BUDGET ORDINANCE OF THE CITY OF SALISBURY FOR THE FISCAL YEAR
BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020

Be it ordained by the City Council of the City of Salisbury, North Carolina, as follows:

Section 1. Appropriations

That for the expense of the City Government and its activities for the fiscal year beginning July 1, 2019, and ending June 30, 2020, the amounts in the following subsections, or so much of each as may be necessary, are hereby appropriated:

(1) That for said fiscal year there is hereby appropriated out of the GENERAL FUND the following:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council</td>
<td>$466,274</td>
</tr>
<tr>
<td>Management and Administration</td>
<td>$1,153,286</td>
</tr>
<tr>
<td>Communications</td>
<td>$472,156</td>
</tr>
<tr>
<td>Human Resources</td>
<td>$1,394,337</td>
</tr>
<tr>
<td>Financial Services</td>
<td>$1,418,467</td>
</tr>
<tr>
<td>Business Services</td>
<td>$474,096</td>
</tr>
<tr>
<td>Planning &amp; Community Development</td>
<td>$2,181,762</td>
</tr>
<tr>
<td>Information Technology</td>
<td>$1,532,828</td>
</tr>
<tr>
<td>Development Services</td>
<td>$540,195</td>
</tr>
<tr>
<td>Code Services</td>
<td>$386,067</td>
</tr>
<tr>
<td>Downtown Development</td>
<td>$365,303</td>
</tr>
<tr>
<td>Facilities Maintenance</td>
<td>$315,610</td>
</tr>
<tr>
<td>Central City Buildings</td>
<td>$1,145,769</td>
</tr>
<tr>
<td>Plaza</td>
<td>$598,138</td>
</tr>
<tr>
<td>Police Services</td>
<td>$2,878,983</td>
</tr>
<tr>
<td>Police Administration</td>
<td>$1,368,447</td>
</tr>
<tr>
<td>Police Operations</td>
<td>$5,569,890</td>
</tr>
<tr>
<td>Fire Department</td>
<td>$7,224,747</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>$664,867</td>
</tr>
<tr>
<td>Traffic Operations</td>
<td>$258,328</td>
</tr>
<tr>
<td>Street Lighting</td>
<td>$531,147</td>
</tr>
<tr>
<td>Transportation</td>
<td>$633,564</td>
</tr>
<tr>
<td>Engineering</td>
<td>$3,711,715</td>
</tr>
<tr>
<td>Public Services Administration</td>
<td>$293,263</td>
</tr>
<tr>
<td>Streets</td>
<td>$2,278,304</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>$1,647,662</td>
</tr>
<tr>
<td>Waste Management - Other</td>
<td>$494,174</td>
</tr>
<tr>
<td>Cemetery</td>
<td>$101,917</td>
</tr>
<tr>
<td>Grounds Maintenance</td>
<td>$1,162,452</td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>$1,525,627</td>
</tr>
<tr>
<td>Fleet Management</td>
<td>$1,123,623</td>
</tr>
<tr>
<td>Education</td>
<td>$40,000</td>
</tr>
<tr>
<td>Fibrant Support</td>
<td>$2,400,000</td>
</tr>
<tr>
<td>Contingency Expenses</td>
<td>$38,000</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$1,119,046</td>
</tr>
</tbody>
</table>

TOTAL GENERAL FUND $47,510,044
That for said fiscal year there is hereby appropriated out of the WATER AND SEWER FUND the following:

- Utilities Mgt. and Administration $6,572,159
- Plant Operations-Water Treatment 2,252,211
- Systems Maintenance 6,798,178
- Environmental Services 626,349
- Plant Operations-Wastewater Treatment 4,461,997
- Meter Services 715,898
- Water and Sewer Debt Service 3,900,072

**TOTAL WATER AND SEWER FUND** $25,326,864

That for said fiscal year there is hereby appropriated out of the TRANSIT FUND for the purpose of operating Salisbury's Transit System, the sum of $1,405,361

That for said fiscal year there is hereby appropriated out of the GENERAL FUND CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $2,318,296

That for said fiscal year there is hereby appropriated out of the WATER AND SEWER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $446,992

That for said fiscal year there is hereby appropriated out of the FIBRANT COMMUNICATIONS FUND for the operating Salisbury's Fiber Optic Network, the sum of $3,858,000

That for said fiscal year there is hereby appropriated out of the STORMWATER FUND for the purpose of operating Salisbury's Stormwater management program, the sum of $1,883,400

That for said fiscal year there is hereby appropriated out of the STORMWATER CAPITAL RESERVE FUND for the purpose of purchasing equipment, the sum of $156,890

That for the 2019-20 Community Development Block Grant Entitlement there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes outlined within the grant, the sum of $320,017

That for the Rental Rehab Fund there is hereby appropriated out of the SPECIAL REVENUE FUNDS for the purposes of performing housing rehabilitation and down payment assistance, the sum of $152,778

Section 2. **Revenue Estimates**

The City Council has and does estimate that the following revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020:
### General Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>$22,141,484</td>
</tr>
<tr>
<td>Unrestricted governmental</td>
<td>$10,979,000</td>
</tr>
<tr>
<td>Restricted governmental</td>
<td>$3,790,301</td>
</tr>
<tr>
<td>Charges for services</td>
<td>$7,498,920</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$576,793</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$2,523,546</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$47,510,044</strong></td>
</tr>
</tbody>
</table>

### Water and Sewer Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating revenues</td>
<td>$24,666,864</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$250,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$410,000</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>$25,326,864</strong></td>
</tr>
</tbody>
</table>

### Transit Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for services</td>
<td>$132,750</td>
</tr>
<tr>
<td>Intergovernmental revenues</td>
<td>$639,047</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$633,564</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$1,405,361</strong></td>
</tr>
</tbody>
</table>

### General Fund Capital Reserve Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer from General Fund</td>
<td>$1,988,290</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$45,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$285,006</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$2,318,296</strong></td>
</tr>
</tbody>
</table>

### Water and Sewer Capital Reserve Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer from Water and Sewer Fund</td>
<td>$414,992</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$32,000</td>
</tr>
<tr>
<td><strong>Total revenues and other financing sources</strong></td>
<td><strong>$446,992</strong></td>
</tr>
</tbody>
</table>

### Fibrant Communications Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating revenues</td>
<td>$1,438,000</td>
</tr>
<tr>
<td>Nonoperating revenues</td>
<td>$20,000</td>
</tr>
<tr>
<td>Other financing sources</td>
<td>$2,400,000</td>
</tr>
<tr>
<td><strong>Total revenues</strong></td>
<td><strong>$3,858,000</strong></td>
</tr>
</tbody>
</table>

### Stormwater Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenues</td>
<td>$1,883,400</td>
</tr>
</tbody>
</table>

### Stormwater Capital Reserve Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenues and other financing sources</td>
<td><strong>$156,890</strong></td>
</tr>
</tbody>
</table>

### Special Revenue Funds:

#### Entitlement Fund:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intergovernmental revenue</td>
<td>$290,017</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>Total revenue</strong></td>
<td><strong>$320,017</strong></td>
</tr>
</tbody>
</table>

#### Rental Rehab:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total revenue</td>
<td>$152,778</td>
</tr>
</tbody>
</table>
Section 3. **Tax Levy**

There is hereby levied the following rates of Ad Valorem Tax on each one hundred dollars ($100.00) valuation of taxable property, as listed for taxes as of January 1, 2019 for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation, to wit:

**General Fund:**
(For the expense incident to the proper government of the City of Salisbury)

-- $ 0.7169
-- $ 0.0027 (clerical error FY19)
-- $ 0.7196

**Municipal Service District:**
(To promote, encourage and assist in the revitalization and economic health and stability of the downtown area)

-- $ 0.176

The estimated Ad Valorem Tax income is based upon collection of the above Tax rates as applied to the valuation of $3,078,560,000 for General Fund purposes.

There is hereby levied a Municipal Vehicle Tax of $10.00 on each vehicle resident as authorized by General Statute 20-97.

There is hereby levied an Animal Tax of one dollar on each dog as authorized by General Statute 160A-212.

Section 4. There is hereby levied a tax of 1.5% on gross receipts derived from retail short-term lease or rental of vehicles to the general public. This tax will be levied, reported, and collected as established under Ordinance 2000-47 as authorized by General Statute 160A-215.1.

Section 5. Appropriations hereinabove authorized and made shall have the amounts of the unearned portion of contracts at June 30, 2019 added to each appropriation as it applied in order to properly account for the payment against the fiscal year in which it is paid.

Section 6. The City Manager is hereby authorized to make any budget amendments as may be required within each fund as long as the total appropriation for each fund does not change and contingency funds are not utilized.

Section 7. Copies of this ordinance shall be furnished to the City’s Finance Director, to be kept on file, for direction in the disbursement of City funds.

Section 8. The following schedules and fees are hereby adopted and all references to these fees in the City Code of Ordinances are amended to reflect these new schedules and fees as appropriate:
### ADMINISTRATION

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sale of Salisbury Code of Ordinances-soft book binder</td>
<td>$238.64</td>
</tr>
<tr>
<td>Sale of Salisbury City Council meeting recording</td>
<td>$2 per CD</td>
</tr>
<tr>
<td>Copier or Multifunction Machine Fee</td>
<td>$0.10 per copy/scanned page; Minimum of $1</td>
</tr>
<tr>
<td>Copy of Reports/Files</td>
<td>Actual cost of supplies and mailing</td>
</tr>
</tbody>
</table>

### COMMUNITY PLANNING SERVICES

#### Development Services

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoning Board of Adjustment:</td>
<td></td>
</tr>
<tr>
<td>Administrative appeal</td>
<td>$300</td>
</tr>
<tr>
<td>Variance</td>
<td>$300</td>
</tr>
<tr>
<td>Conditional District Petition or General Development Overlay:</td>
<td></td>
</tr>
<tr>
<td>Adoption</td>
<td>$1,000</td>
</tr>
<tr>
<td>Amendment</td>
<td>$750</td>
</tr>
<tr>
<td>Revisions</td>
<td>$50</td>
</tr>
<tr>
<td>District Map &amp; Text Amendment Petition</td>
<td></td>
</tr>
<tr>
<td>Land Development Ordinance Map Amendment (Rezoning)</td>
<td>$600</td>
</tr>
<tr>
<td>Land Development Ordinance Text Amendment</td>
<td>$600</td>
</tr>
<tr>
<td>Vested Rights Extension</td>
<td>$600 without rezoning</td>
</tr>
<tr>
<td>Notifications/Mailing:</td>
<td></td>
</tr>
<tr>
<td>1 - 20</td>
<td>$25</td>
</tr>
<tr>
<td>21 - 50</td>
<td>$75</td>
</tr>
<tr>
<td>51 - 100</td>
<td>$150</td>
</tr>
<tr>
<td>Greater than 100</td>
<td>$300</td>
</tr>
<tr>
<td>After-the-fact Certificate of Appropriateness (HPC)</td>
<td>$250</td>
</tr>
<tr>
<td>Major Site Plan Review</td>
<td>$500</td>
</tr>
<tr>
<td>Minor Site Plan Review</td>
<td>$150</td>
</tr>
<tr>
<td>Alternate Methods of Compliance</td>
<td>$50</td>
</tr>
<tr>
<td>Special Use Permit</td>
<td>$500</td>
</tr>
<tr>
<td>Zoning Permit for New Single Family</td>
<td>$50 (House &lt;5 DU)</td>
</tr>
<tr>
<td>Zoning Permit for New Multi-family</td>
<td>$150</td>
</tr>
<tr>
<td>Zoning Permit for New Non-residential</td>
<td>$300</td>
</tr>
<tr>
<td>Zoning Permit for Addition, Accessory, Upfit of Residential</td>
<td>$25</td>
</tr>
<tr>
<td>Zoning Permit for Addition, Accessory, Upfit of Non-residential</td>
<td>$100</td>
</tr>
<tr>
<td>Zoning Verification Letter</td>
<td>$60</td>
</tr>
<tr>
<td>Predevelopment Permit for Site Grading (LIA)</td>
<td>$100</td>
</tr>
<tr>
<td>Predevelopment Permit for Site Grading (HIA)</td>
<td>$300</td>
</tr>
<tr>
<td>New Telecommunications Tower Special Use Permit Application</td>
<td>$5,000</td>
</tr>
<tr>
<td>Height Addition of Existing Telecommunications Tower Application</td>
<td>$1,500</td>
</tr>
<tr>
<td>Sidewalk Dining Permit (Annually)</td>
<td>$10</td>
</tr>
<tr>
<td>Special Event Permit</td>
<td>$50</td>
</tr>
<tr>
<td>Temporary Sign Permit</td>
<td>$25</td>
</tr>
<tr>
<td>Permit for Sign Panel / Face Change</td>
<td>$50</td>
</tr>
<tr>
<td>Permit for New Wall, Canopy, Proj., Ground Sign</td>
<td>$100</td>
</tr>
<tr>
<td>Temporary Use Permit</td>
<td>$50</td>
</tr>
<tr>
<td>Temporary Construction Trailor</td>
<td>$25</td>
</tr>
</tbody>
</table>
Fee
---
Tree Removal Permit $10
Home Occupation $50
Policy Plan Amendment $1,000
Payment in Lieu of Sidewalk Construction $24 per linear foot
Standards Manual (includes zoning and subdivisions) $20
Annual Tax for Cable/Pipelines in Public Streets, Sidewalks, Alley, or Parking $1 per foot annually

**Code Enforcement**

Nuisance abatement

Removal of trash, overgrowth, trees, household items on the outside, demolitions or securing of buildings or any other nuisances identified by the Code of Ordinances.

Second violation within 12 months by the same owner at the same location $50
Demolition or Moving Permit Application Fee $200
Failure to obtain a Demolition Permit $200

**ENGINEERING**

Subdivision Review:
- Major Subdivision (Preliminary plat) $200 + $10/lot
- Minor Subdivision $30 per lot
- Exception plat $20
- Special Exception $200
- Street & alley closings filing fee $500

Printed Maps
- Up to 11"x17" (ledger size) $1
- 34"x44" (E size sheet) $5
- City Street Map $5
- Custom Map $25

Engineering Plan Review Fee (Utility Only - New Construction) $200
Engineering Plan Review Fee (Utility Only- Upfit) $100
DENR Delegated Water Permit $200
DENR Delegated Sewer Permit $200
Field Inspections of Water Lines $1 per ft
Field Inspections of Sewer Lines $1 per ft
Media Charges
- CD Disk, Each $20
- DVD Disk, Each $20

**TRAFFIC OPERATIONS**

Traffic Count $15 per counter per day
Repair of traffic control devices-materials Actual cost + 10% for handling
Repair of traffic control devices-labor Hourly rate + fringe benefits
Repair of traffic control devices-use of bucket truck or paint machine $50/hour
Repair of traffic control devices-use of service truck or small equipment $9/hour
POLICE

Copies

(No fee to victims of crime or traffic accidents for first copy of a report, but charged for any additional copies)

$0.10 per copy/scanned page; minimum of $1; $1 extra for mailing

Fingerprinting

Handicapped Parking Violation

Pool Hall Permits

Taxi permits - one time only

Parking ticket - illegal parking

Parking ticket - overtime parking (more than 2 hours)

False Alarms (Security and Fire):

First Two False Alarms in 12 Month Period

False Alarms 3 - 5 within 12 month period

False Alarms 6 - 7 within 12 month period

False Alarms 8 - 9 within 12 month period

False Alarms 10 or more within 12 month period

Free from 1st Date

$50 per Alarm

$100 per Alarm

$250 per Alarm

$500 per Alarm

Media Charges

CD Disk, Each

DVD Disk, Each

Parade, Picket Line, or Group Demonstration Permit Application Fee

$20

$20

$25

FIRE

HazMat/Material Recovery

Copies of Reports (First report is free to victims)

$0.10 per copy/scanned page; minimum of $1

Lifting Assistance

Lifting Assistance Standby

$250 per Call

$95 per Hour Stand-by

SPECIAL OPERATIONAL USE PERMITS

Operational permits are required by the NC Fire Code to conduct the following types of operations. A permit fee will be charged for the following Special Operational Use Permits. These permits are not attached to normal procedures and are not covered under a General Inspection Use Permit or Fire Department Construction Permit. Tents and air supported structures requiring a construction permit will be included with the Special Operational Use Permit.

Blasting Permit:

30 day permit

2 day permit (48 hours)

$100

$45

$25

$25

$175

$50

$200

Exhibit and Trade Show

Festivals (fairs, carnivals, etc.)

Large Festival:

1. Festival with an attendance of more than 6,000 on any given day or

2. Outdoor circus or carnival

Small Festival:

1. Festival with an attendance of 6,000 or less each day or

2. Indoor circus or carnival

Firework/Pyrotechnic Display (per display)
<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fumigation or Thermal Insecticidal Fogging</td>
<td>$25</td>
</tr>
<tr>
<td>Special Amusement Building</td>
<td>$25</td>
</tr>
<tr>
<td>Tent or Air Supported Structures (Funeral Homes &amp; tents less than 700 sq. ft. exempt)</td>
<td>$25</td>
</tr>
<tr>
<td>Tent, Structure or Stand for Fireworks Sales:</td>
<td></td>
</tr>
<tr>
<td>21 day permit</td>
<td>$500</td>
</tr>
<tr>
<td>7 day permit</td>
<td>$200</td>
</tr>
<tr>
<td>Other Not Listed</td>
<td>$25</td>
</tr>
<tr>
<td>After Hours Inspection (inspections conducted outside of normal work hours)</td>
<td>$50</td>
</tr>
<tr>
<td>*Late Application Fee</td>
<td>$50</td>
</tr>
</tbody>
</table>

*A fee will be added to certain Special Operational Use Permits if the application is not submitted 14 days prior to the event. The Special Operational Use Permit applications include Exhibit and Trade Shows; Large Festivals; Small Festivals; Fireworks Displays; Special Amusement Buildings; Tent or Air Supported Structures; and Tent, Structure or Stand for Fireworks Sales.

**FIRE DEPARTMENT CONSTRUCTION PERMITS**

Construction permits are required by the NC Fire Code to install or modify the following systems or equipment. Any person that commences any work before obtaining the necessary permit will be charged double permit fees and subject to civil citations and being reported to the NC State Board of Examiners.

- **Automatic Fire-Extinguishing System:**
  - Installation: $60
  - Renovation/Modification: $50

- **Automatic Sprinkler System:**
  - Installation ($59 minimum) (per sq. ft.): $0.01
  - Renovation/Modification: $50

- **Standpipe System (Not part of a sprinkler system):**
  - Installation: $50
  - Renovation/Modification: $50

- **Fire Alarm and Detection System:**
  - (Includes devices tied into fire alarm system)
    - Installation ($59 minimum) (per sq. ft.): $0.01
    - Renovation/Modification: $50

- **Door Locking Devices:**
  - (Access-controlled egress, delayed egress, & special locking devices)
    - Installation: $60
    - Renovation/Modification: $50

- **Two-way Communication System:**
  - (Area of Rescue Assistance)
    - Installation: $60
    - Renovation/Modification: $50

- **Fire Pumps and Related Equipment:**
  - Installation: $60
  - Renovation/Modification: $50

- **Private Fire Hydrants (per unit):**
  - Installation: $60
  - Renovation/Modification: $50

- **Compressed Gas Systems (Amounts exceed those listed in Table 105.6.9):**
  - Abandon, Remove, Place Temporarily out of Service, or Close: $50

- **Flammable and Combustible Liquids Storage Tanks:**
  - * Tank Installation- (per tank): $60
Removal or Place out of Service- (per tank) $50
* If electrical circuitry is involved then an electrical permit must also be obtained

Hazardous Material Facility or Other Area:
Abandon, Remove, Place Temporarily out of Service, or Close areas regulated by $60

MISCELLANEOUS TESTS, INSPECTIONS, AND SERVICES
Residential (Group R-3):
Fire Flow Test $200
Special Inspection (Conducted during normal work hours) $50
Special Inspection (Requested by contractor outside normal work hours) (per hour) $100
Stand-by Firefighter (4 hour minimum) (per hour) $25

Re-inspection fees will be charged to the permit applicant or holder of a General Inspection Use Permit beyond the first re-inspection when conducting inspections for fire code violations that have not been corrected:
   First non-compliance re-inspection $150
   Second and all subsequent non-compliance re-inspections. (per re-inspection) $200

Re-inspection fees will be charged to the permit holder of a Fire Department Construction Permit for the following: Re-inspections due to work not being finished, corrections not being completed, or failure to cancel an inspection. $150

Reimbursement cost for stand-by fire protection services due to hazardous materials incidents or other emergencies:
   Engine or Ladder Company (per hour) $100
   Incident Commander (per hour) $25
   Incident supplies, fuel, overtime cost for staffing Replacement Cost

Plans Review:
Plans review shall be based on the following computations for construction:

$ A = Total Gross Building Floor Area of Construction
$ B = Fee per Square Foot (from table below)

Total Gross Building Floor Area of Construction (square feet)
0 - 5,000 $ A x B = Permit Fee
5,001 - 15,000 $(A x B x 0.75) + (1,250 x B) = Permit Fee
15,001 and above $(A x B x 0.50) + (5,000 x B) = Permit Fee

Building:
   Residential $0.05
   Storage $0.035
   Assembly $0.06
   Institutional $0.06
   Business $0.06
   Mercantile $0.05
   Hazardous $0.05
   Factory/Industrial $0.04
   Educational $0.065

PUBLIC SERVICES

Street Division
Installation and Removal of curbing, driveways, storm drains, and sidewalks Actual Cost plus 10%

Solid Waste

Bulky Item Collection Fees:
   Furniture (per Item) $5
   White Goods (per Item) $25
   Scrap Metal (per Pick-up Load) $20
<table>
<thead>
<tr>
<th>Item</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mattress</td>
<td>$20</td>
</tr>
<tr>
<td>Box Springs</td>
<td>$10</td>
</tr>
<tr>
<td>Miscellaneous Items (per Pick-up Load)</td>
<td>$25</td>
</tr>
<tr>
<td>Items Requiring Use of Backhoe</td>
<td>$50</td>
</tr>
<tr>
<td>Bulk Brush Removal Minimum Charge (applies to loads over a truck load)</td>
<td>$50</td>
</tr>
</tbody>
</table>

Charges for specific cases will be calculated by Public Works Director or designee based on site visit.

**All fees must be paid in advance of service.**

### Fleet Management

- Repair of Rowan Transit System Fleet and Trolley Fleet: $65.41/hour
- Repair of Hazardous Material Van:
  - Labor: $65.41/hour
  - Repair Parts: Actual Cost + 20%
  - Repair Sublet: Actual Cost + 15%

### Cemetery

- Burial-adult: $900
- Burial-infant: $450
- Disinterment - Adult: $1,800
- Disinterment - Infant: $900
- Interments - two--one grave-adult: $950
- Interments - two--one grave-infant: $500
- Interment - Crematory remains: $450
- Interment - Crematory remains placed inside of marker or scattered: $25
- Interment - Mausoleum (City employee direct involvement): $300
- Interment - Mausoleum (no involvement): $25
- Funeral processions entering cemetery after 3:00 P.M. weekdays: $200
- Funeral processions entering cemetery on weekends: $300
- Funeral processions entering cemetery on holidays: $450
- Monument installation permit: $25
- Deed Change: $25

**Cemetery Lot Fee Schedule:**

- Adult, City resident: $800
- Adult, non-City resident: $1,000
- Infant, City resident: $400
- Infant, non-City resident: $600

**Columbaria fees:**

- Niche, City resident: $1,350
- Niche, non-City resident: $1,550
- Weekday Inurnment fee: $150
- Weekend Inurnment fee: $300

### Grounds Maintenance

- Cooperative tree planting on public right-of-way: Actual cost of tree + 10%
## TRANSIT

<table>
<thead>
<tr>
<th>Individual Fares:</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular- All Locations (no transfer fee)</td>
<td>$1.00</td>
</tr>
<tr>
<td>Reduced (Disabled, Senior Citizens, Medicare and College Students)</td>
<td>$0.50</td>
</tr>
<tr>
<td>Transfers &amp; Children under 5</td>
<td>FREE</td>
</tr>
<tr>
<td>40 Ride pass:</td>
<td></td>
</tr>
<tr>
<td>Regular</td>
<td>$35</td>
</tr>
<tr>
<td>Reduced (Disabled, Senior Citizens, Medicare and College Students)</td>
<td>$17</td>
</tr>
<tr>
<td>ADA Paratransit System (all fares)</td>
<td>$2</td>
</tr>
<tr>
<td>ADA 40 Ride Pass</td>
<td>$70</td>
</tr>
</tbody>
</table>

## PARKS & RECREATION

### City Park *
- Room A or B: $40 per hour + $75 deposit
- Multi-purpose room: $75 per hour + $75 deposit
- Any room with kitchen: $10/ hr. Additional

### Hall Gym
- Meeting Room: $50 per hour + $75 deposit
- Gym: $70 per hour + $100 deposit

### Civic Center
- Weekend and Full Day Rental:
  - Multi-purpose room & kitchen - for first eight hours each day: $500 + $100 deposit/$300 if serving alcohol
  - Multi-purpose room, small room & kitchen - for first eight hours each day: $575 + $100 deposit/$300 if serving alcohol
- Small meeting room only (per hour): $75 per hour + $50 deposit
- Monday - Thursday Rentals:
  - Multi-purpose room & kitchen - four hour rental between 8 a.m. and 8 p.m.: $250 + $100 deposit/$300 if serving alcohol
  - Rental of any rooms after 8 p.m.: $75 per hour

### Fred M. Evans Pool @ Lincoln Park (two hour minimum)
- Two lifeguards: $50 per hour + $50 deposit
- Four lifeguards: $75 per hour + $50 deposit

### Miller Center *
- Computer Lab: $30 per hour + $75 deposit
- Multi-purpose room: $75 per hour + $75 deposit
- Meeting room: $40 per hour + $75 deposit
- Any room with kitchen: $10/ hr. Additional

Note: *Three (3) hour minimum for rentals during non-operational hours

### Shelters & Gazebo Rentals:
- Cannon Park Gazebo Rental (Electricity Included): $150 security deposit; $50 (Refundable)
- (only available for groups 40 or less)
- Peace Haven Gazebo at City Park: $150 security deposit; $50 (Refundable)
Hurley Park Gazebo rental  $150 security deposit; $50 refundable
Robertson Eastern Gateway  $150 security deposit; $50 refundable
Bell Tower/ Temple Gazebo  $150 security deposit; $50 refundable

Advertising Fees
Salisbury Community Park  $600 initial fee; $300 annual renewal
Salisbury Greenway  $1000 - $5000

Athletic Fields
Flat rate rentals will generally apply; the Director has authority to negotiate rates for major (regional/national) co-sponsored events.

Youth & Adult Softball/Baseball
Fee  $20/ hr
Additional per hour charge for lights  $25
Field Prep Fee  $60
Tournament Fees for Kelsey and Sports Complex (multiple teams/multiple games)
  1 day (8 a.m. - 11 p.m.) per field  $150
  1 day / 2 fields  $300
  2 day / 2 fields  $600
  Non-refundable deposit of 50% of day rate or $150
  Rate includes field preparation and lighting
Tournament Fees for Salisbury Community Park (multiple teams/multiple games)
  1 day (8 a.m. - 11 p.m.) per field  $200
  1 day / all fields  $1,000
  2 day / all fields  $2,000
  Non-refundable deposit of 50% of day rate or $200
  Rate includes field preparation and lighting
Additional preparation fee per field  $60
Inclement weather prep
  Field Conditioner (per bag)  $15
  Staff time (per hour per staff fee)  $40

Soccer
Flat Fee  $25/hr
Field Prep Fee  $60
Tournament Fees (prep $45)
  1/2 day tournament/1 field (8 a.m. - 1 p.m.) 5 hrs.  $125
  1 day tournament/1 field  $250
  Rate Includes: 1 field & 1 field prep

Football
Flat Fee  $25/hr
Tournament Fees (prep $45)

Cross Country Prep Fee  $150

Tennis
Key card access  $5
Court Reservation (Two Courts - Max of Four)  $25
Special Event Permits

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Day</td>
<td>$50</td>
</tr>
</tbody>
</table>

Special Event Permits

- Gate Permit: $50/day
- Concession Permit: $50/day
- Vending Permit: $50/day

Park Avenue Community Center *

- Multi-purpose room & kitchen (Kitchen is light use only—not Commerical)
  - Non-profit organizations: $40 per hour + $50 deposit
  - 4 hours or less Rental: $70 per hour + $50 deposit
  - 4 hours + All Day Rental: $300 + $50 deposit

Note: *Two (2) hour minimum for rentals

West End Community Center

- Conference Room: $50/hr

Utility Engineering

- Engineering, Consulting, and Technical Services:
  - Project Manager - Professional Engineer: $100/hr
  - Civil Engineer: $75/hr
  - Engineering Technician: $50/hr
  - Construction Inspector: $50/hr
  - Survey Field Crew (2 person): $75/hr
  - Clerical: $25/hr

- Set of Bid Documents, each: $50

- Utility Location Maps:
  - Paper Document: $15
  - CD Disk, each: $20
  - DVD Disk, each: $20
  - Engineering Plan Review Fee (Water Only): $200
  - Engineering Plan Review Fee (Sewer Only): $200

- Field Inspection of Water Lines: $1 per ft

- Field Inspection of Sewer Lines: $1 per ft

- Xerox/blue prints:
  - On paper up to 4 ft in length: $5
  - On mylar up to 4 ft in length: $20

Business and Financial Services

- Accounts Receivable - Not billed on Utility bill (30 days past-due): 1.5% per month
- Accounts Receivable - Billed on Utility Bill (24 days after billing): 1.5% per month
- Copier or Multifunction Machine Fee: $0.10 per copy/scanned page; Minimum of $1/ $1 extra for mailing
- Copy of reports/files: Actual cost of supplies and mailing
TELECOMMUNICATIONS

Dispatch service:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost per unit</td>
<td>$10</td>
</tr>
<tr>
<td>Surcharge per radio for companies with less than 25 radios</td>
<td>$4</td>
</tr>
<tr>
<td>One-time hook-up (per radio)</td>
<td>$25</td>
</tr>
</tbody>
</table>

Pager System Usage Fee:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numeric or Alphanumeric</td>
<td>$15</td>
</tr>
<tr>
<td>One time hookup charge</td>
<td>$10</td>
</tr>
<tr>
<td>If agency uses a PC to page with</td>
<td>$7</td>
</tr>
</tbody>
</table>

Radio Programming:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming charge</td>
<td>$35</td>
</tr>
<tr>
<td>ID Change Only</td>
<td>$20</td>
</tr>
<tr>
<td>Partial Map Build</td>
<td>$150</td>
</tr>
<tr>
<td>Fleet Map Build</td>
<td>$250</td>
</tr>
<tr>
<td>Radio Diagnostic</td>
<td>$90</td>
</tr>
<tr>
<td>Repair (Hourly rate)</td>
<td>$120</td>
</tr>
<tr>
<td>Hourly Travel Rate outside City Limits (from Customer Service Center)</td>
<td>$60</td>
</tr>
</tbody>
</table>

Equipment Installation:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost per hour</td>
<td>$65.41</td>
</tr>
<tr>
<td>Parts</td>
<td>Actual Cost + 20%</td>
</tr>
</tbody>
</table>

SCHEDULE A
CASH DEPOSITS

Charges in Schedule A shall be as authorized by Chapter 25, Article II, Section 25-32, of the City Code.

(a) Domestic consumer of water, dischargers of sewage, fibrant, residential owner-occupants including single family townhouses and condominiums shall be exempted, unless (e) below applies

(b) Waste Collection and/or Stormwater Residential without water service

(c) Commercial, industrial, and institutional recipient

(d) Consumers with more than one account at the same location shall be required to make only one deposit if the customer has a good pay history. Commercial or industrial customers who operate multiple businesses under one corporate management shall be required to pay a deposit for each business or industry.

(e) Any consumer or recipient of water, discharges of sewage, fibrant, waste collection and/or stormwater, that has previously been disconnected for non-payment or has any outstanding balance for previous services with the city will be required to pay a deposit.

(f) Deposits shall be returned at termination of service less any unpaid rates and charges.
**SCHEDULE B**  
**METER INSTALLATION AND SEWER CONNECTION CHARGES**

Charges in Schedule B shall be as authorized in Chapter 25, Article II, Section 25-33, of the City Code.

(a) **Three-fourths-inch residential water tap:**
- ¼" Water tap - SRU installed $2,275
- ¼" Water tap - Developer installed $350
- ¼" Water tap - Crescent $1,150

(b) **One-inch residential water tap**
$2,675

(c) **Irrigation taps** are one-half the cost of regular taps and not subject to any discounts.

(d) **All commercial water services**, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential water connections larger than 1”, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. Master meter installations required for private water or sewer systems shall be charged on the basis of material costs at the prevailing or established rates (See Chapter 22, Article I, Section 22-2 City Code).

(e) **Four-inch sewer connections:**
- 4" Sewer tap - SRU Installed $1,975
- 4" Sewer tap – Developer Installed*: $250
  *Note: Includes the Crescent Subdivision

(f) **All commercial sewer services**, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at the prevailing or established rates. All residential sewer services larger than four-inch, both inside and outside City shall be charged on the basis of labor, material, equipment and overhead costs at then prevailing or established rates. (See Chapter 22, Article I, Section 22-2 City Code).

(g) **Disconnection/Reconnection fee for non-payment during business hours** $50

(h) **Physical notification of non-payment of a utility bill or disconnection notice (hanging tag)** $50

(i) **Turn on or off during business hours; shall be applied to utility bill if not prepaid** $50
**Turn on or off after hours; shall be applied to utility bill if not prepaid** $100

(j) **Unauthorized use of fire protection system** $100

(k) **Fire protection system testing (per test)** $50

(l) **Meter reinstallation charge (per meter)** $35

(m) **Inspection fee (per connection)**
- Water or sewer connection $45
- Backflow $45
- Re-inspection of either water, sewer, or backflow $20

(n) Should a property owner request an existing service connection be replaced with a larger one, the charges scheduled above will apply in full.

(o) **Payment of lump sum charges or charges based on estimated costs**, as above, is a prerequisite to issuance of a building permit pursuant to Section 7-65 of the City code. Overpayments made as a result of overestimating costs will be reimbursed, and the City will invoice underpayments to the developer.

(p) **The City’s charge for a returned check or debit**, as authorized in Section 25-34, shall be the maximum allowed by State law. This amount shall be applied to current utility bill, along with amount of the unpaid check. There will be no convenience fees charged on any credit/debit card payments. Water Service renewal fee shall be charged on the basic labor, material, and overhead costs, not to exceed the fee of a residential ¼” Water tap – SRU installed.

(q) **Sewer Lateral Transfer (transfers from private to public):** $1,945

Sewer lateral transfer covers the expense of materials, equipment and labor to renew the existing tap from the edge of the property right-of-way to the public sewer system. The fee is one-time only and once the work is performed, the ownership and responsibility to maintain the lateral downstream of the cleanout belongs to the City. Payment, in full, must be received prior to commencing work.
(r) Private Sewer Lateral Repair (in ROW, lateral remains private): Time & Materials
Private Sewer Lateral Repair covers the expense of materials, equipment and labor to excavate and install a cleanout at the right-of-way of the private sewer lateral. Once installed, the City can inspect the portion of the sewer lateral and advise the property owner of the condition. The property owner can elect to transfer the lateral to the City with no refund of remaining balance, or elect to receive a refund of the fee less time and materials. Payment, in full, must be received prior to commencing work; refund based on completion of work and submittal of summary cost sheets. Refund may take up to two weeks to process.

(s) Recycling fee $4.53/Month
(t) Landfill fee
   (1) Residential (per container) $4.84/Month
   (2) Commercial (per container) $8.62/Month
(u) Waste collection fee
   (1) Residential (per container) $8.75/Month
   (2) Commercial (per container) $11/Month
   (3) Removal of containers for nonpayment $25
(v) Stormwater fee
   (1) Residential $4/Month
   (2) Commercial/Industrial per ERU with a minimum of one ERU (Capped at $2,500/month) $4/Month
(w) Unauthorized reconnection fee (tampering charge for disconnecting a meter that has been illegally reconnected after meter has been disconnected due to non-payment or illegally connecting a meter in vacant status.) $100
(x) Locking Devices Cut or Damaged $20
(y) Metering infrastructure (meters, meter boxes, yokes, endpoints, etc.) damaged through intentional or deliberate action shall be charged on the basis of labor, material, equipment, and overhead costs at then prevailing or established rates. Accidental damage shall be charged at actual replacement costs of the equipment.

SCHEDULE C
WATER SERVICE CHARGES

Charges in Schedule C shall be authorized by Chapter 25, Article II, Section 25-35, of the City Code.

Monthly Water Rates:
Minimum charge per meter size
3/4" = $4.15
1" = $6.15
1-1/2" = $9.47
2" = $13.46
3" = $26.10
4" = $44.72
6" = $95.92
8" = $162.42
10" = $255.52
12" = $335.32
16" = $667.82

Volume charge per 100 cubic feet:
   Raw water $0.78
   Finished, potable water $3.99
   Southern Power $2.01
SCHEDULE D
WATER SERVICE CHARGES FOR BULK RATE
Charges in Schedule D shall be as authorized by Chapter 26, Article II, Section 26-23 of the City Code.

(a) Nongovernmental customers may receive water in bulk lots. Such purchases, which shall be made at the 500 North Church Street, shall be conditioned upon an advance payment of one hundred and fifteen dollars ($115.00) per twenty-five thousand (25,000) gallon increment and shall be limited to a maximum of one-hundred thousand (100,000) gallons during any thirty (30) day period.

(b) Subject to the provisions of Sections 26-7 and 26-8, nongovernmental customers may purchase water directly from fire hydrants or other water outlets. Meters, however, will be placed on hydrants to allow accurate measurement for billing purposes. Arrangements shall be made with the utilities at least one week in advance to ensure availability and scheduling of equipment and manpower, all subject to applicable provisions of Schedules C and D, and an advance payment of one hundred and fifteen dollars ($115.00).

SCHEDULE E
SEWER SERVICE CHARGES
Charges in Schedule E shall be as authorized by Chapter 25, Article II, Section 25-37, of the City Code.

Monthly Sewer Rates:
(1) Minimum charge per meter size
   3/4" = $4.54
   1" = $6.82
   1-1/2" = $10.62
   2" = $15.18
   3" = $29.62
   4" = $50.90
   6" = $109.42
   8" = $185.42
   10" = $291.82
   12" = $383.02
   16" = $763.02

   Volume charge per 100 cubic feet $5.31

(2) Flat rate sewer charge $48.61

SCHEDULE F
SEWER SURCHARGE
Surcharges shall be as authorized by Chapter 25, Article II, Section 25-38 of the City Code Sewer Surcharge Rates for discharges into either the Town Creek or Grant Creek Wastewater Plants:

(a) For Chemical Oxygen Demand (COD) in excess of six hundred (600.0) mg/l, the surcharge shall be at the rate of one-hundred fifty-four dollars and twenty cents ($154.20) per one thousand pounds.
(b) For Total Suspended Solids (TSS) in excess of three hundred (300.0) mg/l, the surcharge shall be at the rate of two-hundred seventy-two dollars and twenty-six cents ($272.26) per one thousand pounds.
(c) For Total Kjeldahl Nitrogen (TKN) in excess of forty (40.0) mg/l, the surcharge shall be at the rate of one-thousand eight hundred nineteen dollars and forty-eight cents ($1,819.48) per one thousand pounds.

Contract haulers of wastewater discharging at City treatment facilities will be assessed a charge of seventy-five dollars ($75.00) for up to two-thousand gallon load discharged, as defined in Chapter 25, Article II, Section 25-38.

Pretreatment Permit Fees shall be assessed at $250 for each permit.
Pretreatment Permit Modifications shall be assessed at $50 per industry request.
SCHEDULE G
ANALYTICAL TESTING

Charges in Schedule G shall be as authorized by Chapter 25, Article II, Section 25-38, of the City Code.

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coliform, P/A-Water</td>
<td>$30</td>
</tr>
<tr>
<td>Nitrate (water)</td>
<td>$30</td>
</tr>
</tbody>
</table>

Parameters not listed please contact Environmental Services for quote

Section 9. That this ordinance shall be effective upon its passage.