



City of Salisbury  
 Development Services  
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# SITE PLAN SUPPLEMENT FORM

SHADED AREAS FOR STAFF USE ONLY

**FILING DATE**

**CASE #**

**MINOR SITE PLAN** \$150  
**MAJOR SITE PLAN** \$500  
\* FEES PER CITY OF SALISBURY BUDGET ORDINANCE

Minor Site Plan (LDO Sec. 15.8):  Industrial  MF (< 8 units)  Non-Residential (< 10,000 sf)

Major Site Plan (LDO Sec. 15.9):  MF (≥ 8 units)  Non-Residential (≥ 10,000 sf)

Submittal Requirements:  Completed Zoning Permit Application  
 Plan Review Payment (cash, check, charge)  
 Plan Submittal per Ch. 16 of LDO (1 paper set, 1 e-set in Adobe PDF)

## PROJECT INFORMATION

Project Title: \_\_\_\_\_

Present Use: \_\_\_\_\_

Number, type, and condition of any existing structures: \_\_\_\_\_

List any known nonconformities: \_\_\_\_\_

Total Acreage: \_\_\_\_\_ Project/Disturbed Acreage: \_\_\_\_\_

Provide overall project built-upon area (%) for NPDES determination: \_\_\_\_\_  
(applicable for projects over 1 acre or part of a larger common plan of development - Sec. 9.6)

Does the project require issuance of an NCDOT driveway permit?  Yes  No

Does the overall project generate 3,000+ vpd during an average weekday? (Sec. 4.14)  Yes  No

Will the project provide outdoor lighting on private property? (Ch. 11)  Yes  No

Will the project require outdoor storage? (Sec. 6.9)  Yes  No

Does a sidewalk exist along the streetside parcel lines? (Sec. 4.4)  Partial  Yes  No

Will the project tie into an existing water or sewer connection?  Water  Sewer  Neither

Is the project requesting a new water or sewer connection?  Water  Sewer  Neither

Will the project involve the installation of a new public or private fire line?  Yes  No

Brief description of project (please print clearly): \_\_\_\_\_

## PROJECT PLANNING CHECKLIST

Pursuant to LDO Sec. 16.4, a Master Plan set (prepared by a licensed design professional with the appropriate statutory authority) must include the Site Plan, an Illustrative Landscape Plan, Building Design Plans, and other plans or documentation where applicable.

All plans must show or provide the following information where applicable; however, per Sec. 15.4, the Administrator may waive specific application requirements in certain situations:

<b>Site Plan Information:</b>	<b>DONE</b>	<b>N/A</b>
Project Title, property owner(s), developer(s), etc. & date of plan (16.4.B, C, & I)		
Vicinity Map (16.4.A)		
Boundary Survey & Limits of Construction (16.4.D & P)		
Original / Proposed contours at max. 2-ft intervals (16.4.F)		
Any portion within Watershed Protection Area (16.4.M)		
Corporate Limits & ETJ boundaries, where applicable (16.4.R)		
Phase Lines (16.4.S)		
Floodplain, Floodway, Jurisdictional Wetlands, and/or streams, where applicable (16.4.T)		
Site Calculations (acreage, open space, parking, # units, GFA, etc.) (16.4.E)		
Scale, denoted graphically & numerically (16.4.G)		
Any required Certification Statements (16.4.H)		
Zoning District of project area and adjacent properties (16.4.J)		
Location, dimensions & setbacks of all lots & buildings (16.4.L)		
Location of all parking & loading areas with striping and dimensions (16.4.L)		
Location of all existing & planned streets & alleys with dimensions (16.4.L)		
Location of all existing & planned (o & u) utilities and associated easements (16.4.L)		
Location of all recreational open spaces & other site reservations (16.4.L)		
Location of all required NPDES Best Management Practices (BMPs), if required (16.4.N)		
Cross-sections of proposed streets & alleys (16.4.O)		
Location of, including details and screening, solid waste containment		

<b>Illustrative Landscape Plan Information (must be provided in color):</b>	<b>DONE</b>	<b>N/A</b>
Location and type of existing plants/trees and areas to remain natural		
Illustrative planting plan exhibiting complete landscaping of the site at maturity		

<b>Building Design Plans Information (Sec. 16.12):</b>	<b>DONE</b>	<b>N/A</b>
All exterior wall elevations (for proposed structures or additions)		
Photos of existing conditions and all existing structures		
Building materials schedule (samples may be provided)		