police Department to provide a calendar of police events, a list of wanted persons, and educate the community with crime tips. He noted it would be a great benefit to the Police Department.

(b) Mayor Kluttz convened a public hearing, after due notice thereof, to receive comments on the proposed JAG grant.

There being no one to address Council, Mayor Kluttz closed the public hearing.

Councilman Woodson indicated he likes the idea of citizens being able to print certain reports from home.

Thereupon, Mr. Woodson made a **motion** to approve an application for a JAG grant in the amount of \$54,346. Ms. Blackwell seconded the motion. Mr. Woodson, and Mes. Blackwell and Kluttz voted AYE. (3-0)

DUKE NET COMMUNICATIONS – INSTALLATION OF FIBER IN PUBLIC RIGHT-OF-WAY

Mr. John Sofley, Management Services Director, addressed Council regarding a request from Duke Net Communications to install fiber in the public right-of-way. Mr. Sofley indicated Section 11-24.(27) was added to the City Code to regulate cable installation in City rights-of-way, and noted Duke Net is requesting to install fiber optic cable in a portion of the City's right-of-way. He pointed out utilizing this portion of the Code will require Duke Net to pay an annual fee, and to move the cable at its expense if the City needs to perform any work in this right-of-way.

Thereupon, Ms. Blackwell made a **motion** to approve Duke Net Communication to install approximately 2,200 feet of telecommunication fiber in the public right-of-way in accordance with Section 11-24.(27) of the City Code, subject to conditions. Mr. Woodson seconded the motion. Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

AWARD CONTRACT – SUTPHEN CORPORATION

Mr. John Sofley, Management Services Director, addressed Council regarding a contract with Sutphen Corporation for the purchase of a 75 foot Aerial Ladder Quint for the Salisbury Fire Department. Mr. Sofley indicated the fire truck was included in the recently adopted budget. He stated municipalities are authorized to use United States General Services Administration (GSA) contracts to purchase equipment, and pointed out this equipment met the need of the Fire Department, and was on a GSA contract for less than the budgeted amount. Mr. Sofley requested Council adopt a Resolution that will allow the purchase of the fire truck.

Thereupon, Mr. Woodson made a **motion** to adopt a Resolution authorizing the purchase of a Sutphen 75 foot Aerial Ladder Quint in the amount of \$712,502 for the Salisbury Fire Department. Ms. Blackwell seconded the motion. Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

A RESOLUTION AUTHORIZING THE PURCHASE OF A SUTPHEN 75 FOOT AERIAL LADDER QUINT FOR THE SALISBURY FIRE DEPARTMENT.

(The above Resolution is recorded in full in Resolution Book 13 at Page No. 10, and is known as Resolution 2010-10.)

LIBERTY SQUARE TRANSITIONAL HOUSING FOR VETERANS

Ms. Janet Gapen, Senior Planner, addressed Council regarding funds for Liberty Square Transitional Housing for Veterans. Ms. Gapen indicated during the July 20, 2010 Council meeting, the developer and proponents of the Liberty Square Transitional Housing Development requested a commitment of \$150,000 from the City of Salisbury toward the project. She noted that at that time, the City Manager proposed funding the project from the City's HOME funds.

She pointed out homelessness among Veterans has become a top priority with Federal housing agencies, and has been incorporated in the City's 2010-2014 Consolidated Plan. Ms. Gapen stated the Liberty Square development will provide 24 transitional housing units where homeless veterans can reside for up to two years while receiving case management, job coaching, and other assistance through the Veterans Administration (VA) Hospital.

Ms. Gapen reviewed the City's participation in affordable rental and transitional housing, and the HOME Program anticipated funding:

Development	Villas at Hope Crest	Westridge Village	Liberty Square
Housing Type	Apartments (Senior/Elderly)	Apartments (Family)	Transitional Housing (Homeless Veterans)
Number of Units	55	48	24
Total Development Cost	\$7.1 Million	\$6.7 Million	\$2.2 Million
Funds Requested	\$220,000 loan	\$288,000 loan	\$200,000 grant
City Pledged Funds	\$150,000 loan	\$150,000 loan	\$150,000 grant

Ms. Gapen stated that in order for the Liberty Square project to rank well in the competition for funding at the State level, the developer needs a letter of commitment from the City by August 8, 2010, indicating the City's intent to provide \$150,000 in support for the project by August 2013. She stated the request is consistent with the HOME Program Transitional Housing component and is an eligible activity for HOME Program funding. Ms. Gapen pointed out if the City continues to receive HOME funds at or near the current levels, there will be ample funding for the project.

Mayor Pro Tem Blackwell indicated this is the third presentation regarding the Liberty Square project. She noted Council approved a recommendation from the Planning Board regarding this site, and at Council's last meeting the City Manager proposed using approximately one-half of the HOME funds per year, for three years to accumulate the \$150,000

Thereupon, Ms. Blackwell made a **motion** to approve funding for Liberty Square Transitional Housing for Veterans in the amount of \$150,000 to be fulfilled by August 2013, contingent upon continued receipt of HOME funds. Mr. Woodson seconded the motion, and stated the project is worthwhile, and he hopes it comes to fruition.

Mayor Kluttz added she feels the project is wonderful, and a definite need in the community. She indicated the development is not only housing, but counseling and assistance that Veterans deserve. She pointed out that at its last meeting Council reached a consensus to support the project.

Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

REPORT – RESOLUTION OF LEGISLATIVE INTENT TO ESTABLISH A HISTORIC PRESERVATION MASTER PLAN ADVISORY COMMITTEE

Ms. Janet Gapen, Senior Planner, address Council regarding a Resolution of Legislative Intent to establish a Historic Preservation Master Plan Advisory Committee. Ms. Gapen noted that in May 2010, the City of Salisbury was awarded a Historic Preservation Fund grant to complete a City-wide Historic Preservation Master Plan. She noted the grant is awarded through the State Historic Preservation Office and the North Carolina Department of Archives and History. She indicated the grant and matching funds are \$23,000.

Ms. Gapen explained the plan elements:

- Review existing inventory of historic resources
- Districts’ unique characteristics and needs
- Strategies for ongoing designations
- Emerging trends – open space preservation, mid-century
- Review administrative framework
- Projected needs to sustain programs
- Outreach and education strategies
- Development of a vision, goals, and strategies

Ms. Gapen stated this plan is a City-wide, comprehensive plan. Ms. Gapen reviewed the Resolution of Legislative Intent:

- Establishes a Historic Preservation Master Plan Advisory Committee
- Outlines key outcomes of the plan
- Conclusion date – August 2011

Ms. Gapen provided details regarding the Advisory Committee and the timeline of the plan:

Advisory Committee

- Representative of neighborhoods, preservation advocacy groups, property owners, citizens with preservation-related expertise
- Guides consultant through planning process
- Participates in workshops, forums, and other events
- Afternoon or evening meeting at key intervals
- October 2010 – August 2011

Historic Preservation Master Plan Timeline

- | | |
|------------------------------|----------------|
| • Issue Request For Proposal | July 2010 |
| • Select Consultant | September 2010 |
| • Appoint Advisory Committee | September 2010 |
| • Project Kick-Off Meeting | October 2010 |

- Office and Field Reviews November 2010
- Visioning and Goal Setting January 2011
- Draft Reviews Spring 2011
- Completion of Plan August 2011

Ms. Gapen indicated citizens may contact the City Clerk’s office to express their interest in participating on the Historic Preservation Master Plan Advisory Committee.

Mayor Pro Tem Blackwell asked if the Master Plan includes both locally and nationally designated districts. Ms. Gapen indicated the Plan will be inclusive of both districts.

Thereupon, Mr. Woodson made a **motion** to adopt a Resolution of Legislative Intent establishing a Historic Preservation Master Plan Advisory Committee. Ms. Blackwell seconded the motion. Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

Mayor Kluttz thanked staff for applying for the grant, and noted Salisbury will be one of the first Cities in North Carolina to have a City-wide Preservation Plan.

RESOLUTION OF LEGISLATIVE INTENT ESTABLISHING A HISTORIC RESERVATION MASTER PLAN ADVISORY COMMITTEE.

(The above Resolution is recorded in full in Resolution Book 13 at Page No. 11, and is known as Resolution 2010-11.)

PRESENTATION – NORTH CAROLINA PARKS AND RECREATION TRUST FUND GRANT FOR FOIL-TATUM PARK

Ms. Gail Elder White, Parks and Recreation Director, gave Council an update regarding the North Carolina Parks and Recreation Trust Fund Grant for Foil-Tatum Park. Ms. Elder-White pointed out the location of the Park at 223 North McCoy Road, and noted the property was donated by Mr. Walter Tatum.

Ms. Elder White displayed an aerial map, and photographs of the area. She indicated staff held three planning workshops at Milford Hills United Methodist Church, and pointed out the neighborhood feedback was incorporated into the final design of the park.

Ms. Elder White reviewed the Park Master Plan of the park, noting it and park name were approved by Council in November 2009. Ms Elder White explained the North Carolina Parks and Recreation Trust Fund:

- Primary source of funding
 - Building or renovating parks and recreation facilities
 - Acquiring land for new or existing parks
- Dollar for Dollar matching funds are distributed
- Projects must serve the general public

- 2010 PARTF Breakdown
 - Applications submitted February 1
 - 85 applications received
 - \$24.4 million in funding requests
 - First grant distribution funded 24 grants
 - Second grant distribution funded 14 grants
 - \$9.2 million total distribution for 38 projects

Ms. Elder White indicated the Salisbury Parks and Recreation Department received a grant in the amount of \$78,625. She invited Council and citizens to join staff in a ground breaking this Fall, and noted the park could open in late spring or early summer 2011.

Mayor Kluttz thanked Ms. Elder White for the report, and noted Council is happy to hear this information regarding the park.

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Upon a motion by Mr. Woodson, seconded by Ms. Blackwell, and with Mr. Woodson and Mses. Blackwell and Kluttz voting AYE, the following appointment was made to fulfill an unexpired term on the Parks and Recreation Advisory Board:

Ms. Jayne Helms

Term expires 3/31/2011

COMMENTS FROM THE CITY MANAGER

There were no comments from the City Manager.

MAYOR'S ANNOUNCEMENTS

(a) National Night Out

Mayor Kluttz announced various National Night Out celebrations being held in Salisbury August 3, 2010:

- North Main United Methodist Church (members and neighbors), 1312 North Main Street from 6:00 p.m. until 8:00 p.m.
- Laurel Pointe Apartments (residents only), 100 Laurel Pointe Circle from 6:00 p.m. until 8:30 p.m.
- Fulton Heights Neighborhood (residents of Fulton Heights community), 400 block of Mitchell Avenue from 6:00 p.m. until 8:00 p.m.
- West Square (residents of West Square community), 507 South Fulton Street
- Lincoln Park Pool, 110 Old Concord Road from 5:00 p.m. until 7:00 p.m.
- Miller Center Recreation Center, 1402 West Bank Street from 5:30 p.m. until 7:00 p.m.

(b) Salisbury-Rowan READS!

Mayor Kluttz announced the Salisbury-Rowan READS! program will continue Wednesday evenings this summer from 5:00 p.m. until 7:00 p.m. at the following locations:

- August 4, 2010 South Branch Public Library, 920 Kimball Road, China Grove
- August 11, 2010 Cleveland Elementary School, 107 School Street, Cleveland

(c) Summer Night Out

Mayor Kluttz announced Downtown Salisbury, Inc. will host Summer Night Out Friday, August 6, 2010, from 5:30 p.m. until 9:00 p.m. in downtown Salisbury.

(d) Brick Street Concert Series

Mayor Kluttz announced the Brick Street Concert Series on Fisher Street will present General Johnson and Chairmen of the Board Thursday, August 19, 2010, at 7:30 p.m.

(e) Salisbury Post Reporter

Mayor Kluttz welcomed Ms. Emily Ford as the City Council reporter for the Salisbury Post, and indicated Council looks forward to working with her.

CLOSED SESSION

Mayor Kluttz asked for a motion to go into closed session to discuss acquisition of property located on Davie County Tax Parcel 700000003 as allowed by NCGS 143-318.(a)(5), and to consult with an attorney as allowed by NCGS 143-318.11(a)(3).

Thereupon, Ms. Blackwell made a **motion** to go into closed session as read by the Mayor. Mr. Woodson seconded the motion. Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

RETURN TO OPEN SESSION

Thereupon, Ms. Blackwell made a **motion** for Council to return to open session. Mr. Woodson seconded the motion. Mr. Woodson, and Mses. Blackwell and Kluttz voted AYE. (3-0)

Thereupon, Mr. Woodson made a **motion** to authorize the City Manager to pledge \$100,000 to be included as part of the matching funds associated with the pursuit of the Clean Water Management Trust Fund Land Acquisition Grant. Ms. Blackwell seconded the motion. Mr. Woodson and Mses. Blackwell and Kluttz voted AYE (3-0)

ADJOURNMENT

Motion to adjourn the meeting was made by Ms. Blackwell. Mr. Woodson seconded the motion. All Council members in attendance agreed unanimously to adjourn. The meeting was adjourned at 6:08 p.m.

Susan W. Kluttz, Mayor

Myra B. Heard, City Clerk